

Minutes of the Annual Meeting of Acton Community Council held on Tuesday 16 May 2017 at Little Acton Community Centre, Overton Way, Acton, Wrexham

Present:

Councillor	W Baldwin	Councillor	J A Kelly KSG *
"	M Davies	"	P Lloyd
"	Mrs A Evans	"	G Lowe
"	R Hardy	"	D Picken
"	P Jones *	"	Kevin Roberts

6 Vacancies

* Absent

Also Present:

1 Member of the Public
Ms Aimi Waters & Councillor Debbie Wallace
Mrs Carole Roberts, Clerk to the Council

(Councillor W Baldwin in the Chair)

1 APPOINTMENT OF CHAIR

RESOLVED - That Councillor P Lloyd be appointed Chair of the Council for the 2017/18 Municipal Year.

(Councillor P Lloyd in the Chair)

2 APPOINTMENT OF VICE CHAIR

RESOLVED – That Councillor R Hardy be appointed Vice Chair of the Council for the 2017/18 Municipal Year.

3 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Peter Jones.

4 THANKS

The former Chair Councillor W Baldwin thanked the Council and the Clerk in particular for the support and advice given to him whilst Chair during the 2016/17 Municipal Year.

5 DECLARATION OF INTERESTS

There were no declarations of interest made at this stage of the proceedings.

6 PROCEDURAL MATTERS

The Clerk's report on various procedural matters was considered as follows:

- 1) DECLARATION OF ACCEPTANCE OF OFFICE:** The Clerk advised that the two members of the Council not present at the meeting may not be able to make prior arrangements with the Clerk to sign their declaration. It was noted that in any event Members must sign their declaration within the statutory two month period, (Local Government Act 1972 S83) or at this time the office becomes vacant, and a Notice of Vacancy will be required to be submitted to the Returning Officer.

RESOLVED - to permit any outstanding Declarations of Acceptance of Office to be done at a later date and before the expiration of the statutory two month period.

2) COMMUNITY COUNCIL VACANCIES FOLLOWING THE LOCAL GOVERNMENT ELECTIONS HELD ON 4 MAY 2017 - CO-OPTION OF MEMBERS ONTO THE COUNCIL: The Returning Officer had advised that provided the number of newly elected members of the Council constitutes a quorum for the meeting, they may co-opt any similarly qualified persons to fill the unfilled vacancies. This must be done within 35 days of the date of the elections. Members noted that the Clerk had advertised the appropriate Statutory Notices for the following six vacancies to be filled by co-option at this meeting in the following wards:

- Acton Central – 1 vacancy**
- Borras Park – 2 vacancies**
- Little Acton – 1 vacancy**
- Maesydre – 2 Vacancies**

A copy of the single application received had been circulated prior to the meeting. Members proceeded to consider the application and invited the applicant, Aimi Waters, to give a short presentation at the meeting in support of her application. Members then proceeded to consider the filling of this vacancy by a show of hands.

RESOLVED - that

- 1. Ms Aimi Waters of 32 Acton Hall Walks, Wrexham be co-opted as a Member of the Community Council to fill one of the two vacancies for the Maesydre Ward on the Council; and**
- 2. The deadline for expressions of interest for the remaining five ward vacancies be extended to 13 June 2017 and any applications received be considered at the next meeting of the Council which is within the 35 days permitted after the date of the Election.**

3) DAY AND TIME OF MEETINGS

RESOLVED - to continue to hold the monthly meetings of the Community Council (as set out in Appendix 1 of the report) on the third Tuesday of each month at 6:30pm apart from December 2017 when the meeting will be brought forward by one week.

4) APPOINTMENT OF COMMITTEES: The Council considered the appointment of the following six Committees. The 2016/17 memberships and terms of reference were noted.

RESOLVED – that for the 2017/18 Municipal year the following Committees be appointed with the Membership and Terms of Reference as set out below and any vacancies shown be filled as and when the remaining Ward Vacancies have been filled by Co-option:-

1. ACTON COMMUNITY RESOURCE CENTRE COMMITTEE: Councillors Anne Evans*, Ralph Hardy* and Phil Lloyd * together with all of the five County Borough Councillors representing the Acton Community who may also be members of the Community Council.

*these Councillors are also to be the Community Council’s nominated representatives on Wrexham County Borough Council’s Acton Resource Centre Management Committee.

Terms of reference:

- 1.To receive and monitor the Service Level Agreement for the Operational Management of the Acton Community Resource Centre: April 2013 To March 2023 and consider performance monitoring and progress against the aims and objectives, and agreed outputs and outcomes, required under the terms of the Agreement to ensure the Resource Centre is making progress to becoming self-financing and the Agreement still represents good value for money;
- 2.To ensure that the current 10 year Service Level Agreement’s reporting requirements are being met, are fit for purpose, reflect the requirements of the Community Council and are kept under review to ensure current best practice and each of the two year Review of the Agreement takes place as set out in the Agreement;

3. To mediate when necessary between Acton Community Council, the Acton Community Resource Centre Management Committee and /or officers of Wrexham County Borough Council in respect of any concerns or issues related to the ten year Service Level Agreement; and
4. To report and immediately bring any concerns about the performance or effectiveness of the Service Level Agreement to the attention of the full Council.

2. ACTON ENVIRONMENTAL COMMITTEE: Chair and Vice Chair of the Council together with Councillors Geoff Lowe, Darren Picken, Kevin Roberts and *one vacancy (Maesydre Ward)*.

Terms of Reference:

In accordance with Minute 102.3 December 2015 extending the budget provision to provide for environmental works in each of the five wards of the Community Council, the Environmental Committee is tasked with:

- 1 Considering costed Environmental schemes up to the value of £1,000 for each of the five Acton Wards (namely - Acton, Borrass Park, Little Acton, Maesydre and Rhosnesni); and
- 2 Making recommendations to the Council on how the budget should be spent in each of the five wards.

3. PLANNING COMMITTEE: Chair or Vice Chair, together with Councillors Anne Evans, Geoff Lowe, Darren Picken and *two vacancies*.

Terms of Reference:

To consider and respond to planning applications, planning appeals, any matters related to the development of the Local plan, including consultations and surveys such as the Open Spaces Survey where there is insufficient time for the full Council to consider such matters.

4. STAFFING COMMITTEE: Chair and Vice Chair of the Council together with Councillors Mrs Anne Evans, Kevin Roberts and *one vacancy*. (In the event of a member of the Committee being implicated in the dispute to be considered or have undertaken an investigatory role then they will need to be substituted as a Member of the Committee.)

Terms of Reference:

To deal with matters relating to the role of the Clerk or any other staff that may subsequently be appointed and make recommendations to the Council. The Committee to have regard to the advice notes prepared by the Society of Local Council Clerks in respect of:

1. The Clerk's Job Description
2. The Model Contract of Employment
3. Disciplinary Procedures
4. Grievance procedures
5. Dignity at Work/Bullying and Harassment Policy

There is an expectation that the Council will seek as necessary, independent specialist Human Resource advice and support and an external note-taker will be appointed at the necessary time.

NOTE: The Annual Review of the Clerk's performance and development will continue to be undertaken by the Chair, Vice Chair and previous year's Chair to provide continuity.

5. STAFFING APPEALS COMMITTEE: One independent person together with three members of the Community Council to be selected by the Council as and when required – they must **not** have previously investigated or taken part in the Staffing Committee decision being appealed.

Terms of Reference:

The Committee is to have regard to the advice note prepared by the Society of Local Council Clerks in respect of the Protocol for Hearings by the Staff Disciplinary and Grievance Committee. There is an expectation that the Council will seek as necessary, independent specialist Human Resource advice and support and an external note-taker will be appointed at the necessary time.

6. YOUTH COMMITTEE: Chair and Vice Chair – Councillors Phil Lloyd and Ralph Hardy together with Councillors Mrs. Anne Evans, Peter Jones, Darren Picken, Kevin Roberts, Ms. Aimi Waters.

Terms of Reference:

1. To review and develop options from 2017/18 onwards to enable future Service providers to provide Pilot or other Youth Projects across any of the five Acton Community Wards ensuring they are fit for purpose and reflect the requirements of the Community Council and current best practice;
2. To receive and monitor from any future Service providers, reports to the Community Council on any subsequent projects to include performance monitoring reports to ensure the Service Specification is being met and such Projects represent good value for money; and
3. To bring any concerns about the performance or effectiveness of any future Provider or Project immediately to the attention of the full Council.

5) COMMUNITY CENTRES: The Council reviewed and considered the appointment of the Community Council's representatives for the Little Acton Community Centre and the Acton Community Resource Centre.

RESOLVED - that the Council's representatives at these Centres be as follows:-

- 1 Little Acton Community Centre – All 3 Little Acton Ward Members (ie Councillors Bill Baldwin, Kevin Roberts and 1 vacancy yet to be filled)**
- 2 Acton Community Resource Centre: Councillors Anne Evans, Ralph Hardy and Phil Lloyd (Noting that the five County Borough Councillors namely, Bill Baldwin, Mike Davies, Paul Jones, Geoff Lowe and Ms Debbie Wallace are also members of the Acton Community Resource Centre Management Committee).**

6) BANKING MANDATE FOR PAYMENTS: The Council reviewed and refreshed the list of persons authorised to sign all cheques and other authorisations for payment on behalf of the Council following the changes to the Council's membership after the full Council elections on 4 May 2017. In particular it was noted that two of the existing four signatories were no longer members of the Council. The Mandate requires that any two of the four signatories can sign cheques.

RESOLVED – that the Clerk to the Council now makes the necessary arrangements for the decision below to be notified and implemented:

“The Council requests that its four Bank accounts be continued with HSBC Bank plc (the Bank) and the Bank is authorised to:

a) pay all cheques and other instructions for payment signed on behalf of the Council by the Clerk to the Council (Mrs Carole Roberts) and any two of the following four persons:

- 1. Mr W E Baldwin***
- 2. Mr R Hardy***
- 3. Mr P Lloyd***
- 4. Mr G Lowe***

(the signatories) whether any account of the Council is in debit or credit

b) deliver any item held on behalf of the Council by the Bank in safe keeping against the written receipt or instructions of the Clerk to the Council (Mrs Carole Roberts) ; and

c) accept the Clerk to the Council (Mrs Carole Roberts) as fully empowered to act on behalf of the Council in any other transaction with the Bank.

d) accept The Clerk to the Council (Mrs Carole Roberts) as fully empowered on behalf of the Council to enter into at any time(s) any agreements(s) for or relating to electronic and/or telephone banking services of any kind whatsoever (“Services”), and to delegate (including the power to sub delegate) the operation of the Services as set out in the terms and conditions governing the Services and the Council

acknowledges that the Bank shall be entitled to act upon all instructions received in respect of the Services until notified otherwise in writing by the Council.

ii) the Council agrees that any debt incurred to the Bank under this authority shall in the absence of a written agreement with the Bank to the contrary be repayable on demand;

iii) the Clerk to the Council (the Proper Officer) is authorised to supply the Bank as and when necessary with lists of persons authorised to sign, give receipts and act on behalf of the Council and that the Bank may rely on such lists.

iv) these resolutions be communicated to the Bank and remain in force until changed by a resolution of the Community Council and a copy, certified by the Chair of the Council and the Proper Officer is received by the Bank”

7) REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS – It was noted that the Council’s current Standing Orders and Financial Regulations are overdue for review.

RESOLVED that Councillor Anne Evans in consultation with the Clerk to the Council be requested to undertake this task having regard to the latest Model Standing Orders available from One Voice Wales and other Community Council’s arrangements and report their findings and recommendations back to the Council as soon as practicable.

8) DECLARATION OF REMUNERATION TO MEMBERS OF THE COUNCIL FOR THE YEAR ENDED 31 MARCH 2017 –The Council was reminded of the requirement for it to make this declaration each year under Section 151 of the Local Government (Wales) Measure 2011, and also that the Independent Remuneration Panel for Wales requires that relevant authorities must arrange for the publication within the authority area of the remuneration received by its members and co-opted members. This information must be published and provided to the Panel no later than 30 September following the end of the year to which the payments relate. The information to be provided must detail the payments made by community and town councils to named members as:

- i. Attendance Allowance.
- ii. Financial Loss Allowance.
- iii. Payments for costs incurred in respect of telephone usage, broadband etc.
- iv. Allowances made to a mayor/chair and deputy mayor/chair.

The Community Council considered the full declaration for 2016/17 and the schedule of potential payments as set out in Appendix 2 to the report. It was noted that Acton Community Council during the year ended 31 March 2017, did not make any payments as set out above to any of its Members.

RESOLVED - that the Council make its formal Declaration for the year ended 31 March 2017 and accepts the schedule attached at Appendix 2 to the report as setting out the position as required for each of the Members of the Acton Community Council and the Clerk to the Council be instructed to arrange for a copy of this information to be published on the Council’s website and copied to the Independent Remuneration Panel for Wales as soon as practicable and before 30 September 2017 deadline.

9) INSURANCE PROVIDER AND COVER FROM 1 JUNE 2017 – The Council considered its Insurance cover requirements and arrangements with Zurich Municipal Insurance Company for the provision of Local Council Insurance Services commencing 1 June 2017. In particular it was proposed to increase the Council’s Fidelity cover to the next band providing for a maximum of £500,000 cover and the proposed extension to the Ffordd Garmonydd Play area and Service Level Agreement had been notified. A further review of the Council’s insurance provider would be conducted before the next renewal date of 1 June 2018.

RESOLVED – to confirm that subject to inclusion of the above insurance matters, the level of cover as set out in the Policy renewal Documents be confirmed as being adequate to meet the Council’s requirements and the Zurich Municipal Insurance Company continue as the Council’s insurance provider to 31 May 2018 and the premium as now reported be paid.

7 CONFIRMATION OF MINUTES

RESOLVED – that the Minutes of the Council Meeting held on 11 April 2017 be received and confirmed as a correct record.

8 INFORMATION FROM THE MINUTES OF THE COUNCIL MEETING HELD ON 11 APRIL 2017

1. **Minute 147: Ffordd Garmonydd Play Area:** It was noted that the Clerk in consultation with the Chair had now placed an order for the Timber Tangle equipment as identified by the Young people at a cost of £ 4,900. It was proposed to use the remaining £100 of the Play sufficiency Grant to purchase spring flowering bulbs for planting in the Autumn by the Young People group in conjunction with the Play Development Officer.

Resolved that:-

- 1) **The Council endorse the action taken by the Clerk in consultation with the Chair in respect of the expenditure of the £5,000 Play Sufficiency Grant; and**
 - 2) **The Clerk seek clarification on the timeframe, consents required and total costs (including installation) of the remaining equipment identified in the Young People's scheme for the Garmonydd Road play area extension with a view to the Community Council giving consideration to funding the completion of the scheme from any in year budget savings that may be achieved as a result of reduced election costs.**
2. **Minute 149.2 Urgent issues that arise during the election period:** It was noted that no issues had arisen.

9 COMMUNITY POLICING MATTERS

Members acknowledged that there were no Police representatives present at the meeting and also expressed their concerns about the level of Policing cover available in the Acton Community given the absence of the Community Beat Manager and the PCSO post that was being shared with the Garden Village Community. It was noted that the monthly policing report for April 2017 had not been provided. Members were mindful of ongoing Policing operations but stressed the importance of there being a Policing presence on the streets otherwise there were concerns about the potential for displacement of crime into the area.

RESOLVED - that the Clerk write to District Inspector Paul Wycherley advising of the concerns now made by the Community Council and seeking clarification and reassurance on the reporting and resources currently available and being deployed in the Acton Community area.

10 KEY ACTON ISSUES

Wrexham County Borough Council Members advised that there was little to report due to the full Council Elections that had been held since the last meeting. The following matter may affect the whole or part of the Community of Acton. (Minute 107 January 2011 refers):

- **Virgin Media Fibre Optic installation works:** It was reported that Virgin Media has a number of Contractor teams working in the area and several issues and complaints had been raised by residents as a result of the disruption caused by the cable laying works. The County Borough Councillors had been liaising with Wrexham CBC Officers to address and alleviate residents' concerns. As part of the scheme a Public meeting was to be held at St Margaret's Church Hall in Garden Village to enable the public to raise their concerns and for Virgin Media representatives to explain the process and timing of the works yet to be completed.

RESOLVED – that the present position be noted.

11 ANNUAL ACCOUNTS 2016/17

- 1 **INTERNAL AUDITOR'S REPORT AND ACTION PLAN:** Members considered a copy of this report and action plan. The Internal Auditor had indicated that all outstanding issues from previous Internal Audit Action Plans up to 2015/16 had been implemented or noted. There were two items highlighted with a recommendation for action from the 2016/17 Audit. In respect of the recommendations, the Actuaries'

costs were to be removed from the Staff costs and the Annual Return amended accordingly. The Clerk would be taking up the issue about the treatment and coding for Vat within the Council's accounting software with the Rialtas Business Support team with a view to implementing the recommendations of the Internal Auditor.

The Council congratulated and thanked the Clerk for her continued hard work to ensure the Internal Audit ran smoothly.

- 2 **ANNUAL RETURN AND ACCOUNTING STATEMENTS:** Members received and subject to the amendments being made as recommended in the Internal Auditor's report, approved the statements set out in sections 1 and 2 of the Council's Annual Return for the year ended 31 March 2017.
- 3 **APPROVAL FOR THE CHAIRMAN TO SIGN THE ANNUAL RETURN:** Members noted that formal approval was required for the Chairman to sign the Statement on Page 4 of the Annual return for 2016/17 on the Council's behalf prior to its initial submission to the External Auditor.

RESOLVED that:

1. *the Internal Auditor's report and Action Plan in respect of the Audit of the Council's Accounts for the year ended 31 March 2017 be received and in response, the Clerk advise the Internal Auditor of the action proposed and already taken by the Council in respect of his 2016/17 recommendations particularly in respect of the Actuaries costs being removed from the Staff costs and the Annual Return amended accordingly. The Clerk will be taking up the issue about the treatment and coding for Vat within the Council's accounting software with the Rialtas Business Support team with a view to implementing the recommendations of the Internal Auditor.*
2. *subject to the Clerk amending and initialling the following lines of the Accounting Statement for 2016 - 17 as follows:*
 - *Line 3 from £259 to £2,779 (to reflect the VAT refund);*
 - *Line, 4 from £26,211 to £25,311; and*
 - *Line 6 from £68,165 to £71,585 (to reflect the redistribution of the Actuaries' costs)*

the Statements as set out in Sections 1 and 2 of the Annual Return for the year ended 31 March 2017 be approved; and

3. *the Chairman be authorised to sign the relevant section on Page 4 of the Council's Annual Audit return for the year ended 31 March 2017 prior to the initial submission of a copy of it to the External Auditor together with certified copies of requested evidence to the External Auditor acting on behalf of the Auditor General for Wales.*

12 REPORT FROM CLERK

Information and general correspondence that had been received and was available for members at the meeting was reported and dealt with as follows:

Organisation	Details and action taken
1.One Voice Wales	<p>1 New Councillor Induction Training: Email dated 13 April 2017 concerning a series of training sessions being held between 6:30pm and 9:00pm in various North Wales locations at a cost of £60 per person. There are two local sessions on 18 May 2017 in Mold and 30 May 2017 at Plas Pentwyn Coedpoeth.</p> <p>RESOLVED - that any Councillor who is available and wishes to attend the training notify the Clerk who will make the necessary bookings for them.</p> <p>2. National Development Framework (NDF) for Wales: Email dated 3 May 2017 advising of this consultation on the draft integrated sustainability Appraisal Scoping Report for the NDF. The closing date for responses is 2 July 2017.</p> <p style="text-align: right;"><i>Information noted</i></p> <p>3. Guide to taking part in 'Battle's Over - A Nation's Tribute & WWI Beacons of Light 11th November 2018': Email dated 8 May 2017 giving information</p>

Organisation	Details and action taken
	<p>for Council's that wish to take part in this event <i>Information noted</i></p> <p>4. Code of Practice on Workforce Matters (Two Tier Code) – Annual Monitoring Form: Email dated 9 May 2017 inviting all Council's to take part in this year's monitoring Exercise <i>Information noted</i></p> <p>5. One Voice Wales Larger Councils and Innovative Practice Awards Conference 5 July 2017: Email dated 9 May 2017 inviting the Council to send representatives to attend this Conference being held at the Hafod a Hendre, Royal Welsh Showground. The cost per delegate for non-Members is £65.00. RESOLVED – that the Clerk be authorised to attend this event as part of her continued professional training and the delegate's fee, travel costs and additional hours incurred by the Clerk attending this one day Conference be paid.</p>
2.Anthony Barrett Assistant Auditor General	<p>Audit Fees and other matters relating to the 2015-16 Audit and the new audit approach: Letter dated 20 April 2017 setting out an explanation for all Councils to address general issues raised with the Auditor and providing an extract of the Auditor's annual report and the proposed Audit themes for the next few years. A copy of the letter and attachments was available at the meeting for Members perusal. <i>Information noted</i></p>
3.Assistant chief Constable Richard Debicki North Wales Police	<p>North Wales Police POP (Problem Orientated Partnerships) Awards 2017: Email dated 24 April 2017 inviting local organisation to submit entries for this award that recognises a proactive approach to problem solving in a systematic and routine fashion with the prize money enabling investment back into the project. The closing date for entries is Monday 22 May 2017. <i>Information noted</i></p>
4.Friends of Acton Park	<p>Minutes of April 2017 meeting, the recent nature report and a report about the Easter Trail event: Information received by email on 26 April 2017 and a copy can be obtained from the Group's website. <i>Information noted</i></p>
5.Wrexham Town Neighbourhood Policing Team, North Wales Police	<p>Drugs Dog: Email dated 26 April 2017 advising of arrangements for passive drugs dog operations in public houses over the last twelve months. However the use of Alliance Police Dogs for small operations such as this are no longer permitted. The four Town Community Councils are being asked to consider funding £125 each towards the £500 cost of arranging for the Warrington Partnership to provide four or five visits during the year. RESOLVED that the Clerk advise that the Council is minded to agree to this request in principle but more information and assurances are required before taking a final decision.</p>
6.Nightingale House Hospice Chester Road, Wrexham	<p>Community means strength that joins our strength to do the work that needs to be done: Letter and copy of the 2016 Annual report. The Community Council is invited to send a representative to one of six events it is holding from 5 to 10 June 2017 to celebrate and thank the Community for its support. RESOLVED – that the Council be represented at the Cheese and Wine event on 7 June 2017 by the Chair and Vice Chair of the Council.</p>
7.Democratic and Registration Services Manager, Wrexham County Borough Council	<p>Wrexham Town and Community Council Forum – Thursday 29 June 2017 at 4:00pm: Email dated 10 May 2017 inviting the Community Council to send 2/3 Representatives to attend the next meeting of the Forum and to submit any important items of business for inclusion on the agenda by no later than 7 June 2017. RESOLVED that the Council be represented at the Forum meeting by Councillors Darren Picken and Aimi Waters (subject to their availability)</p>

13 PAYMENT OF ACCOUNTS

Members noted no payments had been received and also received details of payments that required authorisation.

Resolved – that the following payments be approved: -

Voucher No; Payee	Details	Amount
5. JDH Business Services Ltd	2016/17 Internal Audit Accounts and Audit (Wales) Regulations 2014	£178.80 (vat £29.80)
6. Carole Roberts Clerk to the Council	Clerks Expenses for May 2017 Section 112 Local Government Act 1972 (as amended)	£ 132.19 (vat £15.17)
7. Zurich Municipal	Renewal of Local Council Policy Insurance YLL-2720431173 from 1/6/17 to 31/5/18 Section 112 & S140 Local Government Act 1972 (as amended)	£1,020.74
8. Clwyd Pension Fund	Superannuation Payments for May 2017 Section 112 Local Government Act 1972 (as amended)	As notified by Wrexham CBC Payroll section
9. Wrexham County Borough Council	Clerks Salary and office expenses for May 2017 paid by the Council's Agent: Wrexham County Borough Council in accordance with Minute 99.1 December 2009 Section 112 Local Government Act 1972 (as amended)	NJC Rates
10. One Voice Wales	Non Member Delegate fee for Clerk's attendance at the Larger Councils and Innovative Practice Awards Conference on 5 July 2017 Section 112 Local Government Act 1972(as amended)	£65.00

14 PLANNING MATTERS AND APPLICATIONS

The Council considered whether to make any comments on the following Planning Application for development in the Community Council's area that has been received since the last meeting or that had been made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council).

RESOLVED - that the following observations be made on the applications set out below:-

Application No & Address	Details	Observations
1. P/2017/0320 12 Ffordd Garmonydd Wrexham	Erection Of Cattery	No comments
2. P/2017/0323 Asda Stores Ltd Holt Road Wrexham	Application For Consent To Display 2 No. Twin Post Signs	No comments
3. P/2017/0328 42 Frances Avenue Wrexham	Two Storey Extension	No comments
4. P/2017/0334 58 Ffordd Llywelyn Wrexham	Single-Storey Extension	No comments
5. P/2017/0352 3 Ffordd Garmonydd Wrexham	Side and rear Extensions	No comments
6. TPO 267/2017 164 Chester Road, Wrexham	The Community Council has until 5 June 2017 to make any formal objections, observations or	No Comments

Application No & Address	Details	Observations
	supportive comments on this new Order made on 24 April 2017	
7. TPO 268/2017 Firgrove Corner & Huntsman Corner Wrexham	The Community Council has until 5 June 2017 to make any formal objections, observations or supportive comments on this new Order made on 24 April 2017	No Comments

15 BEST WISHES AND THANKS

The Chair and other members present referred to the eight former members of the Council who had chosen to stand down at the May 2017 Local Council elections and recognized the immense amount of time, effort and service each member had given to their local communities whilst a Community Councillor.

RESOLVED that the Clerk on behalf of the Council send messages expressing the Council's thanks to the eight former Acton Community Councillors who have stood down.

Signed as a correct record this 20th day of June 2017

Chair