

Minutes of the Annual Meeting of Acton Community Council held on Tuesday 19 July 2016 at Acton Community Resource Centre, Overton Way, Acton, Wrexham

Present:

Councillor	W Baldwin (Chair)	Councillor	L Closs (Vice Chair)
"	E Boylin	"	Mrs C O'Toole
"	Mrs A Evans	"	T Pierce
"	R Hardy *	"	J Richards
"	J A Kelly	"	K Roberts *
"	P Lloyd	"	Mrs B Smith
"	G Lowe *	"	Mrs S Stanford
"	Mrs A O'Neill	"	1 Vacancy

\* Absent

Also Present:

Chris Lane and Jonathan Stumpp, Children and Young Peoples Services, Caia Park Partnership  
Mr David Price, Member of the public+  
Mr Reg Herbert, Freelance Journalist  
Mrs Carole Roberts, Clerk to the Council

### 30 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors R Hardy, G Lowe, and K Roberts.

### 31 DECLARATION OF INTERESTS

No declarations were made at this stage of the proceedings

### 32 CONFIRMATION OF MINUTES

The Minutes of the Meeting of the Council held on 16 June 2016 were received.

***RESOLVED – that the Minutes of the Meeting of the Community Council held on 16 June 2016 be received and confirmed as a correct record.***

### 33 INFORMATION FROM THE MINUTES OF THE COUNCIL MEETING HELD ON 16 JUNE 2016

- 1. MINUTE 150 viii MARCH 2016: PENSION AUTOMATIC ENROLMENT:** the Clerk reported on the action taken to ensure the Service Level Agreement documents and forms to join the Clwyd Pension Fund with effect from 1 April 2016 have been completed and signed by the Clerk to the Council and Chair on behalf of the Council. The Pensions Regulator will now be advised that the Council has met its obligations by its staging date of 1 July 2016.
- 2. MINUTE 17 – MEMORIAL BENCH:** Members considered and noted information on metal and wooden memorial benches collated by the Clerk. Arising from the debate and to make progress, the Chair undertook to contact the relevant officers at Wrexham County Borough Council for their advice on suppliers of simple long lasting benches and the most appropriate location to site a memorial bench in the Acton Community. The present position was noted.
- 3. MINUTE 23.4– ADOPTION OF NEW MODEL CODE OF CONDUCT FOR MEMBERS:** The Clerk confirmed that the relevant Public notice had been inserted in the Wrexham leader on 13 July

2016 to comply with the provisions of section 51(6) of the Local Government Act 2000 and a copy placed on the Council's Notice Board and on its website. To conclude the Council's obligations, a copy of the Revised Code of Conduct adopted by the Community Council will be sent to the Public Services Ombudsman for Wales and be available for inspection on the Council's website and Office.

***RESOLVED that if no request by electors for an election to fill the vacancy is received by the end of the notice period, the Clerk to the Council in consultation with the Chair and Vice Chair of the Community Council be authorised under August recess powers to initiate the procedure to fill the vacancy by co-option in accordance with Local Government (Wales) Measure 2011, Section 116.***

### **34 VARIATION IN ORDER OF THE AGENDA**

Having regard to the absence of a representative of the Acton Policing Team due to an operational issue, the Chair proposed that the agenda for the meeting be varied.

***RESOLVED – to bring forward consideration of Agenda Item 6 –Young People Services dialogue about options to provide Stand-Alone Pilot Projects or provide funding for Young People from Acton.***

### **35 YOUNG PEOPLE SERVICES AND TO ENTER A DIALOGUE ABOUT OPTIONS TO PROVIDE STAND-ALONE PILOT PROJECTS OR PROVIDE FUNDING FOR YOUNG PEOPLE FROM ACTON**

Further to Minute 7.2 May 2016, the Chair welcomed Mr Chris Lane and Jonathan Stump representatives from the Caia Park Partnership who were in attendance to offer advice on current trends for Young People Services and to enter a dialogue about options to provide stand-alone pilot projects or provide funding for Young People from Acton to attend and participate in activities that are already established and staffed. A brief outline of the work the Caia Park Partnership was providing to Offa Community Council through a Service Level Agreement was given. During the ensuing debate reference was made to:

- Current trends and the importance of building long standing relationship with Young People;
- The merits of services being provided from a base, through outreach detached work or a combination of both;
- The importance of identifying the Council's objectives for the long term and then re-engagement work with Young People based on providing the projects ;
- The recent visit to Rhosnesni High School which had identified a need for computers and internet access for young people who do not have these facilities outside school hours;
- The merits of a Pilot project for at least six months to conclude with a review of the success of building relationships, assessment of needs and to encourage, engage and involve more young people from the Acton Community in the Pilot project– particularly those Young People who have the biggest impact in the Community;
- Database information and the sharing protocol, together with liaison and joint working and integration of the work already being carried out in Schools, by the Police and other Youth Services;
- Future funding and resources through Service Level Agreements to provide for Projects for Young People

***RESOLVED – that the Caia Park Partnership be requested to provide for the Youth Committee meeting to be held on Tuesday 6 September 2016 a broad idea of costs, age ranges and activities that could be provided to closed groups of Young People from the Acton Community area on a pilot project basis.***

### **36 COMMUNITY POLICING MATTERS**

The Chair advised that due to an ongoing operational matter, no representatives from the Acton Policing Team were available this evening to report to the meeting. However copies of the Acton Community Policing and Operations Reports for April to June 2016 had been provided and Members considered and discussed the breakdown of relevant Crime and Incident statistics and an outline of the current Policing Operations in the five Acton wards. Members referred in particular to the cold calling in Borrás and Rhosnesni and that the Acton PCSO were not being pulled out of the area as often and were able to adhere to a regular duty rota.

***RESOLVED- that the Reports be received and noted***

### **37 KEY ACTON ISSUES**

Wrexham County Borough Council Members advised that apart from the current Budget Saving regime, there were no other matters that had been recently considered by the County Borough Council that may affect the whole or part of the Community of Acton. (Minute 107 January 2011 refers).

***RESOLVED – that the present position be noted.***

### **38 PROCEDURAL MATTER - APPOINTMENT OF ADDITIONAL COMMUNITY GOVERNOR TO THE BORRAS PARK COMMUNITY PRIMARY SCHOOL**

It was reported that the Clerk to the Temporary Governing Body has advised that the amalgamation of the existing schools will result in the establishment of this new County Primary School as from 1 September 2016. The Community Council had been asked to consider the nomination for appointment of a suitable person from 1 September 2016 for the position of Additional Community Governor.

***RESOLVED – that the Community Council's nomination for appointment of an Additional Community Governor to the Borrás Park Community Primary School from 1 September 2016 be Councillor Tom Pierce and his name be submitted to the Clerk to the Temporary Governing Body.***

### **39 CONSULTATIONS & OTHER STATUTORY GUIDANCE**

The Council considered details of the following Consultations and determined what responses if any, the Community Council should submit by the Consultation deadlines:-

1. **Wrexham CBC Licensing Policy Review:** An Email received on 22 June 2016 from Wrexham County Borough Council advised of this Review to the Statement of Licensing Policy. A Summary of the main changes was submitted and comments were required by 20 July 2016.

***RESOLVED - not to submit any comments on the Review.***

2. **Have your say in our Local Authorities consultation:** An Email dated 23 June 2016 from the Performing Rights Society (PRS) for Music advising of this consultation for a proposed tariff to simplify the Licensing of its Members copyright music within premises owned and managed by or on behalf of local authorities and town and other councils. The Consultation runs from 22 June to 17 August 2016.

***RESOLVED - not to submit any comments on the Consultation.***

3. **Wrexham Strategic Road Network Capacity & Improvement Study 2016:** An Email dated 4 July 2016 from Wrexham CBC advised that this 202 page Study is available to view and comment upon between 4 July and 1 August 2016. A copy of the Study document was circulated to members separately.

***RESOLVED – that Members respond to this Consultation individually.***

4. **Welsh Government Consultation Document – Technical Advice Note 24: The Historic Environment:** An Email dated 12 July 2016 from the Planning Directorate and One Voice Wales sought views by 3 October 2016 on new planning advice for the historic environment contained in

a draft Technical Advice Note (TAN) 24. This follows a public consultation on an updated historic environment Planning Policy Wales Chapter 6, which closed on 13 June.

**RESOLVED - not to submit any comments on the Consultation Document.**

#### 40 ANNUAL ACCOUNTS 2015/16

The Clerk gave an update at the meeting in respect of the External Audit of the Council's Accounts for the year ended 31 March 2016.

**RESOLVED - to receive and note the present position and await the External Auditor's letter confirming the Conclusion of Audit and the Clerk arrange for the Council to conclude the Audit and take the necessary action in respect of issuing the Public Notice to comply with the Accounts and Audit Regulations by 30 September 2016.**

#### 41 AUGUST RECESS ARRANGEMENTS

**RESOLVED - that the Clerk to the Council in consultation with the Chair and Vice Chair of the Community Council be authorised to deal with any urgent issues that arise during the August recess.**

#### 42 REPORT FROM CLERK

The Clerk reported on information and general correspondence that had been received and was available for members perusal at the meeting. The Clerk also reported on her attendance at the following Conferences:-

1. Joint SLCC and One Voice Wales Conference "Securing Sustainable Futures" on 22 June 2016 at Swansea.
2. One Voice Wales Larger Council's conference on 6 July 2016 at Royal Welsh Showground Builth Wells. In particular the Clerk referred to the Innovative Practice session she had attended on the provision of Community defibrillators. The speaker Mr A Hamilton-Shaw, from the charity Cariad, had provided a demonstration of the defibrillators, training and seven year maintenance being provided in schools and communities across Wales in partnership with the Wales Ambulance Trust at a cost of approximately £900 for each site.

**RESOLVED - that the Clerk proceeds to obtain more information on the cost, available grants and practicalities of providing a defibrillator at a suitable site in each of the five Acton Community wards.**

Members also gave consideration to and dealt with the following correspondence as follows:

Organisation	Details and action taken
1.Nick Bennett Public Services Ombudsman for Wales	<b>Annual Report 2015/16:</b> Letter dated 22 June 2016 enclosing a copy of the Annual report laid before the National Assembly for Wales on 22 June 2016. The letter also referred to the 19% rise in the number of code of conduct complaints during the year. <b>Information noted</b>
2.Society of Local Council Clerks	<b>SLCC 2016 Conference for Wales – Llandudno Wednesday 14 September 2016:</b> Letter advising of this one day Conference and the agenda for the day to include Transitional Arrangements for Community and Town Council Reforms. The early bird delegate fee is £69.00 plus vat <b>RESOLVED – that the Clerk be authorised to attend this event as part of her continued professional training and the delegate's fee, travel costs and additional hours incurred by the Clerk preparing for and attending this one day Conference be paid</b>
3.Go Safe Wales & PCSO Erin Shawcross Acton	<b>Results of "20mph rule outside of schools":</b> Email dated 30 June 2016 giving feedback following a two week campaign by members of Go Safe to enforce 20mph speed limits outside schools across Wales. There were 176 visits to schools across the country resulting in 1141 offences being recorded. It was noted there were 24 recorded offences in the Acton Community area.

<p><b>4.Donna Dickenson</b>  <b>Head of Education</b>  <b>Enrichment &amp;</b>  <b>Intervention</b>  <b>Wrexham CBC</b></p>	<p><b>Reshaping of Education, Enrichment and Intervention Services (EEIS):</b>  Letter dated 6 July 2016 advising that following the Service reshaping, Wrexham CBC will commission £150,000 of services and run a series of workshops in September 2016 for stakeholders to develop the Commissioning Framework for open-access community provision targeted to areas of need. A new provider will deliver community-based services from 1 April 2017. An Enhanced Play and Youth Development Team will provide support to Community Councils who wish to develop and support children and young people's provision. <i>Information noted</i></p>
<p><b>5.Gaynor Roberts</b>  <b>CEO , Wrexham &amp; District</b>  <b>Citizens Advice Bureaux</b></p>	<p><b>Annual impact Report for 2015/16:</b> Email dated 12 July 2016 providing a copy of this statement which was available at the meeting for members' perusal. <i>Information noted</i></p>
<p><b>6.One Voice Wales</b></p>	<p><b>1.Public Services Staff Commission Annual Report:</b> Email dated 27 June 2016 providing a copy of this document which was available at the meeting for members' perusal</p> <p><b>2. Written Statement by the Welsh Government – Collection and Management of Devolved Taxes:</b> Email dated 1 July 2016 providing a copy of this Statement that announces further detail on the collection and Management arrangements for Welsh Devolved taxes from April 2018.</p> <p><b>3 Advert – NHS Wales, Vice Chairs &amp; Independent Members:</b> Email dated 7 July 2016 providing a copy of the advert for Public Appointments in Wales. The Closing date for receipt of Applications is 5 August 2016.</p> <p><b>4.Fly a Flag for the Commonwealth – 13 March 2017:</b> Email dated 7 July 2016 asking all community and town councils to download the 2017 Guide to take part and encourage participation and registration by 29 January 2017</p> <p style="text-align: right;"><i>All Information noted</i></p>

#### 43 PAYMENT OF ACCOUNTS

The Clerk provided details of payments received, progress against the budget and requested authorisation for any outstanding debtor or other payments.

**RESOLVED – that the following payments be approved: -**

<b>Voucher No; Payee</b>	<b>Details</b>	<b>Amount</b>
22 Wrexham County Borough Council	2016/17 SLA Half Yearly instalment- Inspection & maintenance of play an the Acton Community area S19 Local Government (Misc Provisions) Act 1976	£2,016.60 (VAT=£336.10)
23 Wrexham County Borough Council	2016/17 SLA Q1 instalment- School Crossing Patrols Acton School, Borrass Park Schools & Dean Road	£2,799.00
24 Rialtas Business Solutions ltd	Alpha Financial Software; Annual support – single user, Section 112 Local Government Act 1972	£135.60 (VAT=£22.60)
25 Offa Community Council	Contribution towards combined advert in Wrexham Leader on 15 July 2016 to advertise the Council's adoption of the revised code of Conduct Section 112 Local Government Act 1972	£125.00
26 Carole Roberts Clerk to the Council	Clerks Expenses for July 2016 Section 112 Local Government Act 1972 (as amended)	£ 339.98 (VAT= £14.46 )
27 Clwyd Pension Fund	Superannuation Payments for July 2016 Section 112 Local Government Act 1972 (as amended)	As notified by Wrexham CBC Payroll section
28. Wrexham County Borough Council	Clerks Salary and office expenses for July 2016 paid by the Council's Agent: Wrexham County Borough Council in	NJC Rates

#### 44 PLANNING APPLICATIONS

The Council considered whether to make any comments on the following Planning Applications for development in the Community Council's area that has been received since the last meeting or that had been made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council).

**RESOLVED - that the following observations be made on the applications set out below:-**

Application No & Address	Details	Observations
*P/2016/0630 Land West of Wrexham Golf Club Holt Road Llanypwll Wrexham (Application for an adjoining Community)	Outline Planning Application (with all matters reserved apart from access) for roadside services incorporating a petrol filling station with ancillary kiosk, family pub/ restaurant, drive thru restaurant and associated car parking	The Community Council strongly objects to this outline application as it would set a precedent to develop the green field barrier on the land adjacent to the Llan Y Pwll Link Road and to the west of Wrexham Golf Club. The Borrass Park, Plas Goulbourne and Erlass Park Housing developments already form a natural settlement limit along the Llan Y Pwll link Road. The Community Council's second objection is based on concerns of Highway Safety particularly as the development is proposed on a roundabout with an adverse camber on a continuing dual carriageway towards the Wrexham industrial estate. There is a lack of a slip road on the access roundabout and the Community Council has grave safety concerns for any pedestrians from the nearby residential estates that may try to access the development if allowed.
*P/2016/0641 12 The Pines, Acton Wrexham	Demolition of garage and erection of new single storey side extension to provide new garage and home office	No observations
*P/2016/0649 2 Westminster Close Wrexham	Single Storey rear extension	No observations
&P/2016/0661 17 Kensington Grove, Wrexham	1 No Beech – Remove suppressed stem in left trunk back to source, Crown lift canopy over garden only to provide 7m clearance (secondary growth only to TPO No 167 WMBC)	<i>No observations to make subject to the Council's Arboricultural Officer being satisfied that such works are deemed necessary. If approved the works should be monitored and completed to the standard required by the Arboricultural Officer</i>

Signed as a correct record this 20th day of September 2016

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Chair