

15 January 2026

Dear Councillor,

You are hereby summoned to attend a **HYBRID** meeting of **ACTON COMMUNITY COUNCIL** to be held in accordance with Local Government and Elections (Wales) Act 2021 on **WEDNESDAY 21 JANUARY 2026** at **6.30pm**. The Meeting will be held in the **LITTLE ACTON COMMUNITY CENTRE**, The Green, Little Acton, Wrexham LL12 8BH.

For anyone unable to attend the meeting in person you can join the Zoom Meeting online by using this [hyperlink to join the Hybrid Council meeting on Wednesday 21 January 2026](#) or use the Zoom Meeting ID: 841 8405 6390 and Passcode: 086894 Please note that the Meeting and those participating in person and online will be recorded. The business to be transacted is as set out in the agenda below.

Yours faithfully

Carole Roberts

Clerk and Responsible Financial Officer to the Council

AGENDA

- 1. APOLOGIES FOR ABSENCE:** To receive any apologies and reasons for absence.
- 2. PUBLIC PARTICIPATION:** At this stage of the proceedings the Chair will give any Members of the Public in attendance a reasonable opportunity to make representations about any business to be discussed at the meeting, unless doing so is likely to prejudice the effective conduct of the meeting. This does not mean that Members of the Public can take part in debate, but they must be given a reasonable opportunity to make representations about business to be discussed. The period of time designated for Public Participation at a meeting in accordance with Standing Order 3(e) shall not exceed **15** minutes unless directed otherwise by the Chair of the meeting.
- 3. DECLARATION OF INTERESTS:** To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. It is for Members' judgment if there is a public interest and it relates to a financial or regulatory matter.
- 4. CONFIRMATION OF MINUTES:** To confirm the Minutes of the Council meeting held on 17 December 2025. (Copy attached)
- 5. INFORMATION FROM 17 DECEMBER 2025 MINUTES:**
 - 1. Minute 98.3 CHRISTMAS LIGHT COSTS:** Councillor Andy Gallanders to provide an update
 - 2. Minute**
 - 3. Minute**
- 6. PROCEDURAL MATTERS:** To consider the following matters:
 - 1. COMMUNITY AGENT REPORT:** To consider the Acton Community Agent's monthly report on her activities and interaction with Acton Community residents aged 50 and over. (Copy attached).
 - 2. S137 LIMITS for 2026/27:** To consider the attached letter from the Welsh Government's Local Government Finance Policy & Sustainability Division.
 - 3. ARAN ROAD PLAY AREA – ADDITIONAL FUNDING:** Further to Minute 82.6 November 2025, to note that verbal confirmation has been given to the Clerk that the Play Development Team will be able to provide some funding towards the cost of this Project

Please contact Carole Roberts, Clerk to the Council on: 07913 071470 or

E-Mail: clerk@actoncommunitycouncil.gov.uk with any apologies or requests for further information.

You can also write to the Clerk at Little Acton Community Centre, The Green, Little Acton, Wrexham LL12 8BH

7. PAYMENT OF ACCOUNTS & Q3 BANK RECONCILIATION:

1. To note details of any income or payments received, Transfers to be made between the Council's Bank Accounts and to authorise any outstanding debtor or other transactions to be made in January 2026.
2. To consider the attached Quarter 3 bank reconciliation and accounts together with progress against the budget.

8. ANNUAL ESTIMATES OF INCOME AND EXPENDITURE FOR 2026/27 FINANCIAL YEAR: Following consideration of the Council's Service Level Agreements for 2026/27 at the November 2025 meeting (Minute 87 refers), to consider all matters pertaining to the determination of the Council's income, expenditure, balances and precept requirements for the financial year 2026/27 (details circulated separately) :-

1. **Review of Earmarked and General Fund Reserves:** To confirm the Council's reserves requirements for 2026/27.

2. **Precept Requirements for 2026/27:** The Chief Finance and ICT Officer, Wrexham County Borough Council has indicated that the Community Council's Precept is required by the 23 January 2026. The Acton Community Tax Base for 2026/27 is 5716.

To consider the Council's Draft budget and determine its precept requirement for 2026/27 taking into account current commitments and any new provisions agreed during 2025/26 or that the Community Council decides to support.

9. KEY ACTON ISSUES: WCBC Members to report verbally on new or Key Issues being considered by the County Borough Council that may affect the whole or part of the Community of Acton. (Item placed on the agenda in accordance with the decision contained in Minute 107 January 2011)

10. COMMUNITY ENGAGEMENT & UPDATE ON PROGRESSING ANNUAL REPORT PRIORITIES: Chair to provide an update on the following matters:

1. **Events at Acton Park**

2. **Progress of Annual Report Priorities:** Acton Park Play areas; Little Acton Community Centre; Christmas Celebrations; Maesydre Powerhouse; SLA Commitments; Other Projects.

11. REPORT FROM CLERK: To consider details of Consultations and Correspondence / other information that has been received and circulated to Members since the last meeting. Details Attached.

12. PLANNING APPLICATIONS: To consider any comments and/or representations the Council may wish to make on application(s) and Consultations within the Acton Community or adjoining areas made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

Case Number/ Address & Proposed Development	Decision
1. P/2025/0953: Works to trees protected by tree preservation order WMBC 273 at 27 Fairmount Road, Wrexham LL13 9GX.	
2. P/2025/0954: Front and rear single storey extensions at 21 Jeffreys Road, Wrexham LL12 7PB.	

**the plans and documents for these applications can be viewed online [by clicking here](#) and selecting Category of Planning Applications then scroll to the Application Status box and select "Under Consultation" then scroll down to the Community box and select the Community of Gwaunyterfyn /Acton for the search. The Clerk requests an extension of the 21 day consultation period where appropriate.*

Minutes of the hybrid Meeting of Acton Community Council held Wednesday 17 December 2025
remotely via Zoom and at Little Acton Community Centre, The Green, Little Acton, Wrexham.

Present:

Councillor	Kevin Roberts (Chair)	Councillor	R Hardy (Vice Chair)
"	Ms S Bailey	"	A Gallanders *
"	W Baldwin *	"	Ms H Hewitt *
"	T Coxon	"	Ms C Jarvis
"	M Davies	"	P Lloyd *
"	C Downes	"	Ms B Martin
"	Ms S Edwards	"	M Peters *
"	Mrs A Evans	"	Ms D Wallace *

* Absent

Also Present:

Michelle Williams, Administrative Assistant to the Council

91. SYMPATHY

Members were saddened to hear of the recent death of the Clerk's Father. It was noted that flowers and a sympathy card would be purchased on the Community Council's behalf and payment would be made from the Chair's Charity Account.

92. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors W Baldwin, A Gallanders, Ms H Hewitt, and M Peters.

RESOLVED – that the apologies for absence be received and accepted.

93. PUBLIC PARTICIPATION

There were no members of the public present at the meeting to make any representations as set out in Standing Order No. 3(e) despite the Chair extending an invitation and opportunity to local residents to state their case about an issue highlighted regarding car parking on the streets surrounding Acton Park.

94. DECLARATION OF INTERESTS

Councillor C Jarvis declared a personal and prejudicial interest in respect of Agenda item 10, Financial Assistance application number 5, being a Trustee of The Venture and indicated she would withdraw from the room when the item is discussed.

There were no other declarations of interest made at this stage of the proceedings.

95. CONFIRMATION OF MINUTES

1. The Minutes of the hybrid Council Meeting held on the 19 November 2025 were received.

RESOLVED – that the Minutes of the hybrid Council Meeting held on the 19 November 2025 be received and confirmed as a correct record.

96. EXCLUSION OF PRESS AND PUBLIC

RESOLVED – That the Press and Public be excluded from the meeting during consideration of the next items of business as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

2. The confidential Minutes of the Staffing Committee held on 26 November 2025 together with the objectives and outcomes of the Clerk's appraisal were received.

RESOLVED – that the Confidential Minutes of the Staffing Committee meeting held on 26 November 2025 be received and noted.

3. The confidential report of the Little Acton Task and Finish Group meeting held on 2 December 2025 was received and noted.

RESOLVED – that the confidential report of the Little Acton Task and Finish Group, held on the 2 December 2025 be received and the subsequent action taken by the Clerk in consultation with the Chair be endorsed.

97. PRESS AND PUBLIC

RESOLVED - that the press and public be re-admitted for the remainder of the Meeting.

98. INFORMATION FROM 19 NOVEMBER 2025 MINUTES

- 1) **MINUTE 83 LOW CARBON COMMUNITIES PROJECT – GRANT APPLICATION:** Councillor Coxon informed Members that the report submitted by the Clerk had been successful and the Council had been awarded a grant of £1,000 to run future events in support of this project. The present position was noted.
- 2) **MINUTE 85.1 BUS SHELTER ON HOLT ROAD:** Councillor Gallanders was not at the meeting to provide an update, however, Councillor Davies had spoken to him and they were unclear why the bus shelter had not been replaced as yet. Councillor Gallanders is to chase this matter with Wrexham CBC and provide an update at a future meeting.
- 3) **MINUTE 86.3 CHRISTMAS LIGHT COSTS:** Councillor Gallanders was not at the meeting to provide an update. Members discussed the logistics of costs, location and public opinion.

RESOLVED – this item to be deferred until the Council Meeting in January 2026, to enable basic indicative costs to be obtained. Members stressed that it was important then to gauge public opinion via Social Media.

99. REQUEST TO SUPPORT THE PROVISION OF CAR PARKING SIGNAGE IN THE VICINITY OF ACTON PARK

Members considered this request from two local residents and discussed the provision of signage on the roads in the vicinity of Acton Park.

RESOLVED – that the Clerk writes on the Council's behalf to the residents explaining that Acton Community Council is not a Highways Authority and is therefore unable to provide signage. It is suggested that the residents direct their request to Wrexham CBC as the Highways Authority and land owner for Acton Park.

100. PROCEDURAL MATTERS

The Clerk reported on the following procedural matters:

- 1) **SERVICE LEVEL AGREEMENT REPORTING – COMMUNITY AGENT:** The Council received the Community Agent's report highlighting November 2025 outcomes and case studies.

RESOLVED – that the Report be received and noted.

2) MATTERS UPON WHICH IN ACCORDANCE WITH STANDING ORDERS THE CLERK HAS UNDER HER DELEGATED POWERS CONSULTED WITH THE CHAIR OF THE COUNCIL AND APPROVED:-

- 1. PAINTING AND RUST CONTROL OF PLAY EQUIPMENT AT ARAN ROAD PLAY AREA:** Further to Minute 82.6.ii) November 2025, Carla Hinde, Wrexham CBC Officer had provided a quote for this work at a cost of £3,900. Ms Hinde had been instructed to proceed with arranging for the work, to be carried out at the cost stated and to endeavour to have it completed prior to 31 March 2026.
- 2. ENERGY PROVIDER FOR LITTLE ACTON COMMUNITY CENTRE:** Three quotes had been received and considered by the Little Acton Community Centre Task and Finish Group. The quote from British Gas for a fixed three year green tariff at an estimated cost of £2,963.19 had been approved by the Clerk in consultation with the Chair. Dan Dixon at TUS Group was notified of the successful new supplier and changeover meter readings had been provided on 5 December 2025.
- 3. NEW INSURANCE VALUATION FOR LITTLE ACTON COMMUNITY CENTRE:** The Clerk had approved a quote for £650.00 plus vat from Mark Atherton of Legat Owen to conduct a new Valuation at the Little Acton Community Centre. The Clerk and Chair had met with Mr Atherton on 15 December 2025, and his report is awaited.
- 4. INSURANCE RE-VALUATION FOR MAESYDRE POWER HOUSE:** The Clerk had approved a quote for a desktop building Valuation for Insurance Purposes at the Maesydre Power House at a cost of £300.00 plus vat. The Clerk had visited Maesydre Powerhouse with Mark Atherton of Legat Owen on 15 December 2025, and his report is awaited.

RESOLVED – that

- i) The above mentioned actions taken by the Clerk under her delegated powers, in consultation with the Chair, be endorsed; and*
- ii) The Insurance valuations for the Little Acton Community Centre and Maesydre Powerhouse be reported to a future Council Meeting.*

101. KEY ACTON ISSUES:

WCBC Members did not have any new or key issues to be discussed.

102. COMMUNITY ENGAGEMENT & PROGRESSION OF ANNUAL REPORT PRIORITIES:

- 1. EVENTS IN ACTON PARK:** The Chair gave an update on the Christmas event in the Park, which was well attended. Given that there is no longer a Ranger in Acton Park; Members discussed the possibility of a provision of money to allow the continuation of the successful events held throughout the year.

RESOLVED – that the Chair and some of the Members meet with Nicky Ellis, Wrexham CBC to discuss the future and funding of events in Acton Park.

- 2. PROGRESS OF ANNUAL REPORT PRIORITIES - PENSIONERS CHRISTMAS LUNCH:** The Chair provided an update on the Pensioners Christmas Lunch which had taken place at Wrexham Lager Club. The event had been very successful, with good, positive feedback and the Chair thanked those Members and their partners who had attended the event to help out. Members discussed repeating the event in December 2026.

RESOLVED – that

- i) The next Pensioners Christmas Lunch be held on 9 December 2026 in Wrexham Lager Club.*
- ii) The Clerk writes to the Rainbow Foundation commending Rhian Jones, the Community Agent on her hard work.*

103. FINANCIAL ASSISTANCE

Members considered the Clerk's report detailing the Council's Policy to apportion the annual £12,500 budget equally between each of the quarterly meetings. Members then proceeded to consider the five applications received during the present quarter and whether the Council wished to make a grant to the applicants under the provisions of Section 137 of the Local Government Act 1972. In particular members took account of the number of Acton residents involved with each group as a key consideration.

RESOLVED – that the following Financial Assistance grants be made under the Council's Powers contained in Section 137 of the Local Government Act 1972 (as amended) :-

Organisation	Details	Decision
1. Wrexham Concert Band	To support the continuing work of Wrexham Concert Band, City of Wrexham Brass Band and associated Youth Bands and ensure that the future of music within our Community is secured.	Suggest the Band re-apply in March 2026.
2. Gate Hangs High Bowling Club	To assist with the fees for employing a professional lawn contractor to advise and assist us in aerating, scarifying, spiking, seeding and fertilising the green to a standard enabling the club to remain in Wrexham leagues. To spend money on existing machinery, seed, top dressing and fertilisers to keep the Green in good condition over the winter and prepare it for season 2026.	£500.00
3. Theatr Bara Caws	Financial support to enable this travelling theatre company to continue to promote culture and entertainment in the Welsh Language.	No grant as no performances have been held locally and it does not support Acton residents
4. Eisteddfod yr Urdd Ynys Mon 2026	Financial assistance to aid the running of the local regional, and national rounds of the competitions. To include paying for local and regional adjudicators and accompanists, printing of programmes and renting of buildings. The funding will help the children and young people of Acton to connect with the Welsh language and enjoy the experience of performing and competing at local and regional levels and enjoy a day at the festival site.	£200.00
5. The Venture	Funding to maintain their services, in particular the main open access adventure playground and its associated services.	£250.00
		TOTAL £950.00

(Councillor Corin Jarvis having declared a personal and prejudicial interest in respect of the application for The Venture, being a Trustee of The Venture, was attending the meeting remotely. and placed in the online Waiting Room and did not take part in the discussion or voting for this application.)

104. REPORT FROM CLERK

The Council received a report from the Clerk detailing consultations and other correspondence that had been received since the last meeting as follows:

Organisation	Details
CORRESPONDENCE	
1. One Voice Wales	1. Cost of Living Crisis Project – Information and Resources: email dated 14 November 2025 containing the latest newsletter.

	<p>2. E-Bulletin – Issue 13: email dated 21 November 2025 with the latest e-bulletin.</p> <p>3. Upcoming Online events – Cost of Living Crisis Project: email dated 24 November 2025 containing details of the latest events.</p> <p>4. Training Dates December 2025 – March 2026: email dated 4 December 2025 with the latest training dates from One Voice Wales.</p> <p>5. Upcoming online events – Cost of Living Crisis Project: email dated 8 December 2025 with details of these events. <i>Above information noted</i></p>
2. Llais	IMPACT – Llais Monthly Newsletter: email dated 17 November 2025 containing the latest newsletter from Llais. <i>Information noted</i>
3. Play Wales	<p>1. November e-bulletin: email dated 19 November 2025 containing the latest e-bulletin</p> <p>2. Developing Play Provision in Gypsy and Traveller sites: email dated 4 December 2025 containing this and other news items. <i>Information noted</i></p>
4. Planning Aid Wales	<p>1. Latest News from Planning Aid Wales: email dated 21 November 2025 with their latest events and training. <i>Information noted</i></p>
5. AVOW	<p>Members Mailout November 2025: email dated 1 December 2025 with the latest e-bulletin. <i>Information noted</i></p>
6. Wrexham CBC	<p>Planning for our 2026/27 Council Budget: email dated 2 December 2025 with a link to a survey on Your Voice Wrexham to give your view on their plan for the Council Budget for 2026/27. <i>Information noted</i></p>
7. Wrexham Community & Culture Trust	<p>Wrecsam2029 City of Culture – Community Conversations: email dated 2 December 2025 with details of events in Wrexham prior to Christmas in support of the Wrecsam2029 UK City of Culture Bid. <i>Information noted</i></p>
8. Audit Wales	<p>Audit Wales Newsletter: email dated 8 December 2025 containing their latest newsletter. <i>Information noted</i></p>

105. PAYMENT OF ACCOUNTS

The Clerk's report on Payments received and made since 19 November 2025 was read to Members by the Administration Assistant.

RESOLVED – to approve the making of payments for December 2025 as set out in the following schedule as reported to the meeting:-.

Voucher/Payment Ref & Payee	Details	Amount
114. BACS ref 90.12.25 Carole Roberts	Salary and office expenses for December 2025 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per payroll schedule)
115. BACS ref 91.12.25 Michelle Williams	Salary for December 2025 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per payroll schedule)
116. BACS ref 92.12..25 Clwyd Pension Fund	Pension payments for December 2025 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
117. BACS ref 93.12.25 HMRC	Payroll payments for December 2025 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
118. DD.9..12.25 BT com	Internet/Phone Provision Little Acton Community Centre to 31/12/25 S112 Local Government Act 1972 (as amended)	£88.74 (Vat= £14.79)

119. BACS ref 94.12.25 Viking Office UK Ltd	Office Stationery S112 Local Government Act 1972 (as amended)	£175.11 (VAT=£29.190)
120. BACS 95.12.25 SLCC	2026 Practitioners Conference Delegates Fee – CR attendance S112 Local Government Act 1972 (as amended)	£716.00 (VAT= £66.00)
121. BACS ref 96.12.25 Carole Roberts	Clerk's Expenses for December 2025 S112 Local Government Act 1972 (as amended)	£15.00 (Vat= £0.00)
Chairs Charity Account - S15 Local Government Act 1972 (as amended)		
CCA9-25/26 –Cunliffe Arms – Friends of Acton Park Lunch on 2/12/25 - £302.10 CCA10-1 - 25/26 Ceri wright (Wrexham Lager Club catering) Deposit x65 Pensioners Lunch on 10/12/25- £325.00 CCA10-2 25/26 Ceri Wright (Wrexham Lager Club Catering) - Balance x 65 £17.95 Pensioners Lunch on 10/12/25 - £841.75		

106. ANNUAL ESTIMATES OF INCOME AND EXPENDITURE FOR 2026/27 FINANCIAL YEAR

Members noted that due to the Clerk's absence this Agenda item is to be deferred to the next Council Meeting on Wednesday 21 January 2026. The deadline for notifying Wrexham CBC of the precept for 2026/27 is Friday 23 January 2026.

107. PLANNING RELATED MATTERS AND APPLICATIONS

The Council considered the following matters and applications within the Acton Community area that had been made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

RESOLVED - that the following observations be made on the applications as set out below:

Case Number/ Address & Proposed Development	Decision
1. P/2025/0868: works to trees protected by Tree Preservation Order WMBC 167 at 18 Kensington Grove, Wrexham LL12 8AJ	<i>No objections subject to the Council's Arboricultural Officer being satisfied that such works are necessary to ensure the health of the tree and any works are carried out under his supervision and direction</i>
2. P/2025/0807: replacement of flat roof with pitched roof to porch at 17 Ffordd Elfed, Wrexham LL12 7LU	<i>No observations</i>

*Councillor Kevin Roberts
Chair*

Signed as a correct record this 21st day of January 2026

Presiding Chair

**ACTON COMMUNITY COUNCIL
PROCEDURAL MATTERS:
ACTON COMMUNITY AGENT'S REPORT**

**AGENDA ITEM 6.1
21 JANUARY 2026**

Community Agent – update to Community Council

Community Council Area: Acton, Borras, Rhosnesni and Maes Y Dre

Month: December 2025

Number of new client referrals this month	December 2025 – 5 clients
Services signposted to (List)	Telecare Day Opps Rainbow Welfare Rights Blue Badge renewal Social activities in the area OT rails putting in the home Social prescribers Rainbow
Number of groups attended (List)	Craft Group Little Acton weekly Coffee Morning 2 per month at Acton Resource Centre Groundwork Christmas crafts Little Acton St Margarets Church coffee morning Erddig Trip December 2025 Lager Club Christmas party
Any feedback from citizens re ideas for future activities or support needs	Looking forward to Tai Chi coming back Feb 2026 Warm space starting January at Little Acton

CASE STUDY – DECEMBER 2025

Rhian Jones – Community Agent Acton, Borras, Maes Y Dre and Rhosnesni

What we did (Activity) why and for who (which priority population)

I went to visit a client living in Acton who was referred to me by social services back in August 2025, the client wasn't getting out so was socially isolated and lonely. She wanted to refer to show the client what activities are available in the area and see where I could help.

The client - Mrs F – is in her 90s, lives alone but has some family support with transport.

I met with Mrs F at her home and discussed What Matters to her. She told me that she had a fall and had started staying in more after that. She wanted opportunities to get out and about, in a safe environment. She told me that she had been offered care in her home but the carers were arriving after she had already taken care of her personal care and dressing so she told them she didn't need the support.

What partners support the delivery of your project / programme?

I was referred the client through Wrexham Adult Social Care.

I offered the client Day Ops at The Rainbow Foundation in Marchwiel/Penley and also transport too and from the Centre as she needed transport as client doesn't drive.

I offered the client to come along to my coffee morning in Acton Resource Centre to get out of the house and meet new people.

I also offered client to come on the Christmas Lager Club meal and she attended.

How do the priority population groups feel about what is being / has been delivered? How do you ensure your delivery approach is person-centred?

I feel the client was reassured and put the trust in me when I visited a couple of times, I suggested doing a taster session at Day Ops to see if the client would like it. I got to have good chats with the client and mostly at the coffee mornings at Acton Resource Centre.

Mrs F chose to attend day opportunities once a week.

What is being done differently, share how your project works innovatively?

The Community Agent project allows for dedicated one to one time with people who are socially isolated and lonely as a result of ageing or ill-health. I am able to build relationships with people who trust that I will do my best to help them and refer them to places they can get support. Without this support, Mrs F would continue to be isolated at home.

What has changed? What difference has occurred?

Mrs F tells me that she is enjoying attending day opportunities once a week at Rainbow. She also attends coffee morning at Acton Resource Centre and Warm Spaces at St Margarets Church. Mrs F wasn't aware of these activities before I met with her.

Mrs F tells me that at Day Ops she has made friends with other people, had opportunities to play the piano for her friends and lead a sing along. She has also enjoyed trips out with day ops to the local church (where she played the church organ!) and walks in the village.

She has also arranged for a local friend to change her day ops day so they can attend together.

This all adds up to Mrs F feeling more connected with others and improving her wellbeing.

Describe the top 3 successes of the scheme

- Getting to know the Community Agent and knowing she can call at anytime and I will do my best to help signpost or support with what matters
- The client enjoying the Day Ops and enjoying making new friends, playing the piano which she always used to do but hadn't done that for a while.
- Meeting at Acton Resource Centre for a coffee and to see Rhian – Community Agent

Describe the top 3 challenges of barriers

- Mobility – as the client uses a walking frame – we need to ensure she is able to access activities safely and in venues with step free access
- Making new friends at the centre and the staff at day ops were so helpful in getting the client to feel comfortable in the new surroundings.
- Transport – Mrs F cannot access the community independently due to her mobility issues and needs transport to all activities including those in her immediate local area.



Llywodraeth Cymru
Welsh Government

Clerks of Community and Town Councils

17 December 2025

Dear Clerk,

**Appropriate Sum under Section 137(4)(a) of the Local Government Act 1972 -
Section 137 Expenditure Limit for 2026-27**

This is to notify you that the appropriate sum for the purposes of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for Community and Town Councils in Wales for the financial year 2026-27 is £11.60.

Section 137(1) of the 1972 Act permits each Community or Town Council to incur expenditure for purposes for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure incurred. Community and Town Councils are also permitted under section 137(3) to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2026-27 will be £11.60 per elector.

For the financial year 2026-27, the appropriate sum for the purposes of section 137(4)(a) is calculated by applying the formula set out in Schedule 12B to the 1972 Act. The Retail Prices Index increased by 4% between September 2024 and September 2025. This means that, by application of the formula, the appropriate sum for the financial year 2026-27 increases from £11.10 to £11.60 per elector.

For clarity, the Local Government and Elections (Wales) Act 2021 includes provision which enables 'eligible community councils' to exercise the General Power of Competence. The power for Community and Town Councils to exercise the General Power of Competence came into force on 5 May 2022.



Llywodraeth Cymru
Welsh Government

The relevant statutory guidance for community and town councils explains the interaction between the two powers (i.e. the general power of competence and the power under s.137 of the 1972 Act). Community and town councils exercising the General Power of Competence are not subject to an expenditure limit, but other conditions apply. For all other community and town councils, the limit set out in this letter will apply.

Yours sincerely

Martin Bull
Local Government Finance Policy & Sustainability Division

ACTON COMMUNITY COUNCIL – 21 JANUARY 2026

Q3 PROGRESS AGAINST 2025/26 BUDGET

AGENDA ITEM 7.2

ACTION COMMUNITY COUNCIL MEETING 2/11/26
Q3. PROGRESS AGAINST 2025/26 BUDGET

AGENDA ITEM 7.2

14/01/2026. Acton Community Council Current Year

15.54 Balance Sheet as at 31 December 2025

31st March 2025

31st March 2026

Current Assets

3,600	VAT Control A/C	5,490
14,685	Community Bank Account	21,181
221,211	Deposit Account	380,851
239,496		

220,406 Total Assets **187,522**

Current liabilities

3,559	Accruals	0
3,559		

235,938 Total Assets | less Current Liabilities 407,523

Represented By

77,459	General Reserves	249,044
15,000	EM Res - Elections	15,000
2,000	EM Res - Power House/Valuation	2,000
85,870	EM Res - Playground Equip Repl	85,870
5,908	EM Res -Youth Projects C fwd	5,908
1,185	EM Res - Play Development	1,185
7,390	EM Res- Locum Clerk Costs	7,390
41,126	EM Res - LACC Equipment Refurb	41,126

235 938 407 523

The above statement represents fairly the financial position of the authority as at 31 December 2025 and reflects its Income and Expenditure during the year.

Signed : **Chairman** Date : **10/10/2010**

Signed : _____
Responsible
Financial
Officer _____ Date : Carde Roberts 14/1/26

Acton Community Council Current Year
Income and Expenditure Account for Year Ended 31st March 2026

as at Q3 End
31/12/25

31st March 2025	31st March 2026
Operating Income	
230,504	261,654
0	3,600
<hr/> 230,504	<hr/> 265,254
Running Costs	
75,123	55,157
114,185	35,340
16,166	3,172
<hr/> 205,475	<hr/> 93,669
General Fund Analysis	
64,929	77,459
230,504	265,254
<hr/> 295,433	<hr/> 342,713
205,475	93,669
<hr/> 89,959	<hr/> 249,044
12,500	0
<hr/> 77,459	<hr/> 249,044
Closing Balance	

Date : 14/01/2026

Acton Community Council Current Year

Page 1

Time: 15:47

Trial Balance for Current Year (to Q3 End 31/12/25) User : CR
Account Number Order CR

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
105	VAT Control A/C			5,490.03	
115	DNU - VAT on Receipts	999	VAT Data		3,600.03
200	Community Bank Account			21,181.39	
210	Deposit Account			380,851.18	
310	General Reserves				77,458.63
320	EM Res - Elections				15,000.00
322	EM Res - Power House/Valuation				2,000.00
323	EM Res - Playground Equip Repl				85,869.58
326	EM Res -Youth Projects Cfwd				5,908.49
328	EM Res - Play Development				1,185.00
329	EM Res- Locum Clerk Costs				7,390.00
331	EM Res -LACC Equipment Refurb				41,125.89
1076	Precept	100	General Administration		258,000.00
1081	Little Acton CC Income	100	General Administration		14.30
1090	Interest	100	General Administration		3,639.80
4000	Bank Charges & Fees	100	General Administration	26.00	
4100	Employer's Costs	100	General Administration	40,716.96	
4105	Clerk's Expenses	100	General Administration	2,122.28	
4110	Equipment	100	General Administration	250.26	
4111	Legal / Translation	100	General Administration	1,365.00	
4116	Replenish Chairs Charity A/c	100	General Administration	2,000.00	
4120	Annual Subscriptions	100	General Administration	255.00	
4125	Insurance	100	General Administration	1,638.46	
4135	Audit Fees	100	General Administration	499.00	
4140	Donations (S137)	100	General Administration	4,450.00	
4145	Conference fees/expenses	100	General Administration	650.00	
4155	Training - Staff	100	General Administration	262.00	
4160	Training - Members	100	General Administration	420.00	
4161	Members Remuneration	100	General Administration	400.00	
4165	Website/Data Protection	100	General Administration	102.00	
4205	Young Person Projects	200	Service level & Licence Aqreem	26,105.49	
4215	CAB Outreach Worker-ACAS	200	Service level & Licence Aqreem	6,048.00	
4225	Acton Playground Provision	200	Service level & Licence Aqreem	3,186.50	
4300	Little Acton Community Centre	300	Other Projects	1,700.69	
4320	Community Initiatives Fund	300	Other Projects	1,471.48	

Trial Balance Totals :	501,191.72	501,191.72
Difference	0.00	

14/01/2026

Acton Community Council Current Year

15:43

Receipts and Payments Summary - Cashbook 1

Q3 End
(to 31/12/25-CR)

Community Bank Account

	Receipt Totals	Payment Totals	
Total Year to Date	103,623.33	97,126.72	
Total Receipts / Payments	103,623.33	97,126.72	Closing Trial Balance
Opening Balance	14,684.78		
Closing Balance		21,181.39	21,181.39
	118,308.11	118,308.11	

Date: 14/01/2026

Acton Community Council Current Year

Page 1

Time: 15:31

Bank Reconciliation Statement as at 31/12/2025
for Cashbook 1 - Community Bank Account

User: CR

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Community Bank Account	31/12/2025	571	21,182.13
			21,182.13
<u>Unpresented Payments (Minus)</u>			<u>Amount</u>
15/05/2025 B16.525.20	Michelle Wiliams		0.74
			0.74
			21,181.39
<u>Unpresented Receipts (Plus)</u>			
			0.00
			0.00
			21,181.39
Balance per Cash Book is :-			21,181.39
Difference is :-			0.00

Signatory 1:

Name CAROLE ROBERTS Signed Carole Roberts Date 14/1/26

Signatory 2:

Name Signed Date

14/01/2026

Acton Community Council Current Year

15:44

Receipts and Payments Summary - Cashbook 2

*Q3 End
(as at 31/12/25)*

Deposit Account

	Receipt Totals	Payment Totals	
Total Year to Date	261,639.80	102,000.00	
Total Receipts / Payments	261,639.80	102,000.00	Closing Trial Balance
Opening Balance	221,211.38		
Closing Balance		380,851.18	380,851.18
	482,851.18	482,851.18	

Date: 14/01/2026

Acton Community Council Current Year

Page 1

Time: 15:35

Bank Reconciliation Statement as at 31/12/2025
for Cashbook 2 - Deposit Account

User: CR

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Business Money Manager Account	31/12/2025	485	380,851.18
			<u>380,851.18</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	0.00
			<u>0.00</u>
			380,851.18
<u>Unpresented Receipts (Plus)</u>			
		0.00	0.00
			<u>0.00</u>
			380,851.18
		Balance per Cash Book is :-	380,851.18
		Difference is :-	0.00

Signatory 1:

Name CAROLE ROBERTS Signed Carole Roberts Date 14/1/26

Signatory 2:

Name Signed Date

Annual Budget - By Centre

Note: Approved Budgets & Actual Expenditure for 2025/26

		Last year -2024/25		Current Year-2025/26 to 31/12/25					Next Year-2026/27			
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
100	General Administration											
	Total Income	227,890	230,504	0	0	0	0	0	261,654	0	0	0
	Overhead Expenditure	97,653	75,123	0	0	101,962	0	101,962	55,157	0	0	0
	Movement to/(from) Gen Reserve	130,237	155,381			(101,962)		(101,962)	206,497			0
200	Service level & Licence Agreeem											
	Overhead Expenditure	140,817	114,185	0	0	146,000	0	146,000	35,340	0	0	0
	Movement to/(from) Gen Reserve	(140,817)	(114,185)			(146,000)		(146,000)	(35,340)			0
300	Other Projects											
	Overhead Expenditure	24,210	16,166	0	0	30,210	0	30,210	3,172	0	0	0
	Movement to/(from) Gen Reserve	(24,210)	(16,166)			(30,210)		(30,210)	(3,172)			0
999	VAT Data											
	Total Income	0	0	0	0	0	0	0	3,600	0	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	3,600	0		0
	Total Budget Income	227,890	230,504	0	0	0	0	0	265,254	0	0	0
	Expenditure	262,680	205,475	0	0	278,172	0	278,172	93,669	0	0	0
	Movement to/(from) Gen Reserve	(34,790)	25,029			(278,172)		(278,172)	171,585			0

14/01/2026

15:50

Acton Community Council Current Year

Page 1

Summary Income & Expenditure by Budget Heading 31/12/2025

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100	General Administration	Income	261,654	0	(261,654)		0.0%
		Expenditure	55,157	101,962	46,805	46,805	54.1%
		Net Income over Expenditure	206,497	(101,962)	(308,459)		
		plus Transfer from EM Res	0	0	0		
		less Transfer to EM Res	0	0	0		
		Movement to/(from) Gen Reserve	206,497	(101,962)	(308,459)		
200	Service level & Licence Agree	Expenditure	35,340	146,000	110,660	110,660	24.2%
		plus Transfer from EM Res	0	0	0		
		Movement to/(from) Gen Reserve	(35,340)	(146,000)	(110,660)		
300	Other Projects	Expenditure	3,172	30,210	27,038	27,038	10.5%
		plus Transfer from EM Res	0	0	0		
		Movement to/(from) Gen Reserve	(3,172)	(30,210)	(27,038)		
999	VAT Data	Income	3,600	0	(3,600)		0.0%
		Grand Totals:- Income	265,254	0	(265,254)		0.0%
		Expenditure	93,669	278,172	184,503	0	184,503
		Net Income over Expenditure	171,585	(278,172)	(449,757)		33.7%
		plus Transfer from EM Res	0	0	0		
		less Transfer to EM Res	0	0	0		
		Movement to/(from) Gen Reserve	171,585	(278,172)	(449,757)		

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 General Administration</u>							
1076 Precept	258,000	0	(258,000)			0.0%	
1081 Little Acton CC Income	14	0	(14)			0.0%	
1090 Interest	3,640	0	(3,640)			0.0%	
General Administration - Income	261,654	0	(261,654)				0
4000 Bank Charges & Fees	26	0	(26)		(26)	0.0%	
4100 Employer's Costs	40,717	56,124	15,407		15,407	72.5%	
4103 Payroll Admin Charge	0	1,445	1,445		1,445	0.0%	
4105 Clerk's Expenses	2,122	2,465	343		343	86.1%	
4110 Equipment	250	2,080	1,830		1,830	12.0%	
4111 Legal / Translation	1,365	3,880	2,515		2,515	35.2%	
4115 Chain Plaque	0	25	25		25	0.0%	
4116 Replenish Chairs Charity A/c	2,000	1,000	(1,000)		(1,000)	200.0%	
4120 Annual Subscriptions	255	2,823	2,568		2,568	9.0%	
4125 Insurance	1,638	2,197	559		559	74.6%	
4130 Elections	0	2,000	2,000		2,000	0.0%	
4135 Audit Fees	499	2,850	2,351		2,351	17.5%	
4140 Donations (S137)	4,450	12,500	8,050		8,050	35.6%	
4145 Conference fees/expenses	650	1,560	910		910	41.7%	
4150 Advertising	0	500	500		500	0.0%	
4155 Training - Staff	262	1,560	1,298		1,298	16.8%	
4160 Training - Members	420	3,993	3,573		3,573	10.5%	
4161 Members Remuneration	400	3,400	3,000		3,000	11.8%	
4165 Website/Data Protection	102	1,560	1,458		1,458	6.5%	
General Administration - Indirect Expenditure	55,157	101,962	46,805	0	46,805	54.1%	0
Net Income over Expenditure	206,497	(101,962)	(308,459)				
<u>200 Service level & Licence Agreements</u>							
4205 Young Person Projects	26,105	50,159	24,054		24,054	52.0%	
4210 Seasonal Ranger Acton Park	0	40,578	40,578		40,578	0.0%	
4215 CAB Outreach Worker-ACAS	6,048	10,624	4,576		4,576	56.9%	
4220 Maesydre Power House	0	1,664	1,664		1,664	0.0%	
4225 Acton Playground Provision	3,187	17,175	13,989		13,989	18.6%	
4230 School Crossing Patrols (S137)	0	25,800	25,800		25,800	0.0%	
Service level & Licence Agreements - Indirect Expenditure	35,340	146,000	110,660	0	110,660	24.2%	0
Net Expenditure	(35,340)	(146,000)	(110,660)				

Continued over page

Detailed Income & Expenditure by Budget Heading 31/12/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>300 Other Projects</u>							
4300 Little Acton Community Centre	1,701	15,210	13,509		13,509	11.2%	
4305 Community Streetscene	0	5,000	5,000		5,000	0.0%	
4310 Crime Prevention Projects	0	5,000	5,000		5,000	0.0%	
4320 Community Initiatives Fund	1,471	5,000	3,529		3,529	29.4%	
Other Projects :- Indirect Expenditure	3,172	30,210	27,038	0	27,038	10.5%	0
Net Expenditure	(3,172)	(30,210)	(27,038)				
<u>999 VAT Data</u>							
115 DNU - VAT on Receipts	3,600	0	(3,600)			0.0%	
VAT Data :- Income	3,600	0	(3,600)				0
Net Income	3,600	0	(3,600)				
Grand Totals:- Income	265,254	0	(265,254)			0.0%	
Expenditure	93,669	278,172	184,503	0	184,503	33.7%	
Net Income over Expenditure	171,585	(278,172)	(449,757)				
Movement to/(from) Gen Reserve	171,585	(278,172)	(449,757)				

ANNUAL ESTIMATES OF INCOME AND EXPENDITURE FOR 2026/27 FINANCIAL YEAR

Each year the Community Council must consider all matters pertaining to determination of the Council's income, expenditure, balances and precept requirements for the next financial year having regard to the Accounts and Audit Regulations, the Council's own Financial Regulations and any decisions made during the Municipal year that may require a budget provision.

The Council under the Local Government Finance Act 1992 has a duty to meet Statutory requirements as a local precepting authority and in particular Section 50 of this Act which requires the Council to calculate its budget requirements each year. In calculating this budget requirement it must take into account:

1. the expenditure the authority estimates it will incur in the year in performing its functions;
2. such allowance as the authority estimates will be appropriate for contingencies in relation to expenditure for the year;
3. the financial reserves which the authority estimates it will be appropriate to raise in the year for meeting its estimated future expenditure; and
4. such financial reserves as are sufficient to meet so much of the amount estimated by the authority to be a revenue account deficit for any earlier financial year as has not already been provided for.

To be effective, Audit Wales has highlighted that Councils budget setting and monitoring arrangements must safeguard the Council from an over reliance on using reserves and the Council must ensure there is a sound system of internal control which facilitates exercise of the Council's functions and which includes adequate and effective financial management. There must be a proper understanding of the makeup of any reserves and effective controls to ensure they are used in line with their intended purposes.

DETERMINATION OF BUDGET AND PRECEPT REQUIREMENTS FOR 2026/27:

The Council must now consider all matters pertaining to determination of the Council's income, expenditure, balances (both General and Ear Marked Reserves) and precept requirements for the financial year 2026/27. In order to expedite the Council's consideration of its budget, the following resolutions were made at the Council's November 2025 meeting (Minute 87 November 2025 refers):

2. Service Level Agreements 2026/27: Members discussed the current and proposed Service Level Agreements for 2026/27 and ongoing contractual commitments. **Resolved -**

To confirm the continuation of all other existing Service Level Agreements for the next financial year as part of the budget setting process as follows :-

1. Shropshire County Council Payroll Service – (Year3 of 3)
2. Caia Park Partnership Open Access Youth Work for 8-18 year olds – (Year 2 of 3)
3. CAB Acton Outreach Worker for Acton Community Advice Service (Year 3 of 3)
4. Wrexham CBC Acton Playground Provision – (Annual ongoing)
6. Wrexham CBC School Crossing Patrols –Wrexham CBC (Annual ongoing)
7. Wrexham CBC Play Sufficiency Project with Staffed play provision at Little Acton (Year 2 of 3); and to implement the recommendations of the Youth Committee Meeting held on 12 November 2025 as follows:

"To extend the existing 3 year Play Sufficiency Project SLA with Wrexham CBC's Play Development Team so that from April 2026 there can be continuation in years 2 and 3 of the SLA of the School Holiday play sessions recently piloted successfully on the Fairways Estate, at cost of £2,093.90 for 1 session per week throughout the Easter, Whit, Summer & October school holidays (total of 10 sessions excluding bank holidays & national Playday)

3.Budget Assumptions. *the Clerk work up detailed budget costings for consideration at the December 2025 Council meeting based on an assumption of 3.8% inflation.*

IT IS NOW RECOMMENDED THAT AFTER CONSIDERING THE INFORMATION BELOW AND TO BE PROVIDED AT THE MEETING, THE COUNCIL APPROVES:-

1. Provision of the necessary contractual funding for existing and committed Service Level Agreements for the next financial year(2026/27) as part of the budget setting process ;
2. The Council's Ear-Marked and General Fund Reserve requirements for 2026/27
3. The Council's Budget Requirements as set out in the document to be provided circulated separately taking account of the Council's priorities as stated in its current Annual Plan.
4. The Council's Precept Requirement which must be submitted to Wrexham County Borough Council by 23 January 2026, noting the Council's Tax Base for 2026/276 has been notified by Wrexham CBC as being 5716.

1. Annual Investment Strategy 2026/27:

Further to Minutes 28ii) June 2011, and 87.1 November 2025, to note the review of the Acton Community Council Investments Strategy and Financial Regulations will be completed once the six signatories have registered for online banking with Unity Trust Bank.

2. Service Level Agreements 2026/27:

To confirm the Service Level Agreements' contractual provisions within the Budget for the next financial year as part of the budget setting process

3. Review of Earmarked and General Fund Reserves for 2026/27

The Council in determining the financial reserves which it estimates will be appropriate to raise in the year for meeting its estimated future expenditure should take account of the existing earmarked reserves, the level of General Reserves for appropriate contingencies in relation to expenditure for the year; unplanned expenditure and boosting specific earmarked reserves from within the 2025/26 budget.

It is suggested the specific reserves for the Maesydre Power House; Playground equipment replacement and Little Acton Community Centre equipment/refurbishment/repairs be added to from this year's budget provision surplus. The existing level of Earmarked reserves can be viewed on Page 1 of the Q3 accounts that were submitted under agenda item 7.2 earlier in the meeting . (see page 14 of the Agenda pack)

4. Precept Requirements for 2026/27:

The Chief Finance and Performance Officer, Wrexham County Borough Council has indicated the Community Council's precept is required by 23 January 2026 and the Council Tax Base for 2026/27 is 5716 a reduction of 19 on the 2025/26 base.

This information is key and enables the Council to determine its Precept requirements for 2026/27. Members are reminded the Acton Community Tax base for 2025/26 was 5735 The Council must now consider the Council's Priorities and prepare a Draft budget and determine the Council's Precept requirement taking into account current commitments and any new provisions that the Community Council decides to support and earmarked and other reserve requirements.

BACKGROUND INFORMATION

A copy of the forward detail of the current and next year's budget will be circulated in advance of the meeting together with a schedule of last year, the current year and next year's budget provisions and an outline of a preliminary Precept calculation based on the draft budget requirements presented to Members.

To assist Members in their consideration and determinations, I have circulated an updated copy of information that was circulated in 30 November 2022 detailing the legislative framework the Community Council has to adhere to when determining its spending requirements and setting its precept. Included in this circulation was an extract of the Governance and Finance Toolkit issued to all Welsh Town and Community Councils.

DECLARATION:

Any member with council tax unpaid for more than two months is prohibited from voting on the budget or precept by Section 106 of the Local Government Finance Act 1992 and must disclose at the start of the meeting that Section 106 applies to them.

Organisation	Details	Notes
CONSULTATIONS: Members are requested to submit any comments they may wish to make on the undermentioned Consultations		
1. Wrexham CBC	Wrexham City Public Space Protection Order (PSPO) 2026 Consultation: email dated 19 December 2025 containing a link to this consultation. The current PSPO around anti-social behaviour and substance misuse in the City Centre expires on the 7 March 2026. This consultation on a new PSPO was open until the 18 January 2026 and Members were encouraged to access it via this link. Project: Wrexham City Public Space Protection Order 2026 Wrexham County Borough Council	
CORRESPONDENCE		
1. Llais	IMPACT – Llais Monthly Newsletter: email dated 12 December 2025 containing their latest newsletter.	
2. Planning Aid Wales	1. Latest News from Planning Aid Wales: email dated 15 December 2025 with details of their news and latest events.	
3. Ambition North Wales	Autumn Newsletter – Ambition North Wales: email dated 18 December 2025 with a link to their Autumn Newsletter.	
4. One Voice Wales	1. Joint event One Voice Wales and Planning Aid Wales: email dated 18 December 2025 with details of this joint event on 19 March 2026 "Improving our local places – Welsh case studies and planning updates". 2. Cost of Living Crisis Project – Information and Resources: email dated 18 December 2025 with links to 2 of their webinars and details of an event taking place on Wednesday 11 February 2026 - Tackling Child Poverty Together. 3. Reminder – Training Dates – January – March 2026: email dated 9 January 2025 containing the training dates from January to March 2026.	
5. AVOW	Members Mailout December 2025: email dated 18 December 2025 containing their latest e-bulletin.	
6. Audit Wales	Audit Wales Newsletter: email dated 6 January 2026 with links to their latest reports and events.	