

Minutes of the Meeting of Acton Community Council held on Tuesday 15 November 2016 at Acton Community Resource Centre, Overton Way, Acton, Wrexham

Present:

Councillor	W Baldwin (Chair)	Councillor	L Closs (Vice Chair)
"	E Boylin *	"	Mrs A O'Neill
"	Mrs A Evans *	"	Mrs C O'Toole
"	R Hardy	"	T Pierce
"	P J Jones	"	J Richards
"	J A Kelly *	"	K Roberts
"	P Lloyd	"	Mrs B Smith
"	G Lowe	"	Mrs S Stanford

* Absent

Also Present:

Lynn Williams, Rebecca Morgan and Rebecca Lowry, Wrexham County Borough Council
Mr Reg Herbert, Freelance Journalist
Mrs Carole Roberts, Clerk to the Council

76 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Edmund Boylin, Mrs Anne Evans and Jim Kelly.

77 WELCOME

The Chair welcomed Councillor Peter Jones who was attending his first meeting following his recent Co-option onto the Council.

78 DECLARATION OF INTERESTS

There were no Declarations of interest made at this stage of the proceedings

79 CONFIRMATION OF MINUTES

The Minutes of the Meeting of the Council held on 18 October 2016 were received.

RESOLVED – that the Minutes of the Meeting of the Community Council held on 18 October 2016 be received and confirmed as a correct record.

80 INFORMATION FROM THE MINUTES

Traffic Commissioner – Bus Service in Maesydre Ward: - Further to Minute 60.1 September 2016, the Clerk reported on the response received from the Traffic Commissioner which outlined the process and the Traffic Commissioner's limitation of powers in respect of the issue raised by the Community Council. In particular, any bus operator wishing to run local registered services must determine what services can realistically be run at a high level of reliability by them. The Traffic Commissioner has no jurisdiction over the routing, timetabling or frequency of local bus services and has no powers to require an operator to operate a particular route or to impose a particular pattern of operation.

Members noted that Ken Skates AM had been copied into this correspondence in his capacity as Cabinet Secretary for Economy and Infrastructure. It was noted that the local Member was still lobbying hard to have the service resumed and was grateful for the support of the Community Council.

The present position was noted.

81 COMMUNITY POLICING MATTERS

It was noted that no Officers from the Acton Community Policing Team were in attendance and this item was deferred until the next meeting to afford the Officers a further opportunity to provide an update and the Monthly Policing and Operations Report.

82 VARIATION OF AGENDA

RESOLVED - that Agenda Item 11 - Consultations and other Statutory Guidance be now taken.

83 CONSULTATIONS & OTHER STATUTORY GUIDANCE

The Council considered details of the following Consultations and determined what responses if any, the Community Council should submit by the Consultation deadlines:-

- 1. Consultation on the Welsh Government's new Welsh Language Strategy**– Information on the inquiry and how to submit written evidence was available online. The closing date is 30 November 2016
- 2. Review of National Standards for the Community Health Councils** – A Press release had been received inviting views on the National Standards. The documents were available online.
- 3. Wrexham Public Services Board** - Notification of statutory Guidance for Community Councils which can be viewed online. This topic will also be an item on the agenda of the Town and Community Council Forum Agenda for 8 December 2016
- 4. Town and Community Council Elections 2017** – Notification received from the Returning Officer on the estimated cost and scale of fees per Community Ward to assist with setting the Council's precept for 2017/18. It was noted that this information would be used to inform the Council's Budget and that some monies had already been earmarked for the 2017 whole Council election costs.

RESOLVED - that Members should respond individually to the proposals.

84 DEFERRED ITEM FROM 18 OCTOBER 2016 MEETING - SERVICE LEVEL AGREEMENT REPORTING - ACTON COMMUNITY RESOURCE CENTRE

Further to Minute 68.3 October 2016, Members received the report of the Resource Centre Manager setting out outputs and outcomes for the Service, as submitted to the Acton Community Resource Centre Management Committee on 5 October 2016. In particular Members focussed on the events and activities and the yearly comparison of Performance and Statistics for each month. It was noted that the figures were based on the number of times the rooms had been used. There was potential for a maximum capacity of 18 sessions per day. In terms of information and publicity to promote the Resource Centre there was now a live webpage and Facebook page, new bookings were being made through words of mouth and the footfall had increased.

The report also referred to AVOW taking over as Trustees for the Acton Children and Families Centre on 1 August 2016. The Licence to use the Crèche Room at the Resource Centre was under review to reflect the change to this organisation. A relaunch event had been held on 17 October 2016.

RESOLVED – that the Report be received and accepted and Mrs Lynn Williams the Acton Resource Centre Manager be thanked for her hard work.

85 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED - that the press and public be excluded from the Meeting during consideration of the following item of business as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

86 REVIEW OF THE SERVICE LEVEL AGREEMENT FOR ACTON COMMUNITY RESOURCE CENTRE

In accordance with the terms of the ten year Agreement signed by the Community Council on 30 July 2013 to March 2023, the Chair welcomed Lynn Williams Manager of the Acton Community Resource Centre and Rebecca Morgan and Rebecca Lowry, Wrexham County Borough Council who were in attendance to assist the Council in conducting the second two year review of this service Level Agreement and to assess and determine whether the operation of the Agreement and the level of financial support provided by the Community Council was sufficient in light of the aspiration for the Centre to become self-financing during the agreement period to March 2023.

Members went through each section of the Service level Agreement in turn with the Officers providing clarification and detailed information in response to the various questions raised by the Community Council in respect of items in the Service Specification which included:-

- value for money,
- the lean staffing operation and management of the Resource Centre;
- the frequency of meetings and effectiveness of the Management Committee;
- the extensive opening hours,
- the Risk assessments and plans in place for the personal security of Hirers particularly as the Resource Centre is not a public access building;
- the feasibility of the Centre's Business Plan to become self-funding given the remaining capacity was for the smaller rooms with a lower charge; and
- The impact of the current Policy for concessionary charging for Community bookings.

Arising from the debate the Officers agreed to undertake a snapshot survey over 5 separately spaced days to produce information on the Hirers, the location of the various Group users, and a comparison of how many were from the five Acton Community wards. It was also agreed that the Agreement's Outputs should be refined in accordance with the debate today and amended to include a requirement for provision of information on the percentage of Centre Hirers who reside in the five Acton Community wards. It was important that the outputs should be delivered with the appropriate and sufficient staffing levels. It was noted that the building would undergo redecoration by the Staff over the quieter Christmas period and through community benefit payback.

RESOLVED – that

- 1) the Community Council continue to provide the sum of £30,000 per annum as set out in the existing Service Level Agreement over the next two years, with the third two year review to take place in September 2018; and***
- 2) The Manager of the Acton Community Resource Centre be thanked for her work and plans to encourage Acton residents to use and attend the events on offer at the Centre.***

87 RE-ADMISSION OF THE PRESS AND PUBLIC TO THE MEETING

RESOLVED – that the Press and Public be re-admitted to the meeting

88 KEY ACTON ISSUES

It was noted that apart from the ongoing Budget consultations there were no other matters to report upon that had recently been considered by the County Borough Council and may affect the whole or part of the Community of Acton. (Minute 107 January 2011 refers). The present position was noted.

89 REPORT FROM CLERK

The Clerk reported on information and general correspondence that had been received and was available for members' perusal at the meeting. Members considered and dealt with the correspondence as follows:

Organisation	Details and action taken
Wrexham CBC	Community Agent Development Day: Email dated 7 November 2016 inviting the Community Council to send a representative to attend this event being held on 21 November 2016 at 12:30pm at the Catrin Finch Centre, Glyndwr University Wrexham <i>Information noted</i>
Friends of Acton Park	Minutes and Acton Park Nature Report for Summer 2016: Email dated 6 November 2016 enclosing a copy of this information which was available at the meeting <i>Information noted</i>
Wrexham Area Civic Society	In Focus Autumn 2016 Newsletter: A copy of the newsletter will be available at the meeting for Members perusal. It includes articles on the Grove Park School saga and Award Nominations for 2016 <i>Information noted</i>

90 PAYMENT OF ACCOUNTS

The Clerk provided details of payments received progress against the budget and requested authorisation for any outstanding debtor or other payments. During consideration of this item a question was raised about the progress being made by the Community Group in taking over responsibility for the Little Acton Community Centre. It was noted that progress had been slow but a meeting with the Wrexham County Borough Council Little Acton Management Committee was being arranged to try and conclude this matter satisfactorily.

RESOLVED – that the following payments be approved: -

Voucher No; Payee	Details	Amount
46.Wrexham CBC	Contribution:Acton Park Seasonal Ranger costs for summer 2016 S19 Local Government (Miscellaneous Provisions) Act 1976	£5,064.41 (VAT £844.07)
47.Wrexham CBC	Acton Community Resource Centre SLA – 1 st half year payment S19 Local Government (Miscellaneous Provisions) Act 1976	£15,000.00
48.Wrexham CBC	Play Areas SLA 2016/17 – 1 st half year payment S19 Local Government (Miscellaneous Provisions) Act 1976	£2,016.60 (VAT £336.10)
49.Wrexham CBC	School Crossing patrols SLA 2016/17 - - Q2 Payment S137 Local Government Act 1972 (as amended)	£2,799.00
50.Wrexham CBC	Contribution to running costs of Little Acton Community Centre - April to September 2016 S19 Local Government (Miscellaneous Provisions) Act 1976	£515.46
51 Carole Roberts Clerk to the Council	Clerks Expenses/ travel Costs for November 2016 Section 112 Local Government Act 1972 (as amended)	£ 104.22 (VAT= £13.20)
52 Clwyd Pension Fund	Superannuation Payments for November 2016 Section 112 Local Government Act 1972 (as amended)	As notified by Wrexham CBC Payroll section
53. Wrexham County Borough Council	Clerks Salary and office expenses for November 2016 paid by the Council's Agent: Wrexham County Borough Council in accordance with Minute 99.1 December 2009 Section 112 Local Government Act 1972 (as amended)	NJC Rates
46.Wrexham CBC	Contribution to Acton Park Seasonal Ranger costs for summer 2016 S19 Local Government (Miscellaneous Provisions) Act 1976	£5,064.41 (VAT £844.07)

91 PLANNING APPLICATIONS

The Council considered whether to make any comments on the following Planning Applications for development in the Community Council's area that has been received since the last meeting or that had been made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council).

RESOLVED - that the following observations be made on the applications set out below:-

Application No & Address	Details	Observations
1.P/2016/0675 Rhosnesni Methodist Church, Rhosnesni Lane, Wrexham	Amended Plans	Noted the response previously submitted by 3 November 2016 deadline
2. P/2016/0961 89 Box Lane, Wrexham	Erection of replacement garage (removal of existing timber garage)	No observations
3.P/2016/0982 47 The Links, Wrexham	Single Storey side extensions – bedroom, bathroom and shower room	No Observations
4. P/2006/1002 16 Ffordd Elfed, Wrexham	Two-storey side and rear extension	No Observations
5. P/2016/1009 5 Cwm Eithin, Acton, Wrexham	Demolition of existing garage and conservatory, two storey side extension and single-storey rear extension	No Observations
6. P/2016/1022 2 Ffordd Pedrog, Borrass Park, Wrexham	Erection of brick wall with fence panels inserted between brick columns	No Observations
7. P/2016/1030 Former Ebeneser Chapel, 2 Chester Street, Wrexham	Notification of Demolition works	No Observations
8. P/2016/1036 5 Alyndale Road, Wrexham	Single Storey side and rear extensions	No Observations
9. P/2016/1043 Acton Park Wrexham	Erection of Flag Pole to Display Green Flag Award	No Observations

92 URGENT ITEM – UPDATE AND RECOMMENDATIONS FROM THE YOUTH COMMITTEE MEETING HELD ON 14 NOVEMBER 2016

The Chair was of the opinion that the following items of business should be considered as a matter of urgency as it would be unnecessarily delayed if held over to the next meeting

UPDATE AND RECOMMENDATIONS FROM THE YOUTH COMMITTEE MEETING HELD ON 14 NOVEMBER 2016

1.Update on Youth Committee meeting held on 14 November 2016: The Chair of the Youth Committee, Councillor Barbara Smith, gave an oral update on the outcomes of the Youth Committee meeting held yesterday evening and its proposed action following agreement in principle to proceed with the development of two options for Pilot Projects for the Young people of the Acton Community. The present position was noted

2.Recommendation - Commissioning Framework for the Delivery of Youth Support Services: The recommendation of the Youth Committee was considered in respect of two letters received from Donna Dickenson Service Manager Prevention and Support, Education Department, Wrexham County Borough Council dated 28 October and 3 November 2016. The letters had sought expressions of interest

from Community Councils to contribute additional funding to the Commissioning Framework and set out the costings for the delivery of a one night a week, three hour Youth Work Session for forty weeks.

RESOLVED – to endorse the recommendation of the Youth Committee that the Community Council does NOT contribute to the Commissioning Framework in view of the options being developed by the Youth Committee to provide Pilot Projects for Young People across the five Acton Community Wards.

Signed as a correct record this 13th day of December 2016

Chair