

9 April 2026

Dear Councillor,

You are hereby summoned to attend a **HYBRID** meeting of **ACTON COMMUNITY COUNCIL** to be held in accordance with Local Government and Elections (Wales) Act 2021 on **WEDNESDAY 15 APRIL 2026** at **6.30pm**. The Meeting will be held in the **LITTLE ACTON COMMUNITY CENTRE**, The Green, Little Acton, Wrexham LL12 8BH.

For anyone unable to attend the meeting in person you can join the Zoom Meeting online by using this [hyperlink to join the Hybrid Council meeting on Wednesday 15 April 2026](#) or use the Zoom Meeting ID: 892 7242 0774 and Passcode: 481783.

Please note that the Meeting and those participating in person and online will be recorded. The business to be transacted is as set out in the agenda below.

Yours faithfully

Carole Roberts

Clerk and Responsible Financial Officer to the Council

AGENDA

1. **APOLOGIES FOR ABSENCE:** To receive any apologies and reasons for absence.
2. **PUBLIC PARTICIPATION:** At this stage of the proceedings the Chair will give any Members of the Public in attendance a reasonable opportunity to make representations about any business to be discussed at the meeting, unless doing so is likely to prejudice the effective conduct of the meeting. This does not mean that Members of the Public can take part in debate, but they must be given a reasonable opportunity to make representations about business to be discussed. The period of time designated for Public Participation at a meeting in accordance with Standing Order 3(e) shall not exceed **15** minutes unless directed otherwise by the Chair of the meeting.
3. **DECLARATION OF INTERESTS:** To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. It is for Members' judgment if there is a public interest and it relates to a financial or regulatory matter.
4. **CONFIRMATION OF MINUTES:** To confirm the Minutes of the Council meeting held on 18 March 2026. (Copy attached)
5. **INFORMATION FROM THE 18 MARCH 2026 MINUTES:**
 1. **MINUTE 137.1 NOTICEBOARD IN ACTON:** Clerk to give an update.
 2. **MINUTE 137.2 TRANSFER OF HSBC MONIES TO NEW UNITY BANK ACCOUNTS:** Clerk to provide an update.
 3. **MINUTE 140.2 DOG FOULING:** To receive an update on progress
 4. **MINUTE 141.2.i) DEFIBRILLATORS:** To receive an update on progress
 5. **MINUTE 148 NEW ACTON PARK PLAY AREA:** To receive the outcomes of the Consultation carried out at the Easter Event on 31 March 2026 at Acton Park and to note the next steps for this Project.

Please contact Carole Roberts, Clerk to the Council on: 07913 071470 or
E-Mail: clerk@actoncommunitycouncil.gov.uk with any apologies or requests for further information.
You can also write to the Clerk at Little Acton Community Centre, The Green, Little Acton, Wrexham LL12 8BH

- 6. ACTON COMMUNITY RESOURCE CENTRE:** The Chair and Wrexham CBC Local Members to report on recent closure announcement on 23 March 2026 to enable relocation of the Day Service for the Cunliffe Centre and to consider the action already taken and the Community Council's response and any further actions that may be appropriate.
- 7. PROCEDURAL MATTERS:** To consider the following matters:
- 1. S116 LOCAL GOVERNMENT (WALES) MEASURE 2011 - CASUAL VACANCY – ACTON PARK WARD:**
 - i) Filling of Vacancy:** To consider filling this vacancy (Details Attached)
 - ii) Banking Mandates:** To consider refreshing and updating the Council's Banking Mandates to reflect the resignation of former Councillor Philip Lloyd who was a signatory on all of the Council's Bank Accounts.
 - 2. COMMUNITY AGENT REPORT:** To consider the Acton Community Agent's monthly report and a case study on her activities and interaction with Acton Community residents aged 50 and over. (Copy attached).
 - 3. SLA REPORTING – ACTON PARK:** To consider the final Acton Park Ranger report to 31 March 2026 (copy attached)
 - 4. PRIDE IN PLACE IMPACT FUNDING:** Further to Minute 139.4 March 2026, to consider the draft application form completed by the Task and Finish Group on 2 April 2026 and receive an update from the Clerk on her attendance at a drop-in session for Community Councils on 7 April 2026 (Details attached)
 - 5. ANNUAL ACCOUNTS 2025/26:** Approval of the Year End Bank Reconciliation and spending progress against the 2025/26 Budget subject to the outcomes of the year-end close down on 24 April 2026. (Due to time constraints this Item to be deferred until May 2026)
 - 6. ANNUAL RETURN 2025/26 GOVERNANCE STATEMENTS:** To note the Council must approve its Accounts by 30 June 2026 at the latest and submit its Annual Return to the External Auditor by 7 July 2026 and accordingly to **CONSIDER** and **DETERMINE** the Council's responses to the attached **Annual Return Governance statements** as set out within the Annual Return document for 2025/26.
- 8. KEY ACTON ISSUES:** WCBC Members to report verbally on new or Key Issues being considered by the County Borough Council that may affect the whole or part of the Community of Acton. (Item placed on the agenda in accordance with the decision contained in Minute 107 January 2011)
- 9. COMMUNITY ENGAGEMENT & UPDATE ON PROGRESSING ANNUAL REPORT PRIORITIES:** Chair and members to provide an update on the following matters:
- 1. Events at Acton Park**
 - 2. Progress of Annual Report Priorities:** namely Acton Park Play areas; Little Acton Community Centre; Christmas Celebrations; Maesydre Powerhouse; SLA Commitments; Defibrillators and Other Projects.
 - 3. Preparation of 2026 Annual Report (Minute 141.iii) March 2026 refers):** Councillors Edwards and Hardy to report.
- 10. REPORT FROM CLERK:** To consider details of Consultations and Correspondence / other information that has been received and circulated to Members since the last meeting. Details Attached.
- 11. PAYMENT OF ACCOUNTS:** To note details of any payments received, transfers made between the Council's Bank Accounts and to authorise any outstanding debtor or other payments.
- 12. PLANNING APPLICATIONS:** To consider any comments and/or representations the Council may wish to make on application(s) and Consultations within the Acton Community or adjoining areas made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

Case Number/ Address / Proposed Development	Decision
1. P/2026/0158: Change of use from Class C3 Dwelling to Class C4 House in Multiple Occupation (5 Occupants) at 18 The Beeches, Wrexham LL12 7BL	
2. P/2026/0112: Works to trees protected by Tree Preservation Order WCBC 167 at 21 Kensington Grove, Wrexham LL12 8AJ	
3. . P/2026/0203: Works to trees protected by Tree Preservation Order WMBC 77 at 92 Dean Road Wrexham LL13 9EL	

**the plans and documents for these applications can be viewed online [by clicking here](#) and selecting Category of Planning Applications then scroll to the Application Status box and select "Under Consultation" then scroll down to the Community box and select the Community of Acton for the search. The Clerk requests an extension of the 21 day consultation period where appropriate.*

13. EXCLUSION OF PRESS AND PUBLIC:

It is RECOMMENDED that the press and public be excluded from the Meeting during consideration of the next item of business only as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

14. LITTLE ACTON COMMUNITY CENTRE: Further to Minute 141.2 March 2026, to receive an update on progress with obtaining Quotes/Tenders for essential Safety Electrical installation works, Replacement Windows/Doors and Roofing for the Centre.