

14 May 2026

Dear Councillor,

You are hereby summoned to attend the **HYBRID** Annual meeting of **ACTON COMMUNITY COUNCIL** to be held in accordance with Local Government and Elections (Wales) Act 2021 on **WEDNESDAY 20 MAY 2026** at **6.30pm**. The Meeting will be held in the **LITTLE ACTON COMMUNITY CENTRE**, The Green, Little Acton, Wrexham LL12 8BH.

For anyone unable to attend the meeting in person you can join the Zoom Meeting online by using this [hyperlink to join the Hybrid Council meeting on Wednesday 20 May 2026](#) or use the Zoom Meeting ID: 882 8267 8304 and Passcode: 701086. Please note that the Meeting and those participating in person and online will be recorded. The business to be transacted is as set out in the agenda below.

Yours faithfully

Carole Roberts

Clerk and Responsible Financial Officer to the Council

AGENDA

1. **APPOINTMENT OF CHAIR:** To appoint a Chair of the Council for the 2026/27 Municipal Year.
(Clerk to witness Chair signing Acceptance of Office)
2. **VICE CHAIR:** To appoint a Vice Chair of the Council for the 2026/27 Municipal Year.
3. **APOLOGIES FOR ABSENCE:** To receive any apologies and reasons for absence.
4. **PUBLIC PARTICIPATION:** At this stage of the proceedings the Chair will give any Members of the Public in attendance a reasonable opportunity to make representations about any business to be discussed at the meeting, unless doing so is likely to prejudice the effective conduct of the meeting. This does not mean that Members of the Public can take part in debate, but they must be given a reasonable opportunity to make representations about business to be discussed. The period of time designated for Public Participation at a meeting in accordance with Standing Order 3(e) shall not exceed **15** minutes unless directed otherwise by the Chair of the meeting.
5. **DECLARATION OF INTERESTS:** To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. It is for Members' judgment if there is a public interest and it relates to a financial or regulatory matter.
6. **CONFIRMATION OF MINUTES:**
 1. To confirm the Minutes of the Council meeting held on 20 April 2026 (Copy attached)
 2. To receive the Minutes and Recommendations of the Youth Committee meeting held on 13 May 2026 (To follow)
7. **INFORMATION FROM 20 APRIL 2026 MINUTES:**
 1. Dog Fouling – Minute 153.3 : Clerk to give an update
 2. Defibrillators – Minute 153.4) – To receive an update on progress
 3. New Acton Play Area – Minute 153.5) - Chair and Clerk to give an update

Please contact Carole Roberts, Clerk to the Council on: 07913 071470 or
E-Mail: clerk@actoncommunitycouncil.gov.uk with any apologies or requests for further information.
You can also write to the Clerk at Little Acton Community Centre, The Green, Little Acton, Wrexham LL12 8BH

1. Replacement Ladybird Spring at Acton park Play Area- Minute 153.5.ii) Clerk to give an update
 2. Acton Community Resource Centre Minute 154: Councillors Corin Jarvis and Andy Gallanders to give an update
 3. Pride In Place Impact Funding – Minute 155.4 : Clerk to give an update
 4. Rialtas Room Booking and invoicing software – Minute 157.i) Clerk to give an update
- 8. PROCEDURAL MATTERS:** To consider a report (to follow) concerning the following procedural matters and Standing Order requirements:
1. **S116 LOCAL GOVERNMENT (WALES) MEASURE 2011 - CASUAL VACANCIES – ACTON PARK WARD: Filling of Vacancies** To consider filling of these vacancies (Details Attached)
 2. **ANNUAL ACCOUNTS 2025/26:** Approval of the Year End Bank Reconciliation and spending progress against the 2025/26 Budget subject to the outcomes of the year-end close down on 24 April 2026. (see **Appendix 1**)

In accordance with the requirements of Standing Order No.5 the Council at its Annual Meeting shall:

3. **Review of delegation arrangements** to Committees, Sub Committees, Staff and other Local Authorities. Details attached at **Appendix 2**
4. **Appointment of Committees** and Task & Finish Groups at **Appendix 3.**
5. **Review and adoption** of appropriate standing orders and financial regulations and other Council Policies;
6. **Legislative requirements** under Local Government and Elections (Wales) Act 2021-
 - A. Review of the eligibility criteria for the use of the general power of competence
 - B. Review and adoption of the Council's Annual Report – Copy to be circulated separately
 - C. Review and adoption of the Council's Training Plan – **Appendix 4**
7. **To consider the need for Appointment of Community Council representatives** on Community and Resource Centre Management Committees.
8. **Community School Governor Representatives.**
9. **Review of inventory of land and other assets** including building and office equipment; - Copy of asset register attached to agenda pack. – **Appendix 5**
10. **To consider and confirm arrangements for insurance cover** in respect of all insurable risks from 1 June 2026. (Clerk to report)
11. **Review of the Council's and/or staff subscriptions** to other bodies;
12. **Review of Council's Policies:** To consider the undermentioned 5 Policies and the Schedule of existing adopted policies a¹s set out in **Appendix 6**
 - A. Review of the Council's complaints procedure (Local Resolution);
 - B. Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (*see also standing orders 11, 20 and 21*);
 - C. Review of the Council's policy for dealing with the press/media;
 - D. Review of the Council's employment policies and procedures;
 - E. Review of the Council's Reserves Policy
13. **Review of the Council's expenditure incurred under S.137** of the Local Government Act 1972 **Appendix 7**
14. **Members Attendance at Meetings during 2025/26 – Appendix 8**
15. **Declaration of remuneration to Members of the Council** for the year ended 31 March 2025 & arrangements for 2025/26 – **Appendix 9**

16. Members Remuneration - Senior Role Payments for 2026/27: Further to Minutes 69.1) October 2025 & Minute 138.3.3 March 2026, to consider the addition of one further optional Senior Role Payment of £500 for the Vice Chair of the Council during 2026/27

17. Day, Time and location of Meetings of the Council and its Committees – **Appendix 10**

18. Financial Regulations :Banking Arrangements and Authorisation of Payments: To review the following provisions within the Council’s Financial Regulations:

1. Regulation 5- Council’s banking mandate,

2.the Clerk/RFO’s delegated authority to authorise the payment of items as set out in:-

Financial Regulation 5.6 (to include consent for Contractual Payments).

Financial Regulations 6.7 (direct debit payment for Utility supplies, National Non-Domestic Rates),

Financial Regulation 6.8 (payment of Salaries) and

Financial Regulations 6.9 & 6.10 approval for use of BACS, CHAPS and internet banking transfers (renewable every two years)

9. SERVICE LEVEL AGREEMENT REPORTING:

1. WREXHAM & DISTRICT CITIZENS ADVICE BUREAUX: to consider the Report for the final quarter of 2025/26 to 31 March 2026. (copy attached)

2. COMMUNITY AGENT: to consider the Acton Community Agent’s monthly report on her activities and interaction with Acton Community residents aged 50 and over. (Copy attached)

10. KEY ACTON ISSUES: WCBC Members to report verbally on new or Key Issues being considered by the County Borough Council that may affect the whole or part of the Community of Acton. (Item placed on the agenda in accordance with the decision contained in Minute 107 January 2011)

11. COMMUNITY ENGAGEMENT & UPDATE ON PROGRESSING ANNUAL REPORT PRIORITIES: Chair and members to provide an update on the following matters:

1. Events at Acton Park

2. Progress of Annual Report Priorities: namely Acton Park Play areas; Little Acton Community Centre; Christmas Celebrations; Maesydre Powerhouse; SLA Commitments; Defibrillators and Other Projects.

3. Preparation of 2026 Annual Report (Minute 141.iii) March 2026 refers): Councillors Edwards and Hardy to report.

12. REPORT FROM CLERK: To consider details of Consultations and Correspondence / other information that has been received and circulated to Members since the last meeting. Details Attached.

13. PAYMENT OF ACCOUNTS: To note details of any payments received, transfers made between the Council’s Bank Accounts and to authorise any outstanding debtor or other payments.

14. PLANNING APPLICATIONS: To consider any comments and/or representations the Council may wish to make on application(s) and Consultations within the Acton Community or adjoining areas made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

Case Number/ Address / Proposed Development	Decision
1. ENQ/2026/0099: Permitted development works at the Telecommunications Base Station, Holt Road, Wrexham LL13 9DY	
2. P/2026/0227 Erection of pergola incorporating PV Panels as a roof covering to rear. At 30 Tapley Avenue, Wrexham, LL12 7UY	
3. P/2026/0236 Single Storey Rear Extension And Erection Of Replacement Garage At 30 Richmond Road, Wrexham, LL12 8AB	

4. P/2026/0243 Single And Two Storey Rear Extensions, Extension To Existing Single Storey Garage And New Dormer To Side Of Property At 34 Monmouth Road, Wrexham, LL12 7TP	
5. P/2026/0245 Single Storey Side And Rear Extension At 8 Coningsby Court, Wrexham, LL13 9QW	
6. P/2026/0265 Erection Of Replacement Porch And Single Storey Front Extension at 21 Richmond Road, Wrexham, LL12 8AA	

**the plans and documents for these applications can be viewed online [by clicking here](#) and selecting Category of Planning Applications then scroll to the Application Status box and select "Under Consultation" then scroll down to the Community box and select the Community of Acton for the search. The Clerk requests an extension of the 21 day consultation period where appropriate.*

16. EXCLUSION OF PRESS AND PUBLIC:

It is **RECOMMENDED** that the press and public be excluded from the Meeting during consideration of the next item of business only as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

17. LITTLE ACTON COMMUNITY CENTRE: Further to Minute 162 April 2026, the Clerk to give an update and to receive, consider recommendations and accept any Quotes received by 18 May 2026 from the invited Contractors for the schemes in respect of

1. Replacement Windows/Doors at the Centre, (3 Contractors) and
2. Roofing works for the Centre. (3 Contractors)

17. FRAMEWORK ABSENCE FOR PUMP TRACK PROJECTS: Further to **Minutes 23.1 June 2025 & 49.2) September 2025**, to receive an update on options and costings (details circulated previously) and the Council is requested to give instructions on whether it wishes to proceed with supporting Wrexham County Borough Council with the provision of a Pump Track for Acton Park.

Minutes of the hybrid Meeting of Acton Community Council held Wednesday 15 April 2026 remotely via Zoom and at Little Acton Community Centre, The Green, Little Acton, Wrexham.

Present:

Councillor	Kevin Roberts (Chair)	Councillor	R Hardy (Vice Chair)
"	Ms S Bailey	"	A Gallanders
"	W Baldwin	"	Ms H Hewitt
"	T Coxon	"	Ms C Jarvis
"	M Davies	"	Ms B Martin
"	C Downes	"	M Peters *
"	Ms S Edwards	"	Ms D Wallice
"	Mrs A Evans	"	1 Vacancy

* Absent

Also Present:

Mrs Carole Roberts & Mrs Michelle Williams, Clerk & Administrative Assistant to the Council

149. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor M Peters.

150. PUBLIC PARTICIPATION

There were no members of the public present at the meeting to make any representations as set out in Standing Order No. 3(e).

151. DECLARATION OF INTERESTS

There were no declarations of interest made at this stage of the proceedings.

152. CONFIRMATION OF MINUTES

The Minutes of the hybrid Council Meeting held on 18 March 2026 were received.

RESOLVED – that the Minutes of the hybrid Council Meeting held on 18 March 2026 be received and confirmed as a correct record.

153. INFORMATION FROM 18 FEBRUARY 2026 MINUTES

- 1) MINUTE 117.1 NOTICEBOARD IN ACTON:** The Clerk advised both noticeboards were on order and delivery was expected in June 2026. The Clerk had confirmed that Wrexham CBC would install both noticeboards. The present position was noted.
- 2) MINUTE 117.2 TRANSFER OF HSBC MONIES TO NEW UNITY BANK ACCOUNTS:** The Clerk confirmed progress on the transfer of funds from HSBC to the new Unity Trust Bank Accounts. The present position was noted.
- 3) MINUTE 140.2 DOG FOULING:** The Administration Assistant updated Members on the solution provided to residents by Rhosddu Community Council and approximate costs. Members were still keen to address this issue.

RESOLVED – the Clerk writes to Wrexham CBC Licensing Team and obtains the following statistical information:

- i) The number of 'dog fouling' signs sited in the Acton Community;*
- ii) The number of waste bins in the Acton Community and if there is a map of where they are situated*
- iii) The number of Licensing enforcements for dog fouling in the last 12 months to include the number of fines issued and the number of Enforcement Officers.*

4) MINUTE 142.2.i) DEFIBRILLATORS: The Administration Assistant provided an update to Members on the installation of new defibrillators in the following locations:

- Spider Park –now installed, active, registered on the Circuit and published on the Acton Community Council website
- Wrexham Boxing Club building on Nine Acre Playing Field – Noted Wrexham CBC Officer Paula Hayward is awaiting a response from the Legal Team on how to formalise the defibrillator installation given this Wrexham CBC property is occupied by a tenant.
- Memorial Hall – The letter drafted to the Manager will be sent will be sent once a response has been received from Paula Hayward to a request for permission to install the defibrillator on an external wall of the building.
- Scout Hut, Dean Road – an email has been sent to Sam Roberts, the Group Lead Volunteer asking for permission to install a defibrillator on the Scout Hut external wall.
- Morrisons Daily, Dean Road – The letter to the Manager thanking him for his interest will be sent once permission has been received from the Rhosnesni Scout Group, Dean Road to install a defibrillator on their hut.

RESOLVED – that the Administration Assistant email Paula Hayward to enquire if there have been any further developments with permissions for Nine Acre Playing Field and the Memorial Hall and further updates be given to subsequent meetings.

5) MINUTE 148 NEW ACTON PARK PLAY AREA: The Clerk updated Members on the results of the voting and consultation with residents and young people in Acton which had taken place via their schools and at the Easter Event in Acton Park on 31 March 2026. The Clerk had emailed Carla Hinde, Wrexham CBC Officer, after this event with the Council's decision. Ms Hinde subsequently confirmed that a formal Procurement Moderation and evaluation would now take place with Acton Community Council representatives being included on the Panel. Once this process has been completed a further update will be provided. The present position was noted.

Councillor Jarvis informed the Council of a broken piece of equipment in the existing children's play area in Acton Park. The Clerk confirmed that she was aware of this, the equipment had been removed and Ms Hinde Wrexham CBC had obtained two quotes and was awaiting a third to replace the item.

RESOLVED – that

- i) the Clerk and Chair report outcomes back to the Council once the Formal Procurement and Evaluation Panel has taken place; and*
- ii) Approval be given for the Clerk to spend up to £3,000 under her delegated powers once the three quotes have been received and considered and to place an order the replacement equipment and arrange for its installation.*

154. ACTON COMMUNITY RESOURCE CENTRE

The Chair and a number of Members had today attended a drop-in session held by Wrexham CBC to discuss the proposed re-purposing of Acton Community Resource Centre into a Day Services Centre for existing clients of the Cunliffe Centre. Members discussed the outcomes of this session and expressed their disappointment over the lack of consultation. It was noted that large capital contributions of at least £376,000 had been given by the Community Council since 2013 to support the business case for the Resource Centre and enable it to be developed for the Acton Community

Residents; perhaps that money should be now be requested back? Members considered it appropriate to request a pause of six months on the proposal for Acton Community Resource Centre to enable multiple issues to be reviewed including any Consultation carried out on the Service reduction with both the Centers' users, the alternate options for a Polling Station for the area, and consideration by the Safeguarding Scrutiny Committee to a Topic Request by Councillor Jarvis.

RESOLVED – that the Clerk send an open letter to the Chief Executive of Wrexham CBC requesting a six month pause to the process to allow for proper consultation, and it be shared with local and social media.

155. PROCEDURAL MATTERS

1. S116 LOCAL GOVERNMENT (WALES) MEASURE 2011 – CASUAL VACANCY – ACTON PARK WARD:

A. FILLING OF VACANCY: Further to Minute 132 April 2026 It was noted that the resignation of Councillor Phillip Lloyd had created a vacancy in the Acton Park Ward and on the Youth Committee. It was noted that a meeting of the Youth Committee was to be held before the Annual Council Meeting.

RESOLVED –that

- i) the Clerk now take the necessary steps to advertise and fill this Casual Vacancy for the Acton Park Ward; and***
- ii) the vacancy on the Youth Committee be filled by Councillor Morgan Peters***

B. BANKING MANDATES: The Clerk informed Members that the resignation of Councillor Phillip Lloyd had created a need for two new banking signatories, one with HSBC and the other with Unity Trust Bank.

RESOLVED – that the Council's banking Mandates for the HSBC and Unity Trust Banks be reviewed at the Annual Council meeting and in the meantime all Members consider whether they wish to be a bank signatory.

C. SCHOOL GOVERNOR VACANCY: It was noted that Councillor Philip Lloyd is currently the Community School Governor for Acton Park Primary School. Members were unsure whether this appointment would cease on his standing down from the Council.

RESOLVED – that

- i) The Clerk seeks confirmation from the Clerk to the Governors if former Councillor Philip Lloyd can continue in the role of Community School Governor for Acton Park Primary School.***
- ii) The Administration Assistant clarifies if, a Community School Governor is a representative of the Community as an individual, or is a representative of the Community Council.***

2. COMMUNITY AGENT REPORT: The Council received the Community Agent's report highlighting March 2026 outcomes. Members appreciated the Case Study provided by the Community Agent.

RESOLVED – that the Report be received and noted.

3. SLA REPORTING – ACTON PARK Q4 ACTON PARK RANGER: The three-monthly report up to 31 March 2026 was received and considered. Members welcomed the report and its detailed contents.

RESOLVED – that the Park Ranger's Report be received and noted.

4. PRIDE IN PLACE IMPACT FUNDING: The Clerk thanked Councillor Gallanders for his input in completing the form and informed Members about the drop-in session she had attended with Wrexham CBC, which provided additional information enabling her to strengthen the report. Members also noted that there may be an opportunity for additional funds later in 2026;

however, the Clerk confirmed that the Community Council would not be able to apply for funding in retrospect. Councillors thanked the Clerk for her work in ensuring the application form was completed prior to the deadline for submission.

RESOLVED – that the Chair sign the application form and it be submitted by the Clerk prior to the 30 April 2026.

5. **ANNUAL ACCOUNTS 2025/26:** This item was deferred until the Annual Council Meeting in May 2026. The year end bank reconciliation and spending progress against the 2025/26 Budget subject to the outcomes of the year-end close down on 24 April 2026. Members also noted that the Accounts and supporting papers for the year ended 31 March 2026 will be submitted to the Council's Internal Auditor on 7 May 2026 and include the figures finalized after the year end accounts close down. The present position was noted.
6. **ANNUAL RETURN 2025/26 GOVERNANCE STATEMENTS:** The Clerk advised that the Council must approve its Accounts for the year ended 31 March 2026 by 30 June 2026 at the latest and then submit its Annual Return to the External Auditor by 5 July 2026 for a basic audit. As a first step, Members determined the Council's responses to the Annual Return's Governance statements 1-10 for 2025/26.

RESOLVED –that

- i) ***the Clerk proceeds to complete the Governance Statements on the Annual Return for 2025/26 as now discussed and submit any explanations that may be required;***
- ii) ***The Administration Assistant circulate the revised Code of Conduct to all Members;***
- iii) ***The Administration Assistant amends the format of the current Acton Community Council Risk Assessment.***

156. KEY ACTON ISSUES

1. **BUS SHELTER HOLT ROAD:** The Bus Shelter had not been replaced. Councillor Gallanders had discussed the matter with the Chief Executive of Wrexham CBC who would make further enquiries with the relevant Department.
2. **FRIDAY BIN COLLECTIONS:** Councillor Martin confirmed that she was still trying to progress the matter with Wrexham CBC.

157. COMMUNITY ENGAGEMENT & PROGRESSION OF ANNUAL REPORT PRIORITIES:

1. **EVENTS AT ACTON PARK:** The Chair reported on the success of the Easter Event held in Acton Park on 31 March with over 200 residents in attendance.
2. **PROGRESSION OF ANNUAL PRIORITIES:** The Chair reported on the new community groups setting up in Little Acton Community Centre and the success of existing groups where the number of residents in attendance is steadily rising.
The Clerk informed Members that she had received two quotations for the Rialtas room bookings and invoicing package. The Clerk had also met with a volunteer who runs an evening community group in Little Acton Community Centre, who was cleaning the Community Centre on the day her group met.

RESOLVED – that

- i) ***The Clerk in consultation with the Chair review the quotes received from Rialtas and proceed to place an order the quote with the most appropriate options; and***
- ii) ***The Clerk purchases a mop and a V-sweeper for use in Little Acton Community Centre.***

- 3. PREPARATION OF ANNUAL REPORT:** Councillor Hardy reported on his meeting with Councillor Edwards and the Chair to review the Annual Report and requested assistance from the Clerk and Administration Assistant with updating the financial elements of the Report. Members discussed their priorities for 2026/2027. Councillor Coxon requested that the Low Carbon Communities Initiative be included. The present position was noted.

158. REPORT FROM CLERK

The Council received a report from the Clerk detailing consultations and other correspondence that had been received since the last meeting as follows:

Organisation	Details
CONSULTATIONS: Members are requested to submit any comments they may wish to make on the undermentioned Consultation	
Wrexham CBC	New Premises Application – Lager Town relating to Unit 4a, Jaegar House, 141 Holt Road, Wrexham LL13 9DY.: Email dated 10 April 2026 inviting comments on this application by 6 May 2026: Details are as follows: a new premises licence application requesting the following Sale of Alcohol Monday – Sunday 09:00 – 23:00; Christmas Day 11:00 – 14:00 Bank Holidays 09:00 – 23:00; RESOLVED – that the Council write and express concerns about the premises being open on Christmas Day.
CORRESPONDENCE	
1. One Voice Wales	1. One Voice Wales E Bulletin issue 20: email dated 20 March 2026 with their latest e-bulletin. 2. One Voice Wales Funding Newsletter March 2026: email dated 17 March 2026 with details of funding opportunities in North Wales. 3. Free Training Places for Councillors – 2027-2027: email dated 2 April 2026 with details of the free training places for Councillors. 4. OVW E-bulletin Issue 21: email dated 2 April 2026 with the latest e-bulletin from One Voice Wales. 5. Placement opportunities Rural Wales Advisory Board and Placements Call: email dated 7 April 2026 with details of these placement opportunities. 6. APRIL 2026: The Voice e-magazine: Email dated 9 April introducing the first edition of a magazine style e-newsletter. The e-newsletters are also available to read here :e-Newsletters - One Voice Wales 7. April 26: One Voice Wales National Awards 2026: email dated 9 April 2026 inviting nominations for this award. OVW members are encouraged to visit on-line Awards Application Form and submit applications. The closing date for nomination is 30 April 2026. <i>Above Information noted</i>
2. Rainbow Foundation	New Active Futures Cohort starts this April – Please help us to spread the word: email dated 17 March 2026 with details of the latest Active Futures sessions. <i>Information noted</i>
3. Play Wales	1. March 2026 e-bulletin: email dated 17 March 2026 with the latest ebulletin from Play Wales. <i>Information noted</i>
4. Wrecsam2029 City of Culture Bid	Wrecsam2029 – Upcoming Community Conversation Events: email dated 24 March 2026 with details of sessions being held during March and April 2026 about the Wrecsam2029 bid and Cultural Strategy. <i>Information noted</i>
5. Planning Aid Wales	Latest News from Planning Aid Wales: email dated 25 March 2026 with the latest newsletter from Planning Aid Wales. <i>Information noted</i>
6. Hafren Dyfrdwy	Hafren Dyfrdwy: email dated 31 March 2026 with an attachment outlining work taking place along the A5156 between the Llan-y-pwll Roundabout and the

	Gresford Interchange roundabout. This will result in lane closures between 13 April 2026 and 27 April 2026 Information noted
7. AVOW	1. Members Mailout March 2026: email dated 31 March 2026 with their latest newsletter. 2. Volunteers Week – Nominations Open: email dated 2 April 2026 with a link to nominate the volunteer who has made a difference. Above Information noted
8. Wrexham CBC	1. Wrexham Active Travel Network Map (ATNM) review: email dated 2 April 2026 with a link to a survey which will help to identify priorities for future improvements to walking and cycling routes in Wrexham County Borough. The closing date is 17 May 2026. 2. Dog Fouling ‘Design a Sign’ Competition: email dated 7 April 2026 with details of a ‘Design a Sign’ competition aimed at Primary School Children to promote anti-dog fouling. The closing date is 17 April 2026. 3. Wrexham LDP 2013 – 2028: Withdrawal of an LDP: email dated 8 April 2026 with details and FAQ’s on the withdrawal of the Wrexham LDP. Above Information noted
9. North and Mid Wales Trunk Road Agent 10 - Ambition North Wales	Notification of Works A55/A494/A550/A483 (A5) Dual Carriageway: email dated 3 April 2026 with a notification of works to the dual carriageway on these roads. Information noted Quarterly Newsletter - Ambition North Wales: Email dated 24 March 2026 presenting its newsletter which it hopes is informative. Any feedback or suggestions regarding the newsletter and its content: is welcome: Ambition North Wales Quarterly newsletter Information noted

159. PAYMENT OF ACCOUNTS

The Clerk reported on payments and bank charges made since 18 March 2026. It was also reported the Clerk had used her delegated powers to replenish the Unity Trust Banks current Account from the HSBC deposit Account, and she requested payment authorisation for outstanding debtor or other cheque, BACS bills and debit card payments, as set out in the schedule below:

RESOLVED –

- i) To approve the Clerk having used her delegated powers to replenish the Unity Trust Bank Account on 7 April 2026;**
- ii) to approve the making of payments for April 2026 as set out in the schedule below as reported to the meeting;**
- iii) To approve the payment of up to £3,000 for a replacement Ladybird Spring piece of play equipment for Acton Park Play area.**

Voucher/Payment Ref & Payee	Details	Amount
Creditors as at end of 25/6 Outstanding Payments to be paid in 2026/7 (shown in italics) once invoices are received they will be included in subsequent payment schedules		
<i>Creditor 25/6 outstanding Wrexham County Borough Council</i>	<i>Contribution to CCTV transmission costs at Penymaes Avenue Wrexham for 2025/26</i>	<i>£2,160.00 (VAT= £360.00)</i>
<i>Creditor 25/6 outstanding Audit Wales</i>	<i>External Audit Fee for 2025/26</i>	<i>£750.00 (estimate) (VAT= £0.00)</i>
<i>Creditor 25/6 outstanding Wrexham County Borough</i>	<i>Repainting perimeter Fence at Aran Road Play area S19 Local Government (Miscellaneous Provisions)Act</i>	<i>£4,680.00 (Vat=£780.00)</i>

<i>Council</i>	<i>1976</i>	
Creditor 25/26 received BACS ref 200.3.26 Wrexham County Borough Council	Contribution to running costs at Little Acton Community Centre 1/4/25-3/11/25 S19 ;local Government (Miscellaneous Provisions) Act 1976	£2,034.88 (VAT = £ 0.0)
Unity Trust Bank Payments (U) HSBC Bank payments (H)		
U1.BACS ref 1.4.26 Carole Roberts	Salary and office expenses for April 2026 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per payroll schedule)
U2.BACS ref 2.4.26 Michelle Williams	Salary for April 2026 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per payroll schedule)
U3.BACS ref 3.4.26 Clwyd Pension Fund	Pension payments for April 2026 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
U4.BACS ref 4.4.26 HMRC	Payroll payments for April 2026 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
H5.DC 1.4.26 Zoom Video Communications Inc	Zoom Subscription from 8 April 2023to 7 April 2027 S112 Local Government Act 1972 (as amended)	£155.88 (VAT= £25.98)
U6.BACS 5.4.25 Rialtas Business Solutions Ltd	Alpha Software Annual Support, Maintenance and Licence to 31/3/2027 Section 112 Local Government Act 1972 (as amended)	£252.00 (Vat= £42.00)
H7.DD.1.4.26 BT com	Internet/Phone Provision Little Acton Community Centre to 31/3/26 S112 Local Government Act 1972 (as amended)	£93.54 (Vat= £15.59)
H8.DD.2.4.26 British Gas	Made up of:- LACC Off Peak Electricity supply costs 4/2/26 - 4/3/26 S112 Local Government Act 1972 (as amended)	£531.11(VAT+£88.51) £258.39(VAT=£43.06)
H9.DD.3.426 British Gas	LACC Electricity supply costs 7/2/26 – 7/3/26 S112 Local Government Act 1972 (as amended)	£272.72 (VAT=£45.45)
Chairs Charity Account - Section 15 Local Government Act 1972 (as amended)		
H. CCA1 – 26/27 – Bellis Bros Ltd – Purchase of thank you gift card former Councillor Philip Lloyd (purchased via HSBC Debit Card+ monies transferred internally from HSBC Chair's Charity Account to HSBC current account to cover cost)		

160. PLANNING RELATED MATTERS AND APPLICATIONS

The Council considered the following matters and applications within the Acton Community area that had been made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

RESOLVED - that the following observations be made on the applications as set out below:

Case Number/ Address / Proposed Development	Decision
1. P/2026/ 0158: Change of use from Class C3 Dwelling to Class C4 House in Multiple Occupation (5 occupants) at 18 The Beeches, Wrexham LL12 7BL	<i>The Community Council objects to this planning application as it considers the proposal is:</i> <i>1. out of character and not in keeping with the area and will exacerbate existing flooding issues.</i> <i>2. an over development of the property and raises concerns over highway safety due to the additional</i>

	<p><i>vehicular traffic to be generated from this change of use. Despite the reconfiguration of the front garden to provide three off-street parking spaces, the plan indicates a lack of parking for 1 to 2 cars within the site curtilage. Wrexham Planning Guide note 5 states that a vehicle should be able to enter or leave each parking space even if other parking spaces within the parking area are occupied.</i></p> <p><i>3. There is limited on street parking in the vicinity of the property. This narrow street has no pavement provision to ensure the safety of residents and other pedestrians particularly when vehicles are parked on the street.</i></p> <p><i>4. There is a history of flooding in the vicinity of the application site with sand bags provided to properties throughout the year.</i></p> <p><i>5. There is an increased flood risk associated with the use of hard surfaces such as concrete or asphalt, to create the additional parking spaces on the front garden. This can lead to higher runoff and saturation of the ground.</i></p>
<p>2. P/2026/ 0112: Works to trees protected by Tree Preservation Order WCBC 167 at 21 Kensington Grove, Wrexham LL12 8AJ</p>	<p><i>No objections subject to the Arboricultural Officer being satisfied the works are necessary to ensure the health of the tree and such works are carried out under the direction of the Arboricultural Officer.</i></p>
<p>3. P/2026/0203: Works to trees protected by Tree Preservation Order WCBC 77 at 92 Dean Road, Wrexham LL13 9EL</p>	<p><i>No objections subject to the Arboricultural Officer being satisfied the works are necessary to ensure the health of the tree and such works are carried out under the direction of the Arboricultural Officer.</i></p>

161. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED – that the Press and Public be excluded from the meeting during consideration of the next items of business as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

162. LITTLE ACTON COMMUNITY CENTRE

Members considered details of the three quotes obtained for completing the remedial electrical work following the failed EICR report in July 2025. Members discussed the quotes and selected a preferred supplier to complete the work.

The Administration Assistant together with Councillor Hardy had drawn up the initial tender specification documents for the replacement doors and windows and the replacement roof. Members were given the detail, an outline of the documents and accepted the Tender Specification Documents together with the proposed list of Contractors to be asked to quote for this work.

RESOLVED – that

- i) The Clerk contact the successful Electrical Contractor to advise that the Council has accepted his quotation and place an official order and arrange for the works to be completed***
- ii) The tender specification documents as now approved be sent to three Window and Door Suppliers and three Roofing Contractors with a quote submission date of Monday 18 May 2026.***

Councillor Kevin Roberts Chair

Signed as a correct record this 20th day of May 2026

Presiding Chair

**CYNGOR
CYMUNED**

ACTON

**AGENDA ITEM 6.2
COMMUNITY
COUNCIL**

Minutes of the hybrid Meeting of the Youth Committee of Acton Community Council held Wednesday 13 May 2026 remotely via Zoom and at Little Acton Community Centre, The Green, Little Acton, Wrexham.

Minutes to be circulated as soon as they are available

REPORT TO BE SENT AS TO FOLLOW

Acton Community Council Current Year

Income and Expenditure Account for Year Ended 31st March 2026

31st March 2025		31st March 2026
	Operating Income	
230,504	General Administration	262,959
0	Other Projects	1,000
<u>230,504</u>	Total Income	<u>263,959</u>
	Running Costs	
75,123	General Administration	86,804
114,185	Service level & Licence Agreements	128,965
16,166	Other Projects	16,945
<u>205,475</u>	Total Expenditure	<u>232,715</u>
	General Fund Analysis	
64,929	Opening Balance	77,459
230,504	Plus : Income for Year	263,959
<u>295,433</u>		<u>341,418</u>
205,475	Less : Expenditure for Year	232,715
<u>89,959</u>		<u>108,703</u>
12,500	Transfers TO / FROM Reserves	21,914
<u>77,459</u>	Closing Balance	<u>86,789</u>

*Carole Roberts, Clerk + RFO
24/4/26.*

As at 31/3/26

24/04/2026
15:09

Acton Community Council Current Year
Earmarked Reserves

Page 1

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EM Res - Elections	15,000.00		15,000.00
322 EM Res - Power House/Valuation	2,000.00	1,364.00	3,364.00
323 EM Res - Playground Equip Repl	85,869.58	10,300.00	96,169.58
326 EM Res -Youth Projects Cfd	5,908.49		5,908.49
328 EM Res - Play Development	1,185.00		1,185.00
329 EM Res- Locum Clerk Costs	7,390.00		7,390.00
331 EM Res -LACC Equipment Refurb	41,125.89	10,250.00	51,375.89
	<u>158,478.96</u>	<u>21,914.00</u>	<u>180,392.96</u>

Carole Roberts Clerk + RFO
24/4/26

Reserves reviewed at January 2026 Council meeting
(Minutes 114 IV + 115.1 refers)

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Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control A/C			6,525.19	
200	Community Bank Account			5,980.13	
210	Deposit Account			263,113.59	
230	Unity Current Account			1.00	
240	Unity Earmarked Account			1.00	
310	General Reserves				77,458.63
320	EM Res - Elections				15,000.00
322	EM Res - Power House/Valuation				3,364.00
323	EM Res - Playground Equip Repl				96,169.58
326	EM Res - Youth Projects Cfd				5,908.49
328	EM Res - Play Development				1,185.00
329	EM Res- Locum Clerk Costs				7,390.00
331	EM Res -LACC Equipment Refurb				51,375.89
510	Accruals				8,438.48
1076	Precept	100	General Administration		258,000.00
1081	Little Acton CC Income	100	General Administration		57.20
1085	Grant Income	300	Other Projects		1,000.00
1090	Interest	100	General Administration		4,902.21
4000	Bank Charges & Fees	100	General Administration	29.60	
4100	Employer's Costs	100	General Administration	54,908.64	
4103	Payroll Admin Charge	100	General Administration	1,718.14	
4105	Clerk's Expenses	100	General Administration	2,333.54	
4110	Equipment	100	General Administration	1,209.01	
4111	Legal / Translation	100	General Administration	1,365.00	
4116	Replenish Chairs Charity A/c	100	General Administration	2,000.00	
4120	Annual Subscriptions	100	General Administration	2,835.00	
4125	Insurance	100	General Administration	1,638.46	
4135	Audit Fees	100	General Administration	1,199.00	
4140	Donations (S137)	100	General Administration	12,500.00	
4145	Conference fees/expenses	100	General Administration	650.00	
4155	Training - Staff	100	General Administration	262.00	
4160	Training - Members	100	General Administration	420.00	
4161	Members Remuneration	100	General Administration	2,896.00	
4165	Website/Data Protection	100	General Administration	839.50	
4205	Young Person Projects	200	Service level & Licence Agreem	47,021.38	
4210	Seasonal Ranger Acton Park	200	Service level & Licence Agreem	40,095.00	
4215	CAB Outreach Worker-ACAS	200	Service level & Licence Agreem	8,064.00	
4220	Maesydre Power House	200	Service level & Licence Agreem	300.00	
4225	Acton Playground Provision	200	Service level & Licence Agreem	18,273.37	
4230	School Crossing Patrols (S137)	200	Service level & Licence Agreem	15,211.59	
4300	Little Acton Community Centre	300	Other Projects	7,212.78	
4305	Community Streetscene	300	Other Projects	1,935.96	
4310	Crime Prevention Projects	300	Other Projects	1,800.00	
4320	Community Initiatives Fund	300	Other Projects	5,665.19	
4325	Grant Spend Low Carbon Comm'	300	Other Projects	331.41	
5001	Transfer from EM Res	200	Service level & Licence Agreem	11,664.00	
5001	Transfer from EM Res	300	Other Projects	10,250.00	
Trial Balance Totals :				530,249.48	530,249.48
Difference				0.00	

Carole Roberts Clerk + RFO
24/4/26

Page 4

11/05/2026

Acton Community Council 2025/2026

19:06

Receipts and Payments Summary - Cashbook 1

Community Bank Account

	<u>Receipt Totals</u>	<u>Payment Totals</u>	
Total Year to Date	223,666.23	232,370.88	
Total Receipts / Payments	223,666.23	232,370.88	Closing Trial Balance
Opening Balance	14,684.78		<hr/>
Closing Balance		5,980.13	5,980.13
	<hr/>	<hr/>	
	238,351.01	238,351.01	
	<hr/>	<hr/>	

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Acton Community Council Current Year

Bank - Cash and Investment Reconciliation as at 31 March 2026

	<u>Account Description</u>	<u>Balance</u>
<u>Bank Statement Balances</u>		
1	31/03/2026 Community Bank Account	9,580.26
2	31/03/2026 Business Money Manager Account	263,113.59
4	31/03/2026 Unity Current Account	1.00
5	31/03/2026 Unity Earmarked Account	1.00
		272,695.85
<u>Unpresented Payments</u>		
1	13/03/2026 202403/177	3,202.44
1	31/03/2026 DC14326199	397.69
		3,600.13
		269,095.72
<u>Receipts not on Bank Statement</u>		
0	31/03/2026 All Receipts Cleared	0.00
		0.00
<u>Closing Balance</u>		
		269,095.72
<u>All Cash & Bank Accounts</u>		
1	Community Bank Account	5,980.13
2	Deposit Account	263,113.59
4	Unity Current Account	1.00
5	Unity Earmarked Account	1.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	269,095.72

Carole Roberts, Clerk TRO
24/4/26

Date: 24/04/2026

Acton Community Council 2025/2026

Page 1

Time: 14:36

Bank Reconciliation Statement as at 31/03/2026
for Cashbook 1 - Community Bank Account

User: CR

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Community Bank Account	31/03/2026	580	9,580.26
			<u>9,580.26</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
13/03/2026	202403/177	Wrexham County Borough Council	3,202.44
31/03/2026	DC14326199	Home Bargains TJ Morris	397.69
			<u>3,600.13</u>
			5,980.13
<u>Unpresented Receipts (Plus)</u>			
		0.00	<u>0.00</u>
			5,980.13
		Balance per Cash Book is :-	5,980.13
		Difference is :-	0.00

Signatory 1:

Name Councillor Kevin Ederts Signed Kevin Ederts Date 6-5-26
Chair

Signatory 2:

Name Carole Roberts Signed Carole Ederts Date 24/4/26
Clerk/efo

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Date: 21/04/2026
Time: 13:16

Acton Community Council 2025/2026
Bank Reconciliation Statement as at 31/03/2026
for Cashbook 2 - Deposit Account

Page 1
User: CR

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Business Money Manager Account	31/03/2026	489	263,113.59
			<u>263,113.59</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			263,113.59
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			263,113.59
		Balance per Cash Book is :-	263,113.59
		Difference is :-	0.00

Signatory 1:

Name COUNCILLOR KENNEDY signed Kevin Ryan Date 6-5-26
CHAIR

Signatory 2:

Name CAROL ROBERTS signed Carol Roberts Date 24/4/26
CLERK/RFO

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Date: 24/04/2026

Acton Community Council 2025/2026

Page 1

Time: 14:39

Bank Reconciliation Statement as at 31/03/2026
for Cashbook 4 - Unity Current Account

User: CR

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Unity Current Account	31/03/2026		1.00
			<u>1.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			1.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			1.00
		Balance per Cash Book is :-	1.00
		Difference is :-	0.00

Signatory 1:

Name COUNCILLOE KENNEDY Signed Kennedy Date 6-5-26
CHAIR

Signatory 2:

Name CAROLE ROBERTS Signed Carole Roberts Date 24/4/26
CLERK RFO

Page 9

Date: 24/04/2026

Acton Community Council 2025/2026

Page 1

Time: 14:40

Bank Reconciliation Statement as at 31/03/2026
for Cashbook 5 - Unity Earmarked Account

User: CR

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Unity Earmarked Account	31/03/2026		1.00
			<hr/> 1.00
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			1.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			1.00
		Balance per Cash Book is :-	1.00
		Difference is :-	0.00

Signatory 1:

Name COUNCILLOR KEMNORRATS Signed Kem Norrats Date 6-5-26
Chair

Signatory 2:

Name CAROLE ROBERTS Signed Carole Roberts Date 24/4/26
CLERK / RFO

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Detailed Income & Expenditure by Budget Heading 31/03/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 General Administration							
1076 Precept	258,000	258,000	0			100.0%	
1081 Little Acton CC Income	57	0	(57)			0.0%	
1090 Interest	4,902	0	(4,902)			0.0%	
General Administration :- Income	262,959	258,000	(4,959)			101.9%	0
4000 Bank Charges & Fees	30	0	(30)		(30)	0.0%	
4100 Employer's Costs	54,909	56,124	1,215		1,215	97.8%	
4103 Payroll Admin Charge	1,718	1,445	(273)		(273)	118.9%	
4105 Clerk's Expenses	2,334	2,465	131		131	94.7%	
4110 Equipment	1,209	2,080	871		871	58.1%	
4111 Legal / Translation	1,365	3,880	2,515		2,515	35.2%	
4115 Chain Plaque	0	25	25		25	0.0%	
4116 Replenish Chairs Charity A/c	2,000	1,000	(1,000)		(1,000)	200.0%	
4120 Annual Subscriptions	2,835	2,823	(12)		(12)	100.4%	
4125 Insurance	1,838	2,197	559		559	74.6%	
4130 Elections	0	2,000	2,000		2,000	0.0%	
4135 Audit Fees	1,199	2,850	1,651		1,651	42.1%	
4140 Donations (S137)	12,500	12,500	0		0	100.0%	
4145 Conference fees/expenses	650	1,560	910		910	41.7%	
4150 Advertising	0	500	500		500	0.0%	
4155 Training - Staff	262	1,560	1,298		1,298	16.8%	
4160 Training - Members	420	3,993	3,573		3,573	10.5%	
4161 Members Remuneration	2,896	3,400	504		504	85.2%	
4165 Website/Data Protection	840	1,560	721		721	53.8%	
General Administration :- Indirect Expenditure	86,804	101,962	15,158	0	15,158	85.1%	0
Net Income over Expenditure	176,156	156,038	(20,118)				
200 Service level & Licence Agreem							
4205 Young Person Projects	47,021	50,159	3,138		3,138	93.7%	
4210 Seasonal Ranger Acton Park	40,095	40,578	483		483	98.8%	
4215 CAB Outreach Worker-ACAS	8,064	10,624	2,560		2,560	75.9%	
4220 Maesydre Power House	300	1,664	1,364		1,364	18.0%	(1,364)
4225 Acton Playground Provision	18,273	17,175	(1,098)		(1,098)	106.4%	(10,300)
4230 School Crossing Patrols (S137)	15,212	25,800	10,588		10,588	59.0%	
Service level & Licence Agreem :- Indirect Expenditure	128,965	146,000	17,035	0	17,035	88.3%	(11,664)
Net Expenditure	(128,965)	(146,000)	(17,035)				
5001 plus Transfer from EM Res	(11,664)	0	11,664				
Movement to/(from) Gen Reserve	(140,629)	(146,000)	(5,371)				

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Continued over page

Acton Community Council Current Year
Detailed Income & Expenditure by Budget Heading 31/03/2026
Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
300 Other Projects							
1085 Grant Income	1,000	0	(1,000)			0.0%	
Other Projects :- Income	<u>1,000</u>	<u>0</u>	<u>(1,000)</u>				<u>0</u>
4300 Little Acton Community Centre	7,213	15,210	7,997		7,997	47.4%	(10,250)
4305 Community Streetscene	1,936	5,000	3,064		3,064	38.7%	
4310 Crime Prevention Projects	1,800	5,000	3,200		3,200	36.0%	
4320 Community Initiatives Fund	5,665	5,000	(665)		(665)	113.3%	
4325 Grant Spend Low Carbon Comm	331	0	(331)		(331)	0.0%	
Other Projects :- Indirect Expenditure	<u>16,945</u>	<u>30,210</u>	<u>13,265</u>	<u>0</u>	<u>13,265</u>	<u>56.1%</u>	<u>(10,250)</u>
Net Income over Expenditure	<u>(15,945)</u>	<u>(30,210)</u>	<u>(14,265)</u>				
5001 plus Transfer from EM Res	(10,250)	0	10,250				
Movement to/(from) Gen Reserve	<u>(26,195)</u>	<u>(30,210)</u>	<u>(4,015)</u>				
Grand Totals:- Income	263,959	258,000	(5,959)			102.3%	
Expenditure	232,715	278,172	45,457	0	45,457	83.7%	
Net Income over Expenditure	<u>31,245</u>	<u>(20,172)</u>	<u>(51,417)</u>				
plus Transfer from EM Res	(21,914)	0	21,914				
Movement to/(from) Gen Reserve	<u>9,331</u>	<u>(20,172)</u>	<u>(29,503)</u>				

*Carole Roberts Clerk + PFO
24/4/26*

Detailed Income & Expenditure by Budget Heading 31/03/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 General Administration							
1076 Precept	258,000	258,000	0			100.0%	
1081 Little Acton CC Income	57	0	(57)			0.0%	
1090 Interest	4,902	0	(4,902)			0.0%	
General Administration :- Income	262,959	258,000	(4,959)			101.9%	0
4000 Bank Charges & Fees	30	0	(30)		(30)	0.0%	
4100 Employer's Costs	54,909	56,124	1,215		1,215	97.8%	
4103 Payroll Admin Charge	1,718	1,445	(273)		(273)	118.9%	
4105 Clerk's Expenses	2,334	2,465	131		131	94.7%	
4110 Equipment	1,209	2,080	871		871	58.1%	
4111 Legal / Translation	1,365	3,880	2,515		2,515	35.2%	
4115 Chain Plaque	0	25	25		25	0.0%	
4116 Replenish Chairs Charity A/c	2,000	1,000	(1,000)		(1,000)	200.0%	
4120 Annual Subscriptions	2,835	2,823	(12)		(12)	100.4%	
4125 Insurance	1,638	2,197	559		559	74.6%	
4130 Elections	0	2,000	2,000		2,000	0.0%	
4135 Audit Fees	1,199	2,850	1,651		1,651	42.1%	
4140 Donations (S137)	12,500	12,500	0		0	100.0%	
4145 Conference fees/expenses	650	1,560	910		910	41.7%	
4150 Advertising	0	500	500		500	0.0%	
4155 Training - Staff	262	1,560	1,298		1,298	16.8%	
4160 Training - Members	420	3,993	3,573		3,573	10.5%	
4161 Members Remuneration	2,896	3,400	504		504	85.2%	
4165 Website/Data Protection	840	1,560	721		721	53.8%	
General Administration :- Indirect Expenditure	86,804	101,962	15,158	0	15,158	85.1%	0
Net Income over Expenditure	176,156	156,038	(20,118)				
200 Service level & Licence Agreem							
4205 Young Person Projects	47,021	50,159	3,138		3,138	93.7%	
4210 Seasonal Ranger Acton Park	40,095	40,578	483		483	98.8%	
4215 CAB Outreach Worker-ACAS	8,064	10,624	2,560		2,560	75.9%	
4220 Maesydre Power House	300	1,664	1,364		1,364	18.0%	(1,364)
4225 Acton Playground Provision	18,273	17,175	(1,098)		(1,098)	106.4%	(10,300)
4230 School Crossing Patrols (S137)	15,212	25,800	10,588		10,588	59.0%	
Service level & Licence Agreem :- Indirect Expenditure	128,965	146,000	17,035	0	17,035	88.3%	(11,664)
Net Expenditure	(128,965)	(146,000)	(17,035)				
5001 plus Transfer from EM Res	(11,664)	0	11,664				
Movement to/(from) Gen Reserve	(140,629)	(146,000)	(5,371)				

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Continued over page

Detailed Income & Expenditure by Budget Heading 31/03/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
300 Other Projects							
1085 Grant Income	1,000	0	(1,000)			0.0%	
Other Projects :- Income	<u>1,000</u>	<u>0</u>	<u>(1,000)</u>				<u>0</u>
4300 Little Acton Community Centre	7,213	15,210	7,997		7,997	47.4%	(10,250)
4305 Community Streetscene	1,936	5,000	3,064		3,064	38.7%	
4310 Crime Prevention Projects	1,800	5,000	3,200		3,200	36.0%	
4320 Community Initiatives Fund	5,665	5,000	(665)		(665)	113.3%	
4325 Grant Spend Low Carbon Comm'	331	0	(331)		(331)	0.0%	
Other Projects :- Indirect Expenditure	<u>16,945</u>	<u>30,210</u>	<u>13,265</u>	<u>0</u>	<u>13,265</u>	<u>56.1%</u>	<u>(10,250)</u>
Net Income over Expenditure	<u>(15,945)</u>	<u>(30,210)</u>	<u>(14,265)</u>				
5001 plus Transfer from EM Res	(10,250)	0	10,250				
Movement to/(from) Gen Reserve	<u>(26,195)</u>	<u>(30,210)</u>	<u>(4,015)</u>				
Grand Totals:- Income	263,959	258,000	(5,959)			102.3%	
Expenditure	232,715	278,172	45,457	0	45,457	83.7%	
Net Income over Expenditure	<u>31,245</u>	<u>(20,172)</u>	<u>(51,417)</u>				
plus Transfer from EM Res	(21,914)	0	21,914				
Movement to/(from) Gen Reserve	<u>9,331</u>	<u>(20,172)</u>	<u>(29,503)</u>				

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Summary Income & Expenditure by Budget Heading 31/03/2026

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100	General Administration						
	Income	262,959	258,000	(4,959)			101.9%
	Expenditure	86,804	101,962	15,158		15,158	85.1%
	Net Income over Expenditure	<u>176,156</u>	<u>156,038</u>	<u>(20,118)</u>			
	plus Transfer from EM Res	0	0	0			
	less Transfer to EM Res	0	0	0			
	Movement to/(from) Gen Reserve	<u>176,156</u>	<u>156,038</u>	<u>(20,118)</u>			
200	Service level & Licence Agreem						
	Expenditure	128,965	146,000	17,035		17,035	88.3%
	plus Transfer from EM Res	-11,664	0	11,664			
	Movement to/(from) Gen Reserve	<u>(140,629)</u>	<u>(146,000)</u>	<u>(5,371)</u>			
300	Other Projects						
	Income	1,000	0	(1,000)			0.0%
	Expenditure	16,945	30,210	13,265		13,265	56.1%
	Net Income over Expenditure	<u>(15,945)</u>	<u>(30,210)</u>	<u>(14,265)</u>			
	plus Transfer from EM Res	-10,250	0	10,250			
	Movement to/(from) Gen Reserve	<u>(26,195)</u>	<u>(30,210)</u>	<u>(4,015)</u>			
	Grand Totals:- Income	<u>263,959</u>	<u>258,000</u>	<u>(5,959)</u>			<u>102.3%</u>
	Expenditure	<u>232,715</u>	<u>278,172</u>	<u>45,457</u>	0	<u>45,457</u>	<u>83.7%</u>
	Net Income over Expenditure	<u>31,245</u>	<u>(20,172)</u>	<u>(51,417)</u>			
	plus Transfer from EM Res	-21,914	0	21,914			
	less Transfer to EM Res	0	0	0			
	Movement to/(from) Gen Reserve	<u>9,331</u>	<u>(20,172)</u>	<u>(29,503)</u>			

Acton Community Council 2025/2026

Bank - Cash and Investment Reconciliation as at 31 March 2026

Confirmed Bank & Investment Balances

Bank Statement Balances

31/03/2026	Community Bank Account	9,580.26
31/03/2026	Business Money Manager Account	263,113.59
31/03/2026	Unity Current Account	1.00
31/03/2026	Unity Earmarked Account	1.00

272,695.85

Unpresented Payments

3,600.13

269,095.72

Receipts not on Bank Statement

0.00

Closing Balance

269,095.72

All Cash & Bank Accounts

1	Community Bank Account	5,980.13
2	Deposit Account	263,113.59
4	Unity Current Account	1.00
5	Unity Earmarked Account	1.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	269,095.72

Carole Roberts, Clerk & RFO
24/4/26

3. **WREXHAM & DISTRICT CITIZENS ADVICE BUREAUX:** to consider the Report for the final quarter of 2025/26 to 31 March 2026. (copy attached)

4. **COMMUNITY AGENT:** to consider the Acton Community Agent's monthly report on her activities and interaction with Acton Community residents aged 50 and over. (Copy attached)

Wrexham and District Citizens Advice

Acton Outreach

Q4. April 2025 - March 2026

Cyngor Ar Bopeth Wrexham yn enw gweithredol ar Wrexham a'r Cylch. Rhif elusen Gofrestredig 1080737. Cwmni Cyfyngedig Trwy Warant Rhif 3950747 Lloegr. Wedi'i awdurdodi a'i reoleiddio gan yr Awdurdod Ymddygiad Ariannol FRN: 617805. Swyddfa gofrestredig: 35 Ffrodd Grosvenor, Wrexham, LL11 1BT.

Citizens Advice Wrexham is an operating name of Wrexham and District Citizens Advice Bureaux. Charity registration number 1080737. Company limited by guarantee. Registered number 3950747 England. Authorised and regulated by the Financial Conduct Authority FRN: 617805. Registered office: 35 Grosvenor Road, Wrexham, LL11 1BT



Main Aims

To ensure that individuals do not suffer through lack of knowledge of their rights and responsibilities of the services available to them, or through an inability to express their needs effectively and equally. To provide holistic advice to the community ensuring that individuals have access to everything that they are entitled to. To exercise a responsible influence on the development of social policy and services, both locally and nationally. With a main focus to help bridge the gap for those who are experiencing any barriers to advice.

Service Delivered

Face to face drop in service at Acton Resource Centre Wednesday 9.30am to 12.30pm.

Breakdown of statistics

102 households from the Acton Outreach area have received advice in this Quarter. Of those 40 attended the Outreach in person.

Households from Acton Area	Q1	Q2	Q3	Q4	Yr to date
Current year Apr 25 - Mar 26	94	95	102	102	276
Previous year Apr 24 - Mar 25	102	84	93	110	293
Issues Households from Acton Area	Q1	Q2	Q3	Q4	Yr to date
Current year Apr 25 - Mar 26	534	579	561	502	2040
Previous year Apr 24 - Mar 25	438	439	412	610	1848
Households attending Outreach	Q1	Q2	Q3	Q4	Yr to date
Current year Apr 25 - Mar 26	44	58	48	40	190
Previous year Apr 24 - Mar 25	32	36	47	34	149
Issues Households attending Outreach	Q1	Q2	Q3	Q4	Yr to date
Current year Apr 25 - Mar 26	120	136	81	90	425
Previous year Apr 24 - Mar 25	77	122	117	119	417

Issues

The figures below show the issues being presented by clients from the Acton area, including those who attended the Outreach sessions during this Quarter.

Issues	No	Households	No Outreach	Household Outreach
Benefits & tax credits	111	48	22	11
Benefits Universal Credit	30	12	11	5
Charitable Support	4	3	0	0
Consumer goods & services	62	22	5	4
Debt	102	19	1	1
Education	0	0	2	1
Employment	8	4	5	2
Financial services & capability	47	18	14	4
GVA & Hate Crime	0	0	0	0
Health and community care	5	3	2	2
Housing	15	10	9	9
Immigration & asylum	4	2	0	0
Legal	5	4	6	4
Other	6	6	3	2
Relationships & family	28	11	7	5
Tax	6	6	2	2
Travel & transport	3	3	1	1
Utilities & communications	66	18	0	0
Total	502		90	

Top 5 Benefit Issues	No	Top 5 Debt Issues	No
General Benefit Entitlement	37	3rd party debt collection	18
Personal independence payment	23	Debt Assessment	16
Disability Living Allowance	19	Debt Relief Order	15
Limited capability for work	10	Other debt	9
Attendance Allowance	9	Fuel debts	6

Outcomes

From within the Acton outreach area we have maximised client's income by £221,547 during this period, some of which is estimated at this point.

Financial Outcomes Accumulation for financial year 25 - 26	Q1	Q2	Q3	Q4	Total for year	Total 24/25
Income gain inc. benefit/tax credit new award or increase	£160,955	£271,243	£150,547	£221,547	£846,678	£870,138
Reimbursements, services, loans	£8,070	£14,816	£11,121	£7,994	£42,031	£54,174
Debt write off	£9,279	£46,972	£60,684	£62,176	£185,992	£77,050
Repayments rescheduled	£433	£264	£0	£0	£827	£1,425
Other	£125,351	£133,846	£101,441	£88,980	£456,706	£306,904

Case Study

Background

Client is forty-three years old and single, living alone in a mortgaged property. The client has recently been made unemployed and has attended the outreach as they are seeking crisis support and further advice in relation to their situation. The client doesn't know where to turn.

Support & Advice Provided

Client stated that they were in a crisis situation as they are unemployed and have a mortgage to pay and are completely unfamiliar with the "way things work now". The client carried out a full advice overview for the client, looking at their crisis situation, their employment issue and their access to benefits. The client disclosed that they had sufficient funds to meet their obligations such as mortgage payments for this month alone.

Firstly, the advisor looked at the client's emergency situation and provided crisis support in the form of a food voucher, a fuel voucher and a referral to our energy team to look at the situation more thoroughly. Advisor carried out a benefit calculation to check their entitlement to benefit support.

We identified that the client was eligible for Universal Credit and explained how the application process worked and that there was a dedicated Help to Claim telephone service the client could use which would help them make the application. We also advised the client about the Support for Mortgage Interest (SMI) payments that are available but encouraged the client to open up a dialogue with their mortgage provider as they may look for alternative options such as payment holidays.

The advisor looked at their employment query - the principle reason for the crisis situation - and used the ACAS calculator to look at possible outcomes. The client believes that they were unfairly dismissed and the client was given advice in relation to this, referred to the Employment Specialist within the CA Wrexham service and provided with further support to appeal their dismissal.

During the discussion the client disclosed health issues and we made the client aware of UC Limited Capability for Work, client agreed that they would make an application.

Outcomes

Client was provided with emergency support totalling £131 during the advice session at outreach. Client was supported to make an application for Universal Credit which will see the

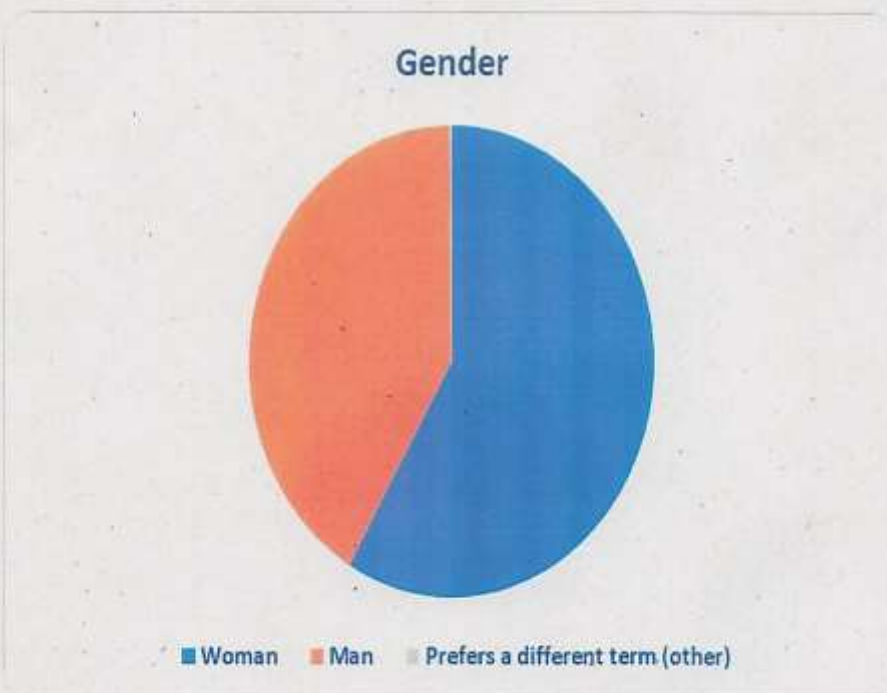
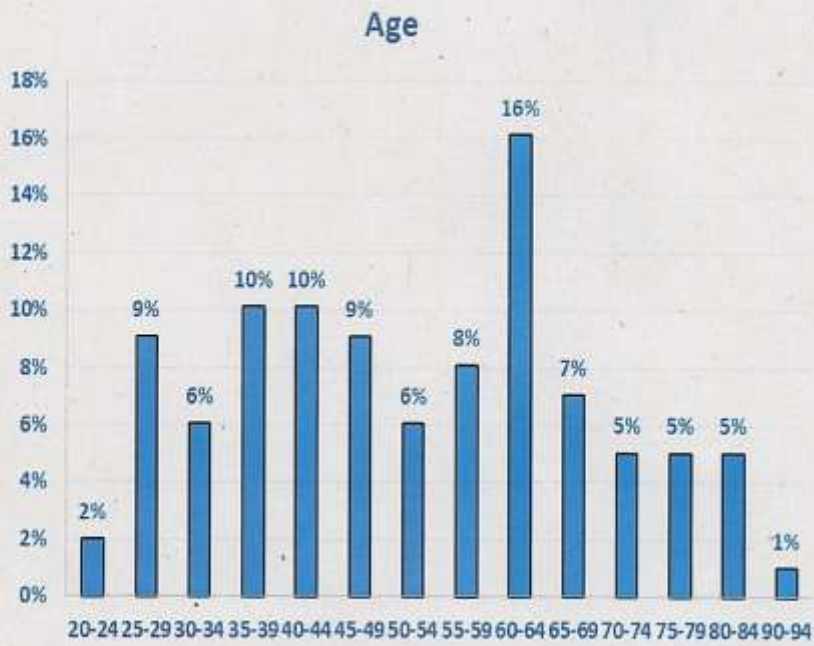
client receive a monthly payment of £400.14 (equating to £4,801.68 per year). The client is also intending to make an application for a WCA which, if realised, would see a benefit uplift of £5,079.24 per year. Client also received a referral to the energy team who identified potential savings with utilities totalling £360 plus an additional annual saving of £360 through energy efficiencies.

Crisis Support Outcomes: £131 in emergency support

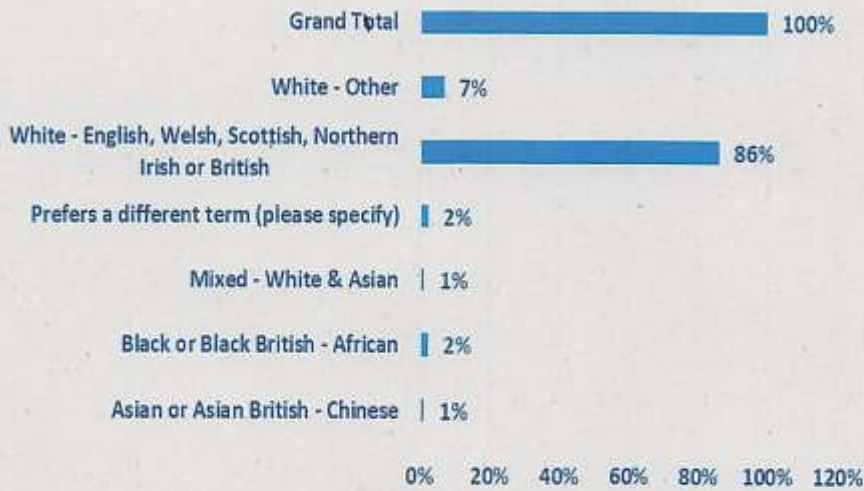
Benefits Outcomes: £9,880.92 per year in income maximisation

Energy Outcomes: £720.00 savings per year.

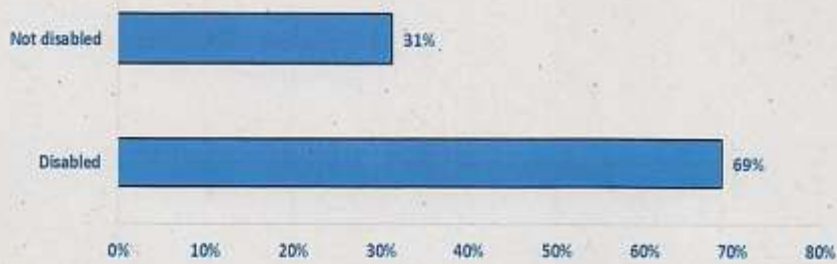
Household background



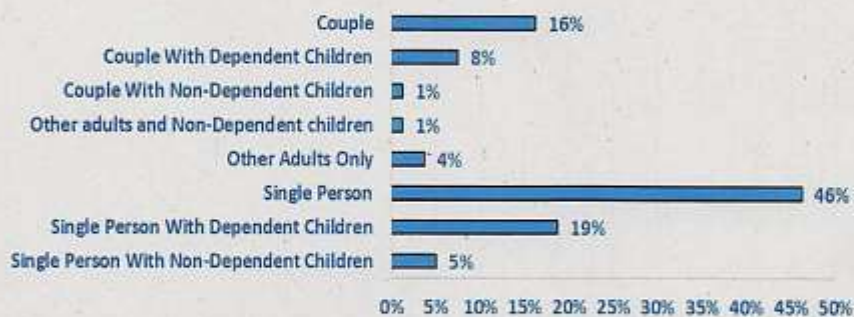
Ethnicity



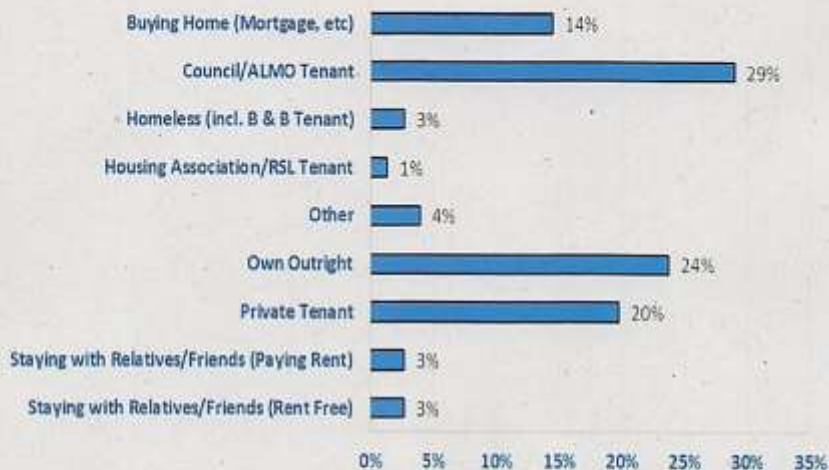
Disability



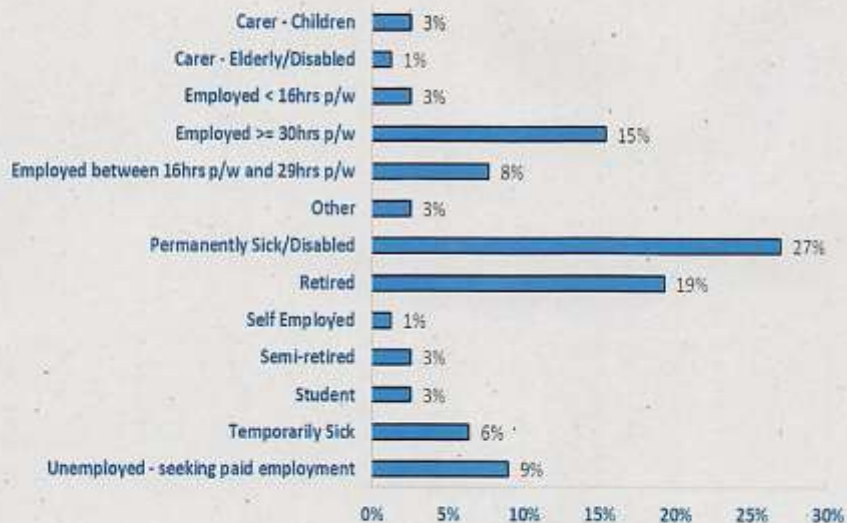
Household type



Household Tenure



Occupation



Community Agent – update to Community Council

Community Council Area: Acton, Borrass, Rhosnesni and Maes Y Dre

Month: April 2026

Number of new client referrals this month	April 2026– 1 clients
Services signposted to <i>(List)</i>	Telecare Day Opps Rainbow Welfare Rights Social activities in the area Citizens Advice
Number of groups attended <i>(List)</i>	Craft Group Little Acton weekly Coffee Morning 2 per month at Acton Resource Centre Wellbeing sessions with Groundwork Little Acton x 3 Knitting Group Little Acton Tai Chi Little Acton last session 7 th April
Any feedback from citizens re ideas for future activities or support needs	Enjoying Tai Chi with Robin, looking at putting more sessions on maybe later in the year Chair Dance might be starting Kevin in touch to speak to Elizabeth Enjoying the wellbeing sessions craft group with Groundwork

End of reports

Organisation	Details	Notes
CORRESPONDENCE		
1. One Voice Wales	<p>1. Senedd Legacy Report: email dated 20 April 2026 requesting Clerks to circulate the Senedd Legacy Report.</p> <p>2. Finance and Governance Self-Assessment Toolkit: email dated 20 April 2026. Audit Wales have requested that this Toolkit be circulated to all Clerks.</p> <p>3. One Voice Wales E-bulletin Issue 22: email dated 17 April 2026 containing their latest e-bulletin.</p> <p>4. Cost of Living Crisis Project – Information and Resources: email dated 16 April 2026 containing their latest information.</p> <p>5. Launch of the One Voice Wales Civility and Respect Pledge: email dated 14 April 2026 containing information, encouraging all Councils to complete and sign the Pledge and send a copy of the signed version for OVW to retain a central register of those councils who have made this important commitment.</p> <p>6. National Conference and Awards Ceremony 2026: email dated 10 April 2026 inviting Members and Clerks to this event on the 1 July 2026. Anyone wishing to attend should notify the Clerk.</p> <p>7. Cost of Living Crisis Project – Our Upcoming Online Events: email dated 22 April 2026 with details of their latest online events.</p> <p>8. Minutes of the Area Committee: email dated 24 April 2026 with the Minutes of the Wrexham and Flintshire Area Committee meeting.</p> <p>9. Register Now – Upcoming Online Events Cost of Living Crisis Team: email dated 30 April 2026 with details of their latest online events.</p> <p>10. The Voice – Issue 2: email dated 29 April with the second edition of this newsletter.</p> <p>11. One Voice Wales E-bulletin Issue 23: email dated 1 May 2026 containing their latest e-bulletin.</p> <p>12. Reminder Training Dates – May – June 2026: email dated 6 May 2026 with details of the training being run by One Voice Wales.</p> <p>13. Webinar – Biodiversity Team: email dated 8 May 2026 with details of 5 Biodiversity Webinars running in June 2026.</p> <p>14. Cost of Living Crisis Project – Information and Resources: email dated 11 May 2026 with their latest newsletter.</p> <p>15. Upcoming Digital Skills Training from CloudyIT: email dated 8 May 2026 with details of their digital training courses.</p> <p>16. One Voice Wales Funding Newsletter May 2026: email dated 8 May 2026 with their with their newsletter.</p>	

2. Play Wales	April 2026 e-bulletin: email dated 16 April 2026 containing their latest e-bulletin.	
3. Llais	IMPACT – Llais Monthly Newsletter: email dated 27 April 2026 containing their latest newsletter for April 2026.	
4. Wales Council for Voluntary Action	Landfill Disposals Tax Communities Scheme: Email dated 27 April 2026 with details of this scheme, now open for applications.	
5. AVOW	Members Mailout April 2026: email dated 30 April 2026 with the latest newsletter from AVOW.	
6. Wrexham CBC	Wrexham Town and Community Council Forum 30 April 2026: email dated 30 April 2026 with a presentation from this meeting.	
7. Play Wales	New issue of Play for Wales: email dated 5 May 2026 containing their latest newsletter.	