

24 October 2018

Dear Councillor

You are summoned to attend a meeting of the **YOUTH COMMITTEE** of Acton Community Council to be held in the **Little Acton Community Centre**, The Green, Little Acton, Wrexham LL12 8BH on **TUESDAY next 30 October 2018 at 6:30pm**.

Yours Sincerely

Carole Roberts

Clerk to the Council

AGENDA

1. APPOINTMENT OF VICE CHAIRMAN: Further to Minute 2 July 2018, to appoint a Vice Chairman of the Youth Committee for the remainder of the 2018/19 Municipal Year.

2. APOLOGIES FOR ABSENCE:

3. DECLARATION OF INTERESTS: To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgment of the public interest and it relates to a financial or regulatory matter.

4. CONFIRMATION OF MINUTES: To confirm the Minutes of the Meeting of the Youth Committee held on 10 July 2018 as submitted to Community Council Meeting on 17 July 2018 (Copy attached)

5. INFORMATION ARISING FROM THE MINUTES:

6. TERMS OF REFERENCE: (FOR INFORMATION ONLY): The Youth Committee was re-appointed at the Annual Community Council meeting held on 15 May 2018 with the following **Terms of Reference**:

1. To review and develop options from 2018/19 onwards to enable future Service providers to provide Pilot or other Youth Projects across any of the five Acton Community Wards ensuring they are fit for purpose and reflect the requirements of the Community Council and current best practice;
2. To receive and monitor from existing and any future Service providers, reports to the Community Council on any subsequent projects to include performance monitoring reports to ensure the Service Specification is being met and such Projects represent good value for money;
3. To monitor the reporting requirements contained within the Service Level Agreements with the Caia Park Partnership to provide a Pilot Youth Work Projects for 14-18 year olds until 30 September 2018 (*subject to review by the Youth Committee) and a Youth Work Project for

Please contact

Carole Roberts, Clerk to the Council on: 07913 071470 or

E-Mail:

actoncommunitycouncil@gmail.com with any apologies or requests for further information.

You can also write to the Clerk at Acton Community Resource Centre, Overton Way, Wrexham LL12 7LB

8 – 13 year olds until 31 March 2019 for one session of Youth Work per Project per week at the Acton Community Resource Centre; and

4. To bring any concerns about the performance or effectiveness of any future Provider or Project immediately to the attention of the full Council.

*The Council at its meeting held on 17 July 2018 resolved to extend this Pilot project for 14-18 year olds to 31 March 2019 by mutual agreement

7. SERVICE LEVEL AGREEMENTS -PILOT PROJECTS: To receive and consider the attached reports providing updates in respect of the following matters:-

- 1. YOUTH WORK PROJECT - YOUTH CLUB 8 - 13 AGE GROUP:** Further to Minute 25.1 January 2018, to consider the second 2018/19 SLA performance monitoring report to 30 September 2018 on the operation of this Service Level Agreement which commenced on 1 May 2017 with the Caia Park Partnership and provides a Youth Work Project for one session per week focussed on working with 8-13 year olds at the Acton Community Resource Centre.
- 2. YOUTH WORK PILOT PROJECT FOR 2018/19 - YOUTH CLUB 14 – 18 AGE GROUP:** Further to Minute 25.2 January 2018 to note this Pilot Service Level Agreement commenced on 1 April 2018. To receive the second quarter end update Performance monitoring report from the Caia Park Partnership Representatives on the operation and activities for this Youth Work Pilot Project on working with 14-18 year olds as extended to 31 March 2019.

TO: MEMBERS OF THE YOUTH COMMITTEE: Chair and Vice Chair, Councillors Kevin Roberts and Paul Jones together with Councillors Mike Davies, Mrs. Anne Evans, Ralph Hardy, Ms Sian Hope, Ms Sharon Jarvis, Darren Picken, and Ms Lynne Williams.

**Minutes of the YOUTH COMMITTEE held on Tuesday 10 July 2018 at Little Acton Community Centre,
The Green, Little Acton Wrexham**

Present:	Councillor	Mike Davies *
	“	Mrs Anne Evans
	“	Ralph Hardy *
	“	Sian Hope
	“	Sharon Jarvis
	“	Darren Picken *
		Paulk Jones *
	“	Kevin Roberts
	“	Lynne Williams *

* Absent

Also Present: Jon Stumpp and Niall Rooney, Caia Park Partnership
Mrs Carole Roberts, Clerk to the Council

1 APPOINTMENT OF CHAIR

Councillor Kevin Roberts was appointed Chairman of the Youth Committee for the 2018/19 Municipal Year
(Councillor Kevin Roberts in the Chair)

2 APPOINTMENT OF VICE CHAIR

Owing to the low attendance this item was deferred until the next meeting of the Committee.

3 APOLOGIES FOR ABSENCE

An apology for absence was given on behalf of Councillor Mike Davies, Ralph Hardy, Darren Picken, Paul Jones and Lynne Williams. It was noted that a quorum was present to enable the meeting to proceed.

4 DECLARATION OF INTERESTS

There were no declarations made at this stage of the proceedings.

5 CONFIRMATION OF MINUTES

RESOLVED – that the Minutes of the 10 April 2018 meeting of the Youth Committee as reported to the Community Council on 17 April 2018 be received and confirmed as a correct record.

6 TERMS OF REFERENCE

The Youth Committee noted it had been re-appointed at the Annual Council meeting held on 15 May 2018 with the following **Terms of Reference**:

1. To review and develop options from 2017/18 onwards to enable future Service providers to provide Pilot or other Youth Projects across any of the five Acton Community Wards ensuring they are fit for purpose and reflect the requirements of the Community Council and current best practice;
2. To receive and monitor from any future Service providers, reports to the Community Council on any subsequent projects to include performance monitoring reports to ensure the Service Specification is being met and such Projects represent good value for money; and
3. To bring any concerns about the performance or effectiveness of any future Provider or Project immediately to the attention of the full Council.

7 SERVICE LEVEL AGREEMENTS -PILOT & OTHER PROJECTS:

The Committee received a combined report providing updates from Jonathan Stumpp, CYP Services Manager for Caia Park Partnership and Niall Rooney who is leading on the Acton Youth Work projects in respect of the following matters. Members noted that changes had been made to timings for the two Youth Work Projects to address attendance trends as reported to 19 June 2018 Council meeting as an urgent item (Minute 29 June 2018 refers)

1. **YOUTH WORK PROJECT - YOUTH CLUB 8 - 13 AGE GROUP:** Further to Minute 25.1 January 2018, the first quarter performance monitoring report to 30 June 2018 was not yet available. However declining attendance had improved following the return to the original timings for the operation of this Service Level Agreement which provides a Youth Work Project until 31 March 2019 for one session per week focussed on working with 8-13 year olds at the Acton Community Resource Centre.
2. **NEW YOUTH WORK PILOT PROJECT FOR 2018/19 - YOUTH CLUB 14 – 18 AGE GROUP:** Further to Minute 25.2 January 2018, this Pilot Service Level Agreement had commenced on 1 April 2018. The first quarter end update was tabled at the meeting and uptake from the older age group had been limited for a variety of reasons including the warm weather, exam revision and clash of times with other local groups and events. Members referred to it being early days for the Pilot project which needed to develop. It was noted the adjustments, proposed activities and efforts being made by the Caia Park Partnership were to ensure this Pilot was successful. During the ensuing debate the following options were discussed:-
 - The most effective form of communication to reach and promote the Project to its target audience; reference was made to the new Facebook page for Central Acton Youth Work and the reach of this new page not to just the Young people but their parents and other organisations
 - The importance of obtaining feedback from regular attendees to identify gaps in provision and demand for equipment such as a pool table or Table Tennis Table that will encourage wider attendance
 - The merit of looking to establish a small second 14+ project within the Acton area to build up attendance and enable self-identification from the young People themselves of where any further provision should be
 - The potential of other Project venues should be explored and include a discussion about using space within the Rhosnesni High School premises. Any premises used for this Project should enable the Young People to have a sense of ownership
 - The most popular activities during the first quarter were healthy eating , cooking and nutrition; there may be a demand for a Gardening Club or participation with the Green Academy based at Erddig
 - To generate interest, the Caia Park Partnership Officers had looked at costings and the feasibility of offering a summer/ autumn trip using existing resources or other grant funding.
 - During the Autumn there was potential to use Wrexham Glyndwr University Youth and Community Students to provide manpower and ideas for the Project

Members recognised the importance of having the flexibility to adjust to and respond and develop the Youth Work project by going into Schools, liaising with Youth Organisations and becoming involved in high profile events such as the Halloween Spooky trail through Acton Park

RESOLVED –

- i) ***to accept the report and thank the Caia Park Partnership Officers for their efforts in seeking to ensure a successful outcome for this Pilot Project; and***
- ii) ***to recommend to the Community Council that it extends, by mutual agreement, the Service Level Agreement for the 14-18 Youth Work Pilot until 31 March 2019 and the Agreement be adapted to allow flexibility in the provision of the Service and to permit further engagement and consultation with the 14-18 year age group with a Review in late February 2019 at the end of Quarter three; in the meantime the Caia Park Partnership team is encouraged to develop and lead on ideas to promote the Pilot Project and the Halloween Spooky Trail be run in 2018 at Acton Park with involvement encouraged by all park users groups and the Police and Young People themselves;***
- iii) ***A further monitoring report after the end of quarter two is submitted by the Caia Park Partnership to the next Youth Committee proposed for Tuesday 30 October 2018***

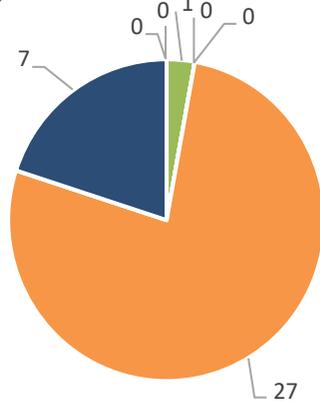
(Councillor Anne Evans left the meeting during the debate but the meeting was still quorate)

Councillor Kevin Roberts
Presiding Chair

**ACTON YOUTH WORK REPORT (8-13 AGE GROUP)
CAIA PARK PARTNERSHIP YOUTH TEAM
JULY 2018 – SEPTEMBER 2018**

	Sessions	Contacts	Individuals	Residing Ward of Individuals						Other (not in Acton CC wards)
				Borras Park	Rhosnesni	Little Acton	Maesydre	Acton Park	C.Acton	
Centre Based and Detached Work	13	125	35	0	0	1	0	0	27	7

Residing Wards



■ Borras Park ■ Rhosnesni ■ Little Acton ■ Maesydre ■ Acton Park ■ C.Acton ■ Other

Location and frequency of service: One session per week delivered from Acton Community Resource Centre

There were a total of 13 sessions delivered during this period as per contract. Over the quarter the team made 125 contacts with 35 individual young people. This is still a drop from the highs of the previous year, however there has been a significant increase recently with October already showing 71 contacts over the first 3 sessions, this will be evident in the next quarterly monitoring report.

As is evident from the geographical data, the majority of young people accessing the service reside in the Central Acton ward, with one coming from Little Acton and some from other wards such as Rhosddu and as far as Rhos.

Table A
Number of individual members

	8-10 years	11-13 years	14+ years
Male	4	14	0
Female	6	11	0
Total	10	25	0

Table B
Number of contacts

	8-10 years	11-13 years	14+ years
Male	22	23	
Female	22	58	
Total	44	81	

Table C
Number of young people with a learning outcome

	8-10 years	11-13 years	14+ years
Male	4	10	
Female	3	7	
Total	7	17	

Table D
Number of young people with an accredited outcome

	8-10 years	11-13 years	14+ years
Male	1	5	
Female	1	2	
Total	2	7	

AREAS OF WORK

The 8-13 Youth Club at Acton has continued to be a success in the later stages of 2018. The attendance rate reduced slightly from the close of 2017 as was to be expected over the spring/summer months, however the numbers have remained consistent and have recently begun to show signs of increasing again with the darker nights drawing in with the last few weeks showing 20+ young people in attendance

Throughout this year we have continued to promote the essential values of youth work in terms of positive and voluntary participation, promoting informal education, and allowing the young people to have a voice in the decisions that are taken within the youth club. We have continued to promote this inclusivity through regular consultations with the young people and taking on board suggestions for activities which they feel will benefit them and that they would enjoy.

The group that we currently have in the club include a couple of new faces, but the majority of young people are the same young people that were attending last year. This is a real positive for the youth club and it is a testament to the club and the young people themselves for continuing to engage with the provision, and the youth workers. Many of the older young people who are approaching 13 are now talking about when they progress into the 14+ club so they are not thinking about quitting any time soon which is brilliant, and coincides exactly with the original vision of the Community Council and the Youth Team when we were first approached to deliver youth provision in the area, which was to build lasting and positive relationships with young people in the area so that when they reach their mid-teens, they are used to engaging with our youth workers, meaning they are more likely to attend services as they progress through their teens, which means having positive role models to assist and advise them in the most crucial time of being a young person.

The young people continue to be very keen on the interactive activities and we have continued to provide activities including sports, team challenges, and problem solving activities. Along with the regular activities that have become favourites for the young people such as the cook and eat sessions which have become more regular for the club, including the fruit kebabs which always go down well.



The PlayStation continues to be a good draw for new young people, and is definitely a focal point for some of them, especially on their first visit to the club. However it continues to only be used sporadically throughout most sessions, as interacting with each other and the youth workers and participating in activities is favoured over playing the PlayStation. We used some of the budget on some new board games and equipment towards the end of the financial year, however this year much of the spending has been on providing materials and prizes for individual activities.

We have continued to implement accredited sessions which have been delivered through informal learning sessions. Accreditation has been achieved through delivering sessions alongside pre-determined AQA learning outcomes. To date the number of young people that have achieved accredited outcomes is slightly lower than the previous year due to the lower numbers we were getting. However, this number will certainly rise as the numbers have recently risen to a healthier 18 – 20 young people each session that engage in the key activities.



YOUTH CLUB PROGRAMME OF ACTIVITIES

Recently the sessions have included, but have not been limited to:

Outdoor Sports and Exercise – Utilising the brilliant summer weather we used the open spaces outside the club and on Spider Park to carry out activities such as rounders, kwik cricket, and water bomb volleyball.

Cook and Eat sessions – Throughout the quarter we have done a number of cook and eat sessions including – Cakes, Healthy Pitta Bread Pizza, Brownies, and healthy Fruit Kebabs.

Halloween – The young people were very keen in getting involved in some form of community event with a Halloween theme.

Minute To Win it – Continues to be a favourite - Fast paced team games with a focus on problem solving and team games.

Accredited sessions – With the increase in cooking sessions it has allowed us to combine the session with accredited outcomes such as Basic Food Safety and also Healthy Eating AQA's.

As well as carrying out planned activities each week we are still keen on reinforcing the 'open access' aspect of the youth club. Participation in the activities or accredited sessions is always voluntary, although there is often a reward for those that participate in the sessions which we find is a good incentive for positive participation. As the numbers dropped slightly there was a period of time where the participants in club were of a younger age, closer to 8 than 13. During this time the sessions that we were delivering were less 'issue based' and more appropriate for the age group. Here we focused on learning new skills such as communication, cooking, forward planning, and internet safety. However, as we recently have been noticing an increase in the number of young people from the older age group returning to club, we will be able to begin to deliver some age appropriate issue based sessions. These will include healthy relationships and drug and alcohol safety which would be targeted at the older age range.

The club plan to work closely with the Acton Park Ranger and the local police/PCSOs during the next quarter as part of 'Operation Bang' some good ideas have been put across so far, we will report on this during the next quarterly monitoring submission.

The highlight of this quarter has definitely been the trip to flip out in Chester. Through discussions with the young people, Flip Out was their number one choice for a trip at the end of the summer. We managed to fill the full allotment of spaces and the young people thoroughly enjoyed the trip.





FEEDBACK AND SUGGESTIONS FOR IMPROVEMENT

The feedback from the young people and parents has still remained positive. Having had another successful bid for the YSSRG Grant this year we will be looking at taking the group on a bigger trip in the coming months. The idea had been to do an overnight residential, however with the numbers picking up again we may look at a similar residential style trip but during the daytime so we can ensure a higher number of young people are able to attend. We are in the process of identifying a Pool Table or a Table Tennis table to bring another dimension to the club, something which the young people all agree would be brilliant.

**ACTON YOUTH WORK REPORT (14+ PILOT)
CAIA PARK PARTNERSHIP YOUTH TEAM
APRIL 2018 – JUNE 2018**

	Sessions	Contacts	Individuals	Residing Ward of Individuals						<i>Other (not in Acton CC wards)</i>
				<i>Borras Park</i>	<i>Rhosnesni</i>	<i>Little Acton</i>	<i>Maesydre</i>	<i>Acton Park</i>	<i>C.Acton</i>	
Centre Based and Detached Work	13	37	15	0	0	0	0	0	11	4

Location and frequency of service: One session per week delivered from Acton Community Resource Centre

There were a total of 13 sessions delivered over this period. As discussed in the previous meeting with members of the Council, we have adopted a new strategy in terms of running the 14+ club because of the very low numbers. While carrying out detached sessions, the Youth Workers have also been leafleting houses in the area advertising the club, with over 300 leaflets being dropped in areas surround the Acton community resource centre. Over the quarter the team made 37 contacts with 12 individual young people.

As is evident from the geographical data, the majority of young people accessing the service reside in the Central Acton ward. A few individuals have come along with their friends from Acton.

Table A
Number of individual members

	14+ years
Male	9
Female	6
Total	15

Table B
Number of contacts

	14+ years
Male	27
Female	10
Total	37

Table C
Number of young people with a learning outcome

	14+ years
Male	0
Female	0
Total	0

Table D
Number of young people with an accredited outcome

	14+ years
Male	0
Female	0
Total	0

AREAS OF WORK

As the pilot for the 14+ club was not showing the same levels of success as the junior group we thought that a change in approach might have been needed. As any youth clubs, regardless of their numbers, will generally show a drop in attendance over the summer we felt it important to try and focus our efforts on detached sessions in the area. However, we were finding that when we were carrying out the detached sessions in the afternoon, the number of young people we were meeting was still very low. Considering the relatively low number of contacts we decided that we would try and do some leafletting in the area so that we might connect with young people or their families. Over the period of three weeks we leafleted 300 houses in the surrounding areas of the community centre, however unfortunately this resulted in only a few contacts with a small number of young people and families.

FEEDBACK AND SUGGESTIONS FOR IMPROVEMENT

Through our detached sessions we are receiving mixed feedback from the young people we speak to. Feedback for the club includes many aspects already on offer, such as warm drinks, food, and PS4. There is also a high demand for a pool table and a table tennis table. However during our discussions with young people we always ask whether or not they would attend a session for their age group with the response either being a 'maybe' or a 'no' from many young people. We are currently looking into working in partnership with 'Young Wrexham' so that they can share our advertising posts on Facebook. Young Wrexham has a high number of followers and they will hopefully be able to reach a wider audience. We are also currently assessing whether a different venue, such as the Little Acton Community Centre, or a different time of day would maybe suit some more of the young people in the area, and potentially concentrating on 8-13 range in a different location to mirror the success and progression of the initial 8-13 service in Central Acton.

What we are finding is that many of the young people spoken to have never used a youth club before, so are not used to engaging in a voluntary open access service with youth works, therefore they seem less likely to attend one in the future. The positive is that with a large number of our young people reaching the age of 13 next year, there could be a possibility that we may ask them if they would like to begin their own club for their age group. This way they can set the agenda and be 'pioneers' for the club, giving it a healthy base group and potentially attracting more of their friends from around the area to the club.