

13 July 2022

Dear Councillor

You are summoned to attend the meeting of **ACTON COMMUNITY COUNCIL** to be held remotely in accordance with Local Government and Elections (Wales) Act 2021 on **Tuesday 19 JULY 2022** at **6.30pm**. The business to be transacted is as set out in the agenda below.

Please note that the Meeting and those participating will be recorded. To join the meeting please use the Meeting ID: 899 8259 3322 and Passcode: 962930 or click on this hyperlink:

<https://us02web.zoom.us/j/89982593322?pwd=2OF59DjT08efSwlOk-D41zyzmW7OLY.1>

Yours faithfully

Carole Roberts

Clerk and Responsible Financial Officer to the Council

AGENDA

1. APOLOGIES FOR ABSENCE:

2. **PUBLIC QUESTIONS:** In accordance with Standing Order No. 3e; any Member of the Public who is a resident within a ward of the Community Council and has given notice (specifying the matter on the agenda which they wish to speak) to the Clerk to the Community Council's office by noon on 18 July 2022, may, subject to stating their name and address before the meeting, speak at this meeting, as of right, on any matter on the agenda, for no more than 3 minutes.

3. **DECLARATION OF INTERESTS:** To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgment of the public interest and it relates to a financial or regulatory matter.

4. **CONFIRMATION OF MINUTES:** To confirm the Minutes of the Council meetings held on:

1. 21 June 2022 (Copy attached)
2. 5 July 2022 Special Meeting (Public Minutes attached. A copy of the Confidential Minutes will be circulated separately to members)

5. INFORMATION FROM 21 JUNE 2022 MINUTES:

6. **COMMUNITY POLICING MATTERS:** To receive the Monthly Policing and Operations Report from the Acton Community Police Officers (Copy attached)

7. **EXCLUSION OF THE PRESS AND PUBLIC:** It is recommended that the press and public be excluded from the Meeting during consideration of the following items of business as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

Please contact Carole Roberts, Clerk to the Council on: 07913 071470 or
E-Mail: clerk@actoncommunitycouncil.gov.uk with any apologies or requests for further information.
You can also write to the Clerk at Acton Community Resource Centre, Overton Way, Wrexham LL12 7LB

8. **ACTON COMMUNITY RESOURCE CENTRE:** Further to Minute 42 July 2022, Mrs Shan Cooper will be in attendance at the meeting to respond to the questions the Council has put to her concerning the Service Level Agreement arrangements (details attached)
9. **PRESS AND PUBLIC:** It is recommended that the press and public be re-admitted to the Meeting during consideration of the remaining items of business on the agenda
10. **PROCEDURAL MATTERS:** To consider the following matters:
 1. **AUGUST RECESS ARRANGEMENTS:** To make arrangements to deal with any urgent business that arises during the August recess.
 2. **WELSH GOVERNMENT GUIDANCE ON THE LOCAL GOVERNMENT AND ELECTION (WALES) ACT 2021:** Further to Minute 10.13) May 2022, a copy of the Final guidance has been circulated separately to members. Clerk to Report on actions that should now be taken by the Council to ensure timely implementation of these Statutory requirements.
 3. **FINANCE AND GOVERNANCE TOOLKIT:** A copy of this document has been circulated separately to members. Clerk to report on the actions now required by the Council to accept and implement this Toolkit
 4. **SLA MATTERS**
 - i) **Wrexham Citizens Advice Bureaux – Acton Outreach Service:** To consider the attached Q4 SLA Report for 2020/21 and Q1 SLA Report for 2022/23
11. **ANNUAL ACCOUNTS 2021/22:** To receive an update from the Clerk in respect of the External Audit of the Council's Accounts for the year ended 31 March 2022.
12. **KEY ACTON ISSUES:** This item provides opportunity for WCBC Members to report verbally on any new or Key Issues being considered by the County Bough Council that may affect the whole or part of the Community of Acton. (Minute 107 January 2011 refers)
13. **COMMUNITY ENGAGEMENT:** Chair to give an update
14. **ITEMS PLACED ON AGENDA AT REQUEST OF COUNCILLORS:** To hear from the following Councillors and determine what action if any the Council wishes to take in response:
 1. **Councillor Tim Ryan** – Commemoration of the 1st Welsh FC Game at Acton Park
 2. **Councillor Andrew Moss** – Place Plans for the Acton Community
 3. **Councillor Beccy Martin** - Request to consider relocation of the CCTV Camera from the Junction of Park Avenue/Aston Grove
15. **REPORT FROM CLERK:** Clerk to report on correspondence and other information that has been received since the last meeting. .
16. **PAYMENT OF ACCOUNTS:** To note details of any payments received, the first quarter progress against the budget and to authorise any outstanding debtor or other payments.
17. **PLANNING APPLICATIONS:** To consider any comments the Council may wish to make on the following applications made or to be made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council)

Application No, Address and details	Comments
1. Planning Application P/2022/0546 - Dilys o/Valid From 13/06/2022 : Ty Nos, Holt Road, Wrexham, LL13 8NE – Discharge of Planning Conditions Rhyddhau amod 3(deunyddiau), 4 (cynllun rheoll adeiladu), 5 (lleiniau gwelededd), 11 (triniaeth ffin), 12 (datganiad o ddulliau coedyddiaeth), 13 (tirlunio), 15(ecoleg) a 16 (ecoleg) caniatad cynllunio p/2021/0263/	

<p>2. Planning Application P/2022/0552 - Dilys o/Valid From 14/06/2022: Borrass Park Community Primary School, Borrass Park Road, Wrexham, LL12 7TH - Rhyddhau amod 11 (llwybrau troed) caniatad cynllunio p/2020/0475 / discharge of condition 11 (footpaths) of planning permission p/2020/0475</p>	
<p>3. Planning Application P/2022/0568 - Dilys o/Valid From 16/06/2022: 161, Holt Road, Wrexham, LL13 9DY - Estyniad unllawr l gefn yr eiddo / single storey rear extension</p>	

**the plans and documents for these applications can be viewed online [by clicking here](#) and selecting the Community of Acton for the search. The Clerk requests an extension of the 21 day consultation period where appropriate*

Minutes of the Meeting of Acton Community Council held remotely via Zoom on Tuesday 21 June 2022

Present:

Councillor	Kevin Roberts (Chair)	Councillor	R Hardy (Vice Chair)
"	W Baldwin *	"	P Lloyd
"	Mrs C Bettley	"	Ms B Martin
"	R Davies	"	A Moss
"	Mrs A Evans	"	T Ryan *
"	A Gallanders	"	D Wallace *
"	Ms C Jarvis		
			3 Vacancies

* Absent

Also Present:

Councillor Mike Davies, Wrexham CBC,
Candidates for co-option: Salli Edwards, Christina Bate, and Lizzy Balmain
Mrs Carole Roberts, Clerk to the Council

21. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Tim Ryan and D Wallace.

RESOLVED – that the apologies and reasons for absence be received and accepted.

22. DECLARATION OF INTERESTS

The were no declarations of interest were made at this stage of the proceedings.

23. PUBLIC QUESTIONS

It was noted that the Clerk had not received Notice of any public questions as set out in Standing Order No. 3e.

24. CONFIRMATION OF MINUTES

The Minutes of the remote Annual Council meeting held on 17 May 2022 were received

RESOLVED – that the Minutes of the Remote Annual Council Meeting held on 17 May 2022 be received and confirmed as a correct record:

25. INFORMATION FROM THE MINUTES

- 1. Minute 8.5 –Acton Park Primary– Play Provision for Older Children. :** The Clerk confirmed that nothing further had been received from the School.
- 2. Minute 8.7 – Long Service Gift to former Councillor Geoff Lowe:** The Chair reported he had received a note of thanks from Geoff Lowe.
- 3. Minute 10.6 – Banking Mandate:** The Clerk reported she had commenced the process of implementing this decision and would liaise with Councillor Kevin Roberts to ensure compliance with HSBC requirement to be added as a signatory to the Council’s Bank Accounts and other payments.

4. **Minute 10.9) Acton Community Resource Centre – Review of Service level Agreement provision:** The Clerk reported that Wrexham CBC Officers were now aware of the proposed timetable and members were asked to note these dates in their diaries. The first meeting will be held on Tuesday 5 July 2022 at 6;30pm
5. **Minute 10.12) Terms of Reference – Youth Committee:** For the benefit of the Wrexham Play Development Officers present at the meeting, the Clerk drew attention to Point 6 of this Committee’s Terms of Reference concerning a focus on Recommendations 2 and 3 of the 2018 Play Sufficiency Assessment.
6. **Minute 10.12) Standards Committee – Nomination of Community Councillor Representative:** The Clerk reminded the Council that the nomination deadline is 24 June 2022. Councillor Kevin Roberts indicated that he would ensure his application was submitted by this deadline.
7. **Minute 18 – Urgent Item- Proposals for new Homes on Land east of Cefn Road, Wrexham:** The Clerk confirmed that she had circulated a draft response to all members of the Council and had received confirmation that the response submitted on behalf of the Council had been received within the Consultation period.

26. COMMUNITY POLICING MATTERS

The monthly report provided by the PCSOs on Crime issues and Trends in each of the five Acton Community Wards and brief detail of other police news was received and considered. Members were disappointed to note that there had been no response received from the Police to the questions raised at the May 2022 meeting of the Council.

RESOLVED – that

- i) the monthly Acton Community Policing report be received and noted; and*
- ii) the Acton sector team be requested to attend the Community Council meetings as this assists greatly in maintaining a flow of information and positive communication between the Police and Council.*

27. PLAY DEVELOPMENT /SUFFICIENCY SURVEY

Further to Minute 126.ii) February 2022;, the Chair welcomed Gareth Stacey and Jay Davies from the Play Development Team, Wrexham CBC who presented their report on the 2022 Play Sufficiency Assessment being carried out in accordance with the Play Sufficiency Assessment (Wales) Regulations 2012. The Team also invited the Council’s response on a proposal to consider funding additional Staffed Play Provision in 2022/23.

Mr Stacey set out the context of the Statutory legislation for the Play Sufficiency Duty to identify whether there are sufficient opportunities to play or areas where there is a deficit in children’s play and then to produce a Plan to remove barriers to children’s play. The options for play in the public realm are impacted by decisions of departments within the Local Authority and third sector organisations.

In relation to the Acton Community, the 2018 local Play Sufficiency assessment had researched the context for Borrass Park at a local level and sought to identify options to play in terms of time, space and permission which are key drivers to Children’s play. The 2021 update provided information obtained from Year 5 children. Further research within the Acton Community due to its high response rate, revealed just below average satisfaction levels. A detailed look at location and factors, identified a decrease in opportunities to play, with only 59% of children being able to play due to signage, parental permission and the impact of Covid (a key factor in the way children can play due to the lockdown restrictions being an inevitable impact). The Play Development Team are required to meet this need and develop some Community events despite capacity constraints within the Team.

Working with Schools is a good option and the Team recognised it needs to increase its capacity to compliment that. Recent work with Acton school was cited as an example.

The officers advised that nine Community Councils fund targeted provision within a public space that increase parental consent for play within a Community. The officers confirmed Wrexham CBC does not make provision for a two hour Play session within the Acton Community as it does within other community areas.

It was noted Acton Community Council currently provide funding for an open access Youth Club and a part time Park Ranger who as part of her duties is arranging events within Acton Park. The numbers of children attending such events are massive. The Council cannot fund anything additional and suggested the Play Development Team should work together jointly at the events being organised by the Youth Club and Park Ranger. Play is essential for young people and their health. There is value in involving parents in children's play activities as this appears to be the best way to engage them.

RESOLVED –

- 1. To thank the officers for their attendance and to receive and note the presentation**
- 2. The Play Development team be advised to contact and work jointly with the Community Council funded Park Ranger to liaise over planned events in the Park and the Caia Park Partnership to make contact with the Children attending the Youth Club,**
- 3. That an item be included on the Agenda for the Youth Committee meeting on 26 July 2022 for further and wider discussion about more focussed provision of services for children with any further information being sent by the Play Development Team to the Clerk for circulation in advance of the meeting.**

(Councillors R Hardy and Mrs C Bettley entered the Zoom Meeting at this stage of the proceedings)

28. PROCEDURAL MATTERS

1.COMMUNITY COUNCIL ELECTIONS, UNCONTESTED SEATS AND VACANCIES: Further to Minute 10.2) May 2022, the Council proceeded to give consideration to four applications for Co-option onto the Council to fill the three vacancies following the Local Government Elections held on 5 May 2022. The Clerk reported the four applications had been received by the deadline and all applicants were present at the remote meeting. The Chair invited all four of them in turn to give a short presentation before proceeding to fill the three ward vacancies for Acton Central, Maesydre and Rhosnesni wards Members then proceeded to consider the filling of these vacancies by a show of hands.

RESOLVED –that

- i) Ms Lizzy Balmain of 7 Stratford Close, Wrexham be co-opted as a Member of the Community Council to fill the vacancy for the Acton Park Ward on the Council;**
- ii) Ms Salli Edwards of 66 Park Avenue, Wrexham be co-opted as a Member of the Community Council to fill the vacancy for the Maesydre Ward on the Council;**
- iii) Mr Mike Davies of 42 Borrass Road, Wrexham be co-opted as a Member of the Community Council to fill the vacancy for the Rhosnesni Ward on the Council**
- iv) Ms Christina Bate be thanked for her attendance and expression of interest in being co-opted onto the Council.**

(Councillor R Hardy left the meeting following determination of this item)

2. ADOPTION OF MODEL CHARTER AGREEMENT: Consideration was given to the draft Agreement as circulated to Members on 25 May 2022. The Charter has been prepared in accordance with Section 131 Local Government (Wales) Measure 2011 and will be confirmed after taking any comments into account at the next Town and Community Council Forum to be held in July 2022.

RESOLVED – that no further comments be made on the Charter agreement.

3. SERVICE LEVEL AGREEMENT REPORT FROM ACTON PARK RANGER: The Council received a detailed report for the period 1 October 2021 to 31 March 2022 together with a timetable of planned events from Hannah Farrell, Park Ranger for Acton Park. Members welcomed the report and were pleased with the work, outputs and public engagement the Ranger was achieving. The Chair encouraged members to support and attend the events organised in the Park and to promote the events on their Social Media pages.

RESOLVED – To receive and note the Report

4. SERVICE LEVEL AGREEMENT REPORTING ON ANNUAL INSPECTIONS OF THE THREE PLAYGROUND IN THE ACTON COMMUNITY: The Annual Inspection reports for Aran Road, Ffordd Garmonydd and the Acton Park Junior Play area were received and consideration was given to any action that may be necessary. The Inspection's low risk scores for each of the three play areas identify that no work is required and they will be monitored in terms of safety and appropriate action taken if the risk increases. The Council has ensured there is adequate budget provision to meet this requirement.

RESOLVED - to receive the Inspection Reports and keep a watching brief and to note that the play areas and facilities low risk score.

5. SERVICE LEVEL AGREEMENT REPORTING – SCHOOL CROSSING PATROLS: The Clerk reported that the Barkers Lane School Crossing Patrol vacancy was filled on 6 June 2022 and the Dean Road School Crossing Patrol position has been vacant since 27 May 2022. The post for the Dean Road Crossing patrol post will be advertised shortly by Wrexham CBC and the Council would be kept informed of progress.

RESOLVED – the present position be noted.

29. KEY ACTON ISSUES

WCBC Members reported verbally on the following new or Key Issues being considered by the County Borough Council that may affect the whole or part of the Community of Acton:-

- 1. Proposed Housing development on Cefn Road:** the three Local members of adjoining areas were meeting to combine their resources to speak and share the views of residents
- 2. First Welsh Cup Football Match held in the grounds of Acton Park.** The barriers from the Wrexham Football Ground were being sold off and it has been suggested that some of the barriers be purchased and placed in Acton Park as a memorial. It was noted that Councillor Tim Ryan has already asked for this matter to be included on the agenda for the July 2022 Council meeting
- 3. Proposed scheme to repaint and refurbish the fencing owned by Wrexham CBC at Jeffreys Road:** The Chair referred to the continuing delay in progressing this scheme. It was noted that the procurement process was reliant on receipt of information from Wrexham CBC

RESOLVED – that the update and current position be noted

30. AUDIT OF ACCOUNTS 2021/22 - INTERNAL AUDITORS REPORT AND ACTION PLAN FOR THE YEAR ENDED 31 MARCH 2022

Further to Minutes 161 April 2022 and 8.3.ii) May 2022, the Internal Auditor's report and action plan for 2021/22 was produced in full in together with a copy of the Annual Return that has been prepared and will, subject to the approval of the Council, be submitted to the External Auditor by 15 July 2022. It was noted the the notified Audit date is 12 September 2022.

- 1. INTERNAL AUDITOR'S REPORT AND ACTION PLAN:** Members considered a copy of this Report and Action Plan for the year ended 31 March 2022. The Internal Auditor had indicated that all outstanding issues from this and previous Internal Audit Action Plans had now been implemented or noted. The Clerk reported she has given written clarification to the Internal Auditor accompanied with a Council

decision and Minute trail, confirming that the single item highlighted for action by the Internal auditor to adjust the 2021/22 figure on the Annual Return for the Council's Asset Register was not required. In accordance with Minute 43.1 February 2021, the Council had made a contribution equivalent to the total cost of replacing the Friends of Acton Park benches that had been damaged in Acton Park. Accordingly the benches are not an asset of the Community Council. Its contribution had enabled Wrexham County Borough Council to purchase and installed the replacement benches.

- 2 **ANNUAL RETURN AND ACCOUNTING STATEMENTS:** Further to Minute 161 April 2022, Members were reminded that the year-end bank reconciliation had been received and noted. The Council proceeded receive the 2021/22 figures as set out on the Annual Return and additional disclosure notes in respect of the Council's expenditure under Section 137 Local Government Act 1972 and section 2 of the Local Government Act 2000. Members also approved the statements set out in sections 1 and 2 of the Council's Annual Return for the year ended 31 March 2022.
- 3 **APPROVAL FOR THE CHAIRMAN TO SIGN THE ANNUAL RETURN:** Members noted that formal approval was required for the Chairman to sign the Statement on Page 3 of the Annual Return for 2021/22 on the Council's behalf prior to its initial submission to the External Auditor.

RESOLVED that:

- i) the Internal Auditor's report and Action Plan in respect of the Audit of the Council's Accounts for the year ended 31 March 2022 be received and to endorse the prompt action taken by the Clerk in responding to the Internal Auditor to clarify the Council had merely made a contribution to enable replacement of the two damaged benches that had originally been purchased by the Friends of Acton Park. The Internal Auditor to be informed of the Council's consideration of his 2021/22 report and recommendations and that the Council is satisfied the appropriate action to implement his 2021/22 recommendation concerning adjustment to the asset Register and Annual Return was not necessary.*
- ii) the Statements as set out in Sections 1 and 2 and additional disclosures set out on Page 3 of the Annual Return for the year ended 31 March 2022 be approved; and*
- iii) the Chairman be authorised to sign on the Council's behalf before 30 June 2022, the relevant section on Page 3 of the Council's Annual Audit return for the year ended 31 March 2022 in order to ensure compliance with the Accounts and Audit (Wales) Regulations 2014 (as amended) prior to the initial submission of a copy of the Annual Return to the External Auditor.*

31. CONSULTATION: WREXHAM LOCAL DEVELOPMENT PLAN 2013 – 2028 CONSULTATION ON SCHEDULE OF MATTERS ARISING CHANGES

The Council gave consideration to the notification on 20 May 2022 of this Consultation which invited comments by 6 July 2022 on the emerging changes as set out in the accompanying "Schedule of Matters arising Changes document (KPD26)" as circulated to members separately.

RESOLVED - that Members should choose individually whether or not to respond to this Consultation

32. FINANCIAL ASSISTANCE

Members considered the Clerk's report concerning the Council's Policy to apportion the annual £3,500 budget equally between each of the quarterly meetings. Members were reminded that as this was the first quarterly meeting in 2022/23, no Grants had yet been made. Members then proceeded to consider the single application received during the present quarter and whether the Council wished to make a grant to the applicant under the provisions of Section 137 of the Local Government Act 1972. Regard was given to the current rising level of Covid Infections.

RESOLVED – that

- i) *the Council reserve making any determination on relaxation of the grant tier banding amounts in response to Covid restrictions as it has done in previous financial years until the September 2022 meeting; and*
- ii) *the following Financial Assistance grant be made under the Council's Powers contained in Section 137 of the Local Government Act 1972 (as amended) :-*

Organisation	Details	Decision
1. Purple Orchids	Financial assistance to help with the running costs of the Group and room hire at the Acton Community Resource Centre	£500.00
	Total to end of Quarter 1	£500.00

33. REPORT FROM CLERK

The Council received and noted a report from the Clerk detailing correspondence and other information that has been received since the last meeting as follows:

1. Management in Action Conference: The Clerk reported on her attendance at this SLCC Conference in Kenilworth from 8-10 June 2022. Useful contacts had been made with several Exhibitors including Hedley Solicitors - potential to quote for drawing up a Service Level Agreement for the Acton Community Resource Centre; Play Innovation's simple interactive equipment, and suppliers of Cloud based IT/ equipment for the Administrative Assistant post. The Conference had sessions on People Management, motivating teams, member officer protocols, skills to manage the political divide and change management.

RESOLVED – that the Clerk's attendance at this Conference and her Report be received and noted

Organisation	Details
2.Shane Hughes Keep Wales Tidy	FREE garden packs from Local Places for Nature: Email dated 16 May 2022 notifying of this initiative Information noted
3.Sally Ellinson Wrexham Food Bank	Invitation: dated 18 May 2022 to all members of the Council to attend a gathering to share information about what the Foodbank are doing, to receive views, and to discuss how to work together even better going forward. The event has been confirmed as 30 June 2022 at 7pm Information noted
4.Sarah Atherton MP	Funding to Address Climate Change in Local Communities in Wales: Email dated 24 May 2022 circulated to all members of the Council advising that the English Briefing session is being held on 25 May 2022 at 1:30pm Information noted
5.One Voice Wales	<p>1.Age Friendly Communities in Partnership Webinar 29-06-22: Email dated 18 May 2022 informing of place availability for this event</p> <p>2.News Bulletin: Email dated 18 May 2022 circulating the latest newsletter</p> <p>3.Community Ownership Fund announcement of further funding: Email dated 20 May 2022 circulating this information</p> <p>4.Cyber Resilience Centre For Wales: Email dated 24 May 2022 circulating this information</p> <p>5.Remote Training Sessions - June 2022: Email dated 27 May 2022 circulated to all members of One Voice Wales</p> <p>Councillor Andrew Moss indicated he had attended several of these events and suggested that an item on Place Plans should be included on the next agenda</p>

Organisation	Details
	RESOLVED – that an Item be included on the next Agenda to discuss Place Plans
6.AVOW	AVOW Training June to November 2022: Email dated 27 May 2022 circulating this information. Information noted
7.Planning Aid Wales	The Value of Place Plans - Monday 20th June 2022 4.30 to 6pm Glyndwr University, Wrexham LL11 2AW: Email dated 27 May 2022 advising of place availability for this event Information noted
8.Wrexham County Borough Council	1. Performance Evaluation Inspection: Information for staff and Partners: Email dated 30 May 2022 enclosing information leaflets and inviting the Council to contribute to the Survey Information noted 2.Wrexham Public Services Board-Asesiad o les/ An assessment of well-being: Email dated 1 June 2022 circulating a hyperlink to this information for future reference: https://www.wrexhampsb.org/well-being-assessment/ Information noted
9.North and Mid Wales Trunk Road agency	A483 C6-7 Gwaith Ail-wynebu adferol J6-7 remedial resurfacing works12.06.22-26.06.22: Email dated 31 May 2022 advising of the arrangement for the proposed works Information noted

34. PAYMENT OF ACCOUNTS

The Clerk reported on Payments received since 17 May 2022, a Transfer from Deposit Account to replenish Current Account of £10,000, proposed bank charges for the Chair’s Charity Account and Current Account and requested authorisation for outstanding debtor or other cheque and BACS payments as set out in the schedule below:

RESOLVED –To approve the action to be taken by the Clerk and the following payments to be made in June 2022 as set out in the schedule below:-

Voucher/Payment Ref & Payee	Details	Amount
18. BACS ref 7.6.22 Carole Roberts	Clerks Salary and office expenses for June 2022 calculated by the Council’s Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per payroll schedule)
19. BACS ref 8.6.22 Clwyd Pension Fund	Pension payments for June 2022 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
20. BACS ref 9.6.22 HMRC	Payroll payments for June 2022 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
21. Cheque No 202218 JDH Business Services Ltd	2021/22 Internal Audit Fee Accounts & Audit (Wales) regulations 2014	£270.00 (VAT=£45.00)
22. Cheque No 202219 Wrexham County Borough Council	Half Yearly Service Level Agreement for 2022/23 for Acton Community Play Area inspections and maintenance costs Section 19 Local Government (Miscellaneous Provisions) Act 1976	£3,415.20 (Vat= £569.20)
23. Cheque No 202220 One Voice Wales	Member Training Costs for May 2022 Section 112 Local Government Act 1972 (as amended)	£30.00 (NIL VAT)
24. Cheque No 202221 Purple Orchids Art Class	Financial assistance - June 2022 S137 Local Government Act 1972 (as amended)	£500.00 (NIL VAT)
25. Cheque No 202222 Carole Roberts	Clerks Expenses for June 2022 Section 112 Local Government Act 1972 (as amended)	£304.37 (Vat= £10.28)

26. Cheque No 202223 SLCC	Renewal of Clerks Membership from 1 August 2022 S112 Local Government Act 1972 (as amended)	£215.00
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35. PLANNING APPLICATIONS

The Council considered the following matters and applications within the Acton Community area that had been made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

RESOLVED - that the following observations be made on the applications as set out below:

Case Number/ Address & Proposed Development	Decision
1. Planning Application P/2022/0463 - Dilys o/Valid From 06/05/2022 51, Cardigan Road, Wrexham, LL12 7TS - single storey rear extension	No Observations
2. Planning Application P/2022/0472 - Dilys o/Valid From 12/05/2022 83, Park Avenue, Wrexham, LL12 7AW - two storey rear extension and single storey side and front extension	No Observations
3. Planning Application P/2022/0474 - Dilys o/Valid From 16/05/2022 110, Park Avenue, Wrexham, LL12 7AN - single storey rear extension and construction of dormer windows to rear and side	No Observations
4. Planning Application P/2022/0483 - Dilys o/Valid From 20/05/2022 30, Park Avenue, Wrexham, LL12 7AH - works to trees protected by tree preservation order wmbc 21	No observations to make subject to the Council's Aboricultural Officer being satisfied that such works are deemed necessary. If approved, the works should be monitored by the Council's Aboricultural Officer and completed to an adequate standard.
5. Planning Application P/2022/0565 - Dilys o/Valid From 20/06/2022 47, Oak Drive, Wrexham, LL12 7HN - two storey side extension following removal of existing canopy	No Observations

36. EXCLUSION OF PRESS AND PUBLIC:

RESOLVED - that the press and public be excluded from the Meeting during consideration of the next item of business only as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

37. STAFFING COMMITTEE

The Confidential Minutes and recommendations of the remote Staffing Committee meeting adjourned on 7 June 2022 and reconvened on 16 June 2022 were received. The proposed timetable for the Administrative assistant post include that interviews will be held during the August Recess, the Committee should be given power to appoint the successful candidate without further reference to the Council. In the event of any unforeseen circumstance, such matters will be reported to the Staffing Committee Meeting scheduled for 6 September 2022 and subsequently the Minutes of that meeting will be reported to the Council at its September 2022 meeting.

RESOLVED - that the Minutes of the Meeting of the Staffing Committee Meeting adjourned on 7 June 2022 and reconvened on 16 June 2022 be received and to endorse and confirm the Committee's recommendation as follows:

to note it is proposed to Interview candidates for the Administrative Assistant post during the August recess, and to give the Staffing Committee for this occasion only, THE POWER TO APPOINT A SUITABLE CANDIDATE after the Interview has been held on either 16/17 or 18 August 2022.

***Councillor Kevin Roberts
Chair***

Signed as a correct record this 19th day of July 2022

Presiding Chair

Public Minutes of the Special Meeting of Acton Community Council held remotely via Zoom on Tuesday 5 July 2022

Councillor	Kevin Roberts (Chair)	Councillor	R Hardy (Vice Chair)
"	W Baldwin	"	A Gallanders
"	Ms L Balmain *	"	Ms C Jarvis
"	Mrs C Bettley	"	P Lloyd
"	M Davies	"	Ms B Martin
"	R Davies	"	A Moss
"	Ms S Edwards	"	T Ryan *
	Mrs A Evans		D Wallice *

* Absent

Also Present:

Mrs Carole Roberts, Clerk to the Council

38. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Lizzy Balmain, Mike Davies, Salli Edwards, Corin Jarvis, Tim Ryan and D Wallice.

39. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Tim Ryan and D Wallice.

RESOLVED – that the apologies and reasons for absence be received and accepted.

40. DECLARATION OF INTERESTS

The were no declarations of interest were made at this stage of the proceedings.

41. PUBLIC QUESTIONS

It was noted that the Clerk had not received Notice of any public questions as set out in Standing Order No. 3e.

42. EXCLUSION OF PRESS AND PUBLIC:

RESOLVED - that the press and public be excluded from the Meeting during consideration of the next item of business only as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

43. ACTON COMMUNITY RESOURCE CENTRE

Further to Minute 20 May 2022, consideration was given to funding, future priorities, options to enter into another SLA using the Community Council's own legal advisor and to determining the questions to be put to Wrexham CBC Officers when they attend the next Council Meeting on 19 July 2022. It was noted the Clerk had circulated confidential background information relating to the timeline for the existing Service level Agreement to all members of the Council on 18 May 2022. Before taking this matter forward members identified detailed supporting information about what the return on the current SLA payments are.

It was noted that financial outturn information for 2021/22 prepared for the Management Committee's annual Meeting (dated 7 March) will be circulated to all members of the Council. It would be beneficial for all members to visit the Resource Centre to view the facilities.

RESOLVED - that in order to make progress the questions now identified be sent to the Wrexham CBC Officers to afford them opportunity to consider their responses in advance of attending the Council meeting on 19 July 2022.

***Councillor Kevin Roberts
Chair***

Signed as a correct record this 19th day of July 2022

Presiding Chair



HEDDLU GOGLEDD CYMRU
Gogledd Cymru diogelach

NORTH WALES POLICE
A safer North Wales

ACTON AREA UPDATE

15/06/2022 – 12/07/2022

OFFICERS

Sgt 1689 Kelly Lewis

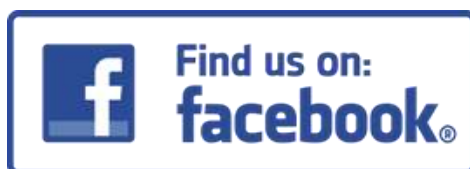
PC 2348 Gaz Roberts

PCSO 3970 Tom Jones

PCSO 3420 Tim Edwards

CONTACT DETAILS

Email: ActonSectorWrexham@northwales.police.uk



HGC Trêf Wreccsam / NWP Wrexham Town INCIDENT UPDATE

ACTON

Assault x 6 three of which occurred during the same incident. All assaults were minor and enquiries are ongoing.

Theft x 3 one being a stolen vehicle which has been recovered being examined by CSI. One theft of number plate from vehicle parked on the road no suspects identified. Theft of bicycle from garden enquiries ongoing.

Criminal damage X 2 enquiries ongoing.

1 X drink driver arrested.

1 X minor RTC two vehicles Rhosnessni Lane.

LITTLE ACTON

Assault x 1

RHOSNESNI

Assault x 1 no complaint from victim

Criminal damage x 2 suspects named enquiries ongoing

Theft X 2 milk stolen from doorstep and second garden furniture stolen. No suspects identified.

1 X drink driver arrested

1 X drugs offence arrested

1 X attempt burglary – church no access gained

1 X arrest breach CPN and 1 X arrest breach CBO

MAESYDRE

Theft x 3, garden plants stolen suspect arrested, 2 X garden furniture thefts one high value £2000 no suspects identified at present.

Minor Public order x 1 enquiries ongoing

Shoplifting x 3

Drugs X 1 male stopped in vehicle with drugs and weapons arrested and charged

BORRAS

Criminal damage x 1 foodstuffs being thrown over parked vehicle no suspect seen

OTHER NEWS / PCSO ACTIVITIES

- We are encouraging members of the public to fill the safer streets survey in and identify locations where they feel unsafe. The results will then be fed back to local government and police to help improve safety in these areas.

<https://www.police.uk/streetsafe>

PC 154 Graham Bailey is retiring from North Wales Police on the 20th July 2022 and will be replaced by PC 2348 Gaz Roberts. Gaz is currently working on the crime car in Wrexham but has been in the CBM role for Acton/Borras previously as many of you will know and should join the team seamlessly.

PCSO Dan Whitfield has also left the team and now covers Caia although he helps out from time to time. You still have Tom Jones (no not that one) and PCSO Tim Edwards whose contact numbers should be known as they have disseminated numerous business cards.

Matters raised from last meeting:

1. Stone throwing Redrow Estate backing onto Bryn Estyn Lane. Couldn't find anything on this can you provide an address or time and date to make the search more manageable please?
2. Gathering around school bus layby Penymaes Avenue. We regularly patrol this area nothing of note seen what is the issue exactly and what is it you would like resolving?
3. Ffordd Garmonydd play area. We patrol this area regularly which is very busy. On occasion older children have been in the park and asked to move which they did without reservation. Mostly the older kids are on the adjoining field playing football. No further damage has been reported and we have spoken to Cllr Bill Baldwin on occasion due to his proximity to the park and we have enjoyed the odd brew together thanks Bill much appreciated.
4. Motorbikes Acton Park, Frances Avenue. We are arranging for social media posts to go out today requesting help in identifying offenders. Tom and Tim are being put on training courses next month which will allow them to safely use the DNA spray, (training is mandatory) after which we will acquire some sprays for them £90 each!
5. Acton/Borras team as of 20/07/22 is PC 2348 Gaz Roberts (07896172036), PCSO 3970 Tom Jones and PCSO 3420 Tim Edwards. Cllrs should have PCSO contact numbers I don't know them.

We will make every effort for one of the team to join the zoom meeting next week but it is dependant on factors out of our control.

All my very best wishes to all at the council yours sincerely Graham.

(AS RECEIVED AND NOTED AT ANNUAL COUNCIL MEETING ON 17 MAY 2022)

Acton Community Resource Centre Report – 07.05.2022

PERFORMANCE AND STATISTICS

	21/22	20/21	19/20	18/19	17/18	16/17	15/16	14/15	13/14
April	94	0*	223	286	227	286	253	211	
May	120	0*	276	322	293	279	243	217	
June**	187	0*	285	282	300	300	284	244	
July	183	0*	275	280	251	275	248	264	21
August	190	0	147	200	181	205	191	211	46
September	233	4	265	265	264	259	303	270	94
October	228	17	350	239	276	263	352	268	124
November	260	35	296	254	247	287	345	255	130
December	233	68	239	194	180	171	220	207	99
January	235	91	242	234	233	277	275	240	135
February	247	91	218	241	232	249	285	288	141
March	325	114	188*	264	282	353	298	304	181
Totals	2722	420	3004	3061	2966	3204	3297	2979	971

*Centres closed 20/03/2020 due to COVID-19 pandemic and resulting Welsh Assembly restrictions.

** Centres re-opened June 2021 to Organised Group bookings with 2m distance capacity restrictions

FINANCE

April 2021 – March 2022 Expenditure £99,346
 April 2021 – March 2022 Repairs and Maintenance £8,697

April 2021 – March 2022 Acton Community Council Contribution £30,000
 April 2021 – March 2022 Welsh Office Grant Contribution £34,000
 April 2021 – March 2022 Income £22,855

April 2021 – March 2022 WCBC Income Contribution £38,610

AGREED OUTPUTS AND OUTCOMES (PERFORMANCE MEASURES) FOR THE SERVICE

	Totals 2021.2022	Totals 2020.2021	Totals 2019.2020
Number of bookings	2722	420	3004
Average Number of bookings per week	52.35	8.08	57.77
Average Number of Bookings per day	7.71	1.19	8.46
Capacity of Total Available Rooms booked	42.84%	42.11%	46.88%

Interview Room not in use due to Covid-19 Regulations.

Available rooms returned to use data WILL NOT be equally comparable with 19/20 & 20/21 data.

April 2021 – March 2022

Number of people attending training courses: - 1241
 Number of activities arranged to market/promote the Centre: - 2
 Number of physical activity opportunities: - 81
 Number of activities promoting Welsh Culture: - 0

ACTON
04 - January to March 2022

Ward Dashboard

More than one ward



In this Ward we helped

Clients 127
Issues all 714

Top Issues

Benefits & tax credits 202
Debt 152
Benefits Universal Credit 123
Financial services & capability 35
Housing 32

Top 5 benefit issues

21 Personal independence payment 90
01 Initial claim 35
04 Limited capability for work elements 26
15 Disability Living Allowance 18
23 Council tax reduction 17

Top 5 debt issues

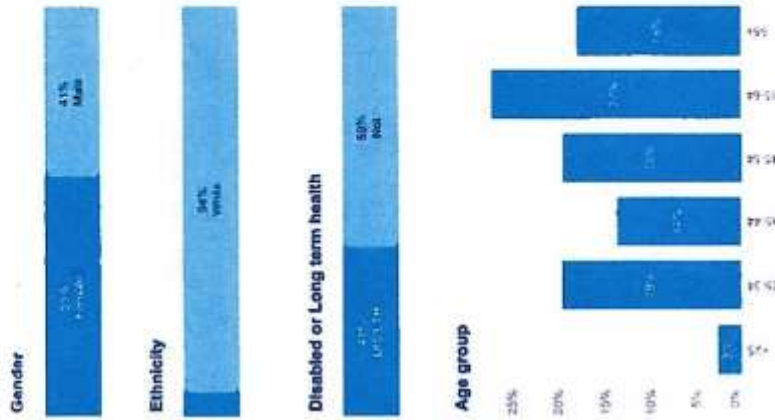
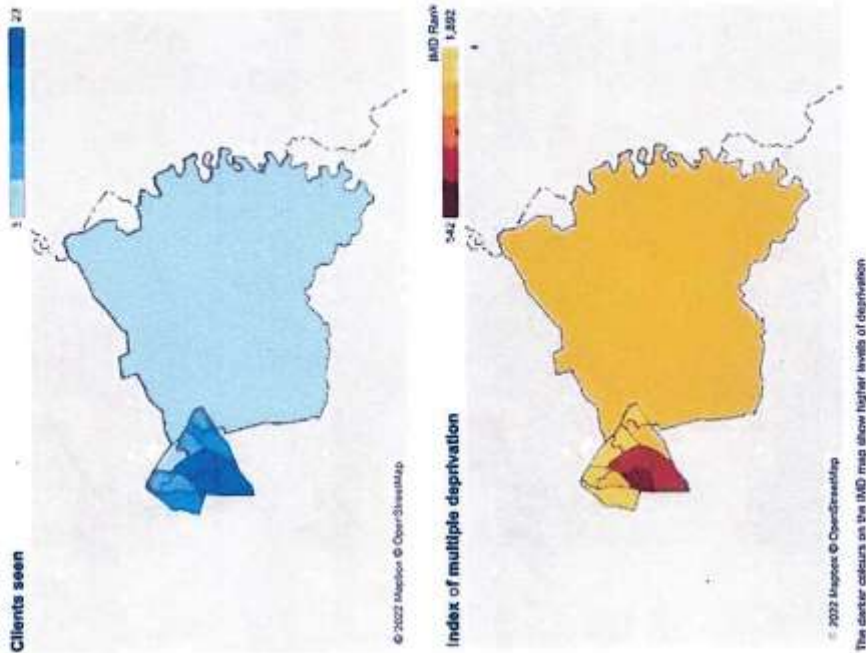
49 Debt Relief Order 17
60 Debt Assessment 17
40 3rd party debt collection and benefits 15
14 Unsecured personal loan debts 14
99 Other Debt 13

Homelessness

03 Threatened homelessness 2

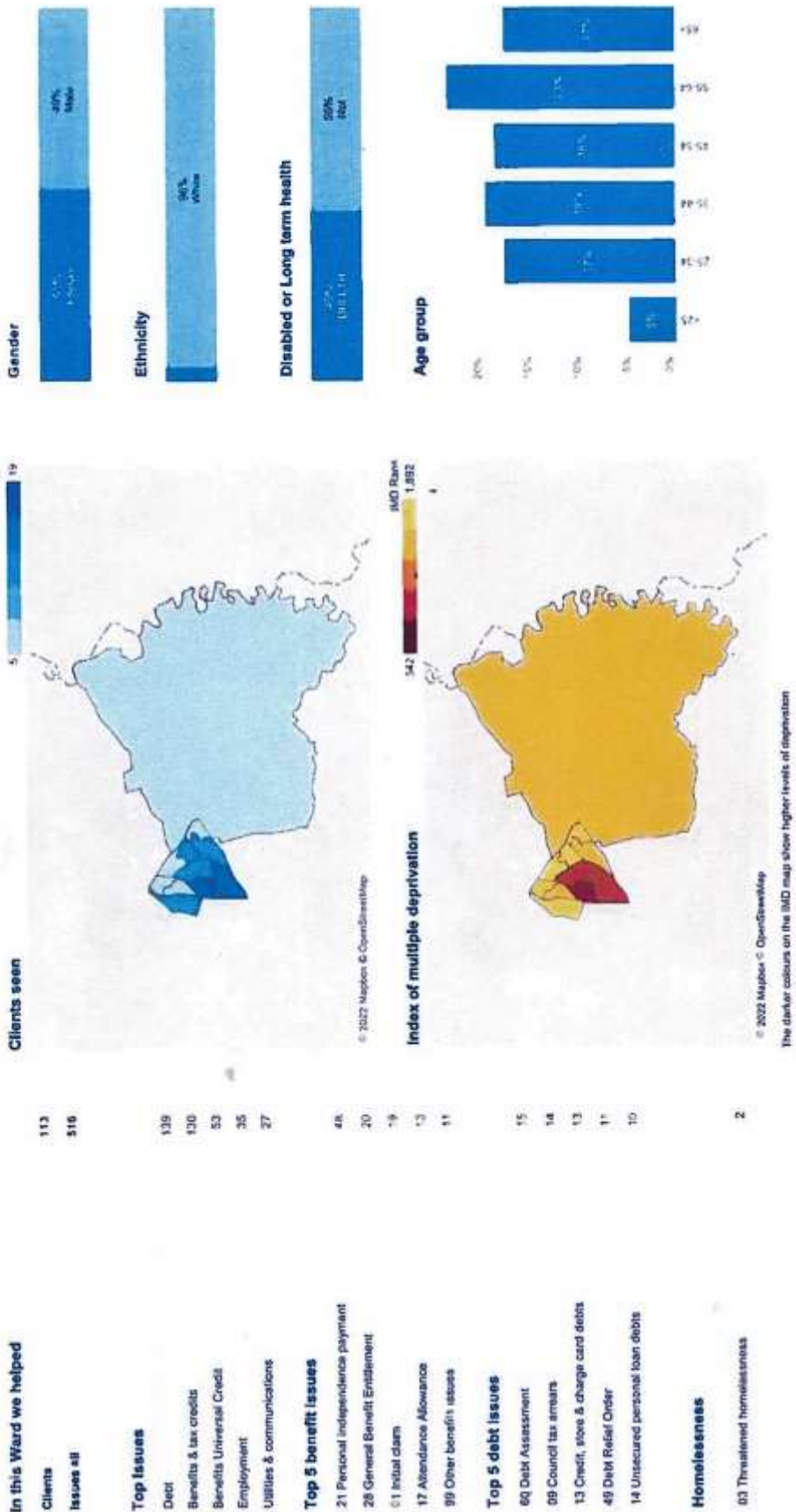
Gains £79349

Debts £2452



Q1 - April - June 2022

Ward Dashboard More than one ward



Gains €15,791
 Debts €70,774