

15 March 2023

Dear Councillor

You are summoned to attend a **HYBRID** meeting of **ACTON COMMUNITY COUNCIL** to be held in accordance with Local Government and Elections (Wales) Act 2021 on **TUESDAY 21 MARCH 2023** at **6.30pm**. The Meeting will be held in the **TRAINING ROOM** at **ACTON COMMUNITY RESOURCE CENTRE**, Overton Way, Acton, Wrexham, LL12 7LB.

For anyone unable to attend the meeting in person you can join the Zoom Meeting online by using this [hyperlink to join the Hybrid Council meeting on 21 March 2023](#) or use the Meeting ID: 890 2576 2885 and Passcode: 508271

Please note that the Meeting and those participating in person and online will be recorded. The business to be transacted is as set out in the agenda below.

Yours faithfully

Carole Roberts

Clerk and Responsible Financial Officer to the Council

AGENDA

1. APOLOGIES FOR ABSENCE

2. **DECLARATION OF INTERESTS:** To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3. **PUBLIC QUESTIONS:** In accordance with Standing Order No. 3e; any Member of the Public who is a resident within a ward of the Community Council and has given notice (specifying the matter on the agenda which they wish to speak) to the Clerk to the Community Council's office by noon on 20 March 2023, may, subject to stating their name and address before the meeting, speak remotely at this meeting, as of right, on any matter on the agenda, for no more than 3 minutes.

4. **CONFIRMATION OF MINUTES:** To confirm the Minutes of the Council meeting held on 21 February 2023 (Copy attached)

5. INFORMATION FROM 21 FEBRUARY 2023 MINUTES:

1. **CORE OBJECTIVES & PRIORITIES FROM 2023/24 ONWARDS:** To receive an update on the arrangements for a workshop to enable consideration of the Council's requirements.

6. **COMMUNITY POLICING MATTERS:** To receive a verbal update from any of the Acton Community Police Officers that may be present at the Meeting.

7. **ACTON OUTREACH ADVICE SERVICE LEVEL AGREEMENT:** Further to Minute 135.2 February 2023, Emily Morton, the new Chief Executive of the Wrexham & District Citizens Advice Bureaux will be in attendance to give a presentation about the Outreach Advice Service that the Community Council funds. The Outreach Service is available each Wednesday morning for residents in the Acton Community Resource Centre.

Please contact Carole Roberts, Clerk to the Council on: 07913 071470 or
E-Mail: clerk@actoncommunitycouncil.gov.uk with any apologies or requests for further information.
You can also write to the Clerk at Acton Community Resource Centre, Overton Way, Wrexham LL12 7LB

- 8. PROCEDURAL MATTERS:** Clerk to report on the following procedural matters:
- 1. SECTION 116 LOCAL GOVERNMENT (WALES) MEASURE 2011: CASUAL VACANCY BORRAS PARK WARD:** Clerk to report on any response received from the Returning Officer following the expiration of the Public Notice period.
 - 2. ONE VOICE WALES - TRAINING NEEDS SURVEY:** To discuss the questions within the Council before completing the survey online by 28 March 2023 deadline. Members should note that the questions relate to councillors, clerks and other staff as well as to the general role of the Council. (A copy has been circulated in advance of meeting)
 - 3. INDEPENDENT REMUNERATION PANEL FOR WALES (IRPW) ANNUAL REPORT - FEBRUARY 2023:** To consider the detail of this Report and to make the required determinations in response. The report can be read online by following this hyperlink: [Independent Remuneration Panel for Wales - Annual Report - February 2023](#). All other Determinations set out in the 2022 to 2023 [Annual Report](#) of the Panel remain valid and should be applied. The Panel have clarified that the Extra Costs Payment is mandatory for all Members in Groups 1 to 5. At Table 12 on page 54 of the 2022 annual report this payment states that this is optional for Group 5 Councils - this is mandated to members of all five Groups.
 - 4. COMMUNITY AGENT PROJECT FOR ACTON:** Further to Minute 94 November 2022, an update on progress has been requested from Steve Latham-White, Wrexham CBC. Clerk to report
 - 5. PLAY BIN – WREXHAM PLAY AND YOUTH SUPPORT TEAM:** To consider a letter dated 15 February 2023 received from Wrexham County Borough Council setting out certain conditions and seeking agreement to them. (Copy previously circulated)
 - 6. BUCKINGHAM PALACE GARDEN PARTY ON TUESDAY 9 MAY 2023:** Clerk to report
- 9. COMMUNITY ENGAGEMENT:** To receive an update from the Chair
- 10. KEY ACTON ISSUES:** WCBC Members to report verbally on any new or Key Issues being considered by the County Bough Council that may affect the whole or part of the Community of Acton. (Item placed on the agenda in accordance with the decision contained in Minute 107 January 2011)
- 11. FINANCIAL ASSISTANCE:** To receive a report from the Clerk to the Council in connection with the making of any grants under Section 137 Local Government Act 1972. Details Attached.
- 12. REPORT FROM CLERK:** Clerk to report on correspondence, consultations and other information that has been received since the last meeting. Details attached.
- 13. PAYMENT OF ACCOUNTS:** To note details of any payments received and authorise any outstanding debtor or other payments and to give approval for replenishing the Council's current account.
- 14. PLANNING RELATED MATTERS AND APPLICATIONS:** To consider any comments the Council may wish to make on any applications made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

1. Wrexham Local Development Plan 2013 – 2028 Publication of Inspectors Report: The binding Inspectors Report has concluded that, with the recommended binding changes outlined in the report incorporated into the LDP, the **Plan satisfies the requirements of Section 64 (5) of the Planning and Compulsory Purchase Act 2004** and meets the tests of soundness set out in LDP Wales. The report is available to view online here [INSP029](#), [INSP029A](#), [INSP029B](#). Wrexham CBC now has 8 weeks from the date of receipt of the report within which to adopt the Plan.

2. Planning Applications	Decision
1. Planning Application P/2023/0068 - Valid From 06/02/2023 : 14 Hilltop View Road, Wrexham, LL12 7SF - erection of boundary fence 2. Planning Application P/2023/0102 - Valid From 24/02/2023 : Acton Park, Jeffreys Road, Wrexham, LL12 7PG - the erection of a 'peace statue' with adjacent	

information board	
3. Planning Application P/2023/0114 - Valid From 07/03/2023 : 234 Holt Road, Wrexham, LL13 9EE - Erection of garage, installation of wooden fencing and gates	

**the plans and documents for these applications can be viewed online [by clicking here](#) and selecting the Community of Gwauntyerfyn/Acton for the search. The Clerk requests an extension of the 21 day consultation period where appropriate*

15. EXCLUSION OF THE PRESS AND PUBLIC: It is recommended that the press and public be excluded from the Meeting during consideration of the following items of business as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

16. CONFIRMATION OF MINUTES: To receive the Confidential Minutes and recommendations of the Staffing Committee meeting of the Council held on 7 March 2023 (Copy attached)

17. MAESYDRE POWERHOUSE: External Professional Advice to enable the carrying out of repairs and painting works: Clerk to report

Minutes of the hybrid Meeting of Acton Community Council held on Tuesday 21 February 2023 remotely via Zoom and at Acton Community Resource Centre, Overton Way, Acton, Wrexham

Present:

Councillor Kevin Roberts (Chair)

“ W Baldwin *

“ Ms L Balmain

“ Mrs. C Bettley *

“ M Davies

“ R Davies

“ Ms S Edwards

“ Mrs. A Evans

Councillor R Hardy (Vice Chair)

“ A Gallanders

“ Ms C Jarvis *

“ P Lloyd

“ Ms B Martin

“ Mrs. D Wallice

1 Vacancy

* Absent

Also Present:

Mr Kerry Williams, Head of Service (Operations), Wrexham CBC

Hannah Farnell, Acton Park Ranger

Mrs Holly Hewitt

Mrs. Carole Roberts & Mrs. Michelle Williams, Acton Community Council

131. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors W Baldwin, Mrs. C Bettley (sickness) and Ms C Jarvis

RESOLVED – that the apologies for absence be received and accepted.

132. DECLARATIONS OF INTEREST

There were no declarations of interest made at this stage of the proceedings.

133. PUBLIC QUESTIONS

It was noted that the Clerk had not received Notice of any public questions as set out in Standing Order No.3e.

134. CONFIRMATION OF MINUTES

1. The Minutes from the remote Council Meeting held on 17 January 2023 were received.

RESOLVED – that the Minutes of the Council Meeting held on 17 January 2023 be received and confirmed as a correct record.

2. The Minutes from the remote Youth Committee Meeting held on 24 January 2023 were received.

RESOLVED – that the Minutes of the Youth Committee Meeting held on 24 January 2023 be received and confirmed as a correct record.

135. INFORMATION FROM THE MINUTES

1. **MINUTE 105.1 – DEFIBRILLATOR/TRAINING:** The Clerk gave details of the defibrillator training taking place on Thursday 2 March 2023. The first session will be at Vic Fit Gym between 1pm and 3pm. The second session will be at Little Acton Community Centre between 3.30pm and 5.30pm.

2. **MINUTE 125.3 – ACTON CITIZENS ADVICE BUREAU OUTREACH SERVICE:** It was noted that

following the retirement of Gaynor Roberts, the new Chief Executive, Emily Morton had accepted an invitation to attend the next Council Meeting on 21 March 2023.

136. VARIATION IN ORDER OF AGENDA

RESOLVED - To bring forward Agenda Item 7 – Acton Park Ranger Service Level Agreement so as not to unnecessarily delay Mr K Williams and Ms H Farnell.

137. ACTON PARK RANGER SERVICE LEVEL AGREEMENT

The Chair welcomed Mr Kerry Williams, Wrexham CBC Head of Service and Ms H Farnell, Acton Park Ranger to the Meeting. The Ranger provided an update to Members on work recently completed in the Park. The Ranger also provided information on future events, collaborating with local schools and providing more bird boxes and planting wild flowers. It was noted that from April 2023 the Ranger post would be carried out over four days per week (Sunday to Wednesday) and the Ranger was shortly to take delivery of an electric bike.

Members discussed the proposals to erect a Peace Statue in Acton Park that had been circulated and supported the proposal.

Members also discussed the repairs and painting required to the fencing along Jeffreys Road adjacent to the Park. The Chair indicated that the residents were happy to paint the fence, however, the Clerk confirmed the Council has been unable to obtain a specification to use for the Metal work repairs to this section of fence. Kerry Williams confirmed that Wrexham CBC were agreeable for the residents to paint the fence and undertook to arrange assistance with the drafting of a specification for the metal works to the fence.

RESOLVED – that

- i. The Ranger- Ms Farnell and Mr K Williams be thanked for their attendance and report;***
- ii. The Community Council gives it support to the proposal to erect a Peace Statue in Acton Park;***
- iii. Mr Kerry Williams provide the Clerk with a specification for the repairs by the 3 March 2023.***
- iv. To accept Mr Kerry Williams offer to provide all signs and safety bollards while the work was being completed.***

138. COMMUNITY POLICING MATTERS

Members discussed the availability of Domestic Violence statistics and whether there were generic reports available which wouldn't breach confidentiality guidelines. The Clerk confirmed that further to Minute 106 December 2022 she had contacted the Police requesting this information.

RESOLVED – that this request be followed up if a response hadn't been received from the Police by the Council Meeting on 21 March 2023.

139. PROCEDURAL MATTERS

1. S116 LOCAL GOVERNMENT (WALES) MEASURE 2011 -CO-OPTION- MAESYDRE WARD: Members noted that in response to the Statutory Notices advertising the Council's intention to fill this vacancy by co-option, only one suitably qualified person had expressed an interest in putting their name forward for co-option to fill the vacancy. A copy of the application had been circulated prior to the meeting. Members proceeded to consider the application and invited the applicant to give a short address to the meeting in support of her application. Members then proceeded to consider the filling of this vacancy by a show of hands.

RESOLVED – that unanimously, Mrs Holly Hewitt of 22 Ffordd Jarvis, Wrexham be co-opted as a Member of the Community Council to fill the vacancy for the Maesydre Ward on the Council.

2. S116 LOCAL GOVERNMENT (WALES) MEASURE 2011 – CASUAL VACANCY – BORRAS PARK

WARD: The Clerk informed Members that Councillor Andrew Moss had tendered his resignation as Councillor for the Borrass Park Ward with effect from the 18 January 2023. The Council accepted his resignation and asked for a letter of thanks to be sent. The Clerk briefed Members on the Statutory process to now be followed to fill the vacancy.

RESOLVED – that

- I) the Clerk write to Andrew Moss thanking him for his service on Acton Community Council;***
- II) the Clerk notify the Electoral Office at Wrexham County Borough Council of the casual vacancy for the Borrass Park Ward and arrange to place the prescribed Public Notice on the Acton Community Council website and Noticeboard.***
- III) Members of the Community Council circulate links to the Public Notice via their Social Media channels.***

- 3. STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022 AND RISK ASSESSMENT (REPORT DEFERRED FROM JANUARY 2023):** A report from the Clerk and Responsible Financial Officer was considered which had been prepared in accordance with, the Accounts and Audit (Wales) Regulations 2014 and set out the supporting Annual Statement of Accounts for 2021/22, and included the accounting statements for the Annual Return together with supporting a governance statement and the Formal Annual Risk Assessment report for 2021.

RESOLVED – that

- i) the Council approves the Statement of Accounts for the Year ended 31 March 2021 together with the Supporting Statement and the Annual Risk Assessment required under the Accounts and Audit (Wales) Regulations 2014 and proper practices as set out in Appendix 1 of the Report ;***
- ii) consideration of this report and its recommendations as contained in Appendix 2 be accepted as the formal Risk Assessment for 202/22;***
- iii) in relation to the key risks, these be identified as relating to the Community Council's assets, bank accounts, internal financial controls and insurance cover for statutory and other purposes;***
- iv) The arrangements highlighted in paragraph 8.1 to 8.5 and paragraph 33.1 to 33.17 in Appendix 2 be accepted as having taken all the appropriate steps to minimise risks in conjunction with the documented Internal Financial Controls.***
- v) The Council continue its arrangements for formal checks on new supplier's credentials via Companies House to be included as a requirement to be undertaken as part of the risk assessment prior to any new suppliers payments being authorised to mitigate risk***

- 4. APPOINTMENT OF INTERNAL AUDITOR & INTERNAL AUDIT PLAN 2022/23:** The Council considered and undertook an annual review of the Council's arrangements for Independent Internal Audit testing during 2022/23 as specified by the Audit Commission for Wales and the current Accounts and Audit Regulations 2014. The Clerk advised the existing Internal Auditor had confirmed that there are no changes to the terms of engagement from last year - there will still be one annual audit conducted after the year end between April and June at a date agreed with the Council. There will be one annual audit report issued which will also follow up issues raised in the previous year.

RESOLVED:

- i) To confirm the annual review the Council's arrangements for Independent Internal Audit testing during 2023/24 as specified by the Audit Commission for Wales, the current Accounts and Audit Regulations and the Governance and Accountability for Local Councils in Wales – A Practitioners Guide (2019);***
- ii) To confirm the re-appointment of JDH Business Services Limited to provide the Council's Internal Audit Service; and***
- iii) A letter detailing the Internal Audit Plan for 2022/23 as reported to the meeting be signed by the Clerk and Chair to the Council and forwarded to JDH Business Services Ltd***

5. **ANNUAL REPORT:** The final copy of the Annual Report was received and noted by Members. There followed a discussion by Members about the Annual Training Plan which is to be published at the same. Members discussed the merits of doing online Zoom training versus in-house face to face training. Members indicated a preference for key Core Modules to be provided in house. It was noted that Induction Training had already been provided to all Members following their election/co-option onto the Council.

RESOLVED – that the Council include provision within the Training Plan for core One Voice Wales Training modules to be provided in-house and the Clerk obtain further information on costs and pricing of delivering One Voice Wales training sessions on a face-to-face basis.

140. CORE OBJECTIVES & PRIORITIES FROM 2023/24 ONWARDS:

Councillor Balmain gave a short introduction on her proposal for a preferred style of workshop that would be appropriate to enable consideration and determination of the Council's vision, core objectives and priorities. It was proposed that a three hour Workshop, to be attended by all Members of the Council given its importance, be provided in the next four to six weeks following a canvass of Members availability. The Workshop to be held in Little Acton Community Centre on a Wednesday evening.

RESOLVED – that

- I) The Core Objective and Priority Workshop to be attended by all Members of the Council as now proposed by Councillor Balmain be provided in the next four to six weeks on a Wednesday evening at Little Acton Community Centre**
- II) The Clerk and Administration Assistant canvass Members for their availability.**

141. COMMUNITY ENGAGEMENT

- 1. Community Agent Project:** The Chair referred to the additional work the Rhosddu Community Agent was doing in the Acton Community. The Clerk confirmed that since the presentation at the November 2022 meeting by Steve Latham-White however several meetings had been called to discuss the options put forward , however all planned dates been cancelled.

RESOLVED – that Councillor Gallanders contact Steve Latham-White for further information.

- 2. Request for nominations for the Kings New Year 2024 Honours:** Members noted that a guide to Honours nominations had been issued alongside advice on how to complete a Citation with focus on the impact and outcome the person nominated has had. Nominations must be received by the Honours Team by Friday 31 March 2023 at 17:00

RESOLVED – that any nominations be passed to the Clerk for submission to the Honours Team.

- 3. Reward:** Members discussed a recent news article regarding a young lady from the Acton area who had noticed a young child that had become separated from his parents. The young girl had the presence of mind to alert two adults and the child was soon reunited with his parents.

RESOLVED – that the young lady be rewarded with a £25 voucher from the Chair's Charity Account.

142. KEY ACTON ISSUES

WCBC Members reported verbally on any new or key issues being considered by the County Borough Council that may affect the whole or part of the Community of Acton as follows:

1.TREE PLANTING IN LINCOLN CLOSE: Councillors Gallanders and Mike Davies extended an invitation to Members to join them at a community tree planting day in Lincoln Close. The event would take place on Saturday 4 March 2023 and all were welcome.

2.RELOCATION OF CCTV CAMERA: Councillor Martin confirmed that she was still waiting for Contractors to erect the CCTV pole. (Minute 92.2 November 2022 refers)

3.TENANTS & RESIDENTS ASSOCIATION: Further to Minute 97.2 November 2022, Members confirmed that the former Treasurer had attended the last Acton CRC Management Committee Meeting but still had concern over the previous Committee’s constitutional rules governing the donation of funds. Local Members were seeking advice to try and help.

4.POWELL ROAD UNDERPASS: Councillor Martin confirmed that Masonry paint had now been purchased and was being stored in a suitable, safe location.

143. WORKING GROUP FOR WREXHAM TOWN CENTRE VOICE

Members discussed this Town Centre Initiative. Councillor Martin proposed Councillor Gallanders be nominated to represent the Community Council on the Wrexham Town Centre Voice Working Group and report back to the Community Council with any initiatives or projects that are put forward.

RESOLVED – That Councillor Gallanders be nominated to represent the Community Council and report back with anything being put forward by the Wrexham Town Centre Voice Working Group.

144. REPORT FROM CLERK

1. **SLCC PRACTITIONERS CONFERENCE IN KENILWORTH:** The Clerk reported on her attendance. Following an interactive demonstration at the Conference and observing Hawarden Community Council’s similar equipment, the Clerk had with the consent of the Chair, proceeded to order Meeting Owl 360-degree cameras. These devices, in conjunction with a Projector would give the Council the versatility to hold their hybrid meetings from different locations. Feedback from remote attendees at the meeting confirmed that the Meeting Owl cameras provided a much improved hybrid meeting experience. The Clerk also confirmed to Members that as part of an ongoing review of the Community Council’s banking facilities, she had collected additional information from sector specific Banking providers at the Practitioner’s Conference.

RESOLVED – that the Clerk proceed to investigate and purchase a suitable portable projector for use with the Meeting Owl cameras.

2. **CORRESPONDENCE:** The Council received a report from the Clerk detailing correspondence and other information that has been received since the last meeting as follows:

Organisation	Details
1.CONULTATIONS	
Wrexham CBC	<p>1. Wrexham City Public Space Protection Order (PSPO) 2023 Consultation: email dated 25 January 2023 with details and link to Consultation. Please note closing date of 20 February 2023.</p> <p>2. Consultation for the Council Plan 2023 – 2028: email dated 2 February 2023 with links to the Consultation on the Council Plan.</p> <p>Welsh: https://www.yourvoicewrexham.com/arolwg/1722 English: https://www.yourvoicewrexham.com/survey/1722 <i>Information noted</i></p>
One Voice Wales	<p>1. Technical Advice Note (TAN) 15: Development, flooding and coastal erosion - further amendments: email dated 31 January 2023 with details and a link to the Consultation. Comments to be provided by 31 March 2023 Technical Advice Note (TAN) 15: Development, flooding and coastal erosion - further amendments</p> <p>2. Consultation on the Outdoor Education (Wales) Bill: email dated 3 February 2023. Please find attached a letter and a consultation document from Sam Rowlands MS, Member of the Welsh Parliament for North Wales, regarding a consultation on the Outdoor Education (Wales) Bill. Information on how to contribute is available on the consultation page. <i>Information noted</i></p>
2.CORRESPONDENCE	
1. One Voice Wales	<p>1. WISERD Annual Conference 2023 – Call for Papers *REMINDER*: email dated 18 January 2023. <i>Information noted</i></p> <p>2. Historic Environment and Climate Change Adaptation Activity Survey for 2022: email</p>

	<p>dated 18 January 2022 with links to survey. https://cadw.gov.wales/advice-support/climate-change/adapting-to-climate-change/historic-environment-and-climate-change Response required by 10 February 2023 <i>Information noted</i></p> <p>3. Press release - Ombudsman new appointments to governance roles: press release dated 17 January with details of the new appointments. <i>Information noted</i></p> <p>4. Technical Advice Note (TAN) 15: Development, flooding and coastal erosion - further amendments: email dated 25 January 2023 with details of consultation on further draft revisions. Responses required by 17 April 2023 <i>Information noted</i></p> <p>5. Vacancy – Assistant commercial property lawyer– Welsh Government: email dated 26 January with details of vacancy <i>Information noted</i></p> <p>6. Carbon Literacy Training - Revised date for Cohort 4: email dated 26 January with details of a bespoke Carbon Literacy Course. <i>Information noted</i></p> <p>7. JANUARY, FEBRUARY & MARCH 2023 TRAINING DATES: email dated 26 January 2023 with a reminder of the remote training dates available. <i>Information noted</i></p> <p>8. Utility Aid - Energy Broker for the Not for Profit Sector: email dated 27 January 2023 with details of a Not for Profit Energy Broker <i>Information noted</i></p> <p>9. Learning from the Great Tide: Link to BBC Radio 4 programme relevant to Consultation. BBC Radio 4 - Seriously., Learning From the Great Tide <i>Information noted</i></p> <p>10. One Voice Wales Public Access Defibrillator Census: Email dated 3 February 2023 giving details of a census on Defibrillators. <i>Clerk to complete</i></p> <p>11. Ministerial Review of Play Report: Please see the link of the Ministerial Review of Play Report and Background Paper due to be published on 3 February 2023. https://www.gov.wales/written-statement-ministerial-review-play-publication-steering-group-report <i>Information noted</i></p> <p>12. National Forest Woodland Liaison Officers: email dated 6 February 2023 introducing the new National Forest for Wales Team <i>Information noted</i></p> <p>13. BRIEFING - Invitation to online launch of Welsh Water's Biodiversity Report: email dated 10 February 2023 with an invitation to the online launch of our new biodiversity report: <i>Doing the Right Thing for Nature 2022.</i> <i>Information noted</i></p> <p>14. People's Practice Peer-to-Peer Network - Transition Towns: email dated 13 February 2023. As part of the Welsh Government's response to climate and biodiversity emergency, guidelines have been produced for creating a People's Practice, to help increase practical local action. <i>Information noted</i></p> <p>15. CYFLE CYMRU Healthy Working Wales: email dated 14 February 2023 with leaflets attached detailing the service offered. <i>Information noted</i></p>
2. Planning Aid Wales	<p>1. Latest training from Planning Aid Wales: email dated 19 January 2023 with details of the latest training. <i>Information noted</i></p> <p>2. Latest training from Planning Aid Wales: email dated 30 January 2023 with details of the latest training. <i>Information noted</i></p> <p>3. Latest training from Planning Aid Wales: email dated 8 February 2023 with details of the latest training. <i>Information noted</i></p> <p>4. March Network Events from Planning Aid Wales: email dated 9 February with details of network events being held in March 2023 <i>Information noted</i></p>
3. Play Wales	<p>1. Latest e-bulletin from Play Wales: email dated 17 January 2023 with January e-bulletin from Play Wales. <i>Information noted</i></p> <p>2. Play Wales - Introducing our next events: email dated 1 February 2023 with details of their upcoming events. <i>Information noted</i></p> <p>3. Ministerial Review of Play report: email dated 6 February 2023 with link to Ministerial Review of Play steering group report. <i>Information noted</i></p> <p>4. Playful places – new magazine available: email dated 9 February 2023 with a new publication available from Play Wales. <i>Information noted</i></p>
4. Wrexham CBC	<p>1. Wrexham CBC Job Advert: email dated 20 January 2023 with details of School Escort Job Vacancies. <i>Information noted</i></p> <p>2. Planning: Community Council Consultations: email dated 26 January 2023 from the Chief Officer Economy & Planning with plans for a paperless office. <i>Information noted</i></p>

	<p>3. Regional play space webinar: email dated 26 January 2023 with attached flyers for regional play space webinars planned for March 2023. <i>Information noted</i></p> <p>4. Wrexham Council Newsletter – Planning for the Future: email dated 1 February 2023 <i>Information noted</i></p> <p>5. Behaviour Change Project: email dated 2 February 2023. Wrexham CBC has declared a Climate Emergency and has set ambitious plans to be carbon neutral by 2030. As a part of this process, WCBC have partnered with Agent, a brand agency based in the north west. They have been commissioned to conduct a series of engagements with stakeholders and expert witnesses, both internally and externally to the council. Please contact Sean@helloagent.co.uk to book in for an interview or call. <i>Information noted</i></p> <p>6. Your Voice Newsletter: email dated 6 February 2023. The aim of this newsletter is to inform you about current involvement activities being carried out by Wrexham County Borough Council. <i>Information noted</i></p>
5. Welsh Government	Innovation Brief – Issue No. 54: newsletter dated 23 January 2023 <i>Information noted</i>
6. Office of Sarah Atherton MP	<p>1. National Lottery Community Fund – Wales: email dated 23 January 2023 with link and information on the Community Fund https://www.tnlcommunityfund.org.uk/funding/programmes/national-lottery-awards-for-all-wales <i>Information noted</i></p> <p>2. Hafren Dyfrdwy Community Fund is now open! Email dated 30 January 2023 with details of the Community Fund and a link to apply https://www.hdcymru.co.uk/about-us/hafren-dyfrdwy-community-fund/ <i>Information noted</i></p>
7. Menter Iaith Fflint a Wrecsam	Invitation - Dydd Gwyl Dewi 2023 St. David's Day: email dated 26 January 2023 with invitation to St. David's Day Parade. <i>Information noted</i>
8. Audit Wales	Audit Wales January Newsletter: newsletter dated 26 January 2023 from Audit Wales <i>Information noted</i>
9. Glyndwr University	Wrexham and Flintshire Green Health and Social Prescribing Event: email dated 27 January 2023 with information on this event. To register please email civic.mission@glyndwr.ac.uk <i>Information noted</i>
10. Wales NHS UK	<p>1. CHC/Llais: email dated 30 January 2023, CHC will become Llais, there is a link for you to provide comments. https://HaveYourSayCHCWales.uk.engagementhq.com/setting-priorities-for-llais-cvb-in-2023-24 <i>Information noted</i></p> <p>2. Wales NHS Press Release 3 February 2023: HEALTH WATCHDOG REACTS TO LATEST REPORT ON NORTH WALES VASCULAR SERVICES <i>Information noted</i></p>
11. NMWTRA	Notification of works A483 J7 to Wales & England border Resurfacing Works: email dated 7 February 2023 addressing safety concerns and the delay following the overnight closure on the A483 <i>Information noted</i>
12. Wrexham Area Civic Society	Meeting Notes: email dated 10 February 2023 with details of future meeting dates, topics and locations. <i>Information noted</i>
13. Wrexham Sounds	Wrexham Sounds (formerly Vic Studios): email dated 13 February 2023 inviting members to their Studio to see the work that they do. <i>Information noted</i>
14. Offa Community Council	<p>Unveiling of the Royal Welch Fusilier and Regimental Goat Statue: A formal invitation received for the Community Council to be represented at this event being held on Saturday 18 March 2023 at 11:45am at Hightown Barracks, Wrexham. A response is requested by Friday 24 Feb 2023.</p> <p><i>Resolved that Councillor Roger Davies attend to represent the Council subject to suitable seating</i></p>

145. FINANCIAL MATTERS

The Clerk reported on payments received and bank charges and fees levied since the last meeting and sought authorisation for the Payments and other transactions to be made in February 2023.

RESOLVED

- i) *To note the Interest payment receipts and the bank charges and fees to be levied on the Council's Bank Accounts;*
- ii) *To approve the payments to made in February 2023 as set out in the schedule below:-*

Voucher/Payment Ref & Payee	Details	Amount
101. BACS ref 39.2.23 Carole Roberts	Clerks Salary and office expenses for January 2023 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per payroll schedule)
102. BACS ref 40.2.23 Michelle Williams	Salary for January 2023 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per payroll schedule)
103. BACS ref 41.2.23 Clwyd Pension Fund	Pension payments for January 2023 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
104. BACS ref 42.2.23 HMRC	Payroll payments for January 2023 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule) £616.81
105. Cheque No 202265 Wrexham County Borough Council	CCTV SLA Payment for 2022/23 S31 Local Government & Rating Act 1997	£2,160.00 (Vat= £360.00)
106. Cheque No 202266 Wrexham County Borough Council	Q3 Costs Little Acton Community Centre Section 19 Local Government (Miscellaneous Provisions) Act 1976	£442.40 (Vat= £0)
107. BACS 43.2.23 Cloudy Group Ltd	2 meeting Owls, extra cabling and remote training Local Government & Elections (Wales) Act 2021	£2,550.00 (Vat = £425.00)
108. Cheque No 202267 Wrexham County Borough Council	Pilot Play Project Payment for 2022/23 Section 19 Local Government (Miscellaneous Provisions) Act 1976	£2,456.00 (Vat= £0)
109. Cheque No 202268 Carole Roberts	Clerks Expenses for February 2023 Section 112 Local Government Act 1972 (as amended)	£226.62 (Vat= £4.57)

146. PLANNING APPLICATIONS

The Council considered the following matters and applications within the Acton Community Area that had been made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council)

RESOLVED – that the following observations be made on the applications as set out below.

Case Number/Address Proposed Development	Decision
1. Planning Application P/2022/1082 - Dilys o/Valid From 22/12/2022 120 Rhosnesni Lane, Wrexham, LL12 7NE sub-division of unit to create additional business units (in retrospect)	The Community Council has noted this retrospective application and has concerns that the existing access is not suitable for the increased volume of traffic that may be generated by the additional business units
2. Planning Application P/2023/0003 - Dilys o/Valid From 05/01/2023 20 Clarke Road, Wrexham, LL12 7TY Estyniad dormer / dormer extension	No observations

3. Planning Application P/2023/0068 - Dilys o/Valid From 06/02/2023 14 Hilltop View Road, Wrexham, LL12 7SF Codl ffens derfyn / erection of boundary fence	No observations
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***Councillor Kevin Roberts
Chair***

Signed as a correct record this 21 day of March 2023

Presiding Chair

APPLICATIONS FOR FINANCIAL ASSISTANCE

INTRODUCTION

In February 2019, the Community Council reviewed its procedure to deal with requests for financial assistance from Organisations that work or are based in the Acton Community Area; this report summarises the applications received to date and reminds members of the Grants/ donations that have been awarded during the previous financial year.

PURPOSE OF REPORT

To provide details and enable the Council to consider the eight applications for financial assistance submitted to date in accordance with the Policy agreed at the February 2019 meeting of the Council.

DECISION REQUIRED

To determine the applications for financial assistance included in this report submitted in accordance with the Community Council's Policy implemented from April 2019.

INFORMATION

1. The Community Council has reviewed and agreed its process and Policy for considering applications for financial assistance made under the provisions of Section 137 of the Local Government Act 1972 (as amended). (Minute 130.3 February 2019 refers). The guidelines agreed from 1 April 2019 set out the three tiers of grants available and the criteria for each tier are being sent with a standard two page financial application form to all persons and organisations seeking financial assistance from the Community Council. This ensures that the information from each applicant is received in a consistent format and all questions frequently asked by members are answered.
2. To ease pressures on the Council's budget, its Policy is to consider applications on a quarterly basis with the budget apportioned equally to each quarter to allow the Community Council to be more focused and equitable when determining financial assistance applications. The quarterly meetings are March, June, September and December each year.
3. The Local Government Act 1972 sets out in Section 137, the powers and scope for a Community Council to make expenditure that benefits the local Community where there are no other specific powers granted to the Community Council. Additional powers are also contained in Section 145 of the Act. A sum of £3,500 has been set aside in the estimates of Income and Expenditure for the year ended 31 March 2023 for this purpose.
4. The current Budget Allocation is much less than the limit permitted by Section 137(4) (a) of the Local Government Act 1972. For Parish and Town Councils in England and Wales, an amount of £8.82 per person of the Community Councils' population is permissible for 2022/23. The total number of Acton Community electors at 1 January 2022 is 10,404. An extract will be available at the meeting of the powers contained in Section 137 of the Local Government Act 1972 that enables the Community Council to incur expenditure (up to £91,763.28 in 2022/23), which in their opinion is in the interests of, and will bring direct benefit to their area or any part of it or all or some of its inhabitants. These powers cannot be used to give a Grant or Financial Assistance to any one individual person. The Council during 2020/21 and 2021/22 made use of the General Power of Wellbeing to give grants to the Wrexham Foodbank (£2,000), the Friends of Dean Road Playing Field (£1,000) and 9 Acre Field Group (£1,000+ £1,400) and towards the Purchase of Defibrillators. This expenditure using the General Power of Wellbeing counted towards the permissive limit for 2020/21 and 2021/22 under Section 137(4) (a). The Local Government and Elections (Wales) Act 2022 introduced the General Power of Competence, and the Power of Wellbeing can no longer be used by the Council.

5. Attached at Appendix 1 and Appendix 2 for information is a summary of the Financial Assistance Grants awarded during 2020/21 and 2021/22. Members should note that during these two financial years due to the Coronavirus Pandemic and Lockdowns, the Council relaxed its Tier Limits and awarded grants considerably above the guidelines set out in the existing Policy and overspent its budget in order to support local Acton Community Clubs and Organisations.
6. To ensure a fair and equal distribution of the budget, it has been usual practice to apportion it equally between the quarterly meetings. This equates to £875.00 per quarter for 2022/23. During 2022/23 the Council has considered grant applications in June, September and December 2022. The decisions of those meetings and the November 2022 Meeting are set out below:-
- 7.

Organisation	Details	Decision
1. Purple Orchids	Financial support towards running costs and room hire in particular	£500.00
2. Acton Park Community Angling Club	Financial support towards the purchase of further equipment to improve the water quality and oxygen content in the lake at Acton Park	£500.00
3. Wrexham Foodbank	Financial Assistance to support the purchase of food and other essentials	£375.00
4. Royal British Legion	Donation/Grant to 2022 Poppy Appeal	£100.00
5. Borrass Park Albion Youth Football Club	Financial Assistance to support the purchase of a football kit, and equipment such as water bottles and bags.	£400.00
6. Acton Park Community Primary School Netball Team	Financial Assistance to support the purchase of a netball kit, and equipment such as posts, balls and bibs	£400.00
7. Wrexham Foodbank	Financial Assistance to support the purchase of food and other essentials	£350.00
TOTAL		£2,625.00

8. Application forms have been available via the Council's Website to all local Clubs and Organisations, and several were sent in response to other general requests for financial assistance submitted to the Clerk to the Council. Each applicant has been sent a standard letter and the guideline document setting out the Council's Policy as adopted on 1 April 2019. I have received eight completed forms in the current quarter as listed below. The full application form is attached to this report and a copy of the supporting accounts and any other information will be available at the meeting. Members are requested to determine the following eight applications for financial assistance and to note that a sum of £875 remains in the current year budget:--

Organisation	Details	Decision
8. Family Friends	Financial Assistance is requested to allow continued support to vulnerable families in Wrexham. Currently support is being given to 17 families in the Acton Community.	
9. 1 st Acton Rainbows	Financial support to assist families with the cost of the annual membership of Girlguiding UK and termly subscriptions and to be able to offer a varied programme of craft activities, themed challenge badge work, and outings for the Rainbow Unit	

Organisation	Details	Decision
10. Wales Air Ambulance	Financial Assistance required to help fund Rapid Response Vehicles (RRV's). RRV's that are part of the operational fleet alongside Helicopters at each of the four bases across Wales. The average monthly cost is £1608 for each RRV	
11. Macmillan Cancer Support	Financial assistance required to help support people affected by cancer from diagnosis to end of life through r local services including Macmillan Health Professionals based in local hospitals and the local community	
12. Backyard Beasts	Financial assistance required to run several free to attend sessions helping people gain new skills and take the first steps to understanding and being more heavily involved in conservation work for themselves. In terms of helping the Acton Community Council Area it would allow people to be closer to nature at a reduced cost.	
13. Nightingale House Hospice	Financial Assistance required to help fund the development of the new Inpatient Unit	
14. 1 st Acton Brownies	Financial support to assist the Brownie Pack in paying their annual census, weekly rent, provide resources and equipment, pay for badges, and organise visits.	
15. Wrexham Clothing Exchange	Financial Support to start up a 'library of things' where people can pay a small fee to rent an item they would only use a small number of times. The Exchange has expanded into its own space and plan to increase sustainability and money saving offerings to the community.	
TOTAL		

Members are reminded that within the powers permitted by Section 137(4) (a) of the Local Government Act 1972 the Community Council cannot give financial assistance to an individual.

End of Applications received in time for March 2023 meeting.

SUMMARY OF FINANCIAL ASSISTANCE GIVEN DURING THE 2020/21 FINANCIAL YEAR:-

Name	Detail	Amount
1. Wrexham Amateur Boxing Club	Financial support towards running costs of the Club	£200.00
2. Wrexham Futsal Club	Financial support towards running costs of the Club	£200.00
3. Wales Air Ambulance	Financial assistance towards costs of becoming a 24 hour service for the people of Acton, Wrexham and Wales	£225.00
4. Family Friends	Financial support towards the costs of continuing to provide support to disadvantaged families and their children in the Acton Community	£900.00
5. Wrexham Allotment & Leisure Gardeners Association	Donation to sponsor a group of classes at the Annual Flower and Vegetable Show	£100.00
6. Friends of Wrexham Museum	Donation towards the cost of printing and binding 50 copies of a book commemorating the lives of 586 men and 4 women from Wrexham who lost their lives in the Great War	£400.00
7. Royal British Legion Poppy Appeal	Contribution to 202 Poppy Appeal	£100.00
8. Vivid Floral Design	2020 Poppy Wreath - £70.00	£58.33 net
9. Family Friends	Financial support towards continuing to support vulnerable families in Wrexham	£1,000.00
10. Borrass Park Rangers Junior Football Club	Financial support towards the cost of replacement Goal Posts	£400.00
11. Nightingale House Hospice	Financial assistance towards costs of supporting patients and families	£2,000.00
12. Hope House Children's Hospice	Financial support towards the costs of keeping vital services operating	£2,000.00
13. Cunliffe Bowling Club	Financial assistance to support a shortfall in funding for operational costs and bills	£400.00
14. Home Start County Borough Wrexham	Financial Assistance towards ongoing and increased support to meet demand from disadvantaged and vulnerable families who reside within the Acton Community	£1,00.00
15. Gate Hangs High Bowling Club	Financial assistance to support a shortfall in funding for operational costs and bills	£400.00
16. Acton Park Community Angling Club	Financial assistance towards the cost of purchasing equipment to continue improving the water quality and oxygen content within the lake at Acton Park	£400.00
17. St Johns Church Community Meal	Financial assistance towards the cost of providing afternoon tea boxes to those who have been unable to attend the Church due to shielding or concerns about the Pandemic	£1,000.00
18. Cerebral Palsy Cymru (formerly Bobath Wales)	Financial Assistance to provide extra Therapists to treat children with Cerebral Palsy who reside in Wales	£300.00
19. 1st Acton Brownies	Emergency Grant payment to ensure Group's continued viability during Covid 19 Pandemic Lockdown	£1,000.00
20. Welsh Air Ambulance Trust	Financial support towards running costs of four helicopters	£100.00
21. Urdd Gobaith Cymru	Financial support towards the cost of organising the Eisteddfod	£250.00
22. 1st Acton Rainbows	Financial assistance towards costs of membership fees and badge activities	£1,000.00
23. Advance Brighter	Financial support towards the cost of operating as a	£400.00

Futures	Mental Health Charity	
24. St Margaret's Church & Community Hall	Financial assistance to support a shortfall in funding for operational costs and bills	£200.00
25. Vic Studios Wrexham	Financial assistance towards the cost of purchasing equipment for new premises and to continue to deliver online services during the current lockdown	£100.00
26. Macmillan Cancer Support	Financial assistance towards the cost of local services and support to people who are affected by cancer	£400.00
Budget Spending under S137 powers for 2020/21 =		£14,533.33 (net)

Power of Wellbeing Expenditure to be included within spending under Section 137 Powers and limits during 2020/21

27. Wrexham Foodbank	Donation Covid 19 Parcels	£2,000.00
28. Friends of Dean Road Playing Field	Financial Support towards professional costs to be incurred opposing Glyndwr University's proposals to build on the Dean Road Playing Field	£1,000.00
29. 9 Acre Field Residents Association	Financial Support towards professional costs to be incurred opposing proposals to build on the 9 Acre Field, Westminster Drive Wrexham	£1,000.00
General Reserve Spending under s137 powers for 2020/21		£4,000.00

Add additional spending Under Section 137 Powers during 2020/21:-

30. Wrexham County Borough Council	SLA costs for School Crossing Patrols in the Acton Community	£ 11,607.42
Total Additional Spending under S137 powers for 2020/21		£11,607.42

Total Spending using Section 137 Powers in 2020/21 = £ 30,140.75

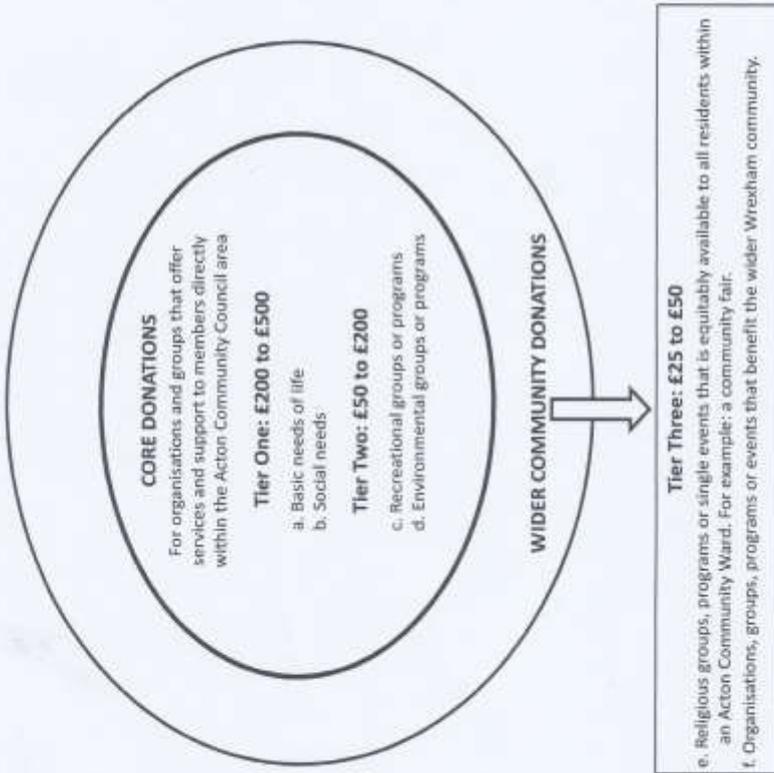
SUMMARY OF FINANCIAL ASSISTANCE GIVEN DURING THE 2021/22 FINANCIAL YEAR:-

Organisation	Details	Decision
1. Wrexham Futsal Club	S137: Financial support towards purchase of balls and goals for its two teams (U7 & U9)	£ 400.00
2. Wrexham Community Broadcasting CIC	S137: Financial support towards the cost of starting up the former Calon FM Community Radio Station	£ 300.00
3. Borrass Park Albion Youth Football Club	S137: Financial support towards the cost of purchasing new collapsible mini goals & plastic line markers	£ 400.00
4. K2 Explorer Scout Unit	S137 Financial support towards replacement and purchase of Water Safety equipment for Kayaking and Canoeing	£ 500.00
5. Acton Park Community Angling Club	S137 Financial support towards the purchase of equipment to improve water quality and oxygen content in the lake at Acton park	£ 400.00
6. Royal British Legion	Donation to Annual Poppy Appeal for 2021	£ 100.00
7. Vivid Floral Design	Purchase of Poppy Wreath for November 2021 Remembrance Service	£ 70.00
8. Offa Community Council	Donation towards costs of Christmas Light Switch on	£ 150.00
10. Borrass Park Rangers Junior Football Club	S137 Financial support towards purchase of equipment for a new under 6 football team	£ 200.00
11. 1st Acton Brownies	S137 Financial support towards purchase of equipment	£1,000.00
12. Cunliffe Bowling Club	S137 Financial support towards purchase of new match jacks & equipment for maintaining the site	£ 300.00
13. Family Friends	S137 Financial support to enable continued support for vulnerable families in Wrexham	£ 400.00
14. Hope House Children's Hospices	S137 Financial support towards the costs of providing vital nursing care	£ 400.00
15. Eisteddfod yr Urdd (Urdd Gobaith Cymru)	S137 Financial support towards the costs of staging this event	£ 200.00
16. Nightingale House Hospice	S137 Financial support to enable continued support for patients with life limiting illness and their families within the Acton area	£ 500.00
17. Home Start Wrexham	S137 Financial support to enable peer assistance to be given to families in need of additional help	£ 500.00
18. Advance Brighter Futures	S137 Financial support requested for essential maintenance to this mental health charity's building	£ 500.00
19. Wrexham Allotment & Leisure Gardeners Association	S137 Financial support/ sponsorship towards the cost of staging the Annual Flower, Vegetable & Home Produce Show on 13 August 2022	£ 200.00
20. Wrexham Futsal Club Grassroots sector	Financial support towards the purchase of a defibrillator for shared use of U8 & U10 Teams	£ 200.00
21. 1st Acton Rainbows	S137 Financial support towards annual membership and programme costs for the Unit	£ 500.00
22. Borrass Park Albion Youth Football Club	S137 Financial support to enable setting up & equip a new U7 team for the summer	£ 400.00
23. Wales Air Ambulance Charitable Trust	S137 Financial support towards the annual costs of keeping 4 Air Ambulance Helicopters & rapid response vehicles	£ 200.00

Organisation	Details	Decision
24. Llangollen International Musical Eisteddfod	S137 Financial support towards the costs of staging this year's event	£ 200.00
25. Offa Community Council	Donation towards cost of RWF Memorial statue at Hightown Barracks	£ 500.00
26. Purple Orchids	Financial support towards running costs and room hire in particular	£ 500.00
27. Acton Park Community Angling Club	Grant towards the purchase of a second aeration system and a Dissolved Oxygen Meter	£ 500.00
28. Wrexham Foodbank	Financial Assistance to support the purchase of food and other essentials	£ 375.00
TOTALS for S137 Spending in 2021/22		£9895.00
Power of Wellbeing Expenditure to be included within spending under Section 137 Powers and limits during 2021/22		
29. AWYR Las – Keep the Beats	SS1-5 Power of Wellbeing: assistance towards the cost of purchasing a Community Defibrillator for the Fairways play park area <i>Addendum to Minutes: Subsequently it was confirmed by the applicant that a sum of £1,355.00 was required to complete the purchase of the defibrillator</i>	To provide funding up to the full cost of purchasing and installing the defibrillator £1,355.00
30. 9 Acre Campaign Group	SS1-5 Power of Wellbeing: assistance towards the cost of obtaining professional advice from Traffic and Planning consultants to oppose proposals to build on the 9 Acre Field, Westminster	£ 1,400.00
31. Acton Community Resource Centre	SS1-5 Power of Wellbeing: assistance towards the cost of purchasing a Community Defibrillator for this public building	£ 1,485.84*
32. Defib Store Ltd	SS1-5 Power of Wellbeing: assistance towards the cost of purchasing 4x Community Defibrillator Cabinets	£ 6,224.40*
33. Tomos Hughes	SS1-5 Power of Wellbeing: assistance towards the cost of purchasing 4x Zoll Aed Pads	£353.24*
34. Mike Pryde Electrical Services	1. SS1-5 Power of Wellbeing: assistance towards the cost of electrical installation of Defibrillator at the Maesydre Power House 2. SS1-5 Power of Wellbeing: assistance towards the cost of electrical installation of Defibrillator at the Cunliffe Arms	£180.00* £222.00*
35. Barkers Lane Community School	Paediatric Pads for Barkers Lane Defibrillator SS1-5 Local Government Act 2000	£102.00 (Vat =£17.00)
TOTALS for General Reserve Spending (under SS1-5 Local Government Act 2000) =£ 11,322.48		
28. Wrexham County Borough Council	SLA costs for School Crossing Patrols in the Acton Community	£ 14,306.17
Total Additional Spending under S137 powers for 2021/22		£ 14,093.17

Total Spending using Section 137 Powers in 2021/22 = £ 33,935.65

Acton Community Council
 Guidelines for S137 Grants/ Donations
 (Adopted April 2019)



ACTON COMMUNITY COUNCIL – S137 GRANT /DONATION APPLICATION GUIDELINES

The Community Council considers applications for financial assistance using the following guidelines on a quarterly basis with the annual £3,500 budget being apportioned equally each quarter to allow the Community Council to be more focused and equitable when determining financial assistance applications. The quarterly meetings are held in March, June, September and December each year.

The following guidelines have been adopted by Acton Community Council with effect from 1 April 2019. The hierarchy model as illustrated is based on a three tier system that assesses the level of need around the population that is being served. In addition, priority will be given to groups within the Acton Community or those groups that are providing for residents in the Acton Community.

The three tier system caps the amount of funds made available to deserving organisations. This is a more equitable system as decisions will not be made on an ad-hoc basis. It is accepted there will be anomalies within the system, but these will be dealt with on the merits of the submitted application on a case by case basis. By way of explanation: -

Tier One:

- a. Basic needs of Life:
 - Organisations or programs that ensure the basic needs of life are dispersed to members of our community, such as food, clothing and basic hygiene products

b. Social/Cultural:

- Organisations or programs that benefit youth within our community
- Organisations or programs that benefit our elders and other members within our community

Tier Two:

- c. Recreational:
 - Outdoor recreation, such as football and other team sports

d. Environmental:

- Parks
- Litter collection/management
- Community greening/planting

Tier Three:

- e. Religious:
 - Religious organisations of all kinds that lie directly within our ward may receive funding if their donation request is for members of our community
- f. Larger Community

**APPLICATION FOR FINANCIAL ASSISTANCE TO ACTON COMMUNITY COUNCIL
(MADE UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED)**

NAME OF ORGANISATION: **Family Friends**

1. NAME AND ADDRESS FOR CORRESPONDENCE:Family Friends.....

2. REASON FOR APPLYING FOR FINANCIAL ASSISTANCE?

.....To continue supporting vulnerable families in Wrexham

3. TELL US ABOUT YOUR ORGANISATION. WHAT DOES IT DO? WHO DOES IT HELP IN THE ACTON COMMUNITY COUNCIL AREA? WHERE ARE YOU BASED? WHEN AND HOW OFTEN DO YOU MEET? HOW LONG HAVE YOU BEEN ESTABLISHED?

We continue to look and apply for funding to support our vulnerable families in Wrexham. With the uncertainty of future funding we are very prudent with our limited funds. We currently support 93 families in Wrexham and currently have 76 more families waiting. Since returning fully after covid pandemic referrals have just risen and we currently stand at a 26% increase on last years referrals. We have seen a 24% increase in domestic abuse referrals and a staggering 39% increase in referrals for families experiencing mental health since March 2022. Any funding will help us continue to deliver our much needed service.

... We are office based in Rhosddu in Wrexham but we currently support 17 families in your ward and we have 4 valued volunteers who work with us. This funding would help continue this support and allow us to take on others from your ward when required. Of these 17 families we have 10 matched to support , 4 families waiting and we have just closed 3 families.

We have been running for 25 years, our Trustees meet 4 times a year on their sub committee meetings and 4 times all Trustees commit to attending management committee meetings. These meetings all form the strategic and operational focus for the organisation

I have also attached our audited accounts for the last financial year for your convenience.

4. CAN ANYONE JOIN? YES/NO WHO CAN BENEFIT? ...Families and volunteers and anyone can join...

HOW MANY RESIDENTS FROM THE ACTON COMMUNITY COUNCIL AREA ARE MEMBERS OF OR BENEFIT FROM YOUR ORGANISATION?currently 17 families and 4 volunteers access our service.

5. IS YOUR ORGANISATION A REGISTERED CHARITY? YES

IF YES, PLEASE GIVE THE REGISTERED CHARITY No:1160655.....

6. IS YOUR ORGANISATION PART OF A LARGER ORGANISATION AND IF SO WHICH ONE? ...No.....

7. TELL US ABOUT THE SIZE OF YOUR ORGANISATION:

A. HOW MANY STAFF DO YOU EMPLOY?8 contractual staff, 3 sessional playworkers and 29 volunteers.....

ARE THEY QUALIFIED & HAVE THEY RECEIVED APPROPRIATE TRAINING AND IF APPROPRIATE, THE NECESSARY SECURITY CHECKS?Yes

8. IS THE WORK OF YOUR ORGANISATION SUPERVISED BY AN OFFICIAL BODY? YES/ NO

IF YES, PLEASE STATE SUPERVISING BODY: ...No but we do report to all our funders to include Wrexham County Council.....

APPLICATION FOR FINANCIAL ASSISTANCE FROM: FAMILY FRIENDS

9. PLEASE SUPPLY COPIES OF YOUR ACCOUNTS FOR THE LAST TWO YEARS [ENCLOSED? **YES**]
(e.g: AUDITED PROFIT AND LOSS ACCOUNT AND BALANCE SHEET)

10. TELL US ABOUT YOUR FINANCIAL HOLDINGS. HOW MUCH MONEY DOES YOUR ORGANISATION HAVE?

A. PETTY CASH AND CURRENT ACCOUNTS: ...current account £64,401.90 petty cash £72.61 for ongoing service delivery....

B. DEPOSIT ACCOUNTS: ...Coif account holds £78,592 this is 3.5months restricted monies for close down costs and redundancies

C. OTHER INVESTMENTS:0....

HOW MUCH WAS YOUR ORGANISATION’S PROFIT LAST YEAR? ...We are a not for profit organisation so do not have any profits, our income was £214,618.84 and our expenditure was £190,483.93 however due to our staggered funding some projects carry on past the financial year so restrictions include the coif /close down costs are £48,852 therefore actual unrestricted free monies = £2,173.44
OR LOSS LAST YEAR?

11. IF THE COMMUNITY COUNCIL WERE TO AGREE TO AWARD YOUR ORGANISATION FINANCIAL ASSISTANCE:-

A. WHAT TIER OF GRANT ARE YOU SEEKING? (PLEASE READ ACCOMPANYING GUIDELINES AND THEN DELETE AS NECESSARY): **TIER 1: £200-£500**

B. WOULD YOU BE PREPARED TO GIVE A REPORT TO THE COUNCIL ON HOW THE GRANT WAS SPENT AND WHAT BENEFIT THERE WAS TO THE COMMUNITY OF ACTON? **YES**

12. IF YOUR APPLICATION IS SUCCESSFUL PLEASE STATE BELOW THE PAYEE NAME FOR THE CHEQUE:
.....Family Friends.....

13. PLEASE USE THE SPACE BELOW FOR ANY OTHER INFORMATION THAT HAS NOT BEEN REQUESTED ABOVE THAT YOU THINK MAY SUPPORT YOUR APPLICATION:

Our families are really struggling due to ongoing effects of the pandemic with a rise in abuse and mental health. We continue to search for funding to secure service delivery but funding applications become more scarce, short term and more agencies are applying for the same pot. Any funding will be used to help the most vulnerable families at this difficult time.....

I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS CORRECT

SIGNED: ... 

DATE: ...14th December 2022.

POSITION IN ORGANISATION: ...Manager.....

CONTACT TELEPHONE NUMBER: ...01978 366115 or 07974127768.....

Please return this application form with supporting accounts to:

The Clerk to Acton Community Council, c/o Acton Community Resource Centre, Off Overton Way, Wrexham, LL12 7LB (or email: clerk@actoncommunitycouncil.gov.uk)

APPLICATION NO .2 - MARCH 2023

**APPLICATION FOR FINANCIAL ASSISTANCE TO ACTON COMMUNITY COUNCIL
(MADE UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED)**

NAME OF ORGANISATION: **1ST ACTON RAINBOWS**

1. NAME AND ADDRESS FOR CORRESPONDENCE: SUE DAVIES, 7 LAURELS AVENUE, BANGOR-ON-DEE, WREXHAM LL13 0BQ
2. REASON FOR APPLYING FOR FINANCIAL ASSISTANCE? To provide financial support for families towards the annual membership of Girlguiding UK and termly subscriptions and to be able to offer a varied programme of craft activities, themed challenge badge work, and outings for the Rainbow Unit
3. TELL US ABOUT YOUR ORGANISATION. WHAT DOES IT DO? WHO DOES IT HELP IN THE ACTON COMMUNITY COUNCIL AREA? WHERE ARE YOU BASED? WHEN AND HOW OFTEN DO YOU MEET? HOW LONG HAVE YOU BEEN ESTABLISHED?

1st Acton Rainbows caters for girls aged 5 to 7 years and is the youngest section of Girlguiding UK. We currently have 24 girls and 5 adult volunteer leaders, all of whom come from the Acton, Garden Village, Borrass Park areas and who attend local schools.

This Unit was established in 2013 and we meet every Tuesday for 1.5hrs at Bethel Church, Kenyon Avenue. We also have occasional trips/visits outside these times. We always operate to our capacity according to the child : adult ratio specified by Girlguiding. During 2022, we were able to offer the girls some interesting and exciting opportunities, going to Wolf's Den at Erddig, Acton Park for orienteering and the HACK Horse Sanctuary. We celebrated the Queen's Jubilee with a Jolly Jubilee Japes event where we joined other Rainbows, Brownies and Guides for a fun day and the climax of the year was a trip to the cinema in Wrexham to see Matilda, followed by McDonalds for lunch! The girls are encouraged to tackle challenge badges both on their own and with their families and we are fortunate enough to be able to buy all the badges and resources for them without incurring further costs for our families.

Each girl pays subs of £40 every term, which goes towards rent, badges, trips, treats, and craft items. This figure has not been increased for several years. We try to give all the money back to the girls in some form (several outings a year) and don't ask parents for any further contributions unless absolutely necessary. In order to pay our annual membership fee to Girlguiding UK, we try to fundraise during the Autumn Term, but this has been limited in 2022. Our fee this year is £53 per person (child & adult) and we intend using our Spring subs towards this, subsidised by money in our funds. This means that between January and April, we will not have any revenue from subs and will have to use money in our funds. Whilst the change of meeting place to Bethel Church has proved to be beneficial in terms of facilities, the rent is still £15 per session, although we anticipate that this will increase due to the energy crisis. Several of our families have more than one girl in our organisation and therefore are struggling to pay the fees and membership costs. We would look to help these families wherever possible.....

4. CAN ANYONE JOIN? NO WHO CAN BENEFIT?Girls aged 5 – 7 years.....

5. HOW MANY RESIDENTS FROM THE ACTON COMMUNITY COUNCIL AREA ARE MEMBERS OF OR BENEFIT FROM YOUR ORGANISATION?All

6. IS YOUR ORGANISATION A REGISTERED CHARITY? YES
IF YES, PLEASE GIVE THE REGISTERED CHARITY No:306016.....

7. IS YOUR ORGANISATION PART OF A LARGER ORGANISATION AND IF SO WHICH ONE? Yes – Part of Girlguiding UK

8. TELL US ABOUT THE SIZE OF YOUR ORGANISATION:

A. HOW MANY STAFF DO YOU EMPLOY? .5 Adult volunteers.

a. ARE THEY QUALIFIED & HAVE THEY RECEIVED APPROPRIATE TRAINING AND IF APPROPRIATE, THE NECESSARY SECURITY CHECKS? Yes – all DBS checked and trained in Safe Space and First Aid through Girlguiding UK. Renewable every 3 years

OVERLEAF/

CONTINUED

APPLICATION FOR FINANCIAL ASSISTANCE FROM: 1ST ACTON RAINBOWS

9. IS THE WORK OF YOUR ORGANISATION SUPERVISED BY AN OFFICIAL BODY? YES/ NO
IF YES, PLEASE STATE SUPERVISING BODY:GIRLGUIDING UK.....
10. PLEASE SUPPLY COPIES OF YOUR ACCOUNTS FOR THE LAST TWO YEARS [ENCLOSED? **YES**]
(e.g: AUDITED PROFIT AND LOSS ACCOUNT AND BALANCE SHEET)
11. TELL US ABOUT YOUR FINANCIAL HOLDINGS. HOW MUCH MONEY DOES YOUR ORGANISATION HAVE?
- A. PETTY CASH AND CURRENT ACCOUNTS:£1268.11 (31st Dec 2022).....
- B. DEPOSIT ACCOUNTS:N/A.....
- C. OTHER INVESTMENTS:N/A
12. HOW MUCH WAS YOUR ORGANISATION'S PROFIT LAST YEAR?Non profit organisation.....

OR LOSS LAST YEAR?N/A.....

13. IF THE COMMUNITY COUNCIL WERE TO AGREE TO AWARD YOUR ORGANISATION FINANCIAL ASSISTANCE:-
- C. WHAT TIER OF GRANT ARE YOU SEEKING? (PLEASE READ ACCOMPANYING GUIDELINES AND THEN DELETE AS NECESSARY): **TIER 1: £200-£500**
- D. WOULD YOU BE PREPARED TO GIVE A REPORT TO THE COUNCIL ON HOW THE GRANT WAS SPENT AND WHAT BENEFIT THERE WAS TO THE COMMUNITY OF ACTON? **YES**

14. IF YOUR APPLICATION IS SUCCESSFUL PLEASE STATE BELOW THE PAYEE NAME FOR THE CHEQUE:
1st ACTON RAINBOWS

15. PLEASE USE THE SPACE BELOW FOR ANY OTHER INFORMATION THAT HAS NOT BEEN REQUESTED ABOVE THAT YOU THINK MAY SUPPORT YOUR APPLICATION:

Our accounts for 2021 and 2022 are enclosed with this application. As per Girlguiding rules, our accounts are checked and signed off annually by a designated member of the organisation (not part of our Rainbow unit), and the information is uploaded to our website. 2022 Accounts were signed off in January 2023. Our accounts are also available for parents should they wish to see them at any time. We have been fortunate to obtain grants from Acton Community Council in 2021 and 2022 and this money is very much appreciated. We will be organising a trip in the Summer term and will put any money towards this for the benefit of all the girls. Our programme is designed to encourage the girls to work individually and in teams, develop confidence, and gain some wider knowledge of topics affecting our world, all in a relaxed fun environment. We hope to be able to continue offering this opportunity and supporting our families for the foreseeable future.

I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS CORRECT

SIGNED:S.M. DAVIES..... DATE:1st February 2023.....
POSITION IN ORGANISATION: Guider in Charge.....
CONTACT TELEPHONE NUMBER: 07568 321710 or 01978 781686

Please return this application form with supporting accounts to:

**The Clerk to Acton Community Council, c/o Acton Community Resource Centre, Off Overton Way,
Wrexham, LL12 7LB (or email: clerk@actoncommunitycouncil.gov.uk)**

**APPLICATION FOR FINANCIAL ASSISTANCE TO ACTON COMMUNITY COUNCIL
(MADE UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED)**

NAME OF ORGANISATION: WALES AIR AMBULANCE

1. **NAME AND ADDRESS FOR CORRESPONDENCE:** Hannah Mitchell, Grants & Trusts Fundraiser, Ty Elusen, Ffordd Angel, Llanelli Gate, Dafen, Llanelli. SA14 8LQ

2. **REASON FOR APPLYING FOR FINANCIAL ASSISTANCE?**

We are seeking a community council grant to help fund our Rapid Response Vehicles (RRV's). RRV's are now part of our operational fleet alongside our helicopters at each of our four bases across Wales. We are writing to ask for your help to fund these vehicles. Lease costs, fuel, tyres and insurance add up to an average monthly cost of £1608 for each RRV. We would like to apply for a donation to help cover these costs.

RRVs provide vital land-based support when poor weather prevents the helicopters from taking off. Sometimes it might be quicker for an RRV to reach an incident in a town or city location where landing a helicopter would be difficult. The consultant-led crews, medical kit and communications equipment are exactly the same as onboard the helicopters, so patients always receive the same high quality of care.

We rely on charitable donations to keep the helicopters in the air and rapid response vehicles on the road across Wales

3. **TELL US ABOUT YOUR ORGANISATION. WHAT DOES IT DO? WHO DOES IT HELP IN THE ACTON COMMUNITY COUNCIL AREA? WHERE ARE YOU BASED? WHEN AND HOW OFTEN DO YOU MEET? HOW LONG HAVE YOU BEEN ESTABLISHED?**

At Wales Air Ambulance, our mission is to deliver lifesaving advanced medical care to people across Wales whenever and wherever they need it, which includes the Acton community. The Charity was formed on St. David's Day, 1 March 2001 and operates from bases across Wales. Wales Air Ambulance offers advanced critical care and is often described as a 'Flying ED'. The on-board consultants and critical care practitioners are highly skilled and carry some of the most pioneering medical equipment in the world. They can deliver blood transfusions, administer anaesthesia and undertake emergency operations at the scene of the incident, before flying the patient directly to specialist care. We are on standby 24/7, 365 days a year.

We help people like Margaret who was having a meal out in a restaurant, when she tripped and fell down some steps. She suffered a significant head injury and was unconscious. Our RRV was able to reach her within 8 minutes. Margaret required a general anaesthetic at scene to protect her brain from further injury and then the team accompanied her to hospital in the road ambulance. She suffered a fractured skull, a bleed on the brain and spent 2 weeks in an induced coma in intensive care with a total of 24 days in hospital. She then continued her recovery at home for many months but has gone on to make a full recovery. She says: "Words cannot start to express my appreciation for the efforts of the doctors attending the scene and I truly believe if it wasn't for the quick response and their skill, that evening would have had a very different outcome."

4. **CAN ANYONE JOIN? YES/NO WHO CAN BENEFIT? ...Everyone in Wales...**

5. **HOW MANY RESIDENTS FROM THE ACTON COMMUNITY COUNCIL AREA ARE MEMBERS OF OR BENEFIT FROM YOUR ORGANISATION? In 2021 we attended 3544 missions, with 95 in your region of Wrexham..**

6. **IS YOUR ORGANISATION A REGISTERED CHARITY? YES**

IF YES, PLEASE GIVE THE REGISTERED CHARITY No: ...1083645

7. **IS YOUR ORGANISATION PART OF A LARGER ORGANISATION AND IF SO WHICH ONE? NO**

CONTINUED OVERLEAF/

APPLICATION FOR FINANCIAL ASSISTANCE FROM: WALES AIR AMBULANCE

8. TELL US ABOUT THE SIZE OF YOUR ORGANISATION:

A. HOW MANY STAFF DO YOU EMPLOY? .102.

B. ARE THEY QUALIFIED & HAVE THEY RECEIVED APPROPRIATE TRAINING AND IF APPROPRIATE, THE NECESSARY SECURITY CHECKS? yes

9. IS THE WORK OF YOUR ORGANISATION SUPERVISED BY AN OFFICIAL BODY? YES/ NO

IF YES, PLEASE STATE SUPERVISING BODY: ...The Charity is governed by a Board of Trustees and regulated by the Charity Commission and Fundraising Regulator.....

10. PLEASE SUPPLY COPIES OF YOUR ACCOUNTS FOR THE LAST TWO YEARS [ENCLOSED? **YES**]
(e.g: AUDITED PROFIT AND LOSS ACCOUNT AND BALANCE SHEET)

11. TELL US ABOUT YOUR FINANCIAL HOLDINGS. HOW MUCH MONEY DOES YOUR ORGANISATION HAVE?

D. PETTY CASH AND CURRENT ACCOUNTS: ...please see the financial report.....

E. DEPOSIT ACCOUNTS:

F. OTHER INVESTMENTS:

12. HOW MUCH WAS YOUR ORGANISATION'S PROFIT LAST YEAR?

OR LOSS LAST YEAR?

13. IF THE COMMUNITY COUNCIL WERE TO AGREE TO AWARD YOUR ORGANISATION FINANCIAL ASSISTANCE:-

E. WHAT TIER OF GRANT ARE YOU SEEKING? (PLEASE READ ACCOMPANYING GUIDELINES AND THEN DELETE AS NECESSARY): **TIER 3: £25-£50**

F. WOULD YOU BE PREPARED TO GIVE A REPORT TO THE COUNCIL ON HOW THE GRANT WAS SPENT AND WHAT BENEFIT THERE WAS TO THE COMMUNITY OF ACTON? **YES**

14. IF YOUR APPLICATION IS SUCCESSFUL PLEASE STATE BELOW THE PAYEE NAME FOR THE CHEQUE:

...The Welsh Air Ambulance Charitable Trust

15. PLEASE USE THE SPACE BELOW FOR ANY OTHER INFORMATION THAT HAS NOT BEEN REQUESTED ABOVE THAT YOU THINK MAY SUPPORT YOUR APPLICATION:

Since 2001 we have attended over 44000 missions across Wales.

CERTIFY THAT THE INFORMATION GIVEN ABOVE IS CORRECT

SIGNED:H. Mitchell.....

DATE:

.....16/02/2023.....

POSITION IN ORGANISATION: Grants and Trusts Fundraiser.....

CONTACT TELEPHONE NUMBER: ...07973882440.....

Please return this application form with supporting accounts to:

**The Clerk to Acton Community Council, c/o Acton Community Resource Centre, Off Overton Way,
Wrexham, LL12 7LB (or email: clerk@actoncommunitycouncil.gov.uk)**

APPLICATION NO .4 - MARCH 2023

**APPLICATION FOR FINANCIAL ASSISTANCE TO ACTON COMMUNITY COUNCIL
(MADE UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED)**

NAME OF ORGANISATION:

MACMILLAN CANCER SUPPORT

1. NAME AND ADDRESS FOR CORRESPONDENCE:

Dale Beaumont, Macmillan Cancer Support, 89 Albert Embankment, London SE1 7UQ
dbeaumont@macmillan.org.uk Mobile/homebased. Direct correspondence via email

2. REASON FOR APPLYING FOR FINANCIAL ASSISTANCE?

To support people affected by cancer from diagnosis to end of life through our local services including Macmillan Health Professionals based in local hospitals and the local community, Patients Grants, Telephone Buddies and Macmillan Helpline

3. TELL US ABOUT YOUR ORGANISATION. WHAT DOES IT DO? WHO DOES IT HELP IN THE ACTON COMMUNITY COUNCIL AREA? WHERE ARE YOU BASED? WHEN AND HOW OFTEN DO YOU MEET? HOW LONG HAVE YOU BEEN ESTABLISHED?

Macmillan Cancer Support is there to help everyone with cancer live life as fully as they can, providing physical, financial and emotional support. We'll be there for everyone, either through one of our services, or by pointing them in the right direction. So whatever cancer throws their way, we'll be right there with them, whatever it takes.

Being told 'you have cancer' can affect so much more than your health – it can affect everything. After over 100 years of helping so many people we want to help everyone in Wales with cancer find their best way through, from the moment of diagnosis, so they're able to live life as fully as they can. We have already helped millions of people - but there are millions more who still need our help. With your help we can do more for people living with cancer in Acton area, giving each person the support they need to look after all that matters and take care of their health, protect personal relationships and deal with work and money worries.

Your donation will enable our services to continue providing the right support at the right time to people affected by cancer in the local community and provide one-off patient grants for people with a cancer diagnosis in these challenging times and beyond.

Please see our current Annual Report 2021 to read more about our charity and the work we do.

4. CAN ANYONE JOIN? YES/NO WHO CAN BENEFIT? Everyone affected by cancer including their family and carers

5. HOW MANY RESIDENTS FROM THE ACTON COMMUNITY COUNCIL AREA ARE MEMBERS OF OR BENEFIT FROM YOUR ORGANISATION? As above

6. IS YOUR ORGANISATION A REGISTERED CHARITY? YES
IF YES, PLEASE GIVE THE REGISTERED CHARITY No: 261017

7. IS YOUR ORGANISATION PART OF A LARGER ORGANISATION AND IF SO WHICH ONE? No

8. TELL US ABOUT THE SIZE OF YOUR ORGANISATION:

A. HOW MANY STAFF DO YOU EMPLOY? 1,629 full time and part time

B. ARE THEY QUALIFIED & HAVE THEY RECEIVED APPROPRIATE TRAINING AND IF APPROPRIATE, THE NECESSARY SECURITY CHECKS? Yes

9. IS THE WORK OF YOUR ORGANISATION SUPERVISED BY AN OFFICIAL BODY? YES/ NO

IF YES, PLEASE STATE SUPERVISING BODY: Please see annual report for details of governance – page 72 onwards

CONTINUED OVERLEAF/

**APPLICATION FOR FINANCIAL ASSISTANCE TO ACTON COMMUNITY COUNCIL
(MADE UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED)**

NAME OF ORGANISATION: **Backyard Beasts**

- 1. NAME AND ADDRESS FOR CORRESPONDENCE: Pete Rogers, 1 Battalion Court, LL13 7YQ,
- 2. REASON FOR APPLYING FOR FINANCIAL ASSISTANCE? To allow residents who can't normally afford to attend wildlife workshops a chance to get involved with wildlife surveillance and skill sharing

3. TELL US ABOUT YOUR ORGANISATION. WHAT DOES IT DO? WHO DOES IT HELP IN THE ACTON COMMUNITY COUNCIL AREA? WHERE ARE YOU BASED? WHEN AND HOW OFTEN DO YOU MEET? HOW LONG HAVE YOU BEEN ESTABLISHED?

Backyard Beasts is a wildlife multimedia company connecting people to nature via podcasts, film, events and workshops. While the company is mainly based in Wrexham I work all over the UK and the podcast is international. We don't 'meet' on a regular basis but instead release monthly episodes of the show and host outdoor sessions from Spring onwards.

In terms of helping the Acton Community Council Area it would allow people to be closer to nature at a reduced cost, this coming at a time when the country is rife with financial and mental health related problems that it is hard for most people to even assign their focus to something as pressing, confusing and volatile as the state of nature in the UK.

Through additional funding I would like to run several free to attend sessions which will not only get help people gain new skills but also to take the first steps to understanding and getting more heavily involved in conservation work for themselves. The company was a side project which began in 2020 until leaving work in 2022 to become a full time dad, this is the first year it has become my sole form of income.

- 4. • CAN ANYONE JOIN? YES WHO CAN BENEFIT? People and nature

5. HOW MANY RESIDENTS FROM THE ACTON COMMUNITY COUNCIL AREA ARE MEMBERS OF OR BENEFIT FROM YOUR ORGANISATION? **We don't necessarily have 'membership' but Wrexham is out 4th most popular location when it comes to the podcast, with 50 of our listeners regularly tuning in from the area**

- 6. • IS YOUR ORGANISATION A REGISTERED CHARITY? NO
IF YES, PLEASE GIVE THE REGISTERED CHARITY No:

7. IS YOUR ORGANISATION PART OF A LARGER ORGANISATION AND IF SO WHICH ONE? N/A

8. TELL US ABOUT THE SIZE OF YOUR ORGANISATION: I run Backyard Beasts as a freelancer. While I do collaborate with other groups and individuals, I oversee the day to day running and delivery of the activities.

A. HOW MANY STAFF DO YOU EMPLOY? 0

B. ARE THEY QUALIFIED & HAVE THEY RECEIVED APPROPRIATE TRAINING AND IF APPROPRIATE, THE NECESSARY SECURITY CHECKS? N/A

- 9. • IS THE WORK OF YOUR ORGANISATION SUPERVISED BY AN OFFICIAL BODY? NO
IF YES, PLEASE STATE SUPERVISING BODY:

CONTINUED OVERLEAF/

**APPLICATION FOR FINANCIAL ASSISTANCE TO ACTON COMMUNITY COUNCIL
(MADE UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED)**

NAME OF ORGANISATION: **NIGHTINGALE HOUSE HOSPICE**

1. NAME AND ADDRESS FOR CORRESPONDENCE: CHESTER ROAD, WREXHAM LL11 2SJ
2. REASON FOR APPLYING FOR FINANCIAL ASSISTANCE?Towards the development of our new Inpatient Unit.....
3. TELL US ABOUT YOUR ORGANISATION. WHAT DOES IT DO? WHO DOES IT HELP IN THE ACTON COMMUNITY COUNCIL AREA? WHERE ARE YOU BASED? WHEN AND HOW OFTEN DO YOU MEET? HOW LONG HAVE YOU BEEN ESTABLISHED?

Nightingale House Hospice, Wrexham, is an independent charity, and the only hospice providing free, at the point of delivery, adult palliative care to those living in North East Wales and the corridor to Corwen, Bala and Barmouth. Founded in 1995, the hospice has been delivering vital services for over 27 years. Our mission is to care for patients with life limiting and progressive conditions who live within the geographical area we serve and to support their families including children both at pre and post bereavement stages. The range of support Nightingale House provides has widened over the 27 years it has been open and in addition to the original In-patient Unit and Day Services Unit, it has developed services to include: -

- Physiotherapy
- Occupational Therapy
- Hydrotherapy
- Breathlessness, fatigue, and anxiety management clinics
- Complementary therapies
- Music Therapy
- Art Therapy
- Mindfulness and well-being programmes
- Carer Support
- Welfare and benefits advice
- Pre and Post Bereavement support services for adults
- Pre and Post Bereavement support services for children and young people.

The multidisciplinary team provide specialist assessments and care for patients in all departments. All services are hugely important and valued by the community and healthcare professionals both in primary and secondary care sectors and address the physical, emotional, and spiritual elements of wellbeing and independence.

4. CAN ANYONE JOIN? YES/NO WHO CAN BENEFIT?Anyone with a life limiting illness or families, including children who need pre and post-bereavement support...
5. HOW MANY RESIDENTS FROM THE ACTON COMMUNITY COUNCIL AREA ARE MEMBERS OF OR BENEFIT FROM YOUR ORGANISATION? The majority of people are from Wrexham
6. IS YOUR ORGANISATION A REGISTERED CHARITY? YES
IF YES, PLEASE GIVE THE REGISTERED CHARITY No: 1035600.
7. IS YOUR ORGANISATION PART OF A LARGER ORGANISATION AND IF SO WHICH ONE? No
8. TELL US ABOUT THE SIZE OF YOUR ORGANISATION:
 - A. HOW MANY STAFF DO YOU EMPLOY? 47 f/t ; 57 p/t.
 - B. ARE THEY QUALIFIED & HAVE THEY RECEIVED APPROPRIATE TRAINING AND IF APPROPRIATE, THE NECESSARY SECURITY CHECKS? Yes
9. IS THE WORK OF YOUR ORGANISATION SUPERVISED BY AN OFFICIAL BODY? YES/ NO
IF YES, PLEASE STATE SUPERVISING BODY: Health Inspectorate, Wales

CONTINUED OVERLEAF/

APPLICATION FOR FINANCIAL ASSISTANCE FROM: NIGHTINGALE HOUSE HOSPICE

10. PLEASE SUPPLY COPIES OF YOUR ACCOUNTS FOR THE LAST TWO YEARS [ENCLOSED? **YES/NO**]
(e.g: AUDITED PROFIT AND LOSS ACCOUNT AND BALANCE SHEET)

11. TELL US ABOUT YOUR FINANCIAL HOLDINGS. HOW MUCH MONEY DOES YOUR ORGANISATION HAVE?

- A. PETTY CASH AND CURRENT ACCOUNTS:
- B. DEPOSIT ACCOUNTS:
- C. OTHER INVESTMENTS:

12. HOW MUCH WAS YOUR ORGANISATION’S PROFIT LAST YEAR?
OR LOSS LAST YEAR?

13. IF THE COMMUNITY COUNCIL WERE TO AGREE TO AWARD YOUR ORGANISATION FINANCIAL ASSISTANCE:-

- I. WHAT TIER OF GRANT ARE YOU SEEKING? (PLEASE READ ACCOMPANYING GUIDELINES AND THEN DELETE AS NECESSARY): **TIER 1: £200-£500 /**
- J. WOULD YOU BE PREPARED TO GIVE A REPORT TO THE COUNCIL ON HOW THE GRANT WAS SPENT AND WHAT BENEFIT THERE WAS TO THE COMMUNITY OF ACTON? **YES**

14. IF YOUR APPLICATION IS SUCCESSFUL PLEASE STATE BELOW THE PAYEE NAME FOR THE CHEQUE:
.....NIGHTINGALE HOUSE HOSPICE.....

15. PLEASE USE THE SPACE BELOW FOR ANY OTHER INFORMATION THAT HAS NOT BEEN REQUESTED ABOVE THAT YOU THINK MAY SUPPORT YOUR APPLICATION:

When the Hospice was built and opened 27 years ago to provide general palliative care, it was a first-class provision that met the needs of patients and their families.

Following a review of services in 2015, it was recommended that with an increasing demand for services, and the recognition that the premises did not give us the opportunity to expand in the way that a) we knew we had to b) we knew we wanted to, we needed a full modernisation programme.

The hospice is unique in delivering outpatient services for specialist palliative care in our catchment area. Without out continued and developing services, the patient’s needs cannot be met and we must ensure that these demands are met in an appropriate environment.

Over the last 25-30 years the hospice movement has steadily evolved from ward style in-patient units (usually based in hospitals) to purpose-built hospices with multi bedded rooms. The current hospice layout reflects this stage in hospice development prevalent in the 1990s and needs to change now to meet current best practice.

The project involves construction of a new in-patient ward that reflects the needs identified in best practice publications and to bring the in-patient ward in line with the completed Phases of the modernisation programme as identified in the Strategic Development Plan. This plan put our patients and their families ae the heart of the project and the plans attached demonstrate the extent of the proposal.

I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS CORRECT

SIGNED:C H DUKES..... DATE:16/02/2023.....
POSITION IN ORGANISATION: ...GRANTS AND TRUST FUNDRAISER.....
CONTACT TELEPHONE NUMBER:01978 316800.....

Please return this application form with supporting accounts to:

**The Clerk to Acton Community Council, c/o Acton Community Resource Centre, Off Overton Way,
Wrexham, LL12 7LB (or email: clerk@actoncommunitycouncil.gov.uk)**

**APPLICATION FOR FINANCIAL ASSISTANCE TO ACTON COMMUNITY COUNCIL
(MADE UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED)**

NAME OF ORGANISATION: **1st ACTON BROWNIES**

1. NAME AND ADDRESS FOR CORRESPONDENCE:

Mrs Helen Walker 64, Herbert Jennings Avenue, Acton, Wrexham LL12 7YG

2. REASON FOR APPLYING FOR FINANCIAL ASSISTANCE? **To aid my Brownie Pack in paying annual census, weekly rent, provide resources and equipment ,pay for badges, organise visits etc**

3. TELL US ABOUT YOUR ORGANISATION. WHAT DOES IT DO? WHO DOES IT HELP IN THE ACTON COMMUNITY COUNCIL AREA? WHERE ARE YOU BASED? WHEN AND HOW OFTEN DO YOU MEET? HOW LONG HAVE YOU BEEN ESTABLISHED?

Our organisation is a part of Girl Guiding UK, we are run totally by volunteers on a weekly basis. Myself and Tawny Owl are still leading and have been there since the day we started in 1980, we have four other "Owl's" that help on a weekly basis along with a young Leader who also comes every week and my daughter ,who is another "Owl" who, since having my grandson , comes to events as and when needed.

I formed 1st Acton Brownies myself in January 1980, using St John's Little School as our first meeting place, later , the Pack, (having helped raise funds for the new St John's Church hall) moved across to the hall, which is where we stayed until March 2020 (Covid) We then moved to our present meeting place – St Margaret's Community Hall ,Garden Village in September 2021

We are a thriving Brownie Pack, we take part in lots of Guiding activities - Craft, Nature walks, local visits to Acton Park, the Fire Station, Wrexham Museum, Mayors Parlour, Erddig etc lots of games, badge work, etc. We also encourage and participate in traditional days – Burns Night, Chinese New Year, Saint David's Day, Saint Patrick's Day, Guiding Thinking Day, Easter , Christmas, when we taste foods, find out and carry out crafts from the traditions and have celebrations for many.

4. CAN ANYONE JOIN? – **Yes, Girls only though** WHO CAN BENEFIT? **Girls aged 7 – 11 years**

5. HOW MANY RESIDENTS FROM THE ACTON COMMUNITY COUNCIL AREA ARE MEMBERS OF OR BENEFIT FROM YOUR ORGANISATION? **We have 32 brownies at the moment, the majority of them live in the Acton, Garden Village and Borrass Area**

6. IS YOUR ORGANISATION A REGISTERED CHARITY? **Girl Guiding is, but our pack is not**
IF YES, PLEASE GIVE THE REGISTERED CHARITY No:**Don't Know**.....

7. IS YOUR ORGANISATION PART OF A LARGER ORGANISATION AND IF SO WHICH ONE?
Yes ,Girl Guiding UK

8. TELL US ABOUT THE SIZE OF YOUR ORGANISATION: **32 Brownies (Raising to 35 after Easter)**

A. HOW MANY STAFF DO YOU EMPLOY? **None**

B. ARE THEY QUALIFIED & HAVE THEY RECEIVED APPROPRIATE TRAINING AND IF APPROPRIATE, THE NECESSARY SECURITY CHECKS? **We have 6 Volunteers, we have all had relevant training and safe space training and have dbs certificates.**

9. IS THE WORK OF YOUR ORGANISATION SUPERVISED BY AN OFFICIAL BODY? **YES**

IF YES, PLEASE STATE SUPERVISING BODY: **Wrexham Guiding Division**

APPLICATION FOR FINANCIAL ASSISTANCE FROM: 1ST ACTON BROWNIES

10. PLEASE SUPPLY COPIES OF YOUR ACCOUNTS FOR THE LAST TWO YEARS [ENCLOSED? **YES**
(e.g: AUDITED PROFIT AND LOSS ACCOUNT AND BALANCE SHEET)
11. TELL US ABOUT YOUR FINANCIAL HOLDINGS. HOW MUCH MONEY DOES YOUR ORGANISATION HAVE? Ending December 2022 - £2594.44 (Census Of £2014 to come out February 2023)We collect from parents throughout the year, from subs paid. There is also a cheque for £150 to come out of funds, the brownies put on a concert at Christmas, we made almost £300, we are sharing this with Nightingale House as part of all the girls working on their Charities badge (The cheque is being presented in March, a representative is visiting our pack for the evening for the presentation. This will leave a balance of £430.44 after March 2023
- A. PETTY CASH AND CURRENT ACCOUNTS: **We only have one main current Bank Account and we keep roughly £100 cash float**
- B DEPOSIT ACCOUNTS: **NONE** C OTHER INVESTMENTS: **NONE**
12. HOW MUCH WAS YOUR ORGANISATION'S PROFIT LAST YEAR? We don't make profit, all money is spent on the girls we have
OR LOSS LAST YEAR? **N/A**
13. IF THE COMMUNITY COUNCIL WERE TO AGREE TO AWARD YOUR ORGANISATION FINANCIAL ASSISTANCE:-
- A. WHAT TIER OF GRANT ARE YOU SEEKING? (PLEASE READ ACCOMPANYING GUIDELINES AND THEN DELETE AS NECESSARY): **TIER 1: £200-£500 / TIER 2: £50-£200 / TIER 3: £25-£50**
- B. WOULD YOU BE PREPARED TO GIVE A REPORT TO THE COUNCIL ON HOW THE GRANT WAS SPENT AND WHAT BENEFIT THERE WAS TO THE COMMUNITY OF ACTON? **YES**
14. IF YOUR APPLICATION IS SUCCESSFUL PLEASE STATE BELOW THE PAYEE NAME FOR THE CHEQUE:
1st Acton Brownies
15. PLEASE USE THE SPACE BELOW FOR ANY OTHER INFORMATION THAT HAS NOT BEEN REQUESTED ABOVE THAT YOU THINK MAY SUPPORT YOUR APPLICATION:
We are a very active Pack, we like the Brownies to have a variety of experiences, for this reason we plan a varied and exciting programme. This gives lots of opportunities for us to introduce them to traditions, household tasks, local history, drama, to pan , rehearse and hold concerts , support local charities ie Nightingale House, dogs trust etc We invite speakers to come and talk to the girls i.e. Fire Officers, First Aid Practitioners, A Teacher of the deaf to teach sign language and how using gesture can be useful in all aspects of life, Church Members also like to come in to talk about their lives. We also invite Theatre train to come in to teach the girls about communication, using their voices in various ways and lots of other techniques. We have in the past taken the Brownies away for a week's Pack holiday every summer. However since losing my husband " Mr Brown Owl" in 2017 we haven't been, as I am the only Guider with the Qualification to run a holiday I can't see this happening at the moment but we are planning to have a sleep over with a theme in the Summer term, possibly in St Margaret's Hall or alternatively in Chirk Bunk House (A purpose built accommodation) One of the main reasons we need financial help, is that ,as a unit we have to pay census (a form of insurance) every February. This year it is £53 @ head and so we have to pay an invoice of £2,014 for 32 girls and 6 Leaders. This goes up every year by at least £3 @ head. We do charge parents subs , out of which we set aside so much towards the census but we still have some this doesn't cover and the adults to pay for.

I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS CORRECT

SIGNED: **Helen Walker**

DATE: **22/2/23**

POSITION IN ORGANISATION:

Brownie Guider in Charge

CONTACT TELEPHONE NUMBER:

07784398905

Please return this application form with supporting accounts to:

The Clerk to Acton Community Council, c/o Acton Community Resource Centre, Off Overton Way,
Wrexham, LL12 7LB (or email: clerk@actoncommunitycouncil.gov.uk)

**APPLICATION FOR FINANCIAL ASSISTANCE TO ACTON COMMUNITY COUNCIL
(MADE UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED)**

NAME OF ORGANISATION: **WREXHAM CLOTHING EXCHANGE**

1. NAME AND ADDRESS FOR CORRESPONDENCE: Wrexham Clothing Exchange, 17 Terrig Way,
Summerhill, Wrexham LL11 4YJ

2. REASON FOR APPLYING FOR FINANCIAL ASSISTANCE?

We have expanded into our own space and plan to increase our sustainability and money saving offerings to the community. We would like some funding in order to start up a 'library of things' where people can pay a small fee to rent an item they would only use a small number of times (thereby making it a costly item to buy eg drills, tent etc) The money would be spent on purchasing some items for the library (we would firstly look to buy second hand items and have the PAT tested etc)

3. TELL US ABOUT YOUR ORGANISATION. WHAT DOES IT DO? WHO DOES IT HELP IN THE ACTON COMMUNITY COUNCIL AREA? WHERE ARE YOU BASED? WHEN AND HOW OFTEN DO YOU MEET? HOW LONG HAVE YOU BEEN ESTABLISHED?

Everyone currently knows us as Wrexham Clothing Exchange where our primary aim to reduce clothing put in landfill. However, we also save people money – a £3 door fee to update your wardrobe! We will be helping everyone in the Acton Community Council area. People come from all over Wrexham County to visit our events – we even run a free book swap which includes children's books. Our events are held monthly and we started in October 2019, albeit breaks were taken during the lockdowns. Our new venue will be open daily (clothes swap will remain monthly) which means a library of things will be accessible easily by the residents of Acton Community. We are based on Eagles Meadow, in the old 'Animal' store, next door to Trespass (by the playground). Our new venue will be called 'Lle Hapus'.

4. CAN ANYONE JOIN? YES WHO CAN BENEFIT? Everyone

5. HOW MANY RESIDENTS FROM THE ACTON COMMUNITY COUNCIL AREA ARE MEMBERS OF OR BENEFIT FROM YOUR ORGANISATION? 21 Members, 750 in Wrexham Borough.....

6. IS YOUR ORGANISATION A REGISTERED CHARITY? NO
IF YES, PLEASE GIVE THE REGISTERED CHARITY No:

7. IS YOUR ORGANISATION PART OF A LARGER ORGANISATION AND IF SO WHICH ONE?
NO

8. TELL US ABOUT THE SIZE OF YOUR ORGANISATION:

A. HOW MANY STAFF DO YOU EMPLOY? n/a none – all volunteer run

B. ARE THEY QUALIFIED & HAVE THEY RECEIVED APPROPRIATE TRAINING AND IF APPROPRIATE, THE NECESSARY SECURITY CHECKS? ...YES

9. IS THE WORK OF YOUR ORGANISATION SUPERVISED BY AN OFFICIAL BODY? NO

IF YES, PLEASE STATE SUPERVISING BODY:
.....

CONTINUED OVERLEAF/

Information on Consultations and General Correspondence that has been received since the last meeting and circulated to members is summarised below:-

CONSULTATIONS		
Organisation	Details	Notes
1. One Voice Wales	<p>1. Taxi and Private Hire Vehicle (Wales) Bill: email dated 10 March 2023 with details of a white paper on the Taxi and Private Hire Vehicle (Wales) Bill The 12 week consultation will continue until Thursday 1 June</p> <p>2. Net benefit for biodiversity and ecosystems' resilience: email dated 10 March 2023 asking for views on Planning Policy Wales on net benefit for biodiversity and ecosystems resilience Responses to be submitted by 31 May 2023</p> <p>3. Consultation launched on new registration rules for all bird keepers in Great Britain: email dated 8 March 2023. New proposed rules will require all bird keepers, no matter how many birds they keep, to register their birds and update their information on an annual basis. Details on this consultation can be found here. Closing date is 30 May 2023.</p>	
CORRESPONDENCE		
Organisation	Details	Notes
1. Planning Aid Wales	<p>1. Training Reminder for Event: email dated 28 February 2023 with reminder for Understanding Section 106 Obligations event on 6 March</p> <p>2. Important Network Events from Planning Aid Wales: email dated the 3 March 2023 with information on upcoming events.</p>	
2. One Voice Wales	<p>1. Request for Nominations for the Kings New Year 2024 Honors: email dated 16 February 2023 requesting nominations.</p> <p>2. MENOPAUSE: HEALTH WATCHDOG PUBLISHES REPORT: email dated 20 February 2023 with link to this report https://northwaleschc.nhs.wales/files/menopause-safe-space-report-2022-final-epdf/</p> <p>3. News Bulletin: email dated 28 February 2023. <i>This Edition:</i> Public Commemoration in Wales, Community Health Councils, Upper Neath Valley Cluster, Training Needs.</p> <p>4. New Survey to Measure Economic and Social Value of Adventure in Wales. Live Now: email dated 1 March with details of the survey</p> <p>5. Heritage 2033 - a strategy for the National Lottery Heritage Fund's next ten years - newsletter content: email dated 6 March 2023</p> <p>6. Open spaces and paths: a new guide to protection: For local councils email dated 14 March 2023</p>	

	7. Roy Castle Lung Cancer Support: email dated 15 March 2023 with details of the support provided by this charity.	
3. Cardiff University	Free Public Talk - "Can Genetic Testing Help Make Medicines Safer?: email dated 28 February 2023 about a free Public Talk on 6 March 2023	
4. 20's Plenty For Us	Thanks for 20: email dated 28 February 2023 with information aimed at Community Councils about 20mph being set as the default speed limit for cities, towns and villages in Wales from 17 th September.	
1. Audit Wales	February Newsletter: email dated 28 February 2023 with their latest reports and events.	
6. Play Wales	1. Recruitment: Play Wales Board of Trustees: email dated 23 February 2023. They are seeking nominations to fill three places on the Play Wales Board of Trustees from 30 March 2023. 2. March e-bulletin: email dated 15 March 2023 with the March issue of the Play Wales e-bulletin	
7. Office of Sarah Atherton MP	Canoe Foundation Now Accepting Applications: email dated 10 March 2023. Grants of between £500 and £10,000 are available to clubs, community groups, Parish Councils, Local Authorities or anyone in the UK with an active interest in improving access to water for recreational users and protecting the environment. Closing date is 11 April 2023.	
8. Wales NHS	NEWS RELEASE: OUR LIVES ON HOLD 2023: HEALTH WATCHDOG SEEKS EXPERIENCES: email dated 8 March 2023 seeking information from the Public on living with chronic pain and long waiting lists.	
9. Wrexham CBC	Save the date 20 March 2023: Our Growing Community: email dated 7 March 2023 inviting Councillors to the event at Ty Pawb on 20 March 2023	