

12 September 2024

Dear Councillor

You are hereby summoned to attend a **HYBRID** meeting of **ACTON COMMUNITY COUNCIL** to be held in accordance with Local Government and Elections (Wales) Act 2021 on **WEDNESDAY 18 SEPTEMBER 2024** at **6.30pm**. The Meeting will be held in the **TRAINING ROOM** at **ACTON COMMUNITY RESOURCE CENTRE**, Overton Way, Acton, Wrexham, LL12 7LB.

For anyone unable to attend the meeting in person you can join the Zoom Meeting online by using this [hyperlink to join the Hybrid Council meeting on Wednesday 18 September 2024](#) or use the Meeting ID: 838 9155 3857 and Passcode: 323392. Please note that the Meeting and those participating in person and online will be recorded. The business to be transacted is as set out in the agenda below.

Yours faithfully

Carole Roberts

Clerk and Responsible Financial Officer to the Council

AGENDA

1. APOLOGIES FOR ABSENCE:

2. **PUBLIC QUESTIONS:** In accordance with Standing Order No. 3e; any Member of the Public who is a resident within a ward of the Community Council and has given notice (specifying the matter on the agenda which they wish to speak) to the Clerk to the Community Council's office by noon on 19 September 2023, may, subject to stating their name and address before the meeting, speak at this meeting, as of right, on any matter on the agenda, for no more than 3 minutes.

3. **DECLARATION OF INTERESTS:** To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgment of the public interest and it relates to a financial or regulatory matter.

4. CONFIRMATION OF MINUTES:

1. To confirm the Minutes of the Council meetings held on 17 July 2024 (Copy attached)
2. To receive the Minutes of the Youth Committee meeting held on 31 July 2024 (Copy attached)

5. INFORMATION FROM 17 JULY 2024 MINUTES:

1. **MINUTE 42 III) PROVISION OF ADDITIONAL LITTER BIN CAPACITY AT BORRAS PARK SHOPS AND AT THE NINE ACRE FIELD:** To receive a progress update
2. **MINUTE 43.1- DAMAGE TO TOMMY STATUE AT THE RWF MEMORIAL SITE:** To receive an update:
3. **MINUTE 44.2 ENVIRONMENTAL DAYS – PROVISION OF SKIPS :** To receive an update

6. **POLICING MATTERS & PROVISION OF 20MPH SPEED WARNING SIGNS:** To consider any updates provided by the Acton Community Policing Officers that may be present and to review whether the provision of 20mph speed warning signs on the Holt Road and Borrass Park Road would improve road safety

E-Mail: clerk@actoncommunitycouncil.gov.uk with any apologies or requests for further information.
 You can also write to the Clerk at Little Acton Community Centre, The Green, Little Acton, Wrexham LL12 8BH

7. PROCEDURAL MATTERS: To consider the following matters:

- 1. AUGUST RECESS DELEGATED DECISIONS:** Clerk to report
- 2. S116 LOCAL GOVERNMENT (WALES) MEASURE 2011 -: CO-OPTION OF MEMBERS & CASUAL COUNCILLOR VACANCY IN THE BORRAS PARK AND RHOSNESNI WARDS:** Clerk to report
- 3. FILLING OF STAFFING AND YOUTH COMMITTEE VACANCIES**
- 4. SERVICE LEVEL AGREEMENT REPORTING: CITIZENS ADVICE BUREAUX – ACTON OUTREACH SERVICE:** To consider the Q1 SLA Report for 2024/25 and supporting letter (Circulated separately)
Members should note: Ruth Wotton-Williams and Natalie Jones will be in attendance at the meeting to present their report and answer any questions and reassure Councillors regarding any concerns
- 5. ACTON COMMUNITY AGENT :** To consider the attached service provision report and to receive an update on filling the vacancy
- 6. ACTON PARK RANGER:** To receive an update on the filling of this vacancy
- 7. COMMUNITY DEFIBRILLATORS:** Clerk to report
- 8. ANNUAL ACCOUNTS 2023/24:** To receive an update from the Clerk in respect of the External Audit of the Council's Accounts for the year ended 31 March 2024.
- 9. APPLICATIONS FOR FINANCIAL ASSISTANCE:** To consider the attached report from the Clerk to the Council;
- 10. KEY ACTON ISSUES:** This item provides opportunity for WCBC Members to report verbally on any new or Key Issues being considered by the County Bough Council that may affect the whole or part of the Community of Acton. (Minute 107 January 2011 refers)
- 11. COMMUNITY ENGAGEMENT & PROGRESSION OF ANNUAL REPORT PRIORITIES:** Chair to provide an update on the following matters:
 - 1. Events at Acton Park**
 - 2. Progress of Annual Report Priorities:** Acton Park Play areas; Little Acton Community Centre; Christmas celebrations; Maesydre PowerHouse; Sla Commitments, Other projects,
- 12. REPORT FROM CLERK:** Clerk to report on Consultations and Correspondence and other information that has been received since the last meeting in July 2024. Details Attached.
- 13. PAYMENT OF ACCOUNTS:** To note details of any payments received, Transfers between the Council's Bank Accounts and authorise any outstanding debtor or other payments by either cheque or BACS.
- 14. PLANNING APPLICATIONS:** To consider any comments the Council may wish to make on application(s) within the Acton Community area made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

Case Number/ Address / Proposed Development	Decision
1. P/2024/1249 Householder planning permission 19 Cherry Hill Drive, Wrexham, LL12 7TU extension to garage	<i>Received during August Recess – No observations submitted</i>
2. P/2024/1163 Full planning permission Co Operative Stores Ltd 34 Borras Park Road, Wrexham LL12 7th Installation Of Replacement Windows To Front Elevation	<i>Received during August Recess – No observations submitted</i>
3. P/2024/1315 3 Ffordd Dyfed, Wrexham LL12 7EF Replacement Of Existing 2m Fencing With 2.5m Fencing	Decision required

**the plans and documents for these applications can be viewed online [by clicking here](#) and selecting the Category of Planning Applications; then scroll to the Application Status box and select "Under*

Consultation” then scroll down to the Community box and select the Community of Acton/Gwaunysterfyn for the search. The Clerk requests an extension of the 21 day consultation period where appropriate

15. EXCLUSION OF PRESS AND PUBLIC:

It is RECOMMENDED that the press and public be excluded from the Meeting during consideration of the next items of business only as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

16. LITTLE ACTON COMMUNITY CENTRE: Further to Minute 27 June 2024: To receive a progress update of actions taken by the Clerk and to consider correspondence received in respect of Commercial Waste Transfer and Television & Film Licence Compliance at the Community Centre.

17. MEMORIAL HALL, BODHYFRYD – Clerk to report on information received following the last Town and Community Council Forum

Minutes of the hybrid Meeting of Acton Community Council held Wednesday 17 July 2024 remotely via Zoom and at Acton Community Resource Centre, Overton Way, Acton, Wrexham.

Present:

Councillor	Kevin Roberts (Chair)	Councillor	R Hardy (Vice Chair) *
"	W Baldwin *	"	P Lloyd
"	M Davies	"	Ms B Martin
"	Ms S Edwards	"	G Ozolins
"	Mrs A Evans *	"	Ms K Spiers
"	A Gallanders	"	Ms D Wallice
"	Ms H Hewitt		1 Vacancy
"	Ms C Jarvis *		1 Vacancy

* Absent

Also Present:

Mrs Carole Roberts & Mrs Michelle Williams Clerk & Administrative Assistant to the Council

37. ANNOUNCEMENTS

- COUNCILLOR CAROLINE BETTLEY:** It was noted the funeral service will take place at St Giles Parish Church, Wrexham on Thursday, 18 July 2024 at 1:00pm. The Chair would be making a £25 donation from his charity account to the family's chosen charity - the Walton Centre Charity.
- COUNCILLOR CORIN JARVIS:** Councillor Jarvis had given birth to a baby boy on 5 July 2024.

38. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors W Baldwin, Ms A Evans - Illness, Ms C Jarvis-maternity and R Hardy - Illness.

RESOLVED – that the apologies and reasons for absence be received and accepted.

39. DECLARATIONS OF INTEREST

There were no declarations of interest made at this stage of the proceedings.

40. PUBLIC PARTICIPATION

There were no members of the public present at the meeting to make any representations as set out in Standing Order No. 3d.

41. CONFIRMATION OF MINUTES

The Minutes of the hybrid Council Meeting held on the 19 June were received.

RESOLVED – that the Minutes of the hybrid Council Meeting held on the 19 June 2024 be received and confirmed as a correct record.

42. INFORMATION FROM 19 JUNE 2024 MINUTES

- MINUTE 26 SERVICE LEVEL AGREEMENT ACTON PARK RANGER:** The Clerk confirmed that an email had been sent to Wrexham CBC regarding a replacement for the Acton Park Ranger. As yet a response had not been received. The present position was noted.

ii) **MINUTE 27 LITTLE ACTON COMMUNITY CENTRE:** The Clerk reported that Wrexham CBC had responded with detailed Little Acton Community Centre expenditure for 2023/24, the status of current Asbestos and EPC reports. The Wrexham CBC Facilities Management Team had confirmed there is no planned maintenance at the Centre for 2024/25 and the site layout map provided was as per the Land Registry. Members suggested that the proposed 25 year Lease should include an optional five year break clause for the Community Council.

RESOLVED – that the Clerk’s update be noted and a survey of Little Acton Community Centre be carried out during the August Recess.

iii) **MINUTE 30 PROVISION OF ADDITIONAL LITTER BIN CAPACITY AT BORRAS PARK SHOPS AND AT THE NINE ACRE FIELD:** Confirmation has been received from Wrexham CBC Streetscene that the double bins to be sited at Borrass Park Shops have been ordered. The present position was noted.

iv) **MINUTE 31 CONSULTATION – 20MPH SPEED LIMITS: LETTER FROM KEN SKATES MS, CABINET SECRETARY FOR NORTH WALES AND TRANSPORT:** Following the last Council meeting, a letter has been sent to Ken Skates MS and an acknowledgement received in response.

v) **MINUTE 32.2 WREXHAM LITTER PICKERS:** Wrexham Litter Pickers did not currently need any new equipment. The resolution from Minute 32.2 June 2024 would stand until they required new equipment.

43. PROCEDURAL MATTERS

The following matters were considered:

1. **AUGUST RECESS ARRANGEMENTS:** To make arrangements to deal with any urgent business that arises during the August recess, including identifying a replacement statue for the damaged Tommy Statue.

RESOLVED – that the Clerk in consultation with the Chair and Vice Chair be authorised to deal with any urgent matters that arise during the August 2024 recess and report back in September 2024 on any actions and delegated decisions taken.

2. **S116 LOCAL GOVERNMENT (WALES) MEASURE 2011: - CO-OPTION OF MEMBERS AND CASUAL COUNCILLOR VACANCY IN THE RHOSNESNI AND BORRAS PARK WARDS:**

- i) **CASUAL VACANCY -RHOSNESNI WARD:** It was noted that the Clerk would be notified by the Returning Officer upon expiration of the Notice inviting electors to call an election to fill the Casual Councillor Vacancy in the Rhosnesni Ward.
- ii) **CASUAL VACANCY - BORRAS PARK WARD:** The Clerk briefed Members on the statutory process to fill the vacancy in the Borrass Park Ward created by the passing of Councillor Caroline Bettley. It was noted that there would also be a vacancy on the Board of Governors at Barkers Lane School.

RESOLVED –that the Clerk to take the necessary steps to advertise and fill this Casual Vacancy for the Borrass Park Ward.

3. **VACANCY – BARKERS LANE SCHOOL GOVERNING BODY** - It was noted Councillor Ralph Hardy wished to put his name forward as a Governor

RESOLVED –that Councillor Ralph Hardy be nominated to fill the Governor Vacancy on the Governing Body for Barkers Lane School

4. **COMMITTEE VACANCIES** - It was noted that the vacancies on the Staffing and Youth Committee will be filled at September 2024 meeting to afford an opportunity to fill the casual ward vacancies

5. **SERVICE LEVEL AGREEMENT REPORTING:**

- i) **COMMUNITY AGENT** – The Community Agent report highlighting June 2024 outcomes was received and noted.

- ii) **ACTON PARK RANGER – Q1 SLA REPORT:** The three-monthly report from 1 April to 30 June 2024 was received and considered. Members welcomed the Report and its detailed contents. The Ranger has now moved across to her new role, but continues to liaise with the Acton Park Volunteers and will do a handover when her replacement is appointed.

RESOLVED – that the Park Ranger’s Report be received and noted.

44. KEY ACTON ISSUES

WCBC Members reported verbally on any new or key issues being considered by the County Borough Council that may affect the whole or part of the Community of Acton as follows:

- 1. SMITHY LANE WILDFLOWERS PROJECT:** Wrexham CBC has started work on this project, but concerns had been raised by local residents and the local County Councillor that consultation needed to take place prior to any further work taking place. Wrexham CBC Officers had apologised to the local Councillor and agreed to leaflet and consult with residents. The present position was noted.
- 2. ENVIRONMENTAL DAY AT LITTLE ACTON:** Members were informed of the charges for the Environmental days, £130 haulage and £220 per tonne. It was noted that Environmental days were also planned for Acton and Maesydre areas. Costs for these days would be met out of the Community Council’s Streetscene budget.

RESOLVED – that the Clerk proceed to order skips from Wrexham CBC for the Acton and Maesydre Environmental days.

- 3. RODENT ISSUES IN ACTON PARK:** Members had been made aware of an issue with rodents in the Acton Park area. Wrexham CBC had agreed to lay bait to deal with the problem. The present position was noted.
- 4. DEAN ROAD TRAFFIC MANAGEMENT:** Members were concerned that traffic management was in place again on Dean Road, potentially for road surfacing. However, it was noted that this was re-instatement works after utility excavations.

45. PUBLIC ENGAGEMENT AND UPDATE ON PROGRESSING ANNUAL REPORT PRIORITIES

- 1. ACTON PARK PLAY AREAS:** The Clerk confirmed that no further response had been received from Wrexham CBC. The present position was noted.
- 2. CHRISTMAS LIGHTS:** No further information had been provided by Rhosddu Community Council on the Christmas Lights along Chester Road and the matter was being held in abeyance. The present position was noted.

46. REPORT FROM CLERK

CORRESPONDENCE - The Council received a report from the Clerk detailing correspondence and other information that has been received since the last meeting as follows:

Organisation	Details
CONSULTATIONS: Members are requested to submit any comments they may wish to make on the undermentioned Consultations	
1. One Voice Wales	Draft priorities for Culture 2024-2030: email dated 26 June 2024, Welsh Government is currently consulting on draft priorities for Culture 2024-2030. Responses to One Voice Wales by 16 August 2024 so that their response can be submitted by 4 September 2024. A copy of the consultation document can be found at: Draft Priorities for Culture in Wales 2024 to 2030 GOV.WALES Members to respond individually

2. Wrexham CBC	City Centre Traffic: email dated 8 July 2024 with details of proposed traffic regulation orders that Wrexham CBC propose to introduce on roads around the city centre. A response is required no later than 9 August 2024. <i>Members to respond individually</i>
3. North Wales Police	Have your say on how your neighbourhood is policed: email dated 16 July 2024. The new Police and Crime Commissioner is asking people living in North Wales to complete a 5 minute survey to obtain their thoughts and responses on any concerns they have. <i>Members to respond individually</i>
CORRESPONDENCE	
3. Woodsworth CIC	Tiny Forest Borrás: Email dated 26 June 2024 advising that in partnership with Wrexham CBC this organisation is planning to plant on the field next to Lincoln Close in Rhosnesni behind the two primary schools and will provide funding for staff from both Borrás Park primary school and Ysgol Llan-y-Pwll to complete Level 3 Forest school training; both schools will be involving the children in tree planting sessions and educational sessions in the forest school area of the Tiny Forest. Community Council members have been invited to meet on the field where the planting is planned so this Team can explain more about this project. RESOLVED – Councillors M Davies & A Gallanders meet the Team if they are available.
4. Planning Aid Wales	1. Latest news from Planning Aid Wales: email dated 2 July 2024 with the latest newsletter from Planning Aid Wales. 2. Book onto our training this July: email dated 10 July 2024 with details of training in July 2024 and a link to their other training through to March 2025. <i>Above Information noted</i>
5. One Voice Wales	1. TRAINING - JULY, AUGUST & SEPTEMBER TRAINING DATES: email dated 2 July 2024 with the latest training dates from One Voice Wales. 2. Theory v Practice of being a Local Councillor: RESEARCH STUDY: email dated 10 July 2024 with a request from a student for Members to complete an online questionnaire. 3. Wrexham Flint Area Committee Meeting: email dated 15 July 2024 with a reminder for the Wrexham and Flint area meeting on 23 July 2024. <i>Above Information noted</i>
6. Wrexham CBC	Smithy Lane Wildflowers Project: email dated 4 July 2024 from Hannah Farnell in her new role as Green Infrastructure Project Officer. <i>Information noted</i>

47. PAYMENT OF ACCOUNTS

The Clerk confirmed that the Community Council's Money Market Account had now closed and the monies transferred to their Deposit Account. The first quarter bank reconciliation and accounts were presented together with progress against the budget for consideration by the Community Council.

The Clerk reported on Payments received and bank charges made since 19 June 2024, and requested authorisation for outstanding debtor or other cheque, BACS and debit card payments as set out in the schedule below:

RESOLVED –

- i) The first quarter bank reconciliation and accounts together with progress against the budget as now submitted be received and noted;**

- ii) To confirm authorization for the Clerk/RFO to transfer £25,000 from the Deposit Account to replenish the Current Account; and*
- iii) To approve the payments to made in July 2024 as set out in the schedule below:-*

Voucher/Payment Ref & Payee	Details	Amount
37. BACS ref 20.7.24 Carole Roberts	Salary and office expenses for July 2024 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per payroll schedule)
38. BACS ref 21.7.24 Michelle Williams	Salary for July 2024 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per payroll schedule)
39. BACS ref 22.7.24 Clwyd Pension Fund	Pension payments for July 2024 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
40. BACS ref 23.7.24 HMRC	Payroll payments for July 2024 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
41. Cheque No 202366 Wrexham & District Citizens Advice	Q1 SLA payment Acton Outreach Advice service S142 Local Government Act 1972 (as amended)	£1,746.25 (Vat= £0.00)
42. Cheque No 202366 Wrexham & District Citizens Advice	Q2 SLA payment Acton Outreach Advice service S142 Local Government Act 1972 (as amended)	£1,746.25 (Vat= £0.00)
43. BACS ref 24.7.24 Society of Local Council Clerks	Membership fee from 1/8/24 S112 Local Government Act 1972 (as amended)	£229.00 (Vat= £0.00)
44. BACS ref 25.7.24 Wrexham County Borough Council	Room Hire Acton CRC – 12 June 2024 for Staffing Committee S112 Local Government Act 1972 (as amended)	£40.00 (NIL VAT)
45. BACS ref 26.7.24 Caia Park Partnership Ltd	Q1 SLA Costs Acton Open Access Youth Service S112 Local Government Act 1972 (as amended)	£7,162.62 (VAT =£0.00)
46. BACS ref 27.7.24 Caia Park Partnership Ltd	Q2 SLA Costs Acton Open Access Youth Service S112 Local Government Act 1972 (as amended)	£7,162.61 (VAT =£0.00)
47. BACS ref 28.7.24 Wrexham County Borough Council	SLA ½ year payment Inspection & Maintenance of Play Areas/ Facilities S19 Local Government (Miscellaneous Provisions) Act 1976	£3,743.40 (VAT =£623.90)
48. DC 7.7.24 Tesco Stores Ltd	Telephone Costs S112 Local Government Act 1972 (as amended)	£15.00 (Vat= £0.00)
49. BACS ref 29.7.24 Viking Office UK Ltd	Office Consumables etc S112 Local Government Act 1972 (as amended)	£34.93 (Vat= £57.14)
50. BACS ref 30.7.24 Shropshire Council	SLA Costs for 2024/25 S112 Local Government Act 1972 (as amended)	£1,649.41 (VAT= £274.90)
51. Cheque No 202367 Carole Roberts	Clerk's Expenses for July 2024 S112 Local Government Act 1972 (as amended)	£15.00 (Vat= £0.00)
Chairs Charity Account -		
CCA1-24/25 Carole Roberts	Reimbursement incurred costs for Gift & Congratulations Card for Councillor Corin Jarvis	£25.21 VAT = £0.00

	S15 Local Government Act 1972 (as amended)	
CCA2-24/5 The Walton Centre Charity	Donation in Lieu of Flowers – Councillor Caroline Bettley's funeral S15 Local Government act 1972 (as amended)	£25.00 VAT= £0.00

48. PLANNING RELATED MATTERS AND APPLICATIONS

The Council considered the following matters and applications within the Acton Community area that had been made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

RESOLVED - that the following observations be made on the applications as set out below:

Case Number/ Address & Proposed Development	Decision
1. P/2024/1108 Householder planning permission 16 PARK AVENUE, WREXHAM LL12 7AH Single Storey Rear Extension	<i>No observations</i>

49. URGENT ITEM

The Chair was of the opinion that the following item of business be considered as a matter of urgency as it would be unnecessarily delayed if held over to the next meeting of the Council.

50. EXCLUSION OF PRESS AND PUBLIC

RESOLVED – that the press and public be excluded from the Meeting during consideration of the next items of business only as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

51. URGENT ITEM – COMMUNITY AGENT SERVICE

The Chair advised that the Rainbow Project had notified the Community Council that Mandy Woodfine-Jones had resigned FROM her role of Community Agent in the Acton Ward. The Rainbow Project had confirmed their intention to recruit a new Community Agent and invited the Chair, Clerk or any of the Members to site on the interview panel.

Resolved – That subject to availability, either the Chair or Clerk to the Council participate on the interview Panel and an update be given at the next meeting.

***Councillor Kevin Roberts
Chair***

Signed as a correct record this 18th day of September 2024

Presiding Chair

Minutes of the Hybrid YOUTH COMMITTEE held on Wednesday 31 July 2024

Present: Councillor Kevin Roberts (Chair)
" Anne Evans
" Andy Gallanders *
" Holly Hewitt
" Corin Jarvis *
" Phil Lloyd
" Girtz Ozolins *

1 Vacancy

* Absent

Also Present: Mrs. Carole Roberts, Acton Community Council
Mrs. Michelle Williams, Acton Community Council

1. APPOINTMENT OF CHAIR

Councillor Kevin Roberts was appointed Chair of the Youth Committee for the 2024/25 Municipal Year
(Councillor Kevin Roberts in the Chair)

2. APPOINTMENT OF VICE CHAIR

Councillor Andy Gallanders was appointed Vice Chair of the Youth Committee for the 2024/25 Municipal Year.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors A Gallanders, C Jarvis (Maternity Leave) and G Ozolins

Apologies were also received and accepted from Mr Jon Stumpp, Caia Park Partnership and Mr Gareth Stacey, Wrexham CBC Play Development Team

RESOLVED – that the apologies for absence be received.

4. CONFIRMATION OF MINUTES

RESOLVED – that the Minutes of the hybrid Youth Meeting held on 24 April 2024, as submitted to the Meeting of the Community Council on 15 May 2024 were received and confirmed as a correct record.

5. INFORMATION FROM THE 24 APRIL 2024 MINUTES

MINUTE 30: PROVISION FOR LONGER TERM FINANCIAL SUPPORT TO YOUTH ORGANISATIONS/GROUPS IN THE ACTON COMMUNITY – Members noted that five expressions of interest had been received from Social Media and had all been sent a holding email while an application form was drafted and approved by the Youth Committee.

6. TERMS OF REFERENCE

The Youth Committee was re-appointed at the Annual Community Council meeting held in May 2024 and its Terms of Reference were noted.

7. SERVICE LEVEL AGREEMENT – ACTON YOUTH WORK PROJECTS

Members considered the report circulated prior to the meeting, in respect of the Quarter 1 performance monitoring to 30 June 2024, on the operation of this Service Level Agreement for the provision of an Open Access Youth Service. The report set out in detail updates on the Acton Juniors and Acton Seniors, and positive outcomes from activities organized by staff. Members queried the number of youth workers paid for via the SLA. As numbers drop due to the nicer weather, there may only be a requirement for two youth workers.

RESOLVED –

- i. to accept the update and report as now submitted ;*
- ii. that a further monitoring report after the end of Quarter 2 be submitted by the Caia Park Partnership to the next Youth Committee Meeting expected to be arranged for 13 November 2024.*
- iii. That an email be sent to Jon Stumpp requesting clarification on the level of staffing numbers.*

8. PLAY SUFFICIENCY PILOT PROJECT WITH WREXHAM CBC FOR STAFFED PLAY PROVISION IN THE ACTON COMMUNITY

Members considered the Quarter 1 performance monitoring report on the operation of and attendance at this Play Sufficiency Project. The Chair commented on the complete turnaround with this play provision. An increase in numbers to 15-20 children at each session had been noted over the previous two weeks.

RESOLVED –

- i) To accept the update and report as now submitted; and*
- ii) That a further monitoring report after the end of Quarter 2 be submitted by Wrexham CBC Play Development Officers to the next Youth Committee Meeting expected to be arranged for 13 November 2024.*

9. PROVISION FOR LONGER TERM FINANCIAL SUPPORT TO YOUTH ORGANISATIONS/GROUPS IN THE ACTON COMMUNITY

Further to the Council's decision to provide funding for Community Youth Groups/Organisations, Members considered the draft application form to be used when considering applications for financial support.

RESOLVED – that

- i) the application form subject to one slight amendment be approved and circulated to interested groups who had already expressed an interest for completion and consideration at the next meeting of the Youth Committee and*
- ii) The Youth Grant application form be made available on the Council's website.*

10. URGENT ISSUE RAISED BY MEMBERS

Members voiced concerns following the recent tragic incident at a youth event in Southport. They sought reassurances from both play providers that they have responded promptly to this incident, by mitigating risk and reviewing their risk assessments.

RESOLVED – that an email be sent to both Jon Stumpp and Gareth Stacey requesting details of their response following this incident.

Councillor Kevin Roberts Chair
Signed as a correct record this 13th day of November 2024

Presiding Chair

1. AUGUST RECESS DELEGATED DECISIONS:

A schedule setting out details of action taken by the Clerk in consultation with the Chair and Vice-Chair during July and August 2024 is set out in Agenda Item 6.1 below

It is **RECOMMENDED** that the Council endorses the action set out in the schedule as taken by the Clerk, Chair and Vice Chair and determine how it wishes to proceed with the purchase of a replacement Tommy soldier statue.

2. S116 LOCAL GOVERNMENT (WALES) MEASURE 2011 -: CO-OPTION OF MEMBERS & CASUAL COUNCILLOR VACANCIES IN THE RHOSNESNI & BORRAS PARK WARD

Further to Minute 23.1) June and Minute 43.2 July 2024, the Community Council currently has two casual vacancies in the Rhosnesni and Borrass Park wards which the Council **must fill** by co-option. The necessary steps to fill the vacancy together with the appropriate Public Notices have both been on display since 31 July and 22 August 2024 in accordance with Section 116 of the Local (Wales) Measure 2011.

PURPOSE OF REPORT

To enable Members to consider any expressions of interest submitted to the Clerk to the Council by noon on 16 September 2024 in accordance with Section 116 of the Local Government (Wales) Measure 2011. Any expressions of interest received will be circulated and the Candidate invited to give a short two or three minute presentation to the full Council on why they have expressed an interest and consider that they are qualified to be considered for co-option onto the Community Council.

DECISION REQUIRED

To consider the one expression of Interest received for the Rhosnesni Ward vacancy and to note that no Expressions of Interest have been received for the Borrass Park Vacancy and the Council must proceed to fill the casual vacancy in the Borrass Park Ward by Co-option in accordance with the requirements of Section 116 of the Local Government (Wales) Measure 2011.

INFORMATION

Members must give consideration to any expressions of Interest received by the deadline of noon on 16 September 2024 and to assist with the filling of the vacancy by co-option at the Meeting, listen to the supporting statement given by any Candidates. If there is a vacancy remaining after consideration of this report, the Clerk should be authorised to re-advertise any vacancies in order to meet the requirements of Section 116 of the Local Government (Wales) Measure 2011.

It is **RECOMMENDED** that

- i) consideration be given to the attached application received from Mr Trevor Coxon for co-option in respect of the Rhosnesni Ward vacancy; and
- ii) the Clerk be requested to proceed to make the necessary arrangements to fill the casual Borrass Park ward vacancy by Co-option and be authorised to re-issue the relevant Public Notice and request that any expressions of interest are submitted by noon on 14 October 2024.

CO-OPTION PROCEDURES – (ADVICE GIVEN BY THE RETURNING OFFICER)

The Returning Officer has given the following advice in respect of the Co-option Procedure:

- 1 "A person must be qualified, and not disqualified, to serve as a councillor in order to be co-opted. The person co-opted must receive an absolute majority vote of the councillors present and voting. The council may have Standing Orders which relate to the co-option of Members. Where there are more than two candidates for the vacancy, it would be best practice, for example, to run a series of votes,

each time removing the candidate who has the least number of votes until one candidate secures an absolute majority.

2 The usual rules on voting apply. Provided that the meeting has a quorum, the decision must be made by a majority of members who are present and voting. The person presiding over the meeting may vote, and if there is an equality of votes he may exercise his casting vote. Members must vote by show of hands unless the council has standing orders that provide otherwise.

3 The Council's debate and vote on the co-option must be conducted in the public section of its meeting. It follows that the candidates, as members of the public, will be entitled to be present during the proceedings."

3. **FILLING OF STAFFING AND YOUTH COMMITTEE VACANCIES:** Members are advised that former Councillor Caroline Bettley (deceased) sat as a member on the Staffing and Youth Committees and accordingly there is now one vacancy each on the Staffing and Youth Committee. The Council at this stage of the proceedings is expected to have made a decision on the filling of the Rhosnesni Ward vacancy.

The Council is **REQUESTED to fill the vacancies on the Staffing and Youth Committees**

4. **SLA MATTERS WREXHAM CITIZENS ADVICE BUREAUX – ACTON OUTREACH SERVICE:** In accordance with the requirements of the current Service Level Agreement, the Quarter 1 Report for 2023/24 is appended at Appendix 1 to this report for Members consideration

Members **INSTRUCTIONS** are **REQUESTED**

5.COMMUNITY AGENT UPDATE: An update from Ian Pope Director of Operation, The Rainbow Foundation, Penley is set out in Agenda item 6.5 below

It is **RECOMMENDED** that the present position be received and noted

6.ACTON PARK RANGER: To receive an update on the filling of the vacancy for this SLA role

7. COMMUNITY DEFIBRILLATORS: Clerk to report verbally at the meeting

Further to Minute 43.1 July 2024, set out below is a Summary of urgent issues that arose during the August recess. The Clerk to the Council in consultation with the Chair and Vice Chair of the Council agreed the issues should be dealt with as set out below:

ISSUE	DECISION AND ACTION
<p>1. Damaged Tommy Soldier Statue at RWF Memorial Bodhyfryd</p> <p>As reported to the July Meeting of the Council, arrangements were made to have the rest of the Statue removed and more suitable locations were considered. The Clerks has looked at alternatives and will report in to the September 2024 meeting of the Council.</p>	<p>Actions taken:</p> <p><i>The Clerk has identified three options and costings for a replacement Statue and has noted there is no other suitable location for a replacement statue.</i></p> <p><i>Outcome and instructions to be requested at 18 September 2024 Council meeting.</i></p>
<p>2. Little Acton Community Centre For Information only</p> <p>In July 2024 the Clerk in consultation with the Chair authorised Rainfords to carry out a Condition Survey of the building at a cost of £900</p> <p>The bacs payment was arranged to enable the survey to be completed</p> <p>Correspondence received about Trade Waste and TV & Film License Compliance to be reported to September 2024 Council Meeting</p>	<p>Agreed:-The Clerk using her delegated powers in consultation with the Chair placed an order on 29 July 2024 to enable the Survey to be carried out promptly and within the timeframe of availability provided by the Surveyor.</p> <p>Actions taken:</p> <ul style="list-style-type: none"> i) <i>The Clerk instructed the Surveyor to carry out the Survey</i> ii) <i>The Clerk arranged for the fee payment of £900 to be made via BACS</i> iii) <i>The Surveyor's report was received and is to be submitted to the September 2024 meeting of the Council for consideration and any action necessary</i>
<p>3. Casual Ward Vacancies for Borrass Park and Rhosnesni</p> <p>Separate notifications were received from the Returning Officer that no requests had been received to fill these vacancies by Election and the Council must now proceed to fill them by Co-option</p>	<p>Actions taken:</p> <ul style="list-style-type: none"> i) <i>The Clerk issued two separate Public Notices advertising these vacancies will be filled via co-option on 18 September 2024</i> ii) <i>Copies of the Public notices were placed on the Council's Website and Noticeboards.</i>
<p>4. Defib Pads</p> <p>Replacement pads held in stock have been installed at</p> <ul style="list-style-type: none"> i) Vic Fit, Borrass Shops after Ambulance Service advised on 10 August 2024 that the defibrillator had been used ii) Redrow Estate after original pads expired on the Defibrillator the Council helped to purchase 	<p>Actions Taken</p> <ul style="list-style-type: none"> i) <i>Identifying where the Vic Fit Defibrillator had been left after use, carrying out checks and making it Emergency ready and updating its 24/7 availability on the Circuit.</i> ii) <i>Replacement pads installed</i> iii) <i>All recently expired pads have been donated to the St John Ambulance to use at Defibrillator training sessions</i>
<p>5. Cyber insurance Policy: Renewal notification received on 12 August 2024 with the premium due on 28 August 2024. Under the insurance Act 2015, the Council has a duty to provide a fair presentation of risk to the Insurers. The Clerk reviewed the Policy Terms and arranged for the premium to be paid by the renewal due date to ensure continued cover.</p>	<p>Actions Taken</p> <p><i>The Clerk proceeded to make a BACS payment to renew the Council's stand-alone cyber insurance from Arthur J Gallagher Local Council Insurance and to make the appropriate declaration on the Community Council's behalf. The cost of such Cyber Insurance renewal was £367.36.</i></p>

<p>6. Premises Licence Applications under the Licensing Act 2003: The following applications were received and considered</p> <p>1. Mini Market, 158 Chester Road Wrexham: Sale of Alcohol – Monday to Sunday 00.00-24.00</p> <p>2. Wrexham Feast -20-22 September 2024: Sale of Alcohol, Live Music and Recorded Music for Friday, Saturday and Sunday</p>	<p><i>As no members of the public affected by the proposals had come forward, no observations were made</i></p>
<p>7. Payment of Accounts since 17 July 2024 This will be reported to the September 2024 Council meeting in order to meet the Internal Auditors previous recommendations</p>	<p><i>Included on Agenda for 18 September 2024 Council Meeting</i></p>
<p>8. Planning applications for development or work to protected trees in the Community Council's area This will be reported to the September 2024 Council meeting</p>	<p><i>Included on Agenda for 18 September 2024 Council Meeting</i></p>
<p>The above decisions and actions were taken by the Clerk to the Council in consultation with the Chair and Vice Chair as it was considered that these issues were urgent and should be dealt with during the August recess and before the next full Community Council meeting on 20 September 2023. (Minute 37.1) July 2023 refers)</p>	
<p>Signed: <u> <i>K. Roberts</i> </u> Chair</p> <p>Date: <u> 16 September 2024 </u></p> <p>Signed <u> <i>R Hardy</i> </u> Vice Chair</p> <p>Date : <u> 18 September 2024 </u></p>	<p>Signed: <u> <i>Carole Roberts</i> </u> Clerk</p> <p>Date: <u> 16 September 2024 </u></p>

APPLICATION FOR CO-OPTION ONTO THE COUNCIL

WARD YOU WISH TO BE CONSIDERED FOR: **RHOSNESNI**

1. NAME: **Trevor Coxon**

2. ADDRESS: 15 Augusta Drive, The Fairways, Wrexham. LL13 9GL

3. REASON FOR WANTING TO BE A COMMUNITY COUNCILLOR?

I live on the Fairways Estate in the Rhosnesni Ward of Acton Community Council. I have lived here for the past 20 years and have involved myself in local affairs and community issues. I take an interest in matters affecting my community and I want to ensure the residents of Rhosnesni have their full complement of representation on the Community Council.

4. PERSONAL BACKGROUND INFORMATION ABOUT YOURSELF:

I.e.: **Work:**

I am a qualified solicitor working in local government for 39 yrs until my retirement in 2018. Before I retired I was a Head of Service and Monitoring Officer for Wrexham CBC.

Volunteer Experience:

I volunteered at Wrexham Maelor Hospital during the Covid outbreak, offering assistance at the Covid vaccination centre. I assist the Wrexham litter pickers and, ad hoc, my wife and I have helped out with numerous community activities. I have offered advice and support to local action groups in respect of proposed developments in the vicinity of Rhosnesni when I have been approached to do so.

Qualities you would bring to the role of Community Councillor:

I have extensive experience in local government and know how the democratic process operates enabling public bodies to support their local communities. I have good interpersonal skills and am able to analyse, question and evaluate complex topics to facilitate good and justifiable decision making. I have personal integrity and a good grasp of the law and appropriate ethical behaviours and good governance principles. I am a team player and have always worked effectively with others to achieve satisfactory outcomes. Since my retirement I have engaged in public appointments elsewhere which I believe have given me transferable skills which will benefit Acton Community Council should I be appointed to this role.

5. PLEASE USE THE SPACE BELOW FOR ANY OTHER INFORMATION THAT HAS NOT BEEN REQUESTED ABOVE THAT YOU THINK MAY SUPPORT YOUR EXPRESSION OF INTEREST TO BE CO-OPTED ONTO ACTON COMMUNITY COUNCIL:

As referred to above, since my retirement in 2018 I have been involved in other public appointments which have prevented me from applying to be appointed to the Community Council due to potential conflicts of interest. I am now no longer on some of these bodies which removes any conflict of interest and further gives me more time to devote to this appointment if I am successful with this application.

I have carefully read the statutory qualifying criteria and I certify that I meet the qualification requirements to be considered for co-option onto Acton Community Council and the information I have given above is correct

SIGNED: *T. Coxon*

DATE: 08/09/2024

Please return this form to: The Clerk to Acton Community Council, c/o Little Acton Community Centre, The Green, Little Acton, Wrexham, LL12 8BHor by email to: clerk@actoncommunitycouncil.gov.uk)

BY NO LATER than NOON on MONDAY 16 September 2024



Wrexham and District Citizens Advice

Acton Outreach

Q1. April 2023 - June 2023

Cyngor Ar Bopeth Wrexham yn enw gweithredol ar Wrexham a'r Cylch. Rhif elusen Gofrestredig 1080737. Cwmni Cyfyngedig Trwy Warant .Rhif 3950747 Lloegr . Wedi'i awdurdodi a'i reoleiddio gan yr Awdurdod Ymddygiad Ariannol FRN: 617805. Swyddfa gofrestredig: 35 Ffrodd Grosvenor, Wrexham, LL11 1BT.

Citizens Advice Wrexham is an operating name of Wrexham and District Citizens Advice Bureaux. Charity registration number 1080737. Company limited by guarantee. Registered number 3950747 England. Authorised and regulated by the Financial Conduct Authority FRN: 617805. Registered office: 35 Grosvenor Road, Wrexham, LL11 1BT



Main Aims

To ensure that individuals do not suffer through lack of knowledge of their rights and responsibilities of the services available to them, or through an inability to express their needs effectively and equally. To provide holistic advice to the community ensuring that individuals have access to everything that they are entitled to. To exercise a responsible influence on the development of social policy and services, both locally and nationally. With a main focus to help bridge the gap for those who are experiencing any barriers to advice.

Service Delivered

Face to face drop in service at Acton Community Centre and remote service for people living in the Acton Outreach area. During this period we have delivered 13 sessions.

Breakdown of statistics

Since the beginning of Covid, we changed the way we assisted people from the Community of Acton to a more remote service so those people who needed support and couldn't go out of the home still had access to advice. We are still maintaining this access to support clients from the area providing more rounded support to the community. We are looking to continue this to increase client's choice.

87 people from the Acton Outreach area have received advice in Q1 of this financial year. Of those 42 attended the outreach in person. We have seen an increase in the number of clients attending the outreach as a response to several advertising rounds that we have completed, we are looking to continue with this throughout the year to maintain momentum.

Last years figures reflect that Acton Outreach was only beginning to reopen following Covid.

Clients from Acton Area	Q1	Q2	Q3	Q4
Current year Apr 23 - Mar 24	90			
Previous year Apr 22 - Mar 23	97	99	83	117
Clients attending Outreach	Q1	Q2	Q3	Q4
Current year Apr 23 - Mar 24	42			
Previous year Apr 22 - Mar 23	6	15	15	31

Case Study

CI attended outreach looking for assistance in relation to their debts. CI had taken out loans and in order to repay these loans had obtained a credit card to pay them off. When CI had been unable to pay off the credit card they then took out a further credit card maintaining a continuous circle of debt. As a consequence CI has debts of £18,000.

An order had already been placed upon CI's home. CI has been referred internally to our debt team who will be looking at all the options for CI to deal with their situation.

Issues

The figures below show the issues being presented by clients from the Acton area, including those who attended the Outreach sessions.

Issues	No	Clients
<i>Benefits & tax credits</i>	114	42
<i>Benefits Universal Credit</i>	26	9
<i>Charitable Support</i>	5	4
<i>Consumer goods & services</i>	44	19
<i>Debt</i>	44	12
<i>Education</i>		
<i>Employment</i>	24	8
<i>Financial services & capability</i>	8	5
<i>GVA & Hate Crime</i>	3	1
<i>Health and community care</i>	10	4
<i>Housing</i>	8	6
<i>Immigration & asylum</i>	2	1
<i>Legal</i>	8	6
<i>Other</i>	8	7
<i>Relationships & family</i>	25	8

<i>Tax</i>	6	5
<i>Travel & transport</i>		
<i>Utilities & communications</i>	20	8
Total	335	87

Top 5 Benefit Issues	No	Top 5 Debt Issues	No
<i>Personal independence payment</i>	39	<i>Debt assessment</i>	9
<i>General Benefit Entitlement</i>	29	<i>Overpayments of working tax credit & child tax credits</i>	6
<i>Initial Claim - Universal Credit</i>	14	<i>Fuel debts</i>	5
<i>Attendance Allowance</i>	11	<i>Other Debt</i>	4
<i>Other benefits issues</i>	8	<i>Council Tax arrears</i>	3

Outcomes

From within the Acton outreach area we have maximised client's income by £71,106 during this period, some of which is estimated at this point.

We have identified £51,295 worth of debts that clients have been assisted with either writing off through insolvency methods (Debt Relief Order) or setting up repayment plans where appropriate.

Financial Outcomes Q1	Clients	Total Value	Avg outcome
<i>Income gain inc. benefit/tax credit new award or increase</i>	14	£71,106	£3742
<i>Reimbursements, services, loans</i>	12	£7468	£356
<i>Other inc. writing off through insolvency methods</i>	30	£43,827	£584
Total	56	£122,401	£2186

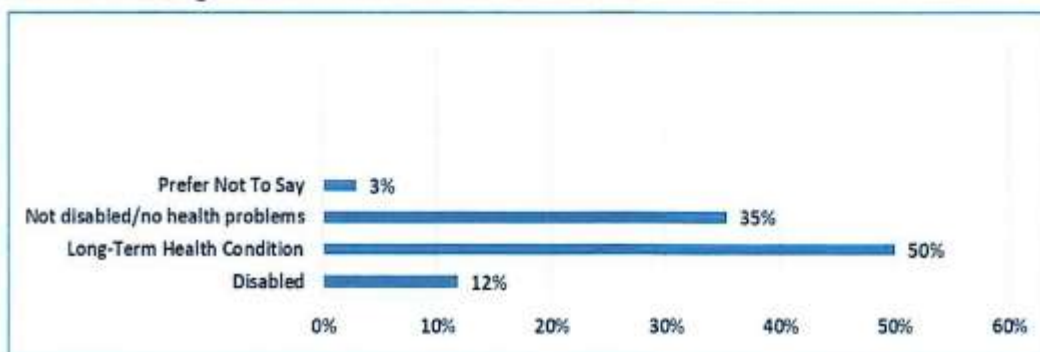
Financial Outcomes	Q1	Q2	Q3	Q4	Total for year
<i>Income gain inc. benefit/tax credit new award or increase</i>	£71,106				£71,106
<i>Reimbursements, services, loans</i>	£7,468				£7,468
<i>Other inc. writing off through insolvency methods</i>	£43,827				£43,827
Total	£122,401				£122,401

Client background

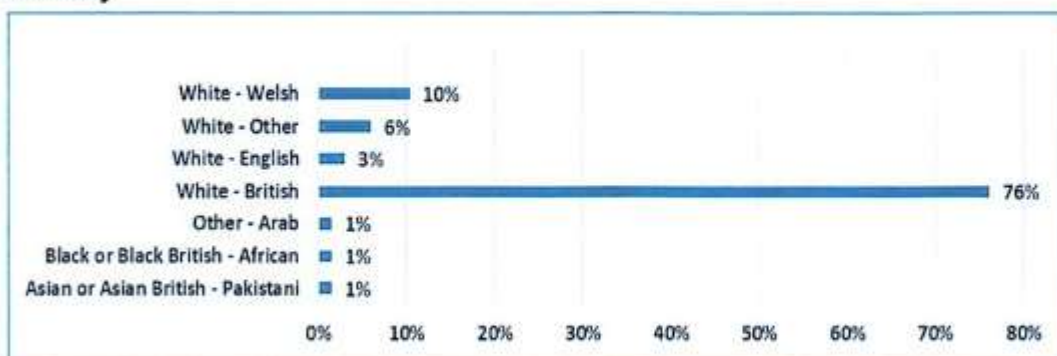
Gender



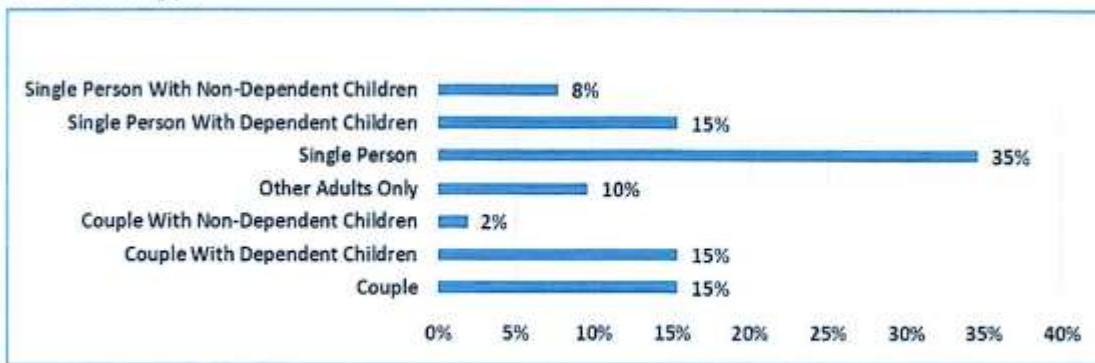
Disabled or long term health condition



Ethnicity



Household type



Housing Tenure



AGENDA ITEM6.5

ACTON COMMUNITY AGENT: UPDATE REPORT FOR COUNCIL MEETING ON 18 SEPTEMBER 2024

The following update has been received via email from Ian Pope Director of Operation, The Rainbow Foundation, Penley

“Since Mandy left Rainbow in early August we have worked on recruiting a new agent for Acton. Kevin Roberts assisted with the interviews and the successful candidate is Rhian Jones. Rhian started with us on 9th September and is ready to get going with her role, she has completed a lot of the mandatory training in her induction and is having support from experienced community agents during her first few weeks with any home visits and group sessions to help her familiarise herself with her role.

While we were waiting for Rhian to start we have been able to continue with the weekly craft group sessions at Little Acton community centre staffed by another Rainbow agent. We have linked with AVOW regarding future plans for a drop-in and activities which may suit the community.

Referrals for client casework continued to come in to Rainbow; we assessed urgency for the cases and have set up appointments for the coming weeks for Rhian to meet the clients and start signposting them to various services. The main themes we are seeing are around isolation and loneliness.

We continue to run the Active Futures programme at Acton Resource Centre. Added value to this is the provision of the group lead whose role within that is very similar to a community agent in that, as well as supporting people with the strength and balance class, she gets them together for coffee afterwards, gets to know the group and offers support with issues that matter to people. She has made onward referrals to services such as falls team, social services, fire brigade, day care services, and many more.”

Please note: Ian Pope and Rhian Jones have accepted an invitation to attend the next Council meeting on 16 October 2024 by way of introduction to all Members of the Council

~End of procedural matters report ~

APPLICATIONS FOR FINANCIAL ASSISTANCE

INTRODUCTION

In February 2019, the Community Council reviewed its procedure to deal with requests for financial assistance from Organisations that work or are based in the Acton Community Area; this report summarises the applications received to date and reminds members of the Grants/ donations that have been awarded during the previous financial year.

PURPOSE OF REPORT

To provide details and enable the Council to consider the **five** applications for financial assistance submitted to date in accordance with the Policy agreed at the February 2019 meeting of the Council.

DECISION REQUIRED

To determine the applications for financial assistance included in this report submitted in accordance with the Community Council's Policy implemented from April 2019.

INFORMATION

1. The Community Council has reviewed and agreed its process and Policy for considering applications for financial assistance made under the provisions of Section 137 of the Local Government Act 1972 (as amended). (Minute 130.3 February 2019 refers). The guidelines agreed from 1 April 2019 set out the three tiers of grants available and the criteria for each tier are being sent with a standard two page financial application form to all persons and organisations seeking financial assistance from the Community Council. This ensures that the information from each applicant is received in a consistent format and all questions frequently asked by members are answered.
2. To ease pressures on the Council's budget, its Policy is to consider applications on a quarterly basis with the budget apportioned equally to each quarter to allow the Community Council to be more focused and equitable when determining financial assistance applications. The quarterly meetings are March, June, September and December each year.
3. The Local Government Act 1972 sets out in Section 137, the powers and scope for a Community Council to make expenditure that benefits the local Community where there are no other specific powers granted to the Community Council. Additional powers are also contained in Section 145 of the Act. A sum of £12,500 has been set aside in the estimates of Income and Expenditure for the year ended 31 March 2025 for this purpose.
4. The current Budget Allocation is much less than the limit permitted by Section 137(4) (a) of the Local Government Act 1972. For Parish and Town Councils in England and Wales, an amount of £10.81 per person of the Community Councils' population is permissible for 2024/25. The total number of Acton Community electors at 1 January 2024 is 10,256. An extract will be available at the meeting of the powers contained in Section 137 of the Local Government Act 1972 that enables the Community Council to incur expenditure (up to £110,867.36 in 2024/25), which in their opinion is in the interests of, and will bring direct benefit to their area or any part of it or all or some of its inhabitants. These are a power of last resort and the powers cannot be used to give a Grant or Financial Assistance to any one individual person. The Local Government and Elections (Wales) Act 2022 introduced the General Power of Competence, and the Power of Wellbeing can no longer be used by the Council.
5. Attached at Appendix 1 and Appendix 2 for information is a summary of the Financial Assistance Grants awarded during 2022/23 and 2023/24.
6. To ensure a fair and equal distribution of the £12,500 budget, it has been usual practice to apportion it equally between the quarterly meetings. This equates to £2,500 per quarter for 2024/25. Members should take note that an additional one-off sum of £2,500 was also included

within the 2024/25 budget to enable a significant grant to be made towards the costs of staging the 2025 Eisteddfod at Wrexham. The Council this financial year has considered grant applications at its June 2024 meeting. The decisions of that meeting are set out below:-

Organisation	Details	Decision
1. Wrexham Sounds	Provision of free 'Music for Well-being' sessions to children from low-income families facing hardships during the current economic climate.	£250.00
2. Wrexham Dragons Netball Club	Purchase of equipment and other costs for this new netball club.	£500.00
Total		£750.00

7. Application forms have been available via the Council's Website to all local Clubs and Organisations, and several were sent in response to other general requests for financial assistance submitted to the Clerk to the Council. Each applicant has been sent a standard letter and the guideline document setting out the Council's Policy as adopted on 1 April 2019. I have received five completed forms in the current quarter as listed below. The full application form is attached to this report and a copy of the supporting accounts and any other information provided will be available at the meeting.

Members are **REQUESTED TO DETERMINE** the following applications for financial assistance:-

Organisation	Details	Decision
1. Your Space	Your Space provide support, opportunities and activities for children and young people with autism and or other related neuro diverse conditions. They are looking for funding to restart their popular Teens Club, following the end of their Lottery Grant.	
2. Nightingale House Hospice	Nightingale House Hospice is seeking a contribution of £500.00 towards the cost of an electrocardiogram (ECG) machine. The Hospice does not have an ECG machine and, therefore, this would be a new piece of equipment.	
3. Wrexham Premier Radio	This totally independent 'not-for-profit' CIC, established in 2020, broadcasts 24/7 from its Studios in Eagles Meadow shopping centre, and is run entirely by volunteers. They are looking for funding to carry on the essential work of the Station.	
4. Cerebral Palsy Cymru	To provide extra therapists to enable them to treat over 700 children from all over Wales who have cerebral palsy with the aim of improving their quality of life. They are currently receiving 4-7 referrals a month each month.	
5. Gate Hangs High Bowling Club	They are seeking funding to assist with Membership and Match fees. In addition the purchase of fertilizer and dressing for the Green which is in need of repairs and maintenance. These will be carried out by the Members.	
TOTAL		

Members are reminded that within the powers permitted by Section 137(4) (a) of the Local Government Act 1972 the Community Council cannot give financial assistance to an individual.

End of Applications received in time for September 2024 meeting.

APPENDIX 1

SUMMARY OF FINANCIAL ASSISTANCE GIVEN DURING THE 2022/23 FINANCIAL YEAR:-

Financial Assistance Grants		
Organisation	Details	Decision
1. Purple Orchids	Financial support towards running costs and room hire in particular	£500.00
2. Acton Park Community Angling Club	Financial support towards the purchase of further equipment to improve the water quality and oxygen content in the lake at Acton Park	£500.00
3. Wrexham Foodbank	Financial Assistance to support the purchase of food and other essentials	£375.00
4. Royal British Legion	Donation/Grant to 2022 Poppy Appeal	£100.00
5. Borrass Park Albion Youth Football Club	Financial Assistance to support the purchase of a football kit, and equipment such as water bottles and bags.	£400.00
6. Acton Park Community Primary School Netball Team	Financial Assistance to support the purchase of a netball kit, and equipment such as posts, balls and bibs	£400.00
7. Wrexham Foodbank	Financial Assistance to support the purchase of food and other essentials	£350.00
8. Family Friends	Financial Assistance to allow continued support to vulnerable families in Wrexham. Currently support is being given to 17 families in the Acton Community.	£400.00
9. 1 st Acton Rainbows	Financial support to assist families with the cost of the annual membership of Girl guiding UK and termly subscriptions and to be able to offer a varied programme of craft activities, themed challenge badge work, and outings for the Rainbow Unit	£500.00
10. Wales Air Ambulance	Financial Assistance required to help fund Rapid Response Vehicles (RRV's) that are part of the operational fleet alongside Helicopters at each of the four bases across Wales. The average monthly cost is £1608 for each RRV	£100.00
11. Macmillan Cancer Support	Financial assistance required to help support people affected by cancer from diagnosis to end of life through local services including Macmillan Health Professionals based in local hospitals and the local community	£100.00
12. Backyard Beasts	Financial assistance to run several free to attend sessions helping people gain new skills and take the first steps to understanding and being more heavily involved in conservation work for themselves. In terms of helping the Acton Community Council Area it would allow people to be closer to nature at a reduced cost.	Deferred until Group is more established
13. Nightingale House Hospice	Financial Assistance to help fund the development of the new Inpatient Unit	£500.00
14. 1 st Acton Brownies	Financial support to assist payment of annual census, weekly rent, and provide resources and equipment, pay for badges, and organise visits.	£500.00

Financial Assistance Grants		
Organisation	Details	Decision
15. Wrexham Clothing Exchange	Financial Support to start up a 'library of things' where people for a small fee local residents can rent an item they would only use a small number of times. The Exchange has expanded into its own space and plans to increase sustainability and money saving offerings to the community.	£50.00
	Total Donations under S137 Powers for 2022/23	£4,775.00
Other additional spending using Section 137 Powers		
16. Defib Store	Purchase of Zoll AED Defibrillator + Lock Cabinet	£1,575.84
17. Defib Store	Purchase of Defib Lockable Cabinet	£519.84
18. M. Pryde Electrical Services	Install Power/Affix Defib Unit	£198.00
19. Royal British Legion	Donation to 2023 Poppy Appeal	£100.00
	Total other spending during 2022/23	£2,393.68
<p>Note: the Power of Wellbeing which the Council has previously relied on, was superseded by the General Power of Competence from 1 April 2022 and therefore as the Council has not declared itself to be a competent Council, there is nothing to be included for such spending under Section 137 Powers and limits during 2022/23</p>		
Add Service Level Agreement spending using Section 137 Powers during 2022/23:-		
20. Wrexham County Borough Council	SLA costs for School Crossing Patrols in the Acton Community	£ 20,925.50
Total Additional Spending under S137 powers for 2022/23		£ 20,925.50

Total Spending using Section 137 Powers in 2022/23 = £ 28,094.18

SUMMARY OF FINANCIAL ASSISTANCE GIVEN DURING THE 2023/24 FINANCIAL YEAR:
1. Financial Assistance Grants

Organisation	Details	Decision
1. Wrexham Allotments and Leisure Gardeners Association	Donation of £200.00 to help sponsor 2023 Annual Flower, Vegetable and Home Produce Show (Members requested they be advised of the date of the Show)	£200.00
2. Wrexham Futsal Club	Financial support to subsidise running costs and the provision of sports glasses for children whose families cannot afford the full cost of the special glasses their child needs.	£500.00
3. Wrexham Sounds Ltd	Grant to provide free "Music for Well-being" sessions to children from low-income families facing hardships during the current economic climate and who cannot afford to pay the fees they have to charge for their services	£250.00
4. SSAFA Wales	Financial contribution towards the operational costs of the Wales regional hub where specialist advisors receive calls, emails and web enquiries asking for assistance.	£200.00
5. Nightingale House Hospice	Support towards the cost of Hospice's new In-patient Unit.	£500.00
6. Gate Hangs High Bowling Club	Financial assistance towards the repair cost of the club's main mower which requires a new engine, estimated to cost over £1000.	£500.00
7. Cerebral Palsy Cymru	Contribution to provide extra therapists to enable the treatment of over 700 children from all over Wales who have cerebral palsy with the aim of improving their quality of life	£200.00
8. Wrexham Boxing Club	Financial Assistance to enable the purchase of new equipment and kit.	£500.00
9. KWDF Academy	Exceptional donation of £2,000 under S137 Local Government Act 1972 (as amended) towards the purchase of equipment for the Christmas Winter Wonderland event planned for St Johns/ Spider Field on 16 December 2023.	£2000.00
10. Royal British Legion	Donation to 2023 Poppy Appeal	£100.00
11. NW Nappy Collective CIC	Donation towards fuel costs incurred in assisting with the Christmas Eva Gove to Shine charity distribution in Acton Community.	£100.00
12. Acton Rainbows	Support to subsidise annual membership fees payable to Girlguiding UK (£56 per person in 2024), to cover increased weekly rent and to continue to offer a varied programme of crafts, themed activities, challenge badges and external visits for the group	£500.00
13. Urdd Fund for all	Contribution to allow children and young people who live in poverty to have a summer holiday at one of the Urdd's residential Centres	£200.00
14. Miners Rescue Project	It is the 90th anniversary of the 1934 Gresford Colliery Disaster in which 266 people died in 1934. A grant is sought towards the cost of design, producing and printing of leaflets and general running costs.	£500.00
15. Wrexham National Eisteddfod 2025	Support sought this year and in the next financial year, to help achieve a local target of £400,000. All contributions, big or small, will go entirely to the Wrexham Fund and to the work of the Eisteddfod locally.	£500.00
Total Donations under S137 Powers for 2023/24		£6,750.00

Organisation	Details	Decision
Note: the Power of Wellbeing which the Council has previously relied on, was superseded by the General Power of Competence from 1 April 2022 and therefore as the Council has not declared itself to be a competent Council, there is nothing to be included for such spending under Section 137 Powers and limits during 2023/24		
2.Add Service Level Agreement spending using Section 137 Powers during 2023/24:-		
16. Wrexham County Borough Council	SLA costs for School Crossing Patrols in the Acton Community (reduced amount due to in-year vacancy savings)	£ 8,698.42
Total Additional Spending under S137 powers for 2023/24		£ 8,698.420
NB: Addendum to original stated figure on Annual Return		
3. Community Facilities spending using Section 137 Powers during 2023/24:-		
17. Defib Store	Purchase of replacement children's Pedi Pads for Defibrillator at Barkers Lane School	£120.00
Total Additional Spending under S137 powers for 2023/24		£120.00

Total Spending using Section 137 Powers in 2023/24 = £ 15,568.42

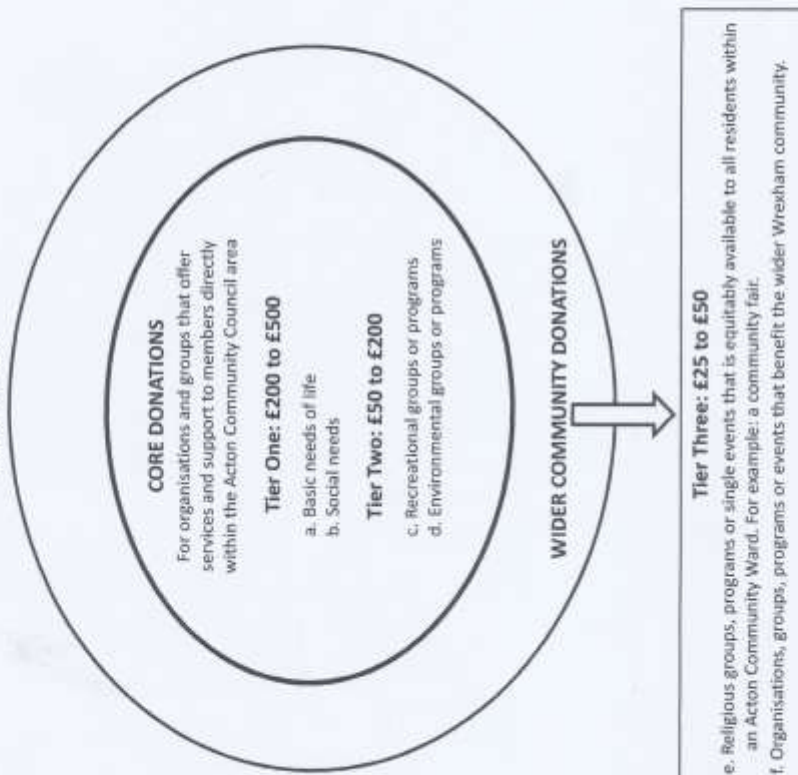
~Updated Statement prepared by Mrs C Roberts Clerk and Responsible Financial Officer on 11 June 2024~

NB: S137 Powers were also used in 2023/24 to fund the repairs and repainting works to the fence at Jeffreys Road, Wrexham at a cost of £5,922.00 (inc vat of £987.00) or net cost of £4,935.00
Total inc additional spend = £20,503.42

Mrs C Roberts 12/9/24

Acton Community Council Guidelines for \$137 Grants/ Donations

(Adopted April 2019)



ACTON COMMUNITY COUNCIL – \$137 GRANT /DONATION APPLICATION GUIDELINES

The Community Council considers applications for financial assistance using the following guidelines on a quarterly basis with the annual £3,500 budget being apportioned equally each quarter to allow the Community Council to be more focused and equitable when determining financial assistance applications. The quarterly meetings are held in March, June September and December each year.

The following guidelines have been adopted by Acton Community Council with effect from 1 April 2019. The hierarchy model as illustrated is based on a three tier system that assesses the level of need around the population that is being served. In addition, priority will be given to groups within the Acton Community or those groups that are providing for residents in the Acton Community.

The three tier system caps the amount of funds made available to deserving organisations. This is a more equitable system as decisions will not be made on an ad-hoc basis. It is accepted there will be anomalies within the system, but these will be dealt with on the merits of the submitted application on a case by case basis. By way of explanation: -

Tier One:

- a. Basic needs of Life:
 - Organisations or programs that ensure the basic needs of life are dispersed to members of our community, such as food, clothing and basic hygiene products
- b. Social/Cultural:
 - Organisations or programs that benefit youth within our community
 - Organisations or programs that benefit our elders and other members within our community

Tier Two:

- c. Recreational:
 - Outdoor recreation, such as football and other team sports
- d. Environmental:
 - Parks
 - Litter collection/management
 - Community greening/planting

Tier Three:

- e. Religious:
 - Religious organisations of all kinds that lie directly within our ward may receive funding if their donation request is for members of our community
- f. Larger Community

**APPLICATION FOR FINANCIAL ASSISTANCE TO ACTON COMMUNITY COUNCIL
(MADE UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED)**

NAME OF ORGANISATION: YOUR SPACE (Marches) Limited

1. NAME AND ADDRESS FOR CORRESPONDENCE: ...

Rachel Hancocks Llay Park Resource Centre, Market Square, Llay, Wrexham LL12 0SA

2. REASON FOR APPLYING FOR FINANCIAL ASSISTANCE?

We have recently come to the end of a 5 year lottery grant and have been unsuccessful in securing funds to continue from other sources to run our very popular teens group. We are relying on donations and fundraising at present to be able to sustain our support and this assistance would go towards helping us restart this club

3. TELL US ABOUT YOUR ORGANISATION. WHAT DOES IT DO? WHO DOES IT HELP IN THE ACTON COMMUNITY COUNCIL AREA? WHERE ARE YOU BASED? WHEN AND HOW OFTEN DO YOU MEET? HOW LONG HAVE YOU BEEN ESTABLISHED?

We provide support, opportunities and activities for children and young people with autism and or other related neuro diverse conditions. We also offer family outreach support and events . We are based in Llay Park Resource Centre and when funding allows we run the following sessions and events: Weekly Teens club, Saturday social , ball skills, dance and music sessions, parent drop in weekly, outreach support on a person centred need, counselling and family events such as swimming and pizza parties on a monthly basis. We also provide autism awareness talks and training. We also have a multi sensory room that can be accessed but the wider community We became a not for profit organisation in January 2012 and later that same year a registered charity. We currently have 32 families who we support from the Acton postcode area.

4. CAN ANYONE JOIN? YES

WHO CAN BENEFIT? Children, young people with autism and related conditions and their families as well as the wider community by understanding autism to benefit themselves.

5. HOW MANY RESIDENTS FROM THE ACTON COMMUNITY COUNCIL AREA ARE MEMBERS OF OR BENEFIT FROM YOUR ORGANISATION?

6. IS YOUR ORGANISATION A REGISTERED CHARITY? YES

IF YES PLEASE GIVE THE REGISTERED CHARITY No:1153848.....

7. IS YOUR ORGANISATION PART OF A LARGER ORGANISATION AND IF SO WHICH ONE? N/A

8. TELL US ABOUT THE SIZE OF YOUR ORGANISATION:

A. HOW MANY STAFF DO YOU EMPLOY?12...

B. ARE THEY QUALIFIED & HAVE THEY RECEIVED APPROPRIATE TRAINING AND, IF APPROPRIATE THE NECESSARY SECURITY CHECKS? YES

9. IS THE WORK OF YOUR ORGANISATION SUPERVISED BY AN OFFICIAL BODY? YES

IF YES, PLEASE STATE SUPERVISING BODY: .Care Inspectorate in Wales Certificate Number: W-W1400002099M001.....

CONTINUED OVERLEAF/

APPLICATION FOR FINANCIAL ASSISTANCE FROM: YOUR SPACE

10. PLEASE SUPPLY COPIES OF YOUR ACCOUNTS FOR THE LAST TWO YEARS [ENCLOSED? YES] (e.g.: AUDITED PROFIT AND LOSS ACCOUNT AND BALANCE SHEET)
11. TELL US ABOUT YOUR FINANCIAL HOLDINGS. HOW MUCH MONEY DOES YOUR ORGANISATION HAVE?
- A. PETTY CASH AND CURRENT ACCOUNTS:£8414.82.....
- B. DEPOSIT ACCOUNTS:£0.....
- C. OTHER INVESTMENTS:£0.....
12. HOW MUCH WAS YOUR ORGANISATION'S PROFIT LAST YEAR?
Or LOSS LAST YEAR? €78515.80.....
13. IF THE COMMUNITY COUNCIL WERE TO AGREE TO AWARD YOUR ORGANISATION FINANCIAL ASSISTANCE:-
- A. WHAT TIER OF GRANT ARE YOU SEEKING? (PLEASE READ ACCOMPANYING GUIDELINES AND THEN DELETE AS NECESSARY): **TIER 1: f200-E500**
- B. WOULD YOU BE PREPARED TO GIVE A REPORT TO THE COUNCIL ON HOW THE GRANT WAS SPENT AND WHAT BENEFIT THERE WAS TO THE COMMUNITY OF ACTON? **YES**
14. IF YOUR APPLICATION IS SUCCESSFUL, PLEASE STATE BELOW THE PAYEE NAME FOR THE CHEQUE:.....YOUR SPACE.....
15. PLEASE USE THE SPACE BELOW FOR ANY OTHER INFORMATION THAT HAS NOT BEEN REQUESTED ABOVE THAT YOU THINK MAY SUPPORT YOUR APPLICATION: ...

We have over 200 families registered with us and we are the only provider of the wrap around service offered. ...Our families regularly come to us in times of crisis.

I CERTIFY THAT
SIGNED:
POSITION IN
CONTACT TELEPHONE NUMBER: 01978 856859

THE INFORMATION GIVEN ABOVE IS CORRECT



DATE: 14.8.2024

ORGANISATION: HEAD OF SERVICE

Please return this application form with supporting accounts to:
The Clerk to Acton Community Council, c/o Little Acton Community Centre, The Green, Wrexham,
LL12 8BH (or email: clerk@actoncommunitycouncil.gov.uk)

**APPLICATION FOR FINANCIAL ASSISTANCE TO ACTON COMMUNITY COUNCIL
(MADE UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED)**

NAME OF ORGANISATION: NIGHTINGALE HOUSE HOSPICE

1. NAME AND ADDRESS FOR CORRESPONDENCE:

Nightingale House Hospice, Chester Road, Wrexham, LL11 2SJ

2. REASON FOR APPLYING FOR FINANCIAL ASSISTANCE?

Nightingale House Hospice is seeking a contribution of £500.00 towards the cost of an electrocardiogram (ECG) machine. The Hospice does not have an ECG machine and, therefore, this would be a new piece of equipment.

An ECG machine would enable our clinical staff to perform ECGs for in-patients and out-patients attending the hospice who need an ECG either due to symptoms or as a result of examination findings. This would avoid patients being transferred to the Accident & Emergency Department or referred to their GP surgery for an ECG. In addition, if ECG findings required a referral to hospital, it would facilitate referral to the correct department.

It would also aid our ability to diagnose and treat patients appropriately with minimal disruption / upheaval for patients.

An ECG machine will help doctors at Nightingale House Hospice to investigate and treat patients appropriately.

3. TELL US ABOUT YOUR ORGANISATION. WHAT DOES IT DO? WHO DOES IT HELP IN THE ACTON COMMUNITY COUNCIL AREA? WHERE ARE YOU BASED? WHEN AND HOW OFTEN DO YOU MEET? HOW LONG HAVE YOU BEEN ESTABLISHED?

Nightingale House Hospice, registered charity number 1035600, is an independent hospice which provides proactive, holistic and supportive care for patients and their families who have a palliative life-limiting illness, *free of charge*, across a wide geographical area from the borders of Shropshire and Cheshire to Wrexham, Flintshire and East Denbighshire and through to Barmouth on the NorthWest Wales coast. The Hospice will celebrate 30 years of service to the community in 2025.

Modernisation Programme & Services: The end of 2023 saw the completion of our £5 million, 5-year modernisation programme, necessary to ensure that the people of Wrexham and North-East Wales have a state-of-the-art hospice facility which is future-proofed to meet an increasing number of beneficiaries for many years to come. As a result of our modernisation programme, we are now able to support 20% more beneficiaries.

Care is provided by multi-disciplinary professional teams who can provide services that cannot be managed or delivered elsewhere. The aim of the care is to provide physical, psychological, social, and spiritual support. Support and care is delivered, where possible, in the location of the patient's choice and within the resources available to Nightingale House Hospice and include:

- **WELLBEING PROGRAMME** – a carefully curated 12-week programme for up to 15 patients running 3 days per week that promotes mental, emotional, and physical well-being including Art Therapy, Music Therapy, Arts and Crafts and much more. The programme is housed in our new Wellbeing Centre, a bright and airy series of rooms, two of which can be opened to create a larger space for the purpose of our wellbeing activities.

Number of beneficiaries 2023: 753

- **THE WELLBEING CENTRE** is also home to our Family Support Services with two family support rooms, one suitable for delivering pre and post bereavement support for children (our Sunshine Room) and one for adult / young adult support sessions (Trefyn). We offer pre-

bereavement and bereavement support to both adults and children, individually and through group work offering emotional assistance, mindfulness techniques and chaplaincy services as well as running Woodland Wellbeing Days for children.

Number of beneficiaries 2023: 646

- **COMPLEMENTARY THERAPY SERVICES** are also housed in our Wellbeing Centre and include Reiki, reflexology, aromatherapy, and massage.

Number of beneficiaries 2023: 1036

- A new **REHABILITATION UNIT** with a state-of-the-art gym facility has been built. It is a dynamic and large space with our Occupational Health and Physiotherapy Departments being brought together to promote a rehabilitative approach in palliative care.

Number of beneficiaries 2023:

Gymnasium 298,

Acupuncture: 135,

Physiotherapy: 519,

Occupational Therapy: 453,

Breathlessness Management: 44.

- We also have a **HYDROTHERAPY POOL** which is extremely beneficial for patients, including those with limited mobility, buoyancy helping to aid movement.

Number of beneficiaries 2023: 180

- A new purpose-built **IN-PATIENT UNIT (IPU)** reflects best practice and future needs. The existing IPU was totally refurbished with a major reconfiguration to allow an increase to 12 bedrooms, with a registered capacity for 16, specialising in end-of-life care, symptom management, and short-term clinical respite. All rooms have en-suite facilities, piped oxygen, hoists and improved amenities. We have a number of rooms with overnight sleeping facilities to enable family members to stay overnight with loved ones and a cuddle bed for couples who wish to stay together. Two nursing stations were also created, one for each wing of the IPU, to ensure quick access to patients' needs, as well as a kitchen and dining area which is a haven for use by families and loved ones.

- **Number of beneficiaries 2023: 135**

In addition, we have very recently launched an **ASSISTED BATHING SERVICE**. People with a life-limiting condition or palliative care needs often find it extremely challenging to bathe safely and effectively or at all at home. The Assisted Bathing Service has a positive effect on general health and mental and physical wellbeing, as well as reducing social isolation.

4. CAN ANYONE JOIN? YES WHO CAN BENEFIT? Individuals, and their families, who are diagnosed with a progressive and / or life-limiting illness and living in North Wales and the surrounding geographical areas.

5. HOW MANY RESIDENTS FROM THE ACTON COMMUNITY COUNCIL AREA ARE MEMBERS OF OR BENEFIT FROM YOUR ORGANISATION? Any individual living in the area covered by Acton Community Council who have been diagnosed with a progressive and / or life-limiting illness, together with their family, can benefit from and access services at Nightingale House Hospice.

6. IS YOUR ORGANISATION A REGISTERED CHARITY? YES
IF YES PLEASE GIVE THE REGISTERED CHARITY No: 1035600.

7. IS YOUR ORGANISATION PART OF A LARGER ORGANISATION AND IF SO WHICH ONE? No

8. TELL US ABOUT THE SIZE OF YOUR ORGANISATION:
 - A. HOW MANY STAFF DO YOU EMPLOY? We have a staff team of 127, with 57 being full-time and 70 being part-time, equating to 102 FTEs.
 - B. ARE THEY QUALIFIED & HAVE THEY RECEIVED APPROPRIATE TRAINING AND, IF APPROPRIATE THE NECESSARY SECURITY CHECKS? Yes
9. IS THE WORK OF YOUR ORGANISATION SUPERVISED BY AN OFFICAL BODY? **YES**
IF YES, PLEASE STATE SUPERVISING BODY: Health Inspectorate Wales.
10. PLEASE **SUPPLY COPIES** OF YOUR ACCOUNTS FOR THE LAST TWO YEARS [ENCLOSED? **YES**]
(e.g.: AUDITED PROFIT AND LOSS ACCOUNT AND BALANCE SHEET)
11. TELL US ABOUT YOUR FINANICAL HOLDINGS. HOW MUCH MONEY DOES YOUR ORGANISATION HAVE?
 - A. PETTY CASH AND CURRENT ACCOUNTS: £931,038.78 (as at 27 August 2024).
 - B. DEPOSIT ACCOUNTS: N/A
 - C. OTHER INVESTMENTS: £1,445,000.
12. HOW MUCH WAS YOUR ORGANISATION'S PROFIT LAST YEAR? £930,000.
Or LOSS LAST YEAR? N/A
13. IF THE COMMUNITY COUNCIL WERE TO AGREE TO AWARD YOUR ORGANISATION FINANCIAL ASSISTANCE:-
 - A. WHAT TIER OF GRANT ARE YOU SEEKING? (PLEASE READ ACCOMPANYING GUIDELINES AND THEN DELETE AS NECESSARY): **TIER 1: £200-£500**
 - B. WOULD YOU BE PREPARED TO GIVE A REPORT TO THE COUNCIL ON HOW THE GRANT WAS SPENT AND WHAT BENEFIT THERE WAS TO THE COMMUNITY OF ACTON? **YES**
14. IF YOUR APPLICATION IS SUCCESSFUL, PLEASE STATE BELOW THE **PAYEE NAME** FOR THE CHEQUE:
NIGHTINGALE HOUSE HOSPICE
15. PLEASE USE THE SPACE BELOW FOR ANY OTHER INFORMATION THAT HAS NOT BEEN REQUESTED ABOVE THAT YOU THINK MAY SUPPORT YOUR APPLICATION: We have an active and loyal volunteer team of 441 volunteers.

I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS CORRECT

SIGNED: Helen Glaze DATE: 27 August 2024.
 POSITION IN ORGANISATION: Grants & Trusts Fundraiser. CONTACT
 TELEPHONE NUMBER: 01978 314292

Please return this application form with supporting accounts to:
 The Clerk to Acton Community Council, c/o Little Acton Community Centre, The Green, Wrexham, LL12 8BH
 (or email: clerk@actoncommunitycouncil.gov.uk)

**APPLICATION FOR FINANCIAL ASSISTANCE TO ACTON COMMUNITY COUNCIL
(MADE UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED)**

NAME OF ORGANISATION: WREXHAM PREMIER RADIO

1. NAME AND ADDRESS FOR CORRESPONDENCE:

Peter Howell, Public and Business Engagement Officer, Wrexham Premier Radio, Eagles Meadow,
Wrexham LL13 8DG

2. REASON FOR APPLYING FOR FINANCIAL ASSISTANCE?

We are looking for donations to carry on the essential work of the Station, as well as potential advertising and sponsorship opportunities

3. TELL US ABOUT YOUR ORGANISATION. WHAT DOES IT DO? WHO DOES IT HELP IN THE ACTON COMMUNITY COUNCIL AREA? WHERE ARE YOU BASED? WHEN AND HOW OFTEN DO YOU MEET? HOW LONG HAVE YOU BEEN ESTABLISHED?

We are a totally independent 'not-for-profit' CIC, established in 2020, broadcasting 24/7 from our Studios in Eagles Meadow shopping centre, and run entirely by volunteers. One of the key benefits of community radio is the ability to share local news and events. Unlike larger media outlets, community radio stations have a deep knowledge of their local area and can provide coverage of events that might otherwise go unnoticed. This is particularly important for smaller communities that may not have access to other forms of media. Community radio stations can also provide a voice to underrepresented groups in society, allowing diverse perspectives to be shared and heard. Another benefit of community radio is the opportunity for people to get involved. Many community radio stations rely on volunteers to produce content and run the station. This provides a valuable opportunity for people to develop new skills and connect with others in their community. It also allows for a wide range of content to be produced, reflecting the diversity of interests and perspectives within the community. As such, we make a concerted effort to advertise local community events across Wrexham, and where possible, can attend local events to provide a musical outlet, and live broadcasts.

CAN ANYONE JOIN? ~~YES/NO~~ WHO CAN BENEFIT? Residents and volunteers of all ages, demographic and diversity

4. HOW MANY RESIDENTS FROM THE ACTON COMMUNITY COUNCIL AREA ARE MEMBERS OF OR BENEFIT FROM YOUR ORGANISATION? Potentially, every resident can listen to our Station, and interact accordingly.

5. IS YOUR ORGANISATION A REGISTERED CHARITY? ~~YES~~/NO
IF YES PLEASE GIVE THE REGISTERED CHARITY No: N/A

6. IS YOUR ORGANISATION PART OF A LARGER ORGANISATION AND IF SO WHICH ONE? No

7. TELL US ABOUT THE SIZE OF YOUR ORGANISATION:

A. HOW MANY STAFF DO YOU EMPLOY? About 40 in total. All staff are volunteers. There are no paid employees

B. ARE THEY QUALIFIED & HAVE THEY RECEIVED APPROPRIATE TRAINING AND, IF APPROPRIATE THE NECESSARY SECURITY CHECKS? All volunteers are trained appropriately and security checked at induction

8. IS THE WORK OF YOUR ORGANISATION SUPERVISED BY AN OFFICAL BODY? YES/ ~~NO~~
IF YES, PLEASE STATE SUPERVISING BODY: OFCOM

CONTINUED OVERLEAF/

APPLICATION FOR FINANCIAL ASSISTANCE FROM: WREXHAM PREMIER RADIO

10. PLEASE **SUPPLY COPIES** OF YOUR ACCOUNTS FOR THE LAST TWO YEARS [ENCLOSED? **YES/NO**]
(e.g.: AUDITED PROFIT AND LOSS ACCOUNT AND BALANCE SHEET)
11. TELL US ABOUT YOUR FINANCIAL HOLDINGS. HOW MUCH MONEY DOES YOUR ORGANISATION HAVE?
- A. PETTY CASH AND CURRENT ACCOUNTS: No petty cash held, please see attached bank statement and audited accounts
- B. DEPOSIT ACCOUNTS: see attached bank statement and audited accounts
- C. OTHER INVESTMENTS: No other investments held
12. HOW MUCH WAS YOUR ORGANISATION'S PROFIT LAST YEAR? ZERO
- Or LOSS LAST YEAR? ZERO
13. IF THE COMMUNITY COUNCIL WERE TO AGREE TO AWARD YOUR ORGANISATION FINANCIAL ASSISTANCE:-
- A. WHAT TIER OF GRANT ARE YOU SEEKING? (PLEASE READ ACCOMPANYING GUIDELINES AND THEN DELETE AS NECESSARY): **TIER 1:** £200-£500 / ~~**TIER 2:** £50-£200 / **TIER 3:** £25-£50~~
- B. WOULD YOU BE PREPARED TO GIVE A REPORT TO THE COUNCIL ON HOW THE GRANT WAS SPENT AND WHAT BENEFIT THERE WAS TO THE COMMUNITY OF ACTON? **YES/NO**
14. IF YOUR APPLICATION IS SUCCESSFUL, PLEASE STATE BELOW THE **PAYEE NAME** FOR THE CHEQUE:
Premier Radio CIC
15. PLEASE USE THE SPACE BELOW FOR ANY OTHER INFORMATION THAT HAS NOT BEEN REQUESTED ABOVE THAT YOU THINK MAY SUPPORT YOUR APPLICATION: The Station encourages local input across all Shows and broadcasting hours. This maybe in the form of advertising of events or businesses, or good-news stories, or requests.

We also encourage local Communities to let us know about their local Events, and we will give a FOC 'shout-out' with details of the Event as a form of advertisement. We can, and do, attend local Community Events also to maximise attendance at such Events with live broadcasting. We hold on-air competitions which all residents can enter, and we read out on-air requests for residents and their special occasions, with an opportunity to request a song.

If this grant is successful, we would be happy to publicise your donation and help, and then work closely with you to advertise any local Events that are being held in the Acton area over the next 12 months.

I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS CORRECT

SIGNED: *Pete Howell* DATE: 2/9/24
POSITION IN ORGANISATION: Public and Business Engagement Officer
CONTACT TELEPHONE NUMBER: 07543287919

Please return this application form with supporting accounts to:
The Clerk to Acton Community Council, c/o Little Acton Community Centre, The Green, Wrexham, LL12 8BH
(or email: clerk@actoncommunitycouncil.gov.uk)

**APPLICATION FOR FINANCIAL ASSISTANCE TO ACTON COMMUNITY COUNCIL
(MADE UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED)**

NAME OF ORGANISATION: CEREBRAL PALSY CYMRU

1. NAME AND ADDRESS FOR CORRESPONDENCE:

Mrs Caroline Davies..., 1 The Courtyard, 73 Ty Glas Avenue, Llanishen, Cardiff, CF14 5DX

Email: fundraising@cerebralpalsycymru.org.....

2. REASON FOR APPLYING FOR FINANCIAL ASSISTANCE?

To provide extra therapists to enable us to treat over 700 children from all over Wales who have cerebral palsy with the aim of improving their quality of life. We are seeing 4-7 referrals a month each month....

3. TELL US ABOUT YOUR ORGANISATION. WHAT DOES IT DO? WHO DOES IT HELP IN THE ACTON COMMUNITY COUNCIL AREA? WHERE ARE YOU BASED? WHEN AND HOW OFTEN DO YOU MEET? HOW LONG HAVE YOU BEEN ESTABLISHED?

Cerebral Palsy Cymru is a registered charity based in Llanishen, Cardiff and we treat children from all over Wales who have cerebral palsy with the aim of improving their quality of life. The therapy centre is open Monday to Friday 9am to 5pm and therapy is mostly done at the Centre, but our key **therapists also travel to mid, West and North Wales for outreach sessions and educating the local** physiotherapists about the condition of Cerebral Palsy. We have been established for well over 30 years (1992). Our website is www.cerebralpalsycymru.org

4. CAN ANYONE JOIN? NO

WHO CAN BENEFIT? Babies/children suspected of having cerebral palsy.....

5. HOW MANY RESIDENTS FROM THE ACTON COMMUNITY COUNCIL AREA ARE MEMBERS OF OR BENEFIT FROM YOUR ORGANISATION?7 children currently and receiving many referrals on a monthly basis.....

6. IS YOUR ORGANISATION A REGISTERED CHARITY? YES

IF YES PLEASE GIVE THE REGISTERED CHARITY No:1010183.....

7. IS YOUR ORGANISATION PART OF A LARGER ORGANISATION AND IF SO WHICH ONE? n/a

8. TELL US ABOUT THE SIZE OF YOUR ORGANISATION:

A. HOW MANY STAFF DO YOU EMPLOY? We currently have 28 paid staff part and full time.....

B. ARE THEY QUALIFIED & HAVE THEY RECEIVED APPROPRIATE TRAINING AND, IF APPROPRIATE THE NECESSARY SECURITY CHECKS? ...YES, our therapists are highly specialised...all trained at an extremely high level and have obtained their degrees, worked in the community and are all Bobath trained.

9. IS THE WORK OF YOUR ORGANISATION SUPERVISED BY AN OFFICAL BODY? **YES/ NO**

IF YES, PLEASE STATE SUPERVISING BODY: n/a.....

CONTINUED OVERLEAF/

APPLICATION FOR FINANCIAL ASSISTANCE FROM: ...CEREBRAL PALSY CYMRU...

10. PLEASE **SUPPLY COPIES** OF YOUR ACCOUNTS FOR THE LAST TWO YEARS [ENCLOSED? **YES/NO**]
(e.g.: AUDITED PROFIT AND LOSS ACCOUNT AND BALANCE SHEET)
11. TELL US ABOUT YOUR FINANCIAL HOLDINGS. HOW MUCH MONEY DOES YOUR ORGANISATION HAVE?
- A. PETTY CASH AND CURRENT ACCOUNTS:see attached.....
- B. DEPOSIT ACCOUNTS:see attached.....
- C. OTHER INVESTMENTS:see attached.....
12. HOW MUCH WAS YOUR ORGANISATION'S PROFIT LAST YEAR?see attached.....
- Or LOSS LAST YEAR?see attached.....
13. IF THE COMMUNITY COUNCIL WERE TO AGREE TO AWARD YOUR ORGANISATION FINANCIAL ASSISTANCE:-
- A. WHAT TIER OF GRANT ARE YOU SEEKING? (PLEASE READ ACCOMPANYING GUIDELINES AND THEN DELETE AS NECESSARY): / **TIER 2: £50-£200 /**
- B. WOULD YOU BE PREPARED TO GIVE A REPORT TO THE COUNCIL ON HOW THE GRANT WAS SPENT AND WHAT BENEFIT THERE WAS TO THE COMMUNITY OF ACTON? **YES**
14. IF YOUR APPLICATION IS SUCCESSFUL, PLEASE STATE BELOW THE **PAYEE NAME** FOR THE CHEQUE:
.....Cerebral Palsy Cymru.....
15. PLEASE USE THE SPACE BELOW FOR ANY OTHER INFORMATION THAT HAS NOT BEEN REQUESTED ABOVE THAT YOU THINK MAY SUPPORT YOUR APPLICATION:
- During the pandemic we suffered shattering losses, however we survived with the help and support of so many Trusts & Grants available at the time. Our Therapists continued and still do today (when needed) provide online therapy sessions and face to face sessions to the families who need us where possible, which is proving very successful. We have lost 44% of our income so your support is needed now more than ever. The Fundraising Team is now in a good position and our annual events are mostly back up and running, we also hold many facebook challenges etc and online campaigns. We also have 4 charity shops that not only raise awareness but also provide the much needed revenue for us as a charity. Any support would be really appreciated as we need to raise over £2m a year to keep the centre running which enables us to treat children from all over Wales who are suspected or have cerebral palsy. Thank you so much for your support, it is very much appreciated
- I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS CORRECT**
- SIGNED:C. Davies..... DATE:5/9/24.....
- POSITION IN ORGANISATION:Supporter Relations Officer.....
- CONTACT TELEPHONE NUMBER:02920 522600.....

Please return this application form with supporting accounts to:

The Clerk to Acton Community Council, c/o Little Acton Community Centre, The Green, Wrexham, LL12 8BH
(or email: clerk@actoncommunitycouncil.gov.uk)

**APPLICATION FOR FINANCIAL ASSISTANCE TO ACTON COMMUNITY COUNCIL
(MADE UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED)**

NAME OF ORGANISATION: GATE HANGS HIGH BOWLING CLUB

1. NAME AND ADDRESS FOR CORRESPONDENCE:

Bob Jones Treasurer ...Garden Cottage Brynestyn Road Wrexham LL139TY

2. REASON FOR APPLYING FOR FINANCIAL ASSISTANCE?

Our membership increases and then a member will be unable to play due to ill health. We have 28 members who have paid an increase fee this year of €30 along with match fees. There are new licensees in the Pub so we hope to have interest next season from new customers. The surround of the green needs to be repaired, the pavilion requires a make-over and update of facilities, we need to put fertilizer and dressing on the bowling green surface. Our members will undertake the work to make it more presentable and attract more players.

3. TELL US ABOUT YOUR ORGANISATION. WHAT DOES IT DO? WHO DOES IT HELP IN THE ACTON COMMUNITY COUNCIL AREA? WHERE ARE YOU BASED? WHEN AND HOW OFTEN DO YOU MEET? HOW LONG HAVE YOU BEEN ESTABLISHED?

We were established in 1925 as the Acton Bowling Club later changing to the Gate Hangs High Bowling Club. It is the only pub in Wales to have a bowling green on its grounds. The majority of our members live in the Acton area and have been members for a number of years. The ones unable to play still turn up on match days to support the teams and have a cup of tea. We play on Saturdays in the Wrexham league, on Tuesdays 2 teams in the Wrexham Veterans league and 2 teams on a Wednesday in the Malpas Seniors league. Member play on most days of the week to practice.

4. CAN ANYONE JOIN? YES/ WHO CAN BENEFIT? All ages.....

5. HOW MANY RESIDENTS FROM THE ACTON COMMUNITY COUNCIL AREA ARE MEMBERS OF OR BENEFIT FROM YOUR ORGANISATION? The majority of our 28 members are local

6. IS YOUR ORGANISATION A REGISTERED CHARITY? No
IF YES PLEASE GIVE THE REGISTERED CHARITY

7. IS YOUR ORGANISATION PART OF A LARGER ORGANISATION AND IF SO WHICH ONE?
...British Crown Green Bowling Association and the Welsh Crown Green Bowling Association

8. TELL US ABOUT THE SIZE OF YOUR ORGANISATION:

A. HOW MANY STAFF DO YOU EMPLOY?None

B. ARE THEY QUALIFIED & HAVE THEY RECEIVED APPROPRIATE TRAINING
AND, IF APPROPRIATE THE NECESSARY SECURITY CHECKS? N/A

9. IS THE WORK OF YOUR ORGANISATION SUPERVISED BY AN OFFICAL BODY? YES
IF YES, PLEASE STATE SUPERVISING BODY: ...We have a Welfare Officer who is checked by the W.C.G.B.A

CONTINUED OVERLEAF/

APPLICATION FOR FINANCIAL ASSISTANCE FROM:**Gate Hangs High Bowling Club**

10. PLEASE SUPPLY COPIES OF YOUR ACCOUNTS FOR THE LAST TWO YEARS [ENCLOSED? Yes if required] (e.g.: AUDITED PROFIT AND LOSS ACCOUNT AND BALANCE SHEET)
11. TELL US ABOUT YOUR FINANCIAL HOLDINGS. HOW MUCH MONEY DOES YOUR ORGANISATION HAVE?
- A. PETTY CASH AND CURRENT ACCOUNTS• E1485.00 present balance. We have Leagues bills to pay, electric, water and green keeper from this amount
- B. DEPOSIT ACCOUNTS: N/A
- C. OTHER INVESTMENTS: N/A
12. HOW MUCH WAS YOUR ORGANISATION'S PROFIT LAST YEAR? ...f879.95
This is not actually a profit we have to pay E550 at the start of the season to enter Leagues and rent the green and any mower problems
Or LOSS LAST YEAR?
13. IF THE COMMUNITY COUNCIL WERE TO AGREE TO AWARD YOUR ORGANISATION FINANCIAL ASSISTANCE:-
- A. WHAT TIER OF GRANT ARE YOU SEEKING? (PLEASE READ ACCOMPANYING GUIDELINES AND THEN DELETE AS NECESSARY): TIER 1: E200-E500
- B. WOULD YOU BE PREPARED TO GIVE A REPORT TO THE COUNCIL ON HOW THE GRANT WAS SPENT AND WHAT BENEFIT THERE WAS TO THE COMMUNITY OF ACTON? YES
14. IF YOUR APPLICATION IS SUCCESSFUL, PLEASE STATE BELOW THE PAYEE NAME FOR THE CHEQUE: ...Gate Hangs High Bowling Club
15. PLEASE USE THE SPACE BELOW FOR ANY OTHER INFORMATION THAT HAS NOT BEEN REQUESTED ABOVE THAT YOU THINK MAY SUPPORT YOUR APPLICATION:

We hope that the new licensee in the pub will attract some customers who my take to bowling. Our membership is mostly all retired and within walking distance of the club. Ail bowling clubs are having problems with an ageing membership at present we do our best to attract new players. The members we have are willing to undertake the maintenance required around the club to keep it in a presentable state.

I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS CORRECT

SIGNED:...Robert Jones

DATE: 5th September 2024

POSITION IN ORGANISATION: ...Treasurer

CONTACT TELEPHONE NUMBER: 07599 929590

Please return this application form with supporting accounts to:**The Clerk to Acton Community Council, c/o Little Acton Community Centre, The Green, Wrexham, LL12 8BH****(or email: clerk@actoncommunitycouncil.gov.uk)**

ACTON COMMUNITY COUNCIL

Report of the Clerk to the Council for Consultations and Correspondence received during August and September 2024

AGENDA ITEM 12**18 September 2024**

Organisation	Details	Notes
CONSULTATIONS: Members are requested to submit any comments they may wish to make on the undermentioned Consultations		
1. Ty Pawb	Ty Pawb – Your Voice in our Future: email dated 15 August 2024 asking for ideas on making Ty Pawb greener and options to change the use of the top floor car parking areas.	Expired
CORRESPONDENCE		
2. One Voice Wales	<p>1. Keep Wales Tidy - Free garden packages: email dated 26 July 2024. Keep Wales Tidy is giving away free starter garden packages to local communities and organisations from our Local Places for Nature scheme. Complete the application form on the Keep Wales Tidy website: www.keepwalestidy.cymru/nature</p> <p>2. Training Dates - July, August & September: email dated 24 July 2024 with the latest training dates provided by One Voice Wales.</p> <p>3. Presentation by Audit Wales to Larger Councils Committee: email dated 23 July 2024 with the presentation done by Audit Wales in April 2024 attached.</p> <p>4. Announcement: Launch of the Digital User Community for Community and Town Councils: email dated 19 July 2024. One Voice Wales are pleased to announce the launch of a new Community of Practice for Community and Town Councils. this initiative aims to foster collaboration and innovation and help council staff and members share knowledge, address common challenges, and advance our collective expertise in leveraging digital approaches to serving our communities.</p> <p>5. One Voice Wales / News Bulletin: email dated 7 August 2024 with the latest One Voice Wales News Bulletin.</p> <p>6. Vacancy: Senior Policy Manager – Public Sector Employers: email dated 6 August 2024 with details of this vacancy.</p> <p>7. Introduction to Eden Project Community Action Online Course: email dated 12 August 2024 with details of a 6 week online course commencing 18 September 2024. The email has a promotion pack and newsletter attached.</p> <p>8. Free resources to help tackle fly-tipping in your communities: email dated 19 August 2024 with information and a toolkit on combatting fly tipping in the community.</p> <p>9. VE DAY 80 - 'A SHARED MOMENT OF CELEBRATION' - 8TH MAY 2025: email dated 16 August 2024</p>	

	<p>with information on the plans to celebrate VE Day on 8 May 2025.</p> <p>10. Exciting news – FREE top-up garden packages: email dated 16 August 2024 with details of how to apply for these top-up packages.</p> <p>11. How can we support you - Tenovus Cancer Care: email dated 14 August with an advice leaflet from Tenovus on their Cancer Care Support Services.</p> <p>12. Bionet Awards 2024: email dated 23 August 2024 with information on the new Bionet Awards 2024.</p> <p>13. Joint OVW/SLCC Event - 20 November 2024: email dated 9 September 2024 with details of this online event. The cost is £65 + VAT each for Members and Non-Members The Clerk and Admin Assistant attended this online conference last year and found it very useful.</p> <p style="text-align: center;">The COUNCIL'S INSTRUCTIONS ARE REQUESTED</p> <p>14. One Voice Wales National Conference 16 October 2024: email dated 4 September 2024 with details of this event at the Royal Welsh Showground. The fee per delegate is £95</p> <p>15. Important: Practice Development Note 8 Code of Conduct: Members and Officers: email dated 10 September 2024 with this note attached which addresses important issues around the Code of Conduct.</p>	
3. Play Wales	<p>1. New Playwork – what's so special? information sheet: email dated 23 July 2024 with details of this new information sheet and a link to download it.</p> <p>2. How Play supports children's mental health: email dated 12 August 2024 with details of a new issue of Focus on Play which considers the crucial role of children's play in promoting positive mental health.</p> <p>3. August e-bulletin: email dated 15 August 2024 containing August's e-bulletin.</p> <p>4. Playing and Being Well: Research into practice: email dated 4 September 2024 with details of the National Conference on the 21 November 2024 in Cardiff.</p>	
4. Wrexham CBC	<p>1. Mayor's Charity Dinner Dance – 04.10.24: email dated 19 July 2024 with an invitation attached to the Mayor's Charity Dinner Dance.</p> <p style="text-align: center;">The COUNCIL'S INSTRUCTIONS ARE REQUESTED</p> <p>2. Remembrance Service 10.11.24: Email dated 12 September 2024 with an invitation for the Community Council to be represented at the Remembrance Service being held on Sunday 10 November 2024.</p> <p style="text-align: center;">The COUNCIL'S INSTRUCTIONS ARE REQUESTED</p>	
5. Planning Aid Wales	<p>1. Book onto our Autumn Training: email dated 2 August 2024 with details of the latest planning training.</p> <p>2. Why volunteer with Planning Aid Wales: email dated 12 August 2024 looking to recruit volunteers.</p> <p>3. Upcoming conference in partnership with TPAS Cymru: email dated 15 August 2024 with details of</p>	

	<p>their Placemaking with People Conference on 12 September 2024.</p> <p>4. Book onto our Autumn Training: email dated 9 September 2024 with details of the latest planning training.</p>	
6. AVOW	<p>1. Members Mailout July 2024: email dated 31 July 2024 with the latest newsletter from AVOW</p> <p>2. Wrexham Food Partnership – Small Grant Programme Information: email dated 7 August 2024 with details of a small grants from £300 - £3000 for delivering projects such as social supermarkets, community cafes.</p> <p>3. Members Mailout August 2024: email dated 29 August 2024 with the latest newsletter from AVOW</p> <p>4. Emergency First Aid At Work Training: email dated 23 August with details of courses being held in Oct, November and December 2024.</p>	
7. Traffic Wales	North Wales Autumn Cyclic Maintenance Notification of Works: email dated 5 August 2024 with details attached of planned dual carriageway closures from 12/08/2024 – 15/11/2024.	
8. Llais Cymru	IMPACT – Llais monthly external newsletter: email dated 9 August 2024. Monthly newsletter from Llais Cymru.	
9. Citizens Advice	Invite to Citizens Advice Wrexham Celebrations - 2nd September 2024: email dated 15 August 2024 with an invitation to attend the 85 Anniversary Celebrations.	

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