

Minutes of the Meeting of Acton Community Council held on Tuesday 18 July 2017 at Acton Community Resource Centre, Overton Way, Acton, Wrexham

Present:

Councillor	P Lloyd (Chair)	Councillor	R Hardy (Vice chair) *
"	W Baldwin	"	D Picken
"	M Davies *	"	Kevin Roberts
"	Mrs A Evans *	"	Ms A Waters
"	P D Jones	"	Mrs D Wallice
	P Jones *		Ms L Williams
	G Lowe		

3 Vacancies

* Absent

Also Present:

Mrs Carole Roberts, Clerk to the Council

31 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mike Davies, Mrs Anne Evans, Ralph Hardy and Peter Jones.

32 DECLARATION OF INTERESTS

Declarations of interest were made at this stage of the proceedings by:

1. Councillor Geoff Lowe in respect of:-

Agenda item 6 **Community first Responding Scheme**. He declared his intention to declare a personal and prejudicial interest in this item being a members of the North Wales Fire and Rescue Authority; and Agenda 7 **North Wales Fire and Rescue Authority – consultation inviting general views about future development before developing plans for 2018/19**. He declared his intention to declare a personal and prejudicial interest in this item being a member of the North Wales Fire and Rescue Authority; and

2. Councillor Paul Jones in respect of Agenda item 14 **Planning Matters**; he declared a personal and prejudicial interest in this item being a member of Wrexham County Borough Council's Planning Committee.

33 CONFIRMATION OF MINUTES

1. **Minutes of the Acton Community Council meeting held on 20 June 2017:** The Minutes of the Meeting of the Council held on 20 June 2017 were received.

RESOLVED – that the Minutes of the Meeting of the Community Council held on 20 June 2017 be received and confirmed as a correct record.

2. **Minutes of the Youth Committee meeting** held on 11 July 2017: The minutes of this meeting were received. Members considered the recommendations of the Youth Committee and

RESOLVED – that

i) The Minutes of the Youth Committee meeting held on 11 July 2017 be accepted

ii) The Terms of Reference of the Youth Committee be updated to make specific reference to the monitoring requirements for the Service Level Agreement with the Caia Park Partnership to

provide a Pilot Project until 31 March 2018 for one session of Youth Work per week at the Acton Community Resource Centre.

iii) To endorse the Youth Committee's recommendation that the Service Level Agreement with the Caia Park Partnership Ltd be extended by mutual agreement for the provision of a Youth Work Pilot until 31 March 2018 to permit further engagement and consultation with the younger 8-13 year age group with such costs being met from within the existing budget and earmarked provisions in 2017/18;

iv) To endorse the Youth Committee's recommendation and agree in principle to tasking the Youth Committee with commencing negotiations with the Caia Park Partnership Ltd to enter into a further Service Level Agreement for the particular cohort of young people aged 13 and over who are asking to access the Acton Community Youth Work service; subject to costings and budget provision being provided in 2018/19.

34 INFORMATION FROM THE MINUTES OF THE COUNCIL MEETING HELD ON 20 JUNE 2017

1. Minutes 20.2 and 24 - Ffordd Garmonydd Play Area: The Clerk reported that the Timber Tangle is now in place and the account for payment had been received. The remaining £100 of the grant will be used to purchase bulbs for planting in the autumn.

Additionally Wrexham County Borough Council has notified that a recent inspection of the Ffordd Garmonydd Play area has identified a risk from rotten timber edging to the bark within the fenced area. A quote of £1,325.00 to remove and replace the edging has been obtained by Wrexham County Borough Council. The Community Council's Service Level Agreement with WCBC states: "Any maintenance, grass cutting and cleaning costs (if applicable) for the play area will also be charged to Community Council retrospectively once the costs have been incurred". Members referred to other sustainable products manufactured locally that may be more durable than the proposed replacement wooden kick boards.

RESOLVED – that the Community Council gives authorisation and confirms in accordance with the existing Service Level Agreement with Wrexham County Borough Council, that the works to replace the rotten kick boards around the perimeter of the fenced area of the Ffordd Garmonydd Play area must be carried out ensuring all Health and Safety Standards and risks are met and mitigated and that the Community Council requests consideration to be given to the rotten wood being replaced with Eco Deck manufactured locally which may be more durable and if necessary a revised cost be notified to the Community Council before the works commence.

2. Minute 20.5 - Drugs Dog: The Clerk reported on correspondence received from Lucia Pritchard of North Wales Police confirming the other three town Community Councils have now agreed to fund the operation of a Drugs dog in each of the Town Communities. Members also noted that Police Officers would be supporting and running the operations with the dogs as they have done previously. A team of Officers will accompany the dog and handler on the night and will be present to deal with anyone caught in possession of drugs. Members noted that there was provision made in the current year's budget for use of the Community Council's powers in respect of Crime Prevention.

RESOLVED – to agree to the Police request for the Community Council to fund £125 towards the £500 cost of arranging for the Warrington Partnership to provide in the town centre communities for four or five visits by the Drugs Dog during the year, with the £125 cost of this support to be met from the current year's budget for Crime Prevention.

3. Minute 22 – Casual Vacancy Process: The Clerk advised that the Statutory Public Notices had been issued on 7 July 2017 in respect of the Councillor vacancies for the Acton Park, Borrass Park and Little Acton Wards and would expire on 24 July 2017.

RESOLVED – that the Clerk in consultation with the Chair be authorised to act in respect of the subsequent notification from the Returning Officer in order to comply with the requirements of Section 116 of the Local Government (Wales Measure) 2011.

4. Minute 24- SLA Play provision in Acton – Acton Park Junior Play area: The Clerk read out a response received from Mr. Martin Howorth regarding a meeting he had held with an external play specialist to discuss the maintenance issues that are concerning the Community Council. The removal of all the grass and safety mats from the site and replacing with a completely wet poured surface would cost

an estimated £40,000 and there is no budget for this amount of work. It was decided the best option to improve the play area surface is to remove the existing tunnel, steps and mats and replace with a new spring see saw, new turf and safety mats in that vicinity, and to carry out improvements to the gradient of the access near the maintenance gate. This work would still provide the same play value as present but relieve the surface issues the tunnel is causing. It was noted that despite numerous attempts to improve the tunnel surface, due to the amount it is used and the space available, the tunnel surface is constantly eroding which is causing long term maintenance issues. It was proposed that if the Community Council is supportive of this approach the play area improvements will be carried out in the autumn months. The play area will need to be closed for approximately 4 weeks to allow the new turf to establish properly before it is re-opened.

The Council was mindful of its commitment to take over the funding of the Junior Play area at Acton Park once the Grant period expires but it did have ongoing concerns about the condition and deterioration of the surfaces. Members were in agreement that this scheme to resolve the condition and deterioration within the Play area should be tried as the Community Council's preferred option of completely replacing the existing play area surfaces with the wet pour replacement was too expensive. It was suggested that whilst the remedial works are taking place the whole area should be completely closed off with security fencing and the swings and other play equipment secured so they cannot be used so as to discourage any attempts to enter and use the play area and permit the groundworks to become established.

RESOLVED – that Wrexham County Borough Council be advised that the Community Council accepts the remedial proposals as outlined by Mr Howorth are necessary and the proposed works should be carried out in the autumn and regard should be given to the Community Council's suggestion to discourage and restrict access to the play area in order to permit the ground works to become established.

35 COMMUNITY POLICING MATTERS

The Chair welcomed PCSO Erin Shawcross who was in attendance and tabled a new format report for the last three months at the meeting. It was noted that the high level reports were drawn up every three weeks. However members found it difficult to interpret the data provided. Members referred to the funding provided by Wrexham County Borough Council for the provision of PCSO and the expectation of the Community Councillors within their wards. PCSO Shawcross then updated the Community Council on the preparatory work for Operation Bang running from September onwards, the Acton Policing team's involvement with the Travellers who had now left the St John Church field and the Team's dealings with reports regarding traffic light failures and the roadworks being carried out by Virgin Media. There were no other issues raised by members and the Chair thanks PCSO Shawcross for her attendance.

RESOLVED – that the Clerk write to Inspector Wycherley asking for a colour explanation to be provided in future of how to interpret the new style reports so that the Community Councillors can gain a better understanding of the information for their wards contained in the Policing reports. The Community Council also wishes to receive a brief synopsis of the policing operations being carried out in the Acton Community with the Policing report each month so that they can be kept up to date with the work being carried by the Acton policing team.

36 VARIATION IN AGENDA

RESOLVED - that the agenda be varied and Agenda Item 9 be brought forward and taken at this time.

37 KEY ACTON ISSUES

Wrexham County Borough Council Members advised that the training and induction process following the full Council Elections was now almost complete. The following matters were highlighted by the Wrexham CBC Councillors:

1.Travellers' Encampment on St John's Church Field: Acton Community Council has no statutory powers in respect of moving Travellers on. This power is vested in Wrexham County Borough Council as the Unitary Authority and owner of this Fields in Trust land. The Local Member reported on the high number of emails and phone calls he had received from the Public and that every action possible to bring a prompt and satisfactory conclusion was taken to ensure the removal of the Travellers from this land. He advised

he had involved North Wales Police and Wrexham CBC's Legal and Housing Departments. After due legal process, assessments had been carried out and a Notice was served on the Travellers within five days and they had left the site by the next day. The Wrexham CBC Environment Department had cleared the area. Reference was made to some other rubbish in this area. The present position was noted.

2. Virgin Media: The continuing cable laying works were still causing disruption in several wards in Acton and residents have been complaining about the quality of the reinstatement work on completion of the cable laying. Council officers were dealing directly with Virgin Media in respect of coordinating road closures, the impact on motorists and ensuring reinstatement work was completed to the required standard. The present position was noted.

RESOLVED – that Councillor Geoff Lowe as the local member for the affected area be thanked for the work he had undertaken to resolve and remedy the unauthorised Traveller encampment on the St Johns Church Field.

(Councillor Geoff Lowe left the meeting at this stage in the proceedings)

38 COMMUNITY FIRST RESPONDING SCHEME

In accordance with Minute 28.9 June 2017, Mr Andy Williams who recently became a First Responder in the Garden Village area of Wrexham was in attendance and gave a presentation on the Community First responding scheme.

He advised that First Responders in Wales are volunteers who donate their spare time to attend appropriate 999 calls and provide first hand emergency care to people in their own community. When a patient faces a serious emergency, every second counts for them and a simple helping hand from a Community First Responder can make a vital difference to their lives and reduce anxiety in patients enabling breathing to slow and for them to stabilise. The volunteers are trained by the Welsh Ambulance Service (WAST) to administer basic first aid skills, oxygen therapy, cardiopulmonary resuscitation and the use of a defibrillator for children and adults. When a 999 call is made, First Responders are alerted by WAST's three control centres and are sent to certain types of calls the same time as an ambulance so they can provide essential care until the vehicle reaches the scene.

Mr Williams has been trained to deal with most medical emergencies and to take vital signs, the medical and medication history of Patients before the Ambulance arrives. He demonstrated the small Defibrillator and Oxygen/ Suction and other equipment such as trauma bandages contained in his First Responding kit that is used by all the responders and is provided at a cost of £1,000 each. Once purchased the WAST replenish and maintain the Responders kits.

He advised that some Responders in rural areas cover an area of over seven miles radius. However being town based he mainly covers a one mile radius and stays local. In the nine weeks of his being an on call First responder he has attended over 90 calls to the Town centre, Wrexham Maelor Hospital, local supermarkets, Glyndwr University at local ward areas in Garden Village, Grosvenor, Acton Borrass, and Rhosnesni. He has turned down a similar amount of calls due to their Geographical location such as Bala but had attended other calls to Mold, Marchwiel, Rossett and Llay.

There is a high demand for the Community First Responder scheme and Mr Williams is assisting in the expansion of the scheme. A further two local volunteers are undergoing training and Rhosddu Community Council has already funded two of the three Responder Kits. Members expressed their gratitude to the volunteers willing to give their time to the Community First Responding Scheme and wished to support the scheme. It was noted that a financial donation of £1,000 using S137 Powers would enable the purchase of the third First Responder Kit which will be used by the Volunteer based in the Acton Community area.

RESOLVED – to make a £1,000 donation to the Welsh Ambulance Service NHS Trust Fund to enable the purchase of a third First Responder Scheme kit for use mainly in the Acton Community area.

(Councillor Debbie Wallace left the meeting at this stage in the proceedings)

39 CONSULTATION - NORTH WALES FIRE AND RESCUE AUTHORITY

Further to Minute 25.2 June 2017 Members were reminded that general views were invited about future development by the North Wales Fire and Rescue Authority before it develops its plans for 2018/19 and beyond. A copy of the Consultation documents could be viewed online [here](#). The Clerk advised that she had not received any Member responses or comments on this Consultation which must be submitted by 31 July 2017.

RESOLVED – that the North Wales Fire and Rescue Authority be advised that Acton Community Council strongly urges the Authority to retain all of the existing Fire Tenders and actively look at other innovative ways of making efficiencies to its service. The Community Council recognises that the Prevention aspect of the Service is very good at reducing the incidence of Fire but it is important to have the existing level of Fire Tenders available for when things go wrong.

(Note: Councillor Geoff Lowe who had earlier declared a personal and prejudicial interest in this item being a member of the North Wales Fire and Rescue Authority had already left the meeting when this item was considered)

40 STANDARDS COMMITTEE – TOWN/COMMUNITY COUNCIL REPRESENTATIVE

The Clerk referred to an email dated 5 July 2017 from Jane Johnson, Committee Manager, Wrexham County Borough Council advising of a Standards Committee decision on 5 July 2017 to recommend that the current Town and Community Council representative be reappointed as a member of the Standards Committee for a further term subject to consultation with Town and Community Councils during the summer of 2017.

RESOLVED - to advise the Standards Committee that Acton Community Council has no objections to the reappointment of Town and Community Council representative on the Committee for a further term.

41 ANNUAL ACCOUNTS 2016/17

The Clerk gave an update in respect of the requirements for the External Audit of the Council's Accounts for the year ended 31 March 2017. It was noted that the Annual Return to 31 March 2017 and supporting documents have been submitted to the External Auditor. Once the External Auditors report is received, the Council must finalise its accounts by 30 September 2017. In respect of the Vat issue raised by the Internal Auditor, the Clerk has been now resolved this issue with RBS, the Accounts Software provider and will now respond formally to the Internal Auditor to confirm that all his recommendations have been implemented. The Clerk was thanked for her timely work to ensure the Community Council's Internal and External Audit requirements are met

RESOLVED –

- 1. to receive and note the present position and await the External Auditor's letter confirming the Conclusion of Audit and the Clerk arrange for the Council to conclude the Audit and take the necessary action in respect of issuing the Public Notice to comply with the Accounts and Audit Regulations by 30 September 2017; and***
- 2. to endorse the proposed action as outlined above.***

42 AUGUST RECESS ARRANGEMENTS

RESOLVED - that the Clerk to the Council in consultation with the Chair and Vice Chair of the Community Council be authorised to deal with any urgent issues that arise during the August recess and report thereon to the September 2017 meeting of the Community Council..

43 REPORT FROM CLERK

The Clerk reported on information and general correspondence as set out below and was available for members' perusal at the meeting. The Clerk also reported on her attendance at the following Conferences (Minutes 127.3 March 2017 & 12.1.5 May 2017 Refer):-

1. One Voice Wales Larger Council's Conference on 5 July 2017 at Royal Welsh Showground Builth Wells.

2. Joint SLCC and One Voice Wales Conference on 12 July 2017 at Ewloe.

RESOLVED - that the Clerk be thanked for her reports.

ORGANISATION	DETAILS AND ACTION TAKEN
1.Karen Benfield Clerk to Offa Community Council	Urgent Request for HMO Policy review: Email received 23 June 2017 attaching a letter to Lee Robinson Executive Director Wrexham CBC requesting an urgent review of all aspects of control of HMO policy in Wrexham. RESOLVED to support Offa Community Council request for an urgent review of HMO Policy.
2.Melanie Salisbury Partnership Support Officer Wrexham CBC	Honouring our Veterans Preserving their memories – Project update: Email dated 27 June 2017 advising that the restoration work to the Standards will be complete by September 2017. Once the Standards are in place in the Council Chamber, an unveiling event will be hosted for all who made a donation to make the preservation project possible. Information noted
3.Friends of Acton Park	Nature Report and Summer Schedule: Email dated 28 June 21017 enclosing these documents and advising that a meeting will be held at the Bowling Pavilion at 10.30am on 25 July 2017 for the Committee and those interested in helping at the summer event and dog show. Information noted
4.North Wales Community Health Council	News Release – Services fit for the Future; Quality and Governance in health and care in Wales: Email dated 29 June 2017 enclosing this document welcoming the intention to create a stronger citizen voice in health and social care, highlighting the importance of looking at the proposals contained in the Welsh Government’s White Paper online . RESOLVED – that Councillors reply individually to this Consultation if they so wish.
5.Wrexham Allotment and Leisure Gardeners Association	Show Schedule and Tickets: Letter dated 30 June 2017 enclosing copies of the schedule and complementary tickets in case any Council representatives wish to attend the show. Information noted.
6.AVOW	1.AGM – 21 July 2017: Email dated 3 July 2017 enclosing the Notice and Agenda for the AGM to be held in the Catrin Finch Centre Glyndwr University at 10.30am 2. Community Agents in Wrexham: Email dated 6 July 2017 advising of support from GPs across the respective areas for this initiative and asking those areas that do not have an Agent to consider employing one. Information noted.
7.Macmillan Cancer Support	Drop in session – Wrexham: Email dated 6 July 2017 advising of this informal opportunity to find out about the work of Macmillan and how to become involved locally. Information noted
8.Tracy Gilmartin One Voice Wales	Revised Schools Organisation Code: Email dated 11 July 2017 advising of a consultation closing on 30 September 2017 that the Welsh Government is undertaking on a revised School Organisation Code. The Consultation Document can be viewed here . RESOLVED – that Councillors reply individually to this Consultation if they so wish.
9.Wrexham County Borough Council	The Wrexham we want: Email dated 11 July 2017 advising of Wrexham Public Service Board Consultation events being held in July 2017 to decide on the main priorities for all Public service organisations. More information can be viewed here Information noted

44 PAYMENT OF ACCOUNTS

Members noted no payments had been received during June 2017. The Clerk provided details of the progress against the budget during Quarter 1 for 2017/18 and requested authorisation for outstanding debtor or other payments.

RESOLVED – that the following payments be approved: -

VOUCHER NO; PAYEE	DETAILS	AMOUNT
18 Wrexham County Borough Council	2017/18 SLA Half Yearly instalment- Inspection & maintenance of play areas in the Acton Community area S19 Local Government (Misc Provisions) Act 1976	£2,037.00 (VAT=£339.50)
19 Ray Parry	Provision and Installation costs for Timber Tangle at Ffordd Garmonydd play Area S19 Local Government (Miscellaneous Provisions Act) 1976	£5,880.00 (VAT = £980.00)
20. Wrexham & District Citizens Advice Bureaux	SLA Quarter 1 Payment for Acton Outreach Service S142 Local Government Act 1972	£1,536.54
21 Caia Park Partnership Ltd, Wrexham	SLA Payment for 1 April 2017-30 June 2017 for Detached Youth Work Section 19 Local Government (Misc Provisions)Act 1976	£3,150.95
22 Caia Park Partnership Ltd, Wrexham	SLA Payment for 1 July 2017- 30 September 2017 for Detached Youth Work Section 19 Local Government (Misc Provisions)Act 1976	£3,150.95
23 Rialtas Business Solutions Ltd	Alpha Financial Software; Annual support – single user, Section 112 Local Government Act 1972	£139.20 (VAT=£23.20)
24 One Voice Wales	Delegate Fee OVW Training on 6 July 2017 at Coedpoeth for Councillor Lynne Williams S112 Local Government Act 1972 (as amended)	£60.00
25. Carole Roberts Clerk to the Council	Clerks Expenses for July 2017 Section 112 Local Government Act 1972 (as amended)	£ 199.58 (vat £ 9.29)
26. Welsh Ambulance Service NHS Trust Fund	One off donation to purchase a defibrillator and medical equipment for use by a trained volunteer first responder in the Acton Community S137 Local Government Act 1972 (as amended)	£1,000.00
27. Clwyd Pension Fund	Superannuation Payments for July 2017 Section 112 Local Government Act 1972 (as amended)	As notified by Wrexham CBC Payroll section
28. Wrexham County Borough Council	Clerks Salary and office expenses for July 2017 paid by the Council's Agent: Wrexham County Borough Council in accordance with Minute 99.1 December 2009 - Section 112 Local Government Act 1972 (as amended)	NJC Rates

45 PLANNING MATTERS AND APPLICATIONS

The Council considered whether to make any comments on the following Planning Applications for development in the Community Council's area that have been received since the last meeting or that had been made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council).

RESOLVED - that the following observations be made on the applications set out below:

Application No & Address	Details	Observations
1.P/2017/0486 Coop Stores 34 Borrass Park	Display Of Signs - 1 Illuminated Fascia, 2 Illuminated Projectors, 1 Illuminated	No comments to make

Application No & Address	Details	Observations
Road Wrexham	Logo, 6 Wall Mounted Panels And 2 Post Mounted Poles	
2.P/2017/0494 Telecommunications Mast Corner Of Caernarvon Road And Borrass Park Road Wrexham	Retention Of 12.5 Metre High Monopole And Komodo Cabinet And Associated Development	No comments to make
3.P/2017/0496 Asda Superstore Holt Road Bodhyfryd Wrexham	T1 - T14 : Trees Overhanging Road Crown Lift Over Footpath And Highway To 5-6 Metres (Protected By Tree Preservation Order Wcbc 34)	No objections provided the works to the Trees are carried out under the directions and to the satisfaction of the Council's Arboricultural officer
4.P/2017/0508 23 Elm Grove Wrexham	Front Porch Extension	No comments
5.3P/2017/0511 130 Park Avenue Wrexham	Demolition Of Existing Conservatory And Annexe, Erection Of Single-Storey Rear And Two-Storey Side Extensions	Any extension should be in keeping with the character of the area.
6.P/2017/0527 Land West of Wrexham Golf Club Holt Road, Llanypwll, Wrexham	Outline Application (with all matters reserved apart from access) for roadside services incorporating a petrol filling station with ancillary kiosk and associated car parking and works	To re-iterate previous objections as stated in the application documents and to express concern that adequate conditions should be imposed about the prevention of nuisance to nearby residential areas by reason of emissions from cars idling at the proposed site if the application were to be approved
7.P/2017/0556 58 Ffordd Llywelyn Wrexham	Single-Storey Extension	No Comments
8.P/2017/0578 Sunnyside 10 Rhosnesni Lane Wrexham	Remove Limb On Field Side Of Lime Tree (No 1)	No objections provided the works to the Trees are carried out under the directions and to the satisfaction of the Council's Arboricultural Officer
9. P 2017/0463 Playing Field Westminster Drive Wrexham	Siting Of Shipping Container For Storage Purposes (Amended Plan)	The Community Council welcomes the amended plan that recognises the green ascetics of this important Open Space for Leisure use. The Shipping Container if permitted to be positioned on this site should have adequate and appropriate screening to ensure the visual and open aspect of this site is maintained. The Community Council wishes to reiterate that the position for siting of the Container should be agreed in consultation with the Council's Arboricultural Officer to ensure no tree roots or canopies are damaged.

(Councillor Paul D Jones declared a personal and prejudicial interest in this item being member of Wrexham County Borough Council's Planning Committee. He left the meeting taking no part in the discussion or voting on this item.)

46 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED - that the press and public be excluded from the Meeting during consideration of the following item of business as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

47 SERVICE LEVEL AGREEMENT TO PROVIDE A PAYROLL SERVICE

The Council was advised that a letter dated 27 June 2017 from the Head of Customer Services Wrexham County Borough Council had given a two month notice period of its intention to cease its Payroll Service Level Agreement with Acton Community Council on 31 August 2017.

The Council noted that its Payroll service had been outsourced to Wrexham County Borough Council for several years as part of its system of Financial and Internal Controls. As time is of the essence, the Clerk reported that she had identified several alternative providers and options for varying Payroll Services in the locality which included AVOW, Private Accountancy Companies/ individuals and had received an approach from Shropshire County Council offering this service. Members considered the various quotes, levels of service that can be provided together with their cost implications. The Council's preference was for the equivalent or an even better Payroll Service as the current Service Level Agreement through a Local Government Sector provider.

RESOLVED – that the Clerk approach both in Flintshire and Denbighshire County Councils to ascertain whether they can offer a Payroll Service Level Agreement and in the meantime Shropshire County Council be advised that its quote reported to the meeting is under consideration and subsequently the responses and any quotes received from the other County Councils, the Clerk in Consultation with the Chair be authorised to accept the most competitively priced quote according to the Service to be provided and agree and enter into a new Service Level Agreement for the provision of the Community Council's Payroll Service with a Local Government Sector Provider.

Signed as a correct record this 19th day of September 2017

Chair