

Minutes of the Annual Meeting of Acton Community Council held Remotely via Zoom on Tuesday 18 May 2021

Present:

Councillor	W Baldwin	Councillor	P Lloyd
"	Mrs C Bettley	"	G Lowe
"	M Davies *	"	Ms E Owens
"	MS E Doherty	"	M Pritchard
"	Ms S Edwards	"	Kevin Roberts
"	Mrs A Evans	"	T Stanford
"	R Hardy	"	Mrs D Wallice
"	Ms S Hope	"	Ms L Williams

* Absent

Also Present:

Sgt 1689 Kelly Lewis, North Wales Police

Mrs Carole Roberts, Clerk to the Council

(Councillor Kevin Roberts in the Chair)

1. APPOINTMENT OF CHAIR

RESOLVED UNANIMOUSLY to appoint Councillor Kevin Roberts as Chair of the Community Council for the Municipal Year 2021/22.

(Councillor Kevin Roberts in the Chair)

2. APPOINTMENT OF VICE CHAIR

RESOLVED UNANIMOUSLY to appoint Councillor Ralph Hardy as Vice Chair of the Community Council for the Municipal Year 2021/22

3. APOLOGIES FOR ABSENCE

No apologies for absence had been received.

RESOLVED – that the apology be received and accepted.

4. DECLARATION OF INTERESTS

No declarations of interest were made at this stage of the proceedings.

5. PUBLIC QUESTIONS

It was noted that the Clerk had not received Notice of any public questions as set out in Standing Order No. 3e.

6. CONFIRMATION OF MINUTES

The Minutes of the remote Council meeting held on 20 April 2021 were received

RESOLVED – that the Minutes of the Remote meeting held on 20 April 2021 be received and confirmed as a correct record:

7. INFORMATION FROM THE MINUTES

1. **Minute 72ii) –Recognition Planting at Borrás Park Shops:** Councillors Hardy and Davies will continue to develop this proposal. In view of the seasonal timing needed for the proposed planting scheme it will not be possible to report back to the Next Meeting. . it was suggested the works should include a refresh of the compost/soil for the planters as well as suitable plants and the Erlas Victorian Garden should be asked for their assistance.

RESOLVED – that following receipt of the proposals from Councillors M Davies and R Hardy, the Clerk in consultation with the Chair be authorised to approve the recognition planting for the Borrás Park shop planters up to a sum of £100; to be made from the Chair’s charity account.

2. Minute 76.3 - Acton Park Play area

- i) **Damage to Spring see saw:** The Clerk reported that the repair was now complete and the £205.50 cost has been invoiced.
 - ii) **Task & Finish Group for Acton Play areas:** The Clerk had circulated background information to members of this group and will now arrange a remote meeting via Zoom on a mutually convenient date – subject to re-appointment of the Group under item 9 on the Agenda.
3. **Minute 78.1 Joint SLCC/OVW event 13 May 2021 :** The Clerk reported her attendance had given a valuable steer on several topical issues including Insurance; General Power of Competence / devolved Assets; Training Plans for Councillors – compulsory from May 2022; Review of IRPW ToR & Priorities; Registration of Public Sector owned land; Managing Risk & Effective Governance - Derryck Evans Wales Audit Office; Local Government & Elections Act 2021 – Self Assessment Process for Town & Community Councils; and using the General Power of Competence from May 2022 (3 qualifiers – Elected members/Clean Audits/Qualified Clerk)

RESOLVED - that the Clerk’s report be noted

4. Minute 82.1 – Potential Breaches

- i) **Data Protection Act 2018:** The Chair reported he had contacted the Information Commissioner’s Office in regard to this matter who had confirmed there had been a breach under the Data Protection Act 2018. The ICO office has advised that there is no need to report this matter to the ICO office due to the nature of the Breach. However the Community Council is required keep an internal record within the Council about the nature of the breach and the outcome. In respect of any future Data protection scenarios the Clerk to the Community Council **must** be consulted. The Chair will provide a copy of his correspondence to the Clerk for the Council’s File.
- ii) **Acton Community Council Code of Conduct:** In respect of the potential breach of the Council’s Code of Conduct, the Chair confirmed that this had not yet been investigated. A lengthy debate ensued during which Members sought clarification on the process for dealing with breaches of the Code of Conduct within Wales by the Public Services Ombudsman, Adjudication Panel for Wales, Monitoring Officer and Standards Committee. It was noted that the Community Council is a public body accountable to the electorate and for its credibility it must be seen to be doing things properly and reputably.

RESOLVED – that the Chair on behalf of the Community Council, report this breach of the Code of Conduct to the Public Services Ombudsman for Wales and seek his independent advice on how this matter should be investigated and dealt with and report back to the Community Council in due course on the independent advice received.

8. COMMUNITY POLICING MATTERS

The Chair welcomed (Sgt 1689) Kelly Lewis to the meeting. She provided a brief introduction on her background and policing career. She introduced the report provided by the PCSOs that provided

information on Crime issues and Trends in the five Acton Community Wards and advised that recording of crime had changed again and was now more transparent. The Report set out other police activity within the Acton Community including a Patrol Plan now in place to ensure closer monitoring following recent Arsons in Acton; an Operational Drone Unit has conducted late evening flights to pick up groups of people and heat signatures within Acton Park and the Police are hoping to work with young people regarding anti-social behaviour; Arson leaflets have been distributed in the local area.

Other news referred to work being carried out with speed checks, patrols around the old Groves School site, liaison with various agencies regarding the underpass adjacent to the school and patrols around all schools during drop off and pickup times. Operation CARIBOU is in place to deal with and address catalytic convertor thefts and awareness events had been organised at Halfords, Lidl and the Hospital grounds to provide information to motorists.

Members then raised various issues including the format of police information documents making it difficult to share on the Council's Facebook page; and acceptance of Sgt Kelly's offer to have a walkabout the various wards with members.

RESOLVED – that (Sgt1689) Kelly Lewis be thanked for her attendance and the report be noted

9. PROCEDURAL MATTERS

The Community Council considered the report of the Clerk concerning the following procedural matters:

1. MEMBERS ATTENDANCE AT COUNCIL MEETINGS DURING 2020/21

RESOLVED – that the Schedules as now submitted setting out the record of Members' attendance at Council meetings during the shortened 2020/21 Municipal year be received and noted .

2. DECLARATION OF REMUNERATION TO MEMBERS OF THE COUNCIL FOR THE YEAR ENDED 31 MARCH 2021: Under Section 151 of the Local Government (Wales) Measure 2011, as a relevant authority, the Council must notify the Independent Remuneration Panel for Wales of the remuneration received by its members and co-opted members during 2020/21 and arrange for publication of this information within the authority area. This information must be published and provided to the Panel no later than 30 September following the end of the year to which the payments relate.

RESOLVED - that in order to comply with the requirements of the Local Government (Wales) Measure 2011, the Council make its formal Declaration for the year ended 31 March 2021 and the schedule as set out in Appendix 2 to the Report be confirmed as a summary of the position for each of the Members of the Acton Community Council during 2020/21 and the Schedule should be published on the Council's website and a copy be provided to the Independent Remuneration Panel for Wales.

3. DAY AND TIME OF MEETINGS OF THE COUNCIL AND ITS COMMITTEES: Members considered a schedule setting out the timetable for the Council's monthly meetings for 2021/22 which generally will be held on the third Tuesday of each month at 6:30pm apart from August when the Council is in recess. The Staffing Committee's recommendation for quarterly meetings to be set for it to meet in the Council's Annual Diary was also included. Additionally dates were scheduled for the Youth Committee as it usually meets on a quarterly basis.

RESOLVED – that

i) the Meeting Schedule for the 2021/22 Municipal Year be accepted and the Council will meet on the third Tuesday of each month; the Staffing Committee will meet on the first Tuesday of each

quarter and the Youth Committee will meet on the last Tuesday of each quarter as set out in the schedule; and

ii) the Council continue to hold meetings remotely via Zoom until equipment and arrangements can be put in place for hybrid meetings to be held at the Acton Community Resource Centre or Little Acton Community Centre in accordance with the Local Government and Elections (Wales) Act 2021.

4. BANKING MANDATE FOR PAYMENTS: The Council reviewed its mandate and the list of persons authorised to sign all cheques and other authorisations for payment on behalf of the Council. It was noted the current signatories are Councillors William Baldwin, Ralph Hardy, Philip Lloyd and Geoff Lowe and they were prepared to continue as signatories.

RESOLVED – that the existing mandate and arrangements for payments on behalf of the Council be re-affirmed.

5. INSURANCE PROVIDER AND COVER FROM 1 JUNE 2021: The Council's three year contract with Zurich Municipal Insurance Company for the provision of Local Council Insurance Services ends on 31 May 2021. The Clerk provided information about the insurance renewal schedule received, the review carried out on the level of cover to be provided and other options available to the Council by two sector specific Insurance Companies, namely Came and Co. and BHIB Council's insurance. It was noted that both Companies had declined to quote to provide the Council's insurance services from 1 June 2021 given the premium advised by the existing insurers Zurich Municipal.

RESOLVED - to note the details of the review undertaken and the level of Insurance cover as set out in the Policy renewal Documents be confirmed as being adequate to meet the Council's requirements and the Zurich Municipal Insurance Company continue as the Council's insurance provider for a further three year period to 31 May 2024 and the premium as now reported be paid.

6. REVIEW OF STANDING ORDERS, FINANCIAL REGULATIONS AND OTHER KEY POLICIES – It was noted that the Council at its 3 November 2020 and 20 April 2021 meetings had reviewed and adopted its Standing Orders, Financial Regulations and three other policies prepared by the National Association of Local Councils and One Voice Wales Model Documents as at November 2019

RESOLVED - that the following key Policies together with the Standing Orders and Financial Regulations as set out above be re-affirmed subject to updating references to the General Data Protection Regulations with the Data Protection Act 2018:-

Adopted January 2019:

- 1. Document Retention Policy and Schedule*
- 2. Data Protection and Information Security Policy*
- 3. Privacy Notices – General, Website and Member/Officer*
- 4. Internet, email and social media policy*
- 5. Model Publication Scheme (FOI)*
- 6. Data Breach Notification Policy*
- 7. Subject access policy and template response letters.*
- 8. Member Officer Protocol*
- 9. Grievance Procedure*

Adopted April 2021

- 10. Disciplinary and Grievance Arrangements*
- 11. Disciplinary Policy*
- 12. Local Resolution Protocol for Community and Town Councils*

7. APPOINTMENT OF COMMITTEES:

RESOLVED - that the Council appoint the following five Committees and three Task and Finish Groups with the memberships and terms of reference as set out below:-

1) ACTON COMMUNITY RESOURCE CENTRE COMMITTEE:

MEMBERSHIP:

Councillors Ralph Hardy*, Phil Lloyd *and Kevin Roberts* together with all of the five County Borough Councillors representing the Acton Community who may also be members of the Community Council namely, Bill Baldwin, Mike Davies, Geoff Lowe, and Debbie Wallace. (plus Councillor Becca Martin, Wrexham CBC member for the Maesydre Ward)

the Community Council's nominated representatives on the Acton Resource Centre **Management Committee*

TERMS OF REFERENCE:

1. To receive and monitor the Service Level Agreement for the Operational Management of the Acton Community Resource Centre: April 2013 To March 2023 and consider performance monitoring and progress against the aims and objectives, and agreed outputs and outcomes, required under the terms of the Agreement to ensure the Resource Centre is making progress to becoming self-financing and the Agreement still represents good value for money;
2. To ensure that the current 10 year Service Level Agreement's reporting requirements are being met, are fit for purpose, reflect the requirements of the Community Council and are kept under review to ensure current best practice and each of the two year Review of the Agreement takes place as set out in the Agreement;
3. To mediate when necessary between Acton Community Council, the Acton Community Resource Centre Management Committee and /or officers of Wrexham County Borough Council in respect of any concerns or issues related to the ten year Service Level Agreement; and
4. To report and immediately bring any concerns about the performance or effectiveness of the Service Level Agreement to the attention of the full Council.
5. to explore and examine options from the spring of 2021 for the Community Council to continue funding the Resource Centre from March 2023 onwards when the current ten year Service Level Agreement ends.

2) PLANNING COMMITTEE:

MEMBERSHIP:

Chair of the Council Councillor Kevin Roberts together with Councillors Mike Davies, Anne Evans, Philip Lloyd, Geoff Lowe, and Tom Stanford.

TERMS OF REFERENCE:

To consider and respond to planning applications, planning appeals, any matters related to the development of the Local Plan, including consultations and surveys such as the Open Spaces Survey where there is insufficient time for the full Council to consider such matters.

3) STAFFING COMMITTEE:

MEMBERSHIP:

Chair and Vice Chair of the Council: (Ex-Officio) Councillors Kevin Roberts and Ralph Hardy together with Councillors Mrs Caroline Bettley, Mrs Anne Evans, Mike Pritchard and Ms Lynne Williams (In the event of a member of the Committee being implicated in any dispute to be considered or have undertaken an investigatory role then they will need to be substituted as a Member of the Committee).

TERMS OF REFERENCE:

1. To deal with matters relating to the role of the Clerk or any other staff that may subsequently be appointed and **make recommendations to the Council**. The Committee to have regard to the advice notes prepared by the Society of Local Council Clerks in respect of:
 - (a). The Clerk's Job Description

- (b). The Model Contract of Employment
- (c). Performance Monitoring, Appraisal and Rewards for its Employee Staff(s)
- (d). Job Evaluation. The duties and requirements the Council requires from its Employed Staff(s)
- (e). Terms and Conditions of its Employed Staff(s)
- (f). Disciplinary Procedures
- (g). Grievance Procedures
- (h) Dignity at Work / Bullying and Harassment

2. Added December 2020: To review the administrative function of the Council (to include consideration of new and additional statutory duties required to be carried out by the Proper Officer) and to prepare a job description and person specification to enable the filling of the additional support officer post as soon as practicable.

3. Added April 2021: To review the implementation and effectiveness of the following policies in October 2021:

- i) Disciplinary and Grievance Arrangements
- ii) Disciplinary Policy
- iii) Local Resolution Protocol for Community and Town Councils

4. Added April 2021 The Staffing Committee proceed to prepare a justification report as part of its review of the Council's Administrative function and the Clerk to the Council be requested to assist with the Review (with any appropriate external specialist support that may be required)

5. Added April 2021: The Staffing Committee proceed to expedite an external Job Evaluation to be dealt with independently by the Chairs of both the Council and Staffing Committee [and approaches be made to One Voice Wales, the SLCC and Mr Gwilym Rippon to provide quotes to carry out this work]

There is an expectation that the Council will seek as necessary, independent specialist Human Resource advice and support and an external note-taker will be appointed at the necessary time.

NOTE: The Annual Review of the Clerk's performance and development will be undertaken by the Chair and previous year's Chair to provide continuity.

4) STAFFING APPEALS COMMITTEE:

MEMBERSHIP:

One independent person together with three members of the Community Council to be selected by the Council as and when required – they must **not** have previously investigated or taken part in the Staffing Committee decision being appealed.

TERMS OF REFERENCE:

The Committee is to have regard to the advice note prepared by the Society of Local Council Clerks in respect of the Protocol for Hearings by the Staff Disciplinary and Grievance Committee. There is an expectation that the Council will seek as necessary, independent specialist Human Resource advice and support and an external note-taker will be appointed at the necessary time.

5) YOUTH COMMITTEE:

MEMBERSHIP:

Chair– Councillor Kevin Roberts together with Councillors Mrs Caroline Bettley, Mike Davies, Ms Elinor Doherty, Mrs. Anne Evans and Ms Sian Hope,

TERMS OF REFERENCE:

1. To **keep under** review and develop **emerging** options to enable future Service providers to provide Pilot or other Youth Projects across any of the five Acton Community Wards

ensuring they are fit for purpose and reflect the requirements of the Community Council and current best practice;

2. To receive and monitor from existing and any future Service providers, reports to the Community Council on any subsequent projects to include performance monitoring reports to ensure the Service Specification is being met and such Projects represent good value for money;
3. To monitor the reporting requirements contained within the Service Level Agreements with the Caia Park Partnership to provide Youth Work Projects for 8-18 year olds for two sessions of Youth Work for 8-12 & 13-18 year olds per week at the Acton Community Resource Centre.
4. To bring any concerns about the performance or effectiveness of the current and any future Provider or Project immediately to the attention of the full Council.
5. To investigate and report its findings and recommendations back to the Council on the feasibility of implementing the Recommendations of the 2018 Borrass Park Play Sufficiency Assessment with focus initially on zero or minimal cost projects that can build on their success unless Wrexham County Borough Council Officers are able to identify funding for larger projects as part of its "Play Pledge"; and
6. In the first instance, the primary focus of the Youth Committee shall be on Recommendations 2 and 3 from the 2018 Play Sufficiency Assessment namely :-
 - i- To develop a program of community activities, events and projects to be carried out in partnership with Wrexham CBC, the Acton Park Seasonal Park Ranger and established Community Groups such as the Friends of Acton Park; and
 - ii- to press for the Local Education Authority and Schools themselves to enable and permit access to school grounds during evenings, weekends and school holidays to enable young people to play safely and away from traffic in their own neighbourhood.
7. The Council at its September 2020 meeting (Minute 201.ii refers) has agreed the scope of the present Service Level Agreement should be extended to encompass the emergency Detached Youth Work and other Covid 19 Measures put in place to enable the Projects to be held outdoors in accordance with National and Welsh Government advice and guidance

6) TASK AND FINISH GROUP – LITTLE ACTON COMMUNITY CENTRE:

MEMBERSHIP:

The Chair, Councillor Kevin Roberts together with Councillors Bill Baldwin and Anne Evans Additionally Councillors Mrs C Bettley, R Hardy and M Pritchard provide advice as and when required (Minute 75.1 April 2021 refers)

TERMS OF REFERENCE:

1. To investigate, collate information and Report its findings back to the Community Council before the extended funding commitment ends post 31 March 2020 about the issues* that were raised in Minute 84.2 c) November 2019 concerning the potential asset transfer of the Little Acton Community Centre from Wrexham County Borough Council to the small Voluntary Group currently running it or to the Community Council itself.

* For clarification such issues include but are not limited to the cost of replacing the flat roof of the building, the findings of the most recent structural survey, the running costs of the Centre compared to the current contribution being made by the Community Council, estimated legal costs for the asset transfer work and staffing resource implications, experience of other Community Councils in taking over responsibility for a Community Centre.

2. To develop a future action plan to ensure the viability and retention of the Community Centre as an important Community Asset. The Action Plan should reflect the progress that has been made to date; the remaining Consultation work that has been delayed due to the Coronavirus

Pandemic and examine options for the funding of improvements necessary to ensure the longer term viability of the Community Centre.

3. the Group meet at the Little Acton Community Centre as soon permitted after the Covid Restrictions are relaxed and proceed to conclude the Public Consultation exercise started in the Spring of 2020 and a Business Case and Action Plan be drawn up as set out above and presented to the Council in due course.

7) TASK AND FINISH GROUP –ACTON PARK:

MEMBERSHIP:

Councillors Caroline Bettley, Philip Lloyd, Geoff Lowe and Kevin Roberts

TERMS OF REFERENCE:

In respect of ongoing concerns at Acton Park, to investigate and look at the various matters raised by the Council in August 2020 (Minute 176 refers) this can include the potential location for additional CCTV cameras within Acton Park; measures to prevent traveller access onto the Acton Park; Park usage and user Groups) and report its recommendations back to the Council in due course. Such investigations to include liaison with the Police, Youth Workers, Wrexham CBC officers and Christine Cribbin, Chair of the Friends of Acton Park Group

8) TASK AND FINISH GROUP –ACTON COMMUNITY PLAY AREAS:

MEMBERSHIP

Councillors Elinor Doherty, Salli Edwards, Ralph Hardy, Emma Owens and Kevin Roberts

TERMS OF REFERENCE: Please refer to Minute 76.3 April 2021

1. To research and identify access to a National Organisation to carry out a Play Audit of the three Acton Play areas to identify specialist equipment and other surfacing that may be required to upgrade existing facilities to make them fully inclusive and accessible together with any grants or other funding that can be obtained to carry out such improvements. I
2. To consult other inclusive high specification play areas in adjoining Community Areas for their advice.
3. To prepare a report for consideration by the Council in due course on the outcomes of its work and options for fully upgrading the three Acton Community Play areas.

8. APPOINTMENT OF COMMUNITY COUNCIL REPRESENTATIVES ON COMMUNITY AND RESOURCE CENTRE MANAGEMENT COMMITTEES.

RESOLVED - to appoint the undermentioned Community Council's representatives for:-

- 1) **Little Acton Community Centre** – All 3 Little Acton Ward Members (ie **Councillors Bill Baldwin, Kevin Roberts and Elinor Doherty**)
- 2) **Acton Community Resource Centre:** **Councillors Ralph Hardy, Phil Lloyd and Kevin Roberts** and to note that in accordance with the Management Committee's Constitution, the five County Borough Councillors namely, Bill Baldwin, Mike Davies, Geoff Lowe, Debbie Wallace and County Councillor Becca Martin (Maesydre ward) are also entitled to sit as members of the Acton Community Resource Centre Management Committee.

10. KEY ACTON ISSUES

WCBC Members reported as follows on **New** or **Key Issues** being considered by the County Borough Council that may affect the whole or part of the Community of Acton. (Item placed on the agenda in accordance with the decision contained in Minute 107 January 2011):-

- Anti-Social Behaviour continued to be dealt with
- Payments for Green Bin Charges for 2021 will be able to be made from 28 June 2021

- An Inquiry was ongoing in to the recent crash at the Beeches/Rhosnesni Lane

11. AUDIT OF ACCOUNTS 2020/21:

RESOLVED to defer consideration of this item until the next meeting of the Council

12. SERVICE LEVEL AGREEMENT REPORTING

The following reports were received:-

- 1. ACTON COMMUNITY RESOURCE CENTRE:** Report setting out the agreed outputs and outcomes for the Service as submitted to the Acton Community Resource Centre Management Committee meeting on 21 April 2021
- 2. CITIZENS ADVICE BUREAUX – ACTON OUTREACH SERVICE:** Report setting out the key outputs and outcomes for the Service for the year ended 31 March 2021.
- 3. CAIA PARK PARTNERSHIP – OPEN ACCESS YOUTH WORK:** Annual report for work carried out under this Agreement during the Covid 19 Pandemic Lockdowns.

RESOLVED - to note the Reports and to thank all the Organisations and Officers concerned for their continued and excellent work carried out during the Covid Pandemic and Lockdowns.

13. COMMUNITY ENGAGEMENT

An update was received from Councillor E Doherty. She confirmed she had made contact with PC Graham Bailey to discuss joint sharing of information related to crime prevention and awareness issues on Social media. It was proposed to add a “click” button to the Council’s website to direct residents to the Council’s Social Media Pages. The next phase plan is to share reports quarterly similar to those already being done by Caia Park Community Council and to highlight services such as Acton Outreach for the Citizens Advice Bureaux.

Members thanked Councillor Doherty for her work and indicated that other Acton based Social media had gained more members/followers since the Acton Facebook page had been created.

RESOLVED - To note the present position.

14. CONSULTATIONS

Members considered details of the following Consultations and determined what response if any, the Community Council wishes to submit by the relevant deadlines:

- 1. LOCAL AUTHORITY POWER TO TRADE:** : Notification received on 25 March 2021 informing of this Welsh Government Consultation on Regulations to be made under the Local Government and Elections (Wales) Act 2021 which will require authorities to prepare a business case before using the general power in this way. The consultation document and draft Regulations can be accessed via the following link: <https://gov.wales/local-authority-power-trade> Any comments on the Consultation should be submitted by 11 June 2021.

RESOLVED – to make no comments on this Consultation

- 2. RACE EQUALITY ACTION PLAN FOR WALES:** Notification received on 14 April 2021 informing of this Welsh Government Consultation that can be viewed here:: <https://gov.wales/race-equality-action-plan-anti-racist-wales> and <https://llyw.cymru/cynllun-gweithredu-cydraddoldeb-hiliol-cymru-wrth-hiliol> . Included in the Consultation is information about the availability of a community consultation grant. Any comments on the Consultation should be submitted by 17 June 2021. A final Plan will be published in the Autumn.

RESOLVED – to make no comments on this Consultation

15. REPORT FROM CLERK:

The Clerk reported on correspondence and other information that has been received since the last meeting.

Organisation	Details
Rhosddu Community Council	<p>Interactive Speed Sign on Rhosddu Road: Further to Minute 22.2 agreeing to purchase and install a solar interactive speed sign on Chester Road in conjunction with Rhosddu Community Council.</p> <p>An update on progress was given, including issues with the solar signage. A meeting with Highways officers is planned shortly to agree the location of the signs. Councillor Bill Baldwin will represent Acton Community Council at the meeting. The Clerk should be kept informed of the meeting outcomes to ensure an audit trail of what is agreed and when so as to ensure the necessary orders are issued promptly.</p> <p>RESOLVED – to agree, in view of the difficulties with the solar powered signs, that the Community Council now purchases a mains powered interactive Speed Sign to be placed on a location agreed with Wrexham CBC Highways officers on Chester Road on the same basis as Rhosddu Community Council.</p>
Acton Community Resource Centre Management Committee	<p>Defibrillator Project for Acton Community Resource Centre: Further to Minutes 35.4 January 2021 and 43.4 February 2021, Lynn Williams WCBC Centre Manager has now obtained the necessary permissions from WCBC for the installation of a defibrillator at the Centre.</p> <p>RESOLVED - that the Clerk to proceed to place an order for the preferred “Welsh Ambulance Service” equipment as detailed in the £1,500 quote provided and liaise with the Centre Manager to arrange for the supply and installation of the equipment and subsequent training package.</p>
Wrexham County Borough Council	<p>Application for Grant of a Premises Licence under the Licensing Act 2003 – Stone Circle Mead Company Limited for 134 Rhosnesni Lane Wrexham LL12 7NB: Letter dated 10 May 2021 informing of this application for the above mentioned premises for the Sale of Alcohol only. The disclosure to the Community Council is for information only but Community Councillors can also make representations on behalf of affected individuals. Any comments on this application must be submitted by 3 June 2021.</p> <p>RESOLVED – to make no representations</p>
Planning Aid Wales	<p>Introduction to Planning Enforcement Online training 27 May 2021: Email dated 7 May 2021 notifying of this evening training session which costs £30 per person</p> <p style="text-align: right;">Information noted</p>
Keep Wales Tidy	<p>1. Wrexham Spring Clean – 28 May to 14 June 2021: Email dated 7 May 2021 giving details of events taking place in Wrexham for this campaign</p> <p style="text-align: right;">Information noted</p>
One Voice Wales	<p>1. Improvement Cymru Webinar – Covid Recovery Enabling key community leadership and partnerships on 19 May 2021: Email dated 6 May circulated to all members of One Voice Wales</p> <p>2. Remote Training Sessions being held in May 2021: Email circulated to all members of One Voice Wales on 10 May 2021</p> <p>3. Healthy Workplaces & Civility in Public Life – 24 May 2021: Invitation received via email on 10 May 2021 to attend this event being held remotely</p> <p>4. Covid Recovery – Enabling Key Community Leadership and</p>

Organisation	Details
	<p>partnership on 19 May 2021</p> <p>5. World Refill Day- 16 June 2021: Email circulated 13 May 2021 to all One Voice Wales Members informing of this Campaign and providing a copy of the Campaign Briefing</p> <p>6. Regenerating Welsh Towns and Communities post Covid-19 Joint Event with Planning Aid Wales and One Voice Wales on 23 June 2021 Email circulated 14 May 2021 for information to the Chair/Clerk</p> <p>7. Strategic Asset Management Leadership' *FREE for Welsh Public Sector– Email circulated 14 May 2021 for information to all One Voice Wales Members about training being held remotely on Friday 28 May 2021 by CIPFA</p> <p style="text-align: right;">All Information noted</p>
Play Wales	<p>1. Play Wales May 2021 E-bulletin: Email received 4 May 2021 providing an electronic copy of the latest bulletin</p> <p>2. Playing outside in Settings: Email dated 7 May 2021 circulating this information</p> <p>3. Newsletter – Space to play outdoors: Email dated 11 May circulating this newsletter</p> <p>4. Play Workers Forum – 23 June 2021: Email dated 13 May 2021 advising that this one day event will be held face to face at Rhayader, Powys</p> <p style="text-align: right;">All Information noted</p>

16. PAYMENT OF ACCOUNTS

Members noted no payments had been received and that outstanding debtor or other payments as set out in the schedule below required authorisation. The Clerk also requested authorisation to make a £30,000 transfer to the Council's current account from its deposit account to meet expected outgoings.

RESOLVED – that

- i) the Clerk be authorised to make a transfer of £30,000 from the Council's Deposit Account to replenish the Current Account; and**
- ii) the following payments be approved:-.**

Payments to be made in May 2021				
9.	BACS ref 4.5.21	Carole Roberts	Clerks Salary and office expenses for May 2021 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per payroll schedule)
10	BACS ref 5.5.21	Clwyd Pension Fund	Pension payments for May 2021 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
11	BACS ref 6.5.21	HMRC	Payroll payments for May 2021 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
12	Cheque No 202114	Carole Roberts	Clerks Expenses for May 2021 Section 112 Local Government Act 1972 (as amended)	£147.50 (Vat= £10.50)
13	Cheque No	Society of Local	1x Delegate fee remote Joint SLCC/One Voice	£54.00

	202115	Council Clerks	Wales Conference on 13 May 2021 Section 112 Local Government Act 1972 (as amended)	(Vat= £9.00)
14	Cheque No 202116	Information Commissioner	Data Protection Renewal Fee 28 June 2021 Data Protection Act 2018	£40.00 (NIL VAT)
15	Cheque No 202117	Vision ICT	Hosted Email Account Section 58 Local Government (Democracy)(Wales) Act 2013	£21.60 (Vat= £3.60)
16	Cheque No 202118	Vision ICT	SSI Certificate setup July 2021 to June 2022 Section 58 Local Government (Democracy)(Wales) Act 2013	£60.00 (Vat= £ 10.00)
17	Cheque No 202119	Wrexham County Borough Council	Supply and Replace damaged spring to seesaw at Acton Park Play area S19 Local Government (Miscellaneous Provisions) Act 1976	£205.50 (Vat= £34.25)
18	Cheque No 202120	Zurich Municipal	Renewal of Local Council Policy Insurance YLL-2720431173 from 1/6/21 to 31/5/22 (Year 1 of 3 year agreement) Section 112 & S140 Local Government Act 1972 (as amended)	£1,146.40 (NO VAT)

17. PLANNING APPLICATIONS:

- 1) **Application P/2021/0313 Former Ebeneser Chapel 2 Chester Street Wrexham - Variation of Condition 01 of planning permission P/2016/0337 to extend time period for commencement of development:** Further to Minute 80.10, the Council gave consideration to further information and advice provided by the chief Planning Officer in response to the objection the Council has made in respect of this application. The Community Council was asked to review its comments in view of this further information. It was noted that other works to redevelop various landmark buildings in the vicinity of this site had much improved the general appearance and amenity of this area.

RESOLVED – to reiterate and restate the Council’s objection to this application.

- 2) The Council considered any comments it wished to make on the following applications made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council)

RESOLVED to make the comments as set out below for the following applications made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

Case Number/ Address Proposed Development	Decision
1. P/2021/0333: 3 Coed Derw, Wrexham Construction of single garage to serve plot 6 of previously approved residential development of planning permission p/2016/1048	The Community Council has concerns this proposal will adversely affect the density of the site and visual impact from Mile Barn Road; If permitted the developers should ensure that the protected Trees on the site boundary are not affected in any way by the construction of the garage.
2. P/2021/0392: 14 Box Lane Single Storey Side Extension	No observations

Case Number/ Address Proposed Development	Decision
3. P/2021/0392: 14 Box Lane Single Storey Side Extension	No observations
4. P/2021/0426: 14 Burton Drive, Wrexham, LL12 8BG Single storey rear extension	No observations
5. P/2021/0427: Asda Superstore, Holt Road, Bodhyfryd, Wrexham, Advertisement consent for 3 internally illuminated fascia signs and 4 non illuminated signs	No Observations

Adjoining Community Application

5. P/2021/0436: Land South Of Holt Road Wrexham

Outline Application For The Construction Of Up To 600 Dwellings, With Associated Landscaping, Public Open Space And On-Site Infrastructure, With All Matters Reserved Except For The Northern Site Access.

RESOLVED – that the Community Council objects strongly to this application and wishes to confirm that its reasons are set out below. Some of these views were also submitted as part of the Community Council's response to the Local Development Plan Consultation and in particular the proposals for the land this application refers to:

- The Community Council wishes to highlight that there is not the same local demand for Housing as originally envisaged when the Local Development Plan was being prepared:-
- The proposed development will result in a loss of high grade agricultural green barrier land; it is the view of the Community Council that Wrexham's green belt should be preserved and brownfield sites used for development wherever possible
- During the expected build on this land there will be nuisance caused to nearby occupiers by reason of noise, dust, grit and other matter;
- This housing development does not have the commensurate development of the services (surgeries, schools, shops, community facilities) necessary and will exacerbate and overwhelm Wrexham's already overstretched public amenities
- Since 2011 the existing Public Transport provision within the Acton Community has contracted and serves less of the area; previously some bus services were temporarily provided by the local Authority for a two year period on a restricted basis
- The Welsh Spatial Plan aim on Health is “to create a strong and well run network of streamlined and integrated care services “The health services within the Acton Community are inadequate to cope with any expansion. There are two GP practices at Borrass Park and Strathmore Surgery on Chester Road. There is a shortage and no other land identified to provide new or additional GP surgeries to meet increased demand and public health needs. This is contrary to the Wales Spatial Plan’s Area Framework for North East Wales which seeks to ensure there is good access to services such as health for users and workers across the area.
- The Welsh Spatial Plan on Water Extraction - there will be a big impact due to reliance of water supplied from the River Dee. The Welsh Spatial Plan Area Framework for North East Wales in valuing the Environment recognises the development of more housing may put a strain on the Environment particularly in relation to water resources and by isolating protected wildlife and species. The LDP proposal for KSS2 (of which the application site is part of) provides no compelling evidence that this large scale development will have the resources to expand the existing over stretched local

infrastructure to meet all the ancillary needs coming from the large scale development of this large green field site.

- Welsh Spatial Plan requirements to promote a sustainable Economy by ensuring areas have a strong and co-ordinated network of Education and skills providers to match geographical and sectoral needs: The three of the four existing Primary Schools in the Acton Community are oversubscribed and at capacity. The Community Council is of the view that any large scale expansion of housing without matching learning infrastructure will be inadequate and not meet the Welsh Spatial Plan's Area framework for North East Wales to ensure provision of basic education skills for the area's Children and Young People.
- The infrastructure deficit for Transport, Water, sewerage and energy will place additional demands on these services that are already overstretched with the current housing provision.
- The Welsh Spatial Plan aim of valuing the Environment by promoting wildlife and diversity: The Acton Community area has a green open space deficiency and the proposed expansion to green field sites will decrease the quality and quantity of nature sites and the development will result in a green field site becoming part of the urban area. Paragraph 16.57 of the 2008 Wales Spatial Plan refers to provision of open spaces to improve the infrastructure for activity, recreation and community facilities

In addition the Community Council also objects strongly to the proposals in the current application to create two separate vehicular accesses on to the narrow Bryn Estyn Lane from the application site, the increased vehicular traffic will have an adverse impact on several mature trees protected by TPOs that are located along side this narrow country lane.

18. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED - that the press and public be excluded from the Meeting during consideration of the following item of business as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

19. ACTON COMMUNITY RESOURCE CENTRE – WCBC MANAGEMENT

Further to Minute 83 April 2021 Members received an update from Councillor R Hardy about a meeting he had attended recently as the Chair of the Acton Community Resource Centre concerning the reorganisation of all Resource Centres managed by Wrexham County Borough Council. It was noted flexibility changes were planned to staffing levels and where they are based; a joint booking system was also proposed for all Resource Centres and a funding model similar to the one with Acton Community Council was being pursued. Reassurances had been sought that the £30,000 SLA payments from Acton Community Council will be ring fenced for use solely by the Acton Community Resource Centre.

It was noted as a consequence there may be an adverse impact on the Business Plan currently being prepared for the Little Acton Community Centre; particularly if surplus requests for the Acton Community Resource Centre are to be directed to elsewhere in the County.

RESOLVED – that the updated be noted and Acton Community Council under the terms of the existing ten year Service Level Agreement with Wrexham County Borough Council reserves the right to review its position following judgement of the developing situation in ensure the SLA payments can only be used for costs directly related to Acton only.

Councillor Kevin Roberts
Chair

Signed as a correct record this 15th day of June 2021.

Presiding Chair