

14 September 2023

Dear Councillor

You are hereby summoned to attend a **HYBRID** meeting of **ACTON COMMUNITY COUNCIL** to be held in accordance with Local Government and Elections (Wales) Act 2021 on **WEDNESDAY 20 SEPTEMBER 2023** at **6.30pm**. The Meeting will be held in the **TRAINING ROOM** at **ACTON COMMUNITY RESOURCE CENTRE**, Overton Way, Acton, Wrexham, LL12 7LB.

For anyone unable to attend the meeting in person you can join the Zoom Meeting online by using this [hyperlink to join the Hybrid Council meeting on Wednesday 20 September 2023](#) or use the Meeting ID: 892 5997 1556 and Passcode: 311828. Please note that the Meeting and those participating in person and online will be recorded. The business to be transacted is as set out in the agenda below.

Yours faithfully

Carole Roberts

Clerk and Responsible Financial Officer to the Council

AGENDA

1. APOLOGIES FOR ABSENCE:

2. **PUBLIC QUESTIONS:** In accordance with Standing Order No. 3e; any Member of the Public who is a resident within a ward of the Community Council and has given notice (specifying the matter on the agenda which they wish to speak) to the Clerk to the Community Council's office by noon on 19 September 2023, may, subject to stating their name and address before the meeting, speak at this meeting, as of right, on any matter on the agenda, for no more than 3 minutes.

3. **WE DON'T BUY CRIME:** Susan Carrington from North Wales Police will be in attendance at the meeting to give a short presentation on this issue and answer members' questions.

4. **DECLARATION OF INTERESTS:** To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgment of the public interest and it relates to a financial or regulatory matter.

5. CONFIRMATION OF MINUTES:

- 1) To confirm the Minutes of the Council meetings held on 19 July 2023 (Copy attached)
- 2) To receive the Minutes of the Youth Committee meeting adjourned on 26 July 2023 and reconvened on 6 September 2023 and a request to extend the Terms of reference of the Committee to enable it to consider and set parameters to receive and consider applications for funding from Acton Community Youth Organisations/Groups that will enable them to remain viable or provide financial support for special project for a set number of years. The Youth Committee would also require funding for this work and a remit to spend such monies. (Copy attached)

Please contact Carole Roberts, Clerk to the Council on: 07913 071470 or
E-Mail: clerk@actoncommunitycouncil.gov.uk with any apologies or requests for further information.
You can also write to the Clerk at Acton Community Resource Centre, Overton Way, Wrexham LL12 7LB

6. INFORMATION FROM 19 JULY 2023 MINUTES:

- 1. Minute 33- COMMUNITY AGENT FOR ACTON:** To note an appointment has been made and the Community Agent will be attending the October 2023 Council meeting
- 2. Minute 36.v: CONTRIBUTION TOWARDS THE COST OF PROVIDING CHRISTMAS LIGHTS ALONG THE ACTON COMMUNITY SECTIONS OF CHESTER ROAD:** The Chair to give an update
- 3. Minute 37.3 BESPOKE WORKSHOP TRAINING:** Clerk to give an update

7. PROCEDURAL MATTERS: To consider the following matters:

- 1. AUGUST RECESS DELEGATED DECISIONS:** Clerk to report
 - 2. REVIEW OF STANDING ORDERS:** Further to Minute 9.8) May 2023, the Revised Model document provided by One Voice Wales (incorporating requirements contained in the Local Government and Election (Wales) Act 2021) will be circulated separately to Members: to consider and review the existing document to take account of the changes contained in the model document
 - 3. S116 LOCAL GOVERNMENT (WALES) MEASURE 2011 -: CO-OPTION OF MEMBERS & CASUAL COUNCILLOR VACANCY IN THE BORRAS PARK WARD:** Clerk to report
 - 4. SLA MATTERS WREXHAM CITIZENS ADVICE BUREAUX – ACTON OUTREACH SERVICE:** To consider the attached Q4 SLA Report for 2020/21 and Q1 SLA Report for 2022/23
- 8. ANNUAL ACCOUNTS 2022/23:** To receive an update from the Clerk in respect of the External Audit of the Council's Accounts for the year ended 31 March 2023.
- 9. APPLICATIONS FOR FINANCIAL ASSISTANCE:** To consider the attached report from the Clerk to the Council;
- 10. KEY ACTON ISSUES:** This item provides opportunity for WCBC Members to report verbally on any new or Key Issues being considered by the County Borough Council that may affect the whole or part of the Community of Acton. (Minute 107 January 2011 refers)
- 11. COMMUNITY ENGAGEMENT & PROGRESSION OF ANNUAL REPORT PRIORITIES:** Chair to provide an update on the following matters:
- 1. Events at Acton Park**
 - 2. Progress of Annual Report Priorities:** Financial Assistance/grants; Acton Park Play areas; Little Acton Community Centre; Christmas lighting/ celebrations; Maesydre PowerHouse; Monitoring and reduction of speeding within the Community
- 12. ITEMS PLACED ON THE AGENDA BY COUNCILLOR MIKE DAVIES FOR CONSIDERATION BY THE COUNCIL**
- 1. Defibrillator Initiative by residents and contributing to placements**
 - 2. Provision of Speed warning signs on Holt Road and Borras Park Road for traffic approaching from the Link Road. (Similar to the sign located on Chester Road).**
- 13. REPORT FROM CLERK:** Clerk to report on Consultations and Correspondence and other information that has been received since the last meeting. Details Attached.
- 14. PAYMENT OF ACCOUNTS:** To note details of any payments received, Transfers between the Council's Bank Accounts and authorise any outstanding debtor or other payments by either cheque or BACS.
- 15. PLANNING APPLICATIONS:** To consider any comments the Council may wish to make on application(s) within the Acton Community area made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

| Case Number/ Address & Proposed Development | Decision |
|---|---|
| 1 Planning Application P/2023/0484 - Dilys o/Valid From 07/07/2023 93 Norfolk Road, Wrexham, LL12 7SB - dormer extension | Received during August Recess – no observations submitted |

| | |
|---|--|
| 2.Planning Application P/2023/0544 - Dilys o/Valid From 04/08/2023 23, Westminster Drive, Wrexham, LL12 7AT - works to trees protected by tree preservation order wmbc 21 | |
|---|--|

**the plans and documents for these applications can be viewed online [by clicking here](#) and selecting the Community of Gwauntyrfyn/Acton for the search. The Clerk requests an extension of the 21 day consultation period where appropriate*

16. EXCLUSION OF PRESS AND PUBLIC:

It is **RECOMMENDED** that the press and public be excluded from the Meeting during consideration of the next item of business only as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

-

17. MAESYDRE POWER HOUSE: Further to Minute 46 July 2023 : To receive a progress update of actions taken by the Clerk in consultation with the Chair and Vice Chair during the August Recess and by the Clerk under delegated powers in September 2023 to mitigate the Council's Risk.

18. JEFFREYS ROAD FENCING Further to Minute 47 July 2023 To receive a progress update

Minutes of the hybrid Meeting of Acton Community Council held Wednesday 19 July 2023 remotely via Zoom and at Acton Community Resource Centre, Overton Way, Acton, Wrexham

Present:

| | | | |
|------------|-----------------------|------------|------------------------|
| Councillor | Kevin Roberts (Chair) | Councillor | R Hardy (Vice Chair) * |
| " | W Baldwin | " | A Gallanders |
| " | L Balmain | " | Ms H Hewitt |
| " | Mrs C Bettley * | " | Ms C Jarvis |
| " | M Davies | " | P Lloyd |
| " | R Davies * | " | Ms B Martin |
| " | Ms S Edwards | | Ms D Wallice |
| | Mrs A Evans * | | 1 Vacancy |

* Absent

Also Present:

Mr Ian Pope Director of Operations, The Rainbow Centre

Mrs Carole Roberts & Mrs Michelle Williams Clerk & Administrative Assistant to the Council

31. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs C Bettley (Dispensation), R Davies and Mrs A Evans and R Hardy.

RESOLVED – that the apologies and reasons for absence be received and accepted.

32. PUBLIC QUESTIONS

It was noted that the Clerk had not received Notice of any public questions as set out in Standing Order No. 3e.

33. COMMUNITY AGENT FOR THE ACTON COMMUNITY

The Chair introduced Ian Pope, Director of Operations of the Rainbow Centre. The Clerk reminded Members on the tender process run by Wrexham CBC resulting in the appointment of the Rainbow Centre to provide Community Agent coverage for five Community Council areas in North Wrexham under a consortia of Gwersyllt, Brymbo, New Broughton, Acton and Llay. Ian Pope then gave Members a short talk about the Services to be provided to residents over 50 years of age and the promotion of the Community Agent within Communities, the referral process and their interview, appointment strategy and Risk assessments. The Chair thanked Ian Pope for his presentation and attending the meeting.

RESOLVED – if a Community Agent for the Acton area is appointed during the August Recess, the Clerk be informed and an email be sent notifying Members of the appointment.

34. DECLARATION OF INTERESTS

There were no declarations of interest made at this stage of the proceedings

35. CONFIRMATION OF MINUTES

The Minutes of the hybrid Council meeting held on the 21 June were received.

RESOLVED - that subject to the amendment of the ward name in the Title of Minute 24.1 from "Maesydre" to "Little Acton" the Minutes of the hybrid Council Meeting held on 21 June 2023 be received and confirmed as a correct record.

36. INFORMATION FROM 21 JUNE MINUTES

i) **MINUTE 7.4 DOMESTIC ABUSE:** Councillor Edwards was unable to locate the email with the previous FOI information sent by the Clerk.

RESOLVED – that the Admin Assistant re-send the information to Councillor Edwards.

ii) **MINUTE 9.8.i REVIEW OF STANDING ORDERS:** This item was deferred to the Council meeting in September 2023.

iii) **MINUTE 20.1 INTERNAL AUDITORS REPORT AND ACTION PLAN:** The Clerk confirmed that the Internal Auditor's Report, the Action Plan and the Annual Return had been submitted to the External Auditor by 3 July 2023.

iv) **MINUTE 22.1 RUN-OFF STORM WATER COLLECTION FROM ROOF LOCATED UNDER WREXHAM SWIMMING BATHS AT BODHYFRYD:** Councillor Martin confirmed that the area had been cleared and she had contacted the management at Waterworld and requested that the area be kept clear.

v) **MINUTE 24.3 CONTRIBUTION TOWARDS THE COST OF PROVIDING CHRISTMAS LIGHTS ALONG THE ACTON COMMUNITY SECTIONS OF CHESTER ROAD:** The Chair had not received any information with regard to details and costings. The item was deferred to the Council meeting in September 2023 to enable the relevant information to be obtained.

vi) **MINUTE 24.6 ACHIEVEMENTS EVENING:** The Clerk had not received any nominations to date. The item was deferred to the October meeting of the Youth Committee.

vii) **MINUTE 47 ACTON COMMUNITY RESOURCE CENTRE - LICENCE TO OCCUPY OFFICE:** The Clerk had not yet obtained the appropriate legal advice. The present position was noted.

37. PROCEDURAL MATTERS

The following matters were considered:-

1. **AUGUST RECESS ARRANGEMENTS:** To make arrangements to deal with any urgent business that arises during the August recess.

RESOLVED – that the Clerk in consultation with the Chair and Vice Chair be authorised to deal with any urgent matters that arise during the August 2023 recess and report back in September 2023 on any actions and delegated decisions taken.

2. **S116 LOCAL GOVERNMENT (WALES) MEASURE 2011 – CO-OPTION OF MEMBERS & CASUAL COUNCILLOR VACANCY IN THE BORRAS PARK WARD:** The Clerk reported that there had been no expressions of interest received for this vacancy.

RESOLVED – to re-advertise the vacancy on the Council's website and Public Notice Board. Any expressions of interest received would be brought before the Council meeting in September 2023.

3. **BESPOKE WORKSHOP TRAINING:** The Clerk informed members of the costs for bespoke, face to face and remote training for up to 20 people from One Voice Wales. The cost of Face to Face training is £450.00 for a maximum of 20 attendees plus Trainer's travel at 0.45p per mile. Remote sessions are £345.00 Members considered the two options.

RESOLVED that –

i) ***The Clerk enquire if there are any One Voice Wales trainers prepared to travel to Wrexham to facilitate the training. If there are, then to check their availability or***

ii) ***If there aren't any trainers prepared to travel, to check the availability for remote training to take place via a hybrid Zoom model.***

38. ANNUAL ACCOUNTS 2022/23

The explanation of variances together with supporting papers for the Accounts and Annual Return have been submitted electronically by the Clerk before the given deadline. It was noted under the Public Audit (Wales) Act 2004, Local Government Electors have the right to question the Auditor General about the Accounts on 11 September 2023.

RESOLVED – to note the update from the Clerk in respect of progress for the External Audit of the Council's Annual Accounts for the year ended 31 March 2023

39. COMMUNITY ENGAGEMENT & UPDATE ON PROGRESSING ANNUAL REPORT PRIORITIES. The Chair provided an update as follows:

- 1. GREEN FLAG EVENT AT ACTON PARK – 11 JULY 2023:** The Chair reported that the event was well attended despite the inclement weather.
- 2. PROGRESS OF ANNUAL REPORT PRIORITIES:** Progress updates to be given at each Council Meeting against the following priorities:
 - a. Jeffreys Road Fencing** – To be discussed later in the meeting (see Minute 47)
 - b. Section 137 Grants** – present position noted
 - c. Acton Park Play Areas** – the Chair reminded Members about the piece of land identified in conjunction with Wrexham CBC officers. The Chair had visited different play areas and had obtained estimated costs. Members discussed the types of equipment that might be suitable and researching the availability of grants.

RESOLVED – that

- i) Councillor Martin contact the Play Development Team to discuss a School's Consultation exercise on the type of play equipment required and advice on how to take this matter forward..***
- ii) That all Members of the Task and Finish group meet at the proposed site at Acton Park during the August recess.***
- d. Little Acton Community Centre** – Little Acton Community Councillors to meet at Little Acton Community Council to progress this matter and review any repairs and re-decoration that are required.
- e. Christmas Celebrations** – see Minute 36.v above
- f. To monitor and reduce speeding within the Community** – the Clerk had been contacted by Wrexham CBC Officer, Graham Lloyd, with details of grant funding available to adjust interactive signs to meet the new 20mph legislation coming into force from 17 September 2023. Details of the sign within the Acton Community had been sent to him.
- g. Defibrillators** – It was noted that Councillor Gallanders had not received any response from the Head Teacher of Alexandra School. The Clerk offered to try and progress this.

RESOLVED - that in future, any Member requesting a new defibrillator should also identify a suitable location to install the equipment.

- h. Social Media-** It was noted the Chair had asked former Councillor Elinor Doherty to prepare publicity and news updates for the Council's facebook page

40. KEY ACTON ISSUES

WCBC Members reported verbally on **new** or **Key issues** being considered by the County Borough Council that may affect the whole or part of the Community of Acton.

DEAN ROAD PLAYING FIELD: Councillor Mike Davies reported that a new fence had been erected on the perimeter of the playing field and new gates were to be put up. This would hopefully prevent any unauthorised access and disruption to the field in future. The present situation was noted

41. REPORT FROM CLERK

The Council received and noted a report from the Clerk detailing correspondence and other information that has been received since the last meeting as follows:

| Organisation | Details |
|---------------------------------------|---|
| Correspondence | |
| 1. One Voice Wales | 1. JUNE & JULY 2023 TRAINING DATES: email dated 23 June 2023 with details of training modules for June and July 2023 2. Sustainable Drainage Feasibility Grant: email dated 4 July 2023 with information on a new Sustainable Drainage Feasibility Grant. 3. Climate Change and Nature Action Guide for Community and Town Councils in Wales: email dated 10 July 2023 with their document 'Tackling Climate Chaos' <i>The above information was noted</i> |
| 2. Planning Aid Wales | Events from Planning Aid Wales: email dated 29 June 2023 with details of their upcoming events. <i>Information noted</i> |
| 3. Audit Wales | Audit Wales June Newsletter: email dated 30 June 2023 with details. <i>Information noted</i> |
| 4. Office of Sarah Atherton MP | 1. Keep Wales Tidy - Local Places for Nature: email dated 3 July 2023 with information on free garden packages to give away to community groups and organisations to help transform spaces. <i>Information noted</i> |
| 5. Wrexham CBC | 1 Annual Tenant Event: email dated 4 July 2023 with details of the annual tenant event in Bellevue Park on Wednesday 26 July 11am – 2pm 2. Wrexham Local Development Plan (LDP): Email dated 26 June 2023 with details of the latest news on the Local Development Plan. There are links below to the Inspector's Report: INSP029 - Covering Letter : INSP029A - Wrexham LDP Inspectors' Report : INSP029B - Wrexham LDP Inspectors' Report Appendix 3. Flintshire and Wrexham Public Services Board Well-being Plan 2023-2028: email dated 10 July with details of this plan attached. 4. 20mph signs: email dated 12 July 2023 to all Headteachers in Wrexham regarding sign competition. 5. DLUHC and MoJ letter to Leaders - Anti-Social Behaviour - Community Payback: email dated 12 July 2023 – letter to local Authorities. <i>The above information was noted</i> |
| 6. Play Wales | July e-bulletin: email dated 5 July 2023 with their latest bulletin. <i>Information noted</i> |
| 7. Llais Cymru | 1. Have your say: email dated 23 June 2023 inviting people to have their say on how Llais can work with the people of Wales for better health and social care services 2. Llais Board Announcement: email dated 18 July 2023 with details of Llais public Board Meeting <i>The above information was noted</i> |

42. PAYMENT OF ACCOUNTS

The Clerk reported on Payments received since 21 June 2023, proposed bank charges for the Chair's Charity Account and Current Account and requested authorisation for outstanding debtor or other cheque and BACS payments as set out in the schedule below:

RESOLVED –the following payments to be made in July 2023 as set out in the schedule below:-

| Voucher/Payment Ref & Payee | Details | Amount |
|--|--|-----------------------------|
| 33. BACS ref 13.7.23 Carole Roberts | Clerks Salary and office expenses for July 2023 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended) | (as per payroll schedule) |
| 34. BACS ref 14.7.23 Michelle Williams | Salary for July 2023 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended) | (as per payroll schedule) |
| 35. BACS ref 15.7.23 Clwyd Pension Fund | Pension payments for July 2023 Section 112 Local Government Act 1972 (as amended) | (as per Payroll schedule) |
| 36. BACS ref 16.7.23 HMRC | Payroll payments for July 2023 Section 112 Local Government Act 1972 (as amended) | (as per Payroll schedule) |
| 37. BACS ref 17.7.23 Vision ICT Ltd | Replacement for Cheque 202291 Voucher 13 refers SSI Certificate Renewal to June 2024 S58 Local Government (Democracy) (Wales) Act 2013 | £60.00 (NIL VAT) |
| 38. BACS ref 18.7.23 Vision ICT Ltd | Upgrade Google Analytics GA4 Democracy Wales Act 1972 (as amended) | £48.00 (VAT =£0.00) |
| 39. Cheque No 202303 One Voice Wales | Consultancy – Provision of Model Staffing Policies S112 Local Government Act 1972 (as amended) | £50.00 (VAT =£0.00) |
| 40. Cheque No 202304 One Voice Wales | Training RH- Chairing Skills S112 Local Government Act 1972 (as amended) | £38.00 (VAT =£0.00) |
| 41. Cheque No 202305 Caia Park Partnership Ltd | Q1 SLA Costs Acton Open Access Youth Service S112 Local Government Act 1972 (as amended) | £6,915.44 (VAT =£0.00) |
| 42. Cheque No 202306 Caia Park Partnership Ltd | Q2 SLA Costs Acton Open Access Youth Service S112 Local Government Act 1972 (as amended) | £6,915.44 (VAT =£0.00) |
| 43. BACS ref 19.7.23 Wrexham County Borough Council | SLA ½ year payment Inspection & Maintenance of Play Areas/ Facilities S19 Local Government (Miscellaneous Provisions) Act 1976 | £3,514.80 (VAT =£585.80) |
| 44. Cheque No 202307 Carole Roberts | Clerks Expenses for July 2023 Section 112 Local Government Act 1972 (as amended) | £55.94 (Vat= £ 4.33) |

43. PLANNING APPLICATIONS

The Council considered the following matters and applications within the Acton Community area that had been made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

RESOLVED - that the following observations be made on the applications as set out below:

| Case Number/ Address & Proposed Development |
|--|
| 1.Planning Application P/2023/0373 - Dilys o/Valid From 22/05/2023 41 Cardigan Road, Wrexham, LL12 7TS single storey rear extension: Decision: No observations |
| 2. Planning Application P/2023/0371 - Dilys o/Valid From 26/06/2023 146 Chester Road, Wrexham, LL11 2SN erection of rear extension, detached garage and alteration to vehicle access Decision: No observations |
| 3. Planning Application P/2023/0432 - Dilys o/Valid From 28/06/2023 Land North Of, Holt Road, Wrexham, LL13 9EH reserved matters pursuant to outline planning permission p/2018/0673 |

DECISION: The Community Council continues to oppose this proposal and has previously objected strongly to the original application for this development as follows:

“Acton Community Council wishes to state quite clearly that the application site on land at Holt/Road Dean Road as published in the Pre planning Consultation document is disingenuous as to its current use and purpose. The site is a green open space and not a brown field site. It was identified as such in the 2009 Open Space survey and in the most recent assessment for the draft Local Development Plan. The Open Space survey identified a deficit of open space in the Community of Acton. To build on this land will result in loss amenity and recreational green pitches and affect the Health and Wellbeing of residents within the Acton Community and is contrary to National Guidelines and the requirements contained with the Well-being of Future Generations (Wales) Act 2015

The Residential development planned for this site will have a detrimental impact on:-

- a. Highways – particularly by creating the main estate access onto the Holt Road which is recognised as being at capacity until major improvements to the Greyhound Roundabout are completed. The proposed development will impact on pedestrian and vehicular safety;
- b. Surface and flood Drainage at Holt Road – it is important to retain permeable landscape such as this green open space so as not to exacerbate existing localised flooding issues on the Holt Road
- c. Local infrastructure which is already at capacity, such infrastructure issues include lack of school places and provision of play areas for Young People in the community, capacity of GP Surgeries and provision of shopping and other amenity for residents “

The Community Council is cognisant that this development of a green open space was granted on Appeal. However it now wishes to reiterate its previous comments as set out above and raise further objections to the lack of consideration for the local community and state its opposition to the latest proposals contained in this application to vary and decrease the number of affordable properties to be provided and the proposed removal of the footpath through the development.

REASONS:

The Highways access for this development is on to the Holt Road which Wrexham County Borough Council has recognised is already at capacity. The proposed access is in close proximity to a pelican pedestrian crossing and to other road junctions

The proposal to increase the number of three and four bedroom properties on the development will generate an increase of the number of vehicular traffic emerging onto the Holt Road. It will also increase the density of the site and the size of the proposed amenity land appears inadequate for the number of properties being provided.

The increase in property size and density will result in an overdevelopment of this site and will place additional pressure and demand on the local infrastructure which has not been addressed in the application. In particular local schools and GP surgeries are at capacity.

There is a deficit of affordable housing and green open space in the Acton Community.

Trees and hedgerows provide for biodiversity within the Community. The Community Council welcomes that none of the species rich hedgerows to the perimeter will be affected by this application particularly as they offer ideal bird foraging and nesting habitat. However there should be no damage to the existing trees on the site as a result of any development works.

The Community Council suggests particular attention and protection must be given with regular inspections to the trees and hedgerows on the site throughout the duration of this development. Additional attention and measures should be provided for any trees that are subject to a Tree preservation Order to ensure there is no detrimental impact as a result of this development, if it proceeds.

The Community Council would prefer that the 5-6m high oak saplings on the site are retained; in particular the Grouping referred to as G6 within the Tree Survey report submitted in the application documentation. There must be robust protective fencing to protect the roots and limbs of such trees during the construction and landscaping on the site.

4. Planning Application P/2022/0902 - Dilys o/Valid From 20/10/2022 Land Adjacent To, 35 Derwent Crescent, Wrexham, LL12 7YN erection of 3 dwellings

Decision: The Community Council notes the concerns of the Highways department in its response to this application and wishes to reiterate the comments submitted by the Local Member with regard

to there being no satisfactory alternate parking for displaced vehicles and the proposed development if it goes ahead will exacerbate off street parking congestion for nearby residents.

44. EXCLUSION OF PRESS AND PUBLIC:

RESOLVED - that the press and public be excluded from the Meeting during consideration of the next item of business only as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

45. STAFFING COMMITTEE MINUTES 14 JUNE 2023

The Confidential Minutes from the Staffing Committee meeting held on 14 June 2023 were received.

RESOLVED – that the Confidential Minutes of the Staffing Committee meeting held on the 14 June 2023 be received and the following recommendations be endorsed:

- i) STAFFING RELATED POLICIES - to adopt en-bloc the eight Staffing Policies listed below that have been prepared for the Council by One Voice Wales:***
- i. Adoption and Paternity Policy***
 - ii. Alcohol, Drugs and Substance Misuse Policy***
 - iii. Appraisal Scheme & Performance review Policy***
 - iv. Health and Safety at Work Policy***
 - v. Recruitment and selection Policy***
 - vi. Shared Parental Leave Policy***
 - vii. Stress Management Policy***
 - viii. Time off in Lieu Policy.***
- ii) ADMINISTRATION ASSISTANT POST – that following a satisfactory six month appraisal review, Michelle Williams' Administrative Assistant post has been confirmed as permanent.***

46. MAESYDRE POWER HOUSE

Further to Minute 29 June 2023, the Clerk reported on progress to date. The Invitations to Tender had gone out and one of the potential contractors had arranged to visit the Powerhouse on Wednesday 26 July to assess the works to be carried out. It was noted that the Tenders will be received during the August Recess.

RESOLVED: To note the update and to ensure progress during the late summer and following the ending of the Tendering period, to authorise the Clerk/Responsible Financial Officer to the Council in accordance with the Council's Financial Regulations and in consultation with the Chair, Councillor Kevin Roberts and Vice Chair, Councillor Ralph Hardy to receive and open the Tenders and subject to satisfactory arithmetical and technical checks to accept the best Tender submitted subject to cost limit previously referred to and arrange for the Contract to be awarded to enable the scheme of works to be carried out before the inclement winter months.

47. JEFFREYS ROAD FENCING

Further to Minute 24.2 June 2023 the Chair updated Members on a quote that had been received from Wrexham CBC Officer Kerry Williams, Operations Head of Service. The quote contained two options. Option 1 is to make repairs to the fence following a recent road traffic accident which necessitated the removal of 2 panels for safety reasons. Option 2 is for the repair and refurbishment of the remaining 217 lin m of fencing. Members considered the two options.

RESOLVED – that

- i) The Community Council notes that Wrexham CBC's own procurement processes have been followed in obtaining the Quotation for the two options;***

- ii) The Community Council does not consider it appropriate as an innocent third party, to fund the road traffic accident repairs, particularly given the cost of such works may be subject to an insurance Claim by Wrexham County Borough Council, as the land owner, against the identified owner/driver of the vehicle that damaged two of the fence panels. Accordingly the Community Council declines to fund Option 1.*
- iii) The Council is prepared to meet the Option 2 £4,935.00 cost (plus VAT) of refurbishing the existing fence line (217 lin m) from within its Community Initiatives Budget for 2023/24; and*
- iv) The Clerk write to Kerry Williams, Operations Head of Service to confirm the Community Council's decision to fund option 2 only and to provide an Order Reference number to be included on the invoice, following satisfactory completion of the work.*

Councillor Kevin Roberts
Chair

Signed as a correct record this 20th day of September 2023

Presiding Chair

Minutes of the Hybrid YOUTH COMMITTEE adjourned on Wednesday 26 July 2023 and reconvened on Wednesday 6 SEPTEMBER 2023.

| | | | |
|----------|------------|------------------------------|---|
| Present: | Councillor | Kevin Roberts (Chair) | |
| | " | Andy Gallanders (Vice Chair) | |
| | " | Caroline Bettley | |
| | " | Roger Davies | * |
| | " | Anne Evans | |
| | " | Ralph Hardy | * |
| | " | Holly Hewitt | |
| | " | Corin Jarvis | |
| | " | Phil Lloyd | |

* Absent

Also Present: Mr Jon Stumpp, Caia Park Partnership
Mrs Carole Roberts, Acton Community Council
Mrs. Michelle Williams, Acton Community Council

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors R Davies and R Hardy.

RESOLVED – that the apologies for absence be received and accepted.

2. DECLARATION OF INTERESTS

There were no declarations of interest made at this stage of the proceedings.

3. CONFIRMATION OF MINUTES

RESOLVED – that the Minutes of the remote Youth Meeting held on 25 April 2023, as submitted to the Meeting of the Community Council on 16 May 2023 were received and confirmed as a correct record.

4. INFORMATION ARISING FROM THE MINUTES

MINUTE 37.vii April 2023: Purchase of PS5 and game pad for use by the Acton Youth Club. It was noted that the Youth Workers were using equipment from other Youth Clubs until new can be purchased for the Acton Youth Club attendees.

5. TERMS OF REFERENCE

The Youth Committee was appointed at the Annual Community Council meeting held in May 2023 and its Terms of Reference were noted.

6. SERVICE LEVEL AGREEMENT – ACTON YOUTH WORK PROJECTS

The Chair Welcomed Jon Stumpp who attended the meeting remotely. Members considered the reports and other information provided at the meeting by representatives of the Caia Park Partnership in respect of the 2023/24 Quarter 1 performance monitoring to 30 June 2023 on the operation of this Service Level Agreement for the provision of an Open Access Youth Service. In particular it was noted that the third staff Member was being well utilized as the increased numbers attending were being sustained. Reference was made to an emerging common trend of Young People looking for food. The Caia Park Partnership has access to a Community Fridge and are able to sign out

vouchers to access the Foodbank. Members noted in previous years the Acton Youth Workers had worked with children to develop their cooking skills and knowledge of healthy eating options as part of the accreditation and service offered during each session. The Tuck shop was running again. The majority of children are happy to eat and cook when this was offered. During the debate the Caia Park Partnership referred to holiday hunger projects and how Youth Workers were being innovative.

Members were keen to build children's confidence going forward and for Youth Workers to revert to regular weekly cooking sessions

Members were pleased with the outcomes contained in the report and noted there will be additional cost implications if weekly cooking sessions are to go ahead. Jon Stumpp undertook to look at the three Youth Workers' ability to provide such Cooking sessions and the additional weekly cost. The Chair thanked the Officer for his attendance and report

RESOLVED –

- i) to accept the first quarter report as now submitted in accordance with the Service Level Agreement***
- ii) to request Jon Stumpp to provide the Clerk with information about the ability of the Acton Youth Workers to provide weekly cooking sessions and the additional costs that would be incurred in providing such sessions; and***
- iii) A further monitoring report after the end of quarter two be submitted by the Caia Park Partnership to the next Youth Committee proposed for Wednesday 25 October 2023***

7. PLAY SUFFICIENCY PILOT PROJECT WITH WREXHAM CBC FOR STAFFED PLAY PROVISION IN THE ACTON COMMUNITY

Members received a very brief report and noted that no Wrexham CBC Play development Officers could be in attendance this evening. Members noted that the Service Level Agreement was due to run until 31 March 2023. There was a lack of detailed information to demonstrate the outcomes, delivery of the aim and seven objectives contained in the Agreement. It was noted the Service seeks to facilitate open access play sessions for children guided by the playwork principles. The Service is available to all children and their families within the targeted community wards of Little Acton and Rhosnesni on alternating Tuesdays between 4pm- 6pm term time and 2pm-4pm in school holidays. However the advertising of the sessions was considered poor.

A discussion ensued regarding the value for money of this Play provision particularly given the poor attendance observed by some Members and whether it was more suited to summer months only. It was acknowledged that parents have some reluctance to allow their younger children to play out in the darker evenings. Consideration should be given to varying the Agreement to reflect this. A fuller discussion with the Play Development team was needed. The Committee is keen to support the Play Development Team but needs reassurance of how they would ensure that more children come along to the Tuesday evening sessions. It was suggested the Acton Youth work Club at the Acton Community Resource Centre is needs led and driven by the Young People and that services are adapting to the needs of children.

Members wished to receive more detailed reports that demonstrate the value for money of this Service Level Agreement. It was noted that the Council was shortly to commence its budget setting process and would be reviewing its Service Level Agreements and costs as part of that process.

RESOLVED – to note the brief information provided and the Play Development Team be advised of the issues raised at the meeting and be given the opportunity to address them in the quarter 2 Monitoring Report to be submitted by the Play Development Team at the next meeting of the Youth Committee proposed for Wednesday 25 October 2023

8. PROVISION FOR LONGER TERM FINANCIAL SUPPORT TO YOUTH ORGANISATIONS/GROUPS IN THE ACTON COMMUNITY

Arising from earlier debate at the meeting, the Chair referred to a long term aim to separate out funding for Youth Groups and Organisations in the Acton Community from the annual Section 137 Grant funding to enable the Youth Committee to provide a firmer financial footing and ensure the future feasibility and viability of such groups and to support special projects for a set period of years. It was noted that there is not a definitive list of youth groups based in the Acton Community. Parameters will also need to be set before awarding any such funding that may be allocated to the Youth Committee and it was suggested that prospective applicants could be provided with an outline of parameters and applications be made in person on behalf of the Youth Organisation/Group direct to the Youth Committee at a meeting .

RESOLVED - that the COUNCIL BE REQUESTED to consider EXTENDING THE TERMS OF REFERENCE OF THE YOUTH COMMITTEE to enable it to consider and set parameters to receive and consider applications for funding from Acton Community Youth Organisations/Groups that will enable them to remain viable or provide financial support for special project for a set number of years. The Youth Committee will also require funding for this work and a remit to spend such monies.

***Councillor Kevin Roberts
Chair***

Signed as a correct record this 25th day of October 2023

Presiding Chair

1) AUGUST RECESS DELEGATED DECISIONS:

A separate schedule will be circulated to members setting out details of Action taken.

2) REVIEW OF STANDING ORDERS:

Further to Minute 9.8) May 2023, the Revised Model document provided by One Voice Wales (incorporating the new requirements contained in the Local Government and Election (Wales) Act 2021) will be circulated separately to Members: To consider and review the existing document to take account of the changes contained in the Revised model document

3) S116 LOCAL GOVERNMENT (WALES) MEASURE 2011 -: CO-OPTION OF MEMBERS & CASUAL COUNCILLOR VACANCY IN THE BORRAS PARK WARD

Further to Minute 154.1, March 2023, the Community Council currently has one casual vacancy in the Borrass Park ward which the Council **must fill** by co-option. The necessary steps to fill the vacancy together with the appropriate Public Notices have both been on display since 1 August 2023 in accordance with Section 116 of the Local (Wales) Measure 2011.

PURPOSE OF REPORT

To inform members that no expressions of interest were submitted to the Clerk to the Council by noon on 14 September 2023 in accordance with Section 116 of the Local Government (Wales) Measure 2011.

DECISION REQUIRED

It is **RECOMMENDED** that the Clerk be instructed to proceed to re-issue the relevant Public Notice to meet the Council's obligations to fill the casual Borrass Park ward vacancy by Co-option and the new deadline for receipt of expressions of interest should be Monday 16 October 2023 at 12 noon.

4) SLA MATTERS WREXHAM CITIZENS ADVICE BUREAUX – ACTON OUTREACH SERVICE: In accordance with the requirements of the current Service Level Agreement, the Quarter 1 Report for 2023/24 is appended at Appendix 1 to this report for Members consideration

Members **INSTRUCTIONS** are **REQUESTED**



Wrexham and District Citizens Advice

Acton Outreach

Q1. April 2023 - June 2023

Cyngor Ar Bopeth Wrexham yn enw gweithredol ar Wrexham a'r Cylch. Rhif elusen Gofrestredig 1080737. Cwmni Cyfyngedig Trwy Warant .Rhif 3950747 Lloegr . Wedi'i awdurdodi a'i reoleiddio gan yr Awdurdod Ymddygiad Ariannol FRN: 617805. Swyddfa gofrestredig: 35 Ffrodd Grosvenor, Wrexham, LL11 1BT.

Citizens Advice Wrexham is an operating name of Wrexham and District Citizens Advice Bureaux. Charity registration number 1080737. Company limited by guarantee. Registered number 3950747 England. Authorised and regulated by the Financial Conduct Authority FRN: 617805. Registered office: 35 Grosvenor Road, Wrexham, LL11 1BT



Main Aims

To ensure that individuals do not suffer through lack of knowledge of their rights and responsibilities of the services available to them, or through an inability to express their needs effectively and equally. To provide holistic advice to the community ensuring that individuals have access to everything that they are entitled to. To exercise a responsible influence on the development of social policy and services, both locally and nationally. With a main focus to help bridge the gap for those who are experiencing any barriers to advice.

Service Delivered

Face to face drop in service at Acton Community Centre and remote service for people living in the Acton Outreach area. During this period we have delivered 13 sessions.

Breakdown of statistics

Since the beginning of Covid, we changed the way we assisted people from the Community of Acton to a more remote service so those people who needed support and couldn't go out of the home still had access to advice. We are still maintaining this access to support clients from the area providing more rounded support to the community. We are looking to continue this to increase client's choice.

87 people from the Acton Outreach area have received advice in Q1 of this financial year. Of those 42 attended the outreach in person. We have seen an increase in the number of clients attending the outreach as a response to several advertising rounds that we have completed, we are looking to continue with this throughout the year to maintain momentum.

Last years figures reflect that Acton Outreach was only beginning to reopen following Covid.

| Clients from Acton Area | Q1 | Q2 | Q3 | Q4 |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Current year Apr 23 - Mar 24 | 90 | | | |
| Previous year Apr 22 - Mar 23 | 97 | 99 | 83 | 117 |
| Clients attending Outreach | Q1 | Q2 | Q3 | Q4 |
| Current year Apr 23 - Mar 24 | 42 | | | |
| Previous year Apr 22 - Mar 23 | 6 | 15 | 15 | 31 |

Case Study

CI attended outreach looking for assistance in relation to their debts. CI had taken out loans and in order to repay these loans had obtained a credit card to pay them off. When CI had been unable to pay off the credit card they then took out a further credit card maintaining a continuous circle of debt. As a consequence CI has debts of £18,000.

An order had already been placed upon CI's home. CI has been referred internally to our debt team who will be looking at all the options for CI to deal with their situation.

Issues

The figures below show the issues being presented by clients from the Acton area, including those who attended the Outreach sessions.

| Issues | No | Clients |
|--|-----------|----------------|
| <i>Benefits & tax credits</i> | 114 | 42 |
| <i>Benefits Universal Credit</i> | 26 | 9 |
| <i>Charitable Support</i> | 5 | 4 |
| <i>Consumer goods & services</i> | 44 | 19 |
| <i>Debt</i> | 44 | 12 |
| <i>Education</i> | | |
| <i>Employment</i> | 24 | 8 |
| <i>Financial services & capability</i> | 8 | 5 |
| <i>GVA & Hate Crime</i> | 3 | 1 |
| <i>Health and community care</i> | 10 | 4 |
| <i>Housing</i> | 8 | 6 |
| <i>Immigration & asylum</i> | 2 | 1 |
| <i>Legal</i> | 8 | 6 |
| <i>Other</i> | 8 | 7 |
| <i>Relationships & family</i> | 25 | 8 |

| | | |
|---------------------------------------|-----|----|
| <i>Tax</i> | 6 | 5 |
| <i>Travel & transport</i> | | |
| <i>Utilities & communications</i> | 20 | 8 |
| Total | 335 | 87 |

| Top 5 Benefit Issues | No | Top 5 Debt Issues | No |
|---|-----------|---|-----------|
| <i>Personal independence payment</i> | 39 | <i>Debt assessment</i> | 9 |
| <i>General Benefit Entitlement</i> | 29 | <i>Overpayments of working tax credit & child tax credits</i> | 6 |
| <i>Initial Claim - Universal Credit</i> | 14 | <i>Fuel debts</i> | 5 |
| <i>Attendance Allowance</i> | 11 | <i>Other Debt</i> | 4 |
| <i>Other benefits issues</i> | 8 | <i>Council Tax arrears</i> | 3 |

Outcomes

From within the Acton outreach area we have maximised client's income by £71,106 during this period, some of which is estimated at this point.

We have identified £51,295 worth of debts that clients have been assisted with either writing off through insolvency methods (Debt Relief Order) or setting up repayment plans where appropriate.

| Financial Outcomes Q1 | Clients | Total Value | Avg outcome |
|--|----------------|--------------------|--------------------|
| <i>Income gain inc. benefit/tax credit new award or increase</i> | 14 | £71,106 | £3742 |
| <i>Reimbursements, services, loans</i> | 12 | £7468 | £356 |
| <i>Other inc. writing off through insolvency methods</i> | 30 | £43,827 | £584 |
| Total | 56 | £122,401 | £2186 |

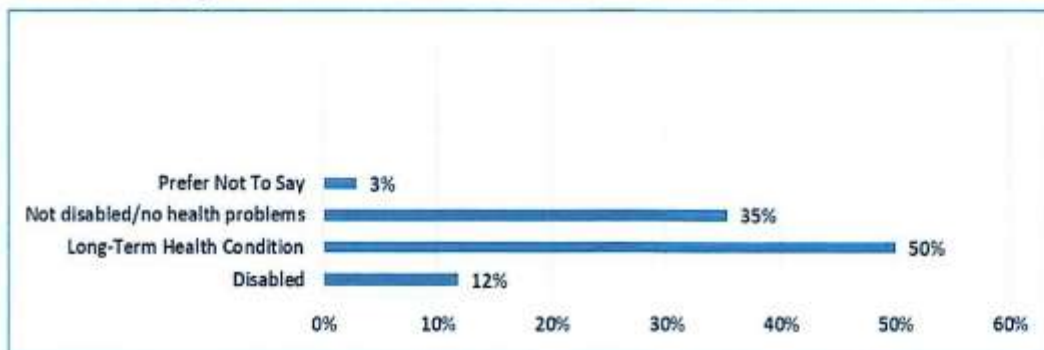
| Financial Outcomes | Q1 | Q2 | Q3 | Q4 | Total for year |
|--|-----------------|----|----|----|-----------------|
| <i>Income gain inc. benefit/tax credit new award or increase</i> | £71,106 | | | | £71,106 |
| <i>Reimbursements, services, loans</i> | £7,468 | | | | £7,468 |
| <i>Other inc. writing off through insolvency methods</i> | £43,827 | | | | £43,827 |
| Total | £122,401 | | | | £122,401 |

Client background

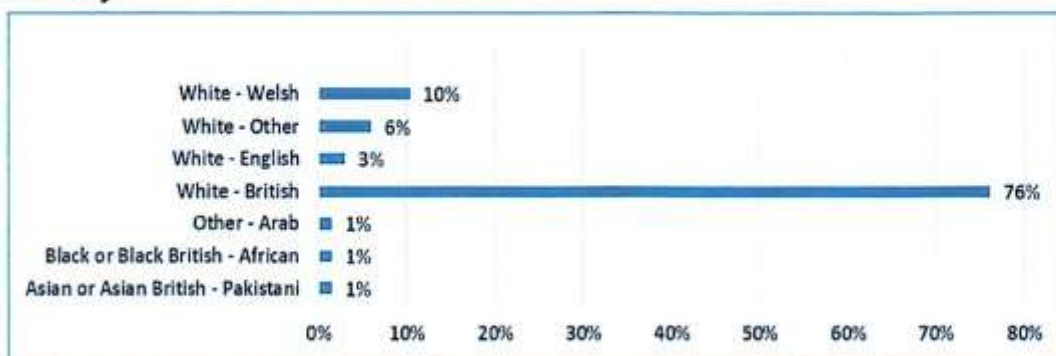
Gender



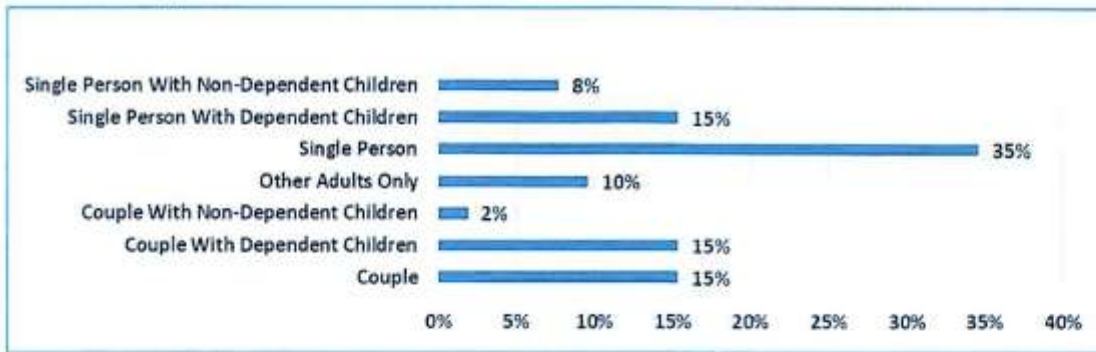
Disabled or long term health condition



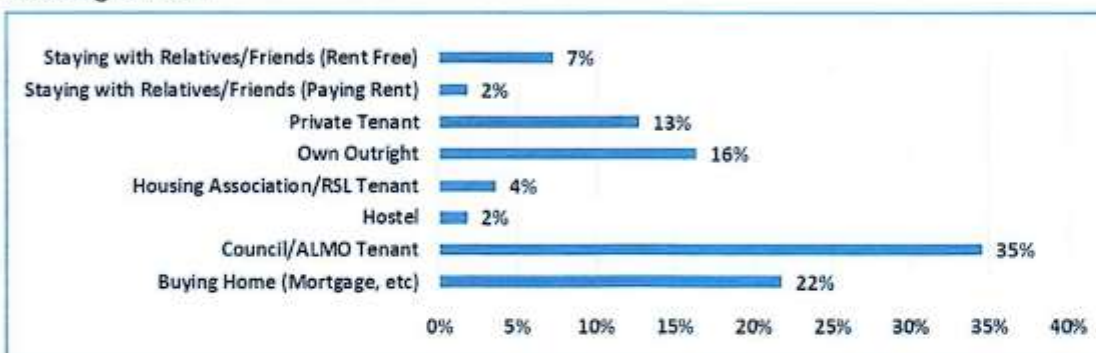
Ethnicity



Household type



Housing Tenure



APPLICATIONS FOR FINANCIAL ASSISTANCE

INTRODUCTION

In February 2019, the Community Council reviewed its procedure to deal with requests for financial assistance from Organisations that work or are based in the Acton Community Area; this report summarises the applications received to date and reminds members of the Grants/ donations that have been awarded during the previous financial year.

PURPOSE OF REPORT

To provide details and enable the Council to consider the **five** applications for financial assistance submitted to date in accordance with the Policy agreed at the February 2019 meeting of the Council.

DECISION REQUIRED

To determine the applications for financial assistance included in this report submitted in accordance with the Community Council's Policy implemented from April 2019.

INFORMATION

1. The Community Council has reviewed and agreed its process and Policy for considering applications for financial assistance made under the provisions of Section 137 of the Local Government Act 1972 (as amended). (Minute 130.3 February 2019 refers). The guidelines agreed from 1 April 2019 set out the three tiers of grants available and the criteria for each tier are being sent with a standard two page financial application form to all persons and organisations seeking financial assistance from the Community Council. This ensures that the information from each applicant is received in a consistent format and all questions frequently asked by members are answered.
2. To ease pressures on the Council's budget, its Policy is to consider applications on a quarterly basis with the budget apportioned equally to each quarter to allow the Community Council to be more focused and equitable when determining financial assistance applications. The quarterly meetings are March, June, September and December each year.
3. The Local Government Act 1972 sets out in Section 137, the powers and scope for a Community Council to make expenditure that benefits the local Community where there are no other specific powers granted to the Community Council. Additional powers are also contained in Section 145 of the Act. A sum of £10,000 has been set aside in the estimates of Income and Expenditure for the year ended 31 March 2024 for this purpose.
4. The current Budget Allocation is much less than the limit permitted by Section 137(4) (a) of the Local Government Act 1972. For Parish and Town Councils in England and Wales, an amount of £9.93 per person of the Community Councils' population is permissible for 2023/24. The total number of Acton Community electors at 1 January 2023 is 10,374. An extract will be available at the meeting of the powers contained in Section 137 of the Local Government Act 1972 that enables the Community Council to incur expenditure (up to £103,013.82 in 2023/24), which in their opinion is in the interests of, and will bring direct benefit to their area or any part of it or all or some of its inhabitants. These are a power of last resort and the powers cannot be used to give a Grant or Financial Assistance to any one individual person. The Local Government and Elections (Wales) Act 2022 introduced the General Power of Competence, and the Power of Wellbeing can longer be used by the Council.
5. Attached at Appendix 1 and Appendix 2 for information is a summary of the Financial Assistance Grants awarded during 2021/22 and 2022/23. Members should note that during these two financial years due to the Coronavirus Pandemic and Lockdowns, the Council relaxed its Tier Limits and awarded grants considerably above the guidelines set out in the existing Policy and overspent its budget in order to support local Acton Community Clubs and Organisations.
6. To ensure a fair and equal distribution of the £10,000 budget, it has been usual practice to apportion it equally between the quarterly meetings. This equates to £2,500 per quarter for 2023/24. During

2023/24 the Council has considered grant applications at its June 2023 Meeting totaling £900. The decisions of that meeting are set out below:-

| Organisation | Details | Decision |
|--|--|----------------|
| 1.Wrexham Allotments and Leisure Gardeners Association | Donation of £200.00 to help sponsor 2023 Annual Flower, Vegetable and Home Produce Show (Members requested they be advised of the date of the Show) | £200.00 |
| 2. Wrexham Futsal Club | Financial support to subsidise running costs and the provision of sports glasses for children whose families cannot afford the full cost of the special glasses their child needs. | £500.00 |
| 3.Wrexham Sounds Ltd | Grant to provide free “Music for Well-being” sessions to children from low-income families facing hardships during the current economic climate and who cannot afford to pay the fees they have to charge for their services | £250.00 |
| TOTAL | | £950.00 |

7. Application forms have been available via the Council’s Website to all local Clubs and Organisations, and several were sent in response to other general requests for financial assistance submitted to the Clerk to the Council. Each applicant has been sent a standard letter and the guideline document setting out the Council’s Policy as adopted on 1 April 2019. I have received five completed forms in the current quarter as listed below. The full application forms are attached to this Report and a copy of the supporting accounts and any other information will be available at the meeting. Members are requested to determine the following four applications for financial assistance:-

| Organisation | Details | Decision |
|---------------------------------|---|----------|
| 4.SSAFA Wales | Appeal for a financial contribution towards the operational costs of the Wales regional hub where specialist advisors receive calls, emails and web enquiries asking for assistance. | |
| 5. Nightingale House Hospice | Request for support of Hospice’s new In-patient Unit. | |
| 6. Gate Hangs High Bowling Club | Request towards the repair cost of one of their mowers. Mowers had broken down, one has been repaired, but the main mower requires a new engine, estimated to cost over £1,000. | |
| 7. Cerebral Palsy Cymru | Seeking contribution to provide extra Therapists to enable the treatment of over 700 children from all over Wales who have cerebral palsy with the aim of improving their quality of life. The Organisation is seeing 4-7 referrals a month each month. | |
| 8.Wrexham Boxing Club | Request for financial assistance to enable the purchase of new equipment and kit | |
| TOTAL | | |

Members are reminded that within the powers permitted by Section 137(4) (a) of the Local Government Act 1972 the Community Council cannot give financial assistance to an individual.

End of Applications received in time for September 2023 meeting.

APPENDIX 1

SUMMARY OF FINANCIAL ASSISTANCE GIVEN DURING THE 2021/22 FINANCIAL YEAR:-

| Organisation | Details | Decision |
|---|--|-----------------|
| 1. Wrexham Futsal Club | S137: Financial support towards purchase of balls and goals for its two teams (U7 & U9) | £ 400.00 |
| 2. Wrexham Community Broadcasting CIC | S137: Financial support towards the cost of starting up the former Calon FM Community Radio Station | £ 300.00 |
| 3. Borrass Park Albion Youth Football Club | S137: Financial support towards the cost of purchasing new collapsible mini goals & plastic line markers | £ 400.00 |
| 4. K2 Explorer Scout Unit | S137 Financial support towards replacement and purchase of Water Safety equipment for Kayaking and Canoeing | £ 500.00 |
| 5. Acton Park Community Angling Club | S137 Financial support towards the purchase of equipment to improve water quality and oxygen content in the lake at Acton park | £ 400.00 |
| 6. Royal British Legion | Donation to Annual Poppy Appeal for 2021 | £ 100.00 |
| 7. Vivid Floral Design | Purchase of Poppy Wreath for November 2021 Remembrance Service | £ 70.00 |
| 8. Offa Community Council | Donation towards costs of Christmas Light Switch on | £ 150.00 |
| 10. Borrass Park Rangers Junior Football Club | S137 Financial support towards purchase of equipment for a new under 6 football team | £ 200.00 |
| 11. 1 st Acton Brownies | S137 Financial support towards purchase of equipment | £1,000.00 |
| 12. Cunliffe Bowling Club | S137 Financial support towards purchase of new match jacks & equipment for maintaining the site | £ 300.00 |
| 13. Family Friends | S137 Financial support to enable continued support for vulnerable families in Wrexham | £ 400.00 |
| 14. Hope House Children's Hospices | S137 Financial support towards the costs of providing vital nursing care | £ 400.00 |
| 15. Eisteddfod yr Urdd (Urdd Gobaith Cymru) | S137 Financial support towards the costs of staging this event | £ 200.00 |
| 16. Nightingale House Hospice | S137 Financial support to enable continued support for patients with life limiting illness and their families within the Acton area | £ 500.00 |
| 17. Home Start Wrexham | S137 Financial support to enable peer assistance to be given to families in need of additional help | £ 500.00 |
| 18. Advance Brighter Futures | S137 Financial support requested for essential maintenance to this mental health charity's building | £ 500.00 |
| 19. Wrexham Allotment & Leisure Gardeners Association | S137 Financial support/ sponsorship towards the cost of staging the Annual Flower, Vegetable & Home Produce Show on 13 August 2022 | £ 200.00 |
| 20. Wrexham Futsal Club Grassroots sector | Financial support towards the purchase of a defibrillator for shared use of U8 & U10 Teams | £ 200.00 |
| 21. 1 st Acton Rainbows | S137 Financial support towards annual membership and programme costs for the Unit | £ 500.00 |
| 22. Borrass Park Albion Youth Football Club | S137 Financial support to enable setting up & equip a new U7 team for the summer | £ 400.00 |

| Organisation | Details | Decision |
|---|--|--|
| 23. Wales Air Ambulance Charitable Trust | S137 Financial support towards the annual costs of keeping 4 Air Ambulance Helicopters & rapid response vehicles | £ 200.00 |
| 24. Llangollen International Musical Eisteddfod | S137 Financial support towards the costs of staging this year's event | £ 200.00 |
| 25. Offa Community Council | Donation towards cost of RWF Memorial statue at Hightown Barracks | £ 500.00 |
| 26. Purple Orchids | Financial support towards running costs and room hire in particular | £ 500.00 |
| 27. Acton Park Community Angling Club | Grant towards the purchase of a second aeration system and a Dissolved Oxygen Meter | £ 500.00 |
| 28. Wrexham Foodbank | Financial Assistance to support the purchase of food and other essentials | £ 375.00 |
| TOTALS for S137 Spending in 2021/22 | | £9895.00 |
| Power of Wellbeing Expenditure to be included within spending under Section 137 Powers and limits during 2021/22 | | |
| 29. AWYR Las – Keep the Beats | SS1-5 Power of Wellbeing: assistance towards the cost of purchasing a Community Defibrillator for the Fairways play park area <i>Addendum to Minutes: Subsequently it was confirmed by the applicant that a sum of £1,355.00 was required to complete the purchase of the defibrillator</i> | To provide funding up to the full cost of purchasing and installing the defibrillator £1,355.00 |
| 30. 9 Acre Campaign Group | SS1-5 Power of Wellbeing: assistance towards the cost of obtaining professional advice from Traffic and Planning consultants to oppose proposals to build on the 9 Acre Field, Westminster | £ 1,400.00 |
| 31. Acton Community Resource Centre | SS1-5 Power of Wellbeing: assistance towards the cost of purchasing a Community Defibrillator for this public building | £ 1,485.84* |
| 32. Defib Store Ltd | SS1-5 Power of Wellbeing: assistance towards the cost of purchasing 4x Community Defibrillator Cabinets | £ 6,224.40* |
| 33. Tomos Hughes | SS1-5 Power of Wellbeing: assistance towards the cost of purchasing 4x Zoll Aed Pads | £353.24* |
| 34. Mike Pryde Electrical Services | 1. SS1-5 Power of Wellbeing: assistance towards the cost of electrical installation of Defibrillator at the Maesydre Power House 2. SS1-5 Power of Wellbeing: assistance towards the cost of electrical installation of Defibrillator at the Cunliffe Arms | £180.00* £222.00* |
| 35. Barkers Lane Community School | Paediatric Pads for Barkers Lane Defibrillator SS1-5 Local Government Act 2000 | £102.00 (Vat =£17.00) |
| TOTALS for General Reserve Spending (under SS1-5 Local Government Act 2000) =£ 11,322.48 | | |
| 28. Wrexham County Borough Council | SLA costs for School Crossing Patrols in the Acton Community | £ 14,306.17 |
| Total Additional Spending under S137 powers for 2021/22 | | £ 14,093.17 |

Total Spending using Section 137 Powers in 2021/22 = £ 33,935.65

ACTON COMMUNITY COUNCIL

APPENDIX 2

SUMMARY OF FINANCIAL ASSISTANCE GIVEN DURING THE 2022/23 FINANCIAL YEAR:-

| Financial Assistance Grants | | |
|---|--|--|
| Organisation | Details | Decision |
| 1. Purple Orchids | Financial support towards running costs and room hire in particular | £500.00 |
| 2. Acton Park Community Angling Club | Financial support towards the purchase of further equipment to improve the water quality and oxygen content in the lake at Acton Park | £500.00 |
| 3. Wrexham Foodbank | Financial Assistance to support the purchase of food and other essentials | £375.00 |
| 4. Royal British Legion | Donation/Grant to 2022 Poppy Appeal | £100.00 |
| 5. Borrass Park Albion Youth Football Club | Financial Assistance to support the purchase of a football kit, and equipment such as water bottles and bags. | £400.00 |
| 6. Acton Park Community Primary School Netball Team | Financial Assistance to support the purchase of a netball kit, and equipment such as posts, balls and bibs | £400.00 |
| 7. Wrexham Foodbank | Financial Assistance to support the purchase of food and other essentials | £350.00 |
| 8. Family Friends | Financial Assistance to allow continued support to vulnerable families in Wrexham. Currently support is being given to 17 families in the Acton Community. | £400.00 |
| 9. 1 st Acton Rainbows | Financial support to assist families with the cost of the annual membership of Girl guiding UK and termly subscriptions and to be able to offer a varied programme of craft activities, themed challenge badge work, and outings for the Rainbow Unit | £500.00 |
| 10. Wales Air Ambulance | Financial Assistance required to help fund Rapid Response Vehicles (RRV's) that are part of the operational fleet alongside Helicopters at each of the four bases across Wales. The average monthly cost is £1608 for each RRV | £100.00 |
| 11. Macmillan Cancer Support | Financial assistance required to help support people affected by cancer from diagnosis to end of life through local services including Macmillan Health Professionals based in local hospitals and the local community | £100.00 |
| 12. Backyard Beasts | Financial assistance to run several free to attend sessions helping people gain new skills and take the first steps to understanding and being more heavily involved in conservation work for themselves. In terms of helping the Acton Community Council Area it would allow people to be closer to nature at a reduced cost. | Deferred until Group is more established |
| 13. Nightingale House Hospice | Financial Assistance to help fund the development of the new Inpatient Unit | £500.00 |
| 14. 1 st Acton Brownies | Financial support to assist payment of annual census, weekly rent, and provide resources and | £500.00 |

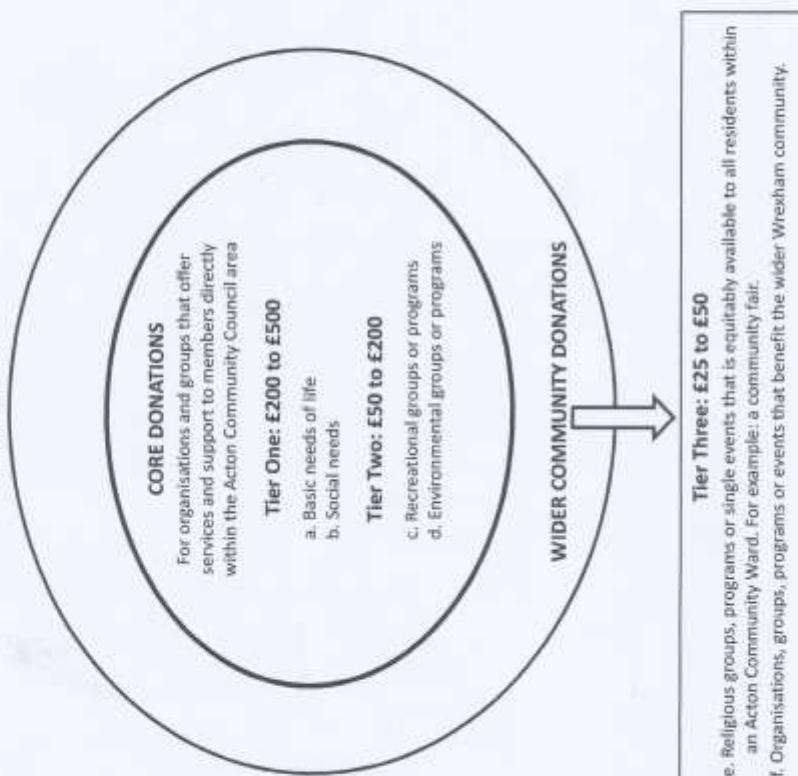
| Financial Assistance Grants | | |
|---|---|--------------------|
| Organisation | Details | Decision |
| | equipment, pay for badges, and organise visits. | |
| 15. Wrexham Clothing Exchange | Financial Support to start up a 'library of things' where people for a small fee local residents can rent an item they would only use a small number of times. The Exchange has expanded into its own space and plans to increase sustainability and money saving offerings to the community. | £50.00 |
| | Total Donations under S137 Powers for 2022/23 | £4,775.00 |
| Other additional spending using Section 137 Powers | | |
| 16. Defib Store | Purchase of Zoll AED Defibrillator + Lock Cabinet | £1,575.84 |
| 17. Defib Store | Purchase of Defib Lockable Cabinet | £519.84 |
| 18. M. Pryde Electrical Services | Install Power/Affix Defib Unit | £198.00 |
| 19. Royal British Legion | Donation to 2023 Poppy Appeal | £100.00 |
| | Total other spending during 2022/23 | £2,393.68 |
| <p>Note: the Power of Wellbeing which the Council has previously relied on, was superseded by the General Power of Competence from 1 April 2022 and therefore as the Council has not declared itself to be a competent Council, there is nothing to be included for such spending under Section 137 Powers and limits during 2022/23</p> | | |
| Add Service Level Agreement spending using Section 137 Powers during 2022/23:- | | |
| 20. Wrexham County Borough Council | SLA costs for School Crossing Patrols in the Acton Community | £ 20,925.50 |
| Total Additional Spending under S137 powers for 2022/23 | | £ 20,925.50 |

Total Spending using Section 137 Powers in 2022/23 = £ 28,094.18

~Statement prepared by Mrs C Roberts Clerk and Responsible Financial Officer on 24 May 2023~

Acton Community Council Guidelines for S137 Grants/ Donations

(Adopted April 2019)



ACTON COMMUNITY COUNCIL – S137 GRANT /DONATION APPLICATION GUIDELINES

The Community Council considers applications for financial assistance using the following guidelines on a quarterly basis with the annual £3,500 budget being apportioned equally each quarter to allow the Community Council to be more focused and equitable when determining financial assistance applications. The quarterly meetings are held in March, June September and December each year.

The following guidelines have been adopted by Acton Community Council with effect from 1 April 2019. The hierarchy model as illustrated is based on a three tier system that assesses the level of need around the population that is being served. In addition, priority will be given to groups within the Acton Community or those groups that are providing for residents in the Acton Community.

The three tier system caps the amount of funds made available to deserving organisations. This is a more equitable system as decisions will not be made on an ad-hoc basis. It is accepted there will be anomalies within the system, but these will be dealt with on the merits of the submitted application on a case by case basis. By way of explanation: -

Tier One:

- a. Basic needs of Life:
 - Organisations or programs that ensure the basic needs of life are dispersed to members of our community, such as food, clothing and basic hygiene products
- b. Social/Cultural:
 - Organisations or programs that benefit youth within our community
 - Organisations or programs that benefit our elders and other members within our community

Tier Two:

- c. Recreational:
 - Outdoor recreation, such as football and other team sports
- d. Environmental:
 - Parks
 - Litter collection/management
 - Community greening/planting

Tier Three:

- e. Religious:
 - Religious organisations of all kinds that lie directly within our ward may receive funding if their donation request is for members of our community
- f. Larger Community

**APPLICATION FOR FINANCIAL ASSISTANCE TO ACTON COMMUNITY COUNCIL
(MADE UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED)**

NAME OF ORGANISATION: **SSAFA, the Armed Forces charity, Wales region**

1. NAME AND ADDRESS FOR CORRESPONDENCE:

Annie Lawrie, Regional Fundraising Officer, Dantwyn, Pencelli, Brecon LD3 7LX

2. REASON FOR APPLYING FOR FINANCIAL ASSISTANCE?

SSAFA, the Armed Forces charity, is a trusted source of practical, emotional and financial support for serving personnel, veterans and their families in their time of need. We are appealing for a financial contribution towards the operational costs of our Wales regional hub where our specialist advisors receive calls, emails and web enquiries asking for assistance.

3. TELL US ABOUT YOUR ORGANISATION. WHAT DOES IT DO? WHO DOES IT HELP IN THE ACTON COMMUNITY COUNCIL AREA? WHERE ARE YOU BASED? WHEN AND HOW OFTEN DO YOU MEET? HOW LONG HAVE YOU BEEN ESTABLISHED?

SSAFA exists to relieve need, suffering and distress amongst the Armed Forces, veterans and their families in order to support their independence and dignity. We understand the unique demands of service life, whether it's on UK soil or overseas. In the current cost of living crisis, more people than ever are contacting us for help. Our regional hub in Wales receives calls, emails and web enquiries, currently numbering around 500 per month. These are triaged by our specialist advisors and details passed to volunteer caseworkers in the local branches. They then get in touch with the beneficiary to determine the best source of support. This may include financial assistance (which could help cover rent arrears, funeral costs, school uniform, utility costs), food vouchers, specialist mobility equipment, adjustments at home, support with transitioning to 'civvy street' and welfare support. We have a network of over 130 partner charities, to which we may refer beneficiaries, ensuring their needs are met quickly by those with the most relevant expertise. Very often our help can prevent their situation from deteriorating further, thereby relieving pressure on the NHS and local social services. In 2022 we assisted 467 individuals/families in Wales, drawing down over £700,000 worth of support for them. The cost of running our Wales hub which receives the initial calls is approximately £150,000 per year, covering staff and operational costs. Any contribution towards these costs would be greatly appreciated. Support from SSAFA is available for people at any stage in their military career; from the youngest recruit to the oldest veteran, no one's service is ever forgotten. According to the 2021 Census 3.8% of the population in England and Wales were veterans, which is almost 1 in 25. The serving population of the UK Armed Forces in 2022 was over 193,000. Last year we helped 467 individuals/families in Wales, including 84 in your area of Clwyd.

3. CAN ANYONE JOIN? YES/NO WHO CAN BENEFIT? Support from SSAFA is available for people at any stage in their military career; from the youngest recruit to the oldest veteran, no one's service is ever forgotten.

4. HOW MANY RESIDENTS FROM THE ACTON COMMUNITY COUNCIL AREA ARE MEMBERS OF OR BENEFIT FROM YOUR ORGANISATION? Last year we helped 84 families/individuals in the Clwyd area.

5. IS YOUR ORGANISATION A REGISTERED CHARITY? YES

IF YES, PLEASE GIVE THE REGISTERED CHARITY No: 210760

6. IS YOUR ORGANISATION PART OF A LARGER ORGANISATION AND IF SO WHICH ONE? The Wales region is part of the UK wide SSAFA organisation.

7. TELL US ABOUT THE SIZE OF YOUR ORGANISATION:

A. HOW MANY STAFF DO YOU EMPLOY? 393

B. ARE THEY QUALIFIED & HAVE THEY RECEIVED APPROPRIATE TRAINING AND IF APPROPRIATE, THE NECESSARY SECURITY CHECKS? Yes

8. IS THE WORK OF YOUR ORGANISATION SUPERVISED BY AN OFFICIAL BODY? YES

IF YES, PLEASE STATE SUPERVISING BODY: The Charity Commission of England and Wales

CONTINUED OVERLEAF/

APPLICATION FOR FINANCIAL ASSISTANCE FROM:

SSAFA

9. PLEASE SUPPLY COPIES OF YOUR ACCOUNTS FOR THE LAST TWO YEARS [ENCLOSED?] YES
<https://www.ssafa.org.uk/about-us/reports-and-publications>
(e.g: AUDITED PROFIT AND LOSS ACCOUNT AND BALANCE SHEET)

10. TELL US ABOUT YOUR FINANCIAL HOLDINGS. HOW MUCH MONEY DOES YOUR ORGANISATION HAVE?

A. PETTY CASH AND CURRENT ACCOUNTS: Please see accounts attached

B. DEPOSIT ACCOUNTS:

C. OTHER INVESTMENTS:

11. HOW MUCH WAS YOUR ORGANISATION'S PROFIT LAST YEAR?

OR LOSS LAST YEAR?

12. IF THE COMMUNITY COUNCIL WERE TO AGREE TO AWARD YOUR ORGANISATION FINANCIAL ASSISTANCE:-

A. WHAT TIER OF GRANT ARE YOU SEEKING? (PLEASE READ ACCOMPANYING GUIDELINES AND THEN DELETE AS NECESSARY): TIER 2: £50-£200

B. WOULD YOU BE PREPARED TO GIVE A REPORT TO THE COUNCIL ON HOW THE GRANT WAS SPENT AND WHAT BENEFIT THERE WAS TO THE COMMUNITY OF ACTON? YES

13. IF YOUR APPLICATION IS SUCCESSFUL PLEASE STATE BELOW THE PAYEE NAME FOR THE CHEQUE: SSAFA Wales

14. PLEASE USE THE SPACE BELOW FOR ANY OTHER INFORMATION THAT HAS NOT BEEN REQUESTED ABOVE THAT YOU THINK MAY SUPPORT YOUR APPLICATION:

More information about our work can be found at www.ssafa.org.uk

An example of the help we provide can be seen here <https://youtu.be/CT9fEScdpf4>

I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS CORRECT

SIGNED: A Lawrie

DATE: 4/8/23

POSITION IN ORGANISATION:

Regional Fundraising Officer, Wales

CONTACT TELEPHONE NUMBER:

07971 527660

Please return this application form with supporting accounts to:

**The Clerk to Acton Community Council, c/o Acton Community Resource Centre, Off Overton Way,
Wrexham, LL12 7LB (or email: clerk@actoncommunitycouncil.gov.uk)**

APPLICATION NO.2 - SEPTEMBER 2023

**APPLICATION FOR FINANCIAL ASSISTANCE TO ACTON COMMUNITY COUNCIL
(MADE UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED)**

NAME OF ORGANISATION: **Nightingale House Hospice** | |

1. **NAME AND ADDRESS FOR CORRESPONDENCE:** |NIGHTINGALE HOUSE HOSPICE..... |

2. **REASON FOR APPLYING FOR FINANCIAL ASSISTANCE?** | **SUPPORT OF HOSPICE'S NEW INPATIENT UNIT.....** |

3. **TELL US ABOUT YOUR ORGANISATION. WHAT DOES IT DO? WHO DOES IT HELP IN THE ACTON COMMUNITY COUNCIL AREA? WHERE ARE YOU BASED? WHEN AND HOW OFTEN DO YOU MEET? HOW LONG HAVE YOU BEEN ESTABLISHED?**

Nightingale House Hospice is an independent hospice providing specialist palliative care to patients and their families across a wide geographical area – from the borders of Shropshire and Cheshire to Wrexham, Flintshire and East Denbighshire to Barmouth.

Opened in 1995, it is registered by Health Inspectorate, Wales , and has an in-patient Unit, a Well Being Centre registered for up to 15 day patients with access to rehabilitation services offering occupational therapy, hydrotherapy, physiotherapy, breathlessness, fatigue and anxiety management, complementary therapies and a Family Support Department offering bereavement support services, including specialist support for children and young adults.

4. **CAN ANYONE JOIN?** YES **WHO CAN BENEFIT?**People with life-limiting and progressive illnesses and their families..... |

5. **HOW MANY RESIDENTS FROM THE ACTON COMMUNITY COUNCIL AREA ARE MEMBERS OF OR BENEFIT FROM YOUR ORGANISATION?** |Most of our patients are from Wrexham..... |

6. **IS YOUR ORGANISATION A REGISTERED CHARITY?** | YES |

| IF YES, PLEASE GIVE THE REGISTERED CHARITY No:1035600..... |

8. **IS YOUR ORGANISATION PART OF A LARGER ORGANISATION AND IF SO WHICH ONE?** No

9. **TELL US ABOUT THE SIZE OF YOUR ORGANISATION:**

A. **HOW MANY STAFF DO YOU EMPLOY?** |78 p/t 52 f/t PLUS 432 Volunteers..... |

B. **ARE THEY QUALIFIED & HAVE THEY RECEIVED APPROPRIATE TRAINING AND IF APPROPRIATE, THE NECESSARY SECURITY CHECKS?** Yes..... |

10. **IS THE WORK OF YOUR ORGANISATION SUPERVISED BY AN OFFICIAL BODY?** YES

IF YES, PLEASE STATE SUPERVISING BODY: |Health Inspectorate Wales..... |

CONTINUED OVERLEAF/

APPLICATION FOR FINANCIAL ASSISTANCE FROM: Nightingale House Hospice

11. PLEASE SUPPLY COPIES OF YOUR ACCOUNTS FOR THE LAST TWO YEARS [ENCLOSED? **YES**]
(e.g: AUDITED PROFIT AND LOSS ACCOUNT AND BALANCE SHEET)

12. TELL US ABOUT YOUR FINANCIAL HOLDINGS. HOW MUCH MONEY DOES YOUR ORGANISATION HAVE?

1. PETTY CASH AND CURRENT ACCOUNTS: 1,842,264.....
2. DEPOSIT ACCOUNTS: [.....NIL.....]
3. OTHER INVESTMENTS: [.....1287535.....]

13. HOW MUCH WAS YOUR ORGANISATION'S PROFIT LAST YEAR?150,931.....
OR LOSS LAST YEAR? [.....]

14. IF THE COMMUNITY COUNCIL WERE TO AGREE TO AWARD YOUR ORGANISATION FINANCIAL ASSISTANCE:-

A. WHAT TIER OF GRANT ARE YOU SEEKING? (PLEASE READ ACCOMPANYING GUIDELINES AND THEN DELETE AS NECESSARY): **TIER 1: £200-£500**

B. WOULD YOU BE PREPARED TO GIVE A REPORT TO THE COUNCIL ON HOW THE GRANT WAS SPENT AND WHAT BENEFIT THERE WAS TO THE COMMUNITY OF ACTON? **YES**

15. IF YOUR APPLICATION IS SUCCESSFUL PLEASE STATE BELOW THE PAYEE NAME FOR THE CHEQUE:
[...NIGHTINGALE HOUSE HOSPICE.....]

16. PLEASE USE THE SPACE BELOW FOR ANY OTHER INFORMATION THAT HAS NOT BEEN REQUESTED ABOVE THAT YOU THINK MAY SUPPORT YOUR APPLICATION:

The Hospice will be completing their modernisation programme by the end of 2023 with the completion of the new Inpatient Unit. The support from the people of Wrexham has been uplifting and reflects their belief that Nightingale House is their hospice and they want to see is move forward into the new era.

I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS CORRECT

SIGNED: [.....C.H DUKES.....] DATE: ...15 AUGUST 2023.....
POSITION IN ORGANISATION: [.....GRANTS AND TRUST FUNDRAISER.....]
CONTACT TELEPHONE NUMBER: [.....01978 316800.....]

Please return this application form with supporting accounts to:
The Clerk to Acton Community Council, c/o Acton Community Resource Centre, Off Overton Way,
Wrexham, LL12 7LB (or email: clerk@actoncommunitycouncil.gov.uk)

**APPLICATION FOR FINANCIAL ASSISTANCE TO ACTON COMMUNITY COUNCIL
(MADE UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED)**

NAME OF ORGANISATION: Gate Hangs High Bowling Club

1. NAME AND ADDRESS FOR CORRESPONDENCE:

Bob Jones ...

Garden Cottage

Brynestyn Road

Wrexham

LL139TY.....

2. REASON FOR APPLYING FOR FINANCIAL ASSISTANCE?

We have unfortunately had the two mowers we use on the bowling green breakdown! One has been repaired at a cost of £139.72. The other which is the main machine requires a new engine and is expected to cost over £1000.00 We intend to apply for other funding but if this is unsuccessful, we may have a problem!!

3. TELL US ABOUT YOUR ORGANISATION. WHAT DOES IT DO? WHO DOES IT HELP IN THE ACTON COMMUNITY COUNCIL AREA? WHERE ARE YOU BASED? WHEN AND HOW OFTEN DO YOU MEET? HOW LONG HAVE YOU BEEN ESTABLISHED?

We are a bowling green established in 1925 as the Acton Bowling Club it later changed its name to the Gate Hangs High Bowling Club and is situated at the back of the public house on Rhosnesni Lane. We have a team in the Wrexham league, two in the Wrexham Veterans league and one in the Malpas league. These are for players over 60 years of age. It is a meeting place for people of all ages but we have mainly an over 60's membership. We try to encourage younger players by being free to under 16's if with an adult and can provide practice woods.

4. CAN ANYONE JOIN? YES WHO CAN BENEFIT? ...Any Local People

5. HOW MANY RESIDENTS FROM THE ACTON COMMUNITY COUNCIL AREA ARE MEMBERS OF OR BENEFIT FROM YOUR ORGANISATION? Thirty

6. IS YOUR ORGANISATION A REGISTERED CHARITY? NO
IF YES, PLEASE GIVE THE REGISTERED CHARITY No:

7. IS YOUR ORGANISATION PART OF A LARGER ORGANISATION AND IF SO WHICH ONE?

Welsh Crown green bowling Association.

8. TELL US ABOUT THE SIZE OF YOUR ORGANISATION:

A. HOW MANY STAFF DO YOU EMPLOY? None

B. ARE THEY QUALIFIED & HAVE THEY RECEIVED APPROPRIATE TRAINING AND IF APPROPRIATE, THE NECESSARY SECURITY CHECKS?

9. IS THE WORK OF YOUR ORGANISATION SUPERVISED BY AN OFFICIAL BODY? YES/ NO

IF YES, PLEASE STATE SUPERVISING BODY: British Crown Green Bowling Association

APPLICATION FOR FINANCIAL ASSISTANCE FROM: Gate Hangs High Bowling Club

10. PLEASE SUPPLY COPIES OF YOUR ACCOUNTS FOR THE LAST TWO YEARS [ENCLOSED? **YES**]
(e.g: AUDITED PROFIT AND LOSS ACCOUNT AND BALANCE SHEET)

11. TELL US ABOUT YOUR FINANCIAL HOLDINGS. HOW MUCH MONEY DOES YOUR ORGANISATION HAVE?

A. PETTY CASH AND CURRENT ACCOUNTS: £1310.25.

B. DEPOSIT ACCOUNTS:

C. OTHER INVESTMENTS:

12. HOW MUCH WAS YOUR ORGANISATION'S PROFIT LAST YEAR? We try to maintain a balance of around £1400.00 to go forward to next season to pay affiliation fees and upfront payments to the bowling leagues.

OR LOSS LAST YEAR?

13. IF THE COMMUNITY COUNCIL WERE TO AGREE TO AWARD YOUR ORGANISATION FINANCIAL ASSISTANCE:-

A. WHAT TIER OF GRANT ARE YOU SEEKING? (PLEASE READ ACCOMPANYING GUIDELINES AND THEN DELETE AS NECESSARY): **TIER 1: £200-£500**

B. WOULD YOU BE PREPARED TO GIVE A REPORT TO THE COUNCIL ON HOW THE GRANT WAS SPENT AND WHAT BENEFIT THERE WAS TO THE COMMUNITY OF ACTON? **YES**

14. IF YOUR APPLICATION IS SUCCESSFUL PLEASE STATE BELOW THE PAYEE NAME FOR THE CHEQUE:

Gate hangs High Bowling Club

15. PLEASE USE THE SPACE BELOW FOR ANY OTHER INFORMATION THAT HAS NOT BEEN REQUESTED ABOVE THAT YOU THINK MAY SUPPORT YOUR APPLICATION:

We increased the membership fee last season to cover rising costs to £25.each but due to illness for the season 2023 and some members leaving we lost about 16 people with a financial loss of £400. Some of these who left did so because of a decision to drop out of two leagues due to lack of players and people not getting a game moving on! Some will, they tell me, be returning next year having recovered from various forms of cancer. We had four new members so hope to improve on this next season. Without the mower problems we may have survived the season.

I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS CORRECT

SIGNED: 

DATE 14/8/2023

POSITION IN ORGANISATION: Secretary / Treasurer

CONTACT TELEPHONE NUMBER: 01978 311075

Please return this application form with supporting accounts to:

The Clerk to Acton Community Council, c/o Acton Community Resource Centre, Off Overton Way,
Wrexham, LL12 7LB (or email: clerk@actoncommunitycouncil.gov.uk)

APPLICATION NO.4 - SEPTEMBER 2023

**APPLICATION FOR FINANCIAL ASSISTANCE TO ACTON COMMUNITY COUNCIL
(MADE UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED)**

NAME OF ORGANISATION: CEREBRAL PALSY CYMRU

1. NAME AND ADDRESS FOR CORRESPONDENCE:

.....Cerebral Palsy Cymru, 1 The Courtyard, 73 Ty Glas Avenue, Llanishen, Cardiff, CF14 5DX...

2. REASON FOR APPLYING FOR FINANCIAL ASSISTANCE?

To provide extra therapists to enable us to treat over 700 children from all over Wales who have cerebral palsy with the aim of improving their quality of life. We are seeing 4-7 referrals a month each month....

3. TELL US ABOUT YOUR ORGANISATION. WHAT DOES IT DO? WHO DOES IT HELP IN THE ACTON COMMUNITY COUNCIL AREA? WHERE ARE YOU BASED? WHEN AND HOW OFTEN DO YOU MEET? HOW LONG HAVE YOU BEEN ESTABLISHED?

Cerebral Palsy Cymru is a registered charity based in Llanishen, Cardiff and we treat children from all over Wales who have cerebral palsy with the aim of improving their quality of life. The therapy centre is open Monday to Friday 9am to 5pm and therapy is mostly done at the Centre, but our key therapists also travel to mid, West and North Wales for outreach sessions and educating the local physiotherapists about the condition of Cerebral Palsy.

We have been established for 30 years. Our website is www.cerebralpalsycymru.org.

4. CAN ANYONE JOIN? NO **WHO CAN BENEFIT?** Babies/Children with or who are suspected of having cerebral palsy.....

5. HOW MANY RESIDENTS FROM THE ACTON COMMUNITY COUNCIL AREA ARE MEMBERS OF OR BENEFIT FROM YOUR ORGANISATION? ...8 children currently and we are receiving many new referrals.....

6. IS YOUR ORGANISATION A REGISTERED CHARITY? YES

IF YES, PLEASE GIVE THE REGISTERED CHARITY No: ...1010183.....

7. IS YOUR ORGANISATION PART OF A LARGER ORGANISATION AND IF SO WHICH ONE? No
.....n/a.....

8. TELL US ABOUT THE SIZE OF YOUR ORGANISATION:

A. HOW MANY STAFF DO YOU EMPLOY We currently have 30 staff part and full time

B. ARE THEY QUALIFIED & HAVE THEY RECEIVED APPROPRIATE TRAINING AND IF APPROPRIATE, THE NECESSARY SECURITY CHECKS?

They are highly specialised therapists, all trained at an extremely high level and have obtained their degrees, worked in the community and are all fully Bobath trained.

9. IS THE WORK OF YOUR ORGANISATION SUPERVISED BY AN OFFICIAL BODY? / NO

IF YES, PLEASE STATE SUPERVISING BODY:n/a.....

CONTINUED OVERLEAF/

APPLICATION FOR FINANCIAL ASSISTANCE FROM: CEREBRAL PALSY CYMRU

10. PLEASE SUPPLY COPIES OF YOUR ACCOUNTS FOR THE LAST TWO YEARS ENCLOSED? YES
(e.g: AUDITED PROFIT AND LOSS ACCOUNT AND BALANCE SHEET)

11. TELL US ABOUT YOUR FINANCIAL HOLDINGS. HOW MUCH MONEY DOES YOUR ORGANISATION HAVE?

A. PETTY CASH AND CURRENT ACCOUNTS: accounts & balance sheet attached...

B. DEPOSIT ACCOUNTS:see attached.....

C. OTHER INVESTMENTS:see attached.....

12. HOW MUCH WAS YOUR ORGANISATION'S PROFIT LAST YEAR?
OR LOSS LAST YEAR?

13. IF THE COMMUNITY COUNCIL WERE TO AGREE TO AWARD YOUR ORGANISATION FINANCIAL ASSISTANCE:-

A. WHAT TIER OF GRANT ARE YOU SEEKING? (PLEASE READ ACCOMPANYING GUIDELINES AND THEN DELETE AS NECESSARY): TIER 2: £50-£200 /

B. WOULD YOU BE PREPARED TO GIVE A REPORT TO THE COUNCIL ON HOW THE GRANT WAS SPENT AND WHAT BENEFIT THERE WAS TO THE COMMUNITY OF ACTON? YES

14. IF YOUR APPLICATION IS SUCCESSFUL PLEASE STATE BELOW THE PAYEE NAME FOR THE CHEQUE:Cerebral Palsy Cymru.....

15. PLEASE USE THE SPACE BELOW FOR ANY OTHER INFORMATION THAT HAS NOT BEEN REQUESTED ABOVE THAT YOU THINK MAY SUPPORT YOUR APPLICATION:

During the pandemic we suffered shattering losses; however we survived with the help and support of so many Trusts & Grants available at the time. Our Therapists continued and still do today (when needed) provide online therapy sessions and face to face sessions to the families who need us where possible, which is proving very successful. We have lost 44% of our income so your support is needed now more than ever. The Fundraising Team is now in a good position and our annual events are starting to pick up which is great and we are holding many Facebook challenges etc. and campaigns online. We also have 5 charity shops that not only raise awareness but also provide the much needed revenue for us as a charity. Any support would be really appreciated as we need to raise £1.8m to keep the Centre running which enables us to treat children from all over Wales who are suspected or have cerebral palsy. Thank you

I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS CORRECT

SIGNED:C. Davies.....

DATE: ...29/8/23.....

POSITION IN ORGANISATION:Supporter Relations Office.....

CONTACT TELEPHONE NUMBER:02920 528106.....

Please return this application form with supporting accounts to:

The Clerk to Acton Community Council, c/o Acton Community Resource Centre, Off Overton Way,
Wrexham, LL12 7LB (or email: clerk@actoncommunitycouncil.gov.uk)

**APPLICATION FOR FINANCIAL ASSISTANCE TO ACTON COMMUNITY COUNCIL
(MADE UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED)**
NAME OF ORGANISATION:

1. NAME AND ADDRESS FOR CORRESPONDENCE:

STEPHEN WILLIAMS

2. REASON FOR APPLYING FOR FINANCIAL ASSISTANCE?

FOR NEW EQUIPMENT AND BOXING KIT

3. TELL US ABOUT YOUR ORGANISATION. WHAT DOES IT DO? WHO DOES IT HELP IN THE ACTON COMMUNITY COUNCIL AREA? WHERE ARE YOU BASED? WHEN AND HOW OFTEN DO YOU MEET? HOW LONG HAVE YOU BEEN ESTABLISHED?

OUR NAME IS WREYHAN BOXING CLUB, WE ARE BASED IN THE HUT ON THE 9 ACRE FIELD IN ACTON. WE ARE OPEN MONDAY TO THURSDAY EVERY WEEK OPENING 5.30pm TO 7.30 FOR JUNIORS & ADULTS. WREYHAN BOXING CLUB WAS ESTABLISHED IN 1985 AND WE HAVE BEEN ON THE 9 ACRE FOR NEARLY 10 YEARS. OUR CLUB BENEFITS THE COMMUNITY IN MANY WAYS BY GIVING THE KIDS IN THE LOCAL AREA SOMETHING TO DO AND KEEPING THE KIDS OFF THE STREETS WHILE TEACHING THEM RESPECT & DISCIPLINE.

4. CAN ANYONE JOIN?

☒ YES ☐ NO

WHO CAN BENEFIT? EVERYONE

5. HOW MANY RESIDENTS FROM THE ACTON COMMUNITY COUNCIL AREA ARE MEMBERS OF OR BENEFIT FROM YOUR ORGANISATION?

APPROX 20

6. IS YOUR ORGANISATION A REGISTERED CHARITY?

☒ YES ☐ NO

IF YES, PLEASE GIVE THE REGISTERED CHARITY No:

7. IS YOUR ORGANISATION PART OF A LARGER ORGANISATION AND IF SO WHICH ONE?

WELSH AMATEUR BOXING ASSOCIATION

8. TELL US ABOUT THE SIZE OF YOUR ORGANISATION:

A. HOW MANY STAFF DO YOU EMPLOY?

NOT EMPLOYED BUT 6 COACHES

B. ARE THEY QUALIFIED & HAVE THEY RECEIVED APPROPRIATE TRAINING AND IF APPROPRIATE, THE NECESSARY SECURITY CHECKS?

ALL FULL CRB CHECKED AND QUALIFIED

9. IS THE WORK OF YOUR ORGANISATION SUPERVISED BY AN OFFICIAL BODY? ☒ YES ☐ NO

IF YES, PLEASE STATE SUPERVISING BODY: WELSH AMATEUR BOXING ASSOCIATION

CONTINUED OVERLEAF

APPLICATION FOR FINANCIAL ASSISTANCE FROM:

10. PLEASE SUPPLY COPIES OF YOUR ACCOUNTS FOR THE LAST TWO YEARS (ENCLOSED? YES/NO)
(e.g: AUDITED PROFIT AND LOSS ACCOUNT AND BALANCE SHEET)

11. TELL US ABOUT YOUR FINANCIAL HOLDINGS. HOW MUCH MONEY DOES YOUR ORGANISATION HAVE?

A. PETTY CASH AND CURRENT ACCOUNTS:

N/A

B. DEPOSIT ACCOUNTS:

N/A

C. OTHER INVESTMENTS:

N/A

12. HOW MUCH WAS YOUR ORGANISATION'S PROFIT LAST YEAR? N/A

OR LOSS LAST YEAR?

N/A

13. IF THE COMMUNITY COUNCIL WERE TO AGREE TO AWARD YOUR ORGANISATION FINANCIAL ASSISTANCE:-

A. WHAT TIER OF GRANT ARE YOU SEEKING? (PLEASE READ ACCOMPANYING GUIDELINES AND THEN DELETE AS NECESSARY): TIER 1: £200-£500 / ~~TIER 2: £50-£200~~ / ~~TIER 3: £25-£50~~

B. WOULD YOU BE PREPARED TO GIVE A REPORT TO THE COUNCIL ON HOW THE GRANT WAS SPENT AND WHAT BENEFIT THERE WAS TO THE COMMUNITY OF ACTON? YES/NO

14. IF YOUR APPLICATION IS SUCCESSFUL PLEASE STATE BELOW THE PAYEE NAME FOR THE CHEQUE:

WREXHAM BOXING CLUB

15. PLEASE USE THE SPACE BELOW FOR ANY OTHER INFORMATION THAT HAS NOT BEEN REQUESTED ABOVE THAT YOU THINK MAY SUPPORT YOUR APPLICATION:

WE ARE A NON PROFITABLE BOXING CLUB ALL THE MONEY WE RECEIVE IN SUBS GOES ON EITHER EQUIPMENT, RENT OR ELECTRIC. ALL OUR COACHES DO IT IN THERE SPARE TIME FOR FREE WE HAVE QUITE A FEW CHILDREN IN OUR CLUB WHO COME IN FOR FREE AS THE PARENTS COULD NOT AFFORD TO PAY

I HOPE THIS APPLICATION IS SUCCESSFUL AS WE ARE IN DESPERATE NEED OF A NEW HIT.

I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS CORRECT

SIGNED:

POSITION IN ORGANISATION:

CONTACT TELEPHONE NUMBER:

Chairman

01978 355242

DATE:

5/7/23

Please return this application form with supporting accounts to:

The Clerk to Acton Community Council, c/o Acton Community Resource Centre, Off Overton Way,
Wrexham, LL12 7LB (or email: clerk@actoncommunitycouncil.gov.uk)

| Organisation | Details | Notes |
|--|--|--|
| CONSULTATIONS: Members are requested to submit any comments they may wish to make on the undermentioned Consultations | | |
| 1.Fire & Rescue Service – North Wales | 1.Public Consultation on Emergency Fire and Rescue Service Cover in North Wales “Your fire and rescue service – right place, right time, right skills” This Consultation is open until 30 September 2023.To take part, please visit www.northwalesfire.gov.wales to complete the questionnaire and to access all the information needed in order to respond to the questions. 2. Caia Park Community Council: Fire Service plans to reduce coverage in Wrexham: email dated 25 August 2023 from the Clerk at Caia Park Community Council sharing details of a motion and resolution from the Community Council Meeting in response to this Consultation | |
| 2. Wrexham CBC | 1. Renewal of WCBC Dog Fouling and Dog Control Public Space Protection Order (PSPO): email dated 4 August 2023 containing information on the above Consultation 2. Urgent: Welsh Gov 20mph Consultation: email dated 10 August 2023 with details of this Consultation which has a closing date of 1 September 2023. | These Consultation emails were circulated during the August Recess and no comments were received from members |
| 3. Audit Wales | 3. Consultation on Fee Scales 2024-25: email dated 5 September 2023. Consultation has a closing date of 10 October 2023 | |
| CORRESPONDENCE | | |
| 1. Wrexham Area Civic Society | Wrexham Area Civic Society Awards 2023: email dated 14 July 2023 requesting nominations for the Civic Society Awards. The closing date for nominations is 30 September 2023. THE COUNCIL’S INSTRUCTIONS ARE REQUESTED | |
| 2. Play Wales | 1. New Film: This is why play is so important: Email dated 21 July 2023 with details of this film. 2. A Ministerial Review of Play in Wales: what next?: email dated 5 September with an invitation to the National Conference on the 23 November 2023. 3. Introducing our next event: email dated 17 August 2023 with details of their next event on the 4 October 2023. | |
| 3. Wrexham CBC | 1. Wrexham Town and Community Council Forum: email dated 21 July 2023 with slides attached from the presentation made on Decarbonisation at the recent meeting. 2. Sgyrsiau Carbon a Hinsawdd Wrecsam / Carbon and Climate conversation: email dated 10 | |

| | | |
|---------------------------------------|---|--|
| | <p>August 2023 inviting members to a virtual conversation on 21 September 2023 16.30-17.30 with a focus on local transport and travel.</p> <p>3. Tree of the year nomination event day 08.10.23: email dated 31 August 2023 inviting members to the Tree of the Year nomination event</p> <p>4. Mayor's Charity Dinner Dance: email dated 17 August 2023 with an invitation to the Mayor's Charity Dinner Dance.</p> <p style="text-align: center;">THE COUNCIL'S INSTRUCTIONS ARE REQUESTED</p> <p>5. Letter to Acton Community Council from Ian Bancroft : Email dated 12 September 2023 responding to issues raised by the Community Council in its letter dated 20 June 2023 raising concerns about communications with Wrexham CBC Officers about some key issues</p> | |
| 4. One Voice Wales | <p>1. Forward Development Plan 2023-27' for Pontypridd Town Council: email dated 20 July 2023 with details of their first ever Forward Development Plan</p> <p>2. Public Services Ombudsman for Wales Press release 09 08 2023 - Annual Report 2022 23: email dated 14 August 2023 with a link to their Annual Report</p> <p>3. Community Speed Watch: email dated 5 September 2023 inviting members to a virtual meeting on 7 September 2023.</p> <p>4. AUGUST & SEPTEMBER 2023 TRAINING DATES: email dated 25 August 2023 with the training dates for September 2023.</p> <p>5. Ystadau Cymru newsletter: edition 9: email dated 23 August 2023 with a link to their Newsletter.</p> <p>6. Community Green Spaces - nominations call out: email dated 15 August 2023 seeking nominations for the CLAS awards 2024.</p> <p>7. Delivery of the Nature Networks Map: email dated 1 August 2023 with a link to https://www.gov.wales/biodiversity-deep-dive-recommendations</p> | |
| 5. Cadwyn Clwyd | <p>NEW FUNDING AVAILABLE FOR WREXHAM COMMUNITIES: email dated 29 August 2023 with information on funding available from the Wrexham Community Fund. Closing date is 22 September 2023</p> | |
| 7. Office of Sarah Atherton MP | <p>1. UK Community Ownership Fund Opens for Round 3 Window 2: email dated 1 September 2023 inviting expressions of interest for funding.</p> <p>2. Branching Out Fund Accepting Applications for the 2023 Winter Planting Season: email dated 18 August 2023 with a link to the Tree Council grants. The closing date is 3 December 2023</p> <p>https://treecouncil.org.uk/what-we-do/planting-and-care/our-grants/</p> | |
| 8. NHS | <p>Citizen's Survey Wrexham Integrated Hubs: email dated 1 September inviting survey responses by 1 October 2023.</p> | |

| | | |
|------------------|--|--|
| 9. Barbara Jones | <p>Date for Diary? Dday 80 years: email dated 26 July 2023 with an invitation to join a commemoration service of the Normandy campaign on 6 June 2024 at St Giles Parish Church.</p> <p>THE COUNCIL'S INSTRUCTIONS ARE REQUESTED</p> | |
|------------------|--|--|

