

9 June 2015

Dear Councillor

You are summoned to attend the Meeting of **ACTON COMMUNITY COUNCIL** to be held in the Training Room at **ACTON COMMUNITY RESOURCE CENTRE**, Overton Way, Acton, Wrexham, LL12 7LB on **TUESDAY next 16 JUNE 2015 at 6:30pm**.

Yours Sincerely

*Carole Roberts*

Clerk to the Council

## AGENDA

### 1. APOLOGIES FOR ABSENCE:

2. **DECLARATION OF INTERESTS:** To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgment of the public interest and it relates to a financial or regulatory matter.

3. **CONFIRMATION OF MINUTES:** To confirm the Minutes of the Annual Meeting of the Council held on 19 May 2015 (Copy attached)

### 4. INFORMATION FROM THE MINUTES

1. **Minute 14.2 – Wrexham Town and Community Council Forum, 11 June 2015:** To receive feedback from the Council's representatives on their attendance at the Forum.

5. **KEY ACTON ISSUES:** WCBC Members to report verbally on any new or Key Issues being considered by the County Borough Council that may affect the whole or part of the Community of Acton. (Item placed on the agenda in accordance with the decision contained in Minute 107 January 2011)

6. **COMMUNITY POLICING MATTERS:** To receive an update from the Acton Community Police Officers in respect of the following matters:

1. **Monthly Policing and Operations Report**
2. **Policing Objectives** –progress against the Policing Priorities set at the meeting with North Wales Police and Acton Community Councillors in December 2014.
3. **Dedicated Acton Community Safety Camera**

7. **FINANCIAL ASSISTANCE:** To consider whether the Council wishes to make any grants under Section 137 of the Local Government Act 1972. Details Attached.

8. **REPORT FROM CLERK:** Clerk to report on correspondence and other information that has been received since the last meeting. Details Attached.

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Please contact Carole Roberts, Clerk to the Council on: 07913 071470 or

E-Mail: [actoncommunitycouncil@gmail.com](mailto:actoncommunitycouncil@gmail.com) with any apologies or requests for further information.

You can also write to the Clerk at Acton Community Resource Centre, Overton Way, Wrexham LL12 7LB

**9. PAYMENT OF ACCOUNTS:** To note details of any payments received, progress against the budget and authorise any outstanding debtor or other payments.

**10. PLANNING APPLICATIONS:** To consider any comments the Council may wish to make on the following applications made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

* P/2015/0349 Coop Store 34 Borrass Park Rd Wrexham	Display of advertisement – 2 Replacement Fascia Signs ( illuminated) and Car Parking Sign	
* P/2015/0386 47 Windermere Road Acton Wrexham	Single-Storey Rear Extension And Internal Alterations	

*\*the plans and documents for these applications can be viewed online [by clicking here](#) and selecting the Community of Acton for the search. The Clerk has requested an extension of the 21 day consultation period where appropriate*

**Minutes of the Annual Meeting of Acton Community Council held on Tuesday 19 May 2015 at Little Acton Community Centre, The Green, Little Acton, Wrexham**

Present:

Councillor	W Baldwin *	Councillor	Mrs C O'Toole
"	E Boylin	"	T Pierce
	L Closs		J Richards
"	Mrs A Evans	"	K Roberts
"	R Hardy	"	Mrs O Simm
"	J A Kelly *	"	Mrs B Smith
"	G Lowe *	"	Mrs S Stanford
"	Mrs A O'Neill *	"	1 vacancy

\* Absent

Also Present:

PCSOs Siwan Huws and Wil Roberts, North Wales Police  
Mrs Carole Roberts, Clerk to the Council

(Councillor J Richards in the Chair)

## **151 THANKS**

The outgoing Chair thanked the Council for the opportunity given to him by the Council to be its Chair. He also thanked the Clerk to the Council for her support and assistance.

## **152 APPOINTMENT OF CHAIR**

***UNANIMOUSLY RESOLVED - That Councillor L Closs be appointed Chair of the Council for the 2015/16 Municipal Year.***

(Councillor L Closs in the Chair)

## **153 APPOINTMENT OF VICE CHAIR**

***RESOLVED – That Councillor W Baldwin be appointed Vice Chair of the Council for the 2015/16 Municipal Year.***

## **154 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors W Baldwin, J Kelly, G Lowe, and Mrs A O'Neill.

## **155 DECLARATION OF INTERESTS**

There were no declarations of interest made at this stage of the proceedings.

## **156 DAY AND TIME OF MEETINGS**

***RESOLVED - to continue to hold the monthly meetings of the Community Council on the third Tuesday of each month at 6:30pm apart from 17 May 2016 when the Annual meeting will commence at 7:00pm to afford County Borough Councillors the opportunity to attend both Wrexham County Borough Council's Mayor Making Ceremony and the Annual Meeting of Acton Community Council.***

## **PROCEDURAL MATTERS**

### **1) APPOINTMENT OF COMMITTEES AND WORKING GROUPS**

**RESOLVED:-**

- 1. To appoint the following Committees with the membership and terms of reference as stated:-***

- I Planning Committee:** Chair or Vice Chair, Councillors Anne Evans, Ralph Hardy, Geoff Lowe, Mrs Olive Simm and Mrs Barbara Smith.

**Terms of Reference:**

To consider and respond to planning applications, planning appeals, any matters related to the development of the Local plan, including consultations and surveys such as the Open Spaces Survey where there is insufficient time for the full Council to consider such matters.

- ii Youth Committee:** Chair, Councillors Mrs Anne Evans, Mrs Carole O'Toole, Tom Pierce, James Richards and Mrs Barbara Smith

**Terms of Reference:**

1. To review and develop options for the 2016/17 and future Service Level Agreements to provide a Youth Project across the five Acton Community Wards to ensure they are fit for purpose and reflect the requirements of the Community Council and current best practice;
2. To receive and monitor the Youth Service's 2015/16 Quarterly Service Level Agreement reports and any other performance monitoring reports provided by the Youth Service, to ensure the Service Specification is being met and the Agreement represents good value for money; and
3. To bring any concerns about the performance or effectiveness of the Service Level Agreement immediately to the attention of the full Council.

**iii Acton Community Resource Centre Committee:** Councillors Edmund Boylin, James Richards and Sue Stanford together with the five County Borough Councillors who are also members of the Community Council namely, Bill Baldwin, Mrs. Anne Evans, Jim Kelly, Geoff Lowe, and Mrs. Carole O' Toole.

**Terms of reference:**

1. To receive and monitor the Service Level Agreement for the Operational Management of the Acton Community Resource Centre: April 2013 To March 2023 and consider performance monitoring and progress against the aims and objectives, and agreed outputs and outcomes, required under the terms of the Agreement to ensure the Resource Centre is making progress to becoming self-financing and the Agreement still represents good value for money;
2. To ensure that the current 10 year Service Level Agreement's reporting requirements are being met, are fit for purpose, reflect the requirements of the Community Council and are kept under review to ensure current best practice and each of the two year Review of the Agreement takes place as set out in the Agreement;
3. To mediate when necessary between Acton Community Council, the Acton Community Resource Centre Management Committee and /or officers of Wrexham County Borough Council in respect of any concerns or issues related to the ten year Service Level Agreement; and
4. To report and immediately bring any concerns about the performance or effectiveness of the Service Level Agreement to the attention of the full Council.

- 2. That the Community Councillors named below represent the Community Council on the following Management Committees: -**

**I Little Acton Community Centre** – All 3 Little Acton Ward Members (ie Councillors Bill Baldwin, Kevin Roberts and Sue Stanford)

**ii Acton Community Resource Centre:** Councillors Edmund Boylin, James Richards and Sue Stanford and to note that the five County Borough Councillors namely, Bill Baldwin, Mrs. Anne Evans, Jim Kelly, Geoff Lowe, and Mrs. Carole O' Toole, are also members of the Acton Community Resource Centre Management Committee

- 3. That the Dog Fouling Working Group be reappointed with the following Members in order to conclude its work in accordance with its agreed Project and Action Plan:** Vice Chair and Councillors Anne Evans, James Richards, Kevin Roberts and Carole O'Toole.

**Terms of Reference:**

To progress and review the publicity campaign and action plan in respect of preventing Dog Fouling in consultation with the Enforcement Team Officers, the Police other local Groups and seek to encourage the continued involvement of all the Schools within the Acton Community area.

*Councillor Mrs A Evans arrived during the consideration of this item*

## **2) APPOINTMENT OF ADDITIONAL COMMUNITY GOVERNOR AT BORRAS PARK JUNIOR SCHOOL**

Consideration was given to an Email Communication dated 23 April 2015 from the Clerk to Borrass Park Junior School Governing Body advising that the existing term of office for Councillor Bill Baldwin to serve as an Additional Community Governor at Borrass Park Junior School came to an end on 18 April 2015. Reference was made to the Wrexham County Borough Council decision to amalgamate the Borrass Park Junior and Infants Schools. It was noted that on 17 April 2015, Councillor Baldwin had been nominated to be a Governor of the shadow Borrass Park school Governing Body.

**RESOLVED – to endorse pro tem, the nomination of Councillor Bill Baldwin to serve as a Governor on the shadow Borrass Park School Governing Body.**

## **157 CONFIRMATION OF MINUTES**

**RESOLVED – that:-**

- 1. The minutes of the Council Meeting held on 21 April 2015 be received and confirmed as a correct record; and**
- 2. The minutes of the Youth Committee meeting held on 5 May 2015 be received and noted.**

## **158 INFORMATION FROM THE MINUTES OF THE COUNCIL MEETING HELD ON 21 APRIL 2015**

- 1. Minute 157 - Consultation on Reforming Local Government: Power to Local People:** It was noted the final response was submitted before the end of the Consultation and a copy circulated to all members of the Council for information.
- 2. Minute 162 - Town and Country Planning Act 1990, Section 78 Appeal at 3 Camberley Drive, Wrexham:** The Clerk confirmed that she had submitted the agreed written representations by 30 April 2015.

*Councillor Mrs C O'Toole arrived following consideration of this item.*

## **159 COMMUNITY POLICING MATTERS**

- 1. Acton Community Policing Report:** The Chair welcomed PCSOs Siwan Huws and Wil Roberts, who were attending the meeting on behalf of North Wales Police

The monthly report tabled at the meeting provided breakdowns of relevant Crime and Incident statistics and the current live operations involving the Neighbourhood Policing Team for the five Acton wards. Since the last meeting, there had been a reduction in victim based crime and further preventative work carried out in respect of crime at Council owned garages in the Acton area.

It was noted that no response had been received to the concerns previously raised about the parking difficulties being caused by attendees of the Boot Camp in the Acton Park area and the situation was being monitored. In response to a question by a member, the PCSOs advised that an investigation was ongoing in respect of recent domestic burglaries

- 2. Policing Objectives –** An update on the next date for this quarterly meeting with North Wales Police and Acton Community Councillors will be provided at the next meeting.
- 3. Dedicated Acton Community Safety Camera - Funding Streams:** Further to Minute 69.2 October 2014, it was noted that this item had been included on the agenda to keep Members updated and there was presently nothing further to report

**RESOLVED- that the Police Officers be thanked for their attendance and reports at the meeting.**

## **160 YOUTH SERVICE PROVISION – ANNUAL REPORT ON DETACHED YOUTH WORK PROVISION TO 31 MARCH 2015**

The Chair welcomed Juliet Mackenzie, Advanced Practitioner for Schools and Community from Wrexham Youth Service who presented the Annual report to Members on the Detached work carried out during 2014/15 with young people from the Community of Acton. The report described the activity, contacts and progress of youth service delivery within the Acton community as detailed in the Service Level Agreement

with the Wrexham County Borough Council Youth Service. The administrative procedures for recording and reporting activity and contacts had been reviewed to ensure consistent and appropriate recording and tracking of the contacts made with young people.

Since January 2015, the young people had been consulted and involved in developing detailed term based work programmes to provide the community, young people and youth service with a clear direction and purpose. The team were also looking at antisocial behaviour hotspots and seeking to provide diversionary activities. The establishment of a project night within the Programme was providing opportunity to offer accreditation to young people through Agored Cymru, DofE, and Adventure Service Challenge. The Programme is published on various websites and publicised through social media.

During the year staffing of the Service had been unstable towards the end of the reporting period but the service delivery had been maintained. The new team of three Youth and Community Workers were now functioning across the Acton Community over three nights a week. The Youth Committee had assisted with review of the Service Level Agreement. The Service to young people and the Acton Community will remain focussed and create exciting, innovative and dynamic opportunities. The Council was now satisfied with the final amendments to the 2015/16 Service Level Agreement.

Members noted that the quarterly reports of progress against the challenging targets set for the 2015/16 SLA would be reported to the Youth Committee and the Annual report will be submitted for consideration by the full Council. Members indicated it would be helpful as part of the reporting process to have a breakdown of contacts by Age Profile.

**RESOLVED –**

- 1. To receive and note the progress outlined in the Annual Report for 2014/15 submitted as required under the Service Level Agreement; and***
- 2. That the Clerk to the Council and Chair be authorised to sign the amended 2015/16 Service Level Agreement as discussed by the Youth Committee on 5 May 2015.***

**161KEY ACTON ISSUES**

Wrexham County Borough Council Members advised that apart from the current Budget Saving regime, there were no other matters that had been recently considered by the County Borough Council that may affect the whole or part of the Community of Acton. (Minute 107 January 2011 refers)

**RESOLVED – that the present position be noted.**

**162ANNUAL ACCOUNTS 2014/15**

- INTERNAL AUDITOR'S REPORT AND ACTION PLAN:** Members considered a copy of this report and action plan. The Internal Auditor had indicated that all outstanding issues from previous Internal Audit Action Plans had been implemented or noted. There was one item highlighted with a recommendation for action from the 2014/15 Audit. In respect of the recommendation and issue raised in the Internal Auditor's Action Plan, the Council at its March 2015 and April 2015 meetings (Minutes 146.3 and 159 refers) has already considered the implications and risks of ensuring compliance with the requirements of the Pensions Regulator and Workplace Pension Scheme. The staging date for Acton Community Council is 1 July 2016. The Council by the required date of 31 March 2015 has nominated the Clerk to the Council to be its contact to receive a series of communications about the new legal duties. The Council when reviewing its Payroll Service Level Agreement for 2015/16 requested information from its provider Wrexham County Borough Council on the process to administer, if appropriate, the Community Council's employees and Employers Workplace Pension contributions from the staging date, and has identified this as a risk to be managed as part of its Annual Risk Assessment. The Council thanked the Clerk for her continued hard work to ensure the Internal Audit ran smoothly.
- ANNUAL RETURN AND ACCOUNTING STATEMENTS:** Members received and approved the statements set out in sections 1 and 2 of the Council's Annual Return for the year ended 31 March 2015.

- 3 **APPROVAL FOR THE CHAIRMAN TO SIGN THE ANNUAL RETURN:** Members noted that formal approval was required for the Chairman to sign the Statement on Page 4 of the Annual return on the Council's behalf prior to its initial submission to the External Auditor.

**RESOLVED that:**

1. *the Internal Auditor's report and Action Plan in respect of the Audit of the Council's Accounts for the year ended 31 March 2015 be received and in response, the Clerk advise the Internal Auditor of the action already taken by the Council in respect of his 2014/15 recommendation;*
2. *the Statements as set out in Sections 1 and 2 of the Annual Return for the year ended 31 March 2015 be approved; and*
3. *The Chairman be authorised to sign the relevant section on Page 4 of the Council's Annual Audit return for the year ended 31 March 2015 prior to the initial submission of a copy of it to the External Auditor.*

**13. REVISED GUIDANCE ON THE CODE OF CONDUCT – PUBLIC SERVICES OMBUDSMAN FOR WALES**

The Community Council considered a letter from the Public Services Ombudsman for Wales advising of revisions to the two stage test to determine whether to investigate a complaint that the Code of Conduct has been breached. It was noted that no hard copies of the guidance will be produced but the Guidance can be downloaded from the Ombudsman's website: [www.ombudsman-wales.org.uk](http://www.ombudsman-wales.org.uk).

**RESOLVED - that the letter be noted.**

**14. REPORT FROM CLERK**

Information and general correspondence that had been received and was available for members at the meeting was reported and dealt with as follows:

Organisation	Details and action taken
1.Planning Policy Team Wrexham County Borough Council	<p><b>Open Space Audit Assessment:</b> Email dated 23 April 2015 advising Wrexham CBC is preparing an Open Space Audit and Assessment Study to understand the quantity, quality and accessibility of open space provision within the County Borough and shape the future of open spaces in Wrexham. An online survey is collecting the views of residents and visitors on the provision of open space and outdoor recreational facilities in Wrexham.</p> <p>The Chair encouraged all members of the Council to submit individual responses to the Survey as there was not an overall consensus. It was noted that there could be implications for the Study's outcome if the Fields in Trust or some other definition was to be applied to the terms "Public Open Space", "Available to the Public", and "Amenity Space". However Members agreed that it values and would wish the existing green and open spaces to be preserved and to resist any development or reduction of Open Spaces. There is not space within the Acton Community for large scale developments. Members had particular concerns that parking provision was quite acute particularly on older housing estates in Acton, with the lack of provision resulting in cars parking on grass verges. It was recognized that the paving over of front gardens for off street parking also has implications in terms of the green open space appearance of the area, rainwater drainage and the increased risk of flooding. The inclusion of main highways and other roads' grass verges as open rather than amenity spaces in previous studies had been objected to by the Community Council.</p> <p><b>RESOLVED – that the Clerk submit a response on behalf of the Council taking account of the matters discussed above.</b></p>
2.Democratic and Registration Services Manager, Wrexham County Borough Council	<p><b>Wrexham Town and Community Council Forum – 11 June 2015 at 6:00pm:</b> Email dated 23 April 2015 inviting the Community Council to send 2/3 Representatives to attend the next meeting of the Forum and to submit any important items of business for inclusion on the agenda by no later than 26</p>

Organisation	Details and action taken
	May 2015. <b>RESOLVED – that the Council be represented at the Forum by Councillors Kevin Roberts and Olive Simm.</b>
3.Chief Executive Welsh Hearts charity	<b>Trustee opportunities with Welsh Hearts:</b> Email dated 11 May 2015 advising that the Welsh Hearts/Calonnau Cymru Board is seeking experienced members of the public to join the Board which meets 4 times per year in Cardiff. <b>Information noted</b>
4.Nightingale House Hospice	<b>Annual Report and 20th Anniversary celebratory events 3 &amp; 4 June 2015:</b> An Invitation for the Council to attend two events being held in the Hospice Gardens was considered. <b>Information noted</b>
5.Wrexham County Borough Council – Licensing Team	<b>Variation to Licensable activity under the Licensing Act 2003 – Co-operative, 34 Borrass Park Road, Wrexham LL12 7TH:</b> Notification of application to extend the hours that alcohol can be sold at these premises to 6:00am to 11::pm Seven Days a week. . Any representations to be made on Licensing objective grounds on behalf of named individuals affected must be made by 10 June 2015. <b>RESOLVED – to make no comments on the application</b> (See the declaration of Interest below)
6.Mike Jarvis Show Secretary Wrexham Allotment and Leisure Gardeners Association	<b>Annual Flower &amp; Vegetable Show – 15 August 2015:</b> A Copy of the Show schedule and Complimentary Tickets for Acton Community Council have been received. <b>Information noted</b>

Councillor Edmund Boylin left the meeting during consideration of this item.

*(Councillor Mrs Anne Evans declared a personal and non-prejudicial interest in item 5.6 above being a potential member of Wrexham County Borough Council’s Licensing Committee that will determine this application. She left the meeting taking no part in the consideration, discussion or voting on the item and did not return back into the meeting.)*

## 15. PAYMENT OF ACCOUNTS

Members noted that a payment of £821.88 being a refund of VAT to 31 March 2015 from HMRC had been received on 30 April 2015.

Members also received details of payments that required authorisation. It was also noted that the invoices requesting payments from 2014/15 for the Acton Community Resource Centre Service Level Agreement payments and the Operational costs for 2014/15 for the Little Acton Community Centre were still awaited.

**Resolved – that the following payments be approved: -**

Voucher No; Payee	Details	Amount
4 JDH Business Services Ltd	2014/15 Internal Audit Accounts and Audit Regulations	£154.56 (vat £25.76)
5 Carole Roberts Clerk to the Council	Clerks Expenses for May 2015 Section 112 Local Government Act 1972	£ 185.59
6. Wrexham County Borough Council	Clerks Salary and office expenses for May 2015 paid by the Council’s Agent: Wrexham County Borough Council in accordance with Minute 99.1 December 2009 Section 112 Local Government Act 1972	NJC Rates
7 Zurich Municipal	Renewal of Local Council Policy Insurance YLL- 2720431173 from 1/6/15 to 31/5/15 – Extension Year 3 Section 112 Local Government Act 1972	£976.29
CCA1 15-16 Hope House Children’s	Donation in the name of Councillor Olive Simm in recognition and appreciation of her thirty years’ Service	£150.00



Hospice tree of Hope Appeal	to the Acton Community, particularly its Young People. Section 15 Local Government Act 1972	
CCA2 15-16 Guide Dogs for the Blind Association	Donation in the name of Miss Joyce Dudley in recognition and appreciation of her twenty nine years' Service to the Acton Community (with the kind assistance of her Guide Dogs). Section 15 Local Government Act 1972	£150.00

**16. PLANNING MATTERS AND APPLICATIONS**

The Council considered whether to make any comments on the following Planning Application for development in the Community Council's area that has been received since the last meeting or that had been made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council).

**RESOLVED - that the following observation be made on the application set out below:-**

Application No & Address	Details	Observations
1. P/2015/0336 65 Park Avenue Wrexham	Removal of Existing Conservatory And Erection Of New Dining Room Extension To Rear	No objections

Signed as a correct record this 16<sup>th</sup> day of June 2015

\_\_\_\_\_  
Chair

## **APPLICATIONS FOR FINANCIAL ASSISTANCE**

### **INTRODUCTION**

In September 2009, the Community Council determined its procedure to deal with requests for financial assistance from Organisations that work or are based in the Acton Community Area; this report summarises the applications received to date and reminds members of the Grants/ donations that have been awarded during the previous financial year.

### **PURPOSE OF REPORT**

To consider the application for financial assistance submitted in accordance with the Policy agreed at the September 2009 meeting of the Council.

### **DECISION REQUIRED**

To determine the application for financial assistance included in this report submitted in accordance with the Policy agreed at the September 2009 meeting of the Community Council.

## **INFORMATION**

1. Members will recall that at the September 2009 meeting of the Community Council, consideration was given to the future process and policy for considering applications for Financial assistance made under the provisions of Section 137 of the Local Government Act 1972 (as amended). (Minute 48 September 2009 refers). At that meeting, a standard financial application form was approved and is now circulated for completion to all persons and organisations seeking financial assistance from the Community Council. This ensures that the information from each applicant is received in a consistent format and all questions frequently asked by members are answered.
2. To ease pressures on the Council's budget, its Policy is to consider applications on a quarterly basis with the budget apportioned equally to each quarter to allow the Community Council to be more focused and equitable when determining financial assistance applications. The emphasis and focus of financial assistance is on providing pump priming to help local community groups to become self-financing rather than providing a regular guaranteed grant income year on year that may preclude other new local groups from being established to the benefit of the community. The quarterly meetings are March, June, September and December each year.
3. The Local Government Act 1972 sets out in Section 137, the powers and scope for a Community Council to make expenditure that benefits the local Community. Additional powers are also contained in Section 145 of the Act. A sum of £3,250 has been set aside in the estimates of Income and Expenditure for the year ended 31 March 2016 for this purpose. In accordance with Minute 145 March 2015, a further sum of £1,500 from within the 2014/15 Financial Assistance budget has been carried forward for allocation into the 2015/16 financial year.
4. The current Budget Allocation is much less than the limit permitted by Section 137(4) (a) of the Local Government Act 1972. For Parish and Town Councils in England and Wales, an amount of £7.36 per person of the Community Councils' population is permissible for 2015/16. The Acton Community Tax base for 2015/16 is 5777. An extract of the powers contained in Section 137 of the Local Government Act 1972 that enables the Community Council to incur expenditure, which in their opinion is in the interests of, and will bring direct benefit to their area or any part of it or all or some of its inhabitants will be available at the meeting. Attached at Appendix 1 and Appendix 2 for information is a summary of the Financial Assistance Grants awarded during 2013/14 and 2014/15
5. As this is the first quarterly meeting in the current financial year, the Community Council has yet to award any grants.

6. To ensure equal distribution of the budget, it has been apportioned equally between the quarterly meetings. This equates to £1187.50 per quarter for 2015/16. I have circulated several application forms in response to general requests for financial assistance together with a standard letter setting out the Council's policy and the deadline for receipt of applications for this meeting. I have received only one completed form in the current quarter listed below. The full application form is attached to this report and a copy of the supporting accounts and any other supporting information will be available at the meeting. Members are requested to determine the following application for financial assistance:

<b>Organisation</b>	<b>Details</b>	<b>Decision</b>
1. Gate Hangs High Bowling Club	Assistance towards the Club's running costs and unexpected repairs to the mowing machine.	

***End of Applications received in time for June 2015 meeting.***

## SUMMARY OF FINANCIAL ASSISTANCE GIVEN DURING THE 2013/14 FINANCIAL YEAR:-

Organisation	Details	Grant Amount
Wales Air Ambulance	Donation towards costs of providing service across the whole of Wales / Night flying trials	200.00
North Wales Police - Acton Beat Team	£450 towards purchase of laptop for use in the ACRC subject to confirmation of being able to connect securely to NWP database. This Grant Offer was not taken up (see Minute 152 March 2014)	0.00
1st Rhosnessney Scout group	Grant towards the costs of repainting the signage at the front of Rhosnessney Scout Hut	100.00
St Johns Church Rhosnesni - Christmas Meal	Financial assistance towards the costs of the Community Christmas meal at St John's Church Rhosnesni on 17 December 2013	200.00
Wrexham & District PHAB Club	Support towards the running costs of the Club and its Ambulance	150.00
RBL Poppy Wreath	Donation for Poppy Wreath	70.00
Wrexham CBC	2xTickets to Mayors Charity Dinner on 18 October 2013	70.00
Shelter Cymru	Support towards cost of providing Housing Advice Services in Wrexham including free legal representation	100.00
North Wales Deaf Association	Donation towards costs of providing support and services to people with hearing loss in Acton Community areas	50.00
Eisteddfod Genedlaethol Cymru	Assistance towards the costs of holding the 2014 Eisteddfod in Carmarthenshire	25.00
Bobath Children's Therapy Centre wales	Donation towards costs of providing service across the whole of Wales	50.00
Cunliffe Bowling Club	Financial Assistance to assist the Club in the purchase of equipment to take over the management and maintenance of the Bowling Green from Wrexham CBC	1,000.00
Talking Books Wales/ Llyfrau Llafor Cymru	Assistance towards continuation of providing free recording service of welsh and Anglo welsh books onto cd for the visually impaired throughout Wales	50.00
Gate Hangs High Bowling Club	Assistance towards the costs of running the Club and encouraging new younger members	100.00
Home Start – County Borough of Wrexham	Assistance to support new and existing vulnerable young families and their volunteers living in the Acton Community	100.00
Wrexham Allotment & Leisure Gardeners' Association	Request for £50 donation to sponsor a group of classes at the Annual Flower and Vegetable Show	50.00
Tenovus Cancer Charity	Assistance towards the cost of providing support, advice and treatment services in North Wales	50.00
Family Friends for 5's to 11's	Assistance to continue to train volunteers to support Wrexham Families suffering from stress by providing emotional and practical support	100.00
	Total	<b><u>£2,465.00</u></b>

(2013/14 Underspend of £285)

**SUMMARY OF FINANCIAL ASSISTANCE GIVEN DURING THE 2014/15 FINANCIAL YEAR:-**

<b>Name</b>	<b>Detail</b>	<b>Amount</b> £
1st Acton Rainbows	Donation towards purchasing craft items and organising activities and trips for Club's members	<b>100.00</b>
NSPCC - Childline Schools Service	Grant towards training volunteers to visit Primary Schools in Wales	<b>25.00</b>
RBL Wrexham Poppy Appeal	Purchase of Wreath for Remembrance Day and donation	<b>100.00</b>
New Steps - Life After Stroke Club	Grant towards running costs of Club whose aim to help with rehabilitation of Stroke Survivors in Wrexham	<b>100.00</b>
Cunliffe Bowling Club	Grant towards running costs of the Club	<b>100.00</b>
North Wales Police	Grant towards cost of planning, organising, delivering a Haunted Walk in Acton Park on 29 October 2014	<b>100.00</b>
Wrexham CBC	2xTickets to Mayors Charity Dinner on 17 October 2014	<b>60.00</b>
Shelter Cymru	Support towards cost of providing Housing Advice Services in Wrexham including free legal representation	<b>100.00</b>
St Johns Church Rhosnesni - Christmas Meal	Financial assistance towards the costs of the Community Christmas meal at St John's Church Rhosnesni on 17 December 2014	<b>250.00</b>
Friends of the Gresford Colliery Disaster Memorial	Financial assistance towards the costs of the renovation of the Memorial to those who were killed in the Gresford Colliery Disaster on 22 September 1934	<b>100.00</b>
Eisteddfod Genedlaethol Cymru	Assistance towards the costs of holding the 2015 Eisteddfod in Montgomeryshire	<b>50.00</b>
Rhosnesni Residents' Association	Financial Assistance towards the costs of the Rhosnesni Christmas Festivities organised by the Rhosnesni Tenants' Association	<b>150.00</b>
Little Acton Community Centre Management Cmt	Deferred until the local community group is fully constituted	0.00
Urdd National Eisteddfod - 2015 Caerphilly	Assistance towards the costs of staging the 2015 Urdd National Eisteddfod in Caerphilly	<b>50.00</b>
Borras Park Albion Football Club	Support for the cost of youngsters from the Acton Community area participating on the Club's 35th Twinning Exchange to Germany in March 2015.	<b>250.00</b>
Wrexham Allotment & Leisure Gardeners' Association	Request for £50 donation to sponsor a group of classes at the Annual Flower and Vegetable Show	<b>50.00</b>
Family Friends for 5's to 11's	Assistance to continue to train volunteers to support Wrexham Families suffering from stress by providing emotional and practical support	<b>100.00</b>
Home Start – County Borough of Wrexham	Assistance to support new and existing vulnerable young families and their volunteers living in the Acton Community	<b>100.00</b>
<b>Total</b>		<b>1,785.00</b>

(2014/15 Underspend of £1500)

**APPLICATION FOR FINANCIAL ASSISTANCE  
(MADE UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED)**

1. NAME OF ORGANISATION: **GATE HANGS HIGH BOWLING CLUB**

2. NAME AND ADDRESS FOR CORRESPONDENCE:

Bob Jones Garden Cottage Bryn Estyn Road Wrexham LL13 9TY

3. REASON FOR APPLYING FOR FINANCIAL ASSISTANCE?

We are one of the oldest Bowling Club in the Wrexham League and draw our membership from the Acton area. We have lost members this season due to illness, joints and hips. We have also had an unexpected bill for repairs to the mowing machine.

4. TELL US ABOUT YOUR ORGANISATION. WHAT DOES IT DO? WHO DOES IT HELP IN THE ACTON COMMUNITY COUNCIL AREA? WHERE ARE YOU BASED? WHEN AND HOW OFTEN DO YOU MEET? HOW LONG HAVE YOU BEEN ESTABLISHED?

We play Crown Green Bowls in the Wrexham and Flintshire League we also have teams in the Wrexham and Malpas Veterans leagues. We have a majority of our members from the Acton area who play four days each week in the leagues and have social members who play seven days each week. The club was formed as the Acton Bowling Club at the Gate Hangs High in 1913

5. CAN ANYONE JOIN? **YES** WHO CAN BENEFIT? **Young and old**

6. HOW MANY RESIDENTS FROM THE ACTON COMMUNITY COUNCIL AREA ARE MEMBERS OF OR BENEFIT FROM YOUR ORGANISATION? **50 with another 9 on sick leave for this season.**

7. IS YOUR ORGANISATION A REGISTERED CHARITY? **NO**  
IF YES, PLEASE GIVE THE REGISTERED CHARITY No: .....

8. IS YOUR ORGANISATION PART OF A LARGER ORGANISATION AND IF SO WHICH ONE?

**British and Welsh Crown Green Bowling Association**

9. TELL US ABOUT THE SIZE OF YOUR ORGANISATION:

A. HOW MANY STAFF DO YOU EMPLOY? **None**

B. ARE THEY QUALIFIED & HAVE THEY RECEIVED APPROPRIATE TRAINING AND IF APPROPRIATE, THE NECESSARY SECURITY CHECKS? **One committee member has been welfare checked.**

10. IS THE WORK OF YOUR ORGANISATION SUPERVISED BY AN OFFICIAL BODY? **NO**

IF YES, PLEASE STATE SUPERVISING BODY: .....

CONTINUED OVERLEAF/

**APPLICATION FOR FINANCIAL ASSISTANCE FROM: GATE HANGS HIGH BOWLING CLUB**

PLEASE SUPPLY COPIES OF YOUR ACCOUNTS FOR THE LAST TWO YEARS

(e.g: AUDITED PROFIT AND LOSS ACCOUNT AND BALANCE SHEET)

11. TELL US ABOUT YOUR FINANCIAL HOLDINGS. HOW MUCH MONEY DOES YOUR ORGANISATION HAVE?

A. PETTY CASH AND CURRENT ACCOUNTS: £1472.62

B. DEPOSIT ACCOUNTS: None

C. OTHER INVESTMENTS: None

12. HOW MUCH WAS YOUR ORGANISATION'S PROFIT LAST YEAR? We try to keep a balance of £1500 If possible but also keep the members fee in reach of all who play and attract others. Youngsters play for free.

OR LOSS LAST YEAR? .....

13. IF THE COMMUNITY COUNCIL WERE TO AGREE TO AWARD YOUR ORGANISATION FINANCIAL ASSISTANCE, WOULD YOU BE PREPARED TO GIVE A REPORT TO THE COUNCIL ON HOW THE GRANT WAS SPENT AND WHAT BENEFIT THERE WAS TO THE COMMUNITY OF ACTON?

Yes.

14. IF YOUR APPLICATION IS SUCCESSFUL PLEASE STATE BELOW THE PAYEE NAME FOR THE CHEQUE:

Gate Hangs High Bowling Club

15. PLEASE USE THE SPACE BELOW FOR ANY OTHER INFORMATION THAT HAS NOT BEEN REQUESTED ABOVE THAT YOU THINK MAY SUPPORT YOUR APPLICATION:

We had ten players who joined in the previous year and have now decided to move on again to other clubs. Nine others are unable to play this season due to their ill health or relatives. This gives us a considerable lot of revenue.

The landlady in the public house has now started to charge for the electricity which is used in the bowling pavilion.

The mower had to undergo a major service which was not expected and came out of the blue we try to budget as best we can but it is not always possible. Copy of invoice attached for £ 433.

**I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS CORRECT**

SIGNED: Bob Jones Bob Jones DATE: 1<sup>st</sup> June 2015

POSITION IN ORGANISATION: Secretary / Treasurer

CONTACT TELEPHONE NUMBER: 01978 311075

Please return this application form with supporting accounts to:

The Clerk to Acton Community Council, c/o Acton Community Resource Centre, Off Overton Way,  
Wrexham, LL12 7LB (or email: [actoncommunitycouncil@gmail.com](mailto:actoncommunitycouncil@gmail.com))

INFORMATION AND GENERAL CORRESPONDENCE RECEIVED SINCE THE LAST MEETING

	Organisation	Details	Comments
1.	Civic Support Officer Wrexham County Borough Council	<b>Mayor’s Civic Visit to Church – St Giles Parish Church – Sunday 21 June 2015 at 11:00am:</b> Letter dated 21 May inviting two representatives of the Community Council to join the Worshipful the Mayor of Wrexham for the Civic Service As a response was requested by 12 June at the latest, this invitation was circulated by email to all members of the Council.	
2.	Tracey Gilmartin, One Voice Wales	<b>One Voice Wales Larger Councils Conference on 8 July 2015 at the Royal Welsh Showground:</b> Email dated 1 June 2015 advising of this Conference whose Guest speakers will include the Chair of the Local Democracy and Boundary Commission for Wales and representatives from the Independent Remuneration for Wales. The cost is £55 per person for non-members.	
3.	Angharad Hobbs Development and Training Officer Planning Aid Wales	<b>Planning Aid Wales AGM -22 June 2015 at 4:00pm at Glyndwr university:</b> Email dated 2 June 2015 inviting the Community Council to send a representative to this event which includes a workshop session exploring potential “Place Plans” and community engagement in Planning.	
4.			
5.			
6.			
7.			