

7 May 2013

Dear Councillor

You are summoned to attend the **ANNUAL MEETING** of **ACTON COMMUNITY COUNCIL** to be held at **LITTLE ACTON COMMUNITY CENTRE**, The Green, Little Acton, Wrexham, LL12 8BH on **TUESDAY next 14 MAY 2013** at **6:30pm**.

Yours Sincerely

Carole Roberts

Clerk to the Council

AGENDA

- 1. APPOINTMENT OF CHAIRMAN:** To appoint a Chairman for the Municipal Year 2013/14.
- 2. APPOINTMENT OF VICE CHAIRMAN:** To appoint a Vice Chairman for the Municipal Year 2013/14.
- 3. APOLOGIES FOR ABSENCE**
- 4. DECLARATION OF INTERESTS:** To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgment of the public interest and it relates to a financial or regulatory matter.

- 5. DAY AND TIME OF MEETINGS:** To consider whether the Council wishes to continue to hold its monthly meetings on the third Tuesday of each month at 6:30pm apart from August when the Council is in recess and December when the meeting is brought forward by one week. Draft timetable attached.
- 6. APPOINTMENT OF COMMITTEES:** To consider the re-appointment of the following four Committees:-
The existing membership is set out below
 - i Planning Committee:** Chair, Vice Chair, Councillors Ray Evans, Geoff Lowe, Mrs Olive Simm and Mrs Barbara Smith; (1 vacancy)
 - ii Youth Committee:** Chair, Vice Chair, Councillors Mrs Anne Evans, Mrs Carole O'Toole, James Richards and Mrs Barbara Smith
 - iii Community Centres:** Acton – Councillor Lynne Hayes; Borrass Park – Councillor James Richards; Little Acton – Little Acton Members; Rhosnesni - Councillors Mrs Anne Evans and (1 vacancy)

lv Acton Resource Centre: Chair together with Councillors Mrs. Anne Evans, Jim Kelly, Geoff Lowe, Mrs. Carole O' Toole, Tom Pierce, James Richards and Mrs. Barbara Smith

7. **CONFIRMATION OF MINUTES:** To confirm the Minutes of the Meetings of the Council held on 16 April 2013 (Copy attached)
8. **INFORMATION FROM THE MINUTES**
 - i **Minute 171.1: PCSO Levels in the Acton Community Area.** To consider the response received from Inspector Mark Williams
9. **KEY ACTON ISSUES:** WCBC Members to report verbally on any new or Key Issues being considered by the County Bough Council that may affect the whole or part of the Community of Acton. (Item placed on the agenda in accordance with the decision contained in Minute 107 January 2011)
10. **COMMUNITY POLICING MATTERS:** To receive an update from the Acton Community Police Officers.
11. **YOUTH SERVICE PROVISION – FINAL QUARTERLY MONITORING REPORT ON DETACHED YOUTH WORK PROVISION TO 31 MARCH 2013:** To consider the Report from Julia Francis, , Level 2 Youth Worker in Charge at Acton/ Rhosnesni for Wrexham Youth Service. (copy attached)
12. **REPORT FROM CLERK:** Clerk to report on correspondence and other information that has been received since the last meeting. Details Attached.
13. **AUDIT OF ACCOUNTS 2012/13:** Details attached
 - i **To receive details of the Internal Auditor's report and Action Plan in respect of the Audit of the Council's Accounts for the year ended 31 March 2013**
 - ii **To receive and approve the Annual Return and accounting statements set out in sections 1 and 2 for the year ended 31 March 2012**
 - iii **To give approval for the Chairman to sign the Annual Return on the Council's behalf prior to initial submission to the External Auditor by 31 May 2013.**
14. **PAYMENT OF ACCOUNTS:** To note details of any payments received and authorise any outstanding debtor or other payments.
15. **ITEMS PLACED ON THE AGENDA AT THE REQUEST OF MEMBERS:**
 - i) **Relocation of Borrass Park surgery:** Councillor Anne Evans to speak to this item
 - ii) **Dog Fouling :** Councillor Carole O'Toole to speak to this item
16. **PLANNING APPLICATIONS:** To consider any observations the Council may wish to make on the following applications made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

* P/2013/0266	107 Derwent Crescent Wrexham	Demolition of Conservatory and Construction of Single Storey Extension
* P/2013/0287	13 Erw Las, Rhosnesni Wrexham	Single Storey Extension
* P/2013/0297	105 Norfolk Road Wrexham	Two Storey Rear Extension
*P/2013/0303	33 Mere Crescent, Wrexham	Erection of single Storey Kitchen Extension to rear

**the plans and documents for these applications can be viewed online [by clicking here](#) and selecting the Community of Acton for the search. The Clerk has requested an extension of the 21 day consultation period where appropriate*

- 17. EXCLUSION OF THE PRESS AND PUBLIC** It is recommended that the press and public be excluded from the Meeting during consideration of the following item of business as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.
- 18. SOCIETY OF LOCAL COUNCIL CLERKS NATIONAL EXECUTIVE COMMITTEE - SUBSTITUTE CLWYD BRANCH REPRESENTATIVE:** Chair to report on the Clerk's attendance at the NEC meeting in London on 8 May 2013