

18 January 2023

Dear Councillor

You are summoned to attend a Remote meeting of the **YOUTH COMMITTEE** of Acton Community Council to be held remotely in accordance with Local Government and Elections (Wales) Act 2021 on **Tuesday 24 JANUARY 2023 at 6.30pm.**

You can join the Meeting online using this [Hyperlink to join the remote Youth Committee meeting on 24 January 2023](#) or use the Meeting ID: 847 3299 0363 and Passcode: 398676. Please note that the Meeting and those participating will be recorded. The business to be transacted is as set out in the agenda below.

Yours Sincerely

Carole Roberts

Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE:

2. DECLARATION OF INTERESTS: To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgment of the public interest and it relates to a financial or regulatory matter.

3. CONFIRMATION OF MINUTES: To confirm the Minutes of the Meeting of the Youth Committee held on 25 October 2022 as submitted to the Meeting of the Community Council on 15 November 2022 (Copy attached)

4. INFORMATION ARISING FROM THE MINUTES:

5. TERMS OF REFERENCE: (FOR INFORMATION ONLY) : The Youth Committee was re-appointed at the Annual Community Council meeting held in May 2022 with the following **Terms of Reference:**

1. To **keep under** review and develop **emerging** options to enable future Service providers to provide Pilot or other Youth Projects across any of the five Acton Community Wards ensuring they are fit for purpose and reflect the requirements of the Community Council and current best practice;
2. To receive and monitor from existing and any future Service providers, reports to the Community Council on any subsequent projects to include performance monitoring reports to ensure the Service Specification is being met and such Projects represent good value for money;
3. To monitor the reporting requirements contained within the Service Level Agreements with the Caia Park Partnership to provide Youth Work Projects for 8-18 year olds for two sessions of Youth Work for 8-12 & 13-18 year olds per week at the Acton Community Resource Centre.

Please contact

Carole Roberts, Clerk to the Council on: 07913 071470 or

E-Mail:

clerk@actoncommunitycouncil.gov.uk with any apologies or requests for further information.

You can also write to the Clerk at Acton Community Resource Centre, Overton Way, Wrexham LL12 7LB

4. To bring any concerns about the performance or effectiveness of the current and any future Provider or Project immediately to the attention of the full Council.
5. To investigate and report its findings and recommendations back to the Council on the feasibility of implementing the Recommendations of the 2018 Borrass Park Play Sufficiency Assessment with focus initially on zero or minimal cost projects that can build on their success unless Wrexham County Borough Council Officers are able to identify funding for larger projects as part of its "Play Pledge"; and
6. In the first instance, the primary focus of the Youth Committee shall be on Recommendations 2 and 3 from the 2018 Play Sufficiency Assessment (WCBC) namely :-
 - i- To develop a program of community activities, events and projects to be carried out in partnership with Wrexham CBC, the Acton Park Seasonal Park Ranger and established Community Groups such as the Friends of Acton Park; and
 - ii- to press for the Local Education Authority and Schools themselves to enable and permit access to school grounds during evenings, weekends and school holidays to enable young people to play safely and away from traffic in their own neighbourhood.
7. The scope of the Service Level Agreement with the Caia Park Partnership can be extended to encompass emergency Detached Youth Work in response to any further Covid 19 Measures that may be put in place to ensure continued service delivery of the Projects that may have to be held outdoors in accordance with National and Welsh Government advice and guidance and in order to react to any emerging risks in the future.

6. PLAY SUFFICIENCY PILOT PROJECT WITH THE WREXHAM CBC FOR STAFFED PLAY PROVISION IN THE ACTON COMMUNITY: The Play Development Team have been invited to attend the meeting to give an update on the Pilot Project which commenced in September 2022. (Report to follow)

7. SERVICE LEVEL AGREEMENT –ACTON YOUTH WORK PROJECTS: To receive and consider the Q3 report and other information to be provided at the meeting by representatives of the Caia Park in respect of performance monitoring to 31 December 2022 on the operation of this Service Level Agreement for the provision of an Open Access Youth Service (Report to follow)

TO: MEMBERS OF THE YOUTH COMMITTEE: (Chair of the Council Councillor Kevin Roberts (ex officio) together with Councillors Caroline Bettley, Roger Davies, Anne Evans, Andy Gallanders, Corin Jarvis, and Phil Lloyd.)

**PLEASE NOTE:
THE AGENDA IS ALSO BEING CIRCULATED TO ALL OTHER MEMBERS OF THE COUNCIL FOR INFORMATION**

Minutes of the Meeting of the YOUTH COMMITTEE of Acton Community Council held remotely via Zoom on Tuesday 25 OCTOBER 2022

Present:	Councillor	Kevin Roberts (Chair)
	"	Andy Gallanders
	"	Caroline Bettley
	"	Roger Davies
	"	Anne Evans
	"	Corin Jarvis *
	"	Philip Lloyd

* Absent

Also Present:

Mr. Jon Stumpp, Caia Park Partnership

Mr. Jay Davies, Wrexham CBC Play Development Team

Mrs. Carole Roberts & Mrs. Michelle Williams, Acton Community Council

17. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Corin Jarvis

RESOLVED – that the apologies for absence be received and accepted.

18. DECLARATION OF INTERESTS

There were no declarations of interest made at this stage of the proceedings.

19. CONFIRMATION OF MINUTES

RESOLVED – that the Minutes of the remote Youth Meeting held on 26 July 2022, submitted to the Meeting of the Community Council on 27 September 2022 were received and confirmed as a correct record.

20. INFORMATION FROM 27 SEPTEMBER 2022 MINUTES

There was nothing to report

21. TERMS OF REFERENCE

The Youth Committee was appointed at the Annual Community Council meeting held in May 2022 and its Terms of Reference were noted.

22. SERVICE LEVEL AGREEMENT – ACTON YOUTH WORK PROJECTS

The Chair welcomed Jon Stumpp to the meeting. Members considered the report provided at the meeting by the representative of the Caia Park Partnership, in respect of the Quarter 2 performance monitoring to 30 September 2022, on the operation of this Service Level Agreement for the provision of an Open Access Youth Service. The report set out in detail updates on the Acton Juniors and Acton Seniors, and positive outcomes from activities attended through the summer. Numbers attending had dipped slightly during the summer school holidays but had risen again once the children returned to school. It was noted that a third member of staff had now joined the team, and there had been no

impact on funding. However, this would be reviewed in three months' time. Members were pleased with the outcomes reported and noted the events planned for Halloween and Christmas. The Chair thanked Jon Stumpp for his attendance and report.

RESOLVED –

- i. to accept the second quarter report as now submitted in accordance with the Service Level Agreement and***
- ii. A further monitoring report after the end of quarter three be submitted by the Caia Park Partnership to the next Youth Committee Meeting on 31 January 2023***

23. PLAY SUFFICIENCY PILOT PROJECT WITH WREXHAM CBC FOR STAFFED PLAY PROVISION IN THE ACTON COMMUNITY

The Chair welcomed Jay Davies to the meeting. Members considered the report circulated prior to the meeting. It was noted that some members had attended the Pilot Play sessions. Attendance at all sessions is increasing with positive support from parents and that there is collaboration with staff from the Play Network enabling a variety of play sessions. It was noted that it would be useful to advertise the sessions on social media and to encourage children playing near the sessions to join in. The Chair thanked Jay for his attendance and report.

RESOLVED –

- i. to accept the update and report as now submitted and***
- ii. A further progress report on this Pilot Play Provision project in the Acton Community be submitted by Wrexham CBC Play Development Officers to the next Youth Committee Meeting on 31 January 2023***

24. OPEN ACCESS YOUTH SERVICE AT ACTON COMMUNITY RESOURCE CENTRE

The Chair had been alerted to a potential concern that had arisen at Acton Community Resource Centre. Members noted these concerns and that the Chair will make further enquiries.

RESOLVED – That the Chair make further enquiries with the Acton Community Resource Centre Manager and report back on the outcome to the next Youth Committee meeting.

***Councillor Kevin Roberts
Chair***

Signed as a correct record this 24th day of January 2023

Presiding Chair