

9 December 2020

Dear Councillor

You are summoned to attend the **ANNUAL** meeting of **ACTON COMMUNITY COUNCIL** to be held remotely in accordance with The Local Authorities (Coronavirus) (Meetings) (Wales) Regulation 2020, on **Tuesday 15 December 2020** at **6.30pm**. The business to be transacted is as set out in the agenda below.

To join the meeting please follow the instructions sent in a separate email. Members of the public are welcome to attend and observe the meeting. Please call the Clerk on 07913 071470 if you require the log-in details for the meeting to be sent to you, or if you are having any problems logging in.

Yours faithfully

Carole Roberts

Clerk and Responsible Financial Officer to the Council

AGENDA

- 1. APPOINTMENT OF CHAIR:** To appoint a Chair of the Council for the 2020/21 Municipal Year.
- 2. VICE CHAIR:** To appoint a Vice Chair of the Council for the 2020/21 Municipal Year.
- 3. APOLOGIES FOR ABSENCE**
- 4. DECLARATION OF INTERESTS:** To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgment of the public interest and it relates to a financial or regulatory matter.
- 5. PUBLIC QUESTIONS:** In accordance with Standing Order No. 3e; any Member of the Public who is a resident within a ward of the Community Council and has given notice (specifying the matter on the agenda which they wish to speak) to the Clerk to the Community Council's office by noon on 16 September 2019, may, subject to stating their name and address before the meeting, speak at this meeting, as of right, on any matter on the agenda, for no more than 3 minutes.
- 6. CONFIRMATION OF MINUTES:** To confirm the Minutes of the Meeting of the Council held on 17 November 2020 (To follow)
- 7. INFORMATION FROM THE MINUTES:**
- 8. COMMUNITY POLICING MATTERS:** To receive the attached Report and update from the Acton Community Police Officers.

Please contact Carole Roberts, Clerk to the Council on: 07913 071470 or
E-Mail: clerk@actoncommunitycouncil.gov.uk with any apologies or requests for further information.
You can also write to the Clerk at Acton Community Resource Centre, Overton Way, Wrexham LL12 7LB

9. **PROCEDURAL MATTERS:** To consider the attached report concerning the following procedural matters:
 1. **Members Attendance Register 2018/19**
 2. **Appointment of Committees: Membership and Terms of Reference:**
 3. **Banking Mandate for Payments**
 4. **Section 116 Local Government (Wales) Measure 2011:** Casual Councillor Vacancy- Maesydre Ward
 5. **Discretionary Expenditure Limit 2021-22:** To receive a notification from the Welsh Government confirming the Section 137 Expenditure Limit for 2021-2022
 6. **Environment (Wales) Act 2016 Part 1 Section 6 - The Biodiversity and Resilience of Ecosystems Duty Report for December 2020** – Details attached
 7. **SLA Report Wrexham Citizens Advice Bureaux – Acton Outreach Advice Service for April to October 2020:** Details attached

10. **KEY ACTON ISSUES:** WCBC Members to report verbally on any **New** or **Key Issues** being considered by the County Bough Council that may affect the whole or part of the Community of Acton. (Item placed on the agenda in accordance with the decision contained in Minute 107 January 2011

11. **CONSULTATIONS & OTHER STATUTORY GUIDANCE:** To consider the detail of the following Consultation/Surveys and determine what response if any, the Community Council wishes to submit by the relevant deadlines:
 1. **Flooding And Tan 15 Update:** The Planning Directorate within the Welsh Government has sought views on a new Flood Map for Planning which incorporates projections for how climate change will affect flood risk areas over the next century Feedback has been requested by **Friday 8 January 2021** on the presentation and usability of the new map. The Map has two versions – basic and detailed. The basic view will provide sufficient details for high level assessments against TAN 15: <https://nrw.maps.arcgis.com/apps/webappviewer/index.html?id=520dcca87a624c6ba1c628eb0c12b31e>
The detailed view provides additional detail which will be useful to anyone preparing Flood Consequence Assessments: <https://nrw.maps.arcgis.com/apps/webappviewer/index.html?id=41cb374d42a94c56bbccc25d7ba19623>
 2. **Application For Grant Of A Premises Licence Under The Licensing Act 2003 Lidl (Former Wrexham Police Station Site) Bodhyfryd Wrexham LL12 7BW:** This application received by Wrexham County Borough Council was circulated on 18 November 2020 to the Community Council. Any Representations relating to Licensing Objectives must be submitted by 15 December 2020. This information has been circulated to members separately
 3. **Have your say:** The North Wales Police and Crime Commissioner has invited views on policing, his priorities and the 2021/22 Precept (the part of the Council Tax that pays for Policing); Views can be shared by clicking [here](#) to complete the online survey.
 4. **Difficult Decisions 2021/22:** Wrexham County Borough Council has invited the Public and key stakeholders to submit their comments via an online survey, in writing or by email in response to the key question – “how do you think we can make further cuts to meet the financial challenge?” The survey ends on 13 December 2020. This information has been previously circulated to Members

12. **FINANCIAL ASSISTANCE:** To receive a report from the Clerk to the Council in connection with the making of any grants under Section 137 of the Local Government Act 1972. Details Attached.

13. **ANNUAL ESTIMATES OF INCOME AND EXPENDITURE FOR 2021/22 FINANCIAL YEAR:** Further to the special meeting of the Council held on 3 and 10 November 2020, to consider all matters pertaining to determination of the Council’s income, expenditure, balances and precept requirements for the financial year 2021/22.

1. Annual Investment Strategy 2021/22 Further to Minute 28ii) June 2011, to review and confirm the Acton Community Council Investments Policy for the next financial year as part of the budget setting process. Report from the Clerk attached.

2. Service Level Agreements 2021/22:- To review and confirm the Service Level Agreements for the next financial year as part of the budget setting process

3. Precept Requirements for 2021/22: The Chief Finance and ICT Officer, Wrexham County Borough Council has indicated that the Community Council's Precept is required by 15 January 2021. The Acton Community Tax base for 2021/22 is 5722 16; an increase of 6 from last year. To consider the Council's Draft budget and precept requirement taking into account current commitments and any new provisions that the Community Council decides to support. (Details to follow).

14. REPORT FROM CLERK: Clerk to report on correspondence and other information that has been received since the last meeting. Details Attached.

15. PAYMENT OF ACCOUNTS: To note details of any payments received, the second quarter progress against the budget and to authorise any outstanding debtor or other payments

16. PLANNING APPLICATIONS: To consider any comments the Council may wish to make on applications made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council) and on the Town and Country Planning (Trees) Regulations 1999.:-

| Case Number/ Address | Proposed Development | Decision |
|---|---|-----------------|
| 1. P/2020/0772 Maplewood Dean Road Wrexham | Works to (T5) Beech Tree protected by Tree Preservation Order WMBC 74 | |
| 2. P/2020/0788 Asda Superstore Holt Road, , Bodhyfryd Wrexham | Variation of Condition No3 of Planning permission P/2012/0441 – Deliveries | |
| | | |
| | | |
| | | |

**the plans and documents for these applications can be viewed online [by clicking here](#) and selecting the Community of Acton for the search. The Clerk requests an extension of the 21 day consultation period where appropriate*

17. EXCLUSION OF THE PRESS AND PUBLIC: It is recommended that the press and public be excluded from the Meeting during consideration of the following items of business as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

18. CONFIRMATION OF MINUTES: To receive the Minutes and recommendations of the Staffing Committee meeting of the Council held on 8 December 2020 (Copy attached)

19. COMPLAINT SUBMITTED ON 4 NOVEMBER 2019: Further to the recommendations made by the Staffing Committee on 8 December 2020, Councillor Kevin Roberts will report on action he has taken as Chair of the Council in respect of a complaint submitted by the Clerk on 4 November 2019.