

Minutes of the hybrid Meeting of Acton Community Council held Wednesday 15 January 2025 remotely via Zoom and at Acton Community Resource Centre, Overton Way, Acton, Wrexham.

Present:

Councillor	Kevin Roberts (Chair)	Councillor	R Hardy (Vice Chair)
"	W Baldwin	"	Ms C Jarvis
"	T Coxon	"	P Lloyd *
"	M Davies	"	Ms B Martin
"	Ms S Edwards *	"	Ms K Spiers *
"	Mrs A Evans *	"	Ms D Wallice
"	A Gallanders		2 Vacancies
"	Ms H Hewitt		

* Absent

Also Present:

Mrs Carole Roberts & Mrs Michelle Williams Clerk & Administrative Assistant to the Council

115. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs A Evans and P Lloyd.

RESOLVED – that the apologies for absence be received and accepted.

116. PUBLIC PARTICIPATION

There were no members of the public present at the meeting to make any representations as set out in Standing Order No. 3d.

117. DECLARATIONS OF INTEREST

There were no declarations of interest made at this stage of the proceedings.

118. CONFIRMATION OF MINUTES

The Minutes of the hybrid Council Meeting held on the 11 December 2024 were received.

RESOLVED – that the Minutes of the hybrid Council Meeting held on the 11 December 2024 be received and confirmed as a correct record.

119. INFORMATION FROM 15 DECEMBER 2024 MINUTES

- 1. MINUTE 105.2.i) LITTLE ACTON COMMUNITY CENTRE BROADBAND PROVISION:** The Clerk had notified BT to proceed with the installation and was awaiting a response from them.
- 2. MINUTE 105.2.ii) LITTLE ACTON COMMUNITY CENTRE NOTICE BOARD:** The Clerk had placed an order for the noticeboard, however, as the cost was over the debit card limit, the payment had been made via BACS.

3. **MINUTE 106.i) PROVISION OF ADDITIONAL LITTER BIN CAPACITY AT BORRAS PARK SHOPS AND AT THE NINE ACRE FIELD:** Councillor Gallanders confirmed that the replacement bins were now in situ.
RESOLVED – that the Clerk request the invoice from Wrexham CBC to ensure that payment is made prior to the end of the financial year.
4. **MINUTE 107.1) S116 LOCAL GOVERNMENT (WALES) MEASURE 2011 CO-OPTION OF MEMBERS & CASUAL COUNCILLOR VACANCY IN THE BORRAS PARK WARD:** The Clerk advised that this vacancy had been re-advertised with a closing date of the 17 February 2025.
5. **MINUTE 107.2) COMMUNITY AGENT REPORT:** Members were advised that the information on the Community Agent role was more in-depth on the Rainbow Foundation website.
RESOLVED – that the Admin Assistant publish a link to this information on the Acton Community Council website.
6. **MINUTE 107.4) WREXHAM LITTER PICKERS:** The Clerk advised Members that despite negotiating a discount and free delivery, the cost of the trolleys will be above the debit card limit and that payment would be made via BACS.
7. **MINUTE 109.3) CHRISTMAS MEAL FOR ACTON COMMUNITY RESIDENTS:** This event held at Wrexham Lager Club on 17 December 2024 was well attended and successful. Thanks were given to those Members and Christine Hardy who had attended the event to serve meals to the residents.
8. **MINUTE 109.4) GIVEN TO SHINE – CHRISTMAS EVE:** Members noted that this event had been very successful, but were disappointed to learn that the charity Given to Shine would not be able to continue due to funding issues.

120. PROCEDURAL MATTERS

The Clerk reported on the following procedural matter.

S116 LOCAL GOVERNMENT (WALES) MEASURE 2011 – CASUAL VACANCY IN THE ACTON CENTRAL WARD: The Clerk informed Members that Councillor Girtz Ozolins had tendered his resignation as Councillor for the Acton Central Ward with effect from the 11 December 2024. The Council accepted his resignation and noted the Clerk had written to him thanking him for his contribution. The Clerk briefed Members on the statutory process to now be followed to fill the vacancy.

RESOLVED –that the Clerk to take the necessary steps to advertise and fill this Casual Vacancy for the Acton Central Ward.

121. PAYMENT OF ACCOUNTS & Q3 BANK RECONCILIATION

The Clerk reported on Payments received and bank charges made since 11 December 2024, and requested authorisation for outstanding debtor or other cheque, BACS and debit card payments as set out in the schedule below:

RESOLVED –

- i) to approve the making of payments for January 2025 as set out in the schedule reported to the meeting;**

Voucher/Payment Ref & Payee	Details	Amount
110. BACS ref 74.1.25 Carole Roberts	Salary and office expenses for January 2025 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per payroll schedule)
111. BACS ref 75.1.25 Michelle Williams	Salary for January 2025 calculated by the Council's Agent: Shropshire County Council in accordance with	(as per payroll schedule)

	Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	
112. BACS ref 76.1.25 Clwyd Pension Fund	Pension payments for January 2025 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
113. BACS ref 77.1.25 HMRC	Payroll payments for January 2025 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
114. BACS ref 78.1.25 Carole Roberts	Clerk's Expenses for January 2025 S112 Local Government Act 1972 (as amended)	£15.00 (Vat= £0.00)
115. BACS ref 79.1.25 Wrexham CBC	SLA Q2 Payment School Crossing Patrols Section 137 Local Government Act 1972 (as amended)	£4,455.00 (Vat= £0.00)
116. BACS ref 80.1.25 Wrexham CBC	Room Hire Costs Acton CRC 13/11/24+4/12/24 Section 112 Local Government Act 1972 (as amended)	£80.00 (Vat= £0.00)
117. BACS ref 81.1.25 Wrexham CBC	2nd ½ year SLA Costs Children's Play Areas Section 19 Local Government (Miscellaneous Provisions Act 1972 (as amended)	£3,743.40 (Vat= £623.90)
118. BACS ref 82.1.25 Wrexham CBC	Repairs to see saw at Acton Park Play Area Section 19 Local Government (Miscellaneous Provisions) Act 1976)	£290.42 (Vat= £48.40)
119. BACS ref 83.1.25 Caia Park Partnership Ltd	Q4 SLA Costs Acton Open Access Youth Service Provision Section 19 Local Government (Miscellaneous Provisions) Act 1976)	£7,162.61 (Vat= £0.00)
120. BACS ref 84.1.25 Helping Hands Ltd	3 Handi cart duo-recycling trolleys Litter Act 1983)	£555.95 (Vat= £92.66)
121. BACS ref 85.1.25 Defib Store	2x Zoll CPR-D Padz- (Replacement Pads) Section 137 Local Government Act 1972 (as amended)	£312.00 (Vat= £52.00)
122. BACS ref 86.1.25 Notice Board Company Cumbria	Cyclone outdoor Wall Mounted Board S112 Local Government Act 1972 (as amended)	£ 981.60 (Vat= £163.60)
123. BACS ref 87.1.25 Viking Office UK Ltd	Stationery S112 Local Government Act 1972 (as amended)	£ 281.06 (Vat= £36.34)

ii) To note the payments received; and

iii) To receive and note the third quarter accounts, bank reconciliations and progress against the 2024/25 Budget

122. ANNUAL ESTIMATES OF INCOME AND EXPENDITURE FOR 2025/26 FINANCIAL YEAR:

Further to Minute 113 December 2025, Members were reminded that the Council had approved and confirmed its detailed budget requirements for 2025/26 as being £278,172.00 and its 2025/26 Earmarked reserve requirement as £158,47.96 and General Reserve level as £75,000 making planned reserves of £233,478.96

The Council had now been advised that its Tax Base for 2025/26 is 5735 and its Precept requirements had been requested by 24 January 2025. The Clerk had prepared a schedule setting out the provisional precept requirements based on this information of £ 283,613. In order to meet known contractual payments, the minimum level the Precept should be set was £236,000. Members noted the Council tax base for 2025/26 had slightly increased and the detailed budget requirements for 2025/26 could be reduced to allow for some slippage.

Members considered the importance of being prudent whilst meeting the additional Employers NI costs and new planned expenditure as set out in the Council's Annual Plan. A sum of £258,000 was proposed as the Council's Precept requirement for 2025/26.

RESOLVED – unanimously that the Community Council's Precept requirement for the year 2025/26 shall be fixed at £258,000.00 and the Clerk to the Council advise Wrexham CBC's Chief Officer Finance and ICT accordingly.

123. REVIEW AND DRAFT ANNUAL REPORT FOR 2024/25

Members discussed their current objectives, what had been achieved and what was still outstanding, and considered their priorities for 2025/26. A matching exercise against Part 2 of the Finance and Governance Toolkit was completed, taking into account the Council's obligations and requirements under the Wellbeing of Future Generations (Wales) Act 2015.

RESOLVED that – The Clerk update the current Annual Report to reflect the debate at the Meeting and present the reworked Report for final approval to the Council meeting in March 2025.

124. REPORT FROM CLERK

CORRESPONDENCE - The Council received a report from the Clerk detailing consultation and other correspondence that has been received since the last meeting as follows:

Organisation	Details
CONSULTATIONS:	
1. One Voice Wales	<p>1. Consultation on Reforms to the Compulsory Purchase Process and Compensation Process: email dated 19 December 2024 with details of and a link to this Consultation, Compulsory Purchase Process and Compensation Reforms – GOV.UK The closing date is the 13 February 2025.</p> <p>2. Review of Senedd Constituencies: email dated 17 December 2024. Comments invited on the Democracy and Boundary Commission Cymru Report on this link https://senedd2026.reviewsales.wales/</p> <p>3. Law Commission consultation on Burial and Cremation law reform: Email dated 13 December 2024 advising that this project is in its consultation stage, with the consultation closing on 9 January 2025.</p> <p>4. Atlas Service Station 282 Chester Rd Wrexham - Variation of Premises Licence: Letter dated 12 December from Wrexham CBC asking for all comments/representations on a proposal to extend and change the current hours for the sale of alcohol at the above premises to be submitted by 9 January 2025.</p> <p style="text-align: right;">Consultations noted – Members to respond on an individual basis.</p>
CORRESPONDENCE	
2. One Voice Wales	<p>1. Bionet Awards 2024 Extension: email dated 2 January 2025 with details of Bionet, the Local Nature Partnership for North East Wales and their Award Ceremony which takes place on 1 February 2025.</p> <p>2. Valuation Tribunal for Wales – Tribunal Members: email dated 19 December 2024 with information on their recruitment driver for Tribunal Members.</p> <p>3. Age without Limits Day: Micro-grants for Age-friendly Communities: email dated 18 December 2024 with details of the Annual Age Without Limits Day on 11 June 2025. Plus details of Micro – grants available. The closing day is 5pm on 10 February 2025.</p> <p>4. Training Dates January – March 2025: email dated 13 December 2024 with</p>

	the latest One Voice Wales training sessions. 5. COVID-19 Day of Reflection – 9 March 2025: email dated 12 December 2024 with information about this event. <i>Above information noted</i>
3. Audit Wales	Audit Wales: December Newsletter: email dated 20 December 2024 with the latest newsletter from Audit Wales. <i>Information noted</i>
4. AVOW	Members Mailout December 2024: email dated 19 December 2024 with the latest e-bulletin from AVOW. <i>Information noted</i>
5. LLAIS CYMRU	1. Silly Rules Campaign: email dated 19 December 2024 inviting comments on any ‘silly rules’ in Welsh Health Care by the 31 January 2025. 2. IMPACT – Llais Monthly Newsletter: email dated 12 December 2024 containing the Llais monthly newsletter. <i>Information noted</i>
6. Play Wales	1. December e-bulletin: email dated 12 December 2024 with the latest e-bulletin. <i>Information noted</i>
7. Wrexham CBC	Involvement News 6 January 2025: Email dated 6 January 2025 with the latest edition. <i>Information noted</i>

125. PLANNING RELATED MATTERS AND APPLICATIONS

The Council considered the following matters and applications within the Acton Community area that had been made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

RESOLVED - that the following observations be made on the applications as set out below:

Case Number/ Address & Proposed Development	Decision
1. P/2024/1688 Renewal of planning permission P/2022/0222 – siting of storage container and gazebo and retention of mobile classroom unit: Barkers Lane CP School, Barkers Lane, Wrexham LL13 9UN	No observations
2. P/2024/1660 First Floor Side Extension: 31 Chestnut Avenue, Wrexham LL12 7HT	No observations

Councillor Kevin Roberts
Chair

Signed as a correct record this 19th day of February 2025

Presiding Chair