

15 October 2026

Dear Councillor,

You are hereby summoned to attend a **HYBRID** meeting of **ACTON COMMUNITY COUNCIL** to be held in accordance with Local Government and Elections (Wales) Act 2021 on **WEDNESDAY 21 OCTOBER 2026** at **6.30pm**. The Meeting will be held in the **LITTLE ACTON COMMUNITY CENTRE**, The Green, Little Acton, Wrexham LL12 8BH.

For anyone unable to attend the meeting in person you can join the Zoom Meeting online by using this [hyperlink to join the Hybrid Council meeting on Wednesday 20 October 2026](#) or use the Zoom Meeting ID: 839 7512 8344 and Passcode: 598712. Please note that the Meeting and those participating in person and online will be recorded. The business to be transacted is as set out in the agenda below.

Yours faithfully

Carole Roberts

Clerk and Responsible Financial Officer to the Council

AGENDA

1. **APOLOGIES FOR ABSENCE:** To receive any apologies and reasons for absence.
2. **PUBLIC PARTICIPATION:** At this stage of the proceedings the Chair will give any Members of the Public in attendance a reasonable opportunity to make representations about any business to be discussed at the meeting, unless doing so is likely to prejudice the effective conduct of the meeting. This does not mean that Members of the Public can take part in debate, but they must be given a reasonable opportunity to make representations about business to be discussed. The period of time designated for Public Participation at a meeting in accordance with Standing Order 3(e) shall not exceed **15** minutes unless directed otherwise by the Chair of the meeting.
3. **DECLARATION OF INTERESTS:** To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
4. **CONFIRMATION OF MINUTES:** To confirm the Minutes of the Council meeting held on 15 September 2026 (Copy attached)
5. **INFORMATION FROM 15 SEPTEMBER 2026 MINUTES:** To receive updates
6. **NEW PLAY AREA AT ACTON PARK:** To receive an update on this PIPIF funded project and to receive information on additional equipment that has been identified following a site inspection and Accessibility Visit.
7. **ADDITIONAL PIPIF GRANT FUNDING:** To consider information circulated from Wrexham CBC on 15 October 2026 and determine whether the Council wishes to take up this offer and if so, how it wishes to spend it to ensure compliance with the short Grant timescales to complete such Projects
8. **PROCEDURAL MATTERS: To consider the following matters:**
 - 1) **DEMOCRACY AND BOUNDARY COMMISSION – DRAFT ANNUAL REMUNERATION REPORT 2026-27:** To consider a response to this Draft report Consultation which ends on 17 December 2026. (details previously circulated)

Please contact Carole Roberts, Clerk to the Council on: 07913 071470 or
E-Mail: clerk@actoncommunitycouncil.gov.uk with any apologies or requests for further information.
You can also write to the Clerk at Little Acton Community Centre, The Green, Little Acton, Wrexham LL12 8BH

- 2) S116 LOCAL GOVERNMENT (WALES) MEASURE 2011 - CASUAL VACANCIES – MAESYDRE AND RHOSNESNI WARDS:** Further to Minutes 49 and 63.1 September 2026. Clerk to give an update on the filling of these vacancies
- 3) INFORMAL COMPLAINT RECEIVED 14 OCTOBER 2026:** Clerk to report on Action taken
- 4) POTENTIAL PARTNERSHIP WORKING:** To consider an invitation to open up a discussion about the potential of AVOW and Acton Community Council working in partnership to support residents of Acton
- 8. ANNUAL ACCOUNTS 2025/26:** Further to Minute 58 September 2026, to receive the External Auditor's report following completion of his Review of the Council's Accounts. [A copy of the Annual Return for the year ended 31 March 2026 is now available to inspect on the Council's website.](#) and to endorse the action taken by the Officers/ Clerk on receipt of this information. Details to be circulated separately
- 9. KEY ACTON ISSUES:** WCBC Members to report verbally on new or Key Issues being considered by the County Borough Council that may affect the whole or part of the Community of Acton. (Item placed on the agenda in accordance with the decision contained in Minute 107 January 2011)
- 10. COMMUNITY ENGAGEMENT & UPDATE ON PROGRESSING ANNUAL REPORT PRIORITIES:** Chair to provide an update on the following matters:
1. **Events at Acton Park:** Halloween Event and Official opening of new Play area
 2. **Progress of Annual Report Priorities:** Acton Park Play areas; Little Acton Community Centre; Christmas Celebrations; Maesydre Powerhouse; SLA Commitments; Other Projects.
- 11. REPORT FROM CLERK:** Clerk to report on correspondence, consultations and other information that has been received since the last meeting in September 2026. Details Attached.
- 12. PAYMENT OF ACCOUNTS & Q2 PROGRESS AGAINST THE 2026/27 BUDGET:** To note details of any payments received, authorise any outstanding debtor or other payments by cheque or online payments; and to receive details of the second quarter progress against the 2026/27 Budget. (details to follow)
- 13. PLANNING APPLICATIONS:** To consider any comments the Council may wish to make on application(s) within the Acton Community area made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

Case Number/ Address / Proposed Development	Decision
1. . P/2026/0565: Outline application for erection of 3 dwellings (All Matters Reserved) at 10 Rhosnesni Lane, Wrexham LL12 7LY	

**the plans and documents for these applications can be viewed online [by clicking here](#) and selecting the Category of Planning Applications; then scroll to the Application Status box and select "Under Consultation" then scroll down to the Community box and select the Community of Acton/Gwaunyterfyn for the search. The Clerk requests an extension of the 21 day consultation period where appropriate*

14. EXCLUSION OF PRESS AND PUBLIC:

It is RECOMMENDED that the press and public be excluded from the Meeting during consideration of the next items of business only as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

15. LITTLE ACTON COMMUNITY CENTRE: Further to Minute 67 September 2026: To receive a progress update of actions taken and recommendations from the Task and Finish Group meeting held on 6 October 2026

Minutes of the hybrid Meeting of Acton Community Council held Wednesday 16 September 2026 remotely via Zoom and at Little Acton Community Centre, The Green, Little Acton, Wrexham.

Present (P):

Councillor	Kevin Roberts (Chair)	P	Councillor	R Hardy (Vice Chair)	*
"	Ms S Bailey	Z	"	Ms C Jarvis	Z
"	W Baldwin	*	"	M Peters	P
"	T Coxon	P	"	S Regan	Z
"	M Davies	*	"	M Selim	Z
"	C Downes	P	"	Ms D Wallice	Z
"	Ms S Edwards	*	"	2 Vacancies	
"	A Gallanders	P			

* Absent Z= attended via zoom

Also Present:

PC G Roberts, North Wales Police

Ms S Deere, Programme Manager, Wrexham CBC

Mr Richard Everall, Acton & Maesydre Ward, Wrexham CBC County Councillor

Mrs Carole Roberts & Mrs Michelle Williams, Clerk & Administrative Assistant to the Council

49. SYMPATHY

Members were saddened by the recent death of serving Community Councillor Mrs A Evans and they observed a minute silence as a token of their sympathy.

It was noted that the Chair of the Council will make a donation on the Community Council's behalf to her family's charity of choice. The Funeral date was yet to be announced and would be notified to Members in due course.

50. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors B Baldwin, M Davies, Ms S Edwards and R Hardy.

51. PUBLIC PARTICIPATION

There were no members of the public present at the meeting to make any representations as set out in Standing Order No. 3(e).

52. DECLARATION OF INTERESTS

There were no declarations of interest made at this stage of the proceedings.

53. CONFIRMATION OF MINUTES

1) The Minutes of the hybrid Council Meeting held on the 15 July 2026 were received.

RESOLVED – that the Minutes of the hybrid Council Meeting held on the 15 July 2026 be received and confirmed as a correct record.

2) The Minutes of the Youth Committee meeting held on 29 July 2026 were received.

RESOLVED – that the Minutes of the hybrid Youth Committee held on 29 July 2026 be received and noted.

54. INFORMATION FROM 15 JULY 2026 MINUTES

- 1) MINUTE 43.4 SCHOOL GOVERNOR VACANCIES:** The Clerk provided an update to Members, the present position was noted.
- 2) MINUTE 43.5 COMMUNITY AGENT:** Members discussed the role of the Community Agent.

RESOLVED – not to recruit to the Community Agent role at the present time.

- 3) MINUTE 43.6 LOW CARBON COMMUNITY GRANT FOR 2026-2027:** Members noted that the Low Carbon Communities application submitted by Councillor Coxon had been successful and a grant of £2,200 had been awarded to Acton Community Council.
- 4) MINUTE 44.3 ENVIRONMENTAL SKIP DAYS:** An update on the success of the Environmental Skip days held in Acton and Maesydre was provided.
- 5) MINUTE 45.3 ANNUAL REPORT:** This item was deferred to the October Council Meeting to give the Clerk time to complete the Report.
- 6) MINUTE 44.2 ANTI SOCIAL BEHAVIOUR ON THE FAIRWAYS ESTATE:** PC Roberts provided an update on the anti-social behaviour on the Fairways Estate. It had been very noticeable at the start of the school holidays, however, the situation had now improved and PC Roberts did not think it was necessary to re-locate the CCTV Camera, to that location.

55. COMMUNITY POLICING MATTERS

The Chair welcomed PC Gareth Roberts to the meeting. Members discussed various issues in the Acton Community, including drug use, speeding and the increased use of e-scooters. Members noted details of various Policing initiatives that were running particularly in respect of Anti Social Behaviour.

PC Roberts explained that he and his colleagues were keen to raise awareness and attend engagement events in the Community, with Councillors suggesting visiting the shopping areas within the Community. Complaints from residents about parking outside Schools could be reported to the Wrexham CBC Enforcement team.

PC Roberts asked that all communications be directed through himself and PC Mark Hughes for consistency.

RESOLVED – that PC Roberts be thanked for his attendance at the meeting and he share the Acton PC Officers' contact details with the Clerk who would cascade to Members.

56. ACTON COMMUNITY RESOURCE CENTRE

The Chair welcomed Wrexham CBC Program Manager, Stacey Deere, to the meeting. Ms Deere provided an update on the work taking place at Acton Community Resource Centre. There would be two phases. Phase one would consist of building work, due to start shortly, to enable the re-location of the Day Service from the Cunliffe Centre, to Acton Resource Centre. For Phase 2, Wrexham CBC would commission a Design and Build Contractor to build a Community Extension.

Ms Deere confirmed that the necessary funding for both phases is in place and that a request had been submitted to Welsh Government for additional monies. Any underspend from Phase 1 would roll over to Phase 2. It was also confirmed that a Consultation with residents would take place prior to the Phase 2 building work.

RESOLVED – that

- i) Ms Deere to provide the details of the Consultation to the Clerk, in order that Members could share this on their social media.***

- ii) *The Clerk and Ms Deere arrange to meet at Acton Community Resource Centre to retrieve a map of the Ward previously procured by Acton Community Council, and to look at furniture and notice boards left on site following vacation of the building.*

57. PROCEDURAL MATTERS

1. **AUGUST RECESS DELEGATED DECISIONS: ARRANGEMENTS:** Further to Minute 43.1 July 2026, Members received and noted a schedule detailing action taken during the August Recess by the Clerk in consultation with the Chair and Vice Chair in respect of the following matters:
- i) Vehicle Activated Signs
 - ii) FOI request from Wrexham CBC Strategic Transport Officers
 - iii) Location of CCTV Camera
 - iv) Cyber Insurance Policy
 - v) Payment of Accounts: (to be included in the Minutes alongside the September 2026 Payments)
 - vi) Planning Applications: (to be included in the Minutes for this meeting).

RESOLVED – to endorse the action taken by the Clerk in consultation with the Chair and Vice Chair during the August recess as set out in the schedule now reported.

2. **PAY AGREEMENT 2026/27:** The Clerk reported that the One Voice Wales circular set out the 2026/27 National Salary Award as applicable from 1 April 2026 that had now been agreed.

RESOLVED – that the One Voice Wales circular and Pay Award agreement from 1 April 2026 be received and accepted and the Pay Award be backdated to 1 April 2026 and implemented within the September 2026 payroll for the Council's staff.

3. **ANNUAL INSPECTIONS OF THE THREE PLAYGROUNDS IN THE ACTON COMMUNITY:** It was noted that the Annual Inspection reports for the Play areas at Aran Road, Ffordd Garmonydd and at Acton Park Junior Play area had identified low level risks and no immediate action was necessary. However a watching brief should be kept on all Play areas.

RESOLVED - to receive the Inspection Reports and ask Wrexham CBC to keep a watching brief on the play areas and facilities with low risk score and inform the Clerk of any remedial works identified at the regular Playground inspections.

4. **SERVICE LEVEL AGREEMENT REPORTING – COMMUNITY AGENT:** The Council received the Community Agent's report highlighting July's outcomes.

RESOLVED – that the Report be received and noted.

58. ANNUAL ACCOUNTS 2025/26

The Clerk updated Members that the Auditor's deadline for submission of documents had been met. However, the Clerk was still awaiting the notification on the outcome of the Conclusion of the Audit by Audit Wales. It was noted the Audit Regulations require a Public Notice to be issued by 30 September 2026.

RESOLVED – that

- i) the update be received and noted; and***
- ii) in the Clerk's absence due to annual leave, the Administration Assistant publish the relevant Public Notice by 30 September 2026 on the Council's website and notice board advising of the unaudited/ or completion of the Audit of the Council's Accounts to 31 March 2026 by the External Auditor***

59. APPLICATIONS FOR FINANCIAL ASSISTANCE

Members considered the Clerk's report detailing the Council's Policy to apportion the annual £12,500 budget equally between each of the quarterly meetings. Members then proceeded to consider the nine

applications received during the present quarter and whether the Council wished to make a grant to the applicants under the provisions of Section 137 of the Local Government Act 1972. In particular members took account of the number of Acton residents involved with each group as a key consideration.

Having regard to Minute 29 i) June 2026, a sum of £625 will be paid to Wrexham Foodbank in September 2026 as the second of the four quarterly payments of their Grant award totaling £2,500 for 2026/27. The remaining two £625 payments will be made in December 2026 and March 2027.

RESOLVED – that

i) Acton Park Community Angling Club be invited to a future meeting of the Community Council to determine if the Community Council could provide longer term support.

ii) the following Financial Assistance grants be made under the Council's Powers contained in Section 137 of the Local Government Act 1972 (as amended) :-

Organisation	Details	Decision
1. Wrexham Foodbank	To assist with planning for the Foodbank throughout the year, (£2,500 to be paid in four equal quarterly payments of £625.00 in June, September, December 2026 and March 2027, as per Minute 29.i) June 2026.)	£625
2. Baby Basics	Financial assistance to help with increased rental charges for the two rooms they hire in the Hub in Caia Park. Tier 1 support of £200 - £500 was sought.	£325
3. Northern Steel Netball	The Team have qualified for the EMMNA National Championships and are seeking financial support towards the cost of the entry fee, accommodation, transport and equipment. They have been fundraising but are £400 short of their target. Tier 1 support of £200 - £500 was sought.	£200
4. Cerdd Wrexham	Seeking £500 to deliver a free daytime community music event specifically for residents of the Acton Community Council area, with particular emphasis on older residents and people experiencing loneliness or social isolation. Tier 1 support of £200 - £500 was sought.	£200
5. 1 st Acton Brownies	Financial assistance to aid the Brownie Pack in paying annual census, weekly rent, provide resources and equipment, pay for badges, and organise visits. Tier 1 support of £200 - £500 was sought.	£300
6. Nightingale House Hospice	To support the delivery of their work, funding sought to purchase specialist equipment which would make a real and positive difference. Examples of the equipment included in their application. Tier 1 support of £200 - £500 was sought.	£200
7. Wrexham Run Club	Funding to purchase equipment to enable the Running Club to continue throughout the darker winter months. Tier 1 support of £200 - £500 was sought.	£350
8. Acton Park Community Angling Club	Grant to look at the costs of implementing a permanent electric feed for the lake for continuous aeration if required during the summer months or periods of turbulent weather. Tier 2 support £50 - £200 was sought.	£500

9. Cerebral Palsy Cymru	Grant to provide extra therapists to enable treatments to over 700 children from all over Wales who have cerebral palsy with the aim of improving their quality of life. they are seeing 4-7 referrals a month each month. Tier 2 support £50 - £200 was sought.	£200
10. Borras Park CP School	Funding to improve outdoor environment and provide children with greater opportunities for physical activity, active play and outdoor learning. Following consultation with pupils through the School Council and pupil voice activities, the children have clearly identified a need for additional outdoor play equipment, sheltered areas and structures that encourage climbing, balancing and physical challenge. They are seeking Tier 1 support £200 - £500.	£500
TOTAL		£3,400

Councillors Carl Downes and Andy Gallanders declared a personal and prejudicial interest in respect of the grant application for Borras Park CP School as they are both on the Board of Governors to the School, and they took no part in the discussion of the application.

60. KEY ACTON ISSUES

- 1. E-SCOOTERS:** Following the recent incident on Dean Road between an e-scooter and a vehicle, Councillor Gallanders suggested that the Community Council do more to highlight the dangers of e-scooters.
- 2. HERBERT JENNINGS AVENUE BIN:** Councillor Jarvis reported that the bin on Herbert Jennings Avenue, by the underpass, had been removed by Wrexham CBC due to vandalism. She was waiting on a response from Wrexham CBC.
- 3. DOG FOULING:** It was noted that the Public Order had been passed and Members discussed the possibility of placing dog waste bag dispensers in Acton Park and outside local Schools.

RESOLVED – that the Clerk obtain costs from Cefn Community Council for the dog waste bag dispenser and replacement bags they provide.

61. COMMUNITY ENGAGEMENT & UPDATE ON PROGRESSING ANNUAL REPORT PRIORITIES:

- 1. EVENTS AT ACTON PARK: HALLOWEEN AND CHRISTMAS EVENTS:** There is a shortage of Park Rangers and Members were unsure if these events were to take place.
- 2. PUMP TRACK:** Members considered the provision of a Pump Track and other facilities such as toilets at the Park in the event of additional PIPF Grant monies becoming available. It was noted that no public consultation exercise had taken place on any of these options for the Park. Members discussed no further action being taken until the residents had an opportunity to give their input into any such expenditure. Members discussed making a Facebook post asking residents for feedback on what they would like any additional grant monies to be spent on.

The present position was noted

3. ANNUAL PRIORITIES

- 1) POPPIES:** The Clerk provided an update, there were 93 poppies in storage at Little Acton Community Centre after she had ordered another 40. Longer cable ties would be sourced again for this year.

RESOLVED – that the Clerk purchase from the Community Initiatives budget, decorative Poppies to be displayed on the inside of the upstairs windows of the Maesydre Powerhouse.

2) PENSIONER'S CHRISTMAS PARTY: The Chair confirmed that the Christmas Party had been booked for 9 December 2026 at Wrexham Lager Club. The event would cater for 65 – 70 residents, with the criteria that they must live in Acton. The arrangements were noted.

3) CHRISTMAS LIGHTS:

Resolved not to proceed with the purchase of Christmas lighting for the Acton Community

62. PAYMENT OF ACCOUNTS

The Clerk reported on payments, bank charges and spending under her delegated powers that have been made since 15 July 2026 together with income received from Little Acton Community Centre users of £14.30 per month, Precept Payment of £90,283.00, and Bank Interest of £781.74. Authorisation was requested for the payment of outstanding debtor or other cheque, bills and debit card payments, as set out in the schedule below:-

Voucher/Payment Ref & Payee	Details	Amount
U69.B52.8.26 Carole Roberts	Salary and office expenses for August 2026 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per payroll schedule)
U70 B53.8.26 Michelle Williams	Salary for August 2026 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per payroll schedule)
U71 B54.8.26 Clwyd Pension Fund	Pension payments for August 2026 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
U72 B55.8.26 HMRC	Payroll payments for August 2026 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
U73.B56.8.26 Wrexham & District CAB	Q2 SLA Acton Outreach Service S142 Local government Act 1972 (as amended)	£2,116.80 (Vat = £0.00)
U74 B57.8.26 Rialtas Business Solutions Ltd	Facilities Bookings Mgt /Omega Sales Software/ Support Maintenance for 5 Users Section 112 Local Government Act 1972 (as amended)	£2,539.20 (VAT=£423.20)55
U75 B58.8.26 Defib Store Ltd	2x Zoll CPR-D Padz; 2x Zoll Pedi Padz Section 137 Local Government Act 1972 (as amended)	£513.60 (VAT= £85.60)
U76 B59.8.26 Mike Pride Electrical Services Ltd	Install of external power for new Defib at Rhosnesni Scout Hut Section 137 Local Government Act 1972 (as amended)4	£354.00 (VAT= £59.00)
U77 B60.8.26 Wrexham CBC	Supply& Install replacement spring mobile@ Acton Park infant Play area S19 Local Government (Miscellaneous Provisions) Act 1976	£2,376.50 (VAT= £396.08)
U78 B61.8.26 One Voice Wales	LG Finance – Module 6 MW 13/7/26 Section 112 Local Government Act 1972 (as amended)	£44.00 (VAT= £0.00)

U79 B62.8.26 Rialtas Business Solutions Ltd	Team Group Training x2 Facilities Bookings 20/7/26 Section 112 Local Government Act 1972 (as amended)	£693.60 (VAT= £115.60)
H80 B63.8.26 Wrexham CBc	NNDR Little Acton Community Centre 10/7/26 S112 Local Government Act 1972 (as amended)	£158.00 (VAT=£0.00)
U81.DD.12.8.26 BT Com	Internet/Phone Provision Little Acton Community Centre to 31/8/26 S112 Local Government Act 1972 (as amended)	£93.54 (Vat= £15.59)
H82 DD.13.8.26 Wrexham County Borough Council	NNDR Little Acton Community Centre 10/8/26 S112 Local Government Act 1972 (as amended)	£158.00 (VAT=£0.00)
H83.DD.14.8.26 British Gas	LACC Off Peak Electricity supply costs 2/6/26 - 1/7/26 – Account in CREDIT S112 Local Government Act 1972 (as amended)	£51.54 (VAT= £2.45) No payment sent
H84.DD.15.8.26 British Gas	LACC Electricity supply costs 8/6/26 – 7/7/26 - Account in CREDIT S112 Local Government Act 1972 (as amended)	£51.58(VAT= £2.45) No Payment sent
U85 B64.8.26 Gallagher Insurance	Cyber Package to 270827 ref CY-CC-00022001 S112 + S140 Local Government Act 1972 (as amended)	£417.36 (VAT= £0.00)
U86 B65.8.26 Viking Office UK Ltd	Stationery/ printer Ink Section 112 Local Government Act 1972 (as amended)	£183.03 (VAT= £30.51)
U87 B66.8.26 One Voice Wales	LG Finance – Module 21 MW 12/8/26 Section 112 Local Government Act 1972 (as amended)	£44.00 (VAT= £0.00)
U88 B67.9.26 Vision ICT Ltd	2x pro-rata Email addresses to April 2027 Section 112 Local Government Act 1972 (as amended)	£28.01 (VAT= £4.67)
U89 B68.9.26 Caia Park Partnership Ltd	Q2 Sla Payment Acton Youth Club S19 Local Government (Miscellaneous Provisions)Act 1976	£7,451.83 (VAT=£0.00)
U90.B69.9.26 Paul Williams Windows	Little Acton Community Centre Replacement Windows/ Doors Final Payment Section 112 Local Government Act 1972 (as amended)	£9,564.00 (VAT= £1,597.00)
U91 B70.9.26 Borras Park Primary School Fund	Youth Committee Grant S19 Local Government (Miscellaneous Provisions)Act 1976	£500.00 (VAT= £0.00)
U92.B71.9.26 Carole Roberts	Salary and office expenses for September 2026 inc pay award calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per payroll schedule)
U93.B72.9.26 Michelle Williams	Salary for September 2026 inc pay award calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per payroll schedule)

U94.B73.9.26 Clwyd Pension Fund	Pension payments for September 2026 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
U95.B74.9.26 HMRC	Payroll payments for September 2026 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
U24.B: 18.5.26 Wrexham Amateur Boxing Club	Youth Committee Grant S19 Local Government (Miscellaneous Provisions)Act 1976	(2ND ATTEMPT) £900.00 (VAT=£0.00)
U96.B75.9.26 Wrexham Foodbank	Q2 Financial Assistance Grant Section 137 Local Government Act 1972 (as amended)	£625.00 (VAT= £0.00)
U97.B76.9.26 Baby Basics	Financial Assistance Grant Section 137 Local Government Act 1972 (as amended)	£325.00 (VAT= £0.00)
U97.2.B76.2.9.26 Cerdd Wrexham	Financial Assistance Grant Section 137 Local Government Act 1972 (as amended)	£200.00 (VAT= £0.00)
U98 B.77.6.26 Northern Steel Netball	Financial Assistance Grant Section 137 Local Government Act 1972 (as amended)	£200.00 (VAT= £0.00)
U98.2 B.77.2.9.26 1 st Acton Brownies	Financial Assistance Grant Section 137 Local Government Act 1972 (as amended)	£300.00 (VAT= £0.00)
U99.B78.9.26 Nightingale House Hospice	Financial Assistance Grant Section 137 Local Government Act 1972 (as amended)	£200.00 (VAT= £0.00)
U100 B79.9.26 Wrexham Run Club	Financial Assistance Grant Section 137 Local Government Act 1972 (as amended)	£350.00 (VAT= £0.00)
U101 B80.9.26 Acton Park Community Angling Club	Financial Assistance Grant Section 137 Local Government Act 1972 (as amended)	£500.00 (VAT= £0.00)
U101.2 B.80.2.6.26 Borras Park Primary School	Financial Assistance Grant Section 137 Local Government Act 1972 (as amended)	£500.00 (VAT= £0.00)
H102 DC7.9.26 Tesco Stores Ltd	Phone Top Up/ Stationery S112 Local Government Act 1972 (as amended)	£15.00 (VAT= £0.00)
U102.2 B.81.9.26 Cerebral Palsy Cymru	Financial Assistance Grant Section 137 Local Government Act 1972 (as amended)	£200.00 (VAT= £0.00)
H103.DD.16.9.26 BT Com	Internet/Phone Provision Little Acton Community Centre to 30/9/26 S112 Local Government Act 1972 (as amended)	£93.54 (Vat= £15.59)
H104.DD.17.9.26 British Gas	LACC Off Peak Electricity supply costs 1/7/26 - 2/8/26 – Account in CREDIT S112 Local Government Act 1972 (as amended)	£22.35 (VAT= £1.06) No payment sent
H105.DD.18.9.26 British Gas	LACC Electricity supply costs 8/7/26 – 7/8/26 - Account in CREDIT S112 Local Government Act 1972 (as amended)	£50.98(VAT= £2.42) No Payment sent

H106.DD.19.9.26 Wrexham County Borough Council	NNDR Little Acton Community Centre 10/9/26 S112 Local Government Act 1972 (as amended)	£158.00 (VAT=£0.00)
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63. REPORT FROM CLERK

The Council received a report from the Clerk detailing consultations and other correspondence that had been received since the last meeting as follows:

1. RESIGNATION OF COUNCILLOR HOLLY HEWITT: The Clerk reported to the Meeting she had been emailed by Councillor Holly Hewitt on 14 September 2026 tendering her resignation with immediate effect. This had created a vacancy in the Maesydre Ward and on the Youth Committee.

RESOLVED –that

i) the Clerk now take the necessary steps to advertise and fill this Casual Vacancy for the Acton Park Ward; and

ii) the vacancy on the Youth Committee be discussed at the next Council Meeting.

2. CORRESPONDENCE

Organisation	Details
CONSULTATIONS: Members are requested to submit any comments they may wish to make on the undermentioned Consultations	
1. Wrexham CBC	Consultation on the Draft Delivery Agreement for the Wrexham Local Development Plan 2026 – 2041: email dated 23 July 2026 requesting comments on this draft delivery agreement. The closing date was 21 August 2026. Information noted
2. The Rainbow Foundation	Have your say on Penley Hospital: email dated 19 August 2026 with a link to a BCUHB Consultation on the Future of Penley Hospital. The consultation closes on 7 October 2026. Information noted
CORRESPONDENCE	
3. One Voice Wales	1. New Training Module – Introduction to Cultural Change – Module 31: email dated 20 July 2026 with details of a new training module. 2. ONE VOICE WALES E BULLETIN ISSUE 28: email dated 17 July 2026 with their latest e-bulletin. 3. Innovative Practice Conference – Wednesday 30 September 2026: email dated 17 July with details of this Conference. 4. We need your help – Survey Reminder: email dated 10 August 2026 with details of a survey seeking views on which sections of the guidance Climate action across the Welsh public sector estate GOV.WALES have been most valuable, and what further support is needed to keep the public estate resilient and fit for the future. 5. One Voice Wales – Training Dates – August – September 2026: email dated 14 August 2026 with the latest training dates. 6. One Voice Wales – Training Dates – August – December 2026: email dated 21 August 2026 with the latest training dates. 7. ONE VOICE WALES E BULLETIN ISSUE 29: email dated 1 September 2026 with their latest e-bulletin. 8. Issue 4 of 'Y Llais - The Voice': email dated 28 August 2026 with their latest newsletter attached. 9. Innovative Practice Conference – Wednesday 30 September 2026: email dated 1 September 2026 with a reminder for this year's conference. RESOLVED – the information be received and noted 10. Motions for 2027 Annual General Meeting: email dated 2 September 2026

	requesting Councils to propose up to 2 motions to be debated at the AGM on 3 February 2027. Proposals must be returned by 4 December 2026. 11. IMPORTANT Letter to Member Councils - Community Boundary Reviews: email dated 7 September 2026 containing the response received by One Voice Wales, from the Welsh Government, to their representations regarding the Community Boundary Reviews taking place across Wales. Above information noted 12. JOINT ONE VOICE WALES/SLCC EVENT – Wednesday 18 NOVEMBER 2026: email dated 4 September 2026 containing details of the Joint One Voice Wales/SLCC event taking place on Wednesday 18 November 2026. Resolved – that the Clerk reserve a place to attend this remote conference
4. Planning Aid Wales	1. Latest News from Planning Aid Wales: email dated 16 July with the latest newsletter. 2. New Infrastructure Planning for Communities: email dated 11 August 2026 with details of an event taking place on 14 October 2026. 3. Implementation of the Planning (Wales) Act 2026: email dated 14 August 2026 containing a newsletter highlighting the implementation of the 2026 Act. 4. Latest News from Planning Aid Wales: email dated 2 September 2026 with their latest newsletter. Above information noted
5. Nightingale House Hospice	Nightingale House Hospice - Summer Report: email dated 17 July 2026 with their Summer Report. Information noted
6. Audit Wales	1. Audit Wales Newsletter: email dated 29 July 2026 with their latest newsletter. 2. Notification of Wales Audit Office participation in the National Fraud Initiative: email dated 24 August 2026 with details of their participation in this scheme. 3. Audit Wales Newsletter: email dated 2 September 2026 with their latest newsletter. Above information noted
7. Wrexham CBC	1. Annual Play Area Reports 2026: email dated 17 July 2026 with the Annual Play Area reports , Discussed earlier in the Meeting – see minute 57.3 above 2. Save the Date – Mayor’s Charity Dinner Dance: email dated 13 August 2026 with a ‘save the date’ of Friday 12 March 2027 for this event. 3. Remembrance Service - 08.11.26: email dated 4 September 2026 with an invitation to the Remembrance Service on Sunday 8 November 2026. RESOLVED – that i) Councillor K Roberts to attend the service on Sunday 8 November 2026. ii) The Clerk purchase a wreath to be laid at the Service on 8 November 2026 from Flowers In The Window 4. Autumn Dog Fouling behaviour Change campaign: Email dated 9 September 2026 notifying of key messages through a targeted behaviour change campaign. WCBC is engaging with the Council to raise awareness of the campaign and to give an opportunity to find out more information. Above information noted
8. Owain Glyndwr Society	Cymdeithas Owain Glyndŵr - Dydd Glyndŵr 2026: email dated 1 September 2026 with information on Glyndwr Day on 16 September 2026. Information noted
9. AVOW	Members Mailout August 2026: email dated 26 August 2026 with the latest newsletter. Information noted
10. Llais	IMPACT - Llais monthly newsletter: email dated 18 August 2026 containing their latest newsletter. Information noted
11. Play Wales	Play Wales monthly update - August 2026: email dated 18 August 2026 containing their latest monthly update. Information noted
12. Democracy and Boundary	2030 Review: email dated 14 September 2026 containing a link - https://www.dbcc.gov.wales/reviews/09-26/guide-to-the-2030-review to their

Commission Cymru	Guide to the 2030 Review of Senedd constituencies	Information noted
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64. PLANNING RELATED MATTERS AND APPLICATIONS

The Council considered the following matters and applications within the Acton Community area that had been made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

RESOLVED - that the following observations be made on the applications as set out below:

AUGUST 2026

Case Number/ Address / Proposed Development	Decision
1. P/2026/0441: Works to trees protected by Tree Preservation Order WCBC 273 on Land at Bryn Estyn Road, Wrexham LL13 9FY	<i>The Community Council does not object to this application subject to Wrexham CBC's Arboricultural Officer being satisfied the works are deemed necessary for the health of the tree and are carried out under his supervision and direction.</i>
2. P/2026/0464: Two Storey Rear Extension at 83 Borrass Road, Wrexham LL12 7EW	<i>The Community Council has no observations to make.</i>
3. P/2026/0500: Two Storey Rear Extension at 4 Glyn Avenue, Wrexham LL12 8DF	<i>The Community Council has no observations to make.</i>
4. P/2026/0504: Two Storey Side and Rear Extension at 68 Huntsman's Corner, Wrexham LL12 7UH	<i>The Community Council has no observations to make.</i>
5. P/2026/0521: Erection of Single Storey Side and Rear Extension, Erection of Front Porch and Conversion of Garage to Playroom at 25 Richmond Road, Wrexham LL12 8AA	<i>The Community Council has no observations to make.</i>

SEPTEMBER 2026

Case Number/ Address / Proposed Development	Decision
6. P/2026/0553: Formation of Vehicular Access at 228 Chester Road, Wrexham LL12 8DT	<i>The Community Council has no observations to make.</i>
7. P/2026/0557: Variation of Condition 2 of planning permission P/2025/0424 to amend floor plans and elevations at Stoneways, 12 Little Acton Drive, Wrexham LL12 8DH	<i>The Community Council has no observations to make.</i>
8. P/2026/0654: Single storey side and rear extensions at 37 Borrass Park Road, Wrexham LL12 7TE.	<i>The Community Council has no observations to make.</i>
9. P/2026/0572: Prior notification for demolition of garages at the rear of 4-6 Ffordd Jarvis, Wrexham LL12 7UP.	<i>The Community Council has no observations to make.</i>

65. EXCLUSION OF PRESS AND PUBLIC

RESOLVED – that the Press and Public be excluded from the meeting during consideration of the next items of business as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

66. STAFFING COMMITTEE – 9 SEPTEMBER 2026

The confidential Minutes from the Staffing Committee meeting held on 9 September 2026 were received and considered.

RESOLVED – to receive and note the Minutes of the Staffing Committee held on 9 September 2026

67. LITTLE ACTON COMMUNITY CENTRE

The Clerk provided an update to Members about the Project Plan for Little Acton Community Centre.

RESOLVED – that

- i) The Administration Assistant proceed to obtain three quotes for an energy survey/carbon reduction plan for the Community Centre using the Low Carbon Communities Grant monies;***
- ii) Councillor Peters send the Clerk a copy of a Hirer's Agreement used by the Memorial Hall; and***
- iii) A meeting of the Little Acton Community Centre Task and Finish Group be held on Tuesday 6 October at 3pm in the Centr to review the outstanding works, actions in the Project Plan and Room Hire Charges .***

68. CCTV CAMERA RELOCATION

RESOLVED – that this item had already been discussed under minute 54.6, with the CCTV camera to remain in situ.

Councillor Kevin Roberts Chair

Signed as a correct record this 21st October 2026

Presiding Chair

Organisation	Details	Notes
CONSULTATIONS: Members are requested to submit any comments they may wish to make on the undermentioned Consultations		
1. One Voice Wales	Welsh Government Consultation on Revisions to the Separate Collection of Waste Materials for Recycling: A Code of Practice for Wales: email dated 6 August 2025 with information on this consultation and this link to the relevant documents Consultation on the Separate Collection of Waste Materials for Recycling – A Code of Practice for Wales (Revised) [HTML] GOV.WALES One Voice Wales are preparing a response and the closing date for responses from the Community Council is 8 October 2025.	
1. One Voice Wales	Welsh Government Consultation on extending the duty on local authorities to broadcast meetings: email dated 27 August 2025 with a link to this consultation on whether to extend the duty on local authorities to broadcast meetings. Here is the link to the consultation https://www.gov.wales/extending-duty-local-authorities-broadcast-meetings The closing date for responses is 28 November 2025. One Voice Wales will be preparing a response to this consultation. The Council's response should be with them by Friday 14 November 2025	
CORRESPONDENCE		
2. One Voice Wales	1. One Voice Wales E-bulletin edition 7: email dated 18 July 2025 with the latest updates from One Voice Wales. 2. Commissioners Newsletter – July 2025: email dated 29 July 2025 with the Older People in Wales Commissioner's Newsletter. https://olderpeople.wales/news/july-25-newsletter/ 3. Wrexham/Flintshire Area Committee Minutes: email dated 29 July 2025 with the minutes from the Wrexham/Flintshire Area meeting attached. 4. Cost of Living Crisis Project – Information and Resources: email dated 4 August 2025 containing their latest project newsletter. 5. Overcoming barriers to Net Zero in the Public Sector – Webinar Series: email dated 6 August 2025 with details of a series of webinars. More information is available on this link Overcoming barriers to Net Zero in the public sector webinar series The Carbon Trust 6. Repair Cafe Wales: email dated 14 August 2025 invitation to two Open Session events on 28 August and 23 September 2025 discussing volunteering at a local Repair Cafe and the positive difference to be made to the environment and the local community. More information can be found here Repair Cafe Wales - Local Community Repair Cafés 7. Webinar Event: Cost of Living Crisis Project Team: email dated 18 August 2025 with details of a webinar on	

	Friday 5 September from 10am – 12pm. Entitled Helping Councils make an impact this Christmas, it has practical ideas for Councils on Winter and Christmas Planning. It has two links, a Zoom link for the webinar here Zoom Link for Webinar and another link to register Register (if you prefer) 8. Important News – Your Biodiversity Team at One Voice Wales: email dated 19 August 2025 with details of their new look Biodiversity Team. They are running two webinar in September 2025 to introduce the team and share more information. These webinars are on 9 September 2025 from 11am to 12pm and 25 September 2025 from 7pm to 8pm. More information on their Biodiversity Packages can be found here One Voice Wales Biodiversity Packages 2025/2026 9. SURVEY – In Wales, in 2025, does the job title ‘Clerk’ adequately reflect the role: Email dated 26 August 2025 asking Councillors to complete a short survey on whether the title ‘Clerk’ is fit for purpose in Wales, in 2025. The link to the survey is here https://forms.office.com/r/WepXux9555 10. Webinar Reminder: Cost of Living Crisis Project: email dated 29 August 2025 with reminders and details of 2 upcoming webinars, Helping Councils make an impact this Christmas on Friday 5 September and No One Left Out: Low-cost Christmas ideas for Families on Wednesday 15 October 2025. 11. Training dates – September to December 2025: email dated 2 September 2025 with details of the latest training provided by One Voice Wales. 12. E-bulletin 8: email dated 5 September 2025 containing the latest e-bulletin from One Voice Wales.	
3. Llais	1. IMPACT – Llais Monthly Newsletter: email dated 18 July 2025 with the latest newsletter from Llais including a message from their Chief Executive Alyson Thomas. 2. IMPACT – Llais Monthly Newsletter: email dated 21 August 2025 with the August newsletter from Llais with messages from two of their Strategic Directors, Ben Eaton and Jo Bolton.	
4. Ambition North Wales	North Wales Corporate Joint Committee and the Strategic Development Plan: email dated 18 July 2025 with information on the process of preparing a Strategic Development Plan for North Wales involving six Local Authorities and Snowdonia National Park.	
5. Mentor Mon	A Summer update from the SMART Towns Team: email dated 18 July 2025, the summer newsletter from Trefi Smart Teams Cymru with their mission to support independent High Street business, councils and communities across Wales.	
6. Wrexham CBC	1.Low Carbon Communities networking and a free lunch: email dated 30 July 2025 inviting members to this event on 4 September 2025 from 09.30 – 13.00 at Wrexham University. (Councillor Coxon attended this event and has placed an item on the Agenda following his attendance) 2 Remembrance Service – 09.11.25: email dated 4 September 2025 containing an invitation to the Remembrance Service at the RWF Memorial on Sunday 9 November at 10.55am. Members INSTRUCTIONS are REQUESTED 3. Monthly Event Listing: email dated 4 September 2025 with a list of the latest events in Wrexham and a ‘What’s	

	On' in Ty Pawb in September.	
7. AVOW	Members Mailout July 2025: email dated 31 July 2025 containing the latest information from AVOW.	
8. Welsh Government	New TrawsCymru bus service for Wales: email dated 7 August 2025 with details of a new bus service connecting communities between Rhyl and Wrexham beginning in September, more information on this link Read more on this on gov.wales	
9. Play Wales	1. Playwork Principles Research – share your views: email dated 12 August 2025 containing this link Complete the Online Survey to their survey The closing date is 31 December 2025. 2. August e-bulletin: email dated 20 August 2025. This e-bulletin provides an overview of what's new on their website – news, funding, surveys, publications, jobs and events. Some of the highlights are on the following links PETC Wales annual report 2024-2025 the Play Wales national conference on the 16 October 2025 in Cardiff and the publication on this link Focus on play – Play in healthcare 3. National Conference 2025 – early bird rate extended to 8 September 2025: email dated 2 September 2025 with details of their National Conference taking place on 16 October 2025 and a link to book a place at a reduced rate.	
10. Planning Aid Wales	1.Latest News from Planning Aid Wales: email dated 15 August 2025 containing the latest newsletter from Planning Aid Wales with details of guides, events and updates. 2.Latest News from Planning Aid Wales: email dated 1 September 2025 containing the latest news, events and training	
11. Owain Glyndwr Society	Owain Glyndwr Day: email dated 6 September 2025 with information about Glyndwr Day which will be celebrated on Tuesday 16 September 2025.	
12. Audit Wales	Audit Wales Newsletter: email dated 3 September 2025 containing the latest newsletter from Audit Wales.	