

19 July 2023

Dear Councillor

You are summoned to attend a **HYBRID MEETING** of the **YOUTH COMMITTEE** of Acton Community Council to be held in accordance with Local Government and Elections (Wales) Act 2021 on **Wednesday 26 JULY 2023 at 6.30pm in the TRAINING ROOM at the Acton Community Resource Centre , Overton Way, Wrexham LL12 7LB.**

Please note that the meeting was adjourned until 6:30pm on Wednesday 6 September 2023 as a quorum would not be present. The original hyperlink will still admit remote attendees to the meeting

Or you can join the Meeting online via Zoom using this [Hyperlink to join the hybrid Youth Committee meeting on 26 July 2023](#) or use the Meeting ID: 854 3832 4968 and Passcode: 114667. Please note that the Meeting and those participating will be recorded. The business to be transacted is as set out in the agenda below.

Yours sincerely

Carole Roberts

Clerk to the Council

NOTE: The Council at its Annual Meeting appointed Councillor Kevin Roberts as Chair of the Committee and Councillor Andy Gallanders as Vice Chair of the Youth Committee for the 2023/24 Municipal year.

AGENDA

1. APOLOGIES FOR ABSENCE:

2. DECLARATION OF INTERESTS: To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgment of the public interest and it relates to a financial or regulatory matter.

3. CONFIRMATION OF MINUTES: To confirm the Minutes of the Meeting of the Youth Committee held on 25 April 2023 as submitted to the Annual Meeting of the Community Council on 17 May 2023 (Copy attached)

4. INFORMATION ARISING FROM THE MINUTES:

5. TERMS OF REFERENCE: (FOR INFORMATION ONLY) : The Youth Committee was re-appointed at the Annual Community Council meeting held in May 2023 with the following **Terms of Reference:**

- 1) To **keep under** review and develop **emerging** options to enable future Service providers to provide Pilot or other Youth Projects across any of the five Acton Community Wards ensuring they are fit for purpose and reflect the requirements of the Community Council and current best practice;

- 2) To receive and monitor from existing and any future Service providers, reports to the Community Council on any subsequent projects to include performance monitoring reports to ensure the Service Specification is being met and such Projects represent good value for money;
- 3) To monitor the reporting requirements contained within the Service Level Agreements with the Caia Park Partnership to provide Youth Work Projects for 8-18 year olds for two sessions of Youth Work for 8-12 & 13-18 year olds per week at the Acton Community Resource Centre.
- 4) To bring any concerns about the performance or effectiveness of the current and any future Provider or Project immediately to the attention of the full Council.
- 5) To investigate and report its findings and recommendations back to the Council on the feasibility of implementing the Recommendations of the 2018 Borrass Park Play Sufficiency Assessment with focus initially on zero or minimal cost projects that can build on their success unless Wrexham County Borough Council Officers are able to identify funding for larger projects as part of its "Play Pledge";
- 6) In the first instance, the primary focus of the Youth Committee shall be on Recommendations 2 and 3 from the 2018 Play Sufficiency Assessment (WCBC) namely :-
 - i- To develop a program of community activities, events and projects to be carried out in partnership with Wrexham CBC, the Acton Park Seasonal Park Ranger and established Community Groups such as the Friends of Acton Park; and
 - ii- to press for the Local Education Authority and Schools themselves to enable and permit access to school grounds during evenings, weekends and school holidays to enable young people to play safely and away from traffic in their own neighbourhood.
- 7) To receive quarterly updates and monitoring reports on the progress and success of the Rhosnesni and Little Acton Pilot Play Project from the WCBC Play Development Team.
- 8) The scope of the Service Level Agreement with the Caia Park Partnership can be extended to encompass emergency Detached Youth Work in response to any further Covid 19 Measures or similar that may be put in place to ensure continued service delivery of the Projects that may have to be held outdoors in accordance with National and Welsh Government advice and guidance and in order to react to any emerging risks in the future.

6. SERVICE LEVEL AGREEMENT –ACTON YOUTH WORK PROJECTS: To receive and consider the Q1 report and other information to be provided at the meeting by representatives of the Caia Park in respect of performance monitoring to 30 June 2023 on the operation of this Service Level Agreement for the provision of an Open Access Youth Service (Copy attached)

7. PLAY SUFFICIENCY PILOT PROJECT WITH THE WREXHAM CBC FOR STAFFED PLAY PROVISION IN THE ACTON COMMUNITY: The Play Development Team have been invited to attend the meeting to give an update on the Pilot Project which commenced in September 2022. (separate PDF attached)

TO: MEMBERS OF THE YOUTH COMMITTEE: : Chair and Vice Chair of the Council, Councillors Kevin Roberts (ex officio) and Ralph Hardy (both ex officio) together with Councillors Caroline Bettley, Roger Davies, Anne Evans, Andy Gallanders, Holly Hewitt, Corin Jarvis, and Phil Lloyd.

PLEASE NOTE:

THE AGENDA IS ALSO BEING CIRCULATED TO ALL OTHER MEMBERS OF THE COUNCIL FOR INFORMATION

Minutes of the Remote YOUTH COMMITTEE MEETING held on Tuesday 25 April 2023

Present:	Councillor	Kevin Roberts (Chair) *
	"	Andy Gallanders (Vice Chair)
	"	Caroline Bettley *
	"	Roger Davies
	"	Anne Evans *
	"	Corin Jarvis
	"	Phil Lloyd

* Absent

Also Present: Mr. Jon Stumpp, Caia Park Partnership
Mrs. Michelle Williams, Acton Community Council

(In the absence of the Chair, the Vice Chair Councillor A Gallanders presided over the meeting)
Councillor A Gallanders in the Chair

17. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Caroline Bettley (Ill Health), Anne Evans (Ill Health), and Kevin Roberts

RESOLVED – that the apologies for absence be received and accepted.

18. DECLARATION OF INTERESTS

There were no declarations of interest made at this stage of the proceedings.

19. CONFIRMATION OF MINUTES

RESOLVED – that the Minutes of the remote Youth Meeting held on 24 January 2023, as submitted to the Meeting of the Community Council on 21 February 2023 be received and confirmed as a correct record.

20. INFORMATION FROM THE 24 JANUARY 2023 MINUTES

1. MINUTE 30 JANUARY 2023 – PLAY BIN: It was noted that the Council subsequently considered this matter at its March 2023 meeting and the Play Bin was now in situ at the Sunken Garden and a full risk assessment would now be undertaken.

21. TERMS OF REFERENCE

The Youth Committee was appointed at the Annual Community Council meeting held in May 2022 and its Terms of Reference were noted.

22. SERVICE LEVEL AGREEMENT – ACTON YOUTH WORK PROJECTS

The Vice Chair welcomed Jon Stumpp to the meeting. Members considered the Quarter 4 and partial Annual Report that had been circulated prior to the meeting. The report provided performance monitoring to 31 March 2023 on the operation of this Service Level Agreement for the provision of an Open Access Youth Service together with detailed updates on the Acton Juniors and Acton Seniors, and positive outcomes from activities organized by staff. Members were also updated on the current recruitment drive for Youth Worker Staff, details of which had been circulated to all members of the

Council. The Caia Park Partnership had brought in staff from other sites to ensure that the provision at the Acton Youth Clubs had not been affected following a staff resignation and long term sickness. Members indicated they would assist by highlighting the job advertisements on their social media.

Recently further work had recently been carried out with a larger group of Acton Juniors around boundaries. It was confirmed that the rules and consequences for the young people were written down and Mr. Stumpp offered to send Members a copy, as they have been updated since they were last shared with the Youth Committee. The presiding Chair noted in the Report that the young people had asked for some new equipment and asked if the Community Council could assist with the purchase of this equipment. Mr. Stumpp assured Members that there were funds in their budget to purchase this equipment. However, they would appreciate assistance with the purchase of other larger items, such as another PS5 and game pad. The Chair confirmed that they would take this request to the next Full Council Meeting in May, and thanked Jon Stumpp for his attendance and report.

RESOLVED –

- i. to accept the update and report as now submitted;*
- ii. the report be updated and circulated once the complete quarter four statistics for 2022/23 have been included;*
- iii. that a further monitoring report for quarter one be submitted by the Caia Park Partnership to the next Youth Committee Meeting to be held in late July 2023;*
- iv. That a copy of the Rules and Consequences for all Young People who attend the Acton Youth Club be circulated to Members of the Youth Committee;*
- v. That Jon Stumpp arrange for the condition of the exiting Table tennis equipment within Acton to be checked.*
- vi. That Members highlight the current job vacancies for youth workers within the Caia Park Partnership on their Social Media.*
- vii. To RECOMMEND TO THE COUNCIL that a financial contribution (estimated to be approximately £500) be given towards the actual cost of purchasing of a PS5 and game pad for use by the Acton Youth Club*

23. PLAY SUFFICIENCY PILOT PROJECT WITH WREXHAM CBC FOR STAFFED PLAY PROVISION IN THE ACTON COMMUNITY

The Chair reported that apologies had been received from Mr. Jay Davies and Gareth Stacey, Wrexham CBC Play Development Team. Consideration was given in their absence to their Report on the Pilot Acton Play Sessions from February to April 2023. It was noted that the Report recommended to extend this Play Sufficiency Pilot Project for an initial period of twelve months (April 2023 to March 2024). Members considered the report and its position was noted. The Vice Chair confirmed that the Pilot had been extended into the Summer 2023.

RESOLVED –

- i. To accept the Report and update as now submitted and*
- ii. That the Wrexham CBC Play Development Officers continue to monitor attendance at the Acton Community play sessions and respond to children's requirements in terms of locations and provide a further progress report on this Pilot Play Provision to the next Youth Committee Meeting expected to be held in late July 2023*

Councillor Andy Gallanders Vice Chair

Signed as a correct record this 26th day of July 2023

Presiding Chair

CAIA PARK PARTNERSHIP LTD:

**Contract Monitoring
between
Acton Community Council
and
Caia Park Partnership Ltd**

Quarter 1 Report April - June 2023



Service delivery Apr - Jun 2023

Quarter 1

The first quarter of the 23-24 SLA has continued with the trend set in the last financial year; with good attendance levels, and new young people attending both the junior and senior sessions.

The team has seen a difficult period; with losing a staff member from Acton that finished with the team, and also having another Acton staff member being off sick since early February, which could have had a detrimental effect on

the Acton provisions and subsequently the young people in the way of losing their usual provisions, but our dedicated team here at CPP have gone the extra mile to ensure that there wasn't a break in service and we have been able to consistently run the sessions, and maintain attendance rates.

With new staff come new ideas, and young people have benefitted from building positive relationships with new staff members, as well as welcoming Julie back to Acton YC, who has



previously worked as part of the team there for some time and is still familiar with many that attend both juniors and senior sessions. Julie has agreed to remain within Acton provisions as a familiar and consistent face until the usual staff team are able to take the wheel again.

ACTON JUNIORS

In the last quarter the number of young people attending the Junior session has increased, with 30-36 young people attending on a regular basis, the third staff member for this session has been crucial in allowing us to structure the session in a way that caters for the needs and wants of all the young people who attend, but that also ensures it is a safe and controlled environment.

The young people attended a trip to Chester in this quarter and had a fantastic time, the weather was great, and they all thoroughly enjoyed the day. This was a joint trip with some of our other youth club attendees; in which they were able to build new relationships, make new friends, and for some; experience their first trip to the Zoo, which made it all the more special.



Zoo



Across all our services we try and incorporate healthy living themed sessions, therefore another activity that was well received during this quarter was making fruit kebabs, this was to encourage the young people to try new things, and after being introduced to new flavours we are hopeful they can make more informed healthier choices going forward in terms of the foods they eat, everyone enjoyed the session and there was certainly no waste, which was great to see.

The young people also took part in a water fight; with water guns, foam balls and generally anything they could get their hands on, everyone had a great time, and it most definitely cooled them down on what was a very hot day.



The young people in this group love arts and craft and have taken part in a number of sessions, creating painted models, gifts for Father's Day and some very creative drawings. They also can't get enough of making friendship bracelets out of loom bands, this has become a weekly attraction; with one young person going round the group and teaching them how to do this.

Young people have also continued to get lots of use out of the pool table and karaoke machine, however they have asked for a fixed pool table with a tabletop as the current one no longer sits level, fortunately for some this means that it is near on impossible to miss a pot in the bottom left pocket; without even trying!



All in all, this quarter has been a huge success and we are still having regular visits from parents wanting to register their children to the club.

ACTON SENIORS



In this quarter the senior group also attended the trip to Chester Zoo; again, a great day was had by all and they all thoroughly enjoyed themselves.

The set up for the senior youth club is a little different as they have different needs and wants to the Junior group, they like to have their own space and although they always take part in any planned activities; they are also happy to just do their own thing in a safe environment.



The numbers in this group remain between 8 and 12 on a weekly basis, and in recent weeks we have had 3 young people attend who attended the Junior group when the club first opened. They have not been to club since before the Covid-19 pandemic, so it was great to have them back in club.

The young people from the Senior group also made fruit kebabs and had lots of fun doing so, many of them had not tried all of the fruits that were on offer, so this was definitely a different experience for them, one young person said she felt like she was on I'm a Celebrity!

The young people in this group enjoy discussion and debate; so each week we try to incorporate this into the session, all I can say is we have some very passionate attendees who conduct themselves appropriately to get their point across.

The young people also used the 'drunk goggles' (a piece of equipment designed to impair the vision and balance of the wearer similar to what experienced when drunk) in one of the sessions, during an alcohol awareness discussion; we put a yellow strip of tape on the floor and they had to walk along this; whilst wearing the goggles, they also took part in a mini assault course set up by the Youth Workers to see how well they coped when they were impaired. The activity was enjoyed by all and the discussions that followed will hopefully ensure that the young people can keep themselves safe in the future.



Again, a successful quarter; and some new faces now attending on a regular basis.

Overall Combined Figures for Apr-Jun 2023

Period	Number of sessions provided	Number of Contacts Made
Apr-Jun 23 Q1	24/26 (1 week jr&snr session didn't run due to staff illness)	393

Age Ranges of Young People Engaged With for Apr 2023

	8-10 years	11-12 years	13+ years	Total
Male	76	46	27	149
Female	74	117	33	224
Non Binary/Other	8	5	7	20
Total	158	168	67	393

- The above figures do not include the Chester Zoo trip as this was a joint trip with other clubs and we wouldn't double count the names on the session sheet, but 20 young people from Acton provisions benefitted from attending the trip, therefore the actual engagement figure sits at 413, not 393. Which is an average of 17 attendees per session delivered, or 34 young people per week across the 2 clubs.



(A couple more photos from Chester Zoo)

PLAY SUFFICIENCY PILOT PROJECT WITH THE WREXHAM CBC FOR STAFFED PLAY PROVISION IN THE ACTON COMMUNITY

The Play Development Team have been invited to attend the meeting to give an update on the Pilot Project which commenced in September 2022. A separate PDF with some further information is attached to the Agenda.