

9 January 2025

Dear Councillor

You are hereby summoned to attend a **HYBRID** meeting of **ACTON COMMUNITY COUNCIL** to be held in accordance with Local Government and Elections (Wales) Act 2021 on **WEDNESDAY 15 JANUARY 2025** at **6.30pm**. The Meeting will be held in the **TRAINING ROOM** at **ACTON COMMUNITY RESOURCE CENTRE**, Overton Way, Acton, Wrexham, LL12 7LB.

For anyone unable to attend the meeting in person you can join the Zoom Meeting online by using this [hyperlink to join the Hybrid Council meeting on Wednesday 15 January 2025](#) or use the Zoom Meeting ID: 811 5566 0239 and Passcode: 182684. Please note that the Meeting and those participating in person and online will be recorded. The business to be transacted is as set out in the agenda below.

Yours faithfully

Carole Roberts

Clerk and Responsible Financial Officer to the Council

AGENDA

1. APOLOGIES FOR ABSENCE:

2. **PUBLIC PARTICIPATION:** At this stage of the proceedings the Chair will give any Members of the Public in attendance a reasonable opportunity to make representations about any business to be discussed at the meeting, unless doing so is likely to prejudice the effective conduct of the meeting. This does not mean that Members of the Public can take part in debate, but they must be given a reasonable opportunity to make representations about business to be discussed. The period of time designated for Public Participation at a meeting in accordance with Standing Order 3(d) shall not exceed **15** minutes unless directed otherwise by the Chair of the meeting.

3. **DECLARATION OF INTERESTS:** To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgment of the public interest and it relates to a financial or regulatory matter.

4. **CONFIRMATION OF MINUTES:** To receive the Minutes of:-the Council meeting held on 11 December 2024 (Copy attached)

5. INFORMATION FROM 11 DECEMBER 2024 MINUTES:

6. **PROCEDURAL MATTERS - COMMUNITY COUNCIL CASUAL VACANCY – ACTON CENTRAL WARD –**
Clerk to report.

7. PAYMENT OF ACCOUNTS & Q3 BANK RECONCILIATION:

1. To note details of any payments received, Transfers to be made between the Council's Bank Accounts and to authorise any outstanding debtor or other transactions to be made in January 2025.
2. To consider the third quarter bank reconciliation and accounts together with progress against the budget.(Circulated as a separate pdf file)

8. ANNUAL ESTIMATES OF INCOME AND EXPENDITURE FOR 2025/26 FINANCIAL YEAR: Following determination at the December 2024 meeting of the Council's income, expenditure, balances and budget requirements for 2025/26 amounting to £278,172, to consider the following:

Precept Requirements for 2025/26: The Chief Finance and ICT Officer, Wrexham County Borough Council has indicated the Acton Community Tax base for 2025/26 is 5735. In order to meet the Wrexham CBC timetable to set the Council Tax Levels in February, the Community Council has been asked to agree its Budget and provide its Precept information by 24 January 2025.

To consider the Council's precept requirement taking into account current commitments and any new provisions agreed during 2024/25 or that the Community Council decides to support. (Details attached).

9. REVIEW AND DRAFT ANNUAL REPORT FOR 2024/25: Further to Minute 96.3 November 2024, to review [the Council's Annual Report](#) and arrange to meet the requirements of [the Wellbeing of Future Generations \(Wales\) Act 2015](#) and conduct a matching exercise of Part 2 of the Finance and Governance Toolkit (Copy previously circulated)

10. REPORT FROM CLERK: Clerk to report on correspondence and other information that has been received since the last meeting. Details Attached.

11. PLANNING APPLICATIONS: To consider any comments the Council may wish to make on application(s) within the Acton Community area made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

Case Number/ Address & Proposed Development	Decision
1. P/2024/1688 Renewal of planning permission P/2022/0222 – siting of storage container and gazebo and retention of mobile classroom unit: Barkers Lane CP School, Barkers Lane, Wrexham LL13 9UN	
2. P/2024/1660 First Floor Side Extension: 31 Chestnut Avenue, Wrexham LL12 7HT	

**the plans and documents for these applications can be viewed online [by clicking here](#) and selecting Category of Planning Applications then scroll to the Application Status box and select "Under Consultation" then scroll down to the Community box and select the Community of Gwauntyerfyn /Acton for the search. The Clerk requests an extension of the 21 day consultation period where appropriate*

Minutes of the hybrid Meeting of Acton Community Council held Wednesday 11 December 2024 remotely via Zoom and at Acton Community Resource Centre, Overton Way, Acton, Wrexham.

Present:

Councillor Kevin Roberts (Chair)
" W Baldwin
" T Coxon
" M Davies *
" Ms S Edwards *
" Mrs A Evans
" A Gallanders
" Ms H Hewitt *

Councillor R Hardy (Vice Chair)
" Ms C Jarvis *
" P Lloyd
" Ms B Martin
" G Ozolins *
" Ms K Spiers *
" Ms D Wallice *
1 Vacancy

* Absent

Also Present:

Mrs Carole Roberts & Mrs Michelle Williams Clerk & Administrative Assistant to the Council

102. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors H Hewitt, Ms. C Jarvis (Maternity) and D Wallice.

RESOLVED – that the apologies for absence be received and accepted.

103. PUBLIC PARTICIPATION

There were no members of the public present at the meeting to make any representations as set out in Standing Order No. 3d.

104. DECLARATIONS OF INTEREST

There were no declarations of interest made at this stage of the proceedings.

105. CONFIRMATION OF MINUTES

1. The Minutes of the hybrid Council Meeting held on the 20 November 2024 were received.

RESOLVED – that the Minutes of the hybrid Council Meeting held on the 20 November 2024 be received and confirmed as a correct record.

PRESS AND PUBLIC

RESOLVED – that the Press and Public be excluded from the Meeting during consideration of the next item of business only as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

2. The Confidential Note and recommendations of the Little Acton Community Centre Task and Finish Group Meeting held on 26 November 2024 were received

RESOLVED – that the Note and recommendations of the Little Acton Community Centre Task and Finish Group Meeting held on 26 November 2024 be received and endorsed as follows:

- i) To accept the quote from BT to provide broadband and electronic telephony for the Little Acton Community Centre and Community Council at a cost of £78.95 per month for 24 months and the Clerk be authorised to expedite the installation of broadband connectivity at the Little Acton Community Centre.*
 - ii) To endorse the Clerk obtaining an AO Landscape magnetic lockable cyclone outdoor wall mounted Notice Board for the Community Centre for the display of Statutory and other Notices of the Council at a cost of £818.00.*
 - iii) That the existing budget be increased by £6,000 for 2025/26, as work to ensure the external integrity of the Community Centre for the next 25 years (term of the proposed lease) should be the main priority to include the Roof, Windows, Door and Security; subsequently the internal works identified in the Condition Survey and future improvements be carried out.*
3. The Confidential Minutes and recommendations from the Staffing Committee meeting held on 4 December 2024 were received.

RESOLVED – that the Confidential Minutes and recommendations of the Staffing Committee meeting held on Wednesday 4 December 2024 be received and endorsed as follows:

- i) That the Clerk and Administration Assistant be authorised to complete the ILCA and FILCA training courses provided by the SLCC.*
- ii) That up to thirty paid hours be allocated to both the Clerk and Administration Assistant to allow them to complete each of the ILCA and FILCA Training Courses outside of their normal working hours.*
- iii) That upon the satisfactory completion of each ILCA and FILCA course, the Clerk and Administration Assistant be awarded one additional increment on their substantive pay grade.*
- iv) That it is desirable to have an option in the future for the Clerk to the Council to be required to complete the CILCA qualification and this matter again be considered at a later date.*

PRESS AND PUBLIC

RESOLVED – That the Press and Public be readmitted for the remainder of the meeting.

106. INFORMATION FROM 20 NOVEMBER 2024 MINUTES

- i) MINUTE 92.1) PROVISION OF ADDITIONAL LITTER BIN CAPACITY AT BORRAS PARK SHOPS AND AT THE NINE ACRE FIELD:** Members noted that the bins had been delivered to Wrexham CBC on the 6 December 2024 but had not yet been installed due to clear up work generated by the stormy weather.
- ii) MINUTE 92.2) REPLACEMENT TOMMY STATUE AT THE RWF MEMORIAL SITE:** Members discussed the options to repair or replace the Tommy statue with consideration given to the stature being deliberately targeted.

RESOLVED –

- i) That the Clerk contact Wrexham CBC to arrange for the statue to be removed.*
- ii) That the decision to replace the statue be deferred to a future meeting.*

107. PROCEDURAL MATTERS

The Clerk reported on the following procedural matters.

- 1. S116 LOCAL GOVERNMENT (WALES) MEASURE 2011 CO-OPTION OF MEMBERS & CASUAL COUNCILLOR VACANCY IN THE BORRAS PARK WARD:** Members noted that there had been no response to the Public Notice/advertisement.

RESOLVED – that the Clerk be authorized to re-advertise this vacancy with a closing date of noon on Monday 10 February 2025, and to advise that anyone within the whole of the Acton Community can

submit their names for co-option to fill this casual vacancy and any applications that are received be considered at the February 2025 Council meeting.

- 2. COMMUNITY AGENT REPORT:** Members considered and discussed the monthly report for November 2024 that had been circulated. The Clerk confirmed that she had met with a Wrexham CBC Officer who had confirmed that all areas in Wrexham now had a Community Agent and that the Community Agent web pages were being re-developed.

RESOLVED –

- i) to receive and note the monthly Community Agent’s report for November 2024.*
 - ii) That the administrative assistant put a link on the Acton Community Council website to the Community Agent web page once developed further.*
- 3. ENVIRONMENT (WALES) ACT 2016 PART 1 SECTION 6 – THE BIODIVERSITY AND RESILIENCE OF ECOSYSTEMS DUTY 3 YEAR REVIEW AND REPORT FOR DECEMBER 2024:** The Clerk presented the existing three year plan and her annual review and updated report prepared to ensure the Council meets its statutory duties under Section 6 of the 2016 Act.

RESOLVED - that

- i) the Clerk be thanked for producing the review and report*
 - ii) the Report be received and accepted and once signed off by the Chair, the report be published on the Council’s website*
- 4. WREXHAM LITTER PICKERS:** Further to Minute 32.2) June 2024, the Wrexham Litter Pickers have now identified trolleys that they would like Acton Community Council to purchase directly for them, at a cost of £479 for three trolleys.

RESOLVED – that the Clerk be authorized to purchase three trolleys at a cost of £479.

108. KEY ACTON ISSUES

WCBC Members reported verbally on any new or key issues being considered by the County Borough Council that may affect the whole or part of the Community of Acton as follows:

- 1. SWEET CHESTNUT TREE:** Councillor Martin had received a suggestion from a resident that a plaque be placed by the Sweet Chestnut Tree in Acton Park to commemorate its winning the Woodland Trust, Tree of the Year 2023 competition. Members noted the suggestion and agreed that this was something that the Acton Park Ranger could organise.
- 2. ACTON PARK DAMAGED TREES:** Members noted that lots of trees in Acton Park had been damaged and fallen down after the recent storms. The Acton Park Ranger does not have a chainsaw licence and is unable to clear up, make safe these trees.

RESOLVED – that the Clerk write to Wrexham CBC to request assistance for the Ranger with tree management in Acton Park.

109. COMMUNITY ENGAGEMENT AND PROGRESSION OF ANNUAL REPORT PRIORITIES

- 1. EVENTS AT ACTON PARK:** The upcoming Christmas Event in Acton Park has been put back by a week due to the number of damaged and fallen trees in the Park.
- 2. TRIP TO ERDDIG HALL:** The Rainbow Foundation has a National Trust Membership and the Community Agent had taken a group of Acton residents to Erddig Hall on the 9 December 2024.
- 3. CHRISTMAS MEAL FOR ACTON COMMUNITY RESIDENTS:** The Chair updated Members on the proposed plans for a Christmas meal organized by the Community Agents for Rhosddu and Acton. On the 17 December 2024 a group of Acton residents would be attending a Christmas Lunch at Wrexham Lager Club and the Acton Park volunteers would be enjoying a meal at the Cunliffe Arms.

4. **GIVEN TO SHINE – CHRISTMAS EVE:** Members noted that this event would take place at two locations within the Acton Community, at the Gate Hangs High Public House and the perimeter of the Maesydre Powerhouse.
5. **REVIEW OF ANNUAL REPORT – PLANNING FOR 2025/26:** Members noted that the process to follow for the purchase and installation of a new play area in Acton Park had been sent to all members and that the Task and Finish Group were to meet in January 2025.

110. FINANCIAL ASSISTANCE

Members considered the Clerk's report detailing the Council's Policy to apportion the annual £10,000 budget equally between each of the quarterly meetings. It was noted an additional £2,500 had been included this year for a one-off large grant for the 2025 Wrexham Eisteddfod. Members then proceeded to consider the two applications received during the present quarter and whether the Council wished to make a grant to the applicants under the provisions of Section 137 of the Local Government Act 1972. Regards was given to the number of Acton residents catered for by each of the applicants.

RESOLVED – that the following Financial Assistance grants be made under the Council's Powers contained in Section 137 of the Local Government Act 1972 (as amended) :-

Organisation	Details	Decision
1. AVOW	Community Hub to provide refreshments for residents who access opportunities in the Acton Community Resource Centre, which will give them a chance to socialise together during or after an activity. This can reduce barriers and improve community engagement.	£500
2. Dance Empire	To purchase new equipment to support students progress and continue to offer classes at reduced rates to families that need that support.	£250
	TOTAL	£750

111. REPORT FROM CLERK

CORRESPONDENCE - The Council received a report from the Clerk detailing consultation and other correspondence that has been received since the last meeting as follows:

Organisation	Details Notes
CONSULTATIONS: Members are requested to submit any comments they may wish to make on the undermentioned Consultations	
1. One Voice Wales	<p>1. Publication of Consultation Papers – Planning resilience and preserving trees: email dated 15 November 2024 inviting responses to this consultation by 17 January 2025. The Consultation is about promoting a resilient and high performing planning service and preserving trees and woodlands – new regulations. The consultation can be found at https://www.gov.wales/promoting-resilient-and-high-performing-planning-service</p> <p>2. Wales COVID -19 Inquiry Special Purpose Committee – UK Covid Inquiry Module 1 Report: email dated 13 November 2024 inviting comments by 3 January 2025, specifically on the UK Covid Inquiry Module 1 Report, which looks specifically at the resilience and preparedness of the United Kingdom.</p> <p>Consultations noted – Members to respond on an individual basis</p>

2. North Wales Police	<p>Have your say on funding for policing in North Wales: email dated 2 December 2024. It contains a link to a survey https://www.surveymonkey.com/r/opcc_precept24 which closes on 20 December 2024. The PCC is asking people of the region how much money they are prepared to pay for the work the Police do to keep our neighbourhoods safe.</p> <p>Consultation noted – Members to respond on an individual basis</p>
3. Wrexham CBC	<p>Proposals to reduce the Published Admission Number(PAN) at 3 Primary Schools in the Wrexham area: emails dated 2 December 2024 with links to the following 3 consultations:</p> <p>1. Acton Primary School - https://www.wrexham.gov.uk/service/acton-park-primary-school-consultation</p> <p>2. Barkers Lane CP School - https://www.wrexham.gov.uk/service/barkers-lane-primary-school-consultation</p> <p>3. Wat's Dyke CP School - https://www.wrexham.gov.uk/service/wats-dyke-cp-school-consultation</p> <p>The closing date for these three consultations is 24 January 2025.</p> <p>Consultations noted – Members to respond on an individual basis</p>
CORRESPONDENCE	
4. Play Wales	<p>1. November e-bulletin: The latest e-bulletin from Play Wales providing an overview of the latest information on their website.</p> <p>2. The Play Sufficiency Duty and the role of Playworkers: email dated 19 November 2024 with a link to an updated information sheet on the Play Sufficiency Duty and the role of Playworkers.</p> <p>3. Webinar Series: Exploring Play Sufficiency: email dated 4 December 2024 with details of a webinar on the 21 January 2025 between 12.30pm and 2.00pm.</p> <p>Above information noted.</p>
5. One Voice Wales	<p>1. National Conference Report 2024: email dated 13 November 2024 with the Report attached and a reminder of the dates for next years events: Wednesday 23 April 2025 – annual National Awards Conference and Wednesday 2 July 2025 – annual Innovative Practice Conference.</p> <p>2. Cost of Living Crisis Project ‘Meals that Matter’ – Webinar: email dated 15 November 2024 with details of a webinar on 28 November 10am – 12noon on ‘Meals that Matter’ – empowering Councils to address Food Poverty.</p> <p>3. Training for Councillors: email dated 19 November 2024 with an article attached on Training for Councillors.</p> <p>4. Dementia Action Plan Survey closing 13 December: email dated 19 November 2024 with a link to this survey.</p> <p>5. One Voice Wales Training Dates to March 2025: email dated 26 November 2024 with details of all the latest training available from One Voice Wales.</p> <p>6. Valuation Tribunal for Wales Membership Recruitment: email dated 5 December 2024 advising of a recruitment drive for voluntary members.</p> <p>Above information noted</p>
6. The Rainbow Foundation	<p>Day Opportunities at the Rainbow Foundation: email dated 11 November 2024 containing information on the day opportunities provided by the Rainbow Foundation.</p> <p>Above information noted</p>
7. Tenovus Cancer Care	<p>Invitation to Tenovus Cancer Care Annual Lovelight Concert: email dated 19 November 2024 with an invitation to this Concert on the 12 December 2024 at 7pm in St Giles Church, Wrexham.</p> <p>Above information noted</p>
8. Planning Aid Wales	<p>1. Want more information on Place Plans: email dated 25 November 2024 with</p>

	<p>a reminder for an event on 28 November 2024 10.30am – 12.30pm introducing the value Place Plans can bring to communities.</p> <p>2. Want more information on heritage or conservation areas and planning: email dated 29 November 2024 with details of an interactive online session on Wednesday 4 December 2024. <i>Above information noted</i></p>
9. AVOW	<p>Members Mailout November 2024: email dated 28 November 2024 containing the AVOW e-bulletin for November 2024. <i>Above information noted</i></p>

112. PAYMENT OF ACCOUNTS

The Clerk reported on Payments received and bank charges made since 20 November 2024, and requested authorisation for outstanding debtor or other cheque, BACS and debit card payments as set out in the schedule below:

RESOLVED –

- i) to note the payments received and outgoing bank charges; and*
- ii) to approve the making of payments for December 2024 as set out in the schedule reported to the meeting and below;*

Voucher/Payment Ref & Payee	Details	Amount
100. BACS ref 67.12.24 Wrexham CBC	SLA Q1 Payment School Crossing Patrols Section 137 Local Government Act 1972 (as amended)	£4,455.00 (Vat= £0.00)
101. BACS ref 68.12.24 Carole Roberts	Salary and office expenses for December 2024 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per payroll schedule)
102. BACS ref 69.12.24 Michelle Williams	Salary for December 2024 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per payroll schedule)
103. BACS ref 70.12.24 Clwyd Pension Fund	Pension payments for December 2024 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
104. BACS ref 71.12.24 HMRC	Payroll payments for December 2024 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
105. BACS ref 72.12.24 Carole Roberts	Clerk's Expenses for December 2024 S112 Local Government Act 1972 (as amended)	£16.70 (Vat= £0.00)
106. DC 12.12.24 Tesco Stores Ltd	Telephone Costs S112 Local Government Act 1972 (as amended)	£ 15.00 (Vat= £0.00)
107. Cheque No 202375 AVOW	Financial Assistance for room hire cost for the Acton Hub S137 Local Government Act 1972 (as amended)	£ 500.00 (Vat= £0.00)
108. Cheque No 202376 Dance Empire	Financial Assistance for start-up costs/equipment purchase S112 Local Government Act 1972 (as amended)	£ 250.00 (Vat= £0.00)
109. BACS 73.12.24 SLCC Enterprises Ltd	2025 Practitioners Conference fees S112 Local Government Act 1972 (as amended)	£626.00 (VAT= £61.00)
Chairs Charity Account -		
CCA7-24/25- Bacs CCA1.12.24 Ceri Wright Wrexham Lager Club	Older Persons Christmas Lunch 17/12/24 x 16 S15 Local Government Act 1972 (as amended)	£159.20 (VAT = £0.00).
CCA8-24/25- Cheque No 100054 Cunliffe Arms	Deposit for Xmas Meal – Friends of Acton Park S15 Local Government Act 1972 (as amended)	£110.00 VAT = £0.00
CCA9-24/5 Cheque No 100055 Cunliffe Arms	Balance Friends of Acton Park Xmas Meal Cost S15 Local Government Act 1972 (as amended)	£ 170.45 (VAT = £0.00).

113. ANNUAL ESTIMATES OF INCOME AND EXPENDITURE FOR 2024/25 FINANCIAL YEAR

The Clerk presented a report to Members detailing the statutory requirements for setting the budget for 2025/26. Consideration was given to all matters pertaining to determination of the Council's income, expenditure and balances for the financial year 2025/26 as follows:

1. ANNUAL INVESTMENT STRATEGY 2025/26 Members reviewed the Acton Community Council Investments Policy for the next financial year as part of the budget setting process.

RESOLVED – to approve the Investment Strategy for Acton Community Council for the 2025/26 financial year as set out in the appendix to the report and confirm the following six signatories for the new account with Unity Trust Bank: Councillors Bill Baldwin, Trevor Coxon, Andy Gallanders, Ralph Hardy, Philip Lloyd and Kevin Roberts.

2. SERVICE LEVEL AGREEMENTS 2024/25: Further to Minute 98.2 November 2024, Members received the updated costings as a result of increased Employers NI costs from April 2025.

RESOLVED – To confirm provision of the necessary funding for existing and committed Service Level Agreements for the next financial year (2025/26) as part of the budget setting process as follows :-

1. Payroll Service – Shropshire County Council (Year 2 of 3);
2. Caia Park Partnership Open Access Youth Work for 8-18 year olds – (Year 1 of 3)
3. Seasonal Ranger Acton Park (Year 3 of 3)
4. CAB Acton Outreach Worker for Acton Community Advice Service (Year 2 of 3).
5. Acton Playground Provision (Annual ongoing)
6. School Crossing Patrols (Annual ongoing).
7. Wrexham CBC Staffed Play Provision at Little Acton (Year 1 of 3)
8. Wrexham CBC Pilot Holiday Project x10 sessions in school holiday at Rhosnesni
7. Little Acton Community Centre - (Contribution Commitment to full costs incurred by Wrexham CBC subject to final report of Task & Finish Group and finalising lease with WCBC)

3. REVIEW OF EARMARKED AND GENERAL FUND RESERVES: Members reviewed and determined the levels of financial reserves which are appropriate to hold during 2025/26 to meet its future commitments and planned expenditure. Members took account of the existing earmarked reserves and the level of General Reserves for unplanned expenditure and contingencies in 2025/26. Consideration was also given to increasing the following earmarked reserves from within the 2024/25 budget provision as follows:-

Maesydre Powerhouse repairs/Revaluation	+ £500
Playground Equipment/Replacement -	+£9,000
Little Acton Community Centre Equipment/Refurbishment	<u>£3,000</u>
Total Additions	<u>£12,500</u>

RESOLVED – to approve the Council's ear-marked and General Fund Reserve requirements for 2025/26 as follows:

1. Earmarked Reserve	Amount
Elections	£ 15,000.00
Maesydre Powerhouse	£ 2,000.00
Playgrounds	£85,869.58
Youth Projects	£ 5,908.49
Play Development	£ 1,185.00
Locum Clerk costs	£ 7,390.00
Little Acton Community Centre	<u>£ 41,125.89</u>
Total	<u>£158,478.96</u>
2.General Reserve -	£75,000

Total planned reserves - £233,478.96

4. BUDGET PROVISION AND PRECEPT REQUIREMENTS FOR 2025/26: Members gave consideration to the Council's Draft budget for 2025/26 that had been circulated prior to the meeting taking into account current commitments, anticipated expenditure to 31 March 2025, any new provisions that the Community Council has decided to support, inflation, increased employers NI costs and earmarked and other reserve requirements.

It was noted that the Chief Finance and Performance Officer, Wrexham County Borough Council has yet to indicate when the Community Council's precept is required by and what the Council Tax Base for 2025/26 will be. This key information will enable the Council to determine its' Precept requirements for 2025/26.

RESOLVED –

- i) To approve and confirm the Council's detailed budget requirements for 2024/25 as being £278,172: and**
- ii) To defer the determination of the Council's 2025/26 Precept requirements until the next Council Meeting in January 2025.**

114. PLANNING RELATED MATTERS AND APPLICATIONS

The Council considered the following matters and applications within the Acton Community area that had been made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

RESOLVED - that the following observations be made on the applications as set out below:

Case Number/ Address & Proposed Development	Decision
1. P/2024/1636: Single storey side extension to replace conservatory, 16 Glyndwr Road, Wrexham LL12 8DG	No observations
2. P/2024/1640: Demolition of existing rear extension and erection of single storey side and rear extensions, new vehicular access and hardstanding, 1 Camberley Crescent, Wrexham LL12 7LR	No observations

Councillor Kevin Roberts
Chair

Signed as a correct record this 15th day of January 2025

Presiding Chair

PRECEPT REQUIREMENTS FOR 2025/26

DRAFT BUDGET EXPENDITURE FOR 2025/26

Carried Forward from 2023/24	£204,028
Precept 2024/25	£225,890
Interest (Estimated)	£4,387
VAT Repayment (Estimated)	£2,150
	<hr/> £436,455

Less estimated expenditure 2024/25 - £208,417

TOTAL

£228,038

Estimated Expenditure 2025/26	£278,172
Less Estimated Balance	£228,038
Add Earmarked reserves	£158,479
Add adjustment to working balances	£75,000

Provisional Precept Requirement for 2025/26

£283,613

Historical Information: Acton Community Tax base :

	Precept	Band D equivalent
2023/24 - 5711	£169,000	£29.59
2024/25 – 5691	£225,890	£39.69
(Reduced to Slippage level & contractual commitments only)		
2025/26 – 5735	£283,613	£49.45

See attached Sheets for underpinning background calculations

Earmarked balances for:

Elections/ Power House Repairs & revaluation/ Repairs& Replacement Play equipment / Acton CRC / Env Schemes/ Youth Projects/ Grant Monies/Locum Clerk/Crime prevention/ Little Acton Com Centre Equip&refurbishment

Forward Budget Detail - By Centre

		Current Year Budget	Next Year Budget	Year 2 Budget	Year 3 Budget	Year 4 Budget	Year 5 Budget
100	General Administration						
1076	Precept	225,890	0	0	0	0	0
1090	Interest	2,000	0	0	0	0	0
	Total Income	227,890	0	0	0	0	0
4000	Bank Charges & Fees	130	0	0	0	0	0
4100	Employer's Costs	53,350	56,124	0	0	0	0
4103	Payroll Admin Charge	480	1,445	0	0	0	0
4105	Clerk's Expenses	2,370	2,465	0	0	0	0
4110	Equipment	2,000	2,080	0	0	0	0
4111	Legal / Translation	3,880	3,880	0	0	0	0
4115	Chain Plaque	25	25	0	0	0	0
4116	Replenish Chairs Charity A/c	1,000	1,000	0	0	0	0
4120	Annual Subscriptions	2,715	2,823	0	0	0	0
4125	Insurance	2,113	2,197	0	0	0	0
4130	Elections	2,000	2,000	0	0	0	0
4135	Audit Fees	2,850	2,850	0	0	0	0
4140	Donations (S137)	12,500	12,500	0	0	0	0
4145	Conference fees/expenses	1,500	1,560	0	0	0	0
4150	Advertising	500	500	0	0	0	0
4155	Training - Staff	1,500	1,560	0	0	0	0
4160	Training - Members	3,840	3,993	0	0	0	0
4161	Members Remuneration	3,400	3,400	0	0	0	0
4165	Website/Data Protection	1,500	1,560	0	0	0	0
	Total Overhead Expenditure	97,653	101,962	0	0	0	0
	Net Income over Expenditure	130,237	(101,962)	0	0	0	0
200	Service level & Licence Agreem						
4205	Young Person Projects	48,230	50,159	0	0	0	0
4210	Seasonal Ranger Acton Park	38,573	40,578	0	0	0	0
4215	CAB Outreach Worker-ACAS	10,099	10,624	0	0	0	0
4220	Maesydre Power House	1,600	1,664	0	0	0	0
4225	Acton Playground Provision	16,515	17,175	0	0	0	0
4230	School Crossing Patrols	25,800	25,800	0	0	0	0
	Total Overhead Expenditure	140,817	146,000	0	0	0	0
	Net Income over Expenditure	(140,817)	(146,000)	0	0	0	0
300	Other Projects						
4300	Little Acton Community Centre	9,210	15,210	0	0	0	0
4305	Community Streetscene	5,000	5,000	0	0	0	0
4310	Crime Prevention Projects	5,000	5,000	0	0	0	0
4320	Community Initiatives Fund	5,000	5,000	0	0	0	0
	Total Overhead Expenditure	24,210	30,210	0	0	0	0
	Net Income over Expenditure	(24,210)	(30,210)	0	0	0	0

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Forward Budget Detail - By Centre

	Current Year Budget	Next Year Budget	Year 2 Budget	Year 3 Budget	Year 4 Budget	Year 5 Budget
Total Budget Income	227,890	0	0	0	0	0
Expenditure	262,680	278,172	0	0	0	0
Movement to/(from) Gen Reserve	(34,790)	(278,172)	0	0	0	0

Annual Budget - By Centre

Note: Approved Budgets & Actual Expenditure for 2024/25 to Q3 end with Summary of in year Expenditure projected to 31 March 2025

		<u>Last year -2023/24</u>		<u>Current Year -2024/25</u>				<u>Next Year-2025/26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
100	General Administration									
1076	Precept	0	169,000	225,890	225,890	225,890	0	0	0	0
1090	Interest	0	2,804	2,000	3,187	4,387	0	0	0	0
	Total Income	0	171,804	227,890	229,077	230,277	0	0	0	0
4000	Bank Charges & Fees	120	82	130	56	74	0	0	0	0
4100	Employer's Costs	50,000	49,716	53,350	37,965	51,590	0	56,124	0	0
4103	Payroll Admin Charge	480	365	480	1,375	1,375	0	1,445	0	0
4105	Clerk's Expenses	2,370	1,651	2,370	1,607	2,076	0	2,465	0	0
4110	Equipment	2,000	609	2,000	375	1,804	0	2,080	0	0
4111	Legal / Translation	3,880	50	3,880	0	500	0	3,880	0	0
4115	Chain Plaque	25	0	25	0	0	0	25	0	0
4116	Replenish Chairs Charity A/c	1,000	1,000	1,000	1,000	1,000	0	1,000	0	0
4120	Annual Subscriptions	2,545	2,577	2,715	244	2,844	0	2,823	0	0
4125	Insurance	1,980	2,259	2,113	1,614	1,614	0	2,197	0	0
4130	Elections	2,000	0	2,000	0	0	0	2,000	0	0
4135	Audit Fees	1,500	495	2,850	341	2,191	0	2,850	0	0
4140	Donations (S137)	10,000	6,750	12,500	3,150	12,500	0	12,500	0	0
4145	Conference fees/expenses	1,500	846	1,500	565	1,235	0	1,560	0	0
4150	Advertising	500	0	500	0	0	0	500	0	0
4155	Training - Staff	1,500	270	1,500	345	500	0	1,560	0	0
4160	Training - Members	3,840	492	3,840	0	500	0	3,993	0	0
4161	Members Remuneration	3,400	1,248	3,400	0	1,600	0	3,400	0	0
4165	Website/Data Protection	1,500	787	1,500	120	770	0	1,560	0	0

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Annual Budget - By Centre

Note: Approved Budgets & Actual Expenditure for 2024/25 to Q3 end with Summary of in year Expenditure projected to 31 March 2025

		<u>Last year -2023/24</u>		<u>Current Year -2024/25</u>				<u>Next Year-2025/26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure		90,140	69,197	97,653	48,756	82,173	0	101,962	0	0
Movement to/(from) Gen Reserve		(90,140)	102,607	130,237	180,321	148,104		(101,962)		
200	Service level & Licence Agreeem									
4200	Acton Resource Centre-Rev Cost	0	1,200	0	0	0	0	0	0	0
4205	Young Person Projects	35,898	35,899	48,230	22,488	41,092	0	50,159	0	0
4210	Seasonal Ranger Acton Park	36,609	33,454	38,573	0	38,573	0	40,578	0	0
4215	CAB Outreach Worker-ACAS	7,480	6,652	10,099	3,493	6,985	0	10,624	0	0
4220	Maesydre Power House	1,600	38,746	1,600	0	885	0	1,664	0	0
4225	Acton Playground Provision	16,515	6,365	16,515	3,331	6,693	0	17,175	0	0
4230	School Crossing Patrols (S137)	24,178	13,198	25,800	4,455	17,820	0	25,800	0	0
Overhead Expenditure		122,280	135,515	140,817	33,767	112,048	0	146,000	0	0
5001	plus Transfer from EM Res	0	22,180	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve		(122,280)	(113,335)	(140,817)	(33,767)	(112,048)		(146,000)		
300	Other Projects									
4300	Little Acton Community Centre	8,630	4,229	9,210	3,236	7,875	0	15,210	0	0
4305	Community Streetscene	5,000	1,102	5,000	1,866	3,191	0	5,000	0	0
4310	Crime Prevention Projects	5,000	1,800	5,000	0	1,800	0	5,000	0	0
4320	Community Initiatives Fund	5,000	5,035	5,000	849	1,330	0	5,000	0	0
Overhead Expenditure		23,630	12,165	24,210	5,951	14,196	0	30,210	0	0
Movement to/(from) Gen Reserve		(23,630)	(12,165)	(24,210)	(5,951)	(14,196)		(30,210)		

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Annual Budget - By Centre

Note: Approved Budgets & Actual Expenditure for 2024/25 to Q3 end with Summary of in year Expenditure projected to 31 March 2025

	<u>Last year -2023/24</u>		<u>Current Year -2024/25</u>				<u>Next Year-2025/26</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Budget Income	0	171,804	227,890	229,077	230,277	0	0	0	0
Expenditure	236,050	216,877	262,680	88,474	208,417	0	278,172	0	0
Net Income over Expenditure	-236,050	-45,073	-34,790	140,603	21,860	0	-278,172	0	0
plus Transfer from EM Res	0	22,180	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	(236,050)	(22,893)	(34,790)	140,603	21,860		(278,172)		

ACTON COMMUNITY COUNCIL

Consultation and Correspondence Report of the Clerk to the Council

AGENDA ITEM 10**15 JANUARY 2025**

Organisation	Details	Notes
CONSULTATIONS: Members are requested to submit any comments they may wish to make on the undermentioned Consultations		
1. Various	<p>1. Consultation on Reforms to the Compulsory Purchase Process and Compensation Process: email dated 19 December 2024 with details of and a link to this Consultation, Compulsory Purchase Process and Compensation Reforms – GOV.UK The closing date is the 13 February 2025.</p> <p>2. Review of Senedd Constituencies: email dated 17 December 2024. Comments invited on the Democracy and Boundary Commission Cymru Report on this link https://senedd2026.reviewsales.wales/</p> <p>3. Law Commission consultation on Burial and Cremation law reform: Email dated 13 December 2024 advising that this project is in its consultation stage, with the consultation closing on 9 January 2025. Please see here for details: Burial and Cremation - Law Commission</p> <p>4. Atlas Service Station 282 Chester Road Wrexham - Variation of Premises Licence: Letter dated 12 December from Wrexham CBC asking for all comments/representations on a proposal to extend and change the current hours for the sale of alcohol at the above premises to be submitted by 9 January 2025.</p>	
CORRESPONDENCE		
2. One Voice Wales	<p>1. Bionet Awards 2024 Extension: email dated 2 January 2025 with details of Bionet, the Local Nature Partnership for North East Wales and their Award Ceremony which takes place on 1 February 2025.</p> <p>2. Valuation Tribunal for Wales – Tribunal Members: email dated 19 December 2024 with information on their recruitment drive for Tribunal Members.</p> <p>3. Age without Limits Day: Micro-grants for Age-friendly Communities: email dated 18 December 2024 with details of the Annual Age Without Limits Day on 11 June 2025. Plus details of Micro – grants available. The closing day is 5pm on 10 February 2025.</p> <p>4. Training Dates January – March 2025: email dated 13 December 2024 with the latest One Voice Wales training sessions.</p> <p>5. COVID-19 Day of Reflection – 9 March 2025: email dated 12 December 2024 with information about this event.</p>	
3. Audit Wales	Audit Wales: December Newsletter: email dated 20 December 2024 with the latest newsletter from Audit Wales.	
4. AVOW	Members Mailout December 2024: email dated 19 December 2024 with the latest e-bulletin from AVOW.	
5. LLAIS CYMRU	<p>1. Silly Rules Campaign: email dated 19 December 2024 inviting comments on any ‘silly rules’ in Welsh Health Care by the 31 January 2025.</p> <p>2. IMPACT – Llais Monthly Newsletter: email dated 12 December 2024 containing the Llais monthly newsletter.</p>	

6. Play Wales	December e-bulletin: email dated 12 December 2024 with the latest e-bulletin.	
7. Wrexham CBC	Involvement News 6 January 2025: Email dated 6 January 2025 with the latest edition.	