

8 February 2022

Dear Councillor

You are summoned to attend the meeting of **ACTON COMMUNITY COUNCIL** to be held remotely via Zoom remotely in accordance with Local Government and Elections (Wales) Act 2021, on **TUESDAY 15 FEBRUARY 2022** at **6.30pm**. The business to be transacted is as set out in the agenda below.

Please note that the Meeting and those participating will be recorded. To join the meeting please use the Meeting ID: 896 4093 5556 and Passcode: 115903 or this hyperlink:

<https://us02web.zoom.us/j/89640935556?pwd=WVlvWkh1NmVuVEwxTGhwTzY1KzlwQT09>

Yours Sincerely

Carole Roberts

Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE

- 2. DECLARATION OF INTERESTS:** To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgment of the public interest and it relates to a financial or regulatory matter.

- 3. PUBLIC QUESTIONS:** In accordance with Standing Order No. 3e; any Member of the Public who is a resident within a ward of the Community Council and has given notice (specifying the matter on the agenda to which they wish to speak) to the Clerk to the Community Council's office by noon on 14 February 2022, may, subject to stating their name and address before the meeting, speak at this meeting, as of right, on any matter on the agenda, for no more than 3 minutes.

4. CONFIRMATION OF MINUTES:

i. Council meeting held on 18 January 2022 (Copy attached)

ii. Youth Committee: To receive and consider the recommendations of the Youth Committee meeting held on 25 January 2022(Copy attached)

EXCLUSION of PRESS AND PUBLIC: It is **RECOMMENDED** that the press and public be excluded from the Meeting during consideration of the next item of business only as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

Please contact

Carole Roberts, Clerk to the Council on: 07913 071470 or

E-Mail:

actoncommunitycouncil@gmail.com with any apologies or requests for further information.

You can also write to the Clerk at Acton Community Resource Centre, Overton Way, Wrexham LL12 7LB

iii. **Staffing Committee:** To receive and consider the Confidential Minutes and recommendations of the Staffing Committee meeting held on 3 February 2022. (Copy circulated separately)

5. INFORMATION FROM THE MINUTES:

1. **Minute 114.1 – Community defibrillators:** Clerk to give a progress update
2. **Minute 117.ii) – Service Level Agreement – Park Ranger costs:** Clerk to give a progress update

6. COMMUNITY AND OTHER POLICING MATTERS: To receive the Monthly Policing and Operations Report from the Acton Community Police Officers.(Copy attached)

7. PROCEDURAL MATTERS: To consider the following matters:

1. **EXTERNAL AUDIT- ANNUAL ACCOUNTS 2020/21 CONCLUSION OF AUDIT:** To receive an update from the Clerk and Responsible Financial Officer.
2. **APPOINTMENT OF INTERNAL AUDITOR & INTERNAL AUDIT PLAN 2021/22:** To consider and undertake the annual review the Council's arrangements for Independent Internal Audit testing during 2022/23 as specified by the Audit Commission for Wales, the current Accounts and Audit Regulations and the Governance and Accountability for Local Councils in Wales – A Practitioners Guide (2019).

8. KEY ACTON ISSUES: WCBC Members to report verbally on any new or Key Issues being considered by the County Bough Council that may affect the whole or part of the Community of Acton. (Item placed on the agenda in accordance with the decision contained in Minute 107 January 2011)

9. ACTON PARK: Item placed on the agenda at the request of Councillor Salli Edwards

10. COMMUNITY ENGAGEMENT: Further to Minute 118 January 2022, the Chair and Councillor E Doherty to give an update on progress made in preparing a draft second Community Engagement Survey.

11. REPORT FROM CLERK: Clerk to report on correspondence and other information that has been received since the last meeting. (Copy attached)

12. PAYMENT OF ACCOUNTS: To note details of any payments received and authorise any outstanding debtor or other payments.

13. PLANNING APPLICATIONS: To consider any comments the Council may wish to make on any applications made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

Case Number/ Address & Proposed Development	Decision
1. Planning Application P/2022/0062 Valid From 20/01/2022 :46, Huntsmans Corner, Wrexham, LL12 7UH - non-material amendment to planning permission p/2021/0988 to amend material	
2. Planning Application P/2022/0105 - Valid From 01/02/2022 Land At 46-48, Hazel Grove, Wrexham, LL12 7HA- creation of off road parking area	
3. Planning Application P/2022/0084 - Valid From 25/01/2022 9, Caernarvon Road, Wrexham, LL12 7TT - roof extension and rendering of property	

**the plans and documents for these applications can be viewed online [by clicking here](#) and selecting the Community of Gwaunysterfyn/Acton for the search. The Clerk requests an extension of the 21 day consultation period where appropriate*

14. EXCLUSION of PRESS AND PUBLIC: It is **RECOMMENDED** that the press and public be excluded from the Meeting during consideration of the next item of business only as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

15. ACTON COMMUNITY RESOURCE CENTRE: Further to Minute 115 January 2022, the Chair and Vice Chair to report on their attendance at a meeting with representatives of Wrexham County Borough Council and other Resource Centres on 27 January 2022. (Details attached)

Minutes of the Meeting of Acton Community Council held remotely via Zoom on Tuesday 18 January 2022

Present:

Councillor	Kevin Roberts (Chair)	Councillor	R Hardy (Vice Chair)
"	W Baldwin	"	P Lloyd *
"	Mrs C Bettley	"	G Lowe
"	M Davies	"	Ms B Martin
"	MS E Doherty	"	Ms E Owens
"	Ms S Edwards	"	M Pritchard *
"	Mrs A Evans	"	T Stanford
"	Ms S Hope	"	Mrs D Wallice

* Absent

Also Present:

Mrs Carole Roberts, Clerk to the Council

25. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Philip Lloyd (Illness) and Mike Pritchard

RESOLVED – that the apologies be received and accepted.

26. PUBLIC QUESTIONS

It was noted that the Clerk had not received Notice of any public questions as set out in Standing Order No. 3e.

27. DECLARATION OF INTERESTS

No declarations of interest were made at this stage of the proceedings. The Clerk to the Council reiterated previous advice about the public interest test that should be considered by Members when determining whether or not they wish to declare an interest. The present position was noted.

28. CONFIRMATION OF MINUTES:

The Minutes of the remote Council meeting held on 14 December 2021 were received

RESOLVED that the Minutes of the remote Council meeting held on 14 December 2021 be received and confirmed as a correct record.

29. INFORMATION FROM THE MINUTES

1. Minute 102.2 - Community Defibrillators for Acton Community Wards: An update was given at the meeting and the Clerk was arranging for a slot to be reserved to enable the electrical installation for up to three of the Defibrillators. A response had not yet been received from Wrexham CBC consenting to the installation of a Defibrillator at the Little Acton Community Centre. The installation cost for each Defibrillator was variable with an estimated maximum cost of £260 plus vat.

RESOLVED - to note progress made to date for the three identified defibrillator locations at the Cunliffe, Little Acton Community Centre and the Maesydre Powerhouse; and to await a response from the Gatehouse Veterinary Practice regarding use of its Borrass Park premises to locate the fourth defibrillator.

2. **Minute 102.3 - Annual Accounts 2020/21 Conclusion of Audit:** It was noted that the External Auditor's report had not yet been received and the Audit had still not been concluded.

3. **Minute 105.2 Pupil Safety due to Parking and congestion outside Barkers Lane and other Schools:** A copy of a letter of response from Mr D Williams, Chief Officer Environment & Technical, Wrexham CBC was circulated to members prior to the meeting.

RESOLVED - to note with regret the letter of response from Mr D Williams, Chief Officer Environment & Technical and Members seek to promote and raise awareness of the School Crossing Patrol vacancy currently being advertised.

30. COMMUNITY POLICING MATTERS

The Monthly Policing and Operations report provided by the PCSOs on Crime issues and Trends in each of the five Acton Community Wards was received and considered. The Report also referred to other news and PCSO activities relating to work with residents linking in to Operation Blue instinct, high visibility patrols to deter burglaries; promotion of the new Community Alert system; and encouragement for members of the public to complete the Safer Streets Survey: www.police.uk/streetsafe; the outcomes of which will inform where improvements to safety are needed.

Members then raised various local concerns regarding reports via 101 about individuals begging in the Acton Community. Members also expressed gratitude that Officers from the Acton Sector Team were regularly attending the Friday Coffee Mornings at the Little Acton Community Centre. It was noted that the new Town Inspector was encouraging outreach work within the Community area.

RESOLVED – that the Monthly Policing report be received and noted and the new Acton Sector Police Inspector be invited to visit the Maesydre Power House with a view to reinstating the previous Licence arrangement with North Wales Police.

31. PROCEDURAL MATTERS

The Service Level Agreement reporting as set out below was considered:-

1. Acton Community Resource Centre

RESOLVED: To note this report is overdue pending a meeting of the Management Committee, and the Chair and Vice Chair will report on the outcome of their meeting with Wrexham CBC and the other Resource Centre representatives to the next meeting of the Community Council.

2. Open Access Youth Project

RESOLVED - to note the Service Level Agreement Report will be considered at the Youth Committee meeting to be held on 25 January 2022

3. Acton Citizens Advice Bureaux

RESOLVED - to receive and note the Quarter 3 Report and outcomes.

32. KEY ACTON ISSUES

The following matters were raised by Wrexham CBC members:

1. **NINE ACRE PLAYING FIELD PLANNING APPLICATION TO BUILD A PRIMARY SCHOOL:** It was noted that this Application has effectively been paused after Welsh Government intervention using powers under the [The Town and Country Planning \(Development Management Procedure\) \(Wales\) Order 2012](#), which allows Welsh Ministers to intervene with granting of planning permission on a local level. No permission can now be granted without 'authorisation' from Welsh Ministers.

2. **BUDGET WORKSHOPS :** It was noted that all Wrexham CBC Members were currently attending workshops as part of the process to achieve a final Budget outcome

118. COMMUNITY ENGAGEMENT - The Chair and Councillor E Doherty gave updates on successful events in Acton Park during December 2021, together with forthcoming events planned for the February half term and whether or not to undertake a Review and further Survey as part of the Community Council's commitment to Community engagement with its residents.

RESOLVED – that:

- i) The updates given at the meeting be noted and thanks be given to all those involved and to note and endorse the Chair's offer to fund from his Charity account, a Bowling Competition and Prize to the Cunliffe Bowling Club in recognition of the Club facilitating the use of their Pavilion for refreshments at the recent Park events;*
- ii) The Clerk to the Council liaise and clarify with Wrexham CBC Officers about the well-established and historical funding of the SLA contract price which includes provision to meet the staffing and all other costs of all events arranged and carried out by the Seasonal Park Ranger and to ensure the costs for forthcoming events planned for Acton Park by the Park Ranger under the current three year Service level Agreement being managed by Wrexham County Borough Council will be met from within the increased SLA cost for 2022/23 given the Community Council has extended its funding for this Acton Park Ranger post to a full twelve month period with an expectation that at least eight events will be arranged and held in the Park during that time period;*
- iii) Councillor E Doherty to prepare, with input from other Members, a draft for the next meeting, of a second Community Engagement Survey to include an introductory narrative setting out actions taken by the Community Council in response to the outcomes of the first Community Engagement survey; the Community Council will then aim to undertake a second survey concluding the end of March 2022 with a view to receiving a report on the outcomes prior to the forthcoming local Council elections.*

119. REPORT FROM CLERK

The Council received and noted a report from the Clerk detailing Consultations and correspondence/ other information that has been received since the last meeting.

RESOLVED - that the undermentioned correspondence be received and noted

One Voice Wales	<p>1.CONULTATION: The Local Government and Elections (Wales) Act 2021: Draft Statutory Guidance for Community and Town Councils: An email dated 17 December 2021 provided the above link to a Consultation that closes on 17 March 2022 seeking views on draft statutory guidance for community and town councils. Members discussed the administrative resource implications of implementing and complying with the new duties contained in this Act. RESOLVED – that Members respond individually to this Consultation.</p> <p>2.TRAINING-JANUARY, FEBRUARY & MARCH 2022: Email dated 11 January 2022 providing details of training Courses for the next quarter. Information noted</p>
NHS Shared Services Partnership	<p>Plas Coch Retail Park Application – Boots UK for inclusion on Register: Email dated 7 January 2022 enclosing a decision letter and informing the closing date for receipt of an appeal is 6 February 2021 Information noted</p>
Audit Wales	<p>Audit Wales December Newsletter: Email dated 6 January 2022 circulating this information. Information noted</p>
Planning Aid Wales	<p>Latest News : Email dated 10 January 2022 circulating the latest newsletter and training dates. Information noted</p>
Wrexham County Borough Council	<p>1.Local Places for Nature: Email dated 11 January 2021 inviting the Community Council to submit any suitable areas of land in its Community for consideration by Wrexham Council to undertake projects which bring nature to the heart of the Wrexham Community subject to receipt of funds from Welsh Government (for 2022-23 financial year). Information noted</p>

Wrexham County Borough Council	<p>2. #Wrecsam 25: Email dated 11 January 2022 confirming Wrexham County Borough is one of the final eight places in the UK, longlisted to become 'UK City of Culture 2025'. A survey is now taking place in support of the full application to be submitted in February 2022, The survey contains three simple key questions and residents are being encouraged to answer the survey individually or as part of a group, or both.</p> <p style="text-align: right;">Information noted</p>
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120. PAYMENT OF ACCOUNTS

The Clerk reported on the following payments received and bank charges and fees since the last meeting as follows and sought authorisation for the Payments to be made in December 2021

INTEREST PAYMENTS RECEIVED:

- a. Deposit Account to 2/12/21 £3.26 & 2. Money Market Account to 31/12/21 £8.68

BANK CHARGES & FEES	27/11/21 to 26/12/21	from Chair's Charity Account	=- £5.40
	4/12/21 to 3/1/22	from Current account	= -£7.80

RESOLVED –

- i) *To note the Interest payment receipts and the bank charges and fees to be levied on the Council's Bank Accounts and the transfers made between the Deposit and Money Market Accounts; and*
- ii) *To approve the payments to made in January 2022 as set out in the schedule below:-*

Current account Payments Made in JANUARY 2022		
Voucher 96 /BACS ref 29.1.22 Carole Roberts	Clerks Salary & office expenses for January 2022 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
Voucher 97 /BACS ref 30.1.22 Clwyd Pension Fund	Pension payments for January 2022 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
Voucher 98/ BACS ref 31.1.22 HMRC	Payroll payments for January 2022 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
Voucher 99/ Cheque No 202178 Wrexham County Borough Council	SLA 2nd half year payment - Acton Play Areas x3 S19 Local Government (Miscellaneous Provisions) Act 1976	£3,350.40 (vat £558.40)
Voucher 100/ Cheque No 202179 Carole Roberts	Clerks Expenses for January 2022 Section 112 Local Government Act 1972 (as amended)	£91.88 (Vat= £11.15)
Voucher 101/ Cheque No 202180 Wrexham Citizens Advice Bureaux	2021/22 SLA Q4 instalment- Acton Outreach Service Section 142 Local Government Act 1972 (as amended)	£1,630.47 (VAT=£0)
Voucher 102/ Cheque No 202181 Caia Park Partnership Ltd	2021/22 SLA Q4 instalment- Open Access Youth service Provision S19 Local Government (Misc Provisions) Act 1976	£6,008.12 (VAT=£0)
Chair's Charity Account		
CCA5 -21/22 Cheque No 100035 Shooting Star Cancer Support	Donation in recognition of family Christmas lighting fundraising efforts and in memory of Phyllis Davies of 195 Herbert Jennings Avenue, Wrexham 6 S15 Local Government Act 1972 (as amended)	£100.00 (VAT= £0.00)

121. PLANNING APPLICATIONS

RESOLVED – that the Applications received since the last meeting be determined as follows:

Case Number/ Address & Proposed Development	Decision
1. Planning Application P/2021/1179 - Valid From 10/12/2021 : 224, Holt Road, Wrexham, LL13 9EE - erection of dwelling	No Observations
2. Planning Application P/2021/1167 - Valid From 20/12/2021 : 97, Jeffreys Road, Wrexham, LL12 7PE - first floor front extension	No Observations
3. Planning Application P/2021/1206 - Valid From 04/01/2022 : Ty Nos, Holt Road, Wrexham, LL13 8NE -discharge of condition 7 (drainage) of planning permission p/2021/0263	No Observations
4. Planning Application P/2022/0041 - Valid From 14/01/2022 24, Cardigan Road, Wrexham, LL12 7TS - erection of garage	No Observations

Councillor Kevin Roberts, Chair

Signed as a correct record this 15th day February 2022

Presiding Chair

Minutes of the YOUTH COMMITTEE held remotely via Zoom on Tuesday 25 JANUARY 2021

Present: Councillor Kevin Roberts (Chair)
" Caroline Bettley (Vice Chair)
" Mike Davies
" Elinor Doherty
" Mrs Anne Evans *
" Sian Hope *

* Absent

Also Present: Mr Jon Stumpp, Caia Park Partnership
Mrs Carole Roberts, Clerk to the Council

9. APOLOGIES FOR ABSENCE:

Apologies for absence were received from Councillors Anne Evans and Sian Hope.

10. DECLARATION OF INTERESTS

There were no declarations made at this stage of the proceedings

11. CONFIRMATION OF MINUTES

RESOLVED – that the Minutes of the Meeting of the Youth Committee held on 27 July 2021 as submitted to the Meeting of the Community Council on 21 September 2021 be received and confirmed as a correct record.

12. INFORMATION ARISING FROM THE MINUTES

It was noted that the Council at its meeting on 21 September 2021 had accepted the following recommendation of the Youth Committee (Minute 15.iii refers):

“that any savings made to the costs of the 2021/22 Service Level Agreement for the Acton Youth Work Project as result of savings for room hire costs be used to purchase additional equipment for the Youth Club and to fund the provision of travel opportunities to address the skills shortage identified by this Youth Work Project to enable Young People to be confident and proficient in using public transport.”

13. TERMS OF REFERENCE

The Youth Committee was appointed at the Annual Community Council meeting held in May 2021 and its Terms of Reference (ToR) were noted. In respect of ToR No.7 regarding the 2018 Play Sufficiency Assessment, Members were unclear as to what progress if any, had been made during the Covid 19 Pandemic period. It was noted the next meeting of the Youth Committee was scheduled in the diary for 26 April 2022 but this may be cancelled due to the Local Council elections being held on 5 May 2022.

RESOLVED – that the Clerk write to the Play Development Team of Wrexham County Borough Council to request an update and report to the next meeting of the Youth Committee upon the progress being made on implementation of the 2018 recommendations and to ascertain when the next Play Sufficiency Assessment is due.

14. SERVICE LEVEL AGREEMENT –ACTON YOUTH WORK PROJECTS

The Committee received and consider the reports and other information provided at the meeting by representatives of the Caia Park Partnership in respect of the 2021/22 Quarter 2 and Quarter 3 performance monitoring to 31 December 2021 on the operation of this Service Level Agreement for the provision of an Open Access Youth Service. It was noted that the October 2021 meeting of the Youth Committee was postponed and accordingly the reports for Quarters 2 and 3 were now being presented to the meeting.

During consideration of the Report the following matters were highlighted: -

- New Welsh Government Guidance had been issued in January 2022 and it was hoped to return to more normal Centre based activities and service provision subject to ongoing Covid restrictions. It had been challenging to continue to provide an adaptive and reactive Service in response to the ever changing Welsh Government restrictions over the last two years. In the main, Detached Youth Work rather than Centre based provision had been used apart from a short period when the area in proximity to the Resource Centre had been used.
- It was anticipated that the numbers of Young People returning to the Centre based provision would initially be less due to the older cohort moving on and their perceptions changing. There was in effect a lost generation of Young People in Acton. The Youth Workers' initial focus now will be on meeting the needs of the older cohort with somewhere warm to meet and chill-out zones at the Resource Centre. The Team will be seeking and encouraging a younger cohort to participate at the Resource Centre and develop activities for the previous attendees. The long term aim was to return to the higher pre-Covid levels of attendance for the Open Access Youth Project. During the darker winter months it had been difficult to reach the really young 8-12 cohort via Detached Youth work sessions due to their age and parental restrictions.
- Limited events and sessions had been organised elsewhere including the World Children's Day at Ty Pawb on 18 November 2021 which had included a number of the young people from Acton
- Moving forward the team are working to develop a full quarterly programme for Pancake day, St David's Day, Chinese New Year and a creepy crawly evening at the Centre. It was hoped these events will again spread the news of the Centre being open at its regular times on a Wednesday evening and numbers will continue to increase to achieve engagement comparable to the pre-Pandemic levels
- The impact of the Pandemic on the Mental Health of Young People was highlighted together with other work the Caia Park Partnership had been involved with in providing the Aim High project of 1-2-1 mentoring for referred young people; some of whom were already known to them through other service provision. The Pandemic had also affected staffing levels and recruitment. Currently there were several Youth Worker vacancies being advertised and it was hoped that following appointments, a dedicated Youth Worker team can be put in place for the Acton provision.
- Members referred to the importance of communicating with the Acton Community Young People, particularly through social media, and to ensure consistency with where the Youth Workers will be; and where the service delivery is, preferably at a given time and place. Some opportunities had been lost for Detached Outreach work at the sunken gardens in Maesydre, Rhosnesni, and Borrás. This issue had been highlighted as part of the Council's new Community Engagement initiative
- The Youth Workers had tried several innovative and improvised ideas during the lockdown such as the use of tents and gazebos for their sessions with varying degrees of success. Around the Country, many Youth Services had shut down during the Pandemic. The Acton staff had tried to provide something in the Community which was not necessarily in the SLA. The Open Youth provision would now have to be developed from scratch again, however there was the ability and experience to do that again;

- Members referred to several successful events that had recently been held in Acton Park, the merits of actively involving the Youth Workers in future as part of any other volunteer Park based events and any other environmental/litter picking events in the Community. The importance of the Youth Team feeding regular updates and information to the Community Council was stressed so that it too can help promote the Open Access Youth Work being carried out under this Service Level Agreement through its social media and other Acton Community based Facebook pages.
- It has been over three years since the Caia Park Partnership team had accessed local Schools to promote the free open access youth project and Members of the Council were asked to try and facilitate this again as School Governors wherever possible.

Members acknowledged the difficulties that had been faced by the Acton Youth workers in terms of gaining access to the Resource Centre and concluding risk assessments. However it was important to have the next quarter end report submitted to the Youth Committee Meeting scheduled in April 2022 to demonstrate the progress being made and the direction of travel for this Service level Agreement.

RESOLVED –

- i) to receive and accept the second and third quarter reports as now submitted in accordance with the Service Level Agreement and to thank the Caia Park Partnership Officers for listening and seeking to address Members concerns as set out above; and*
- ii) A further monitoring report after the end of quarter four be submitted by the Caia Park Partnership to the next Youth Committee proposed for Tuesday 26 April 2022.*

Councillor Kevin Roberts, Presiding Chair

Signed as a correct record this 26th day of April 2022

Presiding Chair

DOCUMENT IS RESTRICTED



HEDDLU GOGLEDD CYMRU
Gogledd Cymru diogelach

NORTH WALES POLICE
A safer North Wales

ACTON AREA UPDATE

11/01/2022 – 08/02/2022

OFFICERS

Sgt 1689 Kelly Lewis

PC 2566 Nicola Gaskell

PCSO 3970 Tom Jones

PCSO 3420 Tim Edwards

PCSO 3851 Dan Whitfield

CONTACT DETAILS

Email: ActonSectorWrexham@northwales.police.uk



HGC Trêf Wrecsam / NWP Wrexham Town

INCIDENT UPDATE

ACTON

BURGLARY x 1
CRIMINAL DAMAGE X 2
VEHICLE THEFT X 1

LITTLE ACTON

CRIMINAL DAMAGE X 1
THEFT X 1

RHOSNESNI

SHOPLIFTING X 1
ASSAULT X 1

MAESYDRE

ASSAULT X 1
CRIMINAL DAMAGE X 5
SHOPLIFTING X 1
VEHICLE THEFT X 1
THEFT X 1

BORRAS

No incidents to report

OTHER NEWS / PCSO ACTIVITIES

- We have been completing surveys with local residents regarding local issues, safety and what is good about their area. We've done this via pop ups and also by visiting addresses. Whilst doing this we have been encouraging people to sign up to community alerts. The link has been posted on our facebook page if you would like to share it on your community pages.



North Wales Police 
@NWPolice

...

North Wales Talking – Be part of the conversation:

North Wales Police want to hear what matters to you...find out more:orlo.uk/eLSIH

Complete the Survey here: orlo.uk/rYXBj

The banner features a blue background with white and yellow text. On the left, there are large quotation marks. Inside the quotes, the text reads: "Byddwch yn rhan o'r sgwrs" (Be part of the conversation) in yellow, "Gogledd Cymru'n Siarad" (North Wales Talking) in white, and "Be part of the conversation" in yellow. Below this, the website address www.northwalestalking.co.uk is displayed in white on a yellow background. On the right side of the banner, there is a photograph of a North Wales Police officer in uniform. At the bottom left, a yellow circle contains the text "COMPLETE THE ONLINE SURVEY TODAY". To the right of this, the text reads: "Have your say" It only takes a few minutes, and will help us to help you. At the bottom right, the North Wales Police crest is shown, followed by the text "HEDDLU GOGLEDD CYMRU NORTH WALES POLICE". At the very bottom, the slogan "making North Wales the safest place in the UK" is written in white.

- We are also encouraging members of the public to fill the safer streets survey in and identify locations where they feel unsafe. The results will then be fed back to local government and police to help improve safety in these areas.

<https://www.police.uk/streetsafe>

PROCEDURAL MATTERS REPORT**1. EXTERNAL AUDIT- ANNUAL ACCOUNTS 2020/2021 – DELAYED CONCLUSION OF AUDIT**

The External Auditor on 27 January 2022 concluded his Audit of the Community Council's accounts and issued an unqualified report and notified of one other matter and recommendation to the Community Council. The Clerk and Responsible Financial Officer subsequently issued a Public Notice stating that the Annual Return for the year ended 31 March 2021 is available for inspection from 27 January 2022 by any Local Government Elector for the area of the Council under Section 29 of the Public Audit (Wales) Act 2004 and the Accounts and Audit (Wales) Regulations 2014. A copy of the Public Notice and the full completed Annual Return with its conclusion and recommendation can be viewed by clicking on this hyperlink:

https://www.actoncommunitycouncil.gov.uk/Acton-CC/Public_NoticesStatutory_Information_13521.aspx

Publishing this information promptly on the Council's website and on the Council's Notice Board at the Acton Community Resource Centre and also at the Little Acton Community Centre has ensured that the Community Council is compliant with the Accounts and Audit Regulations.

It is **RECOMMENDED** that the opinion and recommendation of the External Auditor be received and noted and the action taken by the Clerk in ensuring the Community Council is compliant with the Accounts and Audit Regulations be endorsed.

2. APPOINTMENT OF INTERNAL AUDITOR & INTERNAL AUDIT PLAN 2021/22

The Council should ensure the Independent Internal Audit testing during 2022 for the 2021/22 Financial Year end and its 'in year' Internal Audit Services meet the requirements as set out by the Audit Commission for Wales, the current Accounts and Audit Regulations and the Governance and Accountability for Local Councils in Wales – A Practitioners Guide (2019).

The Council should review and appoint its Internal Auditor each year. Guidance states that Internal Audit must not influence the direction or extent of the review however it is good practice to seek their input and to ensure that adequate internal controls are in place.

The existing Internal Auditor has advised that for the 2021/22 Internal Audit, they will be increasing the minimum audit fee for the size of this Council to £225 plus VAT. This is due to a review of time spent on audits in 2020/21 and an increase in running costs. J D H Business Services will provide an Internal Audit Plan for 2021/22 and has confirmed that there are no changes to the terms of engagement from last year - there will be one annual audit conducted after the year end between April and June at a date agreed with the Council (subject to exigencies and any further Pandemic lockdown restrictions). There will be one annual audit report issued which will also follow up issues raised in the previous year. An assurance has been given by John Henry, confirming continuing independence in his role as Internal Auditor for the 2021/22 financial year and this can be assumed to be the case for future financial years unless informed otherwise in writing.

It is **RECOMMENDED** - that the matters now reported to the Council for the renewal of the current arrangements with JDH Business Services Limited concerning the provision of an internal audit service, be accepted and a letter of engagement detailing the Internal Audit Plan for 2020/21 as reported to the meeting, be signed by the Chairman and Clerk and forwarded to the JDH Business Services Limited.

**ACTON COMMUNITY COUNCIL – 15 FEBRUARY 2022
COMMUNITY ENGAGEMENT 2ND SURVEY**

AGENDA ITEM 10

Further to Minute 118 January 2022, the Chair and Councillor E Doherty will give an update at the Meeting on progress made in preparing a draft second Community Engagement Survey.

(This information will be circulated separately to all Members of the Council before the meeting)

INFORMATION AND GENERAL CORRESPONDENCE RECEIVED SINCE THE LAST MEETING

	Organisation	Details	Comments
1.	Wrexham County Borough Council	Walking and Cycling in Wrexham: Email dated 2 February 2022 seeking views as part of a formal consultation on the Active Travel Network Maps for Wrexham, and whether Wrexham CBC has identified the correct future routes for improvement; whether the correct current routes have been included; whether respondents believe the routes identified have the greatest potential for encouraging people to travel less by car, and more by walking or cycling.	
2.	One Voice Wales	<p>1. Dwr Cymru Welsh Water's Draft Water Resources Management Plan2024 - Pre Consultation: Email dated 7 February 2022 referring to the Water Resources Management Plan (WRMP) which sets out how Dwr Cymru will manage water resources across its supply area to meet current and future needs, over the next 25 years. The next Plan (WRMP24) for the period 2025 – 2050 is being developed and a pre-consultation has been launched to provide an opportunity for stakeholders to give their views on how Dwr Cymru should develop its Plan and the priority areas that it should seek to address. A brief supporting information note was attached to the email setting out in a little more detail, the planned approach. The pre-consultation will run until the 21 March 2022, comments should be submitted to Water.Resources@dwrcymru.com</p> <p>2. Training – February , March 2022: Email dated 8 February 2022 giving details of Remote training sessions that are taking place in February and March 2022. The cost of the training is £30 for members or £50 per person for non members.</p> <p>3. Report on Section 47 Multi Location Meetings: Email dated 9 February 2022 enclosing a copy of a survey on Section 47 Multi Location Meetings for Community and Town Councils that has been conducted by One Voice Wales due to several concerns raised by Councils following the introduction of legislation by Welsh Government requiring all Councils holding face to face meetings to have the facility for multi-location meetings with effect from May 2021. The results of the survey are intended to assist OVW to fully understand the issues being faced by the sector in order to effectively pursue dialogue with the Minister for Finance and Local Government and civil servants in relation to implementation of Section 47 of the Local Government and Elections (Wales) Act 2021.</p>	

	Organisation	Details	Comments
		<p>4. Consultation on how to measure the inclusion of migrants in Wales : Email dated 10 February 2022 advising that the Welsh Government's 'Consultation on how to measure the inclusion of migrants in Wales is now live on the gov.wales website using the following link: How to measure the inclusion of migrants in Wales GOV.WALES The Consultation document is seeks views on the development of a method of measuring the inclusion of migrants in Wales and the Community Council has been contacted as a key stakeholder, to have the opportunity to respond. The deadline for consultation responses is 25 March 2022.</p> <p>5. Nature and Us – the national conversation about Wales’ natural environment: Email dated 11 February 2022 informing that over the next ten weeks, Natural Resources Wales in collaboration with the Welsh Government is hosting a Wales-wide conversation about the future of our natural environment. It’s called Nature and Us. Nature and Us involves the people of Wales in a national conversation about the natural environment. The aim is to develop a shared vision for the year 2050 and consider the changes we need to make leading up to 2030 and 2050, as individuals and as a country. . The first part of the campaign will happen online at www.natureandus.wales – and it all starts on the 17th of February 2022. The email shares a link to the Nature and Us Stakeholder Toolkit, which contains several downloadable campaign resources (eg. graphics, videos, images, posters) which can be shared digitally or physically with our networks.</p>	
3.	Barker’s lane Community School	<p>Request for funding towards Defibrillator: Email dated 9 February 2022 asking the Community Council to consider giving support towards replacing the defibrillator at this school. The school grounds are locked from 7pm until 7am during term time and school holidays, but one of the padlocks is a combination lock and advice is being sought on whether this would be suitable as a location for a community defibrillator</p>	
4.	AVOW	<p>AVOW Press Release: Funding to support Food Poverty initiatives in Wrexham: Email dated concerning the ‘Tacking Food Poverty Small Grants Scheme.’ The closing date for applications is the 28 February. The Council has been asked if it is unable to print the email that it retweet the AVOW Twitter message at: https://twitter.com/AvowWrexham/status/1493222982994608129?s=20&t=iZuRRpXmo6ScEqqH25hDeg</p>	

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ACTON COMMUNITY COUNCIL – 15 FEBRUARY 2022

AGENDA ITEM 15

DOCUMENT IS RESTRICTED