

Minutes of the Remote Annual Meeting of Acton Community Council held on Tuesday 15 December 2020 at Acton Community Resource Centre, Overton Way, Acton, Wrexham

Present:

| | | | |
|------------|---------------|------------|---------------|
| Councillor | W Baldwin | Councillor | P Lloyd |
| " | Mrs C Bettley | " | G Lowe |
| " | M Davies | " | M Pritchard |
| " | MS E Doherty | " | Kevin Roberts |
| | Ms S Edwards | | T Stanford |
| " | Mrs A Evans | " | Mrs D Wallice |
| " | R Hardy | " | Ms L Williams |
| " | Ms S Hope * | " | 1 vacancy |

* Absent

Also Present:

Mrs Carole Roberts, Clerk to the Council

(Councillor Kevin Roberts in the Chair)

1. APPOINTMENT OF CHAIR

RESOLVED UNANIMOUSLY to appoint Councillor Kevin Roberts as Chair of the Community Council for the Municipal Year 2020/21.

(Councillor Kevin Roberts in the Chair)

2. APPOINTMENT OF VICE CHAIR

RESOLVED UNANIMOUSLY to appoint Councillor Ralph Hardy as Vice Chair of the Community Council for the Municipal Year 2020/21

3. APOLOGIES FOR ABSENCE

An apology for absence were received and accepted from Councillor Ms S Hope.

RESOLVED – that the apology be received and accepted.

4. DECLARATION OF INTERESTS

Councillor Ralph Hardy declared a personal and prejudicial interest at this stage of the proceedings in respect of Agenda Item 19 – Complaint submitted on 4 November 2019 being the member referred to.

5. PUBLIC QUESTIONS

It was noted that the Clerk had not received Notice of any public questions as set out in Standing Order No. 3e.

6. CONFIRMATION OF MINUTES

The Minutes of the Council meeting held on 17 November 2020 were received

In respect of Minute 232 - Apologies for Absence, it should be noted in the Minutes that Councillors M Davies and Mrs E Doherty had given their apologies for this meeting

RESOLVED – that subject to the above annotation being included in Minute 232 – Apologies for Absence, the Minutes of the Remote meeting held on 17 November 2020 be received and confirmed as a correct record:

7. VARIATION IN ORDER OF AGENDA

RESOLVED - that the order of the agenda for the Meeting be varied to take Agenda Item 17 - Minutes of the Staffing Committee held on 8 September 2020 now to enable its recommendations to be considered prior to determination of Agenda item 9.2 Appointment of the Staffing Committee and Agenda Item 13 Annual Estimates of Income and Expenditure for the 2021/2022 Financial Year.

8. PRESS AND PUBLIC

RESOLVED - that the press and public be excluded from the Meeting during consideration of the next item of business as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

9. CONFIRMATION OF MINUTES – STAFFING COMMITTEE MEETING 8 DECEMBER 2020

The Minutes and Recommendations of the Staffing Committee held on 8 December 2020 were received and considered.

RESOLVED – that the Minutes of the Remote Staffing Committee meeting held on 8 December 2020 be received and the following recommendation be endorsed: -

STAFFING COMMITTEE MINUTE 18 – ADMINISTRATIVE SUPPORT POST

“that that the resources for an additional administrative role be retained within the budget and the Staffing Committee be given the additional task of reviewing the administrative function of the Council (to include consideration of new and additional statutory duties required to be carried out by the Proper Officer) and to prepare a job description and person specification to enable the filling of the additional Support Officer Post”.

10. PRESS AND PUBLIC

RESOLVED - that the press and public be re-admitted to the Meeting.

11. INFORMATION FROM THE MINUTES

- 1. Minute 236.1 Acton Park Task and Finish Group:** It was noted that the Group was continuing its work and intend to report to the January 2021 meeting of the Council.
- 2. Minute 236.3 Health and Safety and Volunteer Work to enhance the metal fencing at Jeffreys Road:** It was noted that to comply with the Council’s Financial Regulations, Councillor Mrs D Wallace will seek to obtain from the relevant Officers of Wrexham CBC an outline and specification of the repairs and remedial works necessary to ensure this fence will be compliant with health and safety legislation and this detailed information will then be used to obtain quotes from the three skilled craftsman previously identified by the Council.
- 3. Minute 242.7 – Workshop Wrexham Town and Community Council Forum on 19 November 2020:** The Clerk reported she had participated at this workshop and the outcomes of the earlier online Survey and the Workshop sessions will be collated and reported to the next remote Forum Meeting to be held in early 2021.

12. COMMUNITY POLICING MATTERS

The Council received the monthly Policing and Operations Report from the Acton Community Police Officers together with updates on other news on Operations and Activities being conducted outside the Schools in Acton, increased Patrols engaging with local residents as part of “OpBlueinstinct”, seeking expansion of the local Neighbourhood watch groups in Acton and leaflet warnings being delivered via Royal Mail warning residents of cold callers/rogue traders. Members referred to difficulties in maintaining a dialogue with the Acton Sector Team due to the protocol of North Wales Police restricting Officers from

attending Remote meetings of the Council held via Zoom. If a police representative had been present Members would have sought clarification on the Police activities outside the Acton schools and sought statistics on any fixed penalty Notices issued and upon any improvements in the vicinity of Schools as a result. Reference was also made to recent reports of Crime going unrecorded across various parts of the Country. One Member referred in particular to an assault that had recently taken place early evening in Acton Park. Members were unclear how this incident had been recorded and whether Patrols in the Park had been upped subsequently.

RESOLVED – that the Clerk to the Council be instructed to write to:

i) Mr Arfon Jones the Police and Crime Commissioner for North Wales to express concerns about the alleged reports of crime incidents going unreported in various forces across the Country and seeking reassurances and clarification on the North Wales Police Force’s Policies for recording and investigating incidences of Crime; and

ii) The Wrexham Town Police Inspector regarding the regular Patrols outside schools as referred to in the December 2020 Police Report and seeking statistics of the Police activities outside Acton Schools and whether they relate to parking or other issues and to enquire whether the assault in Acton Park referred to earlier in the meeting has been investigated and the Patrols within Acton Park have been upped in response to this report.

13. PROCEDURAL MATTERS

The Clerk’s report on various procedural matters was considered as follows:

1) MEMBERS ATTENDANCE REGISTER 2019/20: Schedules setting out the record of Members’ attendance at Council meetings during the extended 2019/20 Municipal year were received and it was noted that absences highlighted grey were as a result of technical incapability to participate in the Remote meetings . Members also noted that in accordance with the provisions contained in Section 85 (1), (2) of the Local Government Acton 1972 (as amended), an individual Member’s attendance at any of the Community Council's Committees will count when assessing whether a Member has vacated office by failure to attend meetings.

RESOLVED - that the Members attendance register for 2019/20 be received and noted.

2) APPOINTMENT OF COMMITTEES: The Council considered the appointment of the following Committees. The 2019/20 memberships and terms of reference were noted.

RESOLVED – that for the 2020/21 Municipal year the following five Committees and two Task and Finish Groups be appointed with the Membership and Terms of Reference as set out below:

i. ACTON COMMUNITY RESOURCE CENTRE COMMITTEE: Councillors Ralph Hardy*, Phil Lloyd *and Kevin Roberts* together with all of the five County Borough Councillors representing the Acton Community who may also be members of the Community Council namely, Bill Baldwin, Mike Davies, Geoff Lowe, and Debbie Wallace. (1 Vacancy for the Maesydre Ward County Councillor)

***the Community Council’s nominated representatives on Acton Resource Centre Management Committee**

Terms of reference:

- 1.To receive and monitor the Service Level Agreement for the Operational Management of the Acton Community Resource Centre: April 2013 To March 2023 and consider performance monitoring and progress against the aims and objectives, and agreed outputs and outcomes, required under the terms of the Agreement to ensure the Resource Centre is making progress to becoming self-financing and the Agreement still represents good value for money;
- 2.To ensure that the current 10 year Service Level Agreement’s reporting requirements are being met, are fit for purpose, reflect the requirements of the Community Council and are kept under

review to ensure current best practice and each of the two year Review of the Agreement takes place as set out in the Agreement;

3. To mediate when necessary between Acton Community Council, the Acton Community Resource Centre Management Committee and /or officers of Wrexham County Borough Council in respect of any concerns or issues related to the ten year Service Level Agreement; and
4. To report and immediately bring any concerns about the performance or effectiveness of the Service Level Agreement to the attention of the full Council.
5. to explore and examine options from the spring of 2021 for the Community Council to continue funding the Resource Centre from March 2023 onwards when the current ten year Service Level Agreement ends.

ii. PLANNING COMMITTEE: Chair Councillor Kevin Roberts together with Councillors Mike Davies, Anne Evans, Ralph Hardy, Philip Lloyd, Geoff Lowe, and Lynne Williams.

Terms of Reference:

To consider and respond to planning applications, planning appeals, any matters related to the development of the Local Plan, including consultations and surveys such as the Open Spaces Survey where there is insufficient time for the full Council to consider such matters.

iii. STAFFING COMMITTEE: Chair and Vice Chair of the Council Councillors Kevin Roberts and Ralph Hardy together with Councillors Mrs Caroline Bettley, Mrs Anne Evans, Philip Lloyd and Ms Lynne Williams (In the event of a member of the Committee being implicated in any dispute to be considered or have undertaken an investigatory role then they will need to be substituted as a Member of the Committee)

Terms of Reference:

1. To deal with matters relating to the role of the Clerk or any other staff that may subsequently be appointed and make recommendations to the Council. The Committee to have regard to the advice notes prepared by the Society of Local Council Clerks in respect of:

1. The Clerk's Job Description
2. The Model Contract of Employment
3. Disciplinary Procedures
4. Grievance procedures
5. Dignity at Work/Bullying and Harassment Policy

2. To review *the administrative function of the Council (to include consideration of new and additional statutory duties required to be carried out by the Proper Officer) and to prepare a job description and person specification to enable the filling of the additional support officer post as soon as practicable.*

There is an expectation that the Council will seek as necessary, independent specialist Human Resource advice and support and an external note-taker will be appointed at the necessary time.

NOTE: The Annual Review of the Clerk's performance and development will continue to be undertaken by the Chair and previous year's Chair to provide continuity.

iv. STAFFING APPEALS COMMITTEE: One independent person together with three members of the Community Council to be selected by the Council as and when required – they must **not** have previously investigated or taken part in the Staffing Committee decision being appealed.

Terms of Reference:

The Committee is to have regard to the advice note prepared by the Society of Local Council Clerks in respect of the Protocol for Hearings by the Staff Disciplinary and Grievance Committee. There is an expectation that the Council will seek as necessary, independent specialist Human Resource advice and support and an external note-taker will be appointed at the necessary time.

v. YOUTH COMMITTEE: Chair– Councillor Kevin Roberts together with Councillors Mrs Caroline Bettley, Mike Davies, Mrs. Anne Evans, Ms Sian Hope, Mike Pritchard and Lynne Williams. (1 vacancy)

Terms of Reference:

1. To **keep under** review and develop **emerging** options to enable future Service providers to provide Pilot or other Youth Projects across any of the five Acton Community Wards ensuring they are fit for purpose and reflect the requirements of the Community Council and current best practice;
2. To receive and monitor from existing and any future Service providers, reports to the Community Council on any subsequent projects to include performance monitoring reports to ensure the Service Specification is being met and such Projects represent good value for money;
3. To monitor the reporting requirements contained within the Service Level Agreements with the Caia Park Partnership to provide Youth Work Projects for 8-18 year olds for two sessions of Youth Work for 8-12 & 13-18 year olds per week at the Acton Community Resource Centre.
4. To bring any concerns about the performance or effectiveness of the current and any future Provider or Project immediately to the attention of the full Council.
5. To investigate and report its findings and recommendations back to the Council on the feasibility of implementing the Recommendations of the 2018 Borrass Park Play Sufficiency Assessment with focus initially on zero or minimal cost projects that can build on their success unless Wrexham County Borough Council Officers are able to identify funding for larger projects as part of its “Play Pledge”; and
6. In the first instance, the primary focus of the Youth Committee shall be on Recommendations 2 and 3 from the 2018 Play Sufficiency Assessment namely :-
 - i- To develop a program of community activities, events and projects to be carried out in partnership with Wrexham CBC, the Acton Park Seasonal Park Ranger and established Community Groups such as the Friends of Acton Park; and
 - ii- to press for the Local Education Authority and Schools themselves to enable and permit access to school grounds during evenings, weekends and school holidays to enable young people to play safely and away from traffic in their own neighbourhood.
7. The Council at its September 2020 meeting (Minute 201.ii refers) has agreed the scope of the present Service Level Agreement should be extended to encompass the emergency Detached Youth Work and other Covid 19 Measures put in place to enable the Projects to be held outdoors in accordance with National and Welsh Government advice and guidance

vi. TASK AND FINISH GROUP – LITTLE ACTON COMMUNITY CENTRE: Further to Minute 11.8 May 2019 this Group was appointed comprising of:- the Chair, Councillor Kevin Roberts together with Councillors Bill Baldwin, Anne Evans, Philip Lloyd and Lynne Williams

Terms of reference:

1. To investigate, collate information and Report its findings back to the Community Council before the extended funding commitment ends post 31 March 2020 about the issues* that were raised in Minute 84.2 c) November 2019 concerning the potential asset transfer of the Little Acton Community Centre from Wrexham County Borough Council to the small Voluntary Group currently running it or to the Community Council itself.

* For clarification such issues include but are not limited to the cost of replacing the flat roof of the building, the findings of the most recent structural survey, the running costs of the Centre compared to the current contribution being made by the Community Council, estimated legal costs for the asset transfer work and staffing resource implications, experience of other Community Councils in taking over responsibility for a Community Centre.

2. To develop a future action plan to ensure the viability and retention of the Community Centre as an important Community Asset. The Action Plan should reflect the progress that has been made to date; the remaining Consultation work that has been delayed due to the Coronavirus

Pandemic and examine options for the funding of improvements necessary to ensure the longer term viability of the Community Centre.

vii. TASK AND FINISH GROUP –ACTON PARK: Further to Minute 176 August 2020 this Group was appointed comprising of Councillors Caroline Bettley, Philip Lloyd, Geoff Lowe Kevin Roberts and Lynne Williams

Terms of reference:

In respect of ongoing concerns at Acton Park, to investigate and look at the various matters raised by the Council (to include the potential location for additional CCTV cameras within Acton Park;; measures to prevent traveller access onto the Acton Park; Park usage and user Groups) and report its recommendations back to the Council in due course. Such investigations to include liaison with the Police, Youth Workers, Wrexham CBC officers and Christine Cribbin, Chair of the Friends of Acton Park Group

3) APPOINTMENT OF COMMUNITY COUNCIL REPRESENTATIVES ON COMMUNITY AND RESOURCE CENTRE MANAGEMENT COMMITTEES.

RESOLVED to appoint the undermentioned Community Council's representatives for:-

- 1) Little Acton Community Centre –** All 3 Little Acton Ward Members (ie Councillors Bill Baldwin, Kevin Roberts and Elinor Doherty)
- 2) Acton Community Resource Centre:** Councillors Ralph Hardy, Phil Lloyd and Kevin Roberts and to note that in accordance with the Management Committee's Constitution, the five County Borough Councillors namely, Bill Baldwin, Mike Davies, Geoff Lowe, Debbie Wallace and the County Councillor vacancy for the Maesydre ward are also members of the Acton Community Resource Centre Management Committee.

- 4) BANKING MANDATE FOR PAYMENTS:** The Council considered whether to review and refresh the list of persons authorised to sign all cheques and other authorisations for payment on behalf of the Council. The current signatories being Councillors William Baldwin, Ralph Hardy, Philip Lloyd and Geoff Lowe. The mandate requires that any two of the four signatories can sign cheques.

RESOLVED – that the Council's present Banking mandate and four authorised signatories be re-affirmed.

- 5) SECTION 116 LOCAL GOVERNMENT (WALES) MEASURE 2011 CASUAL COUNCILLOR VACANCY- MAESYDRE WARD:** The Returning Officer had advised on 18 November 2020 that no request has been received to fill this vacancy by election. The Community Council **must** now arrange to fill the vacancy by co-option. It is a legal requirement to advertise the vacancy.

RESOLVED – that the Clerk proceed to advertise by Public Notice the Council's intention to fill this Casual vacancy in the Maesydre ward through co-option and to have a closing date of 12 noon on 18 January 2021 to enable any nominations from eligible persons to be considered at the Community Council meeting to be held on 19 January 2021.

- 6) DISCRETIONARY EXPENDITURE LIMIT 2021-22:** A notification letter dated 26 November 2020 from the Welsh Government confirmed the Section 137 Expenditure Limit for 2021-2022 (the appropriate sum for the purposes of section 137(4) (a) of the Local Government Act 19782) is £8.41 for Community and Town Councils in Wales.

RESOLVED - that the letter and 2021-22 Discretionary Expenditure Limit be received and noted

- 7) ENVIRONMENT (WALES) ACT 2016 PART 1 SECTION 6 - THE BIODIVERSITY AND RESILIENCE OF ECOSYSTEMS DUTY REPORT FOR DECEMBER 2020:** Further to Minute 94 November 2019, the Council must keep under review any action it has taken under this Duty and publish a full report every three years from 2019. A copy of the 2020 Review Report was considered at Appendix 3 to the Report. Members referred to the importance of tackling negative factors in respect of emissions from

cars and in particular the daily car movements outside the existing schools in the Acton Community. The Community Council is concerned that the present and any proposed School's footprint and footfall should not adversely affect the Biodiversity and resilience of the immediate vicinity and environment around each of the Schools. The Community Council will continue to support Acton Residents' wish to retain green open spaces within the Acton Community and in particular the 9 Acre Field and Dean Road Playing Fields and will promote the Biodiversity and Resilience of Ecosystems within the Acton Community at every opportunity.

RESOLVED – that subject to the inclusion of the above comments the 2020 Review Report be received and adopted and be signed by the Chair and Clerk on behalf of the Council and published on the Council's website in order to meet the Council's obligations under the Environment (Wales) Act 2016.

8) SLA REPORT WREXHAM CITIZENS ADVICE BUREAUX – ACTON OUTREACH ADVICE SERVICE FOR APRIL TO OCTOBER 2020: The Performance Monitoring Report for the first half year to October 2020 was received at Appendix 4 to the Report. It was noted the Wrexham CAB team will be maintaining the current delivery service through Webchat, telephone and email. All Outreach clients who make contact are directed to the relevant outreach caseworker to deal with, ensuring that Service Delivery is maintained albeit differently from attending the Acton Community Resource Centre. Currently enquiries are ongoing to find out when outreach venues can be opened and provide face to face advice, as well as maintaining existing in house service with other avenues of access to the Citizens Advice Bureaux.

RESOLVED that the first half year Performance Monitoring Report be received and noted.

14. KEY ACTON ISSUES

It was noted there were no **New** or **Key Issues** being considered by the County Bough Council that may affect the whole or part of the Community of Acton. (Item placed on the agenda in accordance with the decision contained in Minute 107 January 2011)

15. CONSULTATIONS & OTHER STATUTORY GUIDANCE

Members considered the detail of the following Consultation/Surveys and determined what response if any, the Community Council wishes to submit by the relevant deadlines:

1) Flooding And Tan 15 Update: The Planning Directorate within the Welsh Government new Flood Map for Planning incorporating projections for how climate change will affect flood risk areas over the next century Feedback has been requested by **Friday 8 January 2021** on the presentation and usability of the new map. The Map has two versions – basic and detailed. The basic view will provide sufficient details for high level assessments against TAN 15. The detailed view provides additional detail which will be useful to anyone preparing Flood Consequence Assessments

RESOLVED - that members submit individual responses to this Consultation

2) Application For Grant Of A Premises Licence Under The Licensing Act 2003 Lidl (Former Wrexham Police Station Site) Bodhyfryd Wrexham LL12 7BW: This application received by Wrexham County Borough Council was circulated on 18 November 2020 to the Community Council. Any Representations relating to Licensing Objectives were required by 15 December 2020. No comments had been received from Members in response to this information that had been circulated separately.

3) Have your say: The North Wales Police and Crime Commissioner had invited views on policing, his priorities and the 2021/22 Precept (the part of the Council Tax that pays for Policing) Views can be shared by clicking [here](#) to complete the online survey.

RESOLVED - that members submit individual responses to this Consultation

4) Difficult Decisions 2021/22: Wrexham County Borough Council has invited the Public and key stakeholders to submit their comments via an online survey, in writing or by email in response to the

key question – “how do you think we can make further cuts to meet the financial challenge?” The survey ends on 13 December 2020. This information has been previously circulated to Members

RESOLVED - that members submit individual responses to this Consultation

16. FINANCIAL ASSISTANCE

Members considered the Clerk’s report concerning applications received for financial assistance. In accordance with the revised Council Policy, the annual £3,750 budget is apportioned equally between each of the quarterly meetings. However none of the budget had yet been spent during 2020/21. Members were reminded that the new tiered grant criteria had become effective from 1 April 2019 but the Council at its reconvened meeting on 10 November 2020 (Minute 231.ii) refers) had agreed to relax the S137 grant funding levels within the existing criteria for the remainder of this financial year having regard to the financial impact of the current pandemic on local clubs and organisations and other bodies that work with residents in the Acton Community.

Members proceeded to determine the ten applications received during the third quarter and whether to make any grants to the applicants under the provisions of Section 137 of the Local Government Act 1972.

RESOLVED – that the Financial Assistance grant applications be determined as follows:-

| Organisation | Details | Decision |
|--|---|-----------|
| 1. Family Friends | Financial support towards continuing to support vulnerable families in Wrexham | £1,000.00 |
| 2. Borrass Park Rangers Junior Football Club | Financial support towards the cost of replacement Goal Posts | £400.00 |
| 3. Nightingale House Hospice | Financial assistance towards costs of supporting patients and families | £2,000.00 |
| 4. Hope House Children’s Hospice | Financial support towards the costs of keeping vital services operating | £2,000.00 |
| 5. Cunliffe Bowling Club | Financial assistance to support a shortfall in funding for operational costs and bills | £400.00 |
| 6. Home Start County Borough Wrexham | Financial Assistance towards ongoing and increased support to meet demand from disadvantaged and vulnerable families who reside within the Acton Community | £1,00.00 |
| 7. Gate Hangs High Bowling Club | Financial assistance to support a shortfall in funding for operational costs and bills | £400.00 |
| 8. Acton Park Community Angling Club | Financial assistance towards the cost of purchasing equipment to continue improving the water quality and oxygen content within the lake at Acton Park | £400.00 |
| 9. St Johns Church Community Meal | Financial assistance towards the cost of providing afternoon tea boxes to those who have been unable to attend the Church due to shielding or concerns about the Pandemic | £1,000.00 |
| 10. Cerebral Palsy Cymru (formerly Bobath Wales) | Financial Assistance to provide extra Therapists to treat children with Cerebral Palsy who reside in Wales | £300.00 |
| TOTAL | | £8,900.00 |

17. ANNUAL ESTIMATES OF INCOME AND EXPENDITURE FOR 2021/22 FINANCIAL YEAR

Further to the special meeting of the Council held on 3 November 2020 and reconvened on 10 November 2020, (Minute 230 refers) final consideration was given to all matters pertaining to determination of the Council's income, expenditure, balances and precept requirements for the financial year 2021/22 as follows:- .

1. ANNUAL INVESTMENT STRATEGY 2021/22: Members reviewed the Acton Community Council Investments Policy for the next financial year as part of the budget setting process.

RESOLVED –

- i. To approve the Investment Strategy for Acton Community Council for the 2021/22 financial year as set out in the appendix to the report; and*
- ii. To review the Acton Community Council Investments Policy each financial year as part of the budget setting process*

2. SERVICE LEVEL AGREEMENTS 2021/22: Members reviewed the Service Level Agreements for the next financial year as part of the budget setting process.

RESOLVED to confirm the necessary funding for existing and committed Service Level Agreements for the next financial year as part of the budget setting process as follows :-

- 1. Payroll Service: provided by Shropshire Council under a three year agreement from 2021**
- 2. Acton Resource Centre- Revenue Costs: Agreement with Wrexham County Borough Council under a ten year agreement from April 2013**
- 3. Seasonal Ranger Acton Park: Agreement with Wrexham County Borough Council under a three year agreement from 2021.**
- 4. CAB Acton Outreach Worker for Acton Community Advice Service provided under a three year agreement from April 2020**
- 5. Acton Playground Provision x3 under an on-going one year agreement from April 2021;**
- 6. School Crossing Patrols – Annual ongoing agreement with Wrexham County Borough Council**
- 7. Young Persons Projects: 8-13/14-18 year olds: provided by Caia Park Partnership under an on going one year agreement from April 2021**

3. PRECEPT REQUIREMENTS FOR 2020/21: The Chief Finance and Performance Officer of Wrexham County Borough Council had indicated that the Community Council's precept is required by 10 January 2020. The Acton Community Tax base for 2020/21 is 5716. The detailed Draft budget and Precept requirement taking into account current commitments and any new provisions that the Community Council may decide to support was presented by the Clerk at the meeting.

At this Stage of the meeting the debate was interrupted.

18. ADJOURNMENT OF MEETING

Members drew attention to the provisions of Standing Order No.3.w requiring that a meeting of the Council shall not exceed 2.5hours

RESOLVED – that the meeting be adjourned in accordance with Standing Order 3.w as the permitted time period of 2.5 hours had been exceeded.

The meeting stood adjourned at 9.00pm

Minutes of the reconvened Remote Meeting of Acton Community Council held on Wednesday 16 December 2020 at 6.30pm

Present:

| | | | |
|------------|-----------------------|------------|----------------------|
| Councillor | Kevin Roberts (Chair) | Councillor | R Hardy (Vice Chair) |
| " | W Baldwin | " | P Lloyd |
| " | Mrs C Bettley | " | G Lowe * |
| " | M Davies | " | M Pritchard |
| " | MS E Doherty * | " | T Stanford * |
| " | Ms S Edwards * | " | Mrs D Wallice |
| " | Mrs A Evans | " | Ms L Williams |
| " | Ms S Hope * | | 1 vacancy |

* Absent

Also Present:

Mrs Carole Roberts, Clerk to the Council

19. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs E Doherty, Ms S Edwards, Ms S Hope, G Lowe, M Pritchard and T Stanford.

20. AGENDA ITEM 13.3- : ANNUAL ESTIMATES OF INCOME AND EXPENDITURE FOR 2021/22 FINANCIAL YEAR - PRECEPT REQUIREMENTS FOR 2021/22

RESOLVED – to defer consideration of this particular section of the agenda item until the next full council meeting on 19 January 2021 and ensure the Council’s Precept requirements taking into account current commitments and any new provisions that the Community Council wishes to support are determined at the 19 January 2021 meeting and, in the meantime the Clerk Inform Wrexham CBC of the delay in setting the Council’s precept requirements as a result of this decision and to confirm that the notification of precept requirements will be sent on 20 January 2021.

21. AGENDA ITEM 19 - COMPLAINT SUBMITTED ON 4 NOVEMBER 2019

RESOLVED – to defer consideration of this Agenda item until the next full Council meeting on 19 January 2021

22. REPORT FROM CLERK

The Clerk reported on correspondence and other information that has been received since the last meeting.

| Organisation | Details |
|-----------------------------|--|
| 1.One Voice Wales | Remote Training Sessions for December 2020: Email dated 8 December 2020 providing a list of the remote training sessions available for all Town and Community Councillors during December 2020 Information noted |
| 2.Rhosddu Community Council | Interactive Speed Sign: Email dated 24 November 2020 informing that Rhosddu is considering installing the "smiley" type of interactive speed sign, on Chester Road, between the Gresford Roundabout and Smithy Lane. Rhosddu Community Council is planning to install one such sign on the Rhosddu side of Chester Road which would be visible to motorists travelling from Town towards the Gresford Roundabout. A suggestion has been put forward for Acton Community Council to consider installing a similar solar speed sign on the |

| Organisation | Details |
|-----------------------------|---|
| | Acton side of Chester Road that would be visible to motorists travelling from the Gresford Roundabout towards the Town Centre. . A quotation of £1,814.00 was given at the meeting RESOLVED – to purchase and install a solar Interactive Speed Sign with smiley face on the Chester Road at Wrexham (the location to be subject to consultation with the Highways officers at Wrexham CBC) at a cost of £1,814.00 to be met from the Crime Prevention Budget and for the Clerk to the Council in consultation with the Chair to sign the agreement for terms and conditions of sale. |
| 3.Society of Council Clerks | Virtual Practitioners Conference – 23-25 February 2021: Email dated 2 December 2020 advising of the agenda for this Conference. The reduced cost for virtual attendance is £90 (inc) RESOLVED – that the Clerk be authorised to book a place and attend the remote Conference as part of her continued professional training and the delegate’s fees and the additional hours incurred by the Clerk for attending the Conference be paid |

23. PAYMENT OF ACCOUNTS

Members noted that the following payments had been received and that outstanding debtor or other payments as set out in the schedule below required authorisation:-

Payments Received

1. Delayed Final Precept payment on 11 December 2020 = £56,333.34
2. Interest Payment on 4 December 2020 to Deposit account = £3.23

The Clerk recommended that it would be prudent to make an Internal Transfer of £15,000.00 from the Deposit Account to replenish the Current Account to ensure all payments proposed can be met.

RESOLVED -

- To Note the Precept and Interest Payments made in December 2020;*
- To approve the transfer of £15,000.00 from the deposit account to replenish the current account; and*
- To approve the payments to be made in December 2020 as set out in the schedule below:-*

| Current Account: | | | | |
|------------------|---------------------|--------------------|--|---------------------------|
| Voucher | Reference | Payee | Details | Amount |
| 78. | BACS ref 31.1.21 | Carole Roberts | Clerks Salary and office expenses for December 2020 calculated by the Council’s Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended) | (as per payroll schedule) |
| 79. | BACS ref 32.1.21 | Clwyd Pension Fund | Pension payments for December 2020 Section 112 Local Government Act 1972 (as amended) | (as per Payroll schedule) |
| 80. | BACS ref 33.1.21 | HMRC | Payroll payments for December 2020 Section 112 Local Government Act 1972 (as amended) | (as per Payroll schedule) |
| 81. | Cheque No 202067 | Family Friends | Contribution/ Donation Section 137 Local Government Act 1972 (as amended) | £1,000.00 |

| | | | | |
|-----|------------------|--------------------------------------|--|-----------------------------|
| 82. | Cheque No 202068 | Borras Park Rangers | Contribution/ Donation Section 137 Local Government Act 1972 (as amended) | £400.00 |
| 83. | Cheque No 202069 | Nightingale House Hospice | Contribution/ Donation Section 137 Local Government Act 1972 (as amended) | £2,000.00 |
| 84. | Cheque No 202070 | Hope House Children's Hospice | Contribution/ Donation Section 137 Local Government Act 1972 (as amended) | £2,000.00 |
| 85. | Cheque No 202071 | Cunliffe Bowling Club | Contribution/ Donation Section 137 Local Government Act 1972 (as amended) | £400.00 |
| 86. | Cheque No 202072 | Home-Start County Borough of Wrexham | Contribution/ Donation Section 137 Local Government Act 1972 (as amended) | £1,000.00 |
| 87. | Cheque No 202073 | Gate Hang High Bowling Club | Contribution/ Donation | £400.00 |
| 88. | Cheque No 202074 | Acton Park Community Angling Club | Section 137 Local Government Act 1972 (as amended) | £400.00 |
| 89. | Cheque No 202075 | St John's Church Rhosnesni | Contribution/ Donation to Community Christmas Meal Boxes Section 137 local Government Act 1972(as amended) | £1,000.00 |
| 90. | Cheque No 202076 | Cerebral Palsy Cymru | Contribution/ Donation Section 137 Local Government Act 1972 (as amended) | £300.00 |
| 91. | Cheque No 202077 | Wrexham CBC | 2020/21 SLA 2nd half year payment Revenue costs at Acton Community Resource Centre S19 Local Government (Miscellaneous Provisions) Act 1976 | £15,000.00 (VAT = £0) |
| 92. | Cheque No 202078 | Carole Roberts | Clerks Expenses for December 2020 Section 112 Local Government Act 1972 (as amended) | £157.32 (VAT= £15.39) |
| 93. | Cheque No 202079 | Wrexham Citizens Advice Bureaux | 2020/21 SLA Q4 instalment- Acton Outreach Service Section 142 Local Government Act 1972 (as amended) | £1,630.47 (VAT= £0) |

24. PLANNING APPLICATIONS

The Council considered any comments it may wish to make on any applications made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council)

RESOLVED - that the following observations be made on the applications as set out below

| Case Number/ Address | Proposed Development | Decision |
|--|---|--|
| 1. P/2020/0772 Maplewood Dean Road Wrexham | Works to (T5) Beech Tree protected by Tree Preservation Order WMBC 74 | The Community Council is committed to promoting the Biodiversity and Resilience of Ecosystems within the Acton Community at every opportunity. The Community Council has no objection to |

| | | |
|---|--|--|
| | | the works proposed in this application provided that Wrexham County Borough Council's Arboricultural Officer is satisfied they are essential to maintain the health of this protected tree and that any works are carried out under the direction and to the satisfaction of the Arboricultural Officer. |
| 2. P/2020/0788 Asda Superstore Holt Road, , Bodhyfryd Wrexham | Variation of Condition No3 of Planning permission P/2012/0441 – Deliveries | The Council objects to the proposed extension of hours on Sundays and Bank Holidays as it would be detrimental to the amenity of adjoining neighbours. |
| 3. P/2020/0817 66 Rhosnesni Lane Wrexham | Single Side extension and New Roof on Rear Extension | No Observations to make |

Councillor Kevin Roberts
Presiding Chair

Signed as a correct record this 19th day of January 2021

Chair