

9 November 2022

Dear Councillor

You are summoned to attend a **HYBRID** meeting of **ACTON COMMUNITY COUNCIL** to be held in accordance with Local Government and Elections (Wales) Act 2021 on **TUESDAY 15 NOVEMBER 2022** at **6.30pm**. The Meeting will be held in the **TRAINING ROOM** at **ACTON COMMUNITY RESOURCE CENTRE**, Overton Way, Acton, Wrexham, LL12 7LB.

For anyone unable to attend the meeting in person you can join the Zoom Meeting online using this [Hyperlink to join Hybrid Council meeting on 15 November 2022](#) or the Meeting ID: 844 5516 1806 and Passcode: 481774

Please note that the Meeting and those participating in person and online will be recorded. The business to be transacted is as set out in the agenda below.

Yours faithfully

*Carole Roberts*

Clerk and Responsible Financial Officer to the Council

## AGENDA

### 1. APOLOGIES FOR ABSENCE

2. **DECLARATION OF INTERESTS:** To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3. **PUBLIC QUESTIONS:** In accordance with Standing Order No. 3e; any Member of the Public who is a resident within a ward of the Community Council and has given notice (specifying the matter on the agenda which they wish to speak) to the Clerk to the Community Council's office by noon on 14 November 2022, may, subject to stating their name and address before the meeting, speak remotely at this meeting, as of right, on any matter on the agenda, for no more than 3 minutes.

### 4. CONFIRMATION OF MINUTES:

1. To confirm the Minutes of the Council meeting held on 18 October 2022 (Copy attached)
2. To receive the Minutes of the Youth Committee meeting held on 25 October 2022 (Copy attached)

### 5. INFORMATION FROM 18 OCTOBER 2022 MINUTES:

1. **Minute 80.1.- Annual Accounts 2021/22 Publication of Audited Accounts and Conclusion of Audit:** Clerk to update
2. **Minute 80.2. –Relocation of CCTV Camera:** Councillor B Martin to update
3. **Minute 80.4 Defibrillator/ Training:** Clerk to update

6. **COMMUNITY POLICING MATTERS:** To receive a verbal update from the Acton Community Police Officers that may be present at the Meeting.

7. **COMMUNITY AGENT PROJECT:** Further to Minute 82.7 October 2022, Steve Latham from Wrexham County Borough Council will give a presentation about this Project and the funding available to offset costs of expanding this Project to cover the area of Acton

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Please contact Carole Roberts, Clerk to the Council on: 07913 071470 or  
E-Mail: [clerk@actoncommunitycouncil.gov.uk](mailto:clerk@actoncommunitycouncil.gov.uk) with any apologies or requests for further information.  
You can also write to the Clerk at Acton Community Resource Centre, Overton Way, Wrexham LL12 7LB

- 8. PROCEDURAL MATTERS:** To consider the following procedural matters:
1. **ANNUAL REPORT:** Item deferred at last meeting. Councillor S Edwards to give an update
  2. **TRAINING PLANS:** To receive an update on progress since the last meeting.
  3. **2022/23 NATIONAL SALARY AWARD:** To note Circular EO2-22 from the National Association of Local Councils confirming agreement of the pay offer for 2022/23 to be implemented from 1 April 2022. Employers are encouraged to implement this pay award as swiftly as possible.
  4. **HSBC – REVIEW OF DAILY LIMITS FOR ONLINE BANKING PAYMENTS:** Clerk to Report.
- 9. BUDGET PREPARATION FOR 2023/24:** Further to Minute 82.1 October 2022 to commence consideration of the Council’s Budgeting requirements and Priorities for 2022/23 Financial Year. A copy of the 2022/23 budget is attached.
- 10. COMMUNITY ENGAGEMENT:** Chair to give an update
- 11. KEY ACTON ISSUES:**
1. WCBC Members to report verbally on any **New** or **Key Issues** being considered by the County Bough Council that may affect the whole or part of the Community of Acton. (Item placed on the agenda in accordance with the decision contained in Minute 107 January 2011)
  2. **Warm Places:** Further to Minute 86.4 October 2022– Wrexham CBC Councillors to give an update on progress
- 12. REPORT FROM CLERK:** Clerk to report on Conference attendance, correspondence, consultations and other information that has been received since the last meeting. Details circulated separately.
- 13. FINANCIAL MATTERS:** To note details of any payments received and to authorise any outstanding debtor or other payments
- 14. PLANNING APPLICATIONS:** To consider any comments the Council may wish to make on applications made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council) and on the Town and Country Planning ( Trees) Regulations 1999.:-

| <b>Case Number/ Address<br/>Proposed Development</b>   | <b>Decision</b> |
|--|-----------------|
| 1. <a href="#">Planning Application P/2022/0896 - Dilys o/Valid From 12/10/2022</a> 90 Mile Barn Road, Wrexham, LL13 9JY single storey rear extension                              |                 |
| 2. <a href="#">Planning Application P/2022/0903 - Dilys o/Valid From 20/10/2022</a> Land Adjacent To, 38 And 40 Hazel Grove, Wrexham, LL12 7YN erection of dwelling                |                 |
| 3. <a href="#">Planning Application P/2022/0902 - Dilys o/Valid From 20/10/2022</a> Land Adjacent To, 35 Derwent Crescent, Wrexham, LL12 7YN erection of 3 dwellings               |                 |
| 4. <a href="#">Planning Application P/2022/0916 - Dilys o/Valid From 24/10/2022</a> 10 Philips Close, Wrexham, LL12 7RW single storey rear extension                               |                 |
| 5. <a href="#">Planning Application P/2022/0929 - Dilys o/Valid From 26/10/2022</a> 4 Maesydre Road, Wrexham, LL12 7AS works to trees protected by tree preservation order wmbc 21 |                 |

|   |  |
|---|--|
| 6.Planning Application P/2022/0944 - Dilys o/Valid From <a href="#">01/11/2022</a> 36, Chester Road, Wrexham, LL11 2SD variation of condition 1 of p/2021/1075 to allow the continued use of the building as homeless shelter |  |
|   |  |

*\*the plans and documents for these applications can be viewed online [by clicking here](#) and selecting the Community of Gwauntyerfyn/Acton for the search. The Clerk requests an extension of the 21 day consultation period where appropriate*

Minutes of the hybrid Meeting of Acton Community Council held on Tuesday 18 October 2022 remotely via Zoom and at Acton Community Resource Centre, Overton Way, Acton, Wrexham

Present:

Councillor Kevin Roberts (Chair)

“ W Baldwin \*  
“ Ms L Balmain  
“ Mrs. C Bettley \*  
“ M Davies  
“ R Davies \*  
“ Ms S Edwards \*  
“ Mrs. A Evans \*

Councillor R Hardy (Vice Chair)

“ A Gallanders  
“ Ms C Jarvis  
“ P Lloyd  
“ Ms B Martin  
“ A Moss  
“ T Ryan \*  
“ D Wallice

\* Absent

Also Present:

Glen Pridding **Member** of the Public

Mrs. Carole Roberts & Mrs. Michelle Williams, Acton Community Council

## 76. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors W Baldwin, Mrs. C Bettley, R Davies, Ms. S Edwards, Mrs. A Evans, and T Ryan

***RESOLVED – that the apologies for absence be received and accepted.***

## 77. DECLARATION OF INTERESTS

There were no declarations of interest made at this stage of the proceedings.

## 78. PUBLIC QUESTIONS – NINE ACRE FIELD

The Chair introduced to the meeting. Mr. Pridding a resident who lives in close proximity to the Nine Acre Field. Members were sympathetic and noted his concerns over current access to and the future of the Nine Acre Field and the importance of retaining this valuable Green Space. However, responsibility for the Field rests with Wrexham CBC as the owner of this land. It was noted that dual hatted Councillors would do all they could to ensure that grass cutting and development of a Plan to protect the Field is developed by Wrexham CBC>

***RESOLVED – that Acton Community Councillors, who are also Wrexham CBC Councillors monitor the situation and report back to the Community Council on any future development or plans. .***

## 79. CONFIRMATION OF MINUTES

The Minutes from the remote Council Meeting held on 27 September 2022 were received.

***RESOLVED – that the Minutes of the remote Council Meeting held on 27 September 2022 be received and confirmed as a correct record.***

## 80. INFORMATION FROM 27 SEPTEMBER 2022 MINUTES

**1. MINUTE 69.1 – ANNUAL ACCOUNTS 2021/22 PUBLICATION OF AUDITED ACCOUNTS AND CONCLUSION OF AUDIT:** It was noted that a Public Notice pending conclusion of the Audit by the External Auditor had been placed on the Acton Community Council website and Noticeboard to

ensure compliance with Regulation 15(5) of the Accounts and Audit (Wales) Regulations 2014 (as amended)

2. **MINUTE 67.4 - RELOCATION OF CCTV CAMERA:** Councillor Martin reported the estimated cost to relocate the CCTV camera to the Penymaes Avenue Layby including an 8m Tubular Steel Galvanized column with associated components and Mains Service Transfer will be - £2,020.00 + vat. The current Service Level Agreement cost with Wrexham CBC would remain the same at £150 per month. The Clerk confirmed that the current CCTV camera is monitored by the main CCTV Control Room.

**RESOLVED – that the CCTV relocation proceed and the costs now stated be met from the Council's Crime Prevention Budget, subject to Councillor Martin obtaining confirmation from Wrexham CBC that the existing monitoring by the CCTV Control Room will continue after the relocation.**

3. **MINUTE 68.iii) - DEFIBRILLATORS** – The Clerk confirmed receipt of one of the Defibrillators and the two secure Cabinets. Arrangements had been made for Mike Pryde Electrical to install a cabinet at the Borrass Vic fit Gym shortly. Members discussed other desirable and potential locations for Defibrillators to be installed. The Clerk also confirmed that training sessions, lasting approximately 2 hours, would be arranged to take place at Acton Community Resource Centre, The Cunliffe Arms, and Little Acton Community Centre. The present position was noted.

## **81. COMMUNITY POLICING MATTERS**

Further to Minute 61 September 2022, there were no Police Officers present and Members confirmed they had no issues they wished to raise with the Police. The present position was noted.

## **82. PROCEDURAL MATTERS**

1. **HEALTH CHECK & SELF ASSESSMENT – THE FINANCE AND GOVERNANCE TOOLKIT FOR COMMUNITY AND TOWN COUNCILS:** The Clerk together with the Chair had reviewed Part 1 the Health Check and summarized key actions to be taken as a result. In respect of Part 2 the Self-Assessment, the Council's instructions were sought on where to focus attention and priorities. It was noted that Theme E referred to Resources and financial management.

The Clerk referred to the policies which the Community Council already has in place and those that need to be developed. The Clerk suggested that any employment related Policies should be considered and developed by the Staffing Committee. Completion of the Toolkit would assist with financial planning, the Annual Report and the Training needs for Members and Officers. A short discussion took place about the Budget process to develop spending requirements for 2023/24 and ensure the Council's Precept requirements are notified to Wrexham County Borough Council within the set timeframe.

**RESOLVED – that**

- i) ***all Members email the Chair and the Clerk with suggested priorities for the next financial year;***
- ii) ***the Clerk email the current year's Budget to all Members of the Council***
- iii) ***the main agenda item at the November 2022 Meeting be the consideration and initial preparation of budget requirement for 2023/24; and***
- iv) ***the Staffing Committee be tasked with obtaining Model documents and preparing any Staffing Related Policies identified during the Health Check in Part one of the Toolkit***

2. **WORKSHOP PROPOSAL:** Preparation of core objectives and priorities, and the creation of a 1, 3 or 5 year Business Plan. This item was deferred until the January 2023 Council Meeting.

3. **ANNUAL REPORT:** Consideration of this item was deferred until Councillor Edwards is in attendance to provide an update.

4. **TRAINING PLANS:** This item was discussed in Councillor Edwards absence. It was agreed that Councillor Hardy prepare a simplified spreadsheet to enable members to identify their training needs

so they can be added to the Training Plan.

**5. TOWN & COMMUNITY COUNCIL ELECTIONS 2022:** The Clerk provided an update on the fees of £5,152.58 notified by the Returning Officer for the contested and uncontested elections for the Acton Community Wards in May 2022.

***RESOLVED – that the invoice for the May 2022 Election expenses be paid from the Elections earmarked reserves.***

**6. ACTON CITIZENS ADVICE BUREAU OUTREACH SERVICE:** The Quarter 2 (July 2022 to September 2022) Service Level Agreement Monitoring Statistics were received and considered. Councillor Jarvis requested information that could be used to publicise the service on social media.

***RESOLVED - that***

***i) the quarter 2 Service Level Agreement Report be received and noted and***

***ii) the Clerk request Social Media Information from the Citizens Advice Bureau for dissemination to all Members.***

**7. COMMUNITY AGENT PROJECT:** Consideration was given to a letter from Wrexham County Borough Council inviting the Council to take part in this Project. The Clerk gave information on the Community Agent scope, the potential for duplication of Services already funded by the Community Council at the Acton Community Resource Centre and previous attempts to recruit a Community Agent. It was noted that this role currently has grant funding for 2 years

***RESOLVED – to invite Steve Latham, Wrexham CBC Officer, to 15 November 2022 Council Meeting on to give a presentation about the Community Agent Project and funding available to offset costs.***

### **83. ITEM PLACED ON THE AGENDA AT THE REQUEST OF COUNCILLOR ANDREW MOSS – PLACE PLANS**

Due to technical difficulties experienced at the first hybrid meeting, this item was deferred until the next Council Meeting in November 2022.

### **84. COMMUNITY ENGAGEMENT**

The Chair gave an update as follows:

**1. APPRECIATION EVENING:** The Chair proposed that the evening be held at the end of November 2022. Invitees to include, the Park Ranger, local Blacksmiths, Acton Park Angling Club, the Bowling Club Chairman and School Crossing patrols. The present position was noted

**2. FENCING REPAIR AT JEFFREYS ROAD:** The Clerk confirmed there was a small provision in the budget for Community Environmental Projects. Previously the Council had agreed to fund material costs for local Volunteers to paint this section of fence. . It was noted that there had been difficulty obtaining technical information from Wrexham CBC. The Chair had met with Wrexham CBC Officer, Kerry Williams, who had confirmed, that for Health & Safety reasons, the spikes on the fence would need removing. It was noted that any procurement for this work would need to comply with the Council's Financial Regulations. Consideration was also given to liability for this work once completed.

***RESOLVED – that in order to make progress, the Chair arrange to provide the Clerk with any detailed specification information he receives to enable detailed tender specifications to be prepared and enable three companies to be invited to submit bids to undertake this metal and repair work.***

### **85. KEY ACTON ISSUES**

WCBC Members reported verbally on any new or key issues being considered by the County Borough Council that may affect the whole or part of the Community of Acton as follows:

1. **NINE ACRE FIELD:** There were no further updates since the last meeting.
2. **ACTON PARK INFORMAL DOG EXERCISE AREA:** It was noted that minor repairs had been carried out to the fencing and residents want to retain the area for this use.

**RESOLVED – that Acton Community Council keeps a watching brief on this informal Dog Walking area and confirms it is supportive of the retention of this particular area for its current use in the future.**

3. **YOUTH PLAY PROVISION:** It was noted that the Pilot Play Sessions at Little Acton and Rhosnesni are well attended and children were enjoying them.
4. **THE GROVES:** It was noted that Acton Community Council had not been consulted over any future plans for the Groves site, off Penymaes Avenue, Wrexham. Councillor Gallanders reported that currently neither The Groves, or Nine Acre field were required for educational purposes.

**RESOLVED – that the Clerk writes to the Chief Executive of Wrexham CBC advising of the Community Council’s regular agenda item on Key Acton issues that are being considered by Wrexham County Borough Council. As a matter of courtesy and to ensure a better stream of information in the Community, the Community Council should be informed of any consultations and considerations of any issues directly affecting the Acton Community. In particular it is requested that Acton Community Council should be involved in discussions on any proposals, for The Groves site, Nine Acre field, the retained portion of the Dean Road playing field and any other tracts of land within the Community of Acton.**

## 86. REPORT FROM CLERK

The Council received a report from the Clerk detailing correspondence and other information that has been received since the last meeting as follows:

| Organisation                                     | Details  |
|--|--|
| 1.Sustainable Futures Division, Welsh Government | <b>CONSULTATION: Extending the Well-being of Future Generations Act’s well-being duty:</b> Views were sought by 20 October 2022 on extending the well-being duty on named public bodies in Part 2 of Well-being of Future Generations (Wales) Act 2015 and on the opportunities for public bodies not subject to the Act.<br><b>RESOLVED that Members respond to the Consultation on an individual basis.</b>  |
| 2.Independent Remuneration Panel for Wales       | <b>CONSULTATION: Independent Remuneration Panel for Wales draft Annual Report Consultation - February 2023:</b> Email dated 6 October 2022 attaching documents and a brief summary setting out proposals in the draft Report for the IRPW for February 2023. Responses upon the proposals should be submitted by no later than 1 December 2022.<br>The two main proposals for Community Councils relate to a Basic payment of £156 pa towards household expenses and a Set payment of £52 pa for the cost of office consumables.<br><b>RESOLVED – to agree in principle to the proposals. However in the Council’s opinion the payments should not be required to be paid through PAYE as they are reimbursement of expenses incurred and are not a taxable remuneration. Clear guidance and clarification is required from HMRC before the final Report is Published. Such clarification should accompany the Panel’s final report.</b> |
| 3.Elections Division Welsh Government            | <b>CONSULTATION: ELECTORAL ADMINISTRATION &amp; REFORM WHITE PAPER:</b> Email dated 11 October 2022 inviting the Council to respond to this Consultation by 10 January 2023<br><b>RESOLVED that Members respond to the Consultation on an individual basis.</b>  |
| 4.Wrexham County Borough Council                 | 1. <b>Warm Places:</b> Email dated 27 September 2022 providing a link to a recent announcement from Wrexham Council:   |

|                                |  |
|--------------------------------|--|
|                                | <p><a href="https://news.wrexham.gov.uk/warm-places-to-offer-residents-comfort-in-colder-months/">https://news.wrexham.gov.uk/warm-places-to-offer-residents-comfort-in-colder-months/</a> <b>Information noted and an item to be added to November 2022 meeting agenda if WCBC don't expand the scheme</b></p> <p>2. <b>Remembrance Service on Sunday 13 November 2022:</b> Email dated 11 October 2022 informing of arrangements being made for this Service and extending an invitation for representatives of the Council to take part and requesting confirmation of numbers attending and whether the Council wishes to lay a wreath.</p> <p><b>RESOLVED – that the Chair and Councillor C Bettley attend to lay a wreath on behalf of the Community. The wreath to be purchased from Vivid Floral design and such costs to be met from the Chair's Charity account</b></p>  |
| 5. Office of Sarah Atherton MP | <p><b>Hubbub Foundation Offering Grants to Develop Community Food Hubs:</b> Email dated 28 September 2022 advising grants of £6,000 are available to cover activities falling into at least one of the following categories: Skills - providing access to training and knowledge building activities; Affordable food - supporting collaborative purchasing and/or local food retail; Community Connection - providing opportunities for communities to come together around food; and Growing - increasing the amount of food grown locally. The fund will close at 23.59 on 7 November 2022. Full details are available at: <a href="https://www.hubbub.org.uk/community-fridge-funding">https://www.hubbub.org.uk/community-fridge-funding</a></p> <p><b>Information noted</b></p>  |
| 6. Audit Wales                 | <p><b>Audit Wales   September Newsletter:</b> Email dated 30 September 2022 setting out this Newsletter</p> <p><b>Information noted</b></p>  |
| 7. One Voice Wales             | <p><b>1. the importance of Community and Town Councils in building resilient places for nature:</b> Email dated 3 October 2022 circulating information about a free one day Conference being held on 27 October 2022 <b>Information noted</b></p> <p><b>2. Ramblers - Our paths our future:</b> Email dated 4 October 2022 sharing access to a campaign to improve paths and access to nature. Details can be found by clicking on the following links: <a href="http://www.ramblers.org.uk/ourpathsourfuture">www.ramblers.org.uk/ourpathsourfuture</a> or <a href="http://www.ramblers.org.uk/einllwybraueindyfodol">www.ramblers.org.uk/einllwybraueindyfodol</a> <b>Information noted</b></p> <p><b>3. JOINT ONE VOICE WALES/SLCC EVENT – Wednesday 9 NOVEMBER 2022:</b> Email dated 4 October 2022 reminding this Joint Event is open to Councillors as well as Clerks and spaces are still available. It was noted the Clerk and Administrative Assistant had booked to attend this Conference.</p> <p><b>4. Well-being of Future Generations Stakeholder Forum:</b> Email dated 5 October 2022 notifying of the date of the next Forum and providing links to the Well-being of Wales Report, published by the Welsh Government. The 2022 version of the report can be accessed here: Wellbeing of Wales: 2022   GOV.WALES or Llesiant Cymru: 2022   LLYW.CYMRU <b>Information noted</b></p> <p><b>5. Keep Wales Tidy Packages 2022:</b> Email dated 6 October 2022 from the Local Places for Nature Officer reminding of the closing deadline for Applications to Local Places for Nature sharing <b>Information noted</b></p> <p><b>6. Wrexham &amp; Flintshire Area Committee Meeting 20-10-2022:</b> Email dated 10 October 2022 enclosing the Agenda for this meeting. The Council has not yet nominated a representative to attend these meetings.</p> <p><b>RESOLVED - to take no action</b></p> <p><b>7. Reminder - October Training Dates:</b> Email dated 11 October 2022 setting out details of the Training Courses available this Month <b>Information noted</b></p> |
| 8. Welsh Government -          | <p><b>Autumn Engagement Events:</b> Email dated 5 October 2022 advising of various events being held around Wales by the DataMapWales team. The North Wales remote session via Teams on 18 October. <b>Information noted</b></p>   |



|                                |                 |  |                          |
|--------------------------------|-----------------|--|--------------------------|
| <b>9. Adult Learning Wales</b> | <b>Learning</b> | <b>AET taster session 10.11.22:</b> Email dated 12 October 2022 providing details of an upcoming AET taster session that may be of interest.<br><a href="https://www.adultlearning.wales/en/course/48676">https://www.adultlearning.wales/en/course/48676</a><br><a href="https://www.adultlearning.wales/cym/cwrs/48676">https://www.adultlearning.wales/cym/cwrs/48676</a> | <i>Information noted</i> |
|--------------------------------|-----------------|--|--------------------------|

### 38. PAYMENT OF ACCOUNTS & SECOND QUARTER END BANK RECONCILIATION

The Clerk reported on payments received and bank charges and fees levied since the last meeting and sought authorisation for the Payments and other transactions to be made in October 2022. The Second quarter bank reconciliation and accounts were presented together with progress against the budget for consideration by the Community Council.

#### **RESOLVED**

- i) To note the Interest payment receipts and the bank charges and fees to be levied on the Council's Bank Accounts*
- ii) To confirm the transfers that are to be made from Earmarked Reserves – Elections to meet the May 2022 Election Costs for Contested and uncontested Elections in the six Council wards;*
- iii) The Second quarter bank reconciliation and accounts together with progress against the budget be received and noted; and*
- iv) To approve the payments to made in October 2022 as set out in the schedule below:-*

| <b>Voucher/Payment Ref &amp; Payee</b>                    | <b>Details</b>  | <b>Amount</b>             |
|---|---|---------------------------|
| 58.BACS ref 19.10.22<br>Carole Roberts                    | Clerks Salary and office expenses for October 2022 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended) | (as per payroll schedule) |
| 59.BACS ref 20.10.22<br>Michelle Williams                 | Salary for October 2022 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)                            | (as per payroll schedule) |
| 60.BACS ref 21.10.22<br>Clwyd Pension Fund                | Pension payments for October 2022 Section 112 Local Government Act 1972 (as amended)  | (as per Payroll schedule) |
| 61.BACS ref 22.10.22<br>HMRC                              | Payroll payments for November 2022 Section 112 Local Government Act 1972 (as amended)   | (as per Payroll schedule) |
| 62 Cheque No 202246<br>Vision ICT Ltd                     | Upgrade of Council's website S58 Local Government (Democracy)(Wales) Act 2013   | £627.00 (VAT = £104.50)   |
| 63-68.Cheque No 202247:<br>Wrexham County Borough Council | Contested and uncontested Election costs for Full Council Elections 2022 (6 wards) S112 Local Government Act 1972 (as amended)  | £5,152.58 (Vat= £373.66)  |
| 69 Cheque No 202248<br>Carole Roberts                     | Clerks Expenses for October 2022 Section 112 Local Government Act 1972 (as amended)   | £92.25 (Vat= £7.73)       |
| <b>Chairs Charity Account</b>                             |   |                           |
| None  |   |                           |

### 87. PLANNING APPLICATIONS

The Council considered the following matters and applications within the Acton Community Area that had been made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

**RESOLVED – that the following observations be made on the applications as set out below:**

| <b>Case Number/Address Proposed Development</b>  | <b>Decision</b>        |
|--|------------------------|
| 1. <a href="#">Planning Application P/2022/0784 - Dilys o/Valid From 30/08/2022</a><br>1 Derwent Crescent, Wrexham, LL12 7YN - two storey side extension and erection of fence to side               | <b>No observations</b> |
| 2. <a href="#">Planning Application P/2022/0839 - Dilys o/Valid From 31/08/2022</a> : Vivid Floral Designs, 112, Chester Road, Wrexham, LL11 2SN - advertisement consent for illuminated fascia sign | <b>No observations</b> |
| 3. <a href="#">Planning Application P/2022/0868 - Dilys o/Valid From 05/10/2022</a> : Alexandra School, Bodhyfryd, Wrexham, LL12 7AZ – New extension   | <b>No observations</b> |

*(Councillors Philip Lloyd and Becca Martin declared personal interests in respect of Planning application P/2022/0868 due to being Governors at Alexandra School. They took part in the item.)*

**Councillor Kevin Roberts**  
**Chair**

**Signed as a correct record this 15<sup>th</sup> day of November 2022**

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**Presiding Chair**

Minutes of the Meeting of the YOUTH COMMITTEE of Acton Community Council held remotely via Zoom on Tuesday 25 OCTOBER 2022

|          |            |                       |
|----------|------------|-----------------------|
| Present: | Councillor | Kevin Roberts (Chair) |
|          | "          | Andy Gallanders       |
|          | "          | Caroline Bettley      |
|          | "          | Roger Davies          |
|          | "          | Anne Evans            |
|          | "          | Corin Jarvis *        |
|          | "          | Philip Lloyd          |

\* Absent

Also Present:

Mr. Jon Stumpp, Caia Park Partnership

Mr. Jay Davies, Wrexham CBC Play Development Team

Mrs. Carole Roberts & Mrs. Michelle Williams, Acton Community Council

## 17. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Corin Jarvis

***RESOLVED – that the apologies for absence be received and accepted.***

## 18. DECLARATION OF INTERESTS

There were no declarations of interest made at this stage of the proceedings.

## 19. CONFIRMATION OF MINUTES

***RESOLVED – that the Minutes of the remote Youth Meeting held on 26 July 2022, submitted to the Meeting of the Community Council on 27 September 2022 were received and confirmed as a correct record.***

## 20. INFORMATION FROM 27 SEPTEMBER 2022 MINUTES

There was nothing to report

## 21. TERMS OF REFERENCE

The Youth Committee was appointed at the Annual Community Council meeting held in May 2022 and its Terms of Reference were noted.

## 22. SERVICE LEVEL AGREEMENT – ACTON YOUTH WORK PROJECTS

The Chair welcomed Jon Stumpp to the meeting. Members considered the report provided at the meeting by the representative of the Caia Park Partnership, in respect of the Quarter 2 performance monitoring to 30 September 2022, on the operation of this Service Level Agreement for the provision of an Open Access Youth Service. The report set out in detail updates on the Acton Juniors and Acton Seniors, and positive outcomes from activities attended through the summer. Numbers attending had dipped slightly during the summer school holidays but had risen again once the children returned to

school. It was noted that a third member of staff had now joined the team, and there had been no impact on funding. However, this would be reviewed in three months' time. Members were pleased with the outcomes reported and noted the events planned for Halloween and Christmas. The Chair thanked Jon Stumpp for his attendance and report.

**RESOLVED –**

- i. to accept the second quarter report as now submitted in accordance with the Service Level Agreement and***
- ii. A further monitoring report after the end of quarter three be submitted by the Caia Park Partnership to the next Youth Committee Meeting on 31 January 2023***

**23. PLAY SUFFICIENCY PILOT PROJECT WITH WREXHAM CBC FOR STAFFED PLAY PROVISION IN THE ACTON COMMUNITY**

The Chair welcomed Jay Davies to the meeting. Members considered the report circulated prior to the meeting. It was noted that some members had attended the Pilot Play sessions. Attendance at all sessions is increasing with positive support from parents and that there is collaboration with staff from the Play Network enabling a variety of play sessions. It was noted that it would be useful to advertise the sessions on social media and to encourage children playing near the sessions to join in. The Chair thanked Jay for his attendance and report.

**RESOLVED –**

- i. to accept the update and report as now submitted and***
- ii. A further progress report on this Pilot Play Provision project in the Acton Community be submitted by Wrexham CBC Play Development Officers to the next Youth Committee Meeting on 31 January 2023***

**24. OPEN ACCESS YOUTH SERVICE AT ACTON COMMUNITY RESOURCE CENTRE**

The Chair had been alerted to a potential concern that had arisen at Acton Community Resource Centre. Members noted these concerns and that the Chair will make further enquiries.

***RESOLVED – That the Chair make further enquiries with the Acton Community Resource Centre Manager and report back on the outcome to the next Youth Committee meeting.***

***Councillor Kevin Roberts  
Chair***

***Signed as a correct record this 31st<sup>h</sup> day of January 2023***

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***Presiding Chair***

**A pdf Copy of the Budget approved in December 2021 for the 2022/23 Financial Year will be circulated with the agenda**

**INFORMATION AND GENERAL CORRESPONDENCE RECEIVED SINCE THE LAST MEETING**

**1.Attendance SLCC Annual Conference 1-3 November 2022 and the Joint SLCC One Voice Wales Remote Conference on 9 November 2022: The Clerk will give a verbal report at the meeting**

**2.Other Information and General Correspondence will be circulated to members separately.**