

ACTON COMMUNITY COUNCIL – DECISION NOTE FOR HYBRID MEETING 21 JUNE 2023

- 1. Councillors Present:**, R Davies, Mrs A Evans, A Gallanders, R Hardy, Ms H Hewitt, Ms C Jarvis, P Lloyd, Ms B Martin, K Roberts (Chair) and Ms D Wallice
- 2. Also Present:** Carole Roberts Clerk to the Council and Michelle Williams, Administrative Assistant

AGENDA ITEMS

- 3. APOLOGIES FOR ABSENCE** Apologies for absence were received from Councillors B Baldwin, Mrs C Bettley (Dispensation). M Davies and Ms S Edwards
- 4. DECLARATION OF INTERESTS:**
 - Councillor Roger Davies declared a personal non-prejudicial interest in Agenda Item 11.3 Application for Financial Assistance from Wrexham Allotments and Leisure Gardeners Association being a member of the Association.
 - Councillor Holly Hewitt declared a personal non-prejudicial interest in Agenda Item 14.1 Planning Application P/2023/0281 - 24 Ffordd Jarvis being a close neighbour to the applicant.
- 5. PUBLIC QUESTIONS:** None
- 6. CONFIRMATION OF MINUTES:** -16 May 2023: Confirmed subject to the deletion of the words “interim” against the Chair and Vice Chair of the Staffing Committee on Page 6 STAFFING COMMITTEE within the Note in Minute 9.9).2
- 7. INFORMATION FROM THE MINUTES:**

DECISION: Progress Updates were noted upon:

- 1. Minute 7.1): Community Agent Project –**
 - 2. Minute 7.4): Domestic Abuse –**
 - 3. Minute 7.6): Wrexham CBC Officer Response times –**
 - 4. Minute 7.7): Acton Park Primary School Centenary Celebrations:**
 - 5. Minute 9.4) Declaration of Remuneration to Members of the Council for the Year ended 31 March 2023:** The Clerk advised that following preparation of the response to the External Auditor regarding Members Allowances, she had transferred the information from Appendix 2 into a differently formatted form
 - 6. Minute 9.6.iii): Business Debit Card:**
 - 7. Minute 9.8.i): Review of Standing Orders:**
 - 8. Minute 11.4 Key Acton issues** Traffic issues Outside Borrass park School. Clerk sought clarification
- 8. ANNUAL ACCOUNTS 2022/23:**
- 1. Internal Auditor’s report and Action Plan in respect of the Audit of the Council’s Accounts for the year ended 31 March 2023;**
DECISION: Report and Action Plan content received, noted and a response on the Action taken will be sent to the Internal Auditor.
The Council will have regard to the Auditors comments in future when spending above the £3,000 limit set out in Financial Regulations. The action taken by the Clerk ensuring the fixed asset total for 21/22 was restated on the Annual Return for 22/23 was endorsed.
 - 2. Annual Return and accounting statements as set out in sections 1 and 2 for the year ended 31 March 2023;**

DECISION: Report Received and approved

3. Approval Annual Return and Accounting Statements for Year ended 31 March 2023:

DECISION: Approval given for the Chair to sign Annual Return on the Council's behalf before 30 June 2023 to comply with the Accounts and Audit (Wales) Regulations 2014 (as amended); and

4. External Audit arrangements for the Council's Accounts for the year ended 31 March 2023:

DECISION: Noted The External Audit Date of 11 September 2023 and endorsed the proactive action taken by the Clerk in accordance with the Accounts and Audit (Wales) Regulations 2014.

9. PROCEDURAL MATTERS

1. COMMUNITY COUNCIL CASUAL VACANCY – BORRAS PARK WARD –

DECISION: Noted deadline for expressions of interest from qualifying persons is 12 July 2023. All Applications received to be considered at the Council meeting on 19 July 2023.

2. SERVICE LEVEL AGREEMENT REPORTING:

i) ANNUAL INSPECTIONS OF THE THREE PLAYGROUND IN THE ACTON COMMUNITY:

DECISION: Annual Inspection reports for Aran Road, Ffordd Garmonydd and the Acton Park Junior Play area were received and noted, there was no action necessary.

ii) ACTON PARK RANGER: Reports for the periods 1 April 2022 to 30 September 2022 and 1 October 2022 to 31 March 2023

DECISION: Reports were received and noted together with details of the proposed dates for a Green Flag Celebration event to be held in July 2023 to which Members were invited

iii) ACTON COMMUNITY RESOURCE CENTRE: Final 2022/23 Annual Service Level Agreement Report for this ten year agreement

DECISION: Final Annual Report was received and it was noted this Agreement had now ended

10. KEY ACTON ISSUES: WCBC Members reported verbally on **new** or **Key Issues** being considered by the County Borough Council that may affect the whole or part of the Community of Acton

DECISION – Run-off storm water collection from roof run off located under Wrexham Swimming Baths at Bodhyfryd: the update is noted and the Community Council and Local Members write to Freedom Leisure pressing for this rainwater collection area to be kept clean of litter and tidied up

11. SOCIAL MEDIA OFFICER: Further to Minute 11.2 May 2023,

DECISION: Members should forward to the Chair, Councillor Kevin Roberts, any news snippets, information or anything else to be shared on the Council's Facebook Book Page and ensure adherence to the Council's Social Media Policy.

12. PUBLIC ENGAGEMENT & UPDATE ON PROGRESSING ANNUAL REPORT PRIORITIES:

DECISION: To note the update provided by the Chair and to confirm:

- 1. Environmental Action Day in the Maesydre Ward** - in accordance with Minute 173.2.ii) April 2023, the Community Council will meet 50% of the skip hire costs for this planned Environmental Action Day
- 2. Fence at Jeffreys Road:** to note that no further updates on progress have been received from Wrexham CBC officers
- 3. Contribution towards the cost of providing Christmas lights along the Acton Community Sections of Chester Road** To request more details from Councillor Andy Williams, Rhosddu Council and costings to be brought back to the Council before making any firm commitments- There was also a discussion about other location for Christmas lighting in the Acton Community – as per the Council's Annual Report
- 4. Progress Annual Report Priorities** – all future agenda to make references to the progress against these listed priorities
- 5. Use of Coffee Guy Mobile equipment for events at Acton Park**– To be sent to the Events Task and Finish Group for Consideration. A date for the first meeting of this group was agreed.

6. **Achievements evening** - Youth Groups in the area will be invited to come in and share what they are already providing within the Acton Community. The next Youth Committee on 26 July 2023 will look at this. All Councillors have been asked to assist in notifying of all groups known to them, ie Brownies, Scouts, Acton Football Clubs, Gymnastics, Boxing Club, Netball Club etc. and invite them to become involved.

13. FINANCIAL ASSISTANCE:

DECISION the following Financial Assistance grants be made under the Council’s Powers contained in Section 137 of the Local Government Act 1972 (as amended) :-

Organisation	Details	Decision
1.Wrexham Allotments and Leisure Gardeners Association	Request for a donation to sponsor the 2023 Annual Flower, Vegetable and Home Produce Show	£200.00
2. Wrexham Futsal Club	Financial support to help subsidise the cost of sports glasses for children whose families cannot afford to fully fund these specialist glasses	£500.00
3. Wrexham Sounds Ltd	Grant sought to provide free Music for Well-being sessions to children from low-income families facing hardships during the current economic climate and who could not afford to pay the fees charge for these services	£ 250.00
	QUARTER 1 TOTAL	£ 900.50

14. REPORT FROM CLERK on correspondence and other information that has been received since the last meeting.

DECISIONS:

- 1.. To note the correspondence contained within the Report;
2. Arrangements now be made for One Voice Wales to provide its Basic Finance Module in person at a venue in the Acton Community for an evening session in September 2023

15. PAYMENT OF ACCOUNTS:

The Clerk reported on bank charges and fees for the Council’s Current Account

DECISION –

1. To note the bank charges and fees to be levied on the Council’s Bank Accounts; and
2. To approve the payments to be made in June 2023 as set out in the schedule reported to the Meeting by the Clerk

16. PLANNING APPLICATIONS: Made under the Town and Country Planning Act 1990 (to be determined by Wrexham County Borough Council) and on the Town and Country Planning (Trees) Regulations 1999 received since the last meeting.

DECISION – that the Applications received since the last meeting be determined as follows:

Case Number/ Address & Proposed Development	Decision
1. <u>Planning Application P/2023/0281 - Valid From 12/04/2023- 24 Ffordd Jarvis, Wrexham, LL12 7UP: single storey side extension</u>	No observations
2. <u>Planning Application P/2023/0279 - Valid</u>	No observations

<p>From <u>14/04/2023</u> - 3, Ffordd Garmonydd, Wrexham, LL12 8JD: erection of side and rear extension.</p> <p>3. <u>Planning Application P/2023/0275 - Dilys o/Valid From 19/04/2023</u> 73 Box Lane, Wrexham, LL12 8DA : Erection of single storey side extension.</p> <p>4. <u>Planning Application P/2023/0343 - Valid From 15/05/2023</u> - 9, Caernarvon Road, Wrexham, LL12 7TT: erection of side extension (partly in retrospect)</p> <p>5. <u>Planning Application P/2023/0351 - Valid From 19/05/2023</u> - Land At Box Lane And, Jeffreys Road, Wrexham, LL12 7PY: installation of 15m high slim-lin monopole, supporting 6 no antennas, 2 no equipment cabinets etc.</p> <p>6. <u>Planning Application P/2023/0352 - Valid From 19/05/2023</u> - Land Adjacent To 140, Park Avenue, Wrexham, LL12 7AN: installation of 16m high slim-lin phase 9 monopole, supporting 6 no antennas, 2 no equipment cabinets etc.</p> <p>7. Amended plans for Planning Application P/2022/0181 Construction of 7 Commercial units on land to the rear of 120 Rhosnesni Lane Wrexham</p>	<p>No observations</p> <p>The Community Council notes that the Local County Borough Councillor has objected to this application. Original fencing to the side of the property has now been removed and has no further comments to make</p> <p>The Community Council has been informed that the Local County Borough Councillor for Borrass Park has objected to this application. Acton Community Council is very mindful of the visual impact of the proposed mast on the street scene and general amenity of the area particularly given the high concentration of bungalows in the vicinity that will be dwarfed by the proposed mast. However, the Community Council also recognises the benefits of good connectivity and coverage for local residents and businesses and therefore, reluctantly would not object on this occasion</p> <p>Acton Community Council is mindful of the visual impact of the proposed mast on the street scene and general amenity of the area. However, the Community Council also recognises the benefits of good connectivity and coverage for local residents and businesses due to the loss of the Communications equipment from the demolished Police Station tower at Bodhyfryd and therefore, would not object on this occasion</p> <p>The Community Council objects to the proposal to provide 7 commercial units/usage in a predominantly residential area and the detrimental impact for residents to the general amenity of the area</p>
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17. EXCLUSION OF PRESS AND PUBLIC:

DECISION to exclude the press and public from the Meeting during consideration of the next item of business as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.

18. MAESYDRE POWER HOUSE: REPAIRS AND GENERAL MAINTENANCE WORK

DECISION :

i) To note the progress update and to ensure progress during the late summer and following the ending of the Tendering period, to authorise the Clerk to the Council in accordance with the Council's Financial Regulations and in consultation with the Chair, Councillor Kevin Roberts and Vice Chair, Councillor Ralph Hardy to receive and open the Tenders and subject to satisfactory

arithmetical and technical checks, to accept the best Tender submitted and arrange for it to be let to enable the scheme of works to be carried out before the winter months if at all possible subject to cost limit now referred to and arrange for the Contract to be awarded to enable the scheme of works to be carried out before the winter months if at all possible;

ii) in the event of the cost limit within the Tenders being exceeded, not to award the contract until reference back to the full Council.

19. ACTON COMMUNITY RESOURCE CENTRE - LICENCE TO OCCUPY OFFICE:

DECISION: To Authorise the Clerk to obtain appropriate legal advice on the legal documents now referred to in order to ensure the Council's position is protected before signing this Licence to Occupy.