

15 July 2015

Dear Councillor

You are summoned to attend a **MEETING** of **ACTON COMMUNITY COUNCIL** to be held in the Training Room at **ACTON COMMUNITY RESOURCE CENTRE**, Overton Way, Wrexham, LL12 7LB on **TUESDAY next 21 JULY 2015** at **6:30pm**.

Yours Sincerely

Carole Roberts

Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE:

2. **DECLARATION OF INTERESTS:** To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgment of the public interest and it relates to a financial or regulatory matter.

3. **CONFIRMATION OF MINUTES:** To confirm the Minutes of the Meeting of the Council held on 16 June 2015 (Copy attached)

4. INFORMATION FROM THE MINUTES

1. **Minute 25.2- One Voice Wales Larger Councils Conference:** Clerk to provide feedback on her attendance at this Conference on 8 July 2015.

5. **COMMUNITY POLICING MATTERS:** To receive an update from the Acton Community Police Officers in respect of the following matters:

- 1 **Monthly Policing and Operations Report**
- 2 **Policing Objectives** –progress against the Policing Priorities set at the meeting with North Wales Police and Acton Community Councillors in December 2014.
- 3 **Dedicated Acton Community Safety Camera**

6. **WELSH GOVERNMENT ASSEMBLY MEMBER:** Lesley Griffiths AM will be attending the meeting to discuss any concerns or issues that Members wish to raise with her.

7. **KEY ACTON ISSUES:** WCBC Members to report verbally on any new or Key Issues being considered by the County Bough Council that may affect the whole or part of the Community of Acton. (Item placed on the agenda in accordance with the decision contained in Minute 107 January 2011)

8. **ANNUAL ACCOUNTS 2014/15:** To receive an update from the Clerk in respect of the External Audit of the Council's Accounts for the year ended 31 March 2015.

Please contact Carole Roberts, Clerk to the Council on: 07913 071470 or

E-Mail: actoncommunitycouncil@gmail.com with any apologies or requests for further information.

You can also write to the Clerk at Acton Community Resource Centre, Overton Way, Wrexham LL12 7LB

9. SERVICE LEVEL AGREEMENTS:

- 1 Acton Community Play Areas at Aran Road and Ffordd Garmonydd, Wrexham:** The Annual Inspection Reports for 2015 will be available at the meeting for Members perusal – To consider whether any action should be taken in response to the Reports.
- 2 Acton Community Resource Centre:** To consider the attached outputs and outcomes (performance measures) for the Service from April 2015 to June 2015 as provided by the Acton Community Resource Centre Manager.

10. AUGUST RECESS ARRANGEMENTS: To make arrangements to deal with any urgent business that arises during the August recess.

11. REPORT FROM CLERK: Clerk to report on correspondence and other information that has been received since the last meeting. Details Attached.

12. PAYMENT OF ACCOUNTS: To consider the first quarter accounts and budget outturn for 2015/16 and to note details of payments received and to authorise any outstanding debtor or other payments. Clerk to report to the meeting.

13. PLANNING APPLICATIONS: To consider any comments the Council may wish to make on the following applications made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

* P/2015/0451: 6 Lisburne Grove Wrexham	Conversion of Integral Garage into additional living space and erection of new detached garage	
* P/2015/0477: 18 Denbigh Close Wrexham	Continued Parking And Operation Of 2 No. Private Hire Vehicles On A Permanent Basis (Previously Granted Under Code No. P/2014/0080)	
* P/2015/0498: 2 Camberley Drive Wrexham	Erection Of Fence (In Retrospect)	

**the plans and documents for these applications can be viewed online [by clicking here](#) and selecting the Community of Acton for the search. The Clerk has requested an extension of the 21 day consultation period where appropriate*

Minutes of the Annual Meeting of Acton Community Council held on Tuesday 16 June 2015 at Acton Community Resource Centre, Overton Way, Acton, Wrexham

Present:

Councillor	L Closs (Chair)	Councillor	W Baldwin * (Vice Chair)
"	E Boylin *	"	T Pierce *
	Mrs A Evans *		J Richards
"	R Hardy	"	K Roberts *
"	J A Kelly *	"	Mrs O Simm *
	G Lowe	"	Mrs B Smith
"	Mrs A O'Neill	"	Mrs S Stanford
"	Mrs C O'Toole *	"	1 vacancy

* Absent

Also Present:

PCSOs Wil Roberts and Sarah Pawley, North Wales Police
Mrs Carole Roberts, Clerk to the Council

18 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors W Baldwin, E Boylin, Mrs A Evans, J Kelly, Mrs C O'Toole, T Pierce, K Roberts, and Mrs O Simm. Members were sorry to learn that Councillor K Roberts had recently been admitted to hospital and asked that their best wishes for a speedy recovery be conveyed to him.

19 DECLARATION OF INTERESTS

Councillor Mrs A O'Neill declared a personal and prejudicial interest in respect of an application from the Gate Hangs High Bowling Club to be considered under Agenda Item 7 – Financial Assistance being an active member of the Bowling Club.

20 CONFIRMATION OF MINUTES

RESOLVED – that the minutes of the Annual Council Meeting held on 19 May 2015 be received and confirmed as a correct record.

21 INFORMATION FROM THE MINUTES OF THE COUNCIL MEETING HELD ON 21 APRIL 2015

- Minute 7.1.iii – Acton Community Resource Centre:** It was noted that Mrs Lynn Williams had recently been appointed as the Manager of the Centre and her start date was yet to be confirmed. In respect of the security concerns previously raised by the Community Council, they had been addressed through the works to enclose the reception area of the Centre and restricting access to the side door of the building so that all visitors now have to use the main entrance.
- Minute 15.1 – Open Space Audit Assessment:** The Clerk confirmed that she had submitted the agreed written representations and received an acknowledgement on 10 June 2015.
- Minute 15.2 – Wrexham Town and Community Council Forum, 11 June 2015:** It was noted that both Councillor Kevin Roberts and Councillor Olive Simm had been able to attend the Forum. The Clerk advised that she had subsequently received notification that the next Forum meeting will consider the "Together in Wrexham" Report submitted to the Wrexham County Borough Council's Executive Board meeting on 9 June 2015.

22 COMMUNITY POLICING MATTERS

- Acton Community Policing Report:** The Chair welcomed PCSOs Wil Roberts and Sarah Pawley, who were attending the meeting on behalf of North Wales Police.

The monthly report tabled at the meeting provided breakdowns of relevant Crime and Incident statistics. However Members noted there was no information about the current live operations involving the Neighbourhood Policing Team for the five Acton wards. Since April 2015 there had been a reduction in the number of Burglaries and there had been a small spike in criminal damage/arson. In respect of the ongoing Operation in respect of security of garages, tenants were being encouraged to keep nothing other than their vehicles in the Garage as anything portable by hand was an easy target for intruders.

It was noted that the Wrexham Town Policing team were responding with resources, house to house intelligence gathering and reassurances to the public following the recent large scale arson attacks in Hightown. During the presentation members had received reports of speeding traffic in the vicinity of Elm Grove. The Officers indicated that it may be possible to reserve the Community Speed gun to raise awareness and help reduce speeding in this area.

2) **Policing Objectives** progress against the Policing Priorities set at the meeting with North Wales Police and Acton Community Councillors in December 2014. The Chair advised that together with the Clerk he had met on 15 June 2015 with the Town Inspector; the five Borough Councillors had not been able to attend and whilst the Policing Objectives had not been reviewed, the discussion was useful and had covered Acton Community Crime levels, perception and reporting, the Maesydre Power House and Timing of Objective setting meetings.

3) **Dedicated Acton Community Safety Camera - Funding Streams:** Further to Minute 69.2 October 2014, it was noted that this item had been included on the agenda to keep Members updated and there was presently nothing further to report.

RESOLVED- that the Police Officers be thanked for their attendance and report to the meeting and subsequent reports from the Acton Policing Team include a summary updating members on the active policing operations within the Acton Community.

23 KEY ACTON ISSUES

Wrexham County Borough Council Members advised that apart from the current Budget Saving regime, and awaited outcomes of the Welsh Assembly Government paper on Reforming Local Government in Wales, there were no other matters that had been recently considered by the County Borough Council that may affect the whole or part of the Community of Acton. (Minute 107 January 2011 refers). It was noted that the North Wales Fire and Rescue Service had approved the modernisation and upgrading of communications for the Wrexham Fire and Ambulance Service. The new station at Wrexham was expected to be completed by the spring of 2016.

RESOLVED – that the present position be noted.

24 FINANCIAL ASSISTANCE

The Clerk submitted a report detailing one application for financial assistance received since the March 2015 meeting. The Council’s Policy was to apportion the annual £3,250 budget equally between each of the quarterly meetings. A further sum of £1,500 from within the 2014/15 Financial Assistance budget has been carried forward for allocation into the 2015/16 financial year. This equates to £1187.50 per quarter for 2015/16. Members then proceeded to consider the application and whether the Council wished to make any grant to the applicants under the provisions of Section 137 of the Local Government Act 1972.

RESOLVED – that the following Financial Assistance grant be made:–

Organisation	Details	Decision
1. Gate Hangs High Bowling Club	Exceptional financial assistance grant towards the cost of unexpected repairs to the Gate Hangs High Bowling Club’s lawnmower.	£400.00

(Councillor Ann O’Neill having declared a personal and prejudicial interest in this application being an active member of the Bowling Club, she left the meeting during consideration of this item taking no part in the discussion or voting thereon.)

25. REPORT FROM CLERK

Information and general correspondence that had been received and was available for members at the meeting was reported and dealt with as follows:

Organisation	Details and action taken
1.Civic Support Officer Wrexham County Borough Council	Mayor's Civic Visit to Church – St Giles Parish Church – Sunday 21 June 2015 at 11:00am: Letter dated 21 May inviting two representatives of the Community Council to join the Worshipful the Mayor of Wrexham for the Civic Service had been circulated to all members of the Council. It was noted that the Community Council will be represented at the Service by the County Borough Councillors from the Acton wards. <i>Information noted</i>
2.Tracey Gilmartin, One Voice Wales	One Voice Wales Larger Councils Conference on 8 July 2015 at the Royal Welsh Showground: Email dated 1 June 2015 advising of this Conference whose Guest speakers will include the Chair of the Local Democracy and Boundary Commission for Wales and representatives from the Independent Remuneration for Wales. The cost is £55 per person for non-members. <i>RESOLVED – that the Clerk be authorised to attend this event as part of her continued professional training and the delegate's fee, travel costs and additional hours incurred by the Clerk attending this one day Conference be paid</i>
3.Angharad Hobbs Development and Training Officer Planning Aid Wales	Planning Aid Wales AGM -22 June 2015 at 4:00pm at Glyndwr university: Email dated 2 June 2015 inviting the Community Council to send a representative to this event which includes a workshop session exploring potential "Place Plans" and community engagement in Planning. <i>It was noted that no members of the Community Council were available to attend the AGM</i>
4.Chris Tudor Smith Senior Responsible Officer	Public Health (Wales) Bill – Provision of toilets for use by the public: Email dated 10 June advising of the content of this Bill and in particular the duty to prepare and publish a local toilets strategy. <i>RESOLVED that the Clerk keep a watching brief on the progress of this Bill and advise the Community Council as and when appropriate.</i>
5.Society of Local Council Clerks	Update on recent legislation and regulation: Email dated 11 June 2015 advising the 2015 Annual SLCC conference will have keynote speakers and workshops dealing with the new challenges and opportunities. The Conference will be held 15-17 October 2015 at Hinckley Leicestershire. The full conference fee early bird rate up to 11 September 2015 is £395 <i>RESOLVED – that the Clerk be authorised to attend the SLCC Annual Conference as part of her continued professional training and the early bird delegates fee, travel costs and additional hours incurred by the Clerk attending this three day Conference be paid</i>
6.Darren Green Network Policy & Road Safety manager, Wrexham CBC	Wrexham County Borough Council Proposed Composite Traffic Regulation Order: Email dated 15 June 2015 providing plans for proposed restrictions on the highway at Glyndwr Road and Norfolk Road <i>RESOLVED – to make no comments on the proposed restrictions at Glyndwr Road and Norfolk Road.</i>

26. PAYMENT OF ACCOUNTS

Members noted that a payment of £821.88 being a refund of VAT to 31 March 2015 from HMRC had been received on 30 April 2015.

Members received details of payments that required authorisation. It was also noted that the invoices requesting payments from 2014/15 for the Acton Community Resource Centre Service Level Agreement payments and the Operational costs for 2014/15 for the Little Acton Community Centre had now been received. However the Community Council wished to look at the costings to enable the Community Group of volunteers to take over responsibility for the management and running costs of the Little Acton Community Centre.

Resolved – that the following payments be approved: -

Voucher No; Payee	Details	Amount
7 Zurich Municipal	Renewal of Local Council Policy Insurance YLL-2720431173 from 1/6/15 to 31/5/15 – Extension Year 3 Section 112 Local Government Act 1972	£976.29
8. Wrexham County Borough Council	Acton Community Resource Centre – Running Costs for 2014/15 S19 Local Government (miscellaneous provisions) Act 1976	£ 11,042.00
9. Wrexham County Borough Council	Little Acton Community Centre – Running Costs for 2014/15 S19 Local Government (miscellaneous provisions) Act 1976	£ 8,401.26
10 Carole Roberts Clerk to the Council	Clerks expenses for June 2015 Section 112 Local Government Act 1972	£ 97.75
11 Gate Hangs High Bowling Club *	Donation towards unexpected Lawn Mower repair costs S137 Local Government Act 1972	£400.00
12 One Voice Wales*	Delegate Fee for Clerk to attend the One Voice Wales’ Larger Council’s Conference on Wednesday 8 July 2015 at the Royal Welsh Showground. Section 112 Local Government Act 1972	£55.00
13 Wrexham County Borough Council	Clerks Salary and office expenses for May 2015 paid by the Council’s Agent: Wrexham County Borough Council in accordance with Minute 99.1 December 2009 Section 112 Local Government Act 1972	NJC Rates

27. PLANNING MATTERS AND APPLICATIONS

The Council considered whether to make any comments on the following Planning Applications for development in the Community Council’s area that has been received since the last meeting or that had been made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council).

RESOLVED - that the following observations be made on the applications set out below:-

Application No & Address	Details	Observations
Organisation	Details	Decision
* P/2015/0349 Coop Store 34 Borrass Park Rd Wrexham	Display of advertisement – 2 Replacement Fascia Signs (illuminated) and Car Parking Sign	No Objections. (The Community Council noted that the signs are only permitted to be illuminated during the Store’s opening hours and at no other times.)
* P/2015/0386 47 Windermere Road Acton Wrexham	Single-Storey Rear Extension And Internal Alterations	No observations

Signed as a correct record this 21st day of July 2015

Chair

INFORMATION AND GENERAL CORRESPONDENCE RECEIVED SINCE THE LAST MEETING

	Organisation	Details	Comments
1.	Nick Bennett Public Services Ombudsman for Wales	Annual Report 2014/15: Letter dated 25 June 2015 enclosing a copy of the Annual report laid before the National Assembly for Wales on 24 June 2015. The letter also refers to the 6% rise in the number of complaints during the year and makes specific reference to the National assembly’s Inquiry into the Powers of the Public Services Ombudsman for Wales.	
2.	Chief Officer North Wales Community Health Council	Health Watchdog: response to concerns about patient care at Wrexham dementia ward: Email dated 2 July 2015 enclosing a press release dated 30 June 2015 responding to and challenging the news of investigation into allegations concerning the treatment and care of dementia patients in North Wales. The email invites any concerns or comments about the quality of care provided by the health service in North Wales to be submitted to the Health Council, and informs of the Independent Advocacy Service for NHS complaints. A range of events/meetings will be arranged from September 2015 onwards to collect and collate views.	
3.	Society of Local Council Clerks	Conference for Wales - 17 September 2015: The SLCC Regional Roadshow is an essential local forum for training and networking, developed to help Clerks better serve the community they represent. The Welsh roadshow agenda will include workshops about the Well-being of Future Generations (Wales) Act; National Employment Advisory; Power to local people- The White Paper Consultation, Reforming Local Government in Wales; The new Code of Audit Practice and Statement of Practice and a discussion on recent changes in law and examination of how these changes impact on the powers, duties and procedures of community and town councils. The Welsh Roadshow will be held in Swansea on 17 September 2015 and costs £69 plus vat.	