

Minutes of the hybrid Meeting of Acton Community Council held Wednesday 18 March 2026 remotely via Zoom and at Little Acton Community Centre, The Green, Little Acton, Wrexham.

Present:

Councillor	Kevin Roberts (Chair)	Councillor	R Hardy (Vice Chair)
"	Ms S Bailey	"	A Gallanders
"	W Baldwin	"	Ms H Hewitt
"	T Coxon	"	Ms C Jarvis
"	M Davies	"	P Lloyd
"	C Downes	"	Ms B Martin
"	Ms S Edwards	"	M Peters
"	Mrs A Evans	"	Ms D Wallice

\* Absent

Also Present:

PC Mark Hughes, North Wales Police

Mrs Carole Roberts & Mrs Michelle Williams, Clerk & Administrative Assistant to the Council

### 132. ANNOUNCEMENT

Councillor Phil Lloyd indicated he wished to retire and tendered his resignation, confirming that this meeting would be his final meeting.

***RESOLVED – to accept the resignation of Councillor Philip Lloyd and thank him for his long Service and contributions to the Council***

### 133. APOLOGIES FOR ABSENCE

There were no apologies for absence as all Councillors were present.

### 134. PUBLIC PARTICIPATION

There were no members of the public present at the meeting to make any representations as set out in Standing Order No. 3(e).

### 135. DECLARATION OF INTERESTS

There were no declarations of interest made at this stage of the proceedings.

### 136. CONFIRMATION OF MINUTES

The Minutes of the hybrid Council Meeting held on the 18 February 2026 were received.

***RESOLVED – that the Minutes of the hybrid Council Meeting held on the 18 February 2026 be received and confirmed as a correct record.***

### 137. INFORMATION FROM 18 FEBRUARY 2026 MINUTES

- 1) **MINUTE 117.1 NOTICEBOARD IN ACTON:** The Administration Assistant updated Members on her visit with Councillor Wallice to view a Noticeboard in Pentre Maelor and obtain three quotes for similar noticeboards. Penyffordd Community Council had been contacted for information on their noticeboards, however, these were larger and more expensive. Councillor Coxon also

requested that a noticeboard be purchased for The Fairways Estate to be sited next to the defibrillator, having already obtained permission from the directors of the The Fairways Estate Management Team.

**RESOLVED – that the Admin Assistant proceed to order two 6x4 noticeboards from Greenbarnes Ltd at an estimated cost of £934.59 each (inc VAT and delivery) and arrange installation with Wrexham CBC Streetscene.**

**2) MINUTE 117.2 TRANSFER OF HSBC MONIES TO NEW UNITY TRUST BANK ACCOUNTS:** Members noted that the Clerk was still having difficulties arranging the working and Ear marked balance transfers due to the HSBC Daily payment limit of £10,000. The Clerk indicated that she would arrange to make staged payments of up to £10,000 daily via transfers from the HSBC Deposit Account to the HSBC current account then onwards to the relevant Unity Trust Bank accounts until such time as all the earmarked reserves have been transferred across to Unity Trust Bank

**RESOLVED to approve the proposed course of action by the Clerk as outlined above and the transfers to Unity Trust Bank Accounts commence after 1 April 2026.**

### **138. COMMUNITY POLICING MATTERS**

The Chair welcomed PC Mark Hughes to the meeting and introduced him as the replacement for PC Lee Parker. PC Hughes provided an update on crime in Acton. He also confirmed that PCSO Charlie Cooper had left to train as a regular Police Officer and had been replaced by PCSO Amber Butler.

Councillor Jarvis requested that the Police monitor Acton Park Car Park as nearby residents had complained about the noise and nuisance from cars parking there overnight. Members confirmed that there was still an issue with youths riding motorbikes in Acton Park. PC Hughes commented that the Police were waiting for assistance from a specialist unit organized by Cheshire Police.

Councillor Edwards requested information about a potential increase in domestic incidents with the cost of living crisis. PC Hughes responded that the number of incidents was constant, there were no peaks and troughs.

Members thanked PC Hughes for his attendance and he then left the meeting.

### **139. PROCEDURAL MATTERS**

**1. ACTON COMMUNITY AGENT:** The Council received the Community Agent's report highlighting February 2026 outcomes. Members noted Community Agents had concerns about the future of the Community Agent roles once the current Welsh Government funding ceases on 31 March 2027.

**RESOLVED – that the Report be received and noted.**

**2. MEMBERSHIP OF ONE VOICE WALES – 2026 – 2027:** An email from Lyn Cadwallader dated 2 March 2026 detailing the benefits of membership and the work of One Voice Wales in supporting Welsh Town and Community Councils was noted together with the cost to the community Council based on the number of chargeable dwellings (as per the valuation list and not the Electoral Register).

**RESOLVED – that the Council renew its Membership to One Voice Wales for 2026/27 at a cost of £2,560.00 based on 5735 chargeable dwellings at £0.45 per dwelling.**

**3. DEMOCRACY AND BOUNDARY COMMISSION CYMRU: PUBLICATION OF THE ANNUAL REMUNERATION REPORT 2026/27:** In accordance with the requirements of Section 69G of the Democracy and Boundary Commission Cymru Act 2013 the Panel have now issued its Annual report. The report is available online here: [Annual Remuneration Report 2026-27 | DBCC](#). It was

noted that Members Remuneration of the £156 payments are subject to PAYE unless each Councillor makes a declaration in accordance with Section 316A ITEPA 2003.

**RESOLVED – to receive and accept the Annual Report – 19 February 2026 of the Democracy and Boundary Commission Cymru and to note the range and maximum Allowances payable for Community and Town Councils in Group 2 as apply to Acton Community Council for the Financial Year 2025/26 and to confirm the Council has considered and as per Minutes 147.2 March 2025 and 69.2 October 2025, has reaffirmed its previous decisions on the Remuneration Framework by its relevant Group as set out below.**

<b>Group 2</b>	<b>(Electorate 10,000 to 13,999)</b>
Extra Costs Payments	Mandatory for all members
Senior Role Payment	Mandatory for 1 member; optional up to 5
Mayor or Chair	Optional
Deputy Mayor or Vice Chair	Optional
Attendance Allowance	Optional
Financial Loss	Optional
Travel and Subsistence	Optional
Cost of Care or Personal Assistance	Mandatory

**1. EXTRA COSTS PAYMENT: To note this mandatory requirement and to make available a Basic payment to each member of £156 pa as a contribution to costs and expenses and to confirm that a sum of £52 per year to cover the cost of office consumables when carrying out their role shall be paid to each member of the Council unless they advise the appropriate Officer in writing that they do not want to take these mandatory payments.**

**2. SENIOR ROLE PAYMENT(S): To make this Mandatory requirement available to the Chair (1 member only) at an amount of £500; unless the Chair advises the appropriate Officer that they do not want to take it in writing;**

**3. CIVIC PAYMENT OF UP TO £1,500 TO THE MAYOR/CHAIR OF THE COUNCIL to undertake the functions of that office – Not to adopt this provision**

**4. CIVIC PAYMENT OF UP TO £500 TO THE DEPUTY MAYOR/ DEPUTY CHAIR OF THE COUNCIL to undertake the functions of that office – Not to adopt this provision**

**5. ATTENDANCE ALLOWANCE Each council can decide to introduce an attendance allowance for members. The amount of each payment must not exceed £30. A member in receipt of financial loss compensation will not be entitled to claim attendance allowance for the same event. Councils that intend to introduce an attendance allowance must set out the details of the scheme and publish them on their website - Not to adopt this provision;**

**6. AUTHORISATION TO PAY FINANCIAL LOSS COMPENSATION to each of the Council's members where it can be demonstrated such loss has actually occurred for attending approved duties as follows: \* Up to £55.50 for each period not exceeding 4 hours \* Up to £110.00 for each period exceeding 4 hours but not exceeding 24 hours**

**7. REIMBURSEMENT OF TRAVEL COSTS when undertaking approved duties: To adopt this provision subject to payments being the actual costs of travel by public transport or the HMRC mileage allowances as below: \* 45p per mile up to 10,000 miles in the year. \* 25p per 3 mile over 10,000 miles.\* 5p per passenger per mile – passenger supplement. \* 24p per mile for private motor cycles. \* 20p per mile for bicycles.**

**8. REIMBURSEMENT OF OVERNIGHT SUBSISTENCE when undertaking approved duties: To adopt**

*this provision and to authorise reimbursement of subsistence expenses to members at the maximum rates set out below on the basis of receipted claims: \* £28 per 24-hour period allowance for meals, including breakfast where not provided. \* £200 – London overnight. \* £95 – elsewhere overnight. \* £30 – staying with friends and/or family overnight.*

**9. COST OF CARE OR PERSONAL ASSISTANCE ALLOWANCE** – *This provision is mandatory for Councils in Group 2. All relevant authorities must provide a payment towards necessary costs for the care of dependent children and adults (provided by informal or formal carers) and for personal assistance needs as follows: ② Formal (registered with Care Inspectorate Wales) care costs to be paid as evidenced. ② Informal (unregistered) care costs to be paid up to a maximum rate equivalent to hourly rates as defined by the Living Wage Foundation at the time the costs are incurred. The Care Allowance must be for the additional costs incurred by members to enable them to carry out official business or approved duties. Each authority must ensure that any payments made are appropriately linked to official business or approved duty. Payment shall only be made on production of receipts from the care provider.*

**10. MEMBERS IN RECEIPT OF A BAND 1 OR BAND 2 SENIOR SALARY FROM A PRINCIPAL COUNCIL** *(that is leader, deputy leader or executive member) states that they cannot receive any payment from any community or town council, other than travel and subsistence expenses and contribution towards costs of care and personal assistance.*

**4. PRIDE IN PLACE IMPACT FUNDING:** The Clerk provided an update and provided a copy of the application form. Members noted that it might be beneficial to set up a working group to complete the application form for submission by the deadline of 30 April 2026.

**RESOLVED – that**

- i) a task and finish group be set up consisting of the Clerk, the Chair and Councillors Coxon, Downes, Edwards, Gallanders, Hewitt and Martin, and;*
- ii) the task and finish group meet on Thursday 2 April at 10am in Little Acton Community Centre to discuss potential projects and complete the application form; and*
- iii) the completed application form be submitted to the Council for final approval before its submission to Wrexham CBC.*

#### **140. KEY ACTON ISSUES**

- 1. BUS SHELTER HOLT ROAD:** Councillor Davies informed Members that Wrexham CBC had not contacted the potential witness and had made no progress on replacing the bus shelter. He would now seek to obtain further information .
- 2. DOG FOULING:** Councillor Jarvis reported that residents had contacted her to complain about the dog fouling on Oak Drive. Members agreed that this was an issue across all wards and noted the difficulties Councillor Wallace had encountered in this regard. .

**RESOLVED – that the Administration Assistant request information from Rhosddu Community Council on the success of their dog waste solution.**

- 3. WITHDRAWAL OF LDP:** Councillor Gallanders had circulated an email prior to the Meeting notifying Members that the Welsh Government had notified Wrexham CBC that it must withdraw its Local Development Plan. As this removes the plan entirely, the plan's policies, site allocations and evidence base will no longer form part of any planning framework in Wrexham CBC.

The present position was noted.

#### **141. COMMUNITY ENGAGEMENT & PROGRESSION OF ANNUAL REPORT PRIORITIES:**

**1. EVENTS AT ACTON PARK:** The Chair notified Members that the Easter Event in Acton Park would take place on Tuesday 31 March 2026 between 1pm and 3pm. He asked for volunteers from the Councillors to assist with the Gazebo and consultation on the new children's Play Area. A Poster for the event had been received today and would be circulated to all Members of the Council to promote using their Social Media platforms,

#### **2. PROGRESS OF ANNUAL PRIORITIES:**

**1) DEFIBRILLATORS:** Members noted the following updates on the installation of four new defibrillators:

- The Clerk had received approval from Wrexham CBC to install a defibrillator on the external wall of the Spider Park Changing Rooms.
- Morrisons Daily were reluctant to provide permission for the install of a defibrillator on their building.
- Councillor Peters had approached Peter Windsor, Manager at Wrexham Memorial Hall who had agreed in principle to the installation of a defibrillator, but required more information.
- Nine Acre Playing Field – Wrexham CBC Officer Paula Hayward who is dealing with this will progress on return from annual leave.

#### **RESOLVED – that**

- i) The Clerk proceed to purchase another defibrillator and cabinet for the proposed location at the Memorial Hall in Wrexham; and*
- ii) The Admin Assistant contact Ms. N Ellis at Wrexham CBC to arrange to meet at the Spider Park Changing rooms to identify a suitable location on the building for the defibrillator.*
- iii) The Admin Assistant write to Peter Windsor, Wrexham Memorial Hall, providing more information.*
- iv) The Admin Assistant contact Paula Hayward on her return to work.*

**2) LITTLE ACTON COMMUNITY CENTRE:** Members were keen to progress with obtaining three quotations for the installation of new windows and doors and a new roof at the centre, noting that any new doors must be wheelchair accessible with no threshold. It was noted there is no business plan for Little Acton Community Centre in place. Members suggested that the Little Acton Task and Finish Group should again meet to set out a project plan and key tasks involved. The Admin Assistant had now been tasked with obtaining these quotes and any quotes received would need to be considered and accepted in accordance with the Council's standing Orders and Financial Regulations.

#### **RESOLVED – that**

- i) Councillor Hardy draw up a tender specification document to be presented to three suppliers;*
- ii) The Admin Assistant, the Chair and Councillors Downes and Lloyd meet the suppliers at Little Acton Community Centre and request written quotes to ensure there is an Audit trail;*
- iii) The quote for the roofing work be refreshed and two other reputable suppliers be identified and requested to submit a quote for the works; and*
- iv) The outcomes be reported to the next Council meeting*

**3) ANNUAL PLAN:** The Clerk informed Members that the Annual Plan needed to be updated before being adopted at the Annual Council meeting. Members referenced the new Play area and refurbishing other existing play areas, Little Acton – repairs/maintenance and renting out for Community spaces with potential for other Grant funding , Christmas Lighting Consultation, Low Carbon Community Decarbonisation Plan

#### **RESOLVED – that**

- i) Councillors Hardy and Edwards volunteered to update the Annual Plan; and*
- ii) The Admin Assistant send a word version of the 2024/25 Annual Plan and a word version of the updated training plan to enable Councillors Edwards and Hardy to commence the Review of the Annual Plan .*

**142. FINANCIAL ASSISTANCE**

Members considered the Clerk’s report detailing the Council’s Policy to apportion the annual £12,500 budget equally between each of the quarterly meetings. Members then proceeded to consider the six applications received during the present quarter and whether the Council wished to make a grant to the applicants under the provisions of Section 137 of the Local Government Act 1972. In particular members took account of the number of Acton residents involved with each group as a key consideration.

**RESOLVED – that**

- i) Councillor Edwards would make enquiries with Wrexham Foodbank on the availability of someone to give a short presentation to Members on their services.*
- ii) The Admin Assistant was requested to identify a suitable blank large cheque for presentation purposes.*
- iii) the following Financial Assistance grants be made under the Council’s Powers contained in Section 137 of the Local Government Act 1972 (as amended) :-*

<b>Organisation</b>	<b>Details</b>	<b>Decision</b>
1. MS Wrexham CIC	Funding to help support people living with Multiple Sclerosis (MS) in the Wrexham area, including the Acton community. Many of the people they work with struggle to attend social events due to mobility and transport challenges, which can lead to extreme isolation. This grant will help cover the cost of accessible transport, such as taxis or Chariots, and go towards venue hire and refreshments.	<b>£500</b>
2. Wrexham City Radio (formerly Wrexham Premier Radio)	Donation to add to the equipment offering in their two Studios and a podcasting suite. They would like to add further additions to their outside broadcast equipment.	<b>£250</b>
3. Marie Curie Daffodil Appeal 2026	Grant to support Marie Curie’s Hospice at Home nursing service in Acton and the surrounding area (the Hospice at Home team and Companion service)	<b>£1000</b>
4. Acton Park Community Angling Club	Due to ongoing cost pressures, financial assistance with operating costs this year, particularly an increase in the licence cost by nearly 30% together with timber and feed costs increasing by 10-15%.	<b>£1000</b>
5. Wrexham Sounds	Financial Assistance to deliver three, one-hour ‘Music and Moments’ workshops for older residents aged 60+ living in the Acton ward. The total cost of delivering these sessions is £180 per workshop (£540 total), and Wrexham Sounds will subsidise the remaining costs. ‘Music and Moments’ is a community programme designed to bring older people together through relaxed, inclusive music activities that support wellbeing and reduce loneliness.	<b>£540</b>
6. 1 <sup>st</sup> Acton Rainbows	Financial Assistance in 2026 to provide new challenges and experiences for the girls to participate in as a group with their peers, rather than with their families. The grant will enable them to provide	<b>£1000</b>

	a really full and fun programme for all the girls without asking their families for more money.	
7. Wrexham Foodbank	Financial Assistance to support the purchase of food and other essentials.	<b>£2810</b>
<b>TOTAL</b>		<b>£7100</b>

### 143. REPORT FROM CLERK

The Council received a report from the Clerk detailing consultations and other correspondence that had been received since the last meeting as follows:

Organisation	Details
<b>CONSULTATIONS: Members to submit any comments they may wish to make on the undermentioned Consultations</b>	
<b>1. Play Wales</b>	<b>Playwork NOS Consultation now open:</b> email dated 9 March 2026 with a link to this consultation on the draft National Occupational Standards for Playwork. The closing date is 1 May 2026. <i>Information noted</i>
<b>2. One Voice Wales</b>	<b>One Voice Wales Manifesto:</b> email dated 5 March 2026 with a link to their manifesto. The need for action in the next term of the Senedd is clear. The manifesto sets out how working with the Community and Town Council sector can help to address these critical issues, and how the new Welsh Government can support the sector by supporting the following '5 Asks' <b>1. Commit to taking forward the recommendations of the Senedd Inquiry Report (March 2025) into the role, governance and accountability of the community and town council sector.</b> <b>2. Empower Communities</b> <b>3. Diverse Funding</b> <b>4. Strengthening Local Leadership</b> <b>5. Building Capacity and Capability</b> <b>The COUNCIL'S INSTRUCTIONS ARE REQUESTED UPON WHETHER IT WISHES TO SUPPORT THE ONE VOICE WALES MANIFESTO.</b> <i>RESOLVED – the Council agreed to support the One Voice Wales Manifesto</i>
<b>CORRESPONDENCE</b>	
<b>2. Planning Aid Wales</b>	<b>1. Latest Joint One Voice Wales Network Event from Planning Aid Wales:</b> email dated 12 February 2026 with details of this event taking place on 19 March 2026. <i>Information noted</i>
<b>3. One Voice Wales</b>	<b>1. Commissioner's Newsletter: February 2026:</b> email dated 17 February 2026 containing a link to the Newsletter. <b>2. Update: Lunch and Learn Session Cancelled and re-arranged:</b> email dated 19 February 2026 confirming that the Age Friendly session arranged for the 3 March 2026 has been rearranged for 24 March 2026. <b>3. One Voice Wales E Bulletin Issue 18:</b> email dated 20 February 2026 with a link to their newsletter. <b>4. Cost of Living Crisis Project – Information and Resources:</b> email dated 27 February 2026 containing their latest Newsletter. <b>5. REMINDER – Joint event One Voice Wales and Planning Aid Wales:</b> email dated 9 March 2026 with a reminder for this joint event "Improving our Local Places – Welsh case studies and planning updates" that takes place on 19 March 2026. <b>7. Training Dates – March – June 2026:</b> email dated 10 March 2026 with details of

	<p>the latest training dates.</p> <p><b>8. Our next Lunch and Learn Session:</b> email dated 11 March 2026 with details of this session on 24 March 2026.</p> <p><b>9. E-bulletin Issue 19:</b> email dated 11 March 2026 containing their latest e-bulletin. <i><b>Above information noted</b></i></p>
<b>5. Play Wales</b>	<p><b>1. February 2026 e-bulletin:</b> email dated 20 February 2026 including the latest e-bulletin.</p> <p><b>2. Play in the first 1000 days:</b> email dated 25 February 2026 with information and a link to this publication. <i><b>Above information noted</b></i></p>
<b>6. Wrexham CBC</b>	<p><b>1. Involvement News 23 February 2026:</b> email dated 26 February 2026 with the latest Involvement Newsletter. <i><b>Information noted</b></i></p>
<b>7. Jewins Women 2 Women</b>	<p><b>Invitation to support and publicise Community Fundraising and Cultural Events in Wrexham:</b> email dated 25 February 2026 promoting an African Food Pop-up Cafe and 12 week Cookery and Cultural Programme. <i><b>Information noted</b></i></p>
<b>8. AVOW</b>	<p><b>Members Mailout February 2026:</b> email dated 26 February 2026 with their latest Newsletter. <i><b>Information noted</b></i></p>
<b>9. Audit Wales</b>	<p><b>Audit Wales Newsletter:</b> email dated 27 February 2026 containing their latest Newsletter. <i><b>Information noted</b></i></p>

#### 144. PAYMENT OF ACCOUNTS

The Clerk reported on payments and bank charges made since 18 February 2026. It was noted that several invoices for works, goods and services for 2025/26 were still awaited despite progress chasing by the Clerk, and requested payment authorisation for outstanding debtor or other cheque, BACS bills and debit card payments, including known Contractual and other financial commitments to 31 March 2026 as set out in the schedule below:

##### **RESOLVED –**

- i) to approve the making of payments for March 2026 as set out in the schedule below as reported to the meeting;***
- ii) the Clerk replenish the HSBC Current Bank Account by £10,000 from the HSBC Deposit account to meet payments to 31 March 2026;***
- iii) to authorise the Clerk to transfer make the transfers referred to in Minute 137.2 above to Unity Trust Bank to meet contractual and other known payments from 1 April 2026; and.***
- iv) To approve maintaining a balance of £1,000 in the Council's HSBC current account to enable the continued use of the HSBC debit card, as Unity Trust Bank only provide a prepaid debit card.***

<b>Voucher/Payment Ref &amp; Payee</b>	<b>Details</b>	<b>Amount</b>
157. BACS ref 126.3.26 Carole Roberts	Salary and office expenses for March 2026 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per payroll schedule)
158. BACS ref 127.3.26 Michelle Williams	Salary for March 2026 calculated by the Council's Agent: Shropshire County Council in accordance with Minute 47 July 2017 Section 112 Local Government Act 1972 (as amended)	(as per payroll schedule)
159. BACS ref 128.3.26 Ms S Edwards	Members Annual Allowance for 2025/26 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
160. BACS ref 129.3.26 Mr R Hardy	Members Annual Allowance for 2025/26 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
161. Cheque No 202393 Mr P Lloyd	Members Annual Allowance for 2025/26 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)

162. BACS ref 129.3.26 Mr A Gallanders	Members Annual Allowance for 2025/26 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
163. BACS ref 130.3.26 Mrs HM Hewitt	Members Annual Allowance for 2025/26 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
164. BACS ref 131.3.26 Mr K Roberts	Members Annual Allowance for 2025/26 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
165. BACS ref 132.3.26 Mr T Coxon	Members Annual Allowance for 2025/26 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
166. BACS ref 133.3.26 Ms C Jarvis	Members Annual Allowance for 2025/26 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
167. BACS ref 134.3.26 Ms B Martin	Members Annual Allowance for 2025/26 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
168. BACS ref 135.3.26 Miss S Bailey	Members Annual Allowance for 2025/26 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
169. BACS ref 136.3.26 Mr C Downes	Members Annual Allowance for 2025/26 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
170. BACS ref 137.3.26 Mr M Peters	Members Annual Allowance for 2025/26 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
171. BACS ref 138.3.26 Clwyd Pension Fund	Pension payments for March 2026 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
172. BACS ref 139.3.26 HMRC	Payroll payments for March 2026 Section 112 Local Government Act 1972 (as amended)	(as per Payroll schedule)
173. Cheque No 202394 Wrexham County Borough Council	Play SLA Costs for 2025/26 @ Little Acton Green and Holiday Project Redrow Estate S19 Local Government (Miscellaneous Provisions) Act 1976	£12,214.06 (VAT=£0.00)
174. Cheque No 202395 Wrexham County Borough Council	Q1 SLA Costs for 2025/26 School Crossing Patrols x3 Section 137 Local Government Act 1972 (as amended)	£4,803.66 (VAT= £0.00)
175. Cheque No 202396 Wrexham County Borough Council	Q2 SLA Costs for 2025/26 School Crossing Patrols x3 Section 137 Local Government Act 1972 (as amended)	£4,003.05 (VAT= £0.00)
176. Cheque No 202397 Wrexham County Borough Council	1xLitter Bins for Goulbourne Estate Litter Act 1985	£464.00 (VAT=£0.00)
177. Cheque No 202403 Wrexham County Borough Council	Q3 SLA Costs for 2025/26 School Crossing Patrols x3 Section 137 Local Government Act 1972 (as amended)	£3,202.44 (VAT= £0.00)
178. Cheque No 202399 Wrexham County Borough Council	Park Ranger SLA Costs for 2025/26 S19 Local Government (Miscellaneous Provisions) Act 1976	£40,095.00 (VAT=£0.00)
179. Cheque No 202400 Wrexham County Borough Council	Replacement Pedestrian Gate for Acton Park Play Area S19 Local Government (Miscellaneous Provisions) Act 1976	£514.52 (VAT=£85.75)
180. Cheque No 202401 Wrexham County Borough Council	Replacement Equipment- Aran Road Play Area (Roundabout, Springy & Wet Pour) S19 Local Government (Miscellaneous Provisions) Act 1976	£9,085.92 (VAT=£1,514.32)
181. Cheque No 202402 Wrexham County Borough Council	Q4 SLA Costs for 2025/26 School Crossing Patrols x2 Section 112 Local Government Act 1972 (as amended)	£3,202.44 (VAT=£0.00)
182. BACS 140.3.26 One VoiceWales	Annual Membership fee for 2026/27 S112 Local Government Act 1972 (as amended)	£2,580.00 (VAT=£0.00)
183. DD.15.3.26	Internet/Phone Provision Little Acton Community Centre	£88.74

BT com	to 31/3/26 S112 Local Government Act 1972 (as amended)	(Vat= £14.79)
184. DD.16.3.26 British Gas	LACC Off Peak Electricity supply costs 4/2/26 - 4/3/26 S112 Local Government Act 1972 (as amended)	£288.60 (VAT= £48.10)
185. DD.17.3.26 British Gas	LACC Electricity supply costs 7/2/26 – 7/3/26 S112 Local Government Act 1972 (as amended)	£236.10 (VAT= £39.35)
186. BACS Ref: 141.3.26 Viking Office UK Limited	Office Stationery & Defib Light Batteries S112 Local Government Act 1972	£216.51 (VAT=£32.66)
187. BACS ref 142.3.26 Carole Roberts	Clerk's Expenses for March 2026 S112 Local Government Act 1972 (as amended)	£15.00 (Vat= £0.00)
188. BACS ref 143.3.26 MS Wrexham CIC	Financial Assistance Grant Section 137 Local Government Act 1972 (as amended)	£500.00 (VAT= £0.00)
189. BACS ref 144.3.26 Wrexham City Radio	Financial Assistance Grant Section 137 Local Government Act 1972 (as amended)	£250.00 (VAT= £0.00)
190. BACS ref 145.3.26 Marie Curie Daffodil Appeal 2026	Financial Assistance Grant Section 137 Local Government Act 1972 (as amended)	£1,000.00 (VAT= £0.00)
191. BACS ref 146.3.26 Acton Park Community Angling Club	Financial Assistance Grant Section 137 Local Government Act 1972 (as amended)	£1,000.00 (VAT= £0.00)
192. BACS ref 147.3.26 Wrexham Sounds	Financial Assistance Grant Section 137 Local Government Act 1972 (as amended)	£540.00 (VAT= £0.00)
193. BACS ref 148.3.26 1 <sup>st</sup> Acton Rainbows	Financial Assistance Grant Section 137 Local Government Act 1972 (as amended)	£1,000.00 (VAT= £0.00)
194. BACS ref 152.3.26 Wrexham Foodbank	Financial Assistance Grant Section 137 Local Government Act 1972 (as amended)	£2,810.00 (VAT= £0.00)
195. BACS ref 150.3.26 Vision ICT	Biennial Fee for Gov.uk domain S112 Local Government Act 1972 (as amended)	£78.00 (VAT= £13.00)
196. BACS ref 151.3.26 Defib Store Ltd	1xZoll AED Plus Semi Automatic Defibrillator+ Yellow Lockable Cabinet for Memorial Hall, Wrexham S137 Local Government Act 1972 (as amended)	£1,575.84 (VAT=£262.64)
197. Bills 153.3.26 Greenbarnes Ltd	2: 6xA4 Notice Boards with Bilingual Headers for Lake View, Borrás & Redrow Estate Local Government and Elections (Wales) Act 2021 Sch 4 6A	£1,766.35 (VAT=£294.39)
198. DC13.3.26 Lidl	Easter chocolate giveaways for 31/3/26 Easter Park Consultation on new Play area S19 Local Government( Miscellaneous Provisions) Act 1976	£61.83 (VAT= £10.31)
199. DC14.3.26 TJ Morris (Home Bargains)	Low Carbon Community Grant Expenditure – Energy Efficient Light Bulbs S112 Local Government Act 1972 (as amended)	£397.69 (VAT= £66.28)

#### 145. PLANNING RELATED MATTERS AND APPLICATIONS

The Council considered the following matters and applications within the Acton Community area that had been made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council):

**RESOLVED - that the following observations be made on the applications as set out below:**

Case Number/ Address / Proposed Development	Decision
1. P/2026/0107: renewal of planning permission P/2024/1372 – Parking and operation of 3 private	<b>No observations</b>

hire vehicles at 65 Huntsmans Corner, Wrexham LL12 7UE.	
<b>2. P/2026/0117:</b> Single and two storey rear extensions at 52 Borrass Road, Wrexham LL12 7EP.	<b>No observations</b>
<b>3. P/2026/0121:</b> Two storey rear extension at 30 Borrass Road, Wrexham LL12 7EP	<b>No observations</b>
<b>4. P/2026/0140:</b> Works to trees protected by tree preservation order WCBC 300/2019 at 55 Huntsmans Corner, Wrexham LL12 7UE	<b>No objections subject to the Arboricultural Officer being satisfied the works are necessary to ensure the health of the tree and such works are carried out under the direction of the Arboricultural Officer.</b>

#### 146. EXCLUSION OF THE PRESS AND PUBLIC

**RESOLVED – that the Press and Public be excluded from the meeting during consideration of the next items of business as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.**

#### 147. STAFFING COMMITTEE MINUTES

The confidential Minutes and recommendations from the Staffing Committee meeting held on 11 March 2026 were received and considered. It was noted that the Staffing Committee considers the £7,390 earmarked reserve to be prudent, good accountancy practice and this contingency should be retained. The proposed steps for succession planning were noted.

**RESOLVED – that**

- i) the content and recommendations of the Confidential Minutes of the Staffing Committee meeting held on 11 March 2026 be received and endorsed;**
- ii) Michelle Williams Administrative Assistant be awarded one increment from 1 April 2026.**
- iii) the following monthly payments with effect from 1 April 2026 be made through the payroll for:-**
  - a. Michelle Williams, Administrative Assistant:**
    - 1. £10 .00 for Telephone/ Broadband Costs and**
    - 2. £55.55 for the use of her home as her work office.**
  - b. Carole Roberts, Clerk to the Council - £15 for Telephone/ Broadband Costs**

#### 148. NEW ACTON PARK PLAY AREA

The Chair thanked Carla Hinde, Wrexham CBC Landscape Officer, for all her hard work in progressing and evaluating the tender submissions for a new play area in Acton Park. Five play area contractors have submitted design proposals and tender documentation under the ESPO Framework and all were within the £100,000 budget. .

The Clerk provided an update on the meeting that had taken place earlier on 18 March 2026 between Carla Hinde, the Clerk and four Community Councillors to discuss the five design plans in greater detail, and to determine the necessary steps and approvals to ensure the Project is completed as soon as practicable and before 31 March 2027.

**RESOLVED –**

- i) to endorse the Playground equipment design chosen by young people and after considering the designs submitted via the tendering framework, the two design options chosen at the meeting from Kompan and Hags be progressed;**
- ii) that a further period of consultation with local schools in the Acton area now take place on the Kompan and Hags design bids being taken forward;**

- iii) that further consultation with young people, nearby residents and users of Acton Park be carried out at the Easter event taking place in the Park on Tuesday 31 March 2026 between 1pm and 3pm. and*
- iv) to ensure progress and undue delay as time is of the essence, the Clerk be authorised that whichever of the two preferred proposals receives the most votes after the school and Park consultations should be taken forward and Carla Hinde, Wrexham CBC be asked for the contract awarded to the company with the highest number of votes from the children.*

*Councillor Kevin Roberts Chair*

Signed as a correct record this 15<sup>th</sup> day of April 2026

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Presiding Chair