

Minutes of the Remote Special Meeting of Acton Community Council held on Tuesday 17 November 2020 at Acton Community Resource Centre, Overton Way, Acton, Wrexham

Present:

Councillor	Kevin Roberts (Chair)	Councillor	R Hardy (Vice Chair)
"	W Baldwin	"	P Lloyd
"	Mrs C Bettley	"	G Lowe
"	M Davies *	"	M Pritchard
"	MS E Doherty *	"	T Stanford
"	Ms S Edwards	"	Mrs D Wallice
"	Mrs A Evans *	"	Ms L Williams *
"	Ms S Hope		1 vacancy

* Absent

Also Present:

Mrs Carole Roberts, Clerk to the Council

232. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs A Evans and Ms L Williams.

RESOLVED – that the apologies be received and accepted.

233. DECLARATION OF INTERESTS

There were no declarations of interest made at this stage of the proceedings

234. PUBLIC QUESTIONS

The Clerk indicated she had not received Notice of any public questions.

235. CONFIRMATION OF MINUTES

The Minutes of the following meetings were received:-

1. Remote Council meeting held on 20 October 2020

RESOLVED – that the Minutes of the Remote Meeting held on 20 October be received and confirmed as a correct record

2. Special Council meeting held and adjourned on 3 November 2020 and reconvened on 10 November 2020

The following amendments were proposed:

- i. It should be noted that Councillor W Baldwin was present at the meeting held on 3 November 2020;
- ii. Minute 227 – Resolution i) the insertion of the following words at the end of this resolution “ and the Council gives its consent to the recording of proceedings in accordance with Standing Order 3.1”; and
- iii. Minute 227 Resolution ii).1 : the two references to £1,500 sums in this resolution be replaced with £5,000.

RESOLVED – that subject to the above amendments being made, the Minutes of the Remote meeting held on 3 November 2020 and reconvened on 10 November 2020 be received and confirmed as a correct record:

236. INFORMATION FROM THE 20 OCTOBER 2020 MINUTES:

- 1 Minute 214.1 - Acton Park Task & Finish Group:** The Chair reported that he and Councillor C Bettley had met with the Acton Policing Team in the Park on 11 November 2020. CCTV, improved lighting and recent arson to benches were discussed. In respect of replacement of the fire damaged benches, the Chair had been advised that Wrexham CBC had had no funding available to do this.

RESOLVED - that in order to support the Friends of Acton Park who had originally purchased the damaged seating, the Acton Park Task and Finish Group give consideration to identifying alternate materials for replacement benches and obtain associated costings and report their findings back to the Community Council in January 2021.

- 2. Minute 214.3 Youth Service Access to power at Acton Community Resource Centre:** An update was given confirming all risk assessments had now been provided; there was a delay in obtaining Wrexham CBC Covid approvals for the Youth Service to access power in the Resource Centre. The Youth Service was continuing to make use of a temporary gazebo to provide some shelter and potential Insurance implications had been raised. The present position was noted.
- 3. Minute 214.8 – Volunteer Work to enhance the Environment at Jeffreys Road, Wrexham:** Councillor D Wallace and the Chair reported on a meeting held on 12 November 2020 with Wrexham CBC officers. The dilapidated section of fence to be painted is not compliant with current Health and Safety Legislation and Wrexham CBC does not have any funding available to remedy the situation. Discussions included removal or an option to make the fence compliant. If Acton Community Council is prepared to fund the remedial work, Wrexham CBC will provide barriers and other assistance that may be needed when the remedial works are carried out. The residents have indicated they are still keen to enhance and paint the fencing once the remedial works have been carried out. The Clerk advised that any proposed scheme of works to ensure the fence is compliant with current health and safety regulations must be carried out in accordance with Financial Regulations including the requirement to ensure value for money and obtaining 3 quotations as set out in Regulation 11.g.

RESOLVED – that approval be given to obtain three quotations from local metalworking specialists with a view to executing the remedial and safety work to the fence at Jeffreys Road in early 2021.

- 4. Minute 218.1 - Section 116 Local Government (Wales) Measure 2011 – Vacancy Maesydre Ward:** The Clerk reported that the Notice period will expire on 18 November 2020 and a further update will be given at the next meeting.
- 5. Minute 220.2.2 – “Planning from Start to Finish”:** The Clerk advised the online subscription membership cost is £150 per annum for up to 20 members. It was noted that the Clerk will proceed to action this decision and Members are encouraged to use this resource
- 6. Minute 220.4.2 Remembrance Day Parade and Wreath Laying at Bodhyfryd:** The Chair reported that in accordance with Covid 19 Social distancing requirements, he had on behalf of the Acton Community, laid a wreath separately after the main Civic Service on 8 November 2020 and placed a photograph on Social Media. The Chair was thanked for his actions.

237. COMMUNITY POLICING MATTERS

The Council received a three Monthly Policing and Operations Report from the Acton Community Police Officers and noted changes to the Acton Sector Policing Team .(Copy attached). During consideration of the Report, reference was made to the value of local ward members being notified when criminal damage affects their area so that if possible they can assist in the detection and prevention of such Crimes.

RESOLVED – that the Report be noted.

238. ONE VOICE WALES LARGER COUNCILS COMMITTEE 14 OCTOBER 2020

Further to Minute 213.5 October 2020, a report from Councillor Thomas Stanford on his attendance at the Larger Councils Committee meeting which had been circulated separately was received and noted.

RESOLVED – to thank Councillor Stanford for his report and to nominate him as the Community Council’s representative on the One Voice Wales Larger Councils Committee.

239. KEY ACTON ISSUES

It was noted that WCBC Members did not have anything to report in respect of New or Key Issues being considered by the County Bough Council that may affect the whole or part of the Community of Acton.

240. PROCEDURAL MATTERS:

The following matters were reported:

1. Aran Road Play Ground –The Clerk reported a notification of fire damage to the wet pour on equipment at the Play area had been received and the cost of remedial work was £114.50 plus VAT. In consultation with the Chair and Vice Chair approval had been obtained for remedial works to be carried out as a matter of urgency to make the play area safe. Wrexham CBC had reported the incident and the Clerk had informed the Acton Sector Policing Team and Caia Park Partnership Detached Youth Team of the incident and patrols were being stepped up in the vicinity.

Resolved to endorse the action taken by the Clerk in consultation with the Chair and Vice Chair to make the Play area safe

2. Service Level Agreement - Youth Projects in Acton: The Q2 Contract monitoring and performance Reports were received and noted.

241. CONSULTATIONS & OTHER STATUTORY GUIDANCE

Members received details of the Review of County Electoral Arrangements for Wrexham - Final Recommendations. It was noted that the Local Democracy and Boundary Commission for Wales’ report and review is available to view on its website – www.ldbc.gov.wales. Members were reminded that the Council had commented on the original Consultation and the final outcomes do have implications for some of the wards in the Acton Community particularly at County Borough Council level.

RESOLVED - to note the outcome of the Review and its implications for the Acton Community.

(Councillor Mrs Debbie Wallice left the meeting at this stage of the proceedings).

242. REPORT FROM CLERK

The Clerk to report on correspondence and other information that has been received since the last meeting as follows.

Organisation	Details
1. Audit Wales	Future Audit Arrangements for Community and Town Councils in Wales: Email dated 22 October 2020 had attached a report on the arrangements for the next three years. The Clerk advised that she had attended a webinar expanding on the Arrangements earlier in the day. The information was noted
2. Sarah Atherton MP	Village Bakery - Announcement of Village Peoples Fund: Email dated 23 October 2020 advising of a £5000 Community Fund, aimed at community groups, associations and charities that are struggling to survive during the Pandemic due to fundraising activities being curtailed. Applicants should email villagepeoplesfund@villagebakery.co.uk to make their case in no more than 250 words The information was noted.
3. Welsh Blood Service	Blood Donation support Wrexham: Email dated 29 October 2020 seeking support with blood donation sessions at St Margaret’s Church. It was noted that information and booking links have already been sent to Members
4. One Voice Wales	1. WG Electoral Newsletter – October: Email dated 29 October 2020 circulating this newsletter. The information was noted 2 STARLEAF VIDEO CONFERENCING: Email dated 2 November 2020 referring to

Organisation	Details
	<p>use of StarLeaf platform for the OVW programme of training webinars and remote meetings of Area Committees, Larger Council's Committee and meetings of the National Executive Committee and commending this platform to Councils and A leaflet from the Company with details of a special pricing arrangement was noted.</p> <p>3. News Bulletin: Email dated 5 November 2020 providing information for Members and Clerks of current topical issues was noted</p> <p>4. £13.2m Repair and Reuse Fund: Email dated 5 November 2020 informing that the Welsh Government is inviting Local Authorities and Town, Village and Community Councils to bid for its new £13.2m fund to support repair and re-use activities in town centres. This is aimed at accelerate Wales' shift towards a circular economy and directly supports Covid reconstruction in Wales. The government's commitment to this strand of work is further highlighted by the newly published Future Generation Commissioner's 'Manifesto for the Future', which included initiatives such as repair cafes and swap shops in their vision for prosperous Welsh cities. The closing date for applications is 1st December 2020 It was noted that Councillor Elinor Doherty had sent an email highlighting support for this initiative. The Chair indicated he would contact Councillor Doherty to ascertain if she was able to do some research work on this initiative.</p> <p>RESOLVED – to agree to support this Initiative in principle but to investigate further before submitting an application in future funding rounds.</p>
5. Refill Wales	<p>Refill Wales: Email dated 10 November 2020 inviting the Council to work with Refill Wales. A copy of the information had been circulated to members. Members noted the spread of the six Acton wards do not lend to this initiative. Acton Park was suggested as a good location for a water fountain and worth considering for the future.</p> <p>RESOLVED – to signpost this initiative on the Council's website</p>
6. Royal British Legion	<p>Poppy Appeal 2020: The Clerk advised of earlier correspondence seeking support for this year's Appeal</p> <p>RESOLVED to make a donation of £100 to the 2020 Poppy Appeal</p>
7. Wrexham County Borough Council	<p>Workshop – Wrexham Town and Community Council Forum on 19 November 2020: It was noted that the Clerk and Vice Chair plan to attend the Forum. The Clerk gave details of an online questionnaire she had completed on the Council's behalf.</p> <p>RESOLVED to commend the Clerk for her work in respect of this matter.</p>
8. Wales Bio Diversity Partnership	<p>Responding to the crisis for nature in Wales: Conference November 2020: Email dated 10 November drawing the Council's attention in particular to a free session at this Conference Creating Nature friendly Verges and Amenity Grass lands: Practicalities, Issues and Solutions on Thursday 26 November, . It will include presentations on why roadside verges and amenity grasslands are important</p> <p>RESOLVED – that Members book themselves onto this free Conference if they so wish.</p>
9. Play List for Life	<p>Playlist For Life - Music Dementia Charity - FREE New Resources and Information: Email dated 16 November 2020 informing of work being carried out by this signposting project in conjunction with Age Connect and advising of the value of compiling play lists to assist with Memory. Signposting project.</p> <p>Resolved - that the Clerk inform and commend this Project to the Manager of the Acton Community Resource Centre and the Volunteers who are running the Little Acton Community Centre.</p>

Organisation	Details
10. Planning Aid Wales	Online Training – Responding to Policy Consultations on 9 December 2020: Email dated 13 November 2020 advising of this Training. RESOLVED – that any members interested in attending inform the Clerk so a Place can be booked for them.

Councillor W Baldwin left the meeting during consideration of this report

243. PAYMENT OF ACCOUNTS

RESOLVED –

i) To approve the transfer of £20,000.00 from the Council's Deposit account to replenish the Current account; and

ii) To approve the payments to be made in November 2020 as set out in the schedule below:-

Current Account:				
Voucher	Reference	Payee	Details	Amount
66.	BACS ref 25.11.20	Carole Roberts	Clerks Salary and office expenses for November 2020 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per payroll schedule)
67.	BACS ref 26.11.20	Clwyd Pension Fund	Pension payments for November 2020 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
68.	BACS ref 27.11.20	HMRC	Payroll payments for November 2020 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
69.	Cheque No 202058	Wrexham County Borough Council	Removal and replacement of bark surfacing at Ffordd Garmonydd Play area S19 Local Government (Misc Provisions) Act 1976)	£1,440.00 (VAT= £240.00)
70.	Cheque No 202059	Wrexham County Borough Council	Repairs to fire damaged wet pour at Aran Road Play area S19 Local Government (Misc Provisions) Act 1976)	£137.47 (VAT= £22.91)
71.	Cheque No 202060	Carole Roberts	Clerks Expenses for November 2020 Section 112 Local Government Act 1972 (as amended)	£100.29 (VAT= £11.82)
72.	Cheque No 202061	One Voice Wales	Delegates fees for online Training during October 2020 for Councillor C Bettley S112 Local Government Act 1972 (as amended)	£60.00 (NO VAT)
73.	Cheque No 202062	Royal British Legion Poppy Appeal	Contribution to 2020 Poppy appeal Section 137 local Government Act 11972(as amended)	£100.00
74.	Cheque No 202063	Vivid Floral Design	2020 Poppy Wreath Section 137 local Government Act 11972(as amended)	£70.00
75.	Cheque No 202064	Planning aid Wales	Online Training Package S112 Local Government Act 1972 (as amended)	£150.00

76.	Cheque No 202065	Shropshire Council	Q2 SLA Payroll Costs Section 112 Local Government Act 1972 (as amended)	£105.00 (VAT= £17.50)
77.	Cheque No 202066	Wrexham County Borough Council	2020/21 Q2 contribution to Little Acton Community Centre running costs S19 Local Government (Misc Provisions) Act 1976	£2,067.32 (NO VAT)

244. PLANNING APPLICATIONS

The Council considered any comments it may wish to make on any applications made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council)

RESOLVED - that the following observations be made on the applications as set out below:

<i>Case Number/ Address</i>	<i>Proposed Development</i>	<i>Decision</i>
1. P/2020/0645 12 Ffordd Elan Wrexham	First Floor Extension to Bungalow	NO Objection
2. P/2020/0662 Lidl, Bodhyfryd Wrexham	Advertisement consent for fascia signs billboards poster display and flagpole	No Objection
3. P/2020/0676 5 Ffordd Cynan, Wrexham	Front Porch Extension, rear extension and garage conversion	No Objection
4. P/2020/0697 * 10 Gredington Close Wrexham	First Floor Extension to front elevation	No Objection
5. P/2020/00706 14 St Mellion Crescent, Wrexham	Single Storey rear extension and partial conversion of garage	No Objection
6. P/2020/00710 21 Kensington Grove, Wrexham	Works To (T17) Beech Tree (Crown Reduction) Trees Protected By Tree Preservation Order Wmbc 167/1995	The Community Council has no objection to the works proposed in these four applications provided that Wrexham County Borough Council's Arboricultural Officer is satisfied they are essential to maintain the health of this protected tree and that any works are carried out under the direction and to the satisfaction of the Arboricultural Officer.
7. P/2020/00711 25 Kensington Grove, Wrexham	Works To (T14) Beech Tree (Remove 2 Limbs And Thin Crown By 15%) Protected By Tree Preservation Order Wmbc 167/1995	
8. P/2020/00712 17 Kensington Grove, Wrexham	Works To (T21) Beech Tree (Thin Crown By 15%) Protected By Tree Preservation Order Wmbc 167/1995	
9. P/2020/00713 19 Kensington Grove, Wrexham	Works To (T18) Beech Tree (Thin Crown By 15%) Protected By Tree Preservation Order Wmbc 167/1995	

Councillor Kevin Roberts
Presiding Chair

Signed as a correct record this 15th day of December 2020

Chair