

Minutes of a Meeting of Acton Community Council held on Tuesday 17 November 2015 at Acton Community Resource Centre, Overton Way, Acton, Wrexham

Present:

Councillor	L Closs	(Chair)	Councillor	W Baldwin	(Vice Chair)
"	E Boylin *		"	G Pearce	
	Mrs A Evans			T Pierce *	
"	R Hardy		"	J Richards *	
"	J A Kelly *		"	K Roberts	
	G Lowe		"	Mrs B Smith	
"	Mrs A O'Neill *		"	Mrs S Stanford	
"	Mrs C O'Toole			1 Vacancy	

* Absent

Also Present:

PC Kerry Evans and PCSO Louise Hughes, North Wales Police
Mrs Carole Roberts, Clerk to the Council

79 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors E Boylin, J A Kelly, Mrs A O'Neill, T Pierce and J Richards.

80 THANKS

The Chair reported that Councillor Edmund Boylin had thanked the Council for their kind best wishes and advised that his wife's recent treatment and recovery were continuing.

81 WELCOME

The Chair extended a welcome to Councillor Gareth Pearce who was attending his first monthly Council meeting following his co-option onto the Council.

82 DECLARATION OF INTERESTS

There were no Declarations of Interest made at this stage of the proceedings.

83 CONFIRMATION OF MINUTES

The following Minutes were received:

1. Meeting of the Council held on 20 October 2015
2. Special Meeting of the Council held on 28 October 2015

RESOLVED – that

1. *the Minutes of the meeting of the Community Council held on 20 October 2015 be received and confirmed as a correct record; and*
2. *the Minutes of the Special Community Council meeting held on 28 October 2015 be received and confirmed as a correct record.*

84 INFORMATION FROM THE MINUTES:

1. **Minute 59 – Service Level Agreement Acton Play areas:** The Clerk advised she had now received information on the Contractors used by Gwersyllt Community Council and was awaiting further information from Carla Hughes Wrexham CBC before proceeding to arrange for the remedial works to be completed.

2. **Minute 61 - Casual Councillor Vacancy for Borrass Park Ward:** It was noted that the vacancy had be re-advertised on 21 October 2015 and any expressions of interest received by 8 December 2015 will be considered at the December 2015 meeting.
3. **Minute 62 – Accommodation for Tenants with challenging behaviour:** Consideration was given to a response from Dr. Helen Paterson, Chief Executive of Wrexham County Borough Council indicating that a Senior Housing Officer and Acting Enforcement Officer would be happy to attend a future meeting. It was noted that several other invitations had been extended already for December 2015 and January 2016.

RESOLVED – that the Clerk proceed to make the necessary arrangements for a Senior Housing Officer from Wrexham CBC to attend a Community Council meeting from February 2016 onwards to discuss the impact of intimidating and challenging behaviour from newly housed individuals in communities with elderly long standing residents particularly in light of the introduction of the Social Care and Wellbeing [Wales] Act 2014.

4. **Minute 71 – Pensions Regulator – Automatic enrolment:** The Chair reported that the process had commenced and there was potential for a group admission with other Community Councils which will reduce the quote cost considerably. A response was awaited from the Clwyd Pension administrators before proceeding further. The present position was noted.
5. **Minute 76 – Urgent Item, Minutes of the meeting of the Youth Committee held on 27 October 2015:** A copy of the letter of response from Donna Dickenson to the decision of the Community Council to terminate the 2015/16 Service Level Agreement to provide a Youth Project in the Acton Community with effect from 31 December 2015 was tabled and noted. The Clerk advised that the final report in respect of this SLA will be submitted in January or February 2016.

85 COMMUNITY POLICING MATTERS

The Chair welcomed PC Kerry Evans who was attending the meeting on behalf of North Wales Police to report on the following matters:

1. **Acton Community Policing and Operations Report:** The new format monthly report aligned to the three Policing priorities was tabled at the meeting. It provided details of emerging and good news stories together with breakdowns of relevant Crime and Incident statistics in the five Acton wards for the month of October 2015. In respect of Cold Calling, the Acton Policing team continue to circulate leaflets in the area and build up intelligence. Members were advised that the Police OWL Crime prevention roadshow vehicle will be visiting Borrass Park Shops on 18 November 2015 between 9am and 4pm.

In response to concerns expressed by Members regarding the absence of coverage by PCSOs in the Acton Community, PC Evans advised that the full complement of Acton Community PCSOs should be in place by 15 December 2015 once the newly recruited PCSOs had completed their training. The Police Officers reminded the public to be vigilant in respect of crime prevention for their property by using timers to switch lights on if away from home in the early evening and to consider security of side access to properties and outdoor sheds.

In respect of the good news story, Members thanked the Acton Policing team for their work in helping to ensure the success of the Haunted Walk held in Acton Park on 28 October 2015.

2. **Dedicated Acton Community Safety Camera:** - In accordance with Minute 32.3 July 2015 PC Evans advised that the anti-social behaviour prevalent when this idea for a Community Safety Camera was first raised was no longer such an issue and she was not convinced there was justification for the expenditure. The Community Council does have powers to spend in respect of Crime Prevention measures and a reserve fund making provision for in year Crime prevention measures may be more appropriate.

RESOLVED- that the Police Officer be thanked for her attendance and report to the meeting.

86 PROCEDURAL MATTERS

Further to Minute 72 October 2015, and the co-option of Councillor Gareth Pearce to fill one of the Casual Councillor vacancies in the Borrass Park ward, the Council considered the following procedural matters:-

1. MEMBERSHIP OF COMMITTEES – The Council considered the filling of the vacancy on the Planning Committee created by the resignation of Councillor Olive Simm.

RESOLVED - that Councillor Gareth Pearce be appointed to sit on the Planning Committee for the remainder of the Municipal year and the other members of the Committee remain the same namely the Chair or Vice Chair, Councillors Anne Evans, Ralph Hardy, Geoff Lowe, and Mrs Barbara Smith.

2. BANKING MANDATE FOR PAYMENTS: The Clerk advised that following the resignation of Councillor Olive Simm who had been one of the four signatories on the Council's existing Banking Mandate and the requirements of Financial Regulations No.19 & 20 consideration should be given to updating the Council's Banking mandate.

RESOLVED that:

i) the Council requests that its four Bank accounts be continued with HSBC Bank plc (the Bank) and the Bank is authorised to:

a) pay all cheques and other instructions for payment signed on behalf of the Council by the Clerk to the Council (Mrs Carole Roberts) and any two of the following four persons:

1. Mr E Boylin
2. MR W E Baldwin
3. Mr L Closs
4. Mr G Lowe

(the signatories) whether any account of the Council is in debit or credit

b) deliver any item held on behalf of the Council by the Bank in safe keeping against the written receipt or instructions of the Clerk to the Council (Mrs Carole Roberts) ; and

c) accept the Clerk to the Council (Mrs Carole Roberts) as fully empowered to act on behalf of the Council in any other transaction with the Bank.

d) accept The Clerk to the Council (Mrs Carole Roberts) as fully empowered on behalf of the Council to enter into at any time(s) any agreements(s) for or relating to electronic and/or telephone banking services of any kind whatsoever ("Services"), and to delegate (including the power to sub delegate) the operation of the Services as set out in the terms and conditions governing the Services and the Council acknowledges that the Bank shall be entitled to act upon all instructions received in respect of the Services until notified otherwise in writing by the Council.

ii) the Council agrees that any debt incurred to the Bank under this authority shall in the absence of a written agreement with the Bank to the contrary be repayable on demand;

iii) the Clerk to the Council (the Proper Officer) is authorised to supply the Bank as and when necessary with lists of persons authorised to sign, give receipts and act on behalf of the Council and that the Bank may rely on such lists.

iv) these resolutions be communicated to the Bank and remain in force until changed by a resolution of the Community Council and a copy, certified by the Chair of the Council and the Proper Officer is received by the Bank

87 KEY ACTON ISSUES

Wrexham County Borough Council Members advised that apart from the current Budget Saving regime, there were no other matters that had recently been considered by the County Borough Council that may affect the whole or part of the Community of Acton. (Minute 107 January 2011 refers).

However, it was noted that the Wrexham County Borough Councillors had today attended a Member workshop on the Social Services and Wellbeing [Wales] Act 2014. The impact of the changes proposed in this legislation will be far reaching and may well involve Community Councils in terms of operational impact in the future and a change of emphasis to support and encourage older people to remain within their community.

The Community Council noted this was an important issue that should be brought to the attention of all Community Councillors and will bring benefits and a better quality of life to older people.

RESOLVED – that the Community Council submit a request for an item be included on the Agenda for the Town and Community Council Forum meeting to be held on 10 December 2015 to explore the possibility of a seminar/workshop being offered to Community Councillors on the Social Services and Wellbeing [Wales] Act 2014 so that all of the Wrexham Community Council Members know about the provisions of this Act and how it will affect the delivery of social care etc. going forward.

88 CHAIR FOR THE REMAINDER OF THE MEETING

The Chair gave his apologies as he had to leave the meeting at this stage of the proceedings. The Vice Chair, Councillor W Baldwin presided over the remainder of the meeting.

(Councillor W Baldwin in the Chair)

89 CONSULTATIONS

The following consultation papers received since the last meeting were considered and dealt with as follows:

- 1. Consultation on Draft Public Services Ombudsman (Wales) Bill:** Email dated 21 October 2015 from the National Assembly for Wales inviting the Community Council to **comment by 18 January 2016** as to whether the Public Services Ombudsman should have more powers. More information about the draft Bill and the Consultation documents were available online.

RESOLVED – that Members submit individual responses to this Consultation due to there being no overall consensus view point.

- 2. Green Paper: Welsh Government seeking views on Healthcare in Wales:** It was noted that an email dated 21 October 2015 from the North Wales Community Health Council publicizing two events held on 10 and 12 November 2015 being held to gather views on this Consultation which **closes on 20 November 2015** had earlier been circulated to all members of the Community Council to afford them an opportunity to attend the Wrexham Event. The Consultation documents were available online.

RESOLVED – that Members submit individual responses to this Consultation due to there being no overall consensus view point.

- 3. Wrexham Open Space Assessment – Community Council Consultation:** Further to Minute 67.4 October 2015, an Email dated 28 October 2015 from the Planning Policy Team at Wrexham County Borough Council has been received and circulated to all members of the Council. A Copy of the Study was circulated with the email. The original deadline for this Consultation has been extended to 24 November 2015. Members agreed with the areas identified in the Assessment and would not wish to see a reduction in the current Open Space. The deadline extension was noted.

90 REPORT FROM CLERK

The Clerk reported on correspondence and other information received since the last meeting as follows:

Organisation	Details
1.One Voice Wales	<p>1. November Trainings: Email dated 22 October 2015 advising of the training sessions for Councillors taking place in and around the local area.</p> <p>2. Community and Town Council News 2015: Email dated 29 October 2015 circulating this update on the Welsh Government work that affects this sector.</p> <p>3. Want to protect the people and improve places where people walk in your local area?: Email dated 3 November 2015 providing information on Initiatives by Ramblers Cymru who are keen to work with Town and Community Councils to help understand and exercise rights to help protect paths in the area.</p>

Organisation	Details
	<p>4. Wales Commissioner to the Equality & Human Rights Commission: Email dated 12 November 2015 providing an electronic link to this vacancy for circulation as widely as possible. The closing date for receipt of applications is 14 December 2015.</p> <p>5. Public Appointments Opportunity – Chair to the Arts Council of Wales: Email dated 12 November 2015 providing a link to the advert for this vacancy for circulation as widely as possible. The closing date for receipt of applications is 3 December 2015.</p> <p>6. Opportunity to contribute to Welsh Government guidance on allotments and community led growing projects: Email dated 12 November 2015 advising that a series of consultation events are being held in Conwy, Merthyr Tydfil and Carmarthen in November and December. The events give an opportunity to voice any comments, make suggestions and query any matters arising from the guidance. A draft copy of the guidance is also available.</p> <p>7. Sustainability Training: Email dated 16 November 2015 reminding of this training for Councillors being held at the Town Hall, Earl Road, Mold. CH7 1AB on Wednesday 25 November 2015 at 6.30-9.00pm</p> <p style="text-align: right;"><i>All information provided by One Voice Wales was noted</i></p>
2.Groundwork North Wales	<p>Groundwork North Wales news – November 2015: Email dated 3 November 2015, providing details of the latest newsletter. <i>Information noted.</i></p>
3.Friends of Acton Park	<p>Minutes and Nature Report: Email dated 3 November 2015 circulating a copy of the latest documents. <i>Information noted.</i></p>
4.North Wales Police & Crime Commissioner North wales	<p>Consultation on Policing Priorities: Email dated 11 November 2015 inviting comments by 15 January 2016 on the Commissioner’s review of the Police and Crime Plan. Comments to be submitted online or by attending one of the consultation meetings. The meetings in the Wrexham area are being held at 6pm on 12 January 2016 in Glyndwr university or 13 January 2016 at Ruabon Village Hall. Members should inform the Commissioner’s office if planning to attend a meeting by emailing OPCC@nthwales.pnn.police.uk</p> <p><i>RESOLVED – that Members submit individual responses to this Consultation due to there being no overall consensus view point.</i></p>
5.Marie Salisbury Wrexham CBC	<p>Wrexham Town and Community Council Forum: Email dated 12 November 2015 advising the next meeting will be held in the Council Chamber at The Guildhall, on Thursday, 10 December 2015 at 4.00 pm. The Council is invited to send 2/3 representatives and submit by 26 November 2015 any important items of business for discussion at the Forum.</p> <p><i>RESOLVED - that the Community Council be represented at the Forum by Councillors Ralph Hardy and Mrs Carole O’Toole and the item referred to under Minute 87 above be submitted for inclusion on the Agenda for the Town and Community Council Forum meeting to be held on 10 December 2015, namely:-</i></p> <p><i>“ To explore the possibility of a seminar/workshop being offered to Community Councillors on the Social Services and Wellbeing [Wales] Act 2014 so that all of the Wrexham Community Council Members know about the provisions of this Act and how it will affect the delivery of social care etc. going forward”</i></p>

91 PAYMENT OF ACCOUNTS

To note details of any payments received and authorise any outstanding debtor or other payments.

VOUCHER NO & PAYEE	DETAILS	AMOUNT
34 Wrexham County Borough Council	2015/16 SLA Q2 instalment- School Crossing Patrols Acton School & Dean Road only (none for Borrass Schools due to vacancy) S137 Local Government Act 1972	£1,847.50
35 Wrexham County Borough Council	Recharge of VAT on Invoice 3262120: 2015/16 SLA Half Yearly instalment- Inspection & maintenance of play an the Acton Community area S19 Local Government (Misc Provisions) Act 1976	£331.30
36 Carole Roberts Clerk to the Council	Clerk's Expenses for November 2015 Section 112 Local Government Act 1972	£ 111.50
37 Wrexham County Borough Council	Clerks Salary and office expenses for November 2015 paid by the Council's Agent: Wrexham County Borough Council in accordance with Minute 99.1 December 2009 Section 112 Local Government Act 1972	NJC Rates

92 PLANNING APPLICATIONS

Consideration was given to any comments the Council may wish to make on the following applications made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):-

<i>Case Number/ Address</i>	<i>Proposed Development</i>	<i>Decision</i>
P/2015/0768 12 Ffordd Garmonydd, Wrexham	Two Storey side extension comprising study and plant room Ensuite/ Walk in wardrobe over and single storey rear extension.	No Comments
P/2015/0805 21 Jeffreys Road, Wrexham	Single Storey rear extension	No Objections
P/2015/0823 14 Carnoustie Close, Wrexham	First floor extension over existing garage	No Objections
P/2015/0853 11 Fernham Drive Borrass Wrexham	First-Floor Extension Over Existing Garage And Dining Room To Create New Bedroom With En-Suite	No Objections

Signed as a correct record this 15th day of December 2015

Chair