

9 September 2014

Dear Councillor

You are summoned to attend a **MEETING** of **ACTON COMMUNITY COUNCIL** to be held in the Children's Crèche Room at **ACTON COMMUNITY RESOURCE CENTRE**, Overton Way, Acton, Wrexham, LL12 7LB on **TUESDAY next 16 SEPTEMBER 2014** at **6:30pm**.

Yours Sincerely

Carole Roberts

Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE

2. **DECLARATION OF INTERESTS:** To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgment of the public interest and it relates to a financial or regulatory matter.

3. **CONFIRMATION OF MINUTES:** To confirm the Minutes of the Meeting of the Council held on 22 July 2014 (Copy attached)

4. INFORMATION FROM THE MINUTES

1. **Minute 39.2 - Community Safety Camera:** To receive any outstanding information that has been provided on the highways and other running costs of providing a Community Safety Camera before making any firm decisions together with any CCTV Safety Policy the Community Council and Acton Policing Team will need to adopt before purchasing or installing any cameras.
2. **Minute 39.3 – Annual Accounts 2014/15:** To note that the External Auditor has now approved and signed the Annual Return for the Council's Accounts for the year ended 31 March 2014 and issued a Notice of Conclusion of Audit which has been duly placed on public display in accordance with the requirements of the Accounts and Audit Regulations.
3. **Minute 39.5 – Dog Fouling Working Group:** To receive an update on progress.
4. **Minute 40 – Community Agent Pilot Scheme:** To receive an update on progress.
5. **Minute 43 - Access for the Disabled and Elderly at Acton Community Resource Centre:** To consider this Agenda item that was deferred until this meeting as Councillor Joyce Dudley who wished to speak to this item was absent from the July 2014 meeting.

5. PROCEDURAL MATTERS:

- 1) **CASUAL COUNCILLOR VACANCIES:** To consider the filling of the following three vacancies and placing of Notices in accordance with the Local Election (Parish and Communities) Amendment Rules 1987 and the Local Government Wales Measure 2011:

- i) **Little Acton Ward** – Two Councillor vacancies have been created following the death of Councillor Ron Davies and the Resignation of Councillor Ray Evans.
- ii) **Acton Central Ward** – One Councillor Vacancy has been created following the resignation of Councillor Andrew Whitfield from 31 July 2014.

2) MEMBERSHIP OF COMMITTEES – To consider the filling of the vacancies on the following Committees that have been created by the death of Councillor Ron Davies; for convenience, the existing membership is also included:

- i) **Planning Committee: Chair**, Vice Chair, Councillors Bill Baldwin, **Ray Evans**, Geoff Lowe, Mrs Olive Simm and Mrs Barbara Smith (1 vacancy)
- ii) **Youth Committee: Chair**, Vice Chair, Councillors Mrs Anne Evans, Mrs Carole O’Toole, Tom Pierce and Mrs Barbara Smith (1 vacancy)
- iii) **Community Centres:** Little Acton – All 3 Little Acton Ward Members (2 vacancies)
- iv) **Acton Community Resource Centre: Chair*** together with Councillors Mrs. Anne Evans, Edmund Boylin*, Jim Kelly, Geoff Lowe, Mrs. Carole O’ Toole, Tom Pierce, **James Richards*** and Mrs. Barbara Smith (1 vacancy)
*Community Council representatives on Acton Resource Centre Management Committee
- v. **Dog Fouling Working Group: Chair**, Vice Chair and Councillors W Baldwin, A Evans and C O’Toole. (1 vacancy)

3) BANKING MANDATE FOR PAYMENTS: To review and refresh the list of persons authorised to sign all cheques and other authorisations for payment on behalf of the Council. The current signatories are Councillors Edmund Boylin, Geoff Lowe, Olive Simm and the late Councillor Ron Davies. The mandate requires that any two of the four signatories can sign cheques.

6. KEY ACTON ISSUES: WCBC Members to report verbally on any new or Key Issues being considered by the County Bough Council that may affect the whole or part of the Community of Acton. (Item placed on the agenda in accordance with the decision contained in Minute 107 January 2011)

7. COMMUNITY POLICING MATTERS: To receive an update from the Acton Community Police Officers.

8. YOUTH SERVICE PROVISION QUARTERLY MONITORING REPORT ON DETACHED YOUTH WORK PROVISION DURING THE PERIOD APRIL 2014 TO JUNE 2014: Wrexham Youth Service representatives will attend the meeting to present their report.

9. AUGUST RECESS MATTERS:

1) Action taken: To receive an update on action taken by the Clerk in consultation with the Chair and Vice Chair during the August recess under delegated powers (Minute 45 July 2014 refers). Details attached.

2) Variation to licensable activity under the Licensing Act 2003 –McColls 36 Rhosnesni Lane Wrexham LL12 7NA: To receive an update on any action taken in respect of this application. The closing date for making representations on this application is **12 September 2014**.

10. CONSULTATIONS: The following consultation papers have been received during the August 2014 recess and Members are requested to consider whether to make any comments on them:

1. Polling District and Places Review 2014: This Review commenced in Wrexham on Monday 18 August 2014 and **ends on 26 September 2014**. The Electoral Registration and Administration Act 2013 introduced a change to the timing of compulsory reviews of UK Parliamentary polling districts and polling places. The next compulsory review must be completed by 31 January 2015. Any elector in the Wrexham or Clwyd South Constituencies may make comment on their current polling facilities, or may comment on the Returning Officer’s representations, which will be posted online in due course. The Electoral Officer is interested in hearing from persons or groups with expertise in relation to access to premises or facilities for persons who have different forms of disability. The Council’s Diversity Manager will also be consulted. Anyone who wishes to comment on the current polling scheme, can complete [an online questionnaire](#)

- 2. Developing the Welsh National Marine Plan: A Draft Scope, Draft Vision and related Objectives.** Email dated 21 August 2014 inviting the Council as a Stakeholder to comment on the Draft Scope for the Sustainability Appraisal and its views on the proposed vision for the [Welsh National Marine Plan](#) which includes the strategic objectives of the first Welsh National Marine Plan and the proposed outline of the Plan. Any comments and views received by **10 November 2014** will inform development of the Plan. A full draft of the Plan will be issued next year for consultation before the Plan issues in 2015.
- 3. Dee Valley Water Draft Drought Plan:** This Consultation commenced on 28 August 2014. The Executive Summary of the Plan provides a brief outline of the approach Dee Valley Water has taken in preparing the Drought Plan and outlines how it will manage water resources during a drought. The full Plan is available on its [website](#) or a paper copy is available. Water Companies in England and Wales have published plans since 2000. Following an amendment to the Water Industry Act 1991 it is now a statutory requirement for all companies to publish their plans for formal consultation. The purpose of this consultation is to invite views on the Draft Drought Plan. Dee Valley Water has allowed a period of 8 weeks and all representations must be received by **27 October 2014**. Anyone interested in making representations about the Company's Draft Drought Plan may do so in writing to the Welsh Assembly Government.
- 11. FINANCIAL ASSISTANCE:** To receive a report from the Clerk to the Council in connection with the making of any grants under Section 137 Local Government Act 1972. Details Attached.
- 12. REPORT FROM CLERK:** Clerk to report on correspondence and other information that has been received since the last meeting. Details Attached.
- 13. PAYMENT OF ACCOUNTS:** To note details of any payments received and authorise any outstanding debtor or other payments.
- 14. PLANNING APPLICATIONS:** To consider any comments the Council may wish to make on the following applications made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

Case Number/ Address	Proposed Development	Decision
*P/2014/0593 38 Chester Road Wrexham	Single Storey Side Extension	
*P/2014/0641 Broad Oak 94 Dean Road Wrexham	Reduce Back Lowest Scaffold Branch Growing Over Driveway By 2-3 Metres On One Oak Tree (T1), Protected By Tpo Wcbc 231, 2014.	
* P/2013/0621 22 The Triangle Wrexham	Crown Raise One Oak Tree (T1) Protected By Tree Preservation Order WCBC 64 By Removing 6 Branches As Shown On Submitted Photographs	
Section 78 Appeal - Representations to be submitted by 30 September 2014		
P/2014/0227 7 Cwm Eithin, Wrexham	Refusal of Outline Application For Erection Of Dwelling.	

**the plans and documents for these applications can be viewed online [by clicking here](#) and selecting the Community of Acton for the search. The Clerk has requested an extension of the 21 day consultation period where appropriate*