

**Minutes of the Meeting of Acton Community Council held on Tuesday 21 November 2017 at Acton Community Resource Centre, Overton Way, Acton, Wrexham**

Present:

Councillor	P Lloyd (Chair)	Councillor	R Hardy (Vice Chair) *
"	W Baldwin	"	D Picken *
"	M Davies	"	B Pritchard
"	Mrs A Evans *	"	Kevin Roberts *
"	Ms S Hope *	"	Mrs D Wallice
"	P D Jones *		Ms A Waters *
	G Lowe		Ms L Williams
			2 Vacancies

\* Absent

Also Present:

PCSOs Rachael Evans and Murray Taylor, North Wales Police  
Mrs Carole Roberts, Clerk to the Council

**79 APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Councillors Mrs Anne Evans, Ralph Hardy, Ms Sian Hope, Paul Jones, Darren Picken and Ms Aimi Waters.

**80 DECLARATION OF INTERESTS**

No declarations of interest were made at this stage of the proceedings.

**81 CONFIRMATION OF MINUTES****1. Minutes of the Acton Community Council meeting held on 17 October 2017:**

**RESOLVED – that the Minutes of the Meeting of the Community Council held on 17 October 2017 be received and confirmed as a correct record.**

**2. Minutes of the special meeting of Acton Community Council held on 7 November 2017:**

**RESOLVED – that the Minutes of the special Meeting of the Community Council held on 7 November 2017 be received and confirmed as a correct record and the Clerk be thanked for her additional work in connection with this Special meeting.**

**3. Minutes of the Environmental Committee meeting held on 16 November 2017:** The Minutes of this meeting were received and the Council considered the recommendations made to it by the Committee.

**RESOLVED – that the Minutes be received and the recommendations of the Environmental Committee be accepted as set out below:-**

- 1) To approve expenditure from the Community Streetscene 2018/19 budget to enable the £2,000 project in Acton Park to proceed so that repairs and replacement work to decaying wood within the Japanese Garden structure overlooking the ornamental gardens can be carried out;**
- 2) To approve the placing of a plaque by residents in memory of the long stand resident of the Little Acton Community on the metal seat once it has been installed on The Green at Little Acton;**

- 3) ***In accordance with Minute 64.2.4, October 2017 to approve any request for fifty percent funding of the cost of providing a skip for non- housing residents from the Community Streetscene budget as part of the Environmental clean-up day planned for the Maesydre ward in January 2018;***
- 4) ***To approve and authorise spending with the Erlas Victorian Walled Garden Charity from the Community Streetscene budget for a sum of up to £700 each for two wooden planters at Borrás Shops only and for the Charity to be requested to provide, plant and maintain the wooden planters at the Borrás Park Shops for one year; and***
- 5) ***To note that the next meeting of the Environmental Committee will be held in approximately four weeks so that Committee members can visit and familiarise themselves with the Borrás Park Shop site before determining the final location for the planter(s) at Borrás Park Shops and continue to develop proposals to spend the Environment Committee's budget within the current financial year.***

## **82 INFORMATION FROM THE MINUTES**

1. **COUNCIL MEETING HELD ON 17 OCTOBER 2017 - MINUTE 64.2 Costings and Viability of Providing a CCTV camera in areas where anti-social behaviour takes place in the Acton Community:** This item was deferred as Councillor Paul Jones was not in attendance at the meeting.

## **83 COMMUNITY POLICING MATTERS**

The Chair welcomed PCSOs Rachael Evans and Murray Taylor who were attending the meeting to represent the Acton Policing Team. The monthly Crime statistics circulated to all members previously were received and noted. PCSO Evans referred to the Online Watch Link (OWL) and Neighbourhood Watch schemes that the Police were trying to encourage more residents to sign up to. Copies of Application forms were circulated to members at the meeting for distribution within their wards.

PCSO Murray Taylor gave an update on the first Passive Drugs Dog Operation held on 20 October 2017 that had been partly funded by the Community Council's contribution. Members listened to his report and thanked this Officer for his informative report and the hard work that has gone into planning this operation which has resulted in a very positive response. Members were requested to pass on and report any information or intelligence they become aware of that may help inform the next passive drugs dog operation. The Chair thanked the PCSOs for their attendance and report.

### ***RESOLVED – that***

- 1) ***PCSO Murray be thanked for his informative report and the hard work involved in planning and organising the Passive Drugs Dog operation which has produced a very positive response and result; and***
- 2) ***The Clerk writes to PC Kerry Evans welcoming her back and expressing the Council's pleasure at seeing her return to work.***

## **84 PLAY DEVELOPMENT**

Further to Minute 20.2 June 2017, Mr Mike Barclay and Mr Jay Davies from the Wrexham County Borough Council's Play Development Team were in attendance at the meeting to discuss and help identify if there are any areas in the Acton Community where Play development schemes could be implemented and advise of any other potential sources of funding for such schemes. By way of background the Officers referred to the approach from and work they had recently carried out with some of the young residents of the Little Acton in respect of the development of the Ffordd Garmonydd play area for older Young People in the area. (Minute 122 February 2017 refers) However this approach was not the norm and when considering what to do next a more strategic approach is required.

Play is essential to children's enjoyment of living and is how they form attachments to the area they live in. It is important for children to play as they learn through play and that should be encouraged. Wales is the first Country to legislate for Children's play and there is a Play sufficiency duty contained in this legislation. The ability to play out is linked to Community Wellbeing. The way children play is different to an adults'

memory of their own play. Young people tend to use informal spaces and mapping and linking them is key to expanding Play sufficiency.

It was suggested that consideration should be given to the Community Council commissioning its own research about play development at individual ward level examining how children use their area, what gets in the way and what priorities are needed to support children's play. The estimated cost of carrying out a local Play Sufficiency Assessment in one ward is £2,500 to include an internal desk top audit, detailed community audit, research with children in schools, meeting with existing groups of adults such as the Community Councillors, PTA etc., and a Community Consultation/one off play event to gather evidence and promote the work that Acton Community Council and other local groups are doing in the area for Children.

During the debate members referred to risks posed to children by traffic travelling through the community, the distance they travel to play, the value of Acton Park, the existing and successful young people organisations already established in the area including Borrass Park Albion Football club, the Guides and large Scout groups at Rhosnesni, Morris Dancing, netball and the new Youth Club for 8-13 year olds. There is potential for Young People to be involved with the Friends of Acton Park Group. Parental concerns can limit the healthier aspects of outdoor play and the importance of building trust and having a consistent approach to play was noted. There was value in completing research for play development to establish a more strategic approach and response whenever short notice external Grant funding becomes available. The Chair thanked the officers for their attendance.

**RESOLVED – that**

- 1) the Wrexham CBC Play Development Team be requested during 2018/19 to carry out a pilot local Play Sufficiency Assessment in the Borrass Park ward and the proposal document be submitted to the Clerk as soon as possible**
- 2) The Youth Committee be requested to consider the proposal document and ensure that the Community Council is satisfied as to the scope, objectives, methodology and reporting for the Pilot local play Sufficiency Assessment of the Borrass Park ward;**
- 3) An appropriate sum is included in the estimates of income and expenditure for 2019/18 to enable the Pilot Assessment to be carried out.**

**85 BORRASS PARK ALBION FC**

It was noted that this item had placed on the agenda at the request of Councillor Ralph Hardy who was unable to be present at the meeting today. This matter was deferred until a later date.

**86 KEY ACTON ISSUES**

Wrexham County Borough Council Members reported on new or Key Issues being considered by the County Bough Council that may affect the whole or part of the Community of Acton

**1. Valentines Travel Bus Service:** This new bus service had commenced on 20 November 2017 as a part replacement through the Maesydre area. The route has been carefully planned so that it stops at or near many to the town shopping/ supermarket areas and allows a minimum of an hour for passengers to do their shopping before returning. The Company mainly provides good quality school transport which is why there is no service around the afternoon school run. It was noted that copies of the timetable would be placed in strategic positions for customers to see as well as the Community Council's own website. The present position was welcomed.

**2. Proposal for establishment of a new Welsh medium primary school on part of the Borrass Park Community School site:** It was reported that this Consultation had received a lot of local opposition particularly in terms of highway congestion and road safety particularly at school pick up and drop off times and in terms of the total land available being sufficient to site another school. The outcome of this Consultation was awaited. However the Community Council took issue with having received no notification of this Consultation particularly as it was in the Acton Community Area.

**RESOLVED – that Wrexham County Borough Council be advised of the Community Council’s disappointment and annoyance at not being afforded an opportunity to be consulted on this important proposal despite it being located within the Community Council’s area.**

**3. Park Ranger Service** – It was noted that the Difficult Decisions document proposal to reduce the Wrexham CBC Ranger Service may impact on Acton Park and the Friends of Acton Park had recently held an event in the Park to support retention of the Ranger Service. Members noted that the Seasonal Park Ranger for Acton Park funded by the Community Council was not included as part of this consultation. Members did however discuss the extension of the current one year arrangement to three years under a Service Level Agreement to provide some stability for this important role within Acton Park.

**RESOLVED to seek a three year Service Level Agreement and commitment with Wrexham County Borough Council for the provision of a Seasonal Park Ranger at Acton Park to be funded wholly by the Community Council.**

## **87 QUORUM**

Councillors Geoff Lowe and Bill Baldwin left the meeting at this stage of the proceeding. The Chair advised that a quorum of members was still present and the meeting and decision making could proceed whilst it is still quorate.

## **88 CONSULTATIONS & OTHER STATUTORY GUIDANCE**

The Council considered details of the following Consultations and determined what responses if any, the Community Council should submit by the Consultation deadlines:-

**1. Draft Annual Report for 2017/18 of the Independent Remuneration Panel:** Section 13 of this draft report relates specifically to Town and Community Councils. The closing date is **29 November 2017**. An electronic copy of the Report can be viewed [online here](#). The Community Council’s draft response compiled following discussion at the Special Council meeting held on 7 November 2017 **was attached to the agenda**

**RESOLVED that the draft response as now submitted be approved and sent to the Independent Remuneration Panel for Wales before the 29 November 2017 deadline.**

**2. 2018 Review of Parliamentary Constituencies in Wales Revised Proposals.** The Boundary Commission for Wales has published this Report on 17 October 2017. Representations about the Revised Proposals should be made within 8 weeks of publication. The representation period **ends on 11 December 2017**.

**RESOLVED – that Members respond individually to the Consultation.**

**3. Town and Village Greens:** This consultation seeks views **by 2 February 2018** on proposed changes to procedures relating to the registration of town and village greens following the commencement of relevant provisions in the Planning (Wales) Act 2015. The consultation proposes to commence sections 52 and 53 of, and Schedule 6 to, the Planning (Wales) Act 2015 which will amend the Commons Act 2006. This will introduce new procedures providing owners with a right to end use of their land as town or village green subject to certain statutory exclusions. New Regulations are also proposed to set out the detailed operation of these procedures and the consultation seeks views on the detailed content of these proposals. Details of the consultation can be found on the Welsh Government’s consultation pages by [clicking here](#)

**RESOLVED – that Members respond individually to the Consultation.**

**4. WCBC - 'Difficult Decisions 2018-20':** Local Councils have less money to spend on services because Government (UK and Wales) are giving less money for their budgets every year. Wrexham Council may need to make another £13 million saving over the next two years. Making a total savings of £52 million since 2008. Views about the proposals are sought by 30 November 2017 by taking part in its [online survey 'Difficult Decisions 2018-20'](#) Further information can be found by [clicking here](#)

**RESOLVED – that Members respond individually to the Consultation.**

**5. Off Street Parking Places Orders 2017:** Wrexham County Borough Council is inviting comments by Wednesday 13 December 2017 on various Order Notices which are appearing in the local press concerning the above proposal. The key changes with the Orders are a 3 hour tariff is being introduced in all of the Council car parks costing £1.80. In addition, there is a reduction of the all-day charge to £3.00 on weekdays on Waterworld car park in a bid to encourage more shoppers and visitors to Wrexham. There is also the removal of the ‘free after three’ provision from Crescent Road and People’s Market as it is no longer sustainable.

**RESOLVED to make no comments on the proposed Orders.**

**6. Hawarden Airport - Proposal to Adopt GNSS Approaches and amend Conventional Instrument Flight Procedures at Hawarden Airport:** This Consultation is open until 9 February 2018. It was noted that this information was circulated via email to members by the Clerk on 15 November 2017. Any questions on the proposals should be submitted via email to [safeguarding@airbus.com](mailto:safeguarding@airbus.com)

**RESOLVED – that the Council respond to the Consultation in the following terms: “The Community Council welcomes the upgrading of the safety equipment at Hawarden Airport which will improve its capability and enable potential to retain and develop the Airport.”**

**7. Consultation on proposed amendments to the Local Authorities (Capital Finance & Accounting) (Wales) Regulations 2003:** This Consultation seeks views **by 12 January 2018** on proposed amendments to these Regulations. A copy of the consultation documents and the response form can be viewed [online here](#).

**RESOLVED – that Members respond individually to the Consultation**

**89 REPORT FROM CLERK**

The Clerk reported on her attendance at the Society of Local Council Clerks Annual Conference at Hinckley Island on 19 and 20 October 2017, and highlighted the sessions she had attended which included:

- Work Place Relationships, Reducing Stress in the Workplace, an Address by the Chair of the National Association of Local Councils, SLCC Focus on Bullying and Harassment in the sector;
- a round the table Welsh Briefing on the Local Government Bill due in June/ July 2018, Call for evidence by the Panel set up to look at the Welsh Town and Community Council sector, the Draft report of the Independent Remuneration Panel for Wales;
- Welsh Audit Arrangements including the forthcoming thematic reviews to be included on the Annual Return documentation;
- General Data Protection Regulations coming into force in May 2017 and the importance of being ready. It was noted that Clerk would be attending training provided by the SLCC on this issue on 1 December 2017 in Llandudno;
- Build a Councillor Workshop and using individuals strengths; importance of training and referral to the Good Councillors Guide

**RESOLVED - that the Clerk be thanked for her report and attendance at this Conference.**

The Clerk then reported on information and general correspondence that had been received and was available for members’ perusal at the meeting. Members also gave consideration to and dealt with the following correspondence as follows:

Organisation	Details and action taken
1.Wrexham Area Civic Society	<b>Newsletter Issue 45 Autumn 2017:</b> A copy of this document was available at the meeting for members’ perusal. <i>Information noted</i>
2.Friends of Acton Park	<b>Nature Report:</b> A copy of this document was available for members’ perusal at the meeting. <i>Information noted</i>

3. One Voice Wales	<p><b>1. New Councillor Induction Training - Corwen - Tuesday 19 December - 6.30-9.00:</b> Email dated 20 October 2017 notifying of this training being provided at a cost of £60 for non-members. Information was noted.  <b>RESOLVED – that the Clerk circulates any further notifications of local training to all members of the Council and reserve places as requested by members.</b></p> <p><b>2. Future of Work in Wales:</b> Email dated 2 November 2017 providing details of this event held by the Wales Centre for Public Policy on 1 November 2017. The event report can be viewed <a href="#">online here</a> <b>Information noted</b></p>
4. Wrexham CBC	<p><b>Wrexham Town and Community Council Forum:</b> Email dated 8 November 2017 advising that the next meeting will be held on <b>Thursday, 14 December 2017 at 4.00 pm</b> in the Council Chamber. The Council can send 2/3 representatives to attend. Any items for consideration at the meeting should be submitted by Tuesday, 28 November at the latest.  <b>RESOLVED that the Council be represented at the Forum by Councillors Phil Lloyd and Ms Lynne Williams</b></p>
5. Welsh Government	<p><b>1. Welsh Government News - Scheme to promote closer working with local government</b> Email dated 27 October 2017 providing a copy of this statement which will be available at the meeting for members' perusal.  <b>Information noted</b></p> <p><b>2. Welsh Government News - Written Statement: 21st Century Schools and Education Programme:</b> Email dated 13 November 2017 providing a copy of this Statement that can also be <a href="#">viewed online here</a>. <b>Information noted</b></p>

## 90 PAYMENT OF ACCOUNTS

The Clerk provided details of payments received, an internal Transfer of £50,000 made from the HSBC Deposit account to the current account and requested authorisation for any outstanding debtor or other payments.

**RESOLVED – that the following payments be approved: -**

<b>Voucher No; Payee</b>	<b>Details</b>	<b>Amount</b>
52. One Voice Wales	Training Fees x1 Community Engagement Training at Coedpoeth on 24 October 2017 S112 local Government Act 1972 (as amended)	£60.00 (no vat)
53 Wrexham County Borough Council	50% Contribution to Skip Hire for Acton Action Day on 29/9/17 S19 Local Government (Misc Provisions) Act 1976	£327.00 (no vat)
54 Wrexham County Borough Council	SLA Q2 Payments for School Crossing Patrols x 3 in Acton Community S137 Local Government Act 1972 (as amended)	£2,964.00 (no vat)
55 Wrexham County Borough Council	SLA Costs for 2017 Seasonal Park Ranger at Acton Park S19 Local Government (Miscellaneous Provisions) Act 1976	£5,817.23 (vat=£969.54)
56 Wrexham County Borough Council	Q2 Costs for Little Acton Community Centre S19 Local Government (Miscellaneous Provisions) Act 1976	£986.71 ( no vat)
57. Carole Roberts Clerk to the Council	Clerks Expenses for November 2017 Section 112 Local Government Act 1972 (as amended)	£ 203.27 (VAT = £10.15)
58. Shropshire County Council Via BACS payment	Clerks Salary and office expenses for November 2017 paid by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 (inc SLA Payment of £35) Section 112 Local Government Act 1972 (as amended)	NJC Rates
59. Wrexham County Borough Council	SLA second Half Year instalment for inspection/ maintenance of Play areas to 31 March 2018 S19 Local Government (Miscellaneous Provisions) Act 1976	£ 2,037.00 (VAT = £339.50)

## 91 PLANNING APPLICATIONS

The Council considered whether to make any comments on the following application made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council) and on the Town and Country Planning (Trees) Regulations 1999.

**RESOLVED - that the following observations be made on the application set out below:-**

Application No & Address	Details	Observations
1.P/2017/0872 4 Ffordd Dylan, Wrexham	Extension to dwelling and alterations to include conversion of loft	No objections
2.P/2017/0875 148 Chester Road, Wrexham	Erection of Car Port	No Objections
3.P/2017/0880 14 Moorhead Close, Wrexham	Change of use of land from public open space to incorporate into residential curtilage (in retrospect)	No objections
4.P/2017/0911 Nine Acre Playing Field, Westminster Drive, Wrexham	Display of sign	The Community Council has noted the supporting visual representations for the proposed sign. It would have no objections provided the size and positioning of the sign is reduced and re-orientated to face onto the main Chester Road in order to have minimum impact on the visual amenity of nearby residents
5.P/2017/0913 1 Gabriel Close Wrexham	Single storey front extension	No objections
6.P/2017/0922 Northbound Footpath near Junction with Plas Gwyn/ Borrass Road Wrexham	Application for Prior Notification of Proposed development by a Telecommunications Operator for the installation of 12m high Telegraph Style pole with shrouded antennas ground based equipment cabinets, ancillary equipment and cabling.	The Community Council is mindful of the importance of maintaining the existing level of electronic communication for local residents and businesses once the Wrexham Police HQ is relocated. Any replacement for the Police HQ tower equipment should be as unobtrusive as possible on the street scene and not have a detrimental impact on the visual amenity for local residents.
<b>Town &amp; Country Planning (Trees) Regulations 1999</b>		
7.TPO WCBC 267/2017 – 164 Chester Road Wrexham LL12 8DS	Order confirmed 2 October 2017: Any challenge to the Order must be made within 6 weeks of this date	No further observations to make as the Community Council has previously supported the making of this Order
9.TPO WCBC 268/2017 – 8Firgrove Corner & Huntsman's Corner Wrexham	Order confirmed 2 October 2017: Any challenge to the Order must be made within 6 weeks of this date	No further observations to make as the Community Council has previously supported the making of this Order

Signed as a correct record this 12th day of December 2017

Chair