

**Minutes of the Meeting of Acton Community Council held on Tuesday 16 January 2018 at Acton Community Resource Centre, Overton Way, Acton, Wrexham**

Present:

Councillor	P Lloyd (Chair)	Councillor	R Hardy (Vice Chair) *
"	W Baldwin *	"	D Picken *
"	M Davies	"	B Pritchard
"	Mrs A Evans	"	Kevin Roberts
"	Ms S Hope	"	Mrs D Wallice
"	P D Jones *	"	Ms A Waters *
"	G Lowe *	"	Ms L Williams
			2 Vacancies

\* Absent

Also Present:

PCSOs Sam Gostage and Shannon Smith  
Mrs Carole Roberts, Clerk to the Council

## **106 APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Councillors W Baldwin, R Hardy, P D Jones, G Lowe, D Picken and Ms A Waters.

## **107 DECLARATION OF INTERESTS**

A Declaration of Interest was made at this stage of the proceedings by Councillor Anne Evans in respect of Agenda item 7.1 Consultation – Proposed establishment of a new Welsh Medium Primary School on part of the Borrass Park Community School site. She declared a personal and prejudicial interest in this item being the Chair of Governors of Borrass Park Community School and having had prior involvement in this matter.

## **108 VARIANCE OF AGENDA**

Having regard to the Operational demands on the North Wales Police representatives attending the meeting, it was **RESOLVED that the agenda be varied and Agenda Item 5 Community Policing Matters be brought forward and taken now.**

## **109 COMMUNITY POLICING MATTERS**

The Council received an update from the Community Police Officers present in respect of the Monthly Policing Report on the ward Crime Figures tabled at the meeting. The following matters were also raised with the Police representatives:

- Policing Operations in the Acton Community - including targeting twilight burglaries and the Passive Police Dog Operation
- Go Safe & Speed gun targeting of motorists in the Acton Community and in particular roads in the Borrass Park and Rhosnesni wards. It was noted the Police Officers present would consult with their Sergeant to ascertain whether any speed gun trained PCSO could be deployed to the areas of concern
- Traffic Lights at the Junction of Chester Road/ Grove Road/ Penymaes Avenue – concerns about motorists not observing the amber light and going through the junction when the lights had turned to red. This was a concern on several of the traffic light controlled junctions in the area
- Information about the influx of new Police Constables

The Chair requested PCSO Gostage to ask Inspector Paul Wycherley when the next quarterly meeting with the four Town Community Councils is to be held. The Chair then thanked the Police Community Support Officers for their attendance.

## **110 CONFIRMATION OF MINUTES**

**RESOLVED – that *the Minutes of the Meeting of the Community Council held on 12 December 2017 be received and confirmed as a correct record.***

## **111 INFORMATION FROM THE MINUTES**

- 1. Minute 96.1 - Costings and Viability of Providing a CCTV Camera in areas where Anti-Social Behaviour takes Place In The Acton Community:** The Clerk reported on the update provided by Councillor Paul Jones in his absence on the progress of continuing discussions with a Wrexham CBC officer from WCBC, who is purchasing several cameras for use throughout Wrexham. The intention is to pilot a camera in the Ashton Grove/ Park Avenue area and calculate the ongoing costs. If the pilot is successful there will no charge for the camera, but an expectation that the Community Council contributes to the ongoing costs yet to be determined, but unlikely to exceed £2000 per year. Members asked for clarification about the capability of the CCTV Camera to be used anywhere and how the camera images will be monitored. The present position was noted.
- 2. Minute 98 - Section 116 Local Government (Wales) Measure 2011:** Co-Option of Members to fill the two casual Councillor Vacancies in the Borrass Park and Little Acton Wards. The Clerk reported that the two vacancies have been advertised since 2 January 2018 and the outcome will be reported to the 20 February Council meeting. The present position was noted.
- 3. Minute 101 – Financial assistance to Wrexham Foodbank:** The Clerk confirmed that as requested, a representative from the Foodbank will attend the next meeting on 20 February 2018.
- 4. Minute 102.2.6 SLA School Crossing Patrols:** The Clerk has received notification from Wrexham CBC since the last meeting that the pay provision for 2018/19 will result in a 9.2% increase in costs and the budget is potentially £1,000 under provided for as a result but any overspend on this budget can be met from general reserves.
- 5. Minute 103.1 General Data Protection Regulations (GDPR):** IT was noted that a quote has been received from Microshade VSM and it will be considered at the end of the meeting under Part 2 of the agenda.

## **112 KEY ACTON ISSUES**

WCBC Members reported verbally on any new or Key Issues being considered by the County Borough Council that may affect the whole or part of the Community of Acton as follows:

1. Bus Services in the Acton Community – work was continuing by Wrexham CBC officers to identify a suitable Bus Operator to replace affected bus services following the operational withdrawal of D Jones & Son, particularly the 44 and 35 Services
2. Budget – The process is ongoing
3. Council Flats off Coopers Close – A new electronic door had been installed to assist disabled and wheelchair users

The Chair thanked the Wrexham County Borough Councillors for their updates.

## **113 CONSULTATIONS**

Members considered whether to make any comments on the following consultation papers received since the last meeting:

- 1. Proposal for establishment of a new Welsh Medium Primary School on part of the Borrass Park Community School Site:** Further to Minute 86.2 November 2017, the Acting Chief Executive of Wrexham CBC had offered sincere apologies for not having informed the Community Council about its proposals to establish a Welsh Medium Primary school at the Borrass Park Community School site and the consultation as part of this process. To rectify this matter, the consultation period has been

extended from 18 December 2017 to 30 January 2018 to provide an opportunity for the Community Council and other interested stakeholders to consider the proposal and a response. It was noted that Councillor D Wallace had arranged for a Public Meeting to be held on 25 January 2018 when the Lead Member from Wrexham CBC Councillor Phil Wynn would be in attendance.

**RESOLVED – that Wrexham County Borough Council be informed that Acton Community Council has now considered this matter and wishes to submit objections for the location of the proposed school on the Borrass Park School Site as follows: -**

- 1. The impact on congestion on the highways in the vicinity of the school which are already gridlocked at the start and end of the school day. The road infrastructure does not have capacity for the additional traffic that will be generated as a result of siting a second 210 place school on this site. The Community Council is mindful of the 2013 road safety/usage risk assessments for the Borrass Park Schools and Dean Road junction with Borrass Park Road, which resulted in the Community Council funding two School Crossing Patrols at these locations. The proposal will exacerbate the Health and Safety situation despite the 20mph speed limit due to lack of on street parking, which will also impact on Emergency vehicle access during these times.**
- 2. The siting of the School will have an adverse impact on local Commerce in the Borrass Shopping Parade, other businesses within the immediate vicinity during drop off and pick up times and affect access at key times to the Borrass Park Doctor's Surgery which is located within the Borrass Community School Complex.**
- 3. The Proposed new Welsh Medium school will result in an overdevelopment of this site with loss of Open Playing Field Space and the loss of the Award winning Eco School Environmental Community Garden site within the Infant School section of the current site which has been cited in a Good Practice Study by Estyn and has received a Green Flag Award for Forest Schools.**

**Acton Community Council strongly urges that careful consideration be given to other sites within the Acton Community which are better suited to accommodate this new Welsh Medium School. The sites the Community Council would recommend are the former Groves School Building on Penymaes Avenue and the feasibility is assessed of Acton Community School land being used for this new Welsh School as there is more land available and greater options for creating a separate access to the new School.**

(Councillor Mrs Anne Evans having previously declared a personal and prejudicial interest in this item as the Chair of Governors at Borrass Park Community School left the meeting taking no part in the discussion or voting on this item.)

- 2. Public Survey -Office of the North Wales Police and Crime Commissioner:** Email dated 18 December 2017 advising that Keeping North Wales a safe place to work, live and visit is everyone's concern, and the Public's views are important in assisting the Commissioner to determine the budget for 2018/19, specifically whether the precept should increase. It was noted that as the closing date for responses was 15 January 2018, the Clerk to the Council had circulated this information to all members of the Council so that they would have the opportunity to reply on an individual basis. The survey can be [accessed here](#). It was noted that due to the short timescale and the Community Council's approved Calendar of Meetings, the Council has not been able to consider this Consultation before the deadline.

The present position was noted.

## **114 REPORT FROM CLERK**

The Clerk reported on information and general correspondence that had been received and was available for members' perusal at the meeting. Members considered and dealt with the correspondence as follows:

Organisation	Details and action taken
1.Lisa Aspinall Secretariat Support – Review of Community & Town Councils in Wales	<p><b>Review of the Community and Town Council Sector:</b> Email dated 19 December 2017 advising of progress to date and responses to the four high level questions the Independent Review Panel is considering and a newsletter with progress to date. Engagement events are being arranged and will be geographically spread across Wales for all community and town councils to voice their views and meet the Independent Review Panel. Details of events will be emailed and published on the Welsh Government Website.</p> <p style="text-align: right;"><i>Information noted</i></p>
2.Wrexham County Borough Council	<p><b>Wrexham Town and Community Council Forum:</b> Email dated 21 December 2017 advising that a Special meeting of the Forum will be held on <b>Thursday, 1 February 2018 at 4.00 pm</b> in the Council Chamber. The meeting will further consider the Planning Applications for Community Councils item.</p> <p><b>RESOLVED – that the Community Council be represented at the special meeting by Councillors Anne Evans and Phil Lloyd, subject to their availability.</b></p>
3.Planning Aid Wales	<p><b>1. The new Planning Code for Wales:</b> Email dated 5 January 2018 promoting a free event on the Planning Law in Wales – the Way Forward to be held in Cardiff University on Tuesday 6 February 2018 between 4-6pm. The event will provide an opportunity to hear about the Law Commission’s key proposals and ask questions during the consultation period which ends on 1 March 2018.</p> <p style="text-align: right;"><i>Information noted</i></p> <p><b>2. Community Led Housing Event – 23 January 2018:</b> Email dated 10 January 2018 promoting a network event to be held in St David’s Hall Cardiff on 23 January 2018 that will draw on alternate housing models. For more information on this event that costs between £10 to £40 <a href="#">click here</a></p> <p style="text-align: right;"><i>Information noted</i></p>
4.One Voice Wales	<p><b>February 2018 Training in the North Wales area:</b> Email dated 9 January 2018 providing details of evening training sessions taking place during February 2018. The cost is £60 per person. Full details of the Training was available for Members’ perusal at the meeting</p> <p><b>RESOLVED – that the Clerk proceed to make bookings for Councillors Sian Hope and Basil Pritchard to attend the Training Sessions they have now expressed an interest in.</b></p>
5.Jo Lane Dementia Friendly Communities Coordinator	<p><b>Dementia Friends Champion Training:</b> Email dated 9 January 2018 advising of Training taking place on Thursday 1 February, 10am to 4pm at the Friends Meeting House, Holt Road, Wrexham LL13 8TB. This one day training will allow attendees to access the Dementia Friends materials and enable them to deliver the Dementia Friends Awareness session.</p> <p style="text-align: right;"><i>Information noted</i></p>
Geoff Ryall Harvey North Wales Community Health Council	<p><b>OPTIONS PAPER: NHS WALES PERFORMERS LIST - CONSULTATION ON REGISTRATION OF GPs IN WALES:</b> Email dated 11 January 2018 advising of this Consultation and the options to identify measures to simplify the process for performers in the UK (specifically English Performers) to perform primary medical and dental services in Wales. The North Wales Community Health Council considers that current arrangements present a barrier to recruitment at a time when GP Surgeries across North Wales are closing because they cannot replace retiring doctors. Stakeholders responses to this consultation are required by 8 February 2018.</p> <p><b>RESOLVED - that the Clerk responds to this Consultation indicating that having considered the options the Council wishes to indicate its preference for option 1.</b></p>
Friends of Acton Park	<p><b>AGM notice for 17 January 2018 at the Cunliffe Public House from 7pm:</b> Email dated 12 January 2018 informing of this meeting. <i>Information noted</i></p>

## 115 ACCOUNTS 2017/18

The Clerk provided full details of the third quarter end Bank Reconciliation; progress against the 2017/18 Budget and the projected spend to 31 March 2018, together with payments received and requested authorisation for any outstanding debtor or other payments. It was noted that the following interest payments had been received:

HSBC Deposit Account -2 December 2017	£15.64
HSBC Money Market Account – 1 January 2017	£95.62

<b>Bank Reconciliation to 31/12/17:</b>	Current Account	£ 34,402.30
	Deposit Account	£121,355.13
	Money Market Account	<u>£106,505.00</u>
	Sub Total	£260,262.43
	<i>Less 3 unpresented cheques</i>	<u>-£ 3,166.41</u>
	<b>Net Balance as at 31/12/17</b>	<b><u>£257,096.02</u></b>

(The current Balance of the separate Chairman's Charity Account was also reported)

**RESOLVED – that the following payments be approved: -**

VOUCHER NO & PAYEE	DETAILS	AMOUNT
66 Wrexham & District Citizens Advice Bureaux Cheque No 201821	2017/18 SLA Q3 payment Acton outreach Service S142 Local Government Act 1972 (as amended)	£1,536.54 (VAT =£0)
67. Caia Park Partnership Cheque No 201822	2017/18 SLA Q4 instalment- Youth Work 8-13 S19 Local Government (Misc Provisions) Act 1976	£2,960.65 (VAT=£0)
68 Wrexham County Borough Council Cheque No 201823	Supply & install 1x Nest Swing into Grass Safety Mat with 5 Boulders at Ffordd Garmonydd Paly area S19 Local Government (Misc Provisions) Act 1976	£6,183.60 (VAT= £1030.60)
69 Carole Roberts, Clerk to the Council Cheque No 201824	Clerks Expenses/ travel Costs for January 2018 Section 112 Local Government Act 1972 (as amended)	<b>£107.00</b> (VAT= £ 15.33 )
70 Shropshire County Council Cheque No 201825	Clerks Salary and office expenses for January 2018 paid by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 to include SLA Payment of £35 +Pension Contributions direct to the Clwyd LGPS Section 112 Local Government Act 1972 (as amended)	NJC Rates

## 116 PLANNING APPLICATIONS

The Council considered any comments it wished to make on the following applications made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council)

**RESOLVED - that the following observations be made on the applications as set out below:**

<b>Case Number/ Address</b>	<b>Proposed Development</b>	<b>Decision</b>
*P/2017/1045 The Law Courts Bodhyfryd Wrexham	Demolition of link to adjacent Police building and erection of new two-story custody suite to County Court Building together with associated external works and new access	The Community Council recognises that the design and layout of the building is subject to the requirements of the Ministry of Justice Service and welcomes the retention of the Magistrates Court in the Wrexham Town Centre.  The Council has no objection to this proposal but recommends that if the Application is granted, consideration should be given to imposing conditions relating to the plain pitched roof to ensure there are sufficient security measures put in place within the design of the building to ensure Public Safety; and that trees of equal amenity to any felled for the new building and access are planted and should improve the diversity of trees and ensure tree health.
*P/2017/1048 9 Ainsdale Grove Wrexham	Single - Storey Rear Extension	The Community Council notes that the proposed structure to the rear of the house is much bigger than the current conservatory and has no objections provided the Chief Planning Officer is satisfied that the building size is appropriate and proportionate to the garden and plot of this property.

## 117 PRESS AND PUBLIC

**RESOLVED - that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the next item of urgent business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.**

## 118 URGENT ITEM

The Chair was of the opinion that the following item which contains commercial and sensitive financial information requires determination as a matter of urgency as it will be unnecessarily delayed if held over to the next meeting.

### GENERAL DATA PROTECTION REGULATIONS (GDPR)

Further to Minute 103.1, the Clerk reported on the quotations received from Microshade VSM and referred to lines of enquiry and options that other Community Councils were pursuing in order to make preparations to ensure compliance with the new GDPR requirements when they come into force from 25 May 2018.

**RESOLVED – that the Clerk be authorised to identify and report to the next meeting on other options to purchase expertise from external persons or Organisations to ensure the Community Council is able to meet all its obligations under this new legislation.**

Signed as a correct record this 20th day of February 2018

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Chair