

12 July 2017

Dear Councillor

You are summoned to attend the Meeting of **ACTON COMMUNITY COUNCIL** to be held in **Hall 2** at **ACTON COMMUNITY RESOURCE CENTRE**, Overton Way, Acton, Wrexham, LL12 7LB on **TUESDAY next 18 JULY 2017 at 6:30pm.**

Yours Sincerely

Carole Roberts

Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE:

2. DECLARATION OF INTERESTS:

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgment of the public interest and it relates to a financial or regulatory matter.

3. CONFIRMATION OF MINUTES:

To confirm the Minutes of the following meetings:

1. **COUNCIL** held on 20 June 2017 (Copy attached)
2. **YOUTH COMMITTEE** held on 11 July 2017 (Copy attached)

4. INFORMATION FROM THE MINUTES:

The Clerk to provide updates on the following matters:

1. **Minutes 20.2 & 24- Ffordd Garmonydd Play Area**
2. **Minute 20.5 - Drugs Dog**

5. COMMUNITY POLICING MATTERS:

To receive the Monthly Policing and Operations Report from the Acton Community Police Officers.

6. FIRST RESPONDING SCHEME:

In accordance with Minute 28.9 June 2017, Mr Andy Williams has been invited to attend the meeting to give a presentation on the First responding scheme and provide information on the cost of providing this scheme in the Acton Community

7. CONSULTATION - NORTH WALES FIRE AND RESCUE AUTHORITY:

Further to Minute 25.2 June 2017 to consider any Member responses received and determine the Council's response by 31 July 2017 to the Authority. Members are reminded that general views are invited about future development before developing plans for 2018/19 and beyond. A copy of the Consultation documents can be viewed by [clicking here](#).

8. STANDARDS COMMITTEE – TOWN/COMMUNITY COUNCIL REPRESENTATIVE:

To consider a response to an email dated 5 July 2017 from Jane Johnson, Committee Manager, Wrexham County Borough Council advising of a Standards Committee decision on 5 July 2017 to recommend that the current Community Council representative be reappointed as a member of the Standards Committee for a further term subject to consultation with Town and Community Councils during the summer of 2017.

- 9. KEY ACTON ISSUES:** WCBC Members to report verbally on any new or Key Issues being considered by the County Bough Council that may affect the whole or part of the Community of Acton. (Item placed on the agenda in accordance with the decision contained in Minute 107 January 2011)
- 10. ANNUAL ACCOUNTS 2016/17:** To receive an update from the Clerk in respect of the External Audit of the Council's Accounts for the year ended 31 March 2017.
- 11. AUGUST RECESS ARRANGEMENTS:** To make arrangements to deal with any urgent business that arises during the August recess
- 12. REPORT FROM CLERK:** Clerk to report on correspondence and other information that has been received since the last meeting. Details Attached.
- 13. PAYMENT OF ACCOUNTS:** To note details of any payments received, progress against the budget and authorise any outstanding debtor or other payments.
- 14. PLANNING APPLICATIONS:** To consider any comments the Council may wish to make on the following applications made or to be made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council)

| Case Number/ Address | Proposed Development | Decision |
|--|--|-----------------|
| *P/2017/0486 Coop Stores 34 Borrass Park Road Wrexham | Display Of Signs - 1 Illuminated Fascia, 2 Illuminated Projectors, 1 Illuminated Logo, 6 Wall Mounted Panels And 2 Post Mounted Poles | |
| P/2017/0494 Telecommunications Mast Corner Of Caernarvon Road And Borrass Park Road Wrexham | Retention Of 12.5 Metre High Monopole And Komodo Cabinet And Associated Development | |
| P/2017/0496 Asda Superstore Holt Road Bodhyfyrd Wrexham | T1 - T14 : Trees Overhanging Road Crown Lift Over Footpath And Highway To 5-6 Metres (Protected By Tree Preservation Order Wcbc 34) | |
| P/2017/0508 Asda Superstore Holt Road Bodhyfyrd Wrexham | Front Porch Extension | |
| P/2017/0511 130 Park Avenue Wrexham | Demolition Of Existing Conservatory And Annexe, Erection Of Single-Storey Rear And Two-Storey Side Extensions | |
| P/2017/0527 Land West of Wrexham Golf Club Holt Road, Llanypwll, Wrexham | Outline Application (with all matters reserved apart from access) for roadside services incorporating a petrol filling station with ancillary kiosk and associated car parking and works | |
| P/2017/0556 58 Ffordd Llywelyn Wrexham | Single-Storey Extension | |
| P/2017/0578 Sunnyside 10 Rhosnesni Lane Wrexham | Remove Limb On Field Side Of Lime Tree (No 1) | |

**the plans and documents for these applications can be viewed online [by clicking here](#) and selecting the Community of Acton for the search. The Clerk requests an extension of the 21 day consultation period where appropriate*

15. EXCLUSION OF THE PRESS AND PUBLIC

It is recommended that the press and public be excluded from the Meeting during consideration of the following item of business as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

16. SERVICE LEVEL AGREEMENT TO PROVIDE A PAYROLL SERVICE : To consider the action the Council wishes to take in response to a letter dated 27 June 2017 from the Head of Customer Services Wrexham County Borough Council giving a two month notice period of its intention to cease its Payroll service on 31 August 2017.

Minutes of the Meeting of Acton Community Council held on Tuesday 20 June 2017 at Acton Community Resource Centre, Overton Way, Acton, Wrexham

Present:

| | | | |
|------------|-----------------|------------|---------------|
| Councillor | P Lloyd | Councillor | R Hardy |
| " | W Baldwin | " | G Lowe |
| " | M Davies | " | D Picken |
| " | Mrs A Evans | " | Kevin Roberts |
| " | P Jones * | " | A Waters * |
| | J A Kelly KSG * | | |
| | | | 5 Vacancies |

* Absent

Also Present:

One Member of the Public
Councillors Paul Jones & Debbie Wallice and Ms Lynne Williams
Mrs Carole Roberts, Clerk to the Council

1 SYMPATHY

Members stood in silence for one minute as a mark of respect to those who perished or have been affected by the Grenfell Tower fire in London.

2 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Peter Jones and Aimi Waters.

3 DECLARATION OF INTERESTS

Declarations of interest were made at this stage of the proceedings by:

1. Councillor Geoff Lowe in respect of agenda item 9.2 North Wales Fire and Rescue Authority – consultation inviting general views about future development before developing plans for 2018/19 He declared a personal and prejudicial interests in this item being a members of the North Wales Fire and Rescue Authority; and
2. Councillor Mike Davies in respect of agenda item 9.2 North Wales Fire and Rescue Authority – consultation inviting general views about future development before developing plans for 2018/19. He declared personal and prejudicial interests in this item being an employee of the North Wales Fire and Rescue Authority.

4 CONFIRMATION OF MINUTES

RESOLVED – that the Minutes of the Council Meeting held on 16 May 2017 be received and confirmed as a correct record.

5 INFORMATION FROM THE MINUTES OF THE COUNCIL MEETING HELD ON 16 May 2017

- 1 **Minute 6.6 Youth Committee:** It was noted that the first meeting of this Committee will be held on Tuesday 11 July 2017 at 6.30pm in Little Acton Community Centre, The Green, Little Acton, Wrexham and the Minutes of the meeting will be submitted to the July meeting of the Community Council.
- 2 **Minute 8 - Ffordd Garmonydd Play Area equipment extension for older Young People:** The Clerk reported on extra information received regarding the cost of the equipment for the remainder of this scheme. Members noted that the Young People Group had indicated they were prepared to fundraise to buy the single goal post. The remainder of their scheme will cost approximately £6,450. The existing Service Level

Agreement with Wrexham County Borough Council for the Ffordd Garmonydd Play area can be extended to include the full scheme at no extra cost this year.

RESOLVED – that:

- i) ***subject to the Young People organising their own fundraising to purchase the single goal post for the Ffordd Garmonydd Play area extension scheme, the Clerk to the Council now proceed to make the necessary arrangements to place an order in liaison with the relevant officers of Wrexham County Borough Council to purchase the remaining equipment for this scheme and extend the existing Service Level Agreement with the cost of the order to be met from the current year's £14,000 budget for Acton Playground Provision.; and***
- ii) ***Representatives from the Wrexham County Borough Council Play Development Team be invited to attend a subsequent meeting of the Council to discuss and help identify if there are any other areas in the Acton Community where Play development schemes could be implemented and advise of any potential sources of funding for such schemes.***

3. Minute 9 - Community Policing Matters – The responses to the Community Council's request for clarification on speeding and parking and various other concerns were given. In particular it was noted that only the local authority can issue parking tickets in relation to double yellow lines. The Police are looking at different methods for dealing with the speeding from a Safer Neighbourhood Team level as well as informing the Roads policing unit. The update was noted.

4. Minute 11 - Annual Accounts 2016/17 – It was noted that the Statutory Public Notice advertising Electors rights to inspect the Accounts will be on display until 7 July 2017 and the Chair and Clerk will shortly meet to sign off the papers for submission to External Auditor by 8 July 2017

5. Minute 12.5 - Drugs Dog: The Clerk read out the response received from the Police. It was confirmed that the passive drugs dog operations have been run sporadically throughout the North Wales Police area as and when required with most landlords welcoming the visits. The drugs dogs are now part of the Alliance with Cheshire Constabulary and have to be booked out for any operations with focus on operational needs. Pre-planned operations such as those being proposed are of a lower priority. Members then expressed concerns, in particular indicating that clarification is needed on whether Police Officers will be in attendance when the Drugs Dogs are used and the Powers available to convict persons identified by the Drugs Dogs. They queried if the North Wales Police will be supporting the Alliance and suggested holding a joint meeting with other Councils to address these concerns before making a final decision.

RESOLVED – that the Clerk advise the Police accordingly

6. Minute 12.6 Nightingale House Celebration events: The Chair and Vice Chair reported on their attendance at the Cheese and Wine event on 7 June 2017.

7. Minute 12.7 – Town and Community Council Forum – It was noted that Councillor Darren Picken is no longer available to attend the meeting.

6 COMMUNITY POLICING MATTERS

There were no Police representatives present at the meeting and the monthly policing reports for April and May 2017 were still awaited. . The present position was noted.

7 PROCEDURAL MATTERS

The Clerk's report on various procedural matters was considered as follows:

1. Declaration of Acceptance of Office – The Clerk advised that one member of the Council had not yet signed the Declaration. It was noted that in any event Members must sign their Declaration within the statutory two month period, (Local Government Act 1972 S83) or at this time the office becomes vacant, and a Notice of Vacancy will be required to be submitted to the Returning Officer.

RESOLVED – that in the event of the one remaining member not signing the Declaration by the expiry of the statutory period, the office be declared vacant and the Clerk to the Council instigate the appropriate process to fill the resulting vacancy.

2. Co-Option of Members onto the Council to fill the Vacancies following the Local Government Elections held on 4 May 2017. Members noted that the relevant Statutory Notices had been on display advertising the Council's intention to fill the following vacancies by co-option:

Acton Central – 1 vacancy
Borras Park – 2 vacancies
Little Acton – 1 vacancy
Maesydre – 1 Vacancy

Three suitably qualified persons had expressed an interest in putting their names forward for co-option to fill the unfilled vacancies by the deadline which is within the 35 day period following the date of the elections. A copy of the three applications received had been circulated prior to the meeting. Members proceeded to consider the applications and invited each applicant to give a short address to the meeting in support of their application. Members then proceeded to consider the filling of this vacancy by a show of hands.

RESOLVED – unanimously that

- 1. Ms Debbie Wallace of 14 Wellswood Road Borras Park, Wrexham be co-opted as a Member of the Community Council to fill one of the two vacancies for the Borras Park Ward on the Council;**
- 2. Mr Paul D Jones of 8 Augusta Drive, Fairways, Wrexham be co-opted as a Member of the Community Council to fill the vacancy for the Maesydre Ward on the Council;**
- 3. Ms Lynne Williams of 11 Westminster Drive, Wrexham be co-opted as a Member of the Community Council to fill the vacancy for the Acton Central Ward on the Council; and**
- 4. The Clerk be authorised to commence the Casual Vacancy process for the remaining vacancies in the Borras Park and Little Acton wards after the expiry of the 35 day Co-option period deadline after the date of the Election.**

1) APPOINTMENT OF COMMITTEES: The Council considered filling the remaining vacancies on the following three Committees.

RESOLVED – that for the remainder of the 2017/18 Municipal year the following Members be appointed to serve as shown for

- 1. ACTON ENVIRONMENTAL COMMITTEE:** Chair and Vice Chair of the Council together with Councillors Geoff Lowe, Darren Picken, Paul Jones and Kevin Roberts.
- 2. PLANNING COMMITTEE:** Chair or Vice Chair, together with Councillors Mike Davies, Anne Evans, Geoff Lowe, Darren Picken and Lynne Williams.
- 3. STAFFING COMMITTEE:** Chair and Vice Chair of the Council together with Councillors Mrs Anne Evans, Paul Jones and Kevin Roberts. (In the event of a member of the Committee being implicated in the dispute to be considered or have undertaken an investigatory role then they will need to be substituted as a Member of the Committee.)

8 KEY ACTON ISSUES

Wrexham County Borough Council Members advised that there was little to report due to the full Council Elections that had been held since the last meeting and the training and induction that had taken place for the new Members.

RESOLVED – that the present position be noted.

9 SERVICE LEVEL AGREEMENT REPORTING ON ANNUAL INSPECTIONS OF THE THREE PLAYGROUND IN THE ACTON COMMUNITY

The Annual Inspection reports for Aran Road, Ffordd Garmonydd and the Acton Park Junior Play area were received. Members considered what action if any is necessary. Concerns were expressed about the quality of work at the Acton Junior Play area and the longevity of the installation given the issues raised in the Inspection report particularly as the Community Council will eventually become responsible for funding this community facility through a Service Level Arrangement. The Community Council is not happy with the present state and condition of the Acton Park Junior Play area and there is anecdotal evidence that parents are removing their children from playing there.

RESOLVED – that

- i) **The Clerk now arrange to ensure that all Health and Safety issues identified in the Inspection reports should be addressed and costings be provided by Wrexham County Borough Council as per the Service Level Agreement prior to the works being carried out; and**
- ii) **A site meeting be requested with Lawrence Istead and the other relevant Environmental Department officers and representatives of the Community Council in order to address the Council's concerns regarding the Acton Park Junior Play area.**

10 CONSULTATIONS

The Community Council considered details of the following Consultations and determined what responses if any, the Community Council wishes to submit by the relevant deadlines:

- 1) **Consultation on the Welsh Government's National Development Framework for Wales** – Newsletter providing information on the draft Integrated Sustainability Appraisal scoping Report that is available by [clicking here](#). The closing date for responses to this Consultation is 21 July 2017.

RESOLVED – that Members should respond individually to this Consultation if they so wish.

- 2) **North Wales Fire and Rescue Authority** – Email dated 5 June 2017 advising that the Authority is inviting general views about future development before developing plans for 2018/19 and beyond. A copy of the Consultation documents was available [online here](#). The closing date for responses to this Consultation is 31 July 2017.

RESOLVED _ that Members may choose to respond individually to this Consultation or if they wish to contribute to a composite Community Council response they submit their comments to the Clerk by 17 July 2017 so that she can compile a response incorporating the views received for final approval at the next Council meeting on 18 July 2017.

(Councillor Geoff Lowe declared a personal and prejudicial interest in this item being a member of the North Wales Fire and Rescue Authority. He left the meeting taking no part in the discussion or voting on this item.)

(Councillor Mike Davies declared a personal and prejudicial interest in this item being an employee of the North Wales Fire and Rescue Service. He left the meeting taking no part in the discussion or voting on this item.)

11 REQUEST FOR SUPPORT FROM LOCAL GROUPS AND OFFA COMMUNITY COUNCIL.

The Community Council considered the following requests for support:

1. **Proposal For Neighbourhood Watch** –Offa Community Council has approached the three other Town Community Councils asking them to consider the possibility of a joint Service Level Agreement between the four Town Community Councils for the provision of a bespoke Neighbourhood Watch Scheme for the Town centre.

RESOLVED – that the Clerk advise Offa Community Council that Acton Community Council would be interested in taking part in a Joint meeting to discuss this proposal and receive more information on the Flintshire Scheme's success and the options available to use social media for this Scheme and the funding that may be available before making a final decision on contributing to a Joint Service Level Agreement.

2. **Cunliffe Bowling Club** – It was noted that the Club have been awarded a £5,000 Big Lottery Fund grant towards the cost of purchasing an automatic watering system. The Club is now approaching the "Together in Wrexham Fund" for the remaining cost of this purchase and seeks endorsement and the support of the Community Council. As part of the Enabling Grant process before submission, the application form requires the signature of the relevant Community Council Clerk.

RESOLVED – that the Community Council support the Cunliffe Bowling Club's application and the Clerk be authorised to sign the Enabling Grant Application Form on behalf of the Community Council.

12 FINANCIAL ASSISTANCE

Members considered the Clerk's report concerning the Council's Policy to apportion the annual £3,250 budget equally between each of the quarterly meetings. Members were reminded that as this was the first quarterly meeting in 2017/18, no Grants had yet been made. Members then proceeded to consider two applications

received during the present quarter and whether the Council wished to make any grant to the applicants under the provisions of Section 137 of the Local Government Act 1972.

RESOLVED – that the following Financial Assistance grants or otherwise be approved:–

| Organisation | Details | Decision |
|-----------------------------|--|--|
| 1. The Vic Studios | Seeking Financial assistance to help with the repair and maintenance of the Studio's facilities in a bid to retain the quality of service currently delivered by this music project+ | To defer this item until the next quarterly meeting to enable up to date accounts to be provided |
| 2. Friends of Bellevue Park | Financial support to provide a Memorial in Bellevue Park to remember all who served and died in WW1 | £100.00 |
| | Total to end of Quarter 1 | £100.00 |

13 REPORT FROM CLERK

Information and general correspondence that had been received and was available for members at the meeting was reported and dealt with as follows:

| Organisation | Details and action taken |
|---|--|
| 1. Richard Aram Parks, Countryside and Rights of Way, Wrexham CBC | Acton Seasonal Ranger for 2017: Email dated 22 May 2016 advising that this year's seasonal ranger Laurence Maxwell has now started his role. He will generally be working in the Park 3 days per week (usually Sunday-Tuesday) until early September. His mobile number is 07740026731. Information noted. |
| 2. Civic Support Officer Wrexham County Borough Council | Mayor's Civic Visit to Church – St Giles Parish Church – Sunday 25 June 2017 at 11:00am: Letter dated 24 May inviting two representatives of the Community Council to join the Worshipful the Mayor of Wrexham for the Civic Service. As a response is requested by 16 June at the latest, a holding response has been submitted and the names of those attending will be sent to the Mayor's Office after the Community Council meeting on 20 June 2017. RESOLVED - that the Chair and his wife attend on the Council's behalf subject to their availability. |
| 3. Emma Williams Local resident | Request to consider the possibility of funding some outdoor gym fitness equipment in Acton Park: The Clerk reported on a Website enquiry received on 26 May 2017 from this local resident and park user asking the Community Council to give consideration to her suggestion. No costings were provided. RESOLVED – to advise the resident that the Community Council is supportive of this suggestion and would support any bid for lottery funding. In the first instance contact should be made with the Friends of Acton Park and the request referred to Wrexham County Borough Council as the owner of the Park. |
| 4. Play Wales | Newsletter for May 2017 Focus on Play: This newsletter provides a briefing for Town and Community Councils providing information about how to support better opportunities for children to play in their own Communities. The Newsletter was available at the meeting for members' perusal. Information noted. |
| 5. Seafarers UK (King George's Fund for Sailors) | Fly the red Ensign for Merchant Navy Day: Letter dated 26 May 2017 seeking support by arranging to fly the Red Ensign on a civic building or prominent flagpole on Merchant Navy Day – 3 September 2017 Participating Council's will be added to a prestigious "Roll of Honour" on the website: www.merchantnavyday.uk . It was noted there were no suitable flagpoles in the Acton Community but other local organisations may wish to participate. |

| Organisation | Details and action taken |
|--|---|
| 6.Wendy Huggett One Voice Wales | <p>Upcoming Training for Councillors: Email dated 1 June 2017 providing details of training sessions that are taking place in or around this area. The start time for each of the Modules is 6:30pm until 9:00pm. The cost of the training is £40 for members or £60 per person for non-members. Attendees will be invoiced after the training has taken place. A copy of the training schedule will be available at the meeting for members' perusal.</p> <p>RESOLVED that full details be circulated to all new members of the Council and the Clerk be authorised to book places on the training that they wish to attend with the costs being met from the Members Training Budget for 2017/18.</p> |
| 7.Lynn Williams, Acton Community Resource Centre Manager | <p>Acton Community Resource Centre AGM: Notice dated June 2017 inviting nominated representatives of user groups to the Annual General Meeting of the Acton Community Resource Centre Management Committee. The meeting will take place in the Training Room at the Resource Centre on Monday 3 July 2017 at 6:00pm.</p> <p style="text-align: right;">Information noted</p> |
| 8.Woodlands Trust , Grantham Lincolnshire | <p>Street Trees and new Urban Environment Project: Email dated 5 June 2017 seeking community groups and contacts who might be interested in applying for a celebration starter kit as part of the Trust's new Street Trees initiative. Further information and to register is available by clicking here</p> <p style="text-align: right;">Information noted</p> |
| 9.Welsh Hearts charity | <p>Vote for Welsh Hearts to receive £25,000: Email dated 6 June 2017 advising that this charity has been nominated to receive a grant through the Masonic Charitable Foundation. This Charity's primary aim is to address the need for public access defibrillators (AED's) in Wales. It does not receive any Government funding relying solely donations and volunteer time. The vote is open from 12 June to 31 July 2017.</p> <p>Reference was made during the discussion on the use of Defibrillators by the First Responder scheme and the recent use in the Garden Village area.</p> <p>RESOLVED that</p> <p>i)Members make their own nomination if they wish to do so; and</p> <p>ii)Mr Andy Williams be invited to attend the next meeting of the Community Council to give a presentation in the first responding scheme and provide information on the cost of providing this scheme in the Acton Community</p> |
| 10.Planning Aid Wales | <p>Annual General Meeting: Email dated 16 June 2017 inviting a representative of the Council to attend the AGM on 26 June from 4:30pm at the Catrin Finch Centre Glyndwr University.</p> <p style="text-align: right;">Information Noted</p> |
| 11.Serena Baxter, Clerk to Gresford Community Council | <p>New Councillor induction Training – Wrexham Area: Email dated 19 June 2017 seeking expressions of interest in participating in an additional One Voice Wales training session being arranged in the Wrexham area.</p> <p>RESOLVED that full details be circulated to all new members of the Council and the Clerk be authorised to book places on the training that they wish to attend with the costs being met from the Members Training Budget for 2017/18.</p> |
| 12.Louise Walker Business Support manager Hone-Start County Borough of Wrexham | <p>Annual General meeting: Email dated 20 June 2017 inviting the Council to send a representative to attend its AGM being held on Friday 7 July 2017 at 11am in the Money Penny offices Wrexham</p> <p>RESOLVED – that this information be circulated to the members absent from the meeting to see if they are available to attend.</p> |

14 PAYMENT OF ACCOUNTS

Members noted no payments had been received and also received details of payments that required authorisation.

Resolved – that the following payments be approved: -

| Voucher No; Payee | Details | Amount |
|--|---|--|
| 11 Wrexham County Borough Council | Final contribution towards the running costs of Little Acton Community Centre for January 2017 to 31 March 2017 Accounts and Audit (Wales) Regulations 2014 | £759.93 |
| 12. Carole Roberts Clerk to the Council | Clerks Expenses for June 2017 Section 112 Local Government Act 1972 (as amended) | £ 153.06 (vat £15.17) |
| 13. Society of Local Council Clerk | Renewal of Clerk's membership of the SLCC from 1 August 2017 – one Year's Subscription Section 112 Local Government Act 1972 9as amended) | £157.00 |
| 14. Society of Local Council Clerks | Delegate fee for Clerk's attendance on 12 July 2017 at the joint SLCC /One Voice Wales Larger Councils Conference, at St David's Hotel Ewloe Section 112 Local Government Act 1972 9as amended | £82.80 (inc vat) |
| 15. Clwyd Pension Fund | Superannuation Payments for June 2017 Section 112 Local Government Act 1972 (as amended) | As notified by Wrexham CBC Payroll section |
| 16. Friends of Bellevue Park | Contribution towards the cost of providing a lasting memorial in Bellevue Park to remember all from Wrexham who served and died in WW1S137 Local Government Act 1972 (as amended) | £100.00 |
| 17. Wrexham County Borough Council | Clerks Salary and office expenses for May 2017 paid by the Council's Agent: Wrexham County Borough Council in accordance with Minute 99.1 December 2009 - may include SLA Payment Section 112 Local Government Act 1972 (as amended) | NJC Rates |

15 PLANNING MATTERS AND APPLICATIONS

1. Statutory Pre-Planning Consultation for Development on land west of Wrexham Golf Club Holt Road, Llanypwll, Wrexham LL13 9SB: The Council considered a Notice dated 30 May 2017 received from DPP Planning on behalf of its Client Liberty Properties Ltd in relation to the proposed development of Outline Planning application (with all matters reserved apart from access) for road side services incorporating a petrol filling station with ancillary kiosk and associated car parking and works at land west of Wrexham Golf Club. It was noted that the deadline for responses is 27 June 2017. The application documents could be viewed online by [clicking here](#).

Members noted that in July 2016 (Minute 45 refers) the Council had strongly objected to a similar Outline Planning Application (P/2016/0630) on land west of Wrexham Golf Club Holt Road, Llanypwll, Wrexham as it would set a precedent to develop the green field barrier on land adjacent to the Llanypwll Link Road to the west of Wrexham Golf Club. The Borrass Park, Plas Goulbourne and Erlas Park Housing developments already form a natural settlement limit along the Llanypwll link road. It was noted that this latest pre-application did not include reference to a family pub/restaurant or drive thru restaurant. Nevertheless Members noted that within a one mile radius of the site there were three retailers of petrol and the area was already well supplied. Members felt very strongly and cannot overstate that the site referred to in the pre-Application is a dangerous spot in terms of highways and pedestrian safety. Members refrained from making any non-Planning based comments as to the commercial viability and impact this pre-application will have on town centre businesses but wished to ensure the Acton Community retains vibrant commercial and residential sectors.

RESOLVED – to re-affirm the Community Council's objection to any proposals to extend the natural settlement limit along the Llanypwll link road and develop the green field barrier on the land adjacent to the Llanypwll Link Road to the west of Wrexham Golf Club.

2. Planning Applications and Tree Preservation Orders: The Council considered whether to make any comments on the following Planning Applications for development in the Community Council's area that have been received since the last meeting or that had been made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council).

RESOLVED - that the following observations be made on the applications set out below:

| Application No & Address | Details | Observations |
|---|---|--|
| 2. P/2016/1048 1 The Goulbourne Borrass Park Road Wrexham | Amended plans for residential development (8 No Detached dwellings and construction Alteration to vehicular and pedestrian access. Comments regarding the amendment were required by 30 May 2017. | The Council has previously submitted objections and concerns about this application in December 2016 No further comments have been made |
| 3.P 2017/0348 24 Hilltop View Road, Wrexham | Two-Storey Side Extension (Removal Of Existing Detached Garage) The Deadline for responses was 7 June 2017. Chair to report | No comments to make |
| 4. *P/2017/0387 17 Monmouth Road Wrexham | Alterations To Roof To Create First Floor Extension Including Dormer Window And Single Storey Front Extension | No comments to make |
| 5. P/2017/0398 Land Adjoining Bryn Estyn Cottage , Bryn Estyn Road Wrexham | Renewal Of Unexpired Outline Planning Permission Code No P/2014/0197 For The Erection Of Single Dwelling | In 2014 the Council made no observations on the original application and has no further comments to make |
| 6. P 2017/0447 28 Richmond Road, Acton Wrexham | Rear Extension, Minor Internal Alterations And Demolition Of Garage | No comments |
| 7 P/2017/0448 6 Acton Gardens, Wrexham | Rear Two-Storey Extension, View Entrance Porch And Minor Internal Alterations | No Comments |
| 8. P/2017/0457 31 Goulbourne Avenue Wrexham | Single-Storey Extension To Front Of House To Form Wc/Cloakroom | No Comments |
| 9. P 2017/0463 Playing Field Westminster Drive Wrexham | Siting Of Shipping Container For Storage Purposes (In Retrospect) | The Community Council welcomes the retention of this important Open Space for Leisure use but considers that the Shipping Container if permitted to be sited on this site should have adequate and appropriate screening to ensure the visual and open aspect of this site is maintained. The position for siting of the Container should be agreed in consultation with the Council's Arboricultural Officer to ensure no tree roots or canopies are damaged. |
| 10 P/2017/ 0464 40 Ffordd Alun Wrexham | Application For Variation Of Conditions Imposed Under Planning Permission P/2016/0196:- Condition 3 - To Allow Hairdressing Salon To Be Operated By Anna Suzowska Condition 7 - To Allow Continued Use Of Premises As Hairdressing Salon | The Community Council is not aware of any complaints from adjoining residents and has no other observations to make. |

| Application No & Address | Details | Observations |
|---|---|---------------------|
| 11. TREE PRESERVATION ISSUE TPO 265/2017 (The Goulbourne , Borrass Park Road, Wrexham LL12 7TF) | Notice dated 30 May 2017 advising of the Confirmation of this Order as no objections have been made. If the Community Council disagrees with this decision it must make application to the High Court within 6 weeks of Wrexham CBC's decision. | No comments to make |

Signed as a correct record this 18th day of July 2017

 Chair

Minutes of the YOUTH COMMITTEE held on Tuesday 11 July 2017 at Little Acton Community Centre, The Green, Little Acton, Wrexham

Present: Councillor Mrs Anne Evans *
 " Ralph Hardy *
 " Peter Jones *
 " Philip Lloyd
 " Darren Picken *
 " Kevin Roberts
 " Aimi Waters

* Absent

Also Present: Mrs Carole Roberts, Clerk to the Council

1 APPOINTMENT OF CHAIR

Councillor Philip Lloyd was appointed Chairman of the Youth Committee for the meeting.

(Councillor Philip Lloyd in the Chair)

2 APPOINTMENT OF VICE CHAIR

Owing to the low attendance this matter was deferred until the next meeting of the Committee.

3 APOLOGIES FOR ABSENCE

An apology for absence was given on behalf of Councillor Mrs A Evans Ralph Hardy, Peter Jones and Darren Picken, it was noted that a quorum was present to enable the meeting to proceed.

4 DECLARATION OF INTERESTS

There were no declarations made at this stage of the proceedings.

5 CONFIRMATION OF MINUTES

RESOLVED – that the Minutes of the 28 March 2017 meeting of the Youth Committee as reported to the Community Council on 11 April 2017 be received and confirmed as a correct record.

6 TERMS OF REFERENCE

The Youth Committee noted it had been re-appointed at the Annual Council meeting held on 16 May 2017 with the following **Terms of Reference**:

1. To review and develop options from 2017/18 onwards to enable future Service providers to provide Pilot or other Youth Projects across any of the five Acton Community Wards ensuring they are fit for purpose and reflect the requirements of the Community Council and current best practice;
2. To receive and monitor from any future Service providers, reports to the Community Council on any subsequent projects to include performance monitoring reports to ensure the Service Specification is being met and such Projects represent good value for money; and
3. To bring any concerns about the performance or effectiveness of any future Provider or Project immediately to the attention of the full Council.

The Youth Committee noted its terms of reference and reiterated the following recommendation from the last Youth Committee meeting:-

“to update the Terms of Reference to make specific reference to the monitoring requirements for the Service Level Agreement with the Caia Park Partnership to provide a Pilot Project until 30 September 2017 (or as may be subsequently extended) for one session of Youth Work per week at the Acton Community Resource Centre.”

7 SERVICE LEVEL AGREEMENTS -PILOT PROJECTS:

The Committee received a combined report providing updates in respect of the following matters:-

- 1. DETACHED YOUTH WORK PILOT PROJECT EXTENSION TO 30 APRIL 2017:** The final review from the Caia Park Partnership on the positive outcomes of the Detached Youth Work Pilot Project’s focus of working with 8-13 year olds.
- 2. YOUTH WORK PROJECT:** The performance monitoring report on the operation of this Service Level Agreement which commenced on 1 May 2017 with the Caia Park Partnership to provide a Pilot Project until 30 September 2017 for one session of Youth Work per week at the Acton Community Resource Centre as follows.

In particular Members were very pleased to note the Review of progress to date which had exceeded the initial performance targets and included information on:-

- The majority of service users resided within the five Acton Community Wards
- The development of the sessions and contacts
- The areas of work for this new provision included engagement with the local community,
- Extension of the outreach pilot for a further month had enables contact and engagement with the target age group of 8-13’s with attendance numbers averaging 15-20 each week
- The Young People’s participation in the Programme Planning Sessions with the team and creation of a list and purchase of equipment the young people would like at the Club
- Expansion of the activities included on the Youth Club Programme
- The Learning outcomes and accreditation gained by the 24 individual young people attending the Youth work sessions
- The potential to formalise accredited outcomes through AQA registration
- Feedback and Suggestions for improvement, in particular a cohort of young people aged 13 and over who are asking to access the service which is currently only available to 8-13 ‘s and have been told their interest will be fed back to the Community Council.

Members welcomed the 50 week service provision provided by the Caia Park Partnership and that it was used for student placement by Glyndwr University. A paper was tabled at the meeting providing costings and Options to continue this Pilot Project beyond the existing Pilot Service Level Agreement period of 30 September 2017 to 31 March 2018 at a cost of £5,921.30

RESOLVED –

- i) to accept the report and thank the Caia Park Partnership Officers for the successful outcome of the first Pilot Project; and***
- ii) to recommend to the Community Council that it extends by mutual agreement, the Service Level Agreement for the Youth Work Pilot until 31 March 2018 to permit further engagement and consultation with the younger 8-13 year age group;***
- iii) to recommend to the Community Council that it agrees in principle to the Youth Committee commencing negotiations on the possible provision of a further Service Level Agreement for the particular cohort of young people aged 13 and over who are asking to access the service; subject to costings and budget provision being provided in 2018/19; and***
- iv) A further monitoring report is submitted by the Caia Park Partnership to the next Youth Committee proposed for Tuesday 10 October 2017***

Councillor Philip Lloyd
Presiding Chair

INFORMATION AND GENERAL CORRESPONDENCE RECEIVED SINCE THE LAST MEETING

| | Organisation | Details | Comments |
|----|---|---|----------|
| 1. | Karen Benfield Clerk to Offa Community Council | Urgent Request for HMO Policy review: Email received 23 June 2017 attaching a letter to Lee Robinson Executive Director Wrexham CBC requesting an urgent review of all aspects of control of HMO policy in Wrexham. | |
| 2. | Melanie Salisbury Partnership Support Officer Wrexham CBC | Honouring our Veterans Preserving their memories – Project update: Email dated 27 June 2017 advising that the restoration work to the Standards will be complete by September 2017. Once the Standards are in place in the Council Chamber, an unveiling event will be hosted for all who made a donation to make the preservation project possible. | |
| 3. | Friends of Acton park | Nature Report and Summer Schedule: Email dated 28 June 2017 enclosing these documents and advising that a meeting will be held at the Bowling Pavilion at 10.30am on 25 July 2017 for the Committee and those interested in helping at the summer event and dog show. | |
| 4. | North Wales Community Health Council | News Release – Services fit for the Future; Quality and Governance in health and care in Wales: Email dated 29 June 2017 providing a copy of this document which welcomes the intention to create a stronger citizen voice in health and social care. And stressing the importance of taking the opportunity to look at the proposals contained in the Welsh Government’s White Paper. The proposals and response form can be viewed here | |
| 5. | Wrexham Allotment and Leisure Gardeners Association | Show Schedule and Tickets: Letter dated 30 June 2017 enclosing copies of the schedule and complementary tickets in case any Council representatives wish to attend the show. | |
| 6. | AVOW | 1.AGM – 21 July 2017: Email dated 3 July 2017 enclosing the Notice and Agenda for the AGM to be held in the Catrin Finch Centre Glyndwr University at 10.30am 2. Community Agents in Wrexham: Email dated 6 July 2017 advising of the support from GPs across the respective areas for this initiative and asking those areas that do not have an Agent to consider employing. | |
| 7. | Macmillan Cancer Support | Drop in session – Wrexham: Email dated 6 July 2017 advising of this informal opportunity to find out about the work of Macmillan and how to become involved locally. Tea and Coffee will be available. | |
| 8. | Tracy Gilmartin | 1. Revised Schools Organisation Code: Email dated 11 July 2017 advising of a | |

| | Organisation | Details | Comments |
|----|--------------------------------|--|-----------------|
| | One Voice Wales | consultation the Welsh Government is undertaking on a revised School Organisation Code. The Consultation Document can be viewed here . The Closing date for responses is 30 September 2017 | |
| 9. | Wrexham County Borough Council | The Wrexham we want: Email dated 11 July 2017 advising of Wrexham Public Service Board Consultation events being held in July 2017 to decide on the main priorities for all Public service organisations. More information can be viewed here or to book a place click here | |