

Dear Councillor

You are summoned to attend a **SPECIAL** hybrid meeting of the **STAFFING COMMITTEE** of Acton Community Council to be held in the Training Room at the Acton Community Resource Centre, Overton Way, Wrexham LL12 7LB and remotely in accordance with The Local Government and Elections (Wales) Act 2021, on **WEDNESDAY 8 JANUARY 2025** at **6:30pm**. The business to be transacted is as set out in the agenda below.

Please note that the Meeting and those participating in person and remotely will be recorded. [Use this hyperlink to join the Special Staffing Committee Meeting remotely via zoom on 8 January 2025](#) or use the Meeting ID: 833 1557 8824 and Passcode: 633270

Yours Sincerely

*Carole Roberts*

Clerk to the Council

## AGENDA

### 1. APOLOGIES FOR ABSENCE:

### 2. DECLARATION OF INTERESTS:

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgment of the public interest and it relates to a financial or regulatory matter.

### 3. EXCLUSION OF PRESS AND PUBLIC:

It is recommended that members of the press and public be excluded from the Meeting during consideration of the following items of business as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

**4. CLERK'S ANNUAL APPRAISAL:** To carry out the Clerk's appraisal for the period November 2023 to November 2025 (taking Account of the appraisal by the Staffing Committee meeting held on 11 September 2024) A copy of the objectives and outcomes from November 2023 is attached together with a copy of the Council's Policy documents.

**TO: MEMBERS OF THE STAFFING COMMITTEE:** Councillors Ralph Hardy (Chair) (ex-officio) and Kevin Roberts (ex-officio) (Vice Chair) Trevor Coxon, Mike Davies, Anne Evans, and Becca Martin

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Please contact

Carole Roberts, Clerk to the Council on: 07913 071470 or

E-Mail:

[actoncommunitycouncil@gmail.com](mailto:actoncommunitycouncil@gmail.com) with any apologies or requests for further information.

You can also write to the Clerk at Little Acton Community Centre, The Green, Wrexham LL12 8BH

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