

14 November 2024

Dear Councillor

You are hereby summoned to attend a **HYBRID** meeting of **ACTON COMMUNITY COUNCIL** to be held in accordance with Local Government and Elections (Wales) Act 2021 on **WEDNESDAY 20 NOVEMBER 2024** at **6.30pm**. The Meeting will be held in the **TRAINING ROOM** at **ACTON COMMUNITY RESOURCE CENTRE**, Overton Way, Acton, Wrexham, LL12 7LB.

For anyone unable to attend the meeting in person you can join the Zoom Meeting online by using this [hyperlink to join the Hybrid Council meeting on Wednesday 20 November 2024](#) or use the Zoom Meeting ID: 878 1546 4051 and Passcode: 368212. Please note that the Meeting and those participating in person and online will be recorded. The business to be transacted is as set out in the agenda below.

Yours faithfully

Carole Roberts

Clerk and Responsible Financial Officer to the Council

AGENDA

1. APOLOGIES FOR ABSENCE:

2. PUBLIC PARTICIPATION: At this stage of the proceedings the Chair will give any Members of the Public in attendance a reasonable opportunity to make representations about any business to be discussed at the meeting, unless doing so is likely to prejudice the effective conduct of the meeting. This does not mean that Members of the Public can take part in debate, but they must be given a reasonable opportunity to make representations about business to be discussed. The period of time designated for Public Participation at a meeting in accordance with Standing Order 3(d) shall not exceed **15** minutes unless directed otherwise by the Chair of the meeting.

3. DECLARATION OF INTERESTS: To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgment of the public interest and it relates to a financial or regulatory matter.

4. CONFIRMATION OF MINUTES:

- 1) To confirm the Minutes of the Council meeting held on 16 October 2024 (Copy attached)
- 2) To receive the Minutes and recommendations of the Youth Committee meeting held on 13 November 2024 (Copy to follow)

5. INFORMATION FROM 16 October 2024 MINUTES:

1. Minute 81.i) Provision of Additional Litter Bins Capacity at Borrass Park Shops and the Nine Acre Field: Clerk to give an update
2. Minute 81.iii) Take Up of CAB Acton Outreach Service: Chair to give an update
3. Minute 81.iv) Christmas Lighting - ~Installation, removal and storage costs: Chair to report

Please contact Carole Roberts, Clerk to the Council on: 07913 071470 or
E-Mail: clerk@actoncommunitycouncil.gov.uk with any apologies or requests for further information.
You can also write to the Clerk at Little Acton Community Centre, The Green, Little Acton, Wrexham LL12 8BH

- 4. Minute 851.2) Infrastructure (Wales) Act 2024** – To note that no comments have been submitted to the Clerk
- 6. ACTON PARK MATTERS:** Mrs Nicola Ellis, Senior Open Space Officer and Carla Hinde Landscape Officer from Wrexham CBC will be in attendance to give a short update on the following matters and answer members' questions.
1. Green Flag Status- response to the concerns raised at the October 2024 Council Meeting
 2. New Park Ranger
 3. Old Play area in Acton Park
 4. Proposed new Play area in Acton Park
- 7. PROCEDURAL MATTERS:** To consider the following matters:
1. **AUDIT OF ACCOUNTS 2023/24:** To receive the External Auditors report following completion of his Triennial Review of the Council's Accounts. [A copy of the Annual Return for the year ended 31 March 2024 is now available to inspect on the Council's website.](#) Details attached
 2. **PAY AGREEMENT 2024/25:** To receive the attached One Voice Wales Circular and to agree to implement this pay award back dated to 1 April 2024 as swiftly as possible.
 3. **S137 LIMITS for 2025/26:** To consider the attached letter from the Welsh Government's Local Government Finance Policy & Sustainability Division.
 4. **SERVICE LEVEL AGREEMENT – CITIZENS ADVICE BUREAUX:** To consider the attached Q2 report.
 5. **COMMUNITY AGENT REPORT:** To consider the attached monthly report for October 2024
 6. **REVIEW OF POLLING DISTRICTS & POLLING PLACES:** To receive the attached holding response submitted by the Clerk on the Community Council's behalf by 13 November 2024 closing date.
- 8. KEY ACTON ISSUES:** This item provides opportunity for WCBC Members to report verbally on any new or Key Issues being considered by the County Borough Council that may affect the whole or part of the Community of Acton. (Minute 107 January 2011 refers)
- 9. COMMUNITY ENGAGEMENT & PROGRESSION OF ANNUAL REPORT PRIORITIES:** The Chair and Members to provide updates on the following matters:
1. **Events at Acton Park**
 2. **Progress of Annual Report Priorities:** In particular Christmas lighting/ celebrations. Chair to give an update
- 10. ITEM RAISED BY COUNCILLOR ANDY GALLANDERS – LAMPOST POPPIES:** the following item has been submitted for the Council's consideration:
- 'In recent years the growth of Poppies on Lampposts has become a poignant mark of Remembrance. Whilst WCBC place them on Main streets of Acton, I would like to suggest we purchase 100 additional Poppies next year and subsequent years, as needed, to have more roads in the ward. These would need to be put up by Councillors/Volunteers but seeing the interest in other Community Councils I doubt this would be an issue. Poppies are £5 and come in packs of 20. Purchased from Poppy Appeal Organisers.'
- 11. ANNUAL ESTIMATES OF INCOME AND EXPENDITURE FOR 2024/25 FINANCIAL YEAR:** To give initial consideration to matters pertaining to the determination of the Council's income, expenditure, balances and precept requirements for the financial year 2025/26.
1. **Annual Investment Strategy 2025/26** Further to Minute 28ii) June 2011, to review and confirm the Acton Community Council Investments Policy for the next financial year as part of the budget setting process. Report from the Clerk to follow.
 2. **Service Level Agreements 2025/26:-** To review and confirm the Service Level Agreements for the next financial year as part of the budget setting process; and to consider the recommendations of the Youth Committee Meeting held on 13 November 2024.

3. Precept Requirements for 2025/26: The Chief Finance and ICT Officer, Wrexham County Borough Council has not yet indicated when the Community Council's Precept is required by, but based on previous years, it is expected to be mid January 2025. Members are requested to give initial consideration to the Council's Draft budget and precept requirements to enable detailed costings to be worked up for consideration at the December 2024 Council meeting.

12. REPORT FROM CLERK: Clerk to report on Consultations and Correspondence/ other information that has been received and circulated to Members since the last meeting. Details Attached.

13. PAYMENT OF ACCOUNTS: To note details of any payments received, Transfers to be made between the Council's Bank Accounts and to authorise any outstanding debtor or other payments

14. PLANNING APPLICATIONS: To consider any comments the Council may wish to make on application(s) within the Acton Community area made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

Case Number/ Address / Proposed Development	Decision
1. P/2024/1476 Single Storey Side Extension: 101A Ffordd Borrass, Wrexham LL12 7EW	
2. P/2024/1066 Appeal CAS-03661-S4W8X0 Water Filling Station The Gate Hangs High, Rhosnesni Lane, Wrexham LL13 9ES	
3. P/2024/1517 Single storey front and rear extensions and internal alterations: 5 Brecon Close, Wrexham LL12 7TL	
4. P/2024/1494 Works to Trees protected by Tree Preservation Order WMBC21: Land adjacent to 18 Rhosnesni Lane, Wrexham LL12 7LY	

**the plans and documents for these applications can be viewed online [by clicking here](#) and selecting Category of Planning Applications then scroll to the Application Status box and select "Under Consultation" then scroll down to the Community box and select the Community of Gwaunysterfyn /Acton for the search. The Clerk requests an extension of the 21 day consultation period where appropriate*

Minutes of the hybrid Meeting of Acton Community Council held Wednesday 16 October 2024 remotely via Zoom and at Acton Community Resource Centre, Overton Way, Acton, Wrexham.

Present:

Councillor	Kevin Roberts (Chair)	Councillor	R Hardy (Vice Chair)
"	W Baldwin	"	Ms C Jarvis *
"	T Coxon	"	P Lloyd
"	M Davies	"	Ms B Martin
"	Ms S Edwards	"	G Ozolins *
"	Mrs A Evans	"	Ms K Spiers *
"	A Gallanders	"	Ms D Wallice
"	Ms H Hewitt *		1 Vacancy

* Absent

Also Present:

Rhian Jones, Acton Community Agent

Mrs Carole Roberts & Mrs Michelle Williams Clerk & Administrative Assistant to the Council

76. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Ms H Hewitt, and Ms C Jarvis (Maternity)

RESOLVED – that the apologies for absence be received and accepted.

77. PUBLIC PARTICIPATION

There were no members of the public present at the meeting to make any representations as set out in Standing Order No. 3d.

78. COMMUNITY AGENT

The Chair welcomed Rhian Jones, the newly appointed Acton Community Agent to the meeting. Ms Jones had already provided an update to Members on the work and induction she had received from the Rainbow Foundation and she gave examples of her initial involvement with the community groups and a brief outline of the Community Agent's role and purpose. Members referred to the importance of publicising this role and being able to make referrals from Residents.

RESOLVED – that

- i) Ms Jones be thanked for her Report and attendance at the Meeting.***
- ii) The Clerk circulate Ms Jones' contact details to all Members of the Council to enable them to make referrals from within their own wards.***

79. DECLARATIONS OF INTEREST

There were no declarations of interest made at this stage of the proceedings.

80. CONFIRMATION OF MINUTES

1. The Minutes of the hybrid Council Meeting held on the 18 September 2024 were received.

RESOLVED – that the Minutes of the hybrid Council Meeting held on the 18 September 2024 be received and confirmed as a correct record.

PRESS AND PUBLIC

RESOLVED – that the Press and Public be excluded from the Meeting during consideration of the next item of business only as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

2. The Confidential Minutes and recommendations from the Staffing Committee meeting held on 11 September 2024 were received.

RESOLVED – that the Confidential Minutes of the Staffing Committee meeting held on Wednesday 11 September be received and noted.

PRESS AND PUBLIC

RESOLVED - That the Press and Public be readmitted for the remainder of the meeting.

81. INFORMATION FROM 18 SEPTEMBER 2024 MINUTES

- i) **MINUTE 58 i) PROVISION OF ADDITIONAL LITTER BIN CAPACITY AT BORRAS PARK SHOPS AND AT THE NINE ACRE FIELD:** Councillor Gallanders had not received any updates from Wrexham CBC. It was noted that the Clerk had contacted Wrexham CBC Chief Executive bringing the delayed actions to his attention and requesting an update. Due to severe weather no update could be provided for the Meeting. However, a response would be provided as a matter of urgency. The present position was noted.
- ii) **MINUTE 58 ii) REPLACEMENT TOMMY STATUE AT THE RWF MEMORIAL SITE:** The Clerk informed Members that the statue had been ordered and paid for via BACS under her delegated powers. The RBLI had kindly given a 10% discount to replace the vandalised statue.

RESOLVED – To endorse the action taken by the Clerk under her delegated powers in consultation with the Chair, to ensure the order for the replacement Tommy statue could be actioned and the Statue delivered and in situ at the RWF Memorial, Bodhyfryd for 10 November 2024 Remembrance Service.

- iii) **MINUTE 61 CITIZENS ADVICE BUREAU – ACTON OUTREACH SERVICE:** The Clerk confirmed that she had circulated the information for Members to publicise on their Social Media. Members discussed the use of additional hours to contact elderly residents affected by the withdrawal of the Winter Fuel Payment.

RESOLVED – that the Chair contact Rhian Jones, the Community Agent, for her views on working with the Acton Outreach Service to encourage take-up of this Service from within the Acton Community.

- iv) **MINUTE 66.2 ANNUAL PLAN PRIORITIES – CHRISTMAS LIGHTING:** Councillor Martin had yet to make enquiries with the Planning Officers regarding the positioning of Christmas Lights within the Maesydre Powerhouse. Members discussed the cost of £4500, reported by the Chair, for providing Christmas lighting on five streetlamps opposite the Garden Village shops on Chester Road. Members felt it was the wrong timing and inappropriate to proceed further. The Chair was asked to provide more detailed information on the full annual costs of installing, removing and storage costs of any Christmas lighting to a subsequent meeting. The present position was noted.

82. PROCEDURAL MATTERS

The Clerk reported on the following procedural matters:

1. **SECTION 116 LOCAL GOVERNMENT (WALES) MEASURE 2011: CO-OPTION TO FILL CASUAL VACANCY AT BORRAS PARK WARD:** Members noted that there had been no response to the Public Notice/advertisement.

RESOLVED – that the Clerk be authorized to re-advertise this vacancy with a closing date of noon on Monday 9 December 2024, and to advise that anyone within the whole of the Acton Community can submit their names for co-option to fill this casual vacancy and any applications that are received be considered at the December 2024 Council meeting.

- 2. ADDITIONAL COMMUNITY GOVERNOR AT BORRAS CP SCHOOL:** Members noted that the current term of office for this role had expired. The current Community Governor, Tom Pierce, had expressed an interest in continuing within the role.

RESOLVED – that

- i) Tom Pierce be re-appointed as the additional Community Governor at Borrass CP School; and**
- ii) The Clerk to the Governors for Borrass CP School be informed of this decision.**

- 3. INDEPENDENT REMUNERATION PANEL FOR WALES – DRAFT REPORT FOR 2025/26:** Members considered and noted the contents of this draft report for 2025/26.

RESOLVED –

- i) To advise the Independent Remuneration Panel for Wales that the Council notes the contents of its draft report for 2025/26 and that there have been no changes made to payments within the various determinations affecting Town and Community Councils and the Council re-affirms its decision previously made under Minute 140.5 March 2024 in respect of optional payments.**
- ii) Any further Member observations should be forwarded to the Panel on an individual basis.**

- 4. SERVICE LEVEL AGREEMENT – ACTON PARK RANGER:** Members noted that interviews had now taken place for the Acton Park Ranger position and, subject to checks, a candidate had been appointed. An interim seasonal report for July to end of September 2024 had been circulated to Members prior to the meeting. The Council was disappointed to learn the Park had recently lost its Green Flag status.

RESOLVED – To

- i) note the interviews had now been held and the relevant checks were being carried out before confirming the appointment of a Park Ranger to fill the vacant post;**
- ii) receive and note the interim seasonal report update for July to end of September 2024 provided by the previous Park Ranger;**
- iii) note with disappointment that the natural aspect of the Park and its less formal setting may have contributed to the loss of its Green Flag status and to commend the hard work carried out by the former Ranger, the Angling Club and the Friends of Acton Park Group for their hard work and to ask Wrexham CBC what their formal plans are going forward to re-achieve Green Flag status; and**
- iv) invite the newly appointed Park Ranger to attend the November 2024 meeting of the Council.**

83. KEY ACTON ISSUES

WCBC Members reported verbally on any new or key issues being considered by the County Borough Council that may affect the whole or part of the Community of Acton as follows:

- 1. Borrass Albion Football Team:** Members noted that Borrass Albion Football Team had now signed a lease to enable them to play on Nine Acre Field.
- 2. Dean Road – Football Playing Field:** Members raised concerns about Dean Road now that football teams were playing elsewhere. It was noted that a long-term Strategy is being developed and further meetings were taking place between Wrexham CBC, local Members and the Developers.
- 3. Complaints about Overgrown Hedge on pavement at Borrass Road and Car parking at various Primary Schools:** Members noted the complaints made by Residents and Wrexham CBC Members agreed to monitor the situation.
- 4. Yellows Lines at Box Lane:** It was reported the double yellow lines are now in situ on Box Lane. There are still some issues with people parking there. Local Wrexham CBC Members are ensuring Enforcement Officers are made aware of any infringements.

The present position was noted.

63. COMMUNITY ENGAGEMENT AND PROGRESSION OF ANNUAL REPORT PRIORITIES

1. **EVENTS AT ACTON PARK:** Members discussed the provision of a Christmas Lunch for the Friends of Acton Park volunteers at the Cunliffe Public House by way of thanks for their hard work in the Park.

RESOLVED – that Hannah Farnell, the former Park Ranger, be asked to arrange a Christmas meal for the Friends of Acton Park Volunteers, with the cost to be met from the Chair’s Charity Account.

(Councillor T Coxon declared a personal and prejudicial interest at this stage of proceedings in respect of the Christmas Lunch for the Friends of Acton Park volunteers, as his wife is one of the volunteers. He withdrew from the meeting and took no part in the discussion and voting thereon)

2. PROGRESS OF ANNUAL REPORT PRIORITIES

- 1) **WREATH FOR REMEMBRANCE DAY SERVICE:** The Chair advised that he had ordered the wreath from a local florist, “Flowers in the Window”. The cost of the wreath to be met from the Chair’s Charity Account.

RESOLVED – To endorse the action taken by the Chair and that the Clerk arrange for the payment for the wreath to be made.

- 2) **CHRISTMAS MEAL FOR ACTON COMMUNITY RESIDENTS:** Members discussed the provision of a Christmas meal for Acton Community Residents similar to that provided by Offa Community Council.

RESOLVED – that the Chair makes further inquiries and report back to the next meeting on the costs and options, from various venues in close proximity to the Acton Community, to enable a Christmas Meal for older Acton Community Residents to be held.

- 3) **LITTLE ACTON COMMUNITY CENTRE:** It was noted that several local groups mainly supported by AVOW and the Community Agent are now meeting in the Centre throughout the week. The Task and Finish Group now need to meet to progress the Asset Transfer.

RESOLVED – the present position be noted

64. REPORT FROM CLERK

The Council received a report from the Clerk detailing Consultations and Correspondence and other information that has been received since the last meeting as follows:

Organisation	Details
CONSULTATIONS:	
1. One Voice Wales	<p>1. Senedd Inquiry into the role, governance and accountability of the Community and Town Council Sector: email dated 8 October 2024. One Voice Wales had asked Councils to submit their views by the 18 October 2024. Working documents detailing the issues were attached to the email.</p> <p>RESOLVED – The Clerk to prepare a response on the Council’s behalf based on concerns identified at the meeting regarding the capacity of officers to continue to absorb additional workload and resources available within the sector.</p> <p>2. Infrastructure (Wales) Act 2024 – Publication of Consultation Paper: email dated 20 September 2024 with a link to this consultation Implementing the Infrastructure (Wales) Act 2024 GOV.WALES The closing date for responses is 13 December 2024.</p> <p>RESOLVED – that Members provide the Clerk with any comments they wish to include in the Council’s composite response for the November 2024 meeting of the Council.</p>

	<p>3. Consultation: Scrutiny of the Welsh Government Draft Budget 2025-26: email dated 23 September 2024. The Committees of the Welsh Parliament are seeking information to inform their scrutiny of the <u>Welsh Government Draft Budget 2025-26</u>. Anyone wishing to contribute can do so by submitting a formal response to the <u>consultation</u> by 29 November 2024.</p> <p>RESOLVED – to make no comments.</p>
2. Independent Remuneration Panel for Wales	<p>Independent Remuneration Panel for Wales – Draft Annual Report 2025-2026: email dated 4 October 2024 with a link to the Independent Remuneration Panel for Wales: draft annual report 2025 to 2026 GOV.WALES (See decision contained in Minute 82.3 October 2024)</p>
CORRESPONDENCE	
3. AVOW	<p>1. AVOW AGM Announcement and Booking: email dated 18 September 2024 inviting attendance at the AVOW AGM.</p> <p>2. AVOW Members Mailout September 2024: email dated 30 September 2024 with the latest Members Mailout for September.</p> <p>3. AVOW AGM Agenda: email dated 3 October with their Agenda attached.</p> <p>The above information noted</p>
4. One Voice Wales	<p>1. News from the Cost of Living Crisis Support Team: email dated 24 September 2024 with the Autumn Newsletter from the Cost of Living Crisis Support Team.</p> <p>2. Mentrau Iaith – Gwreiddiau Gwyllt Project: email dated 26 September with links and information about the Mentrau Iaith project – Gwreiddiau Gwyllt. This project aims to promote and expand the use of Welsh language terminology in biodiversity and ecology.</p> <p>3. Help to achieve a Guinness World Record: email dated 27 September 2024 with information on how to support this event on 10 October 2024.</p> <p>4. Invitation to Participate in the Rural Housing Action Guide for Wales Project Online Survey: email dated 2 October 2024. The deadline for responding to this survey is 11 October 2024.</p> <p>5. JOIN NOW - Next Pethau Bychain Meeting: email dated 8 October 2024. Pethau bychain is the One Voice Wales Nature Hwb for Community and Town Councils across Wales. Members are invited to register if they wish to attend any meetings.</p> <p>The above information was noted</p>
5. Wrexham CBC	<p>1. Monthly event listing: email dated 25 September 2024 with the latest monthly events list.</p> <p>2. Wrexham Town and Community Council Forum - Future Dates: email dated 2 October 2024 with the dates of future meetings.</p> <p>3. What's On At Ty Pawb – October: email dated 3 October with events listings for Ty Pawb, Wrexham.</p> <p>The above information noted</p>
6. Play Wales	<p>Play Wales publications Summer 2024: email dated 24 September containing links to the latest publications from Play Wales.</p> <p>Information noted</p>
7. Planning Aid Wales	<p>Latest news from Planning Aid Wales: email dated 26 September 2024 with the latest news from Planning Aid Wales.</p> <p>Information noted</p>
8. Llais Cymru	<p>Emergency Care Survey: email dated 4 October 2024 providing a link to www.haveyoursayllaiscymru.com/how-was-your-emergency-care</p> <p>Information noted</p>

68. PAYMENT OF ACCOUNTS

The Clerk reported on Payments and bank charges made since 18 September 2024, and requested authorisation for outstanding debtor or other cheque, BACS and debit card payments as set out in the schedule below:

RESOLVED –

- i) *To note the bank charges made and to approve the making of payments for October 2024 as set out in the schedule below; and*
- ii) *To receive and note the second quarter accounts, bank reconciliations and progress against the 2024/25 Budget*

Voucher/Payment Ref & Payee	Details	Amount
52. BACS ref 47.10.24 Carole Roberts	Salary and office expenses for October 2024 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per payroll schedule)
53. BACS ref 48.10.24 Michelle Williams	Salary for October 2024 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per payroll schedule)
54. BACS ref 49.10.24 Clwyd Pension Fund	Pension payments for October 2024 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
55. BACS ref 50.10.24 HMRC	Payroll payments for October 2024 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
56. BACS ref 51.10.24 Wrexham County Borough Council	Hire of Room at Acton CRC for Youth Committee on 31 July 2024 S112 Local Government Act 1972 (as amended)	£40.00 (Vat= £0.00)
57. BACS ref 52.10.24 Wrexham County Borough Council	Hire of Room at Acton CRC for Staffing Committee on 11 September 2024 S112 Local Government Act 1972 (as amended)	£40.00 (Vat= £0.00)
58. BACS ref 53.10.24 Caia Park Partnership Ltd	Q3 Sla Payment for Open Access Youth Service at Acton CRC S19 Local Government (Miscellaneous Provision) Act 1976	£7,162.61 (Vat= £0.00)
59. BACS ref: 54.10.24 Royal British Legion Industries Ltd	Unknown Tommy Statue for placement at RWF Memorial at Bodhyfryd S133 Local Government Act 1948	£191.50 (VAT=£31.92)
60. BACS ref 55.10.24 Viking Office Ltd	Office Stationery S112 Local Government Act 1972 (as amended)	£265.25 (Vat= £44.21)
61. DC 8.10.24 Tesco Stores Ltd	Telephone Costs S112 Local Government Act 1972 (as amended)	£15.00 (Vat= £0.00)
62. BACS ref 56.10.24 Carole Roberts	Clerk's Expenses for October 2024 S112 Local Government Act 1972 (as amended)	£15.00 (Vat= £0.00)
63. BACS ref 57.10.24 SLCC Enterprises Ltd	Themed Summit (Civility & Respect – 6 November 2024 S112 Local Government Act 1972 (as amended)	£78.00 (VAT=£13.00)
64. BACS ref 58.10.24 SLCC Enterprises Ltd	SLCC & OVW Joint Virtual Conference- Clerk S11 Local Government Act 1972 (as amended)	£78.00 (VAT=£13.00)
65. BACS ref 59.10.24 SLCC Enterprises Ltd	SLCC & OVW Joint Virtual Conference- MW S11 Local Government Act 1972 (as amended)	£78.00 (VAT=£13.00)
Chairs Charity Account -		
CCA6-24/25- Cheque No 100052	Reimbursement of Room Hire for Bingo Night S15 Local Government Act 1972 (as amended)	£73.99 (VAT = £0.00).

1 st Rhosnesni Scout		
CCA5-24/25- Cheque No 100053 Flowers in the Window	Wreath for Remembrance S15 Local Government Act 1972 (as amended)	£72.00 VAT = £12.00

69. PLANNING RELATED MATTERS AND APPLICATIONS

The Council considered the following matters and applications within the Acton Community area that had been made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

RESOLVED - that the following observations be made on the applications as set out below:

Case Number/ Address & Proposed Development	Decision
1. P/2024/1372 Parking and operation of 3 Private Hire Vehicles, 64 Huntsmans Corner, Wrexham LL12 7UE	<i>The Council does not object to this application but would like to ensure that if granted it is restricted to the applicant only and not granted to the property itself.</i>
2. P/2024/1400 Conversion of garage to ancillary accommodation, 5 Frances Avenue, Wrexham LL12 8BL	<i>No observations</i>
3. P/2024/1409 Second storey side extension, 23 Park Avenue, Wrexham LL12 7AL	<i>No observations</i>
4. P/2024/1417 Erection of a dwelling, The Old Filling Station, Borrass Park Road, Wrexham	<i>The Community Council objects to the application for the following reasons:</i> <i>1. Concerns regarding vehicular access and pedestrian safety particularly given the size of the dwelling on a small plot;</i> <i>2. The access from the proposed driveway will emerge from besides 3 successful business units onto a very busy section of highway which is in close proximity to a traffic chicane and a local school.</i>

Councillor Kevin Roberts
Chair

Signed as a correct record this 20th day of November 2024

Presiding Chair

Minutes of the hybrid YOUTH Committee meeting held on Wednesday 13 November 2024 remotely via Zoom and at Acton Community Resource Centre, Overton Way, Acton, Wrexham

THESE MINUTES WILL BE CIRCULATED AS SOON AS PRACTICABLE

(see hyperlink on Agenda Sheet
for the notice & copy of Annual Return)

AGENDA ITEM 71

PLEASE READ THIS EMAIL IN FULL AS IT CONTAINS IMPORTANT INFORMATION

We have now completed our audit of the Council's accounts for 2023-24. Where relevant, we have also completed any outstanding audits from prior years.

Attached to this email are:

- A copy of the certified annual return(s) for the outstanding audits
- An audit completion notice

The Accounts and Audit (Wales) Regulations 2014

The Regulations set out what you must do at the conclusion of the audit.

You should refer, in particular, to Regulation 15 [Publication of income and expenditure accounts and receipts and payments] and Regulation 18 [Notice of conclusion of audit]. Please note that the Annual Returns is all that is needed to satisfy the requirements of the Regulations where these refer to the income and expenditure account, the record of receipts and payments or the statement of balances. In summary you must:

- display a notice for a period of at least 14 days stating that the audit has been completed and that the Annual Return is available for inspection by local government electors;
- provide details in this notice of the address at which and the hours during which local government electors may exercise their rights to inspect the Annual Returns;
- publish or display your Annual Returns. As a minimum, this means that the Annual Return should be displayed on your notice board(s) and published on the Council's website.

It is acceptable to display a copy of the Annual Returns as long as it is a true facsimile and bears a note saying where the original can be inspected.

What should you do?

To meet the requirement of the Regulations you should:

- Prepare the Notice of Conclusion of Audit and Right to Inspect the Annual Return (a proforma notice which you can use for this purpose is attached).

DARLLENWCH YR E- BOST HWN YN LLAWN GAN EI FOD YN CYNNWYS GWYBODAETH BWYSIG

Rydym bellach wedi cwblhau ein harchwiliad o gyfrifon y Cyngor ar gyfer 2023-24. Lle bo'n berthnasol, rydym hefyd wedi cwblhau unrhyw archwiliadau sy'n weddill o flynyddoedd blaenorol

Ynghlwm wrth yr e-bost hwn mae:

- Copi o'r ffurflen(au) blynyddol ardystiedig ar gyfer yr archwiliadau sy'n weddill
- Hysbysiad cwblhau archwiliad

Rheoliadau Cyfrifon ac Archwilio (Cymru) 2014

Mae'r Rheoliadau'n nodi'r hyn y mae'n rhaid i chi ei wneud ar ddiwedd yr archwiliad.

Dylechgyfeirio, yn benodol, at Reoliad 15 [Cyhoeddi cyfrifon incwm a gwariant a derbyniadau a thaliadau] a Rheoliad 18 [Hysbysiad o gasgliad yr archwiliad].

Noder mai'r Ffurflenni Blynyddol yw'r cyfan sydd ei angen i fodloni gofynion y Rheoliadau lle mae'r rhain yn cyfeirio at y cyfrif incwm a gwariant, y cofnod o dderbyniadau a thaliadau neu'r datganiad o falansau. I grynhoi, rhaid i chi:

- arddangos hysbysiad am gyfnod o 14 diwrnod o leiaf yn datgan bod yr archwiliad wedi'i gwblhau a bod y Ffurflen Flynyddol ar gael i'w harchwilio gan etholwyr llywodraeth leol;
- rhoi manylion yn yr hysbysiad hwn o'r cyfeiriad y gall etholwyr llywodraeth leol arfer eu hawliau i archwilio'r Ffurflenni Blynyddol a'r oriau pan fydd etholwyr llywodraeth leol yn arfer eu hawliau;
- cyhoeddi neu arddangos eich Ffurflenni Blynyddol. O leiaf, mae hyn yn golygu y dylid arddangos y Ffurflen Flynyddol ar eich hysbysfwrdd(au) a'i chyhoeddi ar wefan y Cyngor.

Mae'n dderbyniol arddangos copi o'r Ffurflenni Blynyddol cyn belled â'i fod yn wir ffacs ac yn nodi lle gellir archwilio'r gwreiddiol.

Beth ddylech chi ei wneud?

Er mwyn bodloni gofynion y Rheoliadau, dylech:

- Paratoi'r Hysbysiad o Gasgliad o Archwilio a'r Hawl i Archwilio'r Ffurflen Flynyddol (amgaeir hysbysiad profforma y gallwch ei ddefnyddio at y diben hwn).
- Rhwng yr hysbysiad wedi'i gwblhau mewn man amlwg e.e. hysbysfwrdd am o leiaf 14 diwrnod ynghyd â'r Ffurflenni Blynyddol ardystiedig. Dylid arddangos y Ffurflenni Blynyddol fel bod y datganiadau cyfrifyddu, y ddwy ran o'r datganiad

- Put the completed notice in a conspicuous place e.g. a noticeboard for at least 14 days along with the certified Annual Returns. The Annual Returns should be displayed so that the accounting statements, both parts of the annual governance statement and the Auditor General's audit certificate and report visible.
- You must also publish the notice and the annual return on the Council's website
- Retain evidence that this has been done to support compliance with the exercise of electors' rights, which forms part of the Annual Governance Statement.

Audit fee

Our audit fee invoice will be issued shortly. Where relevant this will set out the fee for each financial year for which we are issuing our audit certificates. In order to assist us to manage the overall cost of audit across Wales, we would appreciate prompt payment of the fee invoice.

llywodraethu blynyddol a thystysgrif archwilio ac adroddiad yr Archwilydd Cyffredinol i'w gweld.

- Rhaid i chi hefyd gyhoeddi'r hysbysiad a'r ffurflen flynyddol ar wefan y Cyngor
- Cadw tystiolaeth bod hyn wedi'i wneud i gefnogi cydymffurfiaeth ag arfer hawliau etholwyr, sy'n rhan o'r Datganiad Llywodraethu Blynyddol.

Ffi archwilio

Bydd ein anfoneb ffioedd archwilio yn cael ei chyhoeddi cyn bo hir. Lle bo'n berthnasol, bydd hyn yn nodi'r ffi ar gyfer pob blwyddyn ariannol yr ydym yn cyhoeddi ein tystysgrifau archwilio ar ei gyfer. Er mwyn ein cynorthwyo i reoli cost gyffredinol archwilio ledled Cymru, byddem yn gwerthfawrogi talu'r anfoneb ffioedd yn brydlon.



LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2024/25

The Local Government Association has informed us that the National Joint Council for Local Government Services (NJC) has reached an agreement on rates of pay applicable from 1 April 2024 to 31 March 2025. We encourage employers to implement this pay award as soon as possible.

Backpay for employees who have left employment since 1 April 2024. If an ex-employee requests it, we recommend that employers pay any monies due to that employee from 1 April 2024 to the employee's last day of employment. The table below lists the new pay scales for clerks and other employees employed under the terms of the model contract, including SCPs 50 and above. These should be retrospectively applied from 1 April 2024.

Hourly rates have been calculated using the NJC-agreed formula: annual salary divided by 52.143 weeks (which is 365 days divided by 7) divided by 37 hours (the standard working week).

* Hourly rates

	1 April 2024		Scale ranges
SCP	£ per annum	* £ per hour	Based on SCP
2	£23,656	£12.26	Below LC Scale (for staff other than clerks)
3	£24,027	£12.45	Below LC Scale (for staff other than clerks)
4	£24,404	£12.65	Below LC Scale (for staff other than clerks)
5	£24,790	£12.85	Below LC Scale (for staff other than clerks)
5	£24,790	£12.85	LC1 (below substantive range)
6	£25,183	£13.05	LC1 (below substantive range)
7	£25,584	£13.26	LC1 (substantive benchmark range)
8	£25,992	£13.47	LC1 (substantive benchmark range)
9	£26,409	£13.69	LC1 (substantive benchmark range)
10	£26,835	£13.91	LC1 (substantive benchmark range)
11	£27,269	£14.13	LC1 (substantive benchmark range)

12	£27,711	£14.36	LC1 (substantive benchmark range)
13	£28,163	£14.60	LC1 (above substantive range)
14	£28,624	£14.84	LC1 (above substantive range)
15	£29,093	£15.08	LC1 (above substantive range)
16	£29,572	£15.33	LC1 (above substantive range)
17	£30,060	£15.58	LC1 (above substantive range)
18	£30,559	£15.84	LC2 (below substantive range)
19	£31,067	£16.10	LC2 (below substantive range)
20	£31,586	£16.37	LC2 (below substantive range)
21	£32,115	£16.65	LC2 (below substantive range)
22	£32,654	£16.93	LC2 (below substantive range)
23	£33,366	£17.29	LC2 (below substantive range)
24	£34,314	£17.79	LC2 (substantive benchmark range)
25	£35,235	£18.26	LC2 (substantive benchmark range)
26	£36,124	£18.72	LC2 (substantive benchmark range)
27	£37,035	£19.20	LC2 (substantive benchmark range)
28	£37,938	£19.66	LC2 (substantive benchmark range)
29	£38,626	£20.02	LC2 (above substantive benchmark range)
30	£39,513	£20.48	LC2 (above substantive benchmark range)
31	£40,476	£20.98	LC2 (above substantive benchmark range)
32	£41,511	£21.52	LC2 (above substantive benchmark range)
33	£42,708	£22.14	LC3 (below substantive range)
34	£43,693	£22.65	LC3 (below substantive range)
35	£44,711	£23.17	LC3 (below substantive range)
36	£45,718	£23.70	LC3 (below substantive range)
37	£46,731	£24.22	LC3 (substantive benchmark range)
38	£47,754	£24.75	LC3 (substantive benchmark range)
39	£48,710	£25.25	LC3 (substantive benchmark range)
40	£49,764	£25.79	LC3 (substantive benchmark range)
41	£50,788	£26.32	LC3 (substantive benchmark range)
42	£51,802	£26.85	LC3 (above substantive benchmark range)
43	£52,805	£27.37	LC3 (above substantive benchmark range)
44	£54,071	£28.03	LC3 (above substantive benchmark range)
45	£55,367	£28.70	LC3 (above substantive benchmark range)
46	£56,708	£29.39	LC4 (below substantive range)
47	£58,064	£30.10	LC4 (below substantive range)
48	£59,300	£30.74	LC4 (below substantive range)
49	£60,903	£31.57	LC4 (below substantive range)
50	£62,377	£32.33	LC4 (substantive benchmark range)
51	£63,881	£33.11	LC4 (substantive benchmark range)
52	£65,943	£34.18	LC4 (substantive benchmark range)
53	£68,000	£35.25	LC4 (substantive benchmark range)
54	£70,065	£36.32	LC4 (substantive benchmark range)
55	£72,145	£37.39	LC4 (above substantive benchmark range)

56	£74,198	£38.46	LC4 (above substantive benchmark range)
57	£76,277	£39.54	LC4 (above substantive benchmark range)
58	£78,315	£40.59	LC4 (above substantive benchmark range)
59	£80,247	£41.59	LC4 (above substantive benchmark range)
60	£82,221	£42.62	LC4 (above substantive benchmark range)
61	£84,243	£43.67	LC4 (above substantive benchmark range)
62	£86,319	£44.74	LC4 (above substantive benchmark range)



Llywodraeth Cymru
Welsh Government

Clerks of Community and Town Councils,

Directors of Finance,

County and County Borough Councils

4 November 2024

Dear Clerk,

**Appropriate Sum under Section 137(4)(a) of the Local Government Act 1972 -
Section 137 Expenditure Limit for 2025-26**

This is to notify you that the appropriate sum for the purposes of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for Community and Town Councils in Wales for the financial year 2025-26 is £11.10

Section 137(1) of the 1972 Act permits each Community or Town Council to incur expenditure for purposes for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure incurred. Community and Town Councils are also permitted under section 137(3) to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2025-26 will be £11.10 per elector.

For the financial year 2025-26, the appropriate sum for the purposes of section 137(4)(a) is calculated by applying the formula set out in Schedule 12B to the 1972 Act. The Retail Prices Index increased by 2.68% between September 2023 and September 2024. This means that, by application of the formula, the appropriate sum for the financial year 2025-26 increases from £10.81 to £11.10 per elector.

For clarity, the Local Government and Elections (Wales) Act 2021 includes provision which enables 'eligible community councils' to exercise the General Power of Competence. The power for Community and Town Councils to exercise the General Power of Competence came into force on 5 May 2022.

Welsh Government / Llywodraeth Cymru
Cathays Park / Parc Cathays,
Cardiff / Caerdydd. CF10 3NQ



Llywodraeth Cymru
Welsh Government

The relevant **statutory guidance for community and town councils** explains the interaction between the two powers (i.e. the general power of competence and the power under s.137 of the 1972 Act). Community and town councils exercising the General Power of Competence are not subject to an expenditure limit, but other conditions apply. For all other community and town councils, the limit set out in this letter will apply.

Yours sincerely

Martin Bull
Local Government Finance Policy & Sustainability Division

Welsh Government / Llywodraeth Cymru
Cathays Park / Parc Cathays,
Cardiff / Caerdydd. CF10 3NQ



Wrexham and District Citizens Advice

Acton Outreach

Q2. July 2024 - Sept 2024

Cyngor Ar Bopeth Wrexham yn enw gweithredol ar Wrexham a'r Cylch. Rhif elusen Gofrestredig 1080737. Cwmni Cyfyngedig Trwy Warant, Rhif 3950747 Lloegr. Wedi'i awdurdodi a'i reoleiddio gan yr Awdurdod Ymddygiad Ariannol FRN: 617805. Swyddfa gofrestredig: 35 Ffrodd Grosvenor, Wrexham, LL11 1BT.

Citizens Advice Wrexham is an operating name of Wrexham and District Citizens Advice Bureaux. Charity registration number 1080737. Company limited by guarantee. Registered number 3950747 England. Authorised and regulated by the Financial Conduct Authority FRN: 617805. Registered office: 35 Grosvenor Road, Wrexham, LL11 1BT



Main Aims

To ensure that individuals do not suffer through lack of knowledge of their rights and responsibilities of the services available to them, or through an inability to express their needs effectively and equally. To provide holistic advice to the community ensuring that individuals have access to everything that they are entitled to. To exercise a responsible influence on the development of social policy and services, both locally and nationally. With a main focus to help bridge the gap for those who are experiencing any barriers to advice.

Service Delivered

Face to face drop in service at Acton Community Centre and remote service for people living in the Acton Outreach area.

Breakdown of statistics

84 people from the Acton Outreach area have received advice in Q2 of this financial year. Of those 36 attended the outreach in person.

Unique Clients from Acton Area	Q1	Q2	Q3	Q4	Yr to date
Current year Apr 24 - Mar 25	102	84			160
Previous year Apr 23 - Mar 24	90	98	90	113	302
Issues Clients from Acton Area	Q1	Q2	Q3	Q4	Yr to date
Current year Apr 24 - Mar 25	438	439			867
Previous year Apr 23 - Mar 24	373	397	291	624	1675
Unique Clients attending Outreach	Q1	Q2	Q3	Q4	Yr to date
Current year Apr 24 - Mar 25	32	36			59
Previous year Apr 23 - Mar 24	42	33	17	33	94
Issues clients attending Outreach	Q1	Q2	Q3	Q4	Yr to date
Current year Apr 24 - Mar 25	77	122			196
Previous year Apr 23 - Mar 24	118	116	67	59	361

Case Study

Background

The client attended the Outreach earlier in the year. The client stated that they are married and part of a mixed-age couple. The client works part time and their partner is retired. The client disclosed that their partner's long-term health has deteriorated over the last few months and they may need to consider further reducing their working hours or give up work entirely. The client does not receive any current support. The client also disclosed that they have a number of debts and are concerned about the potential impact of a change of circumstances.

What we did and how it made a difference

The advisor discussed the client's situation at length, providing information on debts, benefits and energy advice. The advisor looked at the clients situation from the perspective of increasing income and reducing expenditure whilst supporting the couples situation. The client was advised about Attendance Allowance (AA), a non-means tested benefit which helps with extra costs if you have a disability severe enough that you need someone to help look after you. Client was advised of potential entitlement, as well as the potential of Carers Allowance (CA) should they be successful with the application. The client also underwent an energy assessment during which the advisor looked at tariffs, social tariffs and provided energy saving tips which would see a possible significant reduction in energy expenditure. We also provided the client with information about the Hafren Dyfrdwy watersure scheme as their partner's illness meets the criteria for reduction in water costs. The client was referred to the debt team for a face-to-face appointment with a trained debt advisor who supported the client in producing an income & expenditure sheet and assessing their priority and non-priority debts. The client was supported to look at their current debt situation and rearrange their payment days to align better with their income. During the appointment the client disclosed a Council Tax debt of £1,560. Working with the debt team, a query was raised over the debt due to the client's current situation. Subsequently, the debt was written off as an error. This provided much welcomed relief for the client as they were concerned about potential enforcement action.

Outcome

The client has been supported by CA Wrexham to increase income and reduce expenditure as well as stabilise their debt situation. In terms of the income maximisation there is the potential to increase the household income through applications for Attendance Allowance (£72.65 p/w | £3,777.80 p/a) and Carers Allowance (£81.90 p/w | £4,258.80) to a total of £8,036.60 a year.

The client received energy savings tips which could see a potential savings of £360 per year on their average bills, which combined with a successful application to the Hafren Dyfrdwy social tariffs could achieve further savings on household running costs.

With regards to their debt situation, with the support of the debt team, the client saw a £1,560 debt write off and furthermore has been able to re-organise their payment schedules to better align with their pay day. This will save over £50 a month in charges that the client was regularly receiving for missed payments. The client can now better understand their financial situation and has better skills to be able to manage their money.

Issues

The figures below show the issues being presented by clients from the Acton area, including those who attended the Outreach sessions during Q2.

<i>Issues</i>	<i>No</i>	<i>Clients</i>
<i>Benefits & tax credits</i>	142	43
<i>Benefits Universal Credit</i>	10	6
<i>Charitable Support</i>	8	6
<i>Consumer goods & services</i>	49	11
<i>Debt</i>	76	14
<i>Education</i>	2	1
<i>Employment</i>	8	3
<i>Financial services & capability</i>	19	10
<i>GVA & Hate Crime</i>	2	1
<i>Health and community care</i>	11	6
<i>Housing</i>	20	8
<i>Immigration & asylum</i>	7	3
<i>Legal</i>	0	0
<i>Other</i>	1	1
<i>Relationships & family</i>	9	4
<i>Tax</i>	8	4
<i>Travel & transport</i>	3	2

<i>Utilities & communications</i>	64	15
Total	439	

Top 5 Benefit Issues	No	Top 5 Debt Issues	No
<i>Personal independence payment</i>	42	Council tax arrears	13
<i>Attendance Allowance</i>	28	<i>Debt Assessment</i>	9
<i>General benefit entitlement</i>	24	Debt Relief Order	9
<i>Employment Support Allowance</i>	18	Fuel debts	6
<i>Council Tax Reduction</i>	8	Other debt	6

Outcomes

From within the Acton outreach area we have maximised client's income by £229,840 during this period, some of which is estimated at this point.

There has been limited debt identified in Q2. We have identified £408 worth of debts that clients have been assisted with either writing off through insolvency methods (Debt Relief Order) or setting up repayment plans where appropriate.

Advisors have been undertaking training in Outcomes recording to ensure that going forward as we have identified that in the past Outcomes have not always been captured.

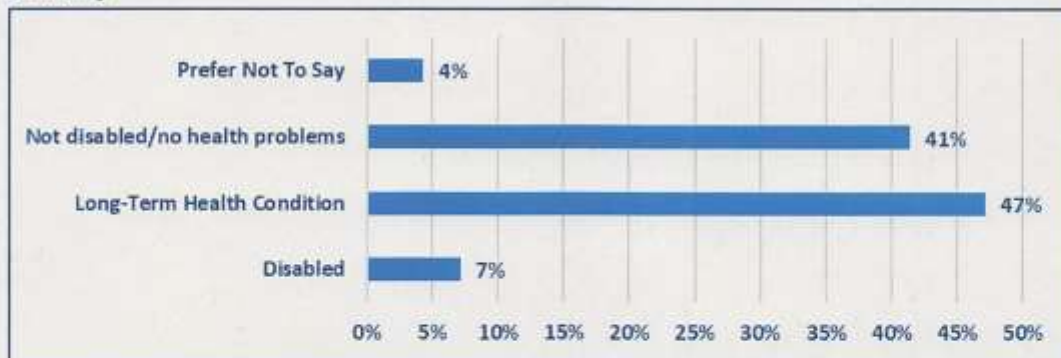
Outcomes	Q1	Q2	Q3	Q4	Total for year	Total 23/24
<i>Income gain inc. benefit/tax credit new award or increase</i>	£310,494	£229,840			£540,333	£371,359
<i>Reimbursements, services, loans</i>	£16,326	£26,543			£42,869	£45,478
<i>Debt write off</i>	£49,921	0			£49,921	£16,410
<i>Repayments rescheduled</i>	£685	£408			£1,093	£2,463
<i>Other</i>	£46,077	£80,134			£126,309	£133,467
Total	£423,503	£336,925			£760,525	£569,177

Client background

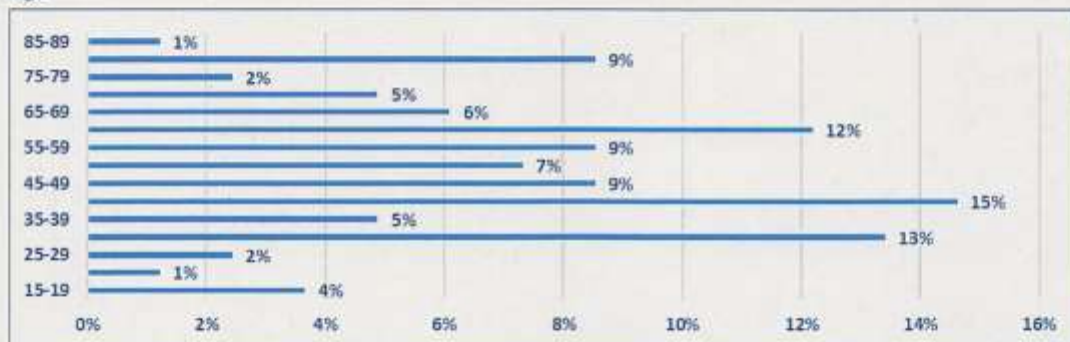
Gender



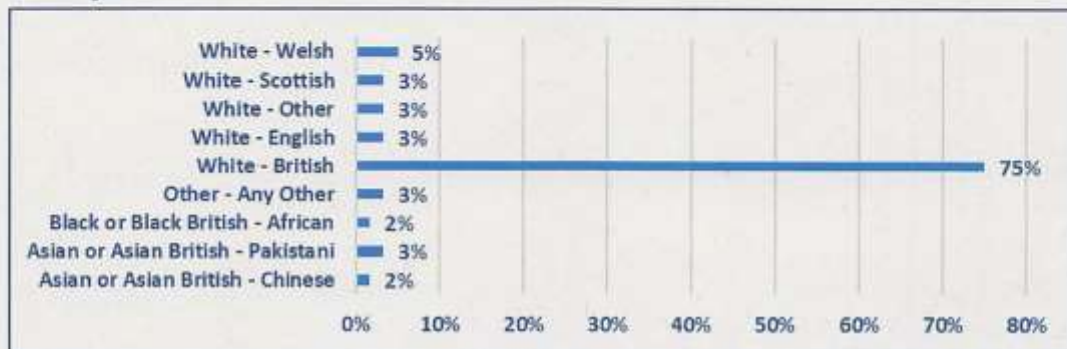
Disability



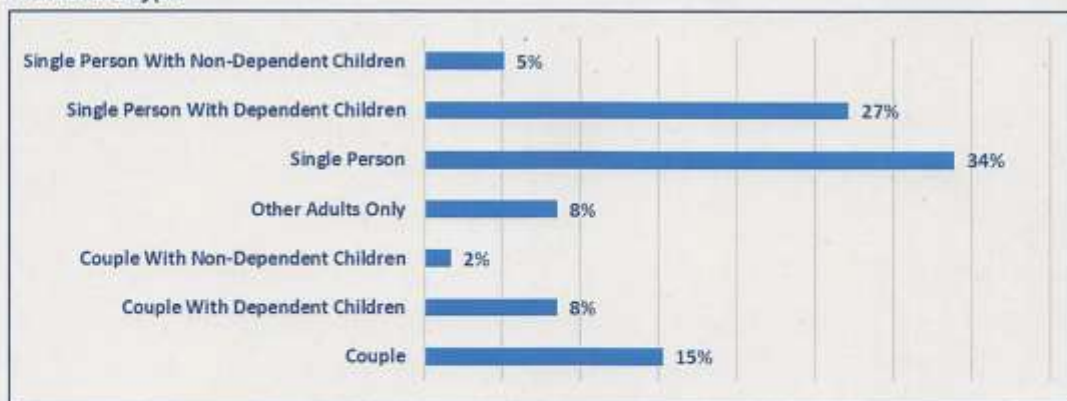
Age



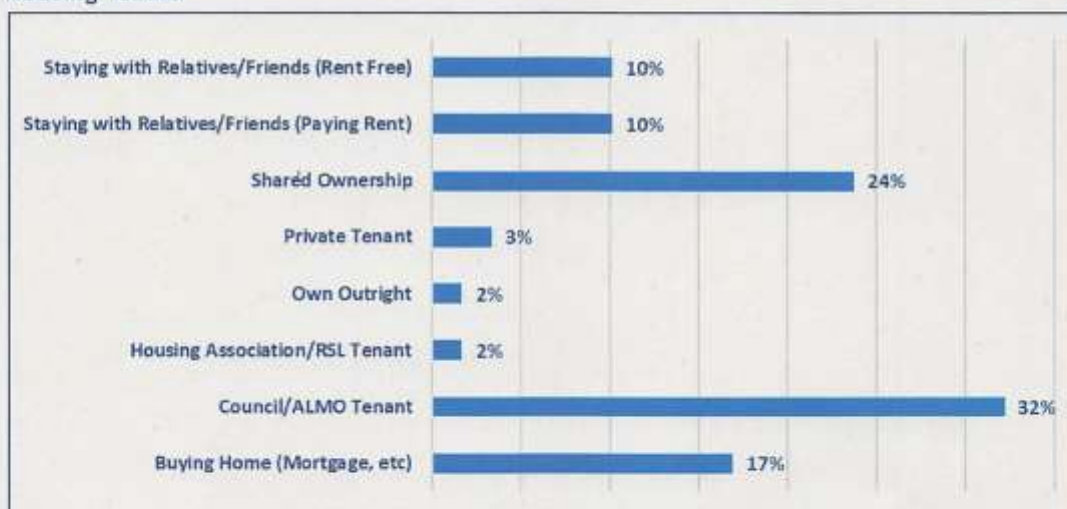
Ethnicity



Household type



Housing Tenure



ACTON COMMUNITY COUNCIL MEETING 20 NOVEMBER 2024

REPORT FROM RHIAN JONES - ACTON COMMUNITY AGENT

I have attended my craft group every Monday 1pm – 3pm at Little Acton, we have between 5 – 8 every week. Had a couple of new clients join us from doing home visits. We have a Christmas event Monday 25th November at Little Acton and Friday 29th November at Acton Resource Centre, Rainbow Foundation, Health Improvement Team, Avow, Groundwork, Age Cymru, Warm Wales, Little Learning Company will all be at the event.

Coffee Morning Acton Resource Centre every Wednesday at 11.30am – 1pm with Jane from Avow, we trying to promote clients to come along so I posted 50 leaflets in the area to see if we get anymore, Active Futures now have a coffee after they come out 11.30am and 12.00pm, there was around 16, had a couple drop in from the area too.

I have done some home visits in Acton, Borrass and Rhosnesni (not had any for Maes Y Dre yet) clients asking for blue badge info now sending them to contact centre as they are doing them, if not can show them the site to use internet if they can access.

Attendance Allowance asking them to go to Acton Resource Centre every Wednesday 9.30am-12.30pm Citizen's Advice. Clients wanting to know what activities are in the area, Active Futures I have referred a few too and social activities in Little Acton. Have referred a few to Telecare as needed around the home. I have referred to OT for rails, aids around the home.

We have a trip to Erddig Hall with Rainbow Foundation Monday 9th December we have 18 who want to join us from the area.

Christmas meal arranged at the Lager Club Tuesday 17th December at 1pm, working with Mandy Community Agent and Kevin.

**CYNGOR
CYMUNED**

ACTON

**COMMUNITY
COUNCIL**

MRS CAROLE ROBERTS
Clerc/Clerk

c/o Little Acton Community Resource
The Green, Little Acton
Wrexham, LL12 8BH
Ffôn/Telephone : 07913 071470

Ref: C1/11.24/CR

Ebost/Email: clerk@actoncommunitycouncil.gov.uk

12 November 2024

Via email to:- electoral@wrexham.gov.uk

For the attention of:

Alison Davies,
Electoral and Registration Services Lead,

Dear Alison

THE REVIEW OF POLLING DISTRICTS AND POLLING PLACES

Further to your email dated 25 October 2024, Acton Community Council has not yet held a meeting and this holding response is being submitted on its behalf to meet the Consultation timetable which is very short.

It is noted that the following Polling Places have been proposed and due to the lack of any other suitable alternate buildings within the Community of Acton, the Community Council is satisfied that the buildings within the wards of the Acton Community area as set out in the Consultation schedule for the Wrexham Constituency meet accessibility requirements and are deemed suitable:

Polling District	Electorate	Designated Polling Place & Notes
NAA – Little Acton	1,817	Little Acton Community Centre , The Green, Wrexham
NBA - Borras Park	1,955	Barker's Lane School, Barker's Lane, Wrexham Noted: The polling station was located in an after school club and, following extensive building works at the school, it was no longer available. An alternative was sought. The Main Hall at the school was identified and a successful audit was carried out. It is now designated as a polling station for the polling district.
NCA - Maesydre	1,479	Friends Meeting House , Holt Road, Wrexham
NDA - Rhosnesni	2,931	St John's Church Hall , Borras Road, Wrexham
NEA - Acton Park	1,271	Acton Community Resource Centre , Overton Way, Wrexham
NEB - Acton Central	968	Acton, Community Resource Centre , Overton Way, Wrexham

Given the short timescale of the Consultation, I reserve the right on behalf of the Community Council to provide additional comments to this response once the Council has met and given full consideration to this information. I should be grateful if you can confirm receipt of this holding response as being within the Consultation period.

Yours sincerely,

Carole Roberts

Clerk and Responsible Financial Officer to the Council

Organisation	Details	Notes
CONSULTATIONS: Members are requested to submit any comments they may wish to make on the undermentioned Consultations		
1. North Wales Fire & Rescue Authority	Our Five principles for keeping communities safe – have your say: Email dated 23 October 2024 inviting comments on the Community Risk Management Implementation Plan 2025 – 2026. To take part please visit www.northwalesfire.gov.wales call or text on 07717 516187 or email OurFivePrinciples@northwalesfire.gov.wales The closing date is the 16 December 2024.	
2. One Voice Wales	New Consultation: Legislation (Procedure, Publication and Repeals) (Wales) Bill: email dated 4 November 2024. The Legislation, Justice and Constitution Committee are inviting comments on this Bill. One Voice Wales are preparing a response to the Consultation and would like Town and Community Councils to send their views by the end of day on Friday 22 November 2024. Member's INSTRUCTIONS are REQUESTED.	
CORRESPONDENCE		
3. Planning Aid Wales	1. Upcoming Network Event with PAW: email dated 21 October 2024 with details of a network event – Community Engagement in Planning taking place on Thursday 14 November. 2. Upcoming Network Event with PAW: email dated 1 November 2024 with reminders for a number of upcoming PAW events. 3. Upcoming Network Event with PAW: email dated 11 November with the Agenda for the Networking Event on 14 November 2024 – Community Engagement in Planning.	
4. AVOW	1. Community Christmas Event: email dated 21 October 2024 with a flyer attached for Members to use on Social Media to publicise this event. 2. Members Mailout October 2024: email dated 31 October 2024 with the latest E-bulletin/newsletter from AVOW	
5. Play Wales	1. Focus on play – Play and county councillors: email dated 23 October 2024 with details of a new issue of Focus on Play which is aimed at briefing and informing County Councillors. 2. Playing and being well – literature review published: email dated 28 October 2024 with a link to the literature review.	
6. Wrexham CBC	1. The Review of Polling Districts and Polling Places: email dated 25 October 2024. The email has all the necessary information to contribute to this review. The closing date for comments is 13 November 2024. 2. Library and CC cuts: Social Media Notices for Wrexham CBC proposed £185,000 cuts to Library Services and Community Resource Centres. Also provided was a poster with details of Roadshow dates for residents to have their say on how the Services should be run. Feel free to share on Social Media. Please note that	

	the roadshow at Acton Community Resource Centre takes place on Wednesday 20 November 2024 between 16.30 - 18.30.	
7. One Voice Wales	<p>1. Larger Local Councils Committee Representatives – Email dated 10 October 2024 requesting Councils to submit the name of their representative for the One Voice Wales Larger Councils Committee for 2024/25.</p> <p style="text-align: right;">Member's INSTRUCTIONS are REQUESTED</p> <p>2. Pethau Bychain Nature Network: email dated 31 October 2024 with details of this network and a link to join.</p> <p>3. Wrexham and Flint Area Committee: email dated 23 October 2024 with a presentation attached on the work of the North Wales Fire Service.</p> <p>4. Free Community Orchard Packages: email dated 30 October 2024 with details of the Keep Wales Tidy Free Community Orchard Packages.</p> <p>5. £1.5 Million funding for Safe and Warm Hubs across Wales: email dated 1 November 2024. £1.5 million has been announced by the Welsh Government to support and expand safe and warm places for people of all ages to access within local Communities.</p> <p>6. WALES & VE DAY 80 – 8 May 2025: email dated 1 November 2024 with information on the VE DAY 80 commemoration on 8 May 2025.</p> <p>7. Department of Work and Pension Scam: email dated 29 October 2024 with details of a DWP text scam.</p> <p>8. Training Dates November – December 2024: email dated 8 November 2024 with details of the latest training dates from One Voice Wales.</p> <p>9. Cost of Living Crisis Project 'Meals that Matter': email dated 8 November 2024 with details of a webinar on 'Empowering Councils to Address Food Poverty' on Thursday 28 November 2024.</p> <p>10. Wales Climate Week 11 – 15 November 2024: email dated 11 November 2024 with information on Wales Climate Week 11 – 15 November at https://www.climateweek.gov.wales/EN/pages</p> <p>11. Peace Ambassadors: Email dated 13 November 2024 introducing the Project Coordinator of Heddwch ar Waith, a Peacebuilding Network advising of trying to create the role of Peace Ambassador in local authorities throughout Wales. The role aims to ensure that peace is a key consideration, when creating policy in local communities, in line with the Well-being Goals in the Well-being of Future Generations Act (2015).</p>	
8. Family Friends	Family Friends AGM: email dated 24 October 2024 with an invitation to the Family Friends AGM on the 20 November 2024 at 10AM.	
9. Society of Local Council Clerks	Practitioner Conference – 29-30 January 2025: Email dated 30 October 2024 inviting attendance at the annual Practitioners' Conference to explore critical aspects of local council management. This exclusive event will take place at the Chesford Grange Hotel, Kenilworth, Warwickshire. The cost is £565 for the full Conference Package.	