

9 October 2025

Dear Councillor,

You are hereby summoned to attend a **HYBRID** meeting of **ACTON COMMUNITY COUNCIL** to be held in accordance with Local Government and Elections (Wales) Act 2021 on **WEDNESDAY 15 OCTOBER 2025** at **6.30pm**. The Meeting will be held in the **LITTLE ACTON COMMUNITY CENTRE**, The Green, Little Acton, Wrexham LL12 8BH.

For anyone unable to attend the meeting in person you can join the Zoom Meeting online by using this [hyperlink to join the Hybrid Council meeting on Wednesday 15 October 2025](#) or use the Zoom Meeting ID: 870 8293 2252 and Passcode: 820783 Please note that the Meeting and those participating in person and online will be recorded. The business to be transacted is as set out in the agenda below.

Yours faithfully

Carole Roberts

Clerk and Responsible Financial Officer to the Council

AGENDA

1. **APOLOGIES FOR ABSENCE:** To receive any apologies and reasons for absence.
2. **PUBLIC PARTICIPATION:** At this stage of the proceedings the Chair will give any Members of the Public in attendance a reasonable opportunity to make representations about any business to be discussed at the meeting, unless doing so is likely to prejudice the effective conduct of the meeting. This does not mean that Members of the Public can take part in debate, but they must be given a reasonable opportunity to make representations about business to be discussed. The period of time designated for Public Participation at a meeting in accordance with Standing Order 3(e) shall not exceed **15** minutes unless directed otherwise by the Chair of the meeting.
3. **DECLARATION OF INTERESTS:** To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
4. **CONFIRMATION OF MINUTES:** To confirm the Minutes of the Council meeting held on 17 September 2025 (Copy attached)
5. **INFORMATION FROM THE MINUTES:**
 1. **Minute 50 – New Play Area at Acton Park –AVOW Grant assistance:** Clerk to report
 2. **Minute 54.1 Environmental Skip Days:** Councillors Martin and Jarvis to give an update
 3. **Minute 54.4 Lamp Post Remembrance Poppies –** Councillor Gallanders to give an update
 4. **Minute 56: Low Carbon Communities:** Clerk and Councillor Coxon to give an update
 5. **Minute 62 Little Acton Community Centre:** Clerk to give an update
6. **ACTON PARK MATTERS:**
 1. **SLA Q2 REPORT ACTON PARK RANGER:** Further to Minute 49.3 September 2025, Nicola Ellis has been invited to attend the meeting to provide updates and discuss the Acton Park Ranger SLA Q2 on activities and events conducted in the Park between July and September 2025.. (copy attached)
 2. **NEW ACTON PARK PLAY AREA:** Further to Minute 50.iv) September 2025, to review the scoping undertaken by Carla Hinde, Wrexham CBC prior to the scheme being sent out to tender. (Information circulated separately)

- 7. PROCEDURAL MATTERS:** To consider the following matters:
- 1. DEMOCRACY AND BOUNDARY COMMISSION – DRAFT ANNUAL REMUNERATION REPORT 2026-27:** To consider a response to this Draft report Consultation which ends on 18 November 2025. An extract of the draft report sections relating to Town and Community Councils is attached
 - 2. SERVICE LEVEL AGREEMENT REPORTING – COMMUNITY AGENT:** to consider the Acton Community Agent’s monthly report and a case study on her activities and interaction with Acton Community residents aged 50 and over. (Copy attached)
- 8. ANNUAL ACCOUNTS 2024/25:** Further to Minute 52 September 2025, to receive the External Auditor’s report following completion of his Review of the Council’s Accounts. [A copy of the Annual Return for the year ended 31 March 2025 is now available to inspect on the Council's website.](#) And to endorse the action taken by the Clerk on receipt of this information. Details attached
- 9. KEY ACTON ISSUES:** WCBC Members to report verbally on new or Key Issues being considered by the County Borough Council that may affect the whole or part of the Community of Acton. (Item placed on the agenda in accordance with the decision contained in Minute 107 January 2011)
- 10. COMMUNITY ENGAGEMENT & UPDATE ON PROGRESSING ANNUAL REPORT PRIORITIES:** Chair to provide an update on the following matters:
- 1. Events at Acton Park**
 - 2. Progress of Annual Report Priorities:** Acton Park Play areas; Little Acton Community Centre; Christmas Celebrations; Maesydre Powerhouse; SLA Commitments; Other Projects.
- 11. REPORT FROM CLERK:** Clerk to report on correspondence, consultations and other information that has been received since the last meeting in September 2025. Details Attached.
- 12. PAYMENT OF ACCOUNTS & Q2 PROGRESS AGAINST THE 2025/26 BUDGET:** To note details of any payments received, authorise any outstanding debtor or other payments by either cheque or BACS; and to receive details of the second quarter progress against the 2025/26 Budget. In accordance with Minute 24.5 June 2025 Members are asked to consider and highlight any areas in the budget that should be reviewed for 2026/27 (details attached)
- 13. PLANNING APPLICATIONS:** To consider any comments and/or representations the Council may wish to make on application(s) and Consultations within the Acton Community or adjoining areas made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

Case Number/ Address & Proposed Development	Decision
No applications were identified before the agenda was published	

**the plans and documents for these applications can be viewed online [by clicking here](#) and selecting Category of Planning Applications then scroll to the Application Status box and select “Under Consultation” then scroll down to the Community box and select the Community of Gwaunysterfyn /Acton for the search. The Clerk requests an extension of the 21 day consultation period where appropriate.*

Minutes of the hybrid Meeting of Acton Community Council held Wednesday 17 September 2025 remotely via Zoom and at Little Acton Community Centre, The Green, Little Acton, Wrexham.

Present:

Councillor	Kevin Roberts (Chair)	Councillor	R Hardy (Vice Chair)
"	Ms S Bailey	"	A Gallanders
"	W Baldwin	"	Ms H Hewitt
"	T Coxon	"	Ms C Jarvis
"	M Davies *	"	P Lloyd
"	C Downes	"	Ms B Martin
"	Ms S Edwards	"	M Peters
"	Mrs A Evans	"	Ms D Wallice

* Absent

Also Present:

Carla Hinde, Landscape Officer, Wrexham County Borough Council

Mrs Carole Roberts & Mrs Michelle Williams Clerk & Administrative Assistant to the Council

45. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor M Davies.

RESOLVED – that the apologies for absence be received and accepted.

46. PUBLIC PARTICIPATION

There were no members of the public present at the meeting to make any representations as set out in Standing Order No. 3(e).

47. DECLARATION OF INTERESTS

Councillor K Roberts declared a personal and prejudicial interest in respect of Agenda item 9, Financial Assistance application number 6, being a member of Wrexham Walking Football Club and indicated he would withdraw from the room when the item is discussed.

There were no other declarations of interest made at this stage of the proceedings.

48. CONFIRMATION OF MINUTES

1. The Minutes of the hybrid Council Meeting held on the 16 July 2025 were received.

RESOLVED – that the Minutes of the hybrid Council Meeting held on the 16 July 2025 be received and confirmed as a correct record.

2. The Minutes and recommendations of the hybrid Youth Committee held on the 30 July 2025 were received.

RESOLVED – that the Minutes and recommendations of the hybrid Youth Committee held on 30 July 2025 be received and endorsed as follows:

“That following the presentation by representatives of the Youth Club to the Committee, the £500 additional funding that is included within the current SLA, be released and paid to Acton Youth Club to assist with the purchase of a new Bingo Machine and the remainder be used to subsidise a Summer Trip and a Sports Day”.

49. INFORMATION FROM 16 JULY 2025 MINUTES

- 1) MINUTE 33.1) FOOTBALL PITCHES – SPIDER PARK:** Councillor Baldwin updated members with a response he had received from Wrexham CBC Officer, Jonathan Miller, indicating that if additional funding becomes available, then the Spider Park might be considered for improvements to its football pitches. The present position was noted.
- 2) MINUTE 33.2) BIKE TRACK AT ACTON PARK:** Councillor Martin confirmed that there was no funding available from Wrexham CBC and she would continue to pursue her application for National Lottery Funding. The present position was noted.
- 3) MINUTE 38.2 PENSIONERS CHRISTMAS LUNCH:** The Chair provided an update on the Christmas Lunch. It would be held in conjunction with Rhosddu Community Council, the same as last year. He was just waiting on potential dates to be provided by Wrexham Lager Club.

50. CONSULTATION RESULTS – NEW PLAY AREA AT ACTON PARK

The Chair welcomed Wrexham CBC Officer Carla Hinde to the meeting and thanked her for completing the consultation exercise with local schools and providing a report with the results. Members were disappointed at the lack of take up from Schools with only two participating. Ms Hinde provided Members with more details and outlined the next steps in the process. Members discussed seeking funding or grant support in addition to the monies already set aside in the Council’s own earmarked reserve for this project.

Ms. Hinde also informed Members that grant funds have been secured to divert the runoff from the spring in proximity to the existing toddler play area in Acton Park, ultimately improving the drainage at that site. She sought confirmation that the Community Council would continue to fund the repairs and maintenance at the toddler play area if this drainage work is carried out.

RESOLVED – that

- i) the Council agrees to the drainage works being carried out in the vicinity of the toddler play area at Acton Park with the expectation that the current flooding/ waterlogging of the area will be much improved. The cost of such works to be met from the grant referred to by Ms. Hinde at the meeting.***
- ii) The Council continue funding the maintenance and Litter Picking/Inspection costs at the Toddler Play area in Acton Park until such time as the larger pieces of equipment have to be removed due to age or being in a dangerous condition.***
- iii) Ms. Hinde proceed to draw up a written specification for the new play area using a combination of the Council's and Children's wishes for a modern and dynamic play area as obtained during the Consultations carried out during July up to a value of £100,000 initially;***
- iv) Members of the Council to have sight of this specification before it is sent out to Tender; and***
- v) The Clerk be requested to make contact with AVOW to ascertain what options and opportunities are available for grant funding towards the costs of this Project.***

51. PROCEDURAL MATTERS

The Clerk reported on the following procedural matters:

- 1) AUGUST RECESS DELEGATED DECISIONS:** Members received and noted a schedule detailing action taken during the August Recess by the Clerk in consultation with the Chair and Vice Chair in respect of the following matters:
 - i) Local Government Pay Award – 2025/2026
 - ii) Cyber Insurance Policy

- iii) Payment of Accounts: to be included in the Minutes alongside the September 2025 Payments.
- iv) Planning Applications: to be included in the Minutes for this meeting.

RESOLVED – to endorse the action taken by the Clerk in consultation with the Chair and Vice Chair during the August recess as set out in the schedule now reported.

- 2) PAY AGREEMENT 2025/26:** The Clerk reported that the One Voice Wales circular set out the 2025/26 National Salary Award as applicable from 1 April 2025 that had now been agreed.

RESOLVED – that the One Voice Wales circular and Pay Award agreement from 1 April 2025 be received and accepted and the Pay Award be backdated to 1 April 2025 and implemented within the October 2025 payroll for the Council's staff.

- 3) SERVICE LEVEL AGREEMENT REPORTING – CITIZENS ADVICE BUREAUX:** Members considered and discussed the Q1 2025/26 SLA report that had been received and circulated and welcomed the detailed financial benefits and case study included in the report.

RESOLVED – To receive and note the Q1 SLA Report on the Acton Outreach Service provided at the Acton Community Resource Centre.

- 4) SERVICE LEVEL AGREEMENT REPORTING – COMMUNITY AGENT:** The Council received the Community Agent's report highlighting July and August 2025 outcomes.

RESOLVED – that the Report be noted.

52. ANNUAL ACCOUNTS 2024/25

The Clerk updated Members that the Auditor's deadline for submission of documents had been met. However, the Clerk was still awaiting the outcome of the Audit by Audit Wales and the Audit Regulations require a Public Notice to be issued by 30 September 2025.

RESOLVED – that

- i) the update be received and noted; and**
- ii) the Clerk publish the relevant Public Notice by 30 September 2025 on the Council's website and notice board advising of the unaudited/ or completion of the Audit of the Council's Accounts to 31 March 2025 by the External Auditor**

53. FINANCIAL ASSISTANCE:

Members considered the Clerk's report detailing the Council's Policy to apportion the annual £12,500 budget equally between each of the quarterly meetings. Members then proceeded to consider the six applications received during the present quarter and whether the Council wished to make a grant to the applicants under the provisions of Section 137 of the Local Government Act 1972. In particular members took account of the number of Acton residents involved with each group as a key consideration.

RESOLVED – that the following Financial Assistance grants be made under the Council's Powers contained in Section 137 of the Local Government Act 1972 (as amended) :-

Organisation	Details	Decision
1. Northern Steel Netball	Financial support to help cover costs such as court hire, equipment and coaching programs	£200
2. Nightingale House Hospice	Seeking a contribution of £500.00 towards the purchase of 20 x 4 wheeled walkers at a cost of £149.00 per walker	£500
3. 1 st Acton Rainbows	Seeking to continue to provide new experiences for this group of girls both locally and further afield and to be able to enjoy joint activities with other Rainbows, Brownies and Guides from	£750

	within Wrexham Division and the wider Clwyd County	
4. Acton Park Community Angling Club	To continue to improve the water quality and oxygen levels in Acton Park lake; seeking financial assistance to purchase further pumps/batteries for the aerator in the middle of the lake.	£500
5. Wrexham Concert Band	To support the continuing work of Wrexham Concert Band, City of Wrexham Brass Band and associated Youth Bands.	£500
6. Wrexham Walking Football Club	Support through this grant will enable them to pay for insurance and purchase much-needed equipment such as footballs and portable goals.	£500
	TOTAL	<u>£2,950.00</u>

(Councillor Kevin Roberts having declared a personal and prejudicial interest in respect of the application from the Wrexham Walking Football Club being a member of the team. He vacated the Chair and left the meeting and took no part in the discussion or voting thereon

Councilor Ralph Hardy, the Vice Chair of the Council, took the Chair during consideration of this application)

54. KEY ACTON ISSUES:

- 1. 20MPH SPEED LIMIT:** Councillor Baldwin informed the meeting that he had received a number of emails from residents who are confused over the changes to the 20mph speed limit. He also noted that BT are erecting telegraph poles in the ward without the need for consultation with residents.
- 2. CHESTER ROAD CROSSING:** Councillor Martin informed members that the new crossing on Chester Road is likely to cost £30k - £40k and that Wrexham CBC are unable to provide any funding towards this. The present position was noted.
- 3. ENVIRONMENTAL SKIP DAYS:** Councillors Martin and Jarvis are having difficulty arranging environmental skip days for residents, due to Wrexham CBC staffing issues, and are due to meet with a Wrexham CBC Housing Officer to discuss. It was noted that the Community Council have agreed to meet the cost of providing one skip for private house owners use on the Environmental Days.

RESOLVED – that the Members inform the Clerk of potential dates and costs so as to enable the additional skip to be provided.

- 4. LAMP POST REMEMBRANCE POPPIES:** Further to Minute 97, November 2024, the Clerk informed Members that 100 Poppies had been purchased, to be placed on lamp posts in the Community.

RESOLVED – that Councillor Gallanders research a potential route, consulting firstly with Wrexham CBC, so as to avoid duplication, and to ensure that the relevant permission is obtained prior to arranging for volunteers to install the Poppies in mid to late October .

55. COMMUNITY ENGAGEMENT & PROGRESSION OF ANNUAL REPORT PRIORITIES:

- 1. EVENT IN ACTON PARK:** The Chair informed Members that the Dog Show event in the Park had been well attended. There is a bird and bat box making event taking place in the park on the 20 September 2025.

The Chair provided an update on the events taking place at Little Acton Community Centre. These include Tai Chi, a tablet course for residents run by Yale College and a Quiz night on the last Friday of every month starting at 7.30pm.

- 2. PROGRESS OF ANNUAL REPORT PRIORITIES:** Members discussed Christmas celebrations and whether to erect artificial trees at appropriate locations in the Community or place solar lights in natural trees.

RESOLVED – that

- i) Wrexham CBC Officers be asked to advise what permissions if any are required to provide informal /natural decorations (such as wood cookies) on the trees in Acton Park and on other landmark trees within the Acton Community;*
- ii) The Clerk and Councillor Martin to visit the Christmas Shop on Wrexham Industrial Estate to research their range of solar lights and costs.*

56. ITEM PLACED ON THE AGENDA AT THE REQUEST OF COUNCILLOR TREVOR COXON – LOW CARBON COMMUNITIES CONFERENCE

Councillor Coxon provided an update to Members on his attendance at a recent event, entitled Low Carbon Communities, held at Wrexham University. Seven Community Councils have already committed to the Scheme, with examples such as tree planting, a baby bank and a uniform swap. Councillor Coxon would like to invite Wrexham CBC Officer, Sarah Fowles, to a future Council meeting to present to Members and explain how the Community Council could become involved.

RESOLVED – The Clerk to email Sarah Fowles inviting her to attend the Council meeting in November or December 2025.

57. REPORT FROM CLERK

The Council received a report from the Clerk detailing consultations and other correspondence that had been received since the last meeting as follows:

Organisation	Details
CONSULTATIONS: Members are requested to submit any comments they may wish to make on the undermentioned Consultations	
1. One Voice Wales	Welsh Government Consultation on Revisions to the Separate Collection of Waste Materials for Recycling: A Code of Practice for Wales: email dated 6 August 2025 with information on this consultation and this link to the relevant documents Consultation on the Separate Collection of Waste Materials for Recycling – A Code of Practice for Wales (Revised) [HTML] GOV.WALES One Voice Wales are preparing a response and the closing date for responses from the Community Council is 8 October 2025. Information noted
2. One Voice Wales	Welsh Government Consultation on extending the duty on local authorities to broadcast meetings: email dated 27 August 2025 with a link to this consultation on whether to extend the duty on local authorities to broadcast meetings. Click link to the consultation https://www.gov.wales/extending-duty-local-authorities-broadcast-meetings The closing date for responses is 28 November 2025. One Voice Wales will be preparing a response to this consultation. The Council's response should be with them by Friday 14 November 2025. RESOLVED – The Clerk to submit a holding comment that the cost would be disproportionate for the Community Council.
CORRESPONDENCE	
3. One Voice Wales	1. One Voice Wales E-bulletin edition 7: email dated 18 July 2025 with the latest updates from One Voice Wales. 2. Commissioners Newsletter – July 2025: email dated 29 July 2025 with the Older People in Wales Commissioner's Newsletter. https://olderpeople.wales/news/july-25-newsletter/

	3. Wrexham/Flintshire Area Committee Minutes: email dated 29 July 2025 with the minutes from the Wrexham/Flintshire Area meeting attached. 4. Cost of Living Crisis Project – Information and Resources: email dated 4 August 2025 containing their latest project newsletter. 5. Overcoming barriers to Net Zero in the Public Sector – Webinar Series: email dated 6 August 2025 with details of a series of webinars. More information is available on this link Overcoming barriers to Net Zero in the public sector webinar series The Carbon Trust 6. Repair Cafe Wales: email dated 14 August 2025 invitation to two Open Session events on 28 August and 23 September 2025 discussing volunteering at a local Repair Cafe and the positive difference to be made to the environment and the local community. More information can be found here Repair Cafe Wales - Local Community Repair Cafés 7. Webinar Event: Cost of Living Crisis Project Team: email dated 18 August 2025 with details of a webinar on Friday 5 September from 10am – 12pm. Entitled Helping Councils make an impact this Christmas, it has practical ideas for Councils on Winter and Christmas Planning. It has two links, a Zoom link for the webinar here Zoom Link for Webinar and another link to register Register (if you prefer) 8. Important News – Your Biodiversity Team at One Voice Wales: email dated 19 August 2025 with details of their new look Biodiversity Team. They are running two webinar in September 2025 to introduce the team and share more information. These webinars are on 9 September 2025 from 11am to 12pm and 25 September 2025 from 7pm to 8pm. More information on their Biodiversity Packages can be found here One Voice Wales Biodiversity Packages 2025/2026 9. SURVEY – In Wales, in 2025, does the job title ‘Clerk’ adequately reflect the role: Email dated 26 August 2025 asking Councillors to complete a short survey on whether the title ‘Clerk’ is fit for purpose in Wales, in 2025. 10. Webinar Reminder: Cost of Living Crisis Project: email dated 29 August 2025 with reminders and details of 2 upcoming webinars, Helping Councils make an impact this Christmas on Friday 5 September and No One Left Out: Low-cost Christmas ideas for Families on Wednesday 15 October 2025. 11. Training dates – September to December 2025: email dated 2 September 2025 with details of the latest training provided by One Voice Wales. 12. E-bulletin 8: email dated 5 September 2025 containing the latest e-bulletin from One Voice Wales. 13. Joint One Voice Wales / SLCC Event – Wednesday 12 November 2025: email dated 5 September 2025 with details of this event on the 12 November 2025. RESOLVED – that the Clerk and Administration Assistant attend this remote event online. <i>Above information noted</i>
4. Llais	1. IMPACT – Llais Monthly Newsletter: email dated 18 July 2025 with the latest newsletter from Llais including a message from their Chief Executive Alyson Thomas. 2. IMPACT – Llais Monthly Newsletter: email dated 21 August 2025 with the August newsletter from Llais with messages from 2 of their Strategic Directors. Information noted
5. Ambition North Wales	North Wales Corporate Joint Committee and the Strategic Development Plan: email dated 18 July 2025 with information on the preparation of a Strategic Development Plan for N. Wales involving 6 Local Authorities and Snowdonia National Park. Information noted
6. Mentor Mon	A Summer update from the SMART Towns Team: email dated 18 July 2025, the summer newsletter from Trefi Smart Teams Cymru with their mission to support independent High Street business, councils and communities across Wales. Information noted

7. Wrexham CBC	1. Low Carbon Communities networking and a free lunch: email dated 30 July 2025 inviting members to this event on 4 September 2025 at Wrexham University. 2. Remembrance Service – 09.11.25: email dated 4 September 2025 with an invitation to the Remembrance Service at the RWF Memorial on Sunday 9 November at 10.55am. <i>RESOLVED – that</i> <i>i) Councillor K Roberts to attend the service on Sunday 9 November 2025.</i> <i>ii) The Clerk purchase a wreath to be laid at the Service on 9 November 2025.</i> 3. Monthly Event Listing: email dated 4 September 2025 with a list of the latest events in Wrexham and a ‘What’s On’ in Ty Pawb in September. 4. Mayor’s Autumn Charity Ball – 18.10.25: email dated 20 August 2025 with an invitation to the Mayor’s Charity Ball on the 18 October 2025. <i>RESOLVED – that</i> <i>i) Councillor R Hardy and Mrs Hardy attend the Mayor’s Charity Ball to represent the Community Council.</i> <i>ii) The Clerk purchase two tickets to the Charity Ball at a cost of £50.00 each.</i>
8. AVOW	1. Members Mailout July 2025: email dated 31 July 2025 containing the latest information from AVOW. 2. AVOW AGM 2025 Invitation: email dated 9 September 2025 with an invitation to the AVOW AGM on Thursday 9 October 2025 in Rossett Hall. <i>Information noted</i>
9. Welsh Government	New TrawsCymru bus service for Wales: email dated 7 August 2025 with details of a new bus service connecting communities between Rhyl and Wrexham beginning in September, Read more on this on gov.wales <i>Information noted</i>
10. Play Wales	1. Playwork Principles Research – share your views: email dated 12 August 2025 containing this link Complete the Online Survey to their survey The closing date is 31 December 2025. 2. August e-bulletin: email dated 20 August 2025. This e-bulletin provides an overview of what’s new on their website – news, funding, surveys, publications, jobs and events. Some of the highlights are on the following links PETC Wales annual report 2024-2025 the Play Wales national conference on the 16 October 2025 in Cardiff and the publication on this link Focus on play – Play in healthcare 3. National Conference 2025 – early bird rate extended to 8 September 2025: email dated 2 September 2025 with details of their National Conference taking place on 16 October 2025 and a link to book a place at a reduced rate <i>Information noted</i>
11. Planning Aid Wales	1. Latest News from Planning Aid Wales: email dated 15 August 2025 containing the latest newsletter from Planning Aid Wales with details of guides, events and updates. 2. Latest News from Planning Aid Wales: email dated 1 September 2025 containing the latest news, events and training. <i>Information noted</i>
12. Owain Glyndwr Society	Owain Glyndwr Day: email dated 6 September 2025 with information about Glyndwr Day which will be celebrated on Tuesday 16 September 2025. <i>Information noted</i>
13. Audit Wales	Audit Wales Newsletter: email dated 3 September 2025 containing the latest newsletter from Audit Wales. <i>Information noted</i>
14. St. Giles Church	Flowerfest 25: email dated 16 September 2025 with an invitation to this event during the weekend of 19 – 21 September 2025, as well as a special preview evening on Thursday 18 September. <i>Information noted</i>
15. Wrexham Area Civic Society	Wrexham Area Civic Society: email dated 15 September 2025 containing an invitation to St Giles Church on Thursday 25 September at 7pm. This event is an introduction to the Wrexham Area Civic Society programme for 2025/26. <i>Information noted</i>

58. PAYMENT OF ACCOUNTS

The Clerk reported on Payments received and bank charges made since 17 July 2025, which included a second precept payment of £86,000.00 and an interest payment of £1,236.05 for the Deposit account. The Clerk also requested endorsement/ authorisation for replenishing the Council’s current account

by £10,000 in August 2025 and £30,000 in September 2025. The Clerk also requested authorisation for outstanding debtor or other cheque, BACS and debit card payments as set out in the schedule below:

RESOLVED – To approve the making of payments for August and September 2025 as set out in the schedule below.

AUGUST 2025 PAYMENTS

Voucher/Payment Ref & Payee	Details	Amount
55. BACS ref 42.8.25 Carole Roberts	Salary and office expenses for August 2025 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per payroll schedule)
56. BACS ref 43.8.25 Michelle Williams	Salary for August 2025 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per payroll schedule)
57. BACS ref 44.8.25 Clwyd Pension Fund	Pension payments for August 2025 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
58. BACS ref 45.8.25 HMRC	Payroll payments for August 2025 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
59. BACS ref 46.8.25 Caia Park Partnership Ltd	Q1 SLA Costs Acton Open Access Youth Service S19 Local Government (Miscellaneous Provisions)Act 1976	£7,451.83 (VAT=£0.00)
60. BACS ref 47.8.25 Mike Pryde Electrical Services Ltd	EICR for Little Acton Community Centre S19 Local Government (Miscellaneous Provisions)Act 1976	£234.00 (VAT = £39.00)
61. BACS ref 48.8.25 Acton Football Club	Youth Committee Grant towards development of Mini Kickers Project S19 Local Government (Miscellaneous Provisions)Act 1976	£500.00 (VAT = £0.00)
62. BACS ref 49.8.25 Wrexham Amateur Boxing Club	Youth Committee Grant towards purchase of new equipment S19 Local Government (Miscellaneous Provisions)Act 1976	£1,250.00 (VAT = £0.00)
63. BACS ref 50.8.25 Borras Park FC U12	Youth Committee Grant towards purchase of kit and training equipment S19 Local Government (Miscellaneous Provisions)Act 1976	£750.00 (VAT = £0.00)
64. BACS ref 51.8.25 A J Gallagher Insurance	Cyber insurance Renewal 28/8/25 – 27/8/26 S112 + S140 Local Government Act 1972 (as amended)	£417.36 (Vat= £0.00)
65. DD 4.7.25 BT Com	Internet/Phone Provision Little Acton Community Centre S112 Local Government Act 1972 (as amended)	£88.74 (Vat= £0.00)
66. BACS ref 52.8.25 Wrexham County Borough Council	SLA ½ year payment Inspection & Maintenance of Play Areas/ Facilities S19 Local Government (Miscellaneous Provisions)Act 1976	£3,743.40 (VAT =£623.90)
67. BACS ref 53.8.25 Carole Roberts	Clerk's Expenses for August 2025 S112 Local Government Act 1972 (as amended)	£15.00 (Vat= £0.00)
68. BACS ref 54.8.25 Caia Park Partnership	Q2 SLA Costs Acton Open Access Youth Service S19 Local Government (Miscellaneous Provisions)Act	£7,451.83 (VAT=£0.00)

Ltd	1976	
69. BACS ref 55.8.25.25 One Voice Wales	Member Training Cllr M Peters; 11/8,12/8,19/8 Modules 15,20,2 S112 Local Government Act 1972 (as amended)0	£126.00 (VAT=£0.00)

SEPTEMBER 2025

Voucher/Payment Ref & Payee	Details	Amount
70. BACS ref 56.9.25 Carole Roberts	Salary and office expenses for September 2025 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per payroll schedule)
71. BACS ref 57.9.25 Michelle Williams	Salary for September 2025 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per payroll schedule)
72. BACS ref 58.9.25 Clwyd Pension Fund	Pension payments for September 2025 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
73. BACS ref 59.9.25 HMRC	Payroll payments for September 2025 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
74. BACS ref 60.9.25 Viking Office Uk Ltd	Tambour Door Storage for Little Acton Community Council Section 112 Local Government Act 1972 (as amended)	£421.43 (VAT=£70.24)
75. BACS ref 61.9.25 One Voice Wales	Member Training Cllr M Peters; 2/9/25 Modules 1 S112 Local Government Act 1972 (as amended)0	£42.00 (VAT=£0.00)
76. DD 6.9.25 BT Com	Internet/Phone Provision Little Acton Community Centre S112 Local Government Act 1972 (as amended)	£88.74 (Vat= £14.79)
77. DC6.9.25 Poppy Shop	Purchase of 60 Large Lamp post Poppies S137 Local Government Act 1972 (as amended)	£242.25 (VAT = £40.38)
78. DC7.9.25 Poppy Shop	Purchase of 40 Large Lamp post Poppies S137 Local Government Act 1972 (as amended)	£190.00 (VAT = £31.67)
79. DC.8.9.25 Tesco Stores Ltd	Phone TopUp/Stationery S112 Local Government Act 1972 (as amended)	£46.60 (VAT = £0.00)
80. DC.9.9.25 Timpson Ltd	Purchase of key using debit card£9.00: subsequently £9.00 refunded as key did not work [entry for record keeping purposes only] S112 Local Government Act 1972	£0.00
81. BACS ref 62.9.25 Viking Office Uk Ltd	Office Equipment , Stationery & Printer Drum S112 Local Government Act 1972 (as amended)	£300.31 (VAT=£50.05)
82. BACS ref 63.9.25 Carole Roberts	Clerk's Expenses for September 2025 S112 Local Government Act 1972 (as amended)	£15.00 (Vat= £0.00)
83. BACS ref 64.9.25 Wrexham & District Citizens Advice	SLA Q1 Payment Acton Outreach Service Section 142 Local Government Act 1972 (as amended)	£2016.00 (Vat= £0.00)
84. BACS ref 65.9.25 Wrexham & District Citizens Advice	SLA Q3 Payment Acton Outreach Service Section 142 Local Government Act 1972 (as amended)	£2016.00 (Vat= £0.00)

85. BACS ref 66.9.25 One Voice Wales	Member Training Cllr M Peters; 11/9/25 S112 Local Government Act 1972 (as amended)0	£42.00 (VAT=£0.00)
86. BACS ref 67.9.25 Northern Steel Mixed Netball Club	Grant / Donation S137 Local Government Act 1972 (as amended)	£200.00 (VAT = £0.00)
87. BACS ref 68.9.25 Nightingale House Hospice	Grant / Donation S137 Local Government Act 1972 (as amended)	£500.00 (VAT = £0.00)
88. BACS ref 69.9.25 1 st Acton Rainbows	Grant / Donation S137 Local Government Act 1972 (as amended)	£750.00 (VAT = £0.00)
89. BACS ref 70.9.25 Acton Park Community Angling Club	Grant / Donation S137 Local Government Act 1972 (as amended)	£500.00 (VAT = £0.00)
90. BACS ref 71.9.25 Wrexham Concert Band	Grant / Donation S137 Local Government Act 1972 (as amended)	£500.00 (VAT = £0.00)
91. BACS ref 72.9.25 Wrexham Walking Football Club	Grant / Donation S137 Local Government Act 1972 (as amended)	£500.00 (VAT = £0.00)
92. DC.10..9.25 Wrexham County Borough Council	2xTickets Mayors Charity Dinner Dance S112 Local Government Act 1972 (as amended)	£100.00 (VAT = £0.00)

59. PLANNING RELATED MATTERS AND APPLICATIONS

The Council considered the following matters and applications within the Acton Community area that had been made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

RESOLVED - that the following observations be made on the applications as set out below:

Case Number/ Address & Proposed Development	Decision
1. P/2025/0582: Replacement of existing conservatory with a single storey rear extension at 98 Rhosnesni Lane, Wrexham LL12 7NB	<i>Received during August Recess No observations submitted</i>
2. P/2025/0629: erection of 27 apartments at, former Ebenezer Chapel, 2 Chester Road, Wrexham LL12 7AD	<i>No observations</i>
3. P/2025/0625: Conversion of part of a garage to gym, alterations to access, replacement windows and alterations to existing windows and cladding, at 10 Ffordd Elwy, Wrexham LL12 7RE	<i>No observations</i>
3. P/2025/0675: Two storey side and single storey rear extensions at 52 Huntsman's Corner, Wrexham LL12 7UH 4.	<i>No observations</i>
5. APP/H6955/A/20/3263516: P/2019/0005: Development of 600 houses on land south of Holt Road, Wrexham LL13 9SA	<i>For information only: Planning appeal via a Virtual Inquiry will start on 30 September 2025 at 10am and run for 2 or 3 days. Any interested person may attend the Hearing and, at the Inspector's discretion, give their views.</i>

60. EXCLUSION OF PRESS AND PUBLIC

RESOLVED – that the Press and Public be excluded from the meeting during consideration of the next items of business as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

61. STAFFING COMMITTEE MINUTES

The confidential Minutes and recommendations from the Staffing Committee meeting held on 10 September were received.

RESOLVED – that

- i) the Confidential Minutes of the Staffing Committee meeting held on 10 September be received and noted and;***
- ii) the next meeting of the Staffing Committee scheduled for 10 December 2025 be brought forward to 26 November 2025 to enable the Committee to carry out a timely Appraisal for the Clerk.***
- iii) The Clerk send a copy of the Appraisal Forms to all Staffing Committee members in due course.***

62. LITTLE ACTON COMMUNITY CENTRE

The Clerk provided Members with an update she had received from the Community Council's Solicitor. It was noted that Wrexham CBC had offered to waive the Legal and Surveyors Fees detailed on the signed Heads of Terms document in lieu of the charges for the electrical work to bring the Community Centre up to a basic safety compliant 9

standard. The Clerk had provided Wrexham CBC with the Condition Survey completed in August 2024 which would be used as evidence of the building condition when the Lease is signed.

RESOLVED –

- i) That the Clerk instruct the Solicitor acting on behalf of the Community Council to accept the offer from Wrexham CBC, to waive the Legal and Surveyor's fees.***
- ii) That the Clerk and the Chair be authorised to sign the lease, on behalf of Acton Community Council upon its receipt from the Solicitor.***
- iii) Councillor Peters to provide the Clerk with the contact details of a company who could complete an accessibility survey.***

***Councillor Kevin Roberts
Chair***

Signed as a correct record this 15th day of October 2025

Presiding Chair

Acton Park

Ranger Report

01/7/25 – 30/9/25

Park Ranger:

Lisa Quinton



Park
Maintenance

Events

School
Sessions

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Report Summary

This report covers the park maintenance, school groups, events and volunteer groups that have taken place in the park in the last quarter.

Completed Works

Park Maintenance

A short summary of the park maintenance work that has been completed includes... hedge cutting, path blowing, strimming, weeding, litter picking

Events

2 events have been held including:
Make your own bug hotel and Bug trail.

Educational Sessions

2 school sessions has been held from 2 school.
A local brownies group have attended a session.

Sessions have focused on:

Volunteering

The Acton Park Volunteer group runs every other week. The dedicated volunteers have helped with: cleaning bins, weeding the rose garden and assisting with events.



Proposed work

Expected park maintenance for the next quarter: includes path blowing, litter picking, strimming and hedge cutting.

2 events are planned, including Halloween and Christmas.

Educational sessions will continue to be offered to the local schools.

The volunteers will continue to help with weeding the shrub beds (*plus any other jobs they help with*)

Future Highlights

Oct

Nov

Dec

- School session

- Halloween event

- Christmas event

COMPLETED WORK

PARK MAINTENANCE

The park requires year-round attention to ensure paths are clear and shrub beds are tidy. Maintenance involves hedge cutting, strimming, blowing the paths, weeding, pruning, clearing, painting and laying woodchip on muddied paths and cleaning street furniture. Below is a summary of the main works completed in the park during the last quarter.

PATH CLEARING

The paths have been cleared of leaves and overhanging branches, this is a role that is carried out continually.

Before



After



TREE MAINTENANCE

I conduct a lot of minor tree maintenance around the park reducing or cutting back branches that may cause a potential hazard to members of the public.



Alasdair, John and Dan installed a memorial bench within the park area near to the Sweet Chestnut tree.



SITE CHECKS

Regular site checks have been undertaken and any issues reported. I work closely with the other Rangers who assist me with any jobs that I need assistance with. Below is an example of a branch that needed removing, the branch was consequently chipped and the chipping used within the dog walking area.

Before



After



Working with other organisations

We have had a homeless person living within the park so I liaised with the homeless outreach team, who are working to find him a permanent place to live. He had accumulated a large amount of rubbish, which has now been removed. I have also worked closely with Charlie the PCSO who covers the Acton Park area, we have been trying to work out ways we can stop the anti social behaviour relating to off road bikes and scooters. We recently had a Crime Prevention session where the police gave away security products and advice to residents, we plan to carry out further sessions in the future as it was a great success.

COMMUNITY ENGAGEMENT

EVENTS/ SCHOOLS / VOLUNTEERING/ SOCIAL MEDIA

EVENTS

Summer Holiday Activities in the Park

Over the summer holidays, I organised two engaging events for children to enjoy and learn more about nature in the park.

The first activity was bug house making, where children designed and built their own mini shelters for insects. We discussed the importance of bugs in the ecosystem and how these small creatures help pollinate plants, recycle nutrients, and support other wildlife. Once the bug houses were completed, children were encouraged to take them home and place them in their gardens in beneficial spots – such as near hedges, flowerbeds, or quiet corners – to give insects a safe new habitat.



The second activity was a bug-themed colouring session. Children coloured in pictures of different insects that can be found around the park while learning fun facts about each one. This hands-on activity encouraged creativity while highlighting the vital role bugs play in maintaining a healthy environment.

I also organised a mini event for children over the summer holidays, which attracted around 20 participants who enjoyed building their own bug houses. The children were fully engaged, and the activity created a fun, hands-on learning experience. Kate and Martin, our regular volunteers, came along to help, which made the event run smoothly and added to the friendly, welcoming atmosphere. Although attendance may have been lower due to other events taking place in Wrexham at the same time, including one in the town centre and the Eisteddfod, those who came had a great time and left with something they had proudly made themselves.



Acton Park Dog Show-17/10/25

On the 17th August we held a dog show in Acton Park. We had around 200 people attend. There were stall holders attending as well as volunteers and rangers who helped make the event a success. We managed to raise over £200, this money was split between Jackson Rescue and Ty Mawr animals.



Autumn Event – 20/09/25

Local Places for Nature Officers brought in James from Woodland Classroom to build bird and bat boxes with users of Acton Park. People could make and take with them a bird or bat box or they could build them and leave them to be put up in the park. Becca, the Local Places for Nature Officer also provided the opportunity for residents to cook around a camp fire. Even though it rained all day we had around 40 people attend with the majority of people staying for the whole session.



Autumn Event – 28/9/25

Children attending the Autumn event on 28th September enjoyed a range of hands-on activities. They were able to paint and take home free sun catchers, explore a stamping kit featuring insects and leaves, and experience aspects of nature within Acton Park. Additionally, children engaged in colouring activities featuring foxes, hedgehogs, and butterflies, helping them understand the changing seasons and the importance of wildlife during this time of year.



SCHOOL SESSIONS

I have carried out a number of education sessions with local children which are as below.

Borras School Education Session

A school session was delivered in the park for pupils from Borras School. The session focused on bird migration, outlining the reasons certain species migrate away from the UK and return at different times of the year. Feeding behaviour was also discussed, including the preferred feeding habitats of different bird species. In addition, the session highlighted the importance of berries as a food source for non-migratory UK birds during the autumn and winter months.



Acton Park Education Session



The children from Acton Park Infant School visited the park to observe the various birds that inhabit and frequent the area. As part of their activities, they created bird feeders and strategically placed them throughout the park to attract a variety of birds. The students also learned about bird migration, including the fascinating journeys some species make, and discussed ways they can help support local wildlife.



Rainbows Visit – Autumn Activity 16/9/25



Twenty-four Rainbows children attended a session in the park to learn about autumn trees. The children collected different leaves from around the park and I explained why trees drop their leaves in winter. Each child chose their own leaf to take back to the Cunliffe Bowling Green.

As part of their challenge, the children created leaf rubbings, using crayons and paper to reveal the patterns of their chosen leaf. This activity helped them to learn about trees and enjoy a hands-on autumn craft.



Acton Park Voluntary Group

The volunteer group continues to provide essential help for the upkeep of several areas of the park. The group meets every other Tuesday for a two-hour practical session followed by a well-earned cup of tea and biscuits.

Cunliffe Bowling maintenance

Despite the wet weather conditions, volunteers attended the session today and carried out essential maintenance work at the Cunliffe border.



Volunteers recently worked on a couple of areas, focusing on the car park and the rose garden. They cleared weeds, nettles, and other vegetation obstructing the car park, ensuring that visitors can safely exit their vehicles without encountering obstacles. Volunteers pruned back overgrown bushes in the rose garden, including *Buddleia* which had blocked pedestrian pathways.



Volunteers at Events

Volunteers continue to assist with events, without their valuable support we could not make our events the success that they are.



I was recently approached by two local residents who had asked if they could help maintain the walkway into the park. Michele and Darren removed the nettles and weeds along the fence line which has improved one of the main entrances into the park.



GREEN FLAG

On May 2nd, 2025, we were honoured to host two judges who visited the park. During their visit, they took a tour of the grounds and had the opportunity to meet Trevor and Mary, who shared the invaluable contributions made by our dedicated volunteers. Trevor also highlighted the support provided by Acton Community Council, which funds the Acton Park Ranger and helps support a variety of events throughout the year. Additionally, we discussed how the Council actively involves local schools, offering students a deeper understanding of nature and the vital role of biodiversity in our community.

We received the news that Acton Park had achieved Green Flag status and we plan to conduct a ceremony soon to highlight the parks high standards. The flag will fly high in Acton in recognition of the parks environmental efforts, excellent visitor facilities and community involvement.

WALES IN BLOOM

Following last year's success, Wrexham once again entered *Wales in Bloom*, having previously been awarded the Gold Award in the City Category. The competition involves a rigorous 4.5-hour route, where two judges are taken on a tour showcasing the town's horticultural achievements, recycling efforts, cleanliness, and community involvement. This year, we highlighted Acton Park, proudly featuring our award-winning Sweet Chestnut, which had previously won *Tree of the Year*. The judges were highly impressed with Acton Park, and on Friday, October 3rd, we received the exciting news: Wrexham had once again secured the Gold Award, also winning the overall City Category.

PARK FLORA AND FAUNA

The park is host to an array of plant species and animals, below are species that have been found in the park this quarter.

Flora

Cracking Bolete- fungi



White Ramping-fumitory



Fistulina hepatica



Achillea millefolium



Carex



Campanula rotundifolia



Buttercups



Grey Squirrel



Rattus norvegicus



Bird species seen in the park:

Moore Hen



Canadian Geese



Common

Buzzard



Cormorant



European robin



Redwing



Great Spotted Woodpecker



Mallard duck



All pictures taken by Nicola Ellis in Acton Park

I have also identified Eurasian Magpie, Common Wood pigeon and European Goldfinch however I have been unable to catch a photograph of them.

Biodiversity

As part of our ongoing efforts to maintain the park's natural beauty and to improve biodiversity I have been collecting branches and debris from the grounds and piling it up in quiet areas of the park. Removing these fallen branches not only helps to keep the park aesthetically pleasing but also allows the piles to be in areas that are more attractive to wildlife. Any additional logs/branches are collected and then put through our chipper so that we can use it as either mulch for our trees or to be placed in our dog walking area.



in



This maintenance task is a vital part of our dedication to protecting the park's environment while ensuring it stays safe, clean, and inviting for everyone who visits. It's a small but important element of the larger effort to keep the park a beautiful place where the community can connect with nature.

I have been working with our Local Places for Nature Officers who are currently running a scheme where they are giving hedgehog boxes out to residents living in Wrexham. We are going to put posters up in Acton Park to allow local residents to apply for their own hedgehog boxes but we are also going to put a few boxes around Acton Park. If we can find a secure place to put the box we are hopefully going to put a camera in the box so that we can monitor any hedgehog activity within Acton Park.



Future projects for biodiversity

I have been working with the Local Places for Nature team as they are planning a number of projects for Acton Park, which will increase biodiversity. Hannah and Rebecca have been visiting the park meeting contractors to look at the following projects.

Moon Meadow – We have plans to create a moon meadow near the Monk statue in the park. This meadow will not affect the use of the park for members of the public. Moon meadow planting involves creating a space with plants that attract and support night-flying pollinators, especially moths, by providing pale flowers, strong scents, and nectar, and also providing food for their caterpillars. Key elements for moon meadow plants include native species if possible. To create a successful moon meadow we will be selecting plants with the right traits for the local climate and area, and planting in an area that is not affected by light pollution. We have been working with the butterfly and moth conservation group to ensure we are planting the right plants and planting in the correct area.

Japanese Garden Planting Scheme – The Local Places for Nature Officers have met with contractors to redevelop the Japanese Garden area. The main purpose of developing this area is to ensure the clean up of the water supply which enters into the pond. They have liaised with the fishing club to ensure they have been notified and have an input in what is carried out. They are also looking at providing an electrical supply and a pump for the lake. There is also a plan to remove some of the bamboo which is taking over the area and replanting the area with more pollinator plants. We are also looking at installing a seating area for park users to enjoy the area.

Edging around the Lake – Improvement works are planned to install new edging and ensuring the path next to lake is safe for park users and also the disabled fishing pegs.

Installing bird, bat boxes and bug hotels into the park to increase biodiversity. We are looking at bringing in local schools to help build these so that we can install them around the park. We will also be installing hedgehog boxes to increase hedgehog habitats.

New signage – New signs are currently being produced for the park these signs include new Welcome signs with maps of the park on it and also timeline signs which show the historical timeline of the park.

A number of new bins have already been installed however we plan to change all of the bins and to also purchase more seating to allow more visitors to enjoy the park. We are also looking at professionally painting the existing benches that are peeling.

PROJECTED WORK

PARK MAINTENANCE

General park maintenance will continue, including hedge cutting, path clearing and strimming to keep vegetation on path edges back.

COMMUNITY ENGAGEMENT

UPCOMING EVENTS

Halloween

We are currently planning a Halloween event, where we will have, Halloween props for people to have their photograph taken, crafts for children and we will be giving away treat bags away to all the children that complete the trail. We will also be having a Halloween costume competition with prizes. The date will be Sunday the 26th October, posters are currently being made.

Christmas

The date for the Christmas event is still being arranged due to us wanting to ensure we have enough staff for the day. We are going to bring the Christmas props from Ty Mawr which includes a sleigh with reindeers and Christmas photo opportunities. We again will have Christmas crafts, Christmas trails and Christmas gifts for the children. We are also looking at other ideas such as a band or Choir to bring the Christmas spirit into the park.

SCHOOL SESSIONS

I plan to reach out to local schools again, inviting them to participate in more activities at the park, such as building bug hotels, bat boxes, and bird boxes, with projects tailored to suit different age groups.

ACTON PARK VOLUNTEERS

The Acton Park Volunteers group will continue to meet up every other week, as well as assist at events. An effort will also continue to be made to encourage new volunteers to join.

End of Report

ACTON COMMUNITY COUNCIL - 15 OCTOBER 2025

AGENDA ITEM 7.

Extracted Information for
Town & Community Councils only
(Consultation ends 18/11/25)



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Commission Cymru

Draft annual remuneration report 2026 - 2027

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The Commission welcomes correspondence and telephone calls in Welsh or English.

Mae'r ddogfen ar hon ar gael yn y Gymraeg.

This document has been translated into Welsh by Calan.

Democracy and Boundary Commission Cymru

4th Floor

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Cathays Park

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Foreword

Welcome to the Draft Annual Remuneration Report of the Democracy and Boundary Commission Cymru, setting the determinations on pay, expenses and benefits for members of principal councils, **community and town councils**, fire and rescue authorities and national park authorities from 1 April 2026. It is important that we recognise the contribution of those who represent us. This area of work contributes to the wider role of the Commission in supporting the democratic health of Wales.

You can find more about the Commission on our website [Democracy and Boundary Commission Cymru | DBCC](#).

This is the first draft report since this important area of work was added to our remit. This role previously resided with the Independent Remuneration Panel for Wales. I would like to thank the Panel members for handing over a robust remuneration framework and to also thank them and the Welsh Government for their support in the transfer of the work to the Commission.

My thanks also go to the secretariat to the Commission who have supported this work area, and the production of the draft report.

The coming year will see us looking at some significant topics in addition to our annual uprating:

The [Democracy and Boundary Commission Cymru etc. Act 2013](#) requires the Commission to consider resettlement payments for those elected members who lose their seats at an election, and brief colleagues in the Welsh Government on what we think would be an appropriate payment scheme.

We will be reviewing the framework for how senior roles are remunerated in principal councils and corporate joint committees to ensure that it remains fit for purpose and make changes where appropriate.

We will be looking at the measure we use to decide the annual uprating of remuneration levels to assess whether or not it remains the most relevant index for us to use, and to reassess members workloads.

In all of these things, we will consult with and take account of the views of the Welsh Local Government Association and other stakeholders before making any decisions.

This draft report is now published for consultation. We welcome any comments on either the detail of our proposed determinations or any other relevant areas you think we should consider.

The consultation period ends on 18 November 2025. You can send us your comments in writing or by email. Your views are important to us, and everything you send us will be considered as we shape our final determinations, which we aim to publish in our annual report by the end of 2025.

Beverley Smith

Chair

Chapter 1. Introduction

1. The Commission has taken on the functions of the Independent Remuneration Panel for Wales (IRPW). We are mindful of the past work of the IRPW and thank them for their legacy report¹.
2. We plan to make substantive changes to the remuneration framework only once in each electoral cycle. The report prior to each local government election will give consideration to major changes to the framework, with those in between focusing on annual uprating. This means that this draft report for 2026-27 considers uprating amounts where appropriate but leaves the framework unchanged. The next report, for 2027-28, which we are required to publish by the end of February 2027, will update the framework for those members who will be elected at the May 2027 local elections.
3. The Welsh Government's remit letter for 2025-26 outlines several key objectives for the Commission regarding remuneration:
 - To assess the potential need for resettlement payments and support officials with briefing materials for any related regulatory considerations.
 - To revisit the Framework and Methodology for Remuneration of Senior Roles across Principal Councils and Corporate Joint Committees.
 - To examine the current benchmark linked to the Annual Survey of Hourly Earnings, alongside an evaluation of members' workloads.

Resettlement payments

4. The Welsh Government has asked us to consider what payments, if any, principal councils should make to councillors who stand for re-election but are unsuccessful. We will need to balance the needs of elected members as they move away from being a councillor against the budgets of councils, taking account if appropriate of those receiving sums from senior roles within their council.
5. If the Commission determines that a resettlement payment scheme should be established, it is anticipated that the Welsh Government would lay regulations for this to be in place for the 2027 local elections.

Senior roles

6. The Commission will be surveying authorities, their members and representative bodies to ascertain whether the current framework of remuneration for those with senior roles appropriately recognises the time commitment and responsibilities of those roles. We will include any determination to follow from this research in our annual report for 2027-28.

Community and town councils (CTC)

7. The IRPW had previously simplified the reporting requirements for CTCs to encourage members to accept allowances to which they are entitled, and work will continue to monitor the impact of this.

¹ Independent Remuneration Panel for Wales: legacy report | GOV.WALES

Corporate Joint Committees (CJC)

8. CJs are a relatively new type of body. Each of the four committees are made up the leaders of the principal councils within its area and the chair of any national park authority that lies wholly or partly within its boundary. These leaders are in receipt of remuneration for their role within their respective bodies.
9. Each committee has established a number of sub-committees to deal with specialist areas and in one instance a Joint Overview and Scrutiny Committee. These are made up of councillors and co-opted members.
10. The Commission will consult on whether any additional remuneration is appropriate to reflect the additional time commitment and responsibilities relating to CJs, and include any determination in its 2027-28 annual report.

Co-opted and lay members

11. The IRPW last uprated the remuneration of co-opted members of principal councils, national park authorities (NPA) and fire and rescue authorities (FRA) in its 2022 annual report² and included lay members of corporate joint committees (CJC) in its 2024 supplementary report³. The rates were linked to the public appointment rates paid by Welsh Government, which have not been uprated in some years.
12. Welsh Government have begun a review of these rates and the Commission will consider the outcome of that review before making any determination in respect of co-opted and lay members of relevant authorities.

Link with the Annual Survey of Hours and Earnings (ASHE)

13. The Commission will consider whether it continues to be appropriate for remuneration to be linked with the Office for National Statistics data from the Welsh element of their Annual Survey of Hours and Earnings.

Engagement

14. We will continue the Panel's engagement with the Welsh Local Government Association, One Voice Wales, the Society of Local Council Clerks, and the North & Mid Wales Association of Local Councils as the representative bodies across the local government family, as well as individual authorities, and consider their views in reaching our determinations, whilst continuing to take account of the impact of our decisions on the budgets of authorities.

² Independent Remuneration Panel for Wales: annual report 2021 to 2022 | GOV.WALES

³ Independent Remuneration Panel for Wales: review of remuneration for lay members of corporate joint committees | GOV.WALES

30. All determinations in this section that relate to co-opted members will apply equally to CJC lay members with voting rights from 31 July 2024.
31. The appropriate officer within the authority must set in advance whether a meeting is programmed for a full or half day. When the meeting is set for a full day, the fee will be paid on this basis even if the meeting finishes within 4 hours.
32. The Commission has determined there should be local flexibility for the appropriate officer to decide when it will be appropriate to apply a day or a half day rate or to use an hourly rate where it is sensible to aggregate a number of short meetings.

Table 4: Fees for co-opted and lay members (with voting rights)

Role	Hourly rate payment	Up to 4 hours payment rate	4 hours and over payment rate
Chairs of standards, and audit committees	£33.50	£134	£268
Lay chairs of CJsCs	£33.50	£134	£268
Ordinary Members of Standards Committees who also chair Standards Committees for Community and Town Councils	£29.75	£119	£238
Ordinary lay members of CJsCs	£29.75	£119	£238
Ordinary Members of Standards Committees; Education Scrutiny Committee; Crime and Disorder Scrutiny Committee and Audit Committee	£26.25	£105	£210
Community and Town Councillors sitting on Principal Council Standards Committees	£26.25	£105	£210

Determination 6/2026: Payments to community and town council (CTC) members

33. CTCs can opt to pay financial loss compensation to their members, where such loss has occurred for attending approved duties. The Commission has determined to maintain the alignment with the daily rate of ASHE as follows:
- Up to £67.45 for each period not exceeding 4 hours.
 - Up to £134.90 for each period exceeding 4 hours but not exceeding 24 hours.
34. Other than this change to the financial loss compensation, no changes are made to payments to CTC members. Remuneration is due as set out in Tables 5 and 6 below.

Table 5: Extra costs payment (per group) for all members of CTCs

Type of payment	Group 1	Group 2 and 3	Group 4 and 5
Extra costs payment	Mandatory £156 for all members	Mandatory £156 for all members	Mandatory £156 for all members
Senior role	Mandatory £500 for 1 member; optional for up to 7	Mandatory £500 for 1 member; optional up to 5	Optional up to 3 members
Mayor or chair	Optional up to a maximum of £1,500	Optional up to a maximum of £1,500	Optional up to a maximum of £1,500
Deputy mayor or chair	Optional up to a maximum of £500	Optional up to a maximum of £500	Optional up to a maximum of £500

Attendance allowance	Optional up to a maximum of £30	Optional up to a maximum of £30	Optional up to a maximum of £30
Financial loss	Optional	Optional	Optional
Travel and subsistence	Optional	Optional	Optional
Costs of care or personal assistance	Mandatory	Mandatory	Mandatory
Office consumables	Mandatory £52 or full reimbursement for all members	Mandatory £52 or full reimbursement for all members	Mandatory £52 or full reimbursement for all members

Table 6: CTC groups by electorate

Group	Electorate
1	over 14,000
2	10,000 to 13,999
3	5,000 to 9,999
4	1,000 to 4,999
5	below 1,000

If the annual income or expenditure of a community or town council permanently exceeds £200,000, they will be moved to the next largest group.

Chapter 3. Summary of determinations for 2026-27

1/2026

35. The basic salary for elected members of principal councils is set at £21,044.

2/2026

36. The salary of a leader of the largest (Group A) council will be £78,917. All other payments have been determined with reference to this and are set out in Table 1.

3/2026

37. The salary of a chair of a JOSC will be set at £10,522. The salary of a vice-chair will be £5,261.

4/2026

38. The basic pay of NPA and FRA members has been increased as set out in Table 3.

5/2026

39. The fees for co-opted members of principal councils, National Park Authorities and Fire and Rescue Authorities and lay members of Corporate Joint Committees are set out in Table 4.

6/2026

40. The optional financial loss compensation for CTC members is increased to:

- up to £67.45 for each period not exceeding 4 hours
- up to £134.90 for each period exceeding 4 hours but not exceeding 24 hours

41. All other payments to members of CTCs are unchanged from previous years.

Co-opted members of principal councils, National Park Authorities and Fire and Rescue Authorities and lay members of Corporate Joint Committees

72. Travelling time to and from the place of the meeting is to be included in the claims for payments made by co-opted members (up to the maximum of the daily rate). (Determination 39, 2022)
73. Fees must be paid for meetings and other activities including other committees and working groups (including task and finish groups), pre meetings with officers, training and attendance at conferences or any other formal meeting to which co-opted members are requested to attend. (Determination 41 of 2022)
74. Reasonable time for pre meeting preparation is to be included in claims made by co-opted members the extent of which can be determined by the appropriate officer in advance of the meeting (Determination 5 of 2023).
75. Each authority, through its Democratic Services Committee or other appropriate committee, must ensure that all voting co-opted members are given as much support as is necessary to enable them to fulfil their duties effectively. Such support should be without cost to the individual member (Determination 42 of 2022).
76. Co-opted and lay members of relevant authorities with voting rights are also able to claim travel, subsistence, care and personal assistance payments as set out in the sections below.

Travel and subsistence expenses

77. The rates of reimbursement of mileage, other travel costs and subsistence costs that can be claimed by members of principal councils, NPAs, FRAs, and their co-opted members, and to members of CJsCs and their lay members is set out below.
78. Community and Town Councils can opt to reimburse travel and or subsistence costs. Where the option to reimburse has been made, this must be as specified in the Travel and subsistence guidance.

Mileage costs

79. Reimbursement must be at the current HM Revenue and Customs (HMRC) rates.⁵

Other travel costs

80. All other claims for travel, including by taxi if this is the only or most appropriate method of transport, must only be reimbursed on actual cost as shown on receipts.

Subsistence costs

81. The maximum rates for subsistence payments are set out below on the basis of receipted claims:
 - £28 per 24-hour period allowance for meals, including breakfast where not provided
 - £200 London overnight
 - £95 elsewhere overnight
 - £30 staying with friends and or family overnight

⁵ Travel — mileage and fuel rates and allowances - GOV.UK

Costs of Care and Personal Assistance Payments

82. All relevant authorities must provide a payment towards necessary costs for the care of dependent children and adults (provided by informal or formal carers) and for personal assistance needs as follows:
- formal (registered with Care Inspectorate Wales or equivalent) care costs to be paid as evidenced
 - informal (unregistered) care costs to be paid up to a maximum rate equivalent to the Real Living Wage hourly rates as defined by the Living Wage Foundation⁶ at the time the costs are incurred
83. This must be for the additional costs incurred by members to enable them to carry out official business or approved duties. Each authority must ensure that any payments made are appropriately linked to official business or approved duty. Payment shall only be made on production of receipts from the care provider (Determination 43 of 2022).

Community and town councils

84. The Panel has determined that from September 2024, reporting returns due from all community and town councils need only show the total amounts paid in respect of the mandatory payments mentioned above. That is the £156 contribution to the costs of working from home and the £52 set rate consumables allowance and the travel and subsistence expenses paid. This brings these in line with the reporting of the costs of care and personal assistance allowances. (Determination 8 of 2024)
85. Members in receipt of a Band 1 or Band 2 senior salary from a principal council (that is leader, deputy leader or executive member) cannot receive any payment from any community or town council, other than travel and subsistence expenses and contribution towards costs of care and personal assistance. (Determination 53 of 2022)
86. Community and town councils can decide to reimburse their members in respect of travel and or subsistence costs for attending approved duties. Where the option to reimburse has been made, the Travel and subsistence expenses guidance must be applied. (Determination 46 and 47 of 2022)

⁶ What is the real Living Wage? | Living Wage Foundation

What happens next

All observations on these draft determinations should be sent to:

Democracy and Boundary Commission Cymru
4th Floor
Welsh Government Building
Cathays Park
Cardiff
CF10 3NQ

Or by email to:

remuneration@dbcc.gov.wales

no later than 18 November 2025.

For further information on remuneration and the determination process please refer to the Commission webpage: www.dbcc.gov.wales

ACTON COMMUNITY COUNCIL
REPORT FROM CLERK ON PROCEDURAL MATTERS:
ACTON COMMUNITY AGENT’S REPORT/CASE STUDY

AGENDA ITEM 7.2
15 OCTOBER 2025

Community Agent – update to Community Council
Community Council Area: Acton, Borrás, Rhosnesni and Maes Y Dre
Month: September 2025

Number of new client referrals this month	September 2025 – 5 clients
Services signposted to (List)	Citizens Advice Telecare Day Opps Rainbow Welfare Rights Blue Badge Social activities in the area OT Social prescribers Rainbow
Number of groups attended (List)	Craft Group Little Acton weekly Coffee Morning 2 per month at Acton Resource Centre Knitter Knatter Group Little Acton St Margarets Church coffee morning Tai Chi Little Acton
Any feedback from citizens re ideas for future activities or support needs	Everyone enjoying Tai Chi with Robin at Little Acton and arranging Robin to come back Feb 2026

CASE STUDY – OCTOBER 2025

Rhian Jones – Community Agent Acton, Borrass, Maes Y Dre and Rhosnesni

Social Event at Erddig Hall

What we did (Activity) why and for who (which priority population)

Erddig Hall social event July 2025, this was for anyone living in area of Acton, Borrass, Maes Y Dre and Rhosnesni for over 50s, networking at client's homes, Knitting Group Little Acton, Craft Group Little Acton, coffee morning at Acton Resource Centre, Active Futures exercise classes. I put this Erddig trip on to get people together who are feeling lonely and isolated, low mood, wanting to meet new people. Just getting out into nature is so good for us and our wellbeing.

What partners support the delivery of your project / programme?

Rainbow Foundation, one staff member helped do the poster to promote the event, and second staff member came on the Erddig Hall social event to help each other with clients as we had 19 and it was good to have help with another staff member. I took the posters to the different groups at the centres Little Acton and Acton Resource Centre, I also promoted the event when I was visiting clients at their homes. I meet with my manager at Rainbow Foundation to arrange a date and a risk assessment was put in place. As I have done a Erddig event in the past I have always had good feedback of how much they enjoy going to Erddig and how they enjoy it and how it makes them feel.

How do the priority population groups feel about what is being / has been delivered? How do you ensure your delivery approach is person-centred?

As a Community Agent I was there at Erddig Hall so everyone was introduced by myself, as I cover this area in Acton, I got posters out into the community. When I got to meet everyone at the event I introduced who I was and what I do and if there is anything they need. I dropped off posters at the Little Acton groups and Acton Resource Centre and also client's homes. I felt the event went well as some people knew each other or some for the first time meeting new people. They also got to find out what other activities go on in the area and was promoting to come along to the different groups we have to offer.

What is being done differently, share how your project works innovatively?

Being present at the social event and to know I cover the Acton, Borrass, Maes Y Dre and Rhosnesni area, I felt my presence helped the residents, it brings residents together to feel valued and less isolated. Getting to know each other and what else is on in the community. I feel the more they get to know me as a Community Agent and I feel they can open up to what their needs are. Some of the residents I know as I have done home visits with them or seen them in social groups. I like that the Erddig Hall social event is free to the residents. Being in nature and having a walk and socialising was nice to see all of the group, as a Community Agent I feel the social event was a success.

What has changed? What difference has occurred?

Putting on these free social events I think is supporting the community, everyone feels valued and they are not on their own there is support out there. They can reach out to the Community Agent. It was nice to see residents able to come with walking aids.

What have we learned?

Residents need to have support and not to feel so isolated, and there is lots of organisations out there to support, putting on social events are so important to their mental health and wellbeing and any other issues that they might be going through. Getting to know me as a Community Agent and what help I can support with, I am approachable. At the end of the social event some went to the café and some sat on the benches eating ice cream as it was such a lovely day and they were all chatting to one another.

Describe the top 3 successes of the scheme

Social gathering which is lovely for the Residents in the area to go and socialise in a outdoor setting with nature and lovely grounds at Erddig, they were also making connections with each other. Getting to know their local Community Agent and what else I can help or support with, I made sure everyone had a lift to get to Erddig Hall either with someone or I offered a lift if needed. Seeing how everyone felt on the Erddig social event as everyone enjoyed it so much being outdoors and looking at nature was a nice feel to them all.

Describe the top 3 challenges of barriers

Some residents came in with walking aids, difficult for some to walk around but managed at a slow pace. It sometimes made it hard to all stay together but we would meet up at the end by the cafe. I made sure everyone had someone with them.

Some residents did not want their photo taken as they didn't want to be on social media.

ACTON COMMUNITY COUNCIL 15 OCTOBER 2025 AGENDA ITEM 8
Annual Return for the Year Ended 31 March 2025

Accounting statement 2024-25 for:

Name of body: **ACTON COMMUNITY COUNCIL**

	Year ending		Notes and guidance
	31 March 2024 (£)	31 March 2025 (£)	
Please round all figures to nearest £. Do not leave any boxes blank and report £0 or nil balances. All figures must agree to the underlying financial records for the relevant year.			
Statement of income and expenditure/receipts and payments			
1. Balances brought forward	255,981 Restated	210,908	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	169,000	225,890	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	2,804 Restated	4,614	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	49,716	51,364	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, taxable allowances, PAYE and NI (employees and employers), pension contributions and termination costs. Exclude reimbursement of out-of-pocket expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	167,161 Restated	154,111	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	210,908 Restated	235,938	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).
Statement of balances			
8. (+) Debtors	11,380 Restated	3,600	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.
9. (+) Total cash and investments	204,027 Restated	235,896	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	4,499 Restated	3,559	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	210,908 Restated	235,938	Total balances should equal line 7 above: Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	144,336	146,855	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

NB: 31/3/24 Accounts have been restated as Acton Community Council moved across to using Income and Expenditure Basis for its accounts from 3 June 2024.

—) —

Annual Governance Statement

We acknowledge as the members of the Council, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2025, that:

	Agreed?		'YES' means that the Council:	Toolkit
	Yes	No*		
1. In consultation with the community, we have developed a vision and purpose for the Council and used this vision to inform the Council's plans, budget and activities.	X		Has consulted with the community and focussed its activities to meet the community's needs.	A, C
2. We have adopted a Code of Conduct for members and officers and implemented an appropriate training plan for members to ensure all councillors understand their role and responsibilities.	X		Ensures that councillors understand and are equipped to deliver their roles and responsibilities.	B
3. We have ensured that we electronically publish the information the Council is required to publish by law, on its website at [www.actoncommunitycouncil.gov.uk].	X		Is transparent about its activities and provides the public with all information required by law	A, C, D, E
4. We have taken all reasonable steps to ensure that the Council complies with relevant laws and regulations when exercising its functions, including employment of staff and payment of allowances to members.	X		Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it does so	
5. We have adopted standing orders, financial regulations and terms of reference and ensure that these are followed when conducting business including functions delegated to committees.	X		Has adopted rules and procedures to govern how the Council conducts its business including procurement of goods and services.	B, E
6. We have put in place arrangements for: - Effective financial management including the setting and monitoring of the Council's budget - Maintenance and security of accurate and up to date accounting and other financial records - Identifying potential liabilities, commitments, events and transactions that may have a financial impact on the Council.	X		Calculated its budget requirement in accordance with the law and properly monitors its financial position throughout the year	D
7. We have maintained an adequate system of internal control and management of risk, including: - measures designed to prevent and detect fraud and corruption including clearly documented procedures for authorising and making payments - assessment and management of risks facing the Council - an adequate and effective system of internal audit and reviewed the effectiveness of these arrangements.	X		Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge including arranging for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	D, E
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.	X		Considered and taken appropriate action to address weaknesses /issues brought to its attention by internal and external auditors.	D, E
9. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Public Audit (Wales) Act 2004 and the Accounts and Audit (Wales) Regulations 2014.	X		Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit issued by the Auditor General.	E
10. General power of Competence – The Council has resolved to adopt the General Power of Competence set out in Local Government and Elections (Wales) Act 2021		X	Meets the eligibility criteria to exercise the general Power of Competence	E

Additional disclosure notes

Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statement and/or the annual governance statement

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement

1. Expenditure under S137 Local Government Act 1972

Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2024-25 was £10.81 per elector.

In 2024-25, the Council made payments totalling **£28,265.20** under section 137. These payments are included within 'Other payments' in the Accounting Statement

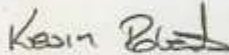
2. Section 10 – General Power of Competence - the Council is aware it does not meet the eligibility criteria to be able to exercise the General Power of Competence.

Trust Funds

Trust funds – The Council acts as sole trustee for and is responsible for managing trust fund(s)/assets. We exclude transactions related to these trusts from the Accounting Statement. In our capacity as trustee, we have discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.
			X	

Council approval and certification

The Council is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

Certification by the RFO I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2025.	Approval by the Council I confirm that these accounting statements and Annual Governance Statement were approved by the Council under minute reference Minute ref: 214) June 2025
RFO signature: 	Chair signature: 
Name: Mrs Carole Roberts	Name: KEVIN ROBERTS
Date: 28 MAY 2025	Date: 18-6-25

* Please include an explanation for any 'No' answers

Auditor General's report and audit opinion

I certify that I have completed the audit of the Annual Return for the year ended 31 March 2025 of **Acton Community Council**. My audit has been conducted on behalf of the Auditor General for Wales and in accordance with the requirements of the Public Audit (Wales) Act 2004 (the 2004 Act) and guidance issued by the Auditor General for Wales.

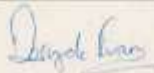
Audit opinion: Unqualified

On the basis of my audit, in my opinion no matters have come to my attention to give cause for concern that, in any material respect, the information reported in this Annual Return:

- has not been prepared in accordance with proper practices;
- that relevant legislative and regulatory requirements have not been met;
- is not consistent with the Council's governance arrangements; and
- that the Council does not have proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources.

Other matters and recommendations

There are no further matters I wish to draw to the Council's attention.

 Deryck Evans, Audit Manager, Audit Wales For and on behalf of the Auditor General for Wales	Date: 25/09/2025
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Annual internal audit report to:

Name of body: **ACTON COMMUNITY COUNCIL**

The Council's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2025.

The internal audit has been carried out in accordance with the Council's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
1. Appropriate books of account have been properly kept throughout the year.	✓				
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.	✓				
3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓				
4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.	✓				
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.	✓				
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.			✓		NO PETTY CASH
7. Salaries to employees and allowances to members were paid in accordance with contracts/ minuted approvals, and PAYE and NI requirements were properly applied.	✓				
8. Asset and investment registers were complete, accurate, and properly maintained.	✓				

* Please include an explanation for any 'No' answers

-5-

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out.	✓				
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.	✓				
11. Trust funds (including charitable trusts). The Council has met its responsibilities as a trustee.			✓		

For any risk areas identified by the Council (list any other risk areas below or on separate sheets if needed) adequate controls existed:

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
12.					
13.					
14.					

* If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

** If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

(My detailed findings and recommendations which I draw to the attention of the Council are included in my detailed report to the Council dated 20/05/2025.) * Delete if no report prepared.

Internal audit confirmation

I/we confirm that as the Council's internal auditor, I/we have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2024-25 and 2025-26. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit: JDH BUSINESS SERVICES LTD

Signature of person who carried out the internal audit: JDH Business Services Ltd

Date: 20/05/2025

* Please include an explanation for any 'No' answers

-6-

Organisation	Details	Notes
CORRESPONDENCE		
1. One Voice Wales	1. Information and Resources – Cost of Living Crisis Project: email dated 12 September 2025 with information from the team and details of a Webinar on 15 October 2025 entitled ‘No one Left out: Low Cost Christmas ideas for Families’. 2. Reminder – Training Dates – September – December 2025: email dated 17 September 2025 with a reminder of all the training dates provided by One Voice Wales. 3. One Voice Wales e-bulletin: email dated 19 September 2025 with the latest e-bulletin. 4. Webinars – Keep Wales Tidy: email dated 19 September 2025 with details of 2 webinars run by Keep Wales Tidy, with links to book a place. 5. Submission of the Draft Annual Remuneration Report 2026 – 27: email dated 23 September 2025 with this report attached. 6. E-Bulletin Issue 10: email dated 3 October 2025 with the latest e-bulletin. 7. Wrexham/Flint Area Committee Meeting: email dated 3 October 2025 with details of the next meeting on the 11 November 2025. 8. Upcoming Online Events – One Voice Wales: email dated 1 October 2025 with details of their latest events. 9. Votes at 16 – media training for young people: email dated 7 October 2025 introducing an opportunity for young people to access media training prior to the introduction of the Elections Bill. 10. Landfill Disposals Tax Communities Scheme now open: email dated 7 October 2025 with details of grants available to fund a biodiversity focussed project.	
2. Play Wales	1. September e-bulletin: email dated 17 September 2025 with the latest e-bulletin from Play Wales. 2. New Magszine: Playing in Neighbourhoods: email dated 26 September 2025 with a link to download this new magazine. 3. Consultations for the Play and Playwork Sector: email dated 30 September 2025 with details of the latest consultations and surveys in the Play and Playwork Sector. 4. Examining the alignment of playwork and youth work practice: email dated 8 October 2025 with more information and a link to the publication on this research.	
3. The National Library of Wales	Opportunity for Community Groups with Wales Broadcast Archive: email dated 17 September 2025 with details of free, facilitated sessions for community and youth groups.	

4. Planning Aid Wales	1. Latest News from Planning Aid Wales: email dated 18 September 2025 with the latest news from Planning Aid Wales. 2. Latest News from Planning Aid Wales: email dated 1 October 2025 with the latest news from Planning Aid Wales.	
5. Llais	Llais Monthly Newsletter: email dated 25 September 2025 containing the monthly newsletter.	
6. AVOW	Members Mailout September 2025: email dated 29 September 2025 with the Members Mailout for September.	
7. Audit Wales	Audit Wales Newsletter: email dated 30 September 2025 with the latest newsletter.	
8. Home Start Wrexham	Home – Start Wrexham AGM 2025: email dated 1 October 2025 with an invitation to their AGM on the 14 November 2025.	

Q2 Bank Reconciliation and progress against the budget

ACTON COMMUNITY COUNCIL MEETING 15/10/25
Q2 PROGRESS AGAINST 2025/26 BUDGET

AGENDA ITEM 12

08/10/2025

Acton Community Council Current Year

11:19

Balance Sheet as at 30 September 2025

31st March 2025

31st March 2026

Current Assets

3,600	VAT Control A/C	5,308
14,685	Community Bank Account	29,310
221,211	Deposit Account	315,694
<u>239,496</u>		<u>350,312</u>

239,496 Total Assets

350,312

Current Liabilities

3,559	Accruals	0
<u>3,559</u>		<u>0</u>

235,938 Total Assets Less Current Liabilities

350,312

Represented By

77,459	General Reserves	191,833
15,000	EM Res - Elections	15,000
2,000	EM Res - Power House/Valuation	2,000
85,870	EM Res - Playground Equip Repl	85,870
5,908	EM Res - Youth Projects Clwd	5,908
1,185	EM Res - Play Development	1,185
7,390	EM Res- Locum Clerk Costs	7,390
41,126	EM Res -LACC Equipment Refurb	41,126
<u>235,938</u>		<u>350,312</u>

The above statement represents fairly the financial position of the authority as at 30 September 2025 and reflects its Income and Expenditure during the year.

Signed :
Chairman

Date : _____

Signed :
Responsible
Financial
Officer

Carole Roberts

Date : 8/10/25

Acton Community Council Current Year

Income and Expenditure Account for Year Ended 31st March 2026

as at Q2 End
30/9/25

31st March 2025		31st March 2026
	Operating Income	
230,504	General Administration	174,483
0	VAT Data	3,600
<u>230,504</u>	Total Income	<u>178,083</u>
	Running Costs	
75,123	General Administration	36,219
114,185	Service level & Licence Agreem	24,622
16,166	Other Projects	2,867
<u>205,475</u>	Total Expenditure	<u>63,708</u>
	General Fund Analysis	
64,929	Opening Balance	77,459
230,504	Plus : Income for Year	178,083
<u>295,433</u>		<u>255,541</u>
205,475	Less : Expenditure for Year	63,708
<u>89,959</u>		<u>191,833</u>
12,500	Transfers TO / FROM Reserves	0
<u>77,459</u>	Closing Balance	<u>191,833</u>

Date : 08/10/2025

Acton Community Council Current Year

Page 1

Time: 11:16

Trial Balance for Current Year (to Q2 End 30/9/25)
CR

User : CR

Account Number Order

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
105	VAT Control A/C			5,307.80	
115	DNU - VAT on Receipts	999	VAT Data		3,600.03
200	Community Bank Account			29,310.18	
210	Deposit Account			315,693.88	
310	General Reserves				77,458.63
320	EM Res - Elections				15,000.00
322	EM Res - Power House/Valuation				2,000.00
323	EM Res - Playground Equip Repl				85,869.58
326	EM Res -Youth Projects Cfwd				5,908.49
328	EM Res - Play Development				1,185.00
329	EM Res- Locum Clerk Costs				7,390.00
331	EM Res -LACC Equipment Refurb				41,125.89
1076	Precept	100	General Administration		172,000.00
1090	Interest	100	General Administration		2,482.50
4000	Bank Charges & Fees	100	General Administration	26.00	
4100	Employer's Costs	100	General Administration	26,298.03	
4105	Clerk's Expenses	100	General Administration	1,916.36	
4110	Equipment	100	General Administration	250.26	
4120	Annual Subscriptions	100	General Administration	255.00	
4125	Insurance	100	General Administration	1,638.46	
4135	Audit Fees	100	General Administration	499.00	
4140	Donations (S137)	100	General Administration	4,450.00	
4155	Training - Staff	100	General Administration	90.00	
4160	Training - Members	100	General Administration	294.00	
4161	Members Remuneration	100	General Administration	400.00	
4165	Website/Data Protection	100	General Administration	102.00	
4205	Young Person Projects	200	Service level & Licence Agreem	17,403.66	
4215	CAB Outreach Worker-ACAS	200	Service level & Licence Agreem	4,032.00	
4225	Acton Playground Provision	200	Service level & Licence Agreem	3,186.50	
4300	Little Acton Community Centre	300	Other Projects	1,478.84	
4320	Community Initiatives Fund	300	Other Projects	1,388.15	
Trial Balance Totals :				414,020.12	414,020.12
Difference				0.00	

08/10/2025

Acton Community Council Current Year

Q2 end

11:43

Receipts and Payments Summary - Cashbook 1

(to 30/9/25-ce)

Community Bank Account

	<u>Receipt Totals</u>	<u>Payment Totals</u>	
Total Year to Date	83,609.03	68,983.63	
Total Receipts / Payments	83,609.03	68,983.63	Closing Trial Balance
Opening Balance	14,684.78		
Closing Balance		29,310.18	29,310.18
	<u>98,293.81</u>	<u>98,293.81</u>	

Date: 08/10/2025

Acton Community Council Current Year

Page 1

Time: 11:12

Bank Reconciliation Statement as at 30/09/2025
for Cashbook 1 - Community Bank Account

User: CR

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Community Bank Account	30/09/2025	566	29,310.92
			<u>29,310.92</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
15/05/2025 B16.525.20 Michelle Williams		0.74	
			<u>0.74</u>
			29,310.18
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			29,310.18
		Balance per Cash Book is :-	29,310.18
		Difference is :-	0.00

Signatory 1:

Name CAROLE ROBERTS Signed Carole Roberts Date 8/10/25

Signatory 2:

Name Signed Date

08/10/2025

Acton Community Council Current Year

Q2 end

11:43

Receipts and Payments Summary - Cashbook 2

(as at 30/9/25-cr)

Deposit Account

	<u>Receipt Totals</u>	<u>Payment Totals</u>	
Total Year to Date	174,482.50	80,000.00	
Total Receipts / Payments	174,482.50	80,000.00	Closing Trial Balance
Opening Balance	221,211.38		
Closing Balance		315,693.88	315,693.88
	<u>395,693.88</u>	<u>395,693.88</u>	

Date: 08/10/2025

Acton Community Council Current Year

Page 1

Time: 11:10

Bank Reconciliation Statement as at 30/09/2025
for Cashbook 2 - Deposit Account

User: CR

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Business Money Manager Account	30/09/2025	482	315,693.88
			<u>315,693.88</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			315,693.88
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			315,693.88
		Balance per Cash Book is :-	315,693.88
		Difference is :-	0.00

Signatory 1:

Name CAROLE ROBERTS Signed Carole Roberts Date 8/10/25

Signatory 2:

Name Signed Date

Annual Budget - By Centre

Note: Approved Budgets & Actual Expenditure for 2025/26

		<u>Last year -2024/25</u>		<u>Current Year-2025/26 to 300925</u>				<u>Next Year-2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
100	General Administration									
	Total Income	227,890	230,504	0	174,483	0	0	0	0	0
	Overhead Expenditure	97,653	75,123	101,962	36,219	0	0	0	0	0
	Movement to/(from) Gen Reserve	130,237	155,381	(101,962)	138,263	0		0		
200	Service level & Licence Agreeem									
	Overhead Expenditure	140,817	114,185	146,000	24,622	0	0	0	0	0
	Movement to/(from) Gen Reserve	(140,817)	(114,185)	(146,000)	(24,622)	0		0		
300	Other Projects									
	Overhead Expenditure	24,210	16,166	30,210	2,867	0	0	0	0	0
	Movement to/(from) Gen Reserve	(24,210)	(16,166)	(30,210)	(2,867)	0		0		
999	VAT Data									
	Total Income	0	0	0	3,600	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	0	0	3,600	0		0		
	Total Budget Income	227,890	230,504	0	178,083	0	0	0	0	0
	Expenditure	262,680	205,475	278,172	63,708	0	0	0	0	0
	Movement to/(from) Gen Reserve	(34,790)	25,029	(278,172)	114,374	0		0		

Acton Community Council Current Year
Summary Income & Expenditure by Budget Heading 30/09/2025
Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100	General Administration						
	Income	174,483	0	(174,483)			0.0%
	Expenditure	36,219	101,962	65,743		65,743	35.5%
	Net Income over Expenditure	<u>138,263</u>	<u>(101,962)</u>	<u>(240,225)</u>			
	plus Transfer from EM Res	0	0	0			
	less Transfer to EM Res	0	0	0			
	Movement to/(from) Gen Reserve	<u>138,263</u>	<u>(101,962)</u>	<u>(240,225)</u>			
200	Service level & Licence Agreem						
	Expenditure	24,622	146,000	121,378		121,378	16.9%
	plus Transfer from EM Res	0	0	0			
	Movement to/(from) Gen Reserve	<u>(24,622)</u>	<u>(146,000)</u>	<u>(121,378)</u>			
300	Other Projects						
	Expenditure	2,867	30,210	27,343		27,343	9.5%
	plus Transfer from EM Res	0	0	0			
	Movement to/(from) Gen Reserve	<u>(2,867)</u>	<u>(30,210)</u>	<u>(27,343)</u>			
999	VAT Data						
	Income	3,600	0	(3,600)			0.0%
	Grand Totals:- Income	178,083	0	(178,083)			0.0%
	Expenditure	63,708	278,172	214,464	0	214,464	22.9%
	Net Income over Expenditure	<u>114,374</u>	<u>(278,172)</u>	<u>(392,546)</u>			
	plus Transfer from EM Res	0	0	0			
	less Transfer to EM Res	0	0	0			
	Movement to/(from) Gen Reserve	<u>114,374</u>	<u>(278,172)</u>	<u>(392,546)</u>			

Detailed Income & Expenditure by Budget Heading 30/09/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 General Administration</u>							
1076 Precept	172,000	0	(172,000)			0.0%	
1090 Interest	2,483	0	(2,483)			0.0%	
General Administration :- Income	174,483	0	(174,483)				0
4000 Bank Charges & Fees	26	0	(26)		(26)	0.0%	
4100 Employer's Costs	26,298	56,124	29,826		29,826	46.9%	
4103 Payroll Admin Charge	0	1,445	1,445		1,445	0.0%	
4105 Clerk's Expenses	1,916	2,465	549		549	77.7%	
4110 Equipment	250	2,080	1,830		1,830	12.0%	
4111 Legal / Translation	0	3,880	3,880		3,880	0.0%	
4115 Chain Plaque	0	25	25		25	0.0%	
4116 Replenish Chairs Charity A/c	0	1,000	1,000		1,000	0.0%	
4120 Annual Subscriptions	255	2,823	2,568		2,568	9.0%	
4125 Insurance	1,638	2,197	559		559	74.6%	
4130 Elections	0	2,000	2,000		2,000	0.0%	
4135 Audit Fees	499	2,850	2,351		2,351	17.5%	
4140 Donations (S137)	4,450	12,500	8,050		8,050	35.6%	
4145 Conference fees/expenses	0	1,560	1,560		1,560	0.0%	
4150 Advertising	0	500	500		500	0.0%	
4155 Training - Staff	90	1,560	1,470		1,470	5.8%	
4160 Training - Members	294	3,993	3,699		3,699	7.4%	
4161 Members Remuneration	400	3,400	3,000		3,000	11.8%	
4165 Website/Data Protection	102	1,560	1,458		1,458	6.5%	
General Administration :- Indirect Expenditure	36,219	101,962	65,743	0	65,743	35.5%	0
Net Income over Expenditure	138,263	(101,962)	(240,225)				
<u>200 Service level & Licence Agreem</u>							
4205 Young Person Projects	17,404	50,159	32,755		32,755	34.7%	
4210 Seasonal Ranger Acton Park	0	40,578	40,578		40,578	0.0%	
4215 CAB Outreach Worker-ACAS	4,032	10,624	6,592		6,592	38.0%	
4220 Maesydre Power House	0	1,664	1,664		1,664	0.0%	
4225 Acton Playground Provision	3,187	17,175	13,989		13,989	18.6%	
4230 School Crossing Patrols (S137)	0	25,800	25,800		25,800	0.0%	
Service level & Licence Agreem :- Indirect Expenditure	24,622	146,000	121,378	0	121,378	16.9%	0
Net Expenditure	(24,622)	(146,000)	(121,378)				

Detailed Income & Expenditure by Budget Heading 30/09/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
300 Other Projects							
4300 Little Acton Community Centre	1,479	15,210	13,731		13,731	9.7%	
4305 Community Streetscene	0	5,000	5,000		5,000	0.0%	
4310 Crime Prevention Projects	0	5,000	5,000		5,000	0.0%	
4320 Community Initiatives Fund	1,388	5,000	3,612		3,612	27.8%	
Other Projects :- Indirect Expenditure	<u>2,867</u>	<u>30,210</u>	<u>27,343</u>	<u>0</u>	<u>27,343</u>	<u>9.5%</u>	<u>0</u>
Net Expenditure	<u>(2,867)</u>	<u>(30,210)</u>	<u>(27,343)</u>				
999 VAT Data							
115 DNU - VAT on Receipts	3,600	0	(3,600)			0.0%	
VAT Data :- Income	<u>3,600</u>	<u>0</u>	<u>(3,600)</u>				<u>0</u>
Net Income	<u>3,600</u>	<u>0</u>	<u>(3,600)</u>				
Grand Totals:- Income	178,083	0	(178,083)			0.0%	
Expenditure	63,708	278,172	214,464	0	214,464	22.9%	
Net Income over Expenditure	<u>114,374</u>	<u>(278,172)</u>	<u>(392,546)</u>				
Movement to/(from) Gen Reserve	<u>114,374</u>	<u>(278,172)</u>	<u>(392,546)</u>				

08/10/2025

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Acton Community Council Current Year

Annual Budget - By Combined Account Code

Note: Approved Budgets & Actual Expenditure for 2025/26

Page 1

*Detail for Budget Review on 30/9/25**~ members to highlight areas that should be reviewed for 2026/27 budget planning*

		<u>Last year -2024/25</u>		<u>Current Year-2025/26 to 300925</u>						<u>Next Year-2026/27</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
<u>Budget Income</u>												
115	DNU - VAT on Receipts	0	0	0	0	0	0	0	3,600	0	0	0
1076	Precept	225,890	225,890	0	0	0	0	0	172,000	0	0	0
1090	Interest	2,000	4,614	0	0	0	0	0	2,483	0	0	0
Total Income		227,890	230,504	0	0	0	0	0	178,083	0	0	0
<u>Overhead Expenditure</u>												
4000	Bank Charges & Fees	130	73	0	0	0	0	0	26	0	0	0
4100	Employer's Costs	53,350	51,364	0	0	56,124	0	56,124	26,298	0	0	0
4103	Payroll Admin Charge	480	1,375	0	0	1,445	0	1,445	0	0	0	0
4105	Clerk's Expenses	2,370	2,054	0	0	2,465	0	2,465	1,916	0	0	0
4110	Equipment	2,000	375	0	0	2,080	0	2,080	250	0	0	0
4111	Legal / Translation	3,880	0	0	0	3,880	0	3,880	0	0	0	0
4115	Chain Plaque	25	0	0	0	25	0	25	0	0	0	0
4116	Replenish Chairs Charity A/c	1,000	1,000	0	0	1,000	0	1,000	0	0	0	0
4120	Annual Subscriptions	2,715	2,691	0	0	2,823	0	2,823	255	0	0	0
4125	Insurance	2,113	1,614	0	0	2,197	0	2,197	1,638	0	0	0
4130	Elections	2,000	0	0	0	2,000	0	2,000	0	0	0	0
4135	Audit Fees	2,850	1,166	0	0	2,850	0	2,850	499	0	0	0
4140	Donations (S137)	12,500	9,550	0	0	12,500	0	12,500	4,450	0	0	0
4145	Conference fees/expenses	1,500	565	0	0	1,560	0	1,560	0	0	0	0
4150	Advertising	500	0	0	0	500	0	500	0	0	0	0
4155	Training - Staff	1,500	425	0	0	1,560	0	1,560	90	0	0	0
4160	Training - Members	3,840	360	0	0	3,993	0	3,993	294	0	0	0

Continued on next page

Annual Budget - By Combined Account Code

Note: Approved Budgets & Actual Expenditure for 2025/26

		<u>Last year -2024/25</u>		<u>Current Year-2025/26 to 300925</u>						<u>Next Year-2026/27</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4161	Members Remuneration	3,400	1,612	0	0	3,400	0	3,400	400	0	0	0
4165	Website/Data Protection	1,500	900	0	0	1,560	0	1,560	102	0	0	0
4205	Young Person Projects	48,230	43,230	0	0	50,159	0	50,159	17,404	0	0	0
4210	Seasonal Ranger Acton Park	38,573	38,573	0	0	40,578	0	40,578	0	0	0	0
4215	CAB Outreach Worker-ACAS	10,099	6,985	0	0	10,624	0	10,624	4,032	0	0	0
4220	Maesydre Power House	1,600	884	0	0	1,664	0	1,664	0	0	0	0
4225	Acton Playground Provision	16,515	6,693	0	0	17,175	0	17,175	3,187	0	0	0
4230	School Crossing Patrols (S137)	25,800	17,820	0	0	25,800	0	25,800	0	0	0	0
4300	Little Acton Community Centre	9,210	9,439	0	0	15,210	0	15,210	1,479	0	0	0
4305	Community Streetscene	5,000	3,022	0	0	5,000	0	5,000	0	0	0	0
4310	Crime Prevention Projects	5,000	1,800	0	0	5,000	0	5,000	0	0	0	0
4320	Community Initiatives Fund	5,000	1,905	0	0	5,000	0	5,000	1,388	0	0	0
Overhead Expenditure		262,680	205,475	0	0	278,172	0	278,172	63,708	0	0	0
Total Budget Income		227,890	230,504	0	0	0	0	0	178,083	0	0	0
Expenditure		262,680	205,475	0	0	278,172	0	278,172	63,708	0	0	0
Movement to/(from) Gen Reserve		(34,790)	25,029			(278,172)		(278,172)	114,374	0		

