

Acton Community Council

Summary Receipts and Payments for Year Ended 31st March 2024 (as at 31/12/23 Q3 End)

Last Year Ended 31st March 2023		Current Year Ended 31st March
	<b>Operating Income</b>	
169,636.72	General Administration	170,793.17
8,592.04	VAT Data	8,785.22
<u>178,228.76</u>	Total Receipts	<u>179,578.39</u>

	<b>Running Costs</b>	
67,690.33	General Administration	49,703.71
115,536.80	Service level & Licence Agreem	65,747.44
9,862.49	Other Projects	1,201.50
8,785.22	VAT Data	9,034.90
<u>201,874.84</u>	Total Payments	<u>125,687.55</u>

<u>Receipts and Payments Summary</u>		
270,842.06	Opening Balance	247,195.98
178,228.76	Add Total Receipts(As Above)	179,578.39
449,070.82		426,774.37
201,874.84	Less Total Payments(As Above)	125,687.55
<u>247,195.98</u>	Closing Balance	<u>301,086.82</u>

**These cumulative funds are represented by:**

9,120.61	Community Bank Account	15,390.08
73,677.47	Deposit Account	143,067.42
164,397.90	Money Market Call Account	142,629.32
0.00	Cashbook Suspense	0.00
<u>247,195.98</u>		<u>301,086.82</u>

**Reserve Balances are represented by:**

-23,646.08	Current Year Fund	53,890.84
107,083.10	General Reserves	105,617.02
15,000.00	EM Res - Elections	15,000.00
22,180.00	EM Res - Power House R&M	0.00
1,500.00	EM Res - Power House/Valuation	1,500.00
76,869.58	EM Res - Playground Equip Repl	76,869.58
5,908.49	EM Res -Youth Projects Cfwd	5,908.49
1,185.00	EM Res - Play Development	1,185.00
7,390.00	EM Res- Locum Clerk Costs	7,390.00
33,725.89	EM Res -LACC Equipment Refurb	33,725.89
<u>247,195.98</u>		<u>301,086.82</u>

Signed : \_\_\_\_\_ (Chairman) Carole Roberts (RFO)

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**Acton Community Council**

**Bank - Cash and Investment Reconciliation as at 31 December 2023**

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**Confirmed Bank & Investment Balances**

**Bank Statement Balances**

31/12/2023	Community Bank Account	15,490.07
31/12/2023	Business Money Manager Account	143,067.42
31/12/2023	Money Market Call Account	142,629.32

**301,186.81**

**Unpresented Payments**

**99.99**

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**301,086.82**

**Receipts not on Bank Statement**

**0.00**

**Closing Balance**

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**301,086.82**

**All Cash & Bank Accounts**

1	Community Bank Account	15,390.08
2	Deposit Account	143,067.42
3	Money Market Call Account	142,629.32
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<hr/> <b>301,086.82</b> <hr/>

Bank Reconciliation Statement as at 31/12/2023  
for Cashbook 1 - Community Bank Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Community Bank Account	31/12/2023		15,490.07
			<u>15,490.07</u>
<u>Unpresented Payments (Minus)</u>			<u>Amount</u>
19/07/2023	202306-42	Caia Park Partnership Ltd	-0.01
15/12/2023	202333/101	NW Nappy Collaborative CIC	100.00
			<u>99.99</u>
			15,390.08
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			15,390.08
		<b>Balance per Cash Book is :-</b>	<b>15,390.08</b>
		<b>Difference is :-</b>	<b>0.00</b>

Signatory 1:

Name CAROLE ROBERTS Signed Carole Roberts Date 22/1/23

Signatory 2:

Name ..... Signed ..... Date .....

Bank Reconciliation Statement as at 31/12/2023  
for Cashbook 2 - Deposit Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Business Money Manager Account	31/12/2023	461	143,067.42
			<u>143,067.42</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			143,067.42
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			143,067.42
		<b>Balance per Cash Book is :-</b>	<b>143,067.42</b>
		<b>Difference is :-</b>	<b>0.00</b>

Signatory 1:

Name CAROLE ROBERTS Signed Carole Roberts Date 23/1/24

Signatory 2:

Name ..... Signed ..... Date .....

Bank Reconciliation Statement as at 31/12/2023  
for Cashbook 3 - Money Market Call Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Money Market Call Account	31/12/2023	166	142,629.32
			<u>142,629.32</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			142,629.32
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			142,629.32
		<b>Balance per Cash Book is :-</b>	<b>142,629.32</b>
		<b>Difference is :-</b>	<b>0.00</b>

Signatory 1:

Name CAROLE ROBERTS Signed Carole Roberts Date 23/1/24

Signatory 2:

Name ..... Signed ..... Date .....

**Earmarked Reserves** *(as at 31/12/23: Q3 End)*

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EM Res - Elections	15,000.00		15,000.00
321 EM Res - Power House R&M	22,180.00	-22,180.00	0.00
322 EM Res - Power House/Valuation	1,500.00		1,500.00
323 EM Res - Playground Equip Repl	76,869.58		76,869.58
326 EM Res -Youth Projects Cfwd	5,908.49		5,908.49
328 EM Res - Play Development	1,185.00		1,185.00
329 EM Res- Locum Clerk Costs	7,390.00		7,390.00
331 EM Res -LACC Equipment Refurb	33,725.89		33,725.89
	<b><u>163,758.96</u></b>	<b><u>-22,180.00</u></b>	<b><u>141,578.96</u></b>

## Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
115	VAT on Receipts	999	VAT Data		8,785.22
200	Community Bank Account			15,390.08	
210	Deposit Account			143,067.42	
220	Money Market Call Account			142,629.32	
310	General Reserves				83,437.02
320	EM Res - Elections				15,000.00
322	EM Res - Power House/Valuation				1,500.00
323	EM Res - Playground Equip Repl				76,869.58
326	EM Res -Youth Projects Cfwd				5,908.49
328	EM Res - Play Development				1,185.00
329	EM Res- Locum Clerk Costs				7,390.00
331	EM Res -LACC Equipment Refurb				33,725.89
515	VAT on Payments	999	VAT Data	9,034.90	
1076	Precept	100	General Administration		169,000.00
1090	Interest	100	General Administration		1,793.17
4000	Bank Charges & Fees	100	General Administration	60.00	
4100	Employer's Costs	100	General Administration	37,600.21	
4103	Payroll Admin Charge	100	General Administration	365.00	
4105	Clerk's Expenses	100	General Administration	1,206.58	
4111	Legal / Translation	100	General Administration	50.00	
4116	Replenish Chairs Charity A/c	100	General Administration	1,000.00	
4120	Annual Subscriptions	100	General Administration	236.00	
4125	Insurance	100	General Administration	2,259.23	
4135	Audit Fees	100	General Administration	245.00	
4140	Donations (S137)	100	General Administration	5,170.00	
4145	Conference fees/expenses	100	General Administration	725.69	
4155	Training - Staff	100	General Administration	240.00	
4160	Training - Members	100	General Administration	416.00	
4165	Website/Data Protection	100	General Administration	130.00	
4205	Young Person Projects	200	Service level & Licence Agreem	20,746.35	
4215	CAB Outreach Worker-ACAS	200	Service level & Licence Agreem	3,326.16	
4220	Maesydre Power House	200	Service level & Licence Agreem	38,745.93	
4225	Acton Playground Provision	200	Service level & Licence Agreem	2,929.00	
4305	Community Streetscene	300	Other Projects	1,101.50	
4320	Community Initiatives Fund	300	Other Projects	100.00	
5001	Transfer from EM Res	200	Service level & Licence Agreem		22,180.00
<b>Trial Balance Totals :</b>				<b>426,774.37</b>	<b>426,774.37</b>
<b>Difference</b>				<b>0.00</b>	

## Detailed Receipts &amp; Payments by Budget Heading 31/12/2023

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b><u>100 General Administration</u></b>							
1076 Precept	169,000	0	(169,000)			0.0%	
1090 Interest	1,793	0	(1,793)			0.0%	
<b>General Administration :- Receipts</b>	<b>170,793</b>	<b>0</b>	<b>(170,793)</b>				<b>0</b>
4000 Bank Charges & Fees	60	120	60		60	50.0%	
4100 Employer's Costs	37,600	50,000	12,400		12,400	75.2%	
4103 Payroll Admin Charge	365	480	115		115	76.0%	
4105 Clerk's Expenses	1,207	2,370	1,163		1,163	50.9%	
4110 Equipment	0	2,000	2,000		2,000	0.0%	
4111 Legal / Translation	50	3,880	3,830		3,830	1.3%	
4115 Chain Plaque	0	25	25		25	0.0%	
4116 Replenish Chairs Charity A/c	1,000	1,000	0		0	100.0%	
4120 Annual Subscriptions	236	2,545	2,309		2,309	9.3%	
4125 Insurance	2,259	1,980	(279)		(279)	114.1%	
4130 Elections	0	2,000	2,000		2,000	0.0%	
4135 Audit Fees	245	1,500	1,255		1,255	16.3%	
4140 Donations (S137)	5,170	10,000	4,830		4,830	51.7%	
4145 Conference fees/expenses	726	1,500	774		774	48.4%	
4150 Advertising	0	500	500		500	0.0%	
4155 Training - Staff	240	1,500	1,260		1,260	16.0%	
4160 Training - Members	416	3,840	3,424		3,424	10.8%	
4161 Members Remuneration	0	3,400	3,400		3,400	0.0%	
4165 Website/Data Protection	130	1,500	1,370		1,370	8.7%	
<b>General Administration :- Indirect Payments</b>	<b>49,704</b>	<b>90,140</b>	<b>40,436</b>	<b>0</b>	<b>40,436</b>	<b>55.1%</b>	<b>0</b>
<b>Net Receipts over Payments</b>	<b>121,089</b>	<b>(90,140)</b>	<b>(211,229)</b>				
<b><u>200 Service level &amp; Licence Agreem</u></b>							
4205 Young Person Projects	20,746	35,898	15,152		15,152	57.8%	
4210 Seasonal Ranger Acton Park	0	36,609	36,609		36,609	0.0%	
4215 CAB Outreach Worker-ACAS	3,326	7,480	4,154		4,154	44.5%	
4220 Maesydre Power House	38,746	1,600	(37,146)		(37,146)	2421.6%	22,180
4225 Acton Playground Provision	2,929	16,515	13,586		13,586	17.7%	
4230 School Crossing Patrols (S137)	0	24,178	24,178		24,178	0.0%	
<b>Service level &amp; Licence Agreem :- Indirect Payments</b>	<b>65,747</b>	<b>122,280</b>	<b>56,533</b>	<b>0</b>	<b>56,533</b>	<b>53.8%</b>	<b>22,180</b>
<b>Net Payments</b>	<b>(65,747)</b>	<b>(122,280)</b>	<b>(56,533)</b>				
5001 plus Transfer from EM Res	22,180						
<b>Movement to/(from) Gen Reserve</b>	<b>(43,567)</b>						



## Detailed Receipts &amp; Payments by Budget Heading 31/12/2023

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>300 Other Projects</b>							
4300 Little Acton Community Centre	0	8,630	8,630		8,630	0.0%	
4305 Community Streetscene	1,102	5,000	3,899		3,899	22.0%	
4310 Crime Prevention Projects	0	5,000	5,000		5,000	0.0%	
4320 Community Initiatives Fund	100	5,000	4,900		4,900	2.0%	
Other Projects :- Indirect Payments	<u>1,202</u>	<u>23,630</u>	<u>22,429</u>	<u>0</u>	<u>22,429</u>	<u>5.1%</u>	<u>0</u>
<b>Net Payments</b>	<u>(1,202)</u>	<u>(23,630)</u>	<u>(22,429)</u>				
<b>999 VAT Data</b>							
115 VAT on Receipts	8,785	0	(8,785)			0.0%	
VAT Data :- Receipts	<u>8,785</u>	<u>0</u>	<u>(8,785)</u>				<u>0</u>
515 VAT on Payments	9,035	0	(9,035)		(9,035)	0.0%	
VAT Data :- Indirect Payments	<u>9,035</u>	<u>0</u>	<u>(9,035)</u>	<u>0</u>	<u>(9,035)</u>		<u>0</u>
<b>Net Receipts over Payments</b>	<u>(250)</u>	<u>0</u>	<u>250</u>				
<b>Grand Totals:- Receipts</b>	<b>179,578</b>	<b>0</b>	<b>(179,578)</b>			<b>0.0%</b>	
<b>Payments</b>	<b>125,688</b>	<b>236,050</b>	<b>110,362</b>	<b>0</b>	<b>110,362</b>	<b>53.2%</b>	
<b>Net Receipts over Payments</b>	<u><b>53,891</b></u>	<u><b>(236,050)</b></u>	<u><b>(289,941)</b></u>				
plus Transfer from EM Res	<u>22,180</u>						
<b>Movement to/(from) Gen Reserve</b>	<u><b>76,071</b></u>						

## Annual Budget - By Centre

Note: Final 2022/23 Expenditure & Approved Budget for 2023/24 with Summary of 2023/24 Actual Expenditure to 31 December 2023

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
<b>100</b>	<b>General Administration</b>											
1076	Precept	0	169,000	0	0	0	0	0	169,000	0	0	0
1090	Interest	0	637	0	0	0	0	0	1,793	0	0	0
	<b>Total Income</b>	<b>0</b>	<b>169,637</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>170,793</b>	<b>0</b>	<b>0</b>	<b>0</b>
4000	Bank Charges & Fees	120	94	0	0	120	0	120	60	0	0	0
4100	Employer's Costs	42,415	41,329	0	0	50,000	0	50,000	37,600	0	0	0
4103	Payroll Admin Charge	480	365	0	0	480	0	480	365	0	0	0
4105	Clerk's Expenses	2,370	1,819	0	0	2,370	0	2,370	1,207	0	0	0
4110	Equipment	2,000	5,831	0	0	2,000	0	2,000	0	0	0	0
4111	Legal / Translation	3,880	0	0	0	3,880	0	3,880	50	0	0	0
4115	Chain Plaque	25	12	0	0	25	0	25	0	0	0	0
4116	Replenish Chairs Charity A/c	0	1,000	0	0	1,000	0	1,000	1,000	0	0	0
4120	Annual Subscriptions	2,295	2,447	0	0	2,545	0	2,545	236	0	0	0
4125	Insurance	1,800	1,604	0	0	1,980	0	1,980	2,259	0	0	0
4130	Elections	6,000	4,779	0	0	2,000	0	2,000	0	0	0	0
4135	Audit Fees	1,500	545	0	0	1,500	0	1,500	245	0	0	0
4140	Donations (S137)	3,500	4,775	0	0	10,000	0	10,000	5,170	0	0	0
4145	Conference fees/expenses	1,500	589	0	0	1,500	0	1,500	726	0	0	0
4150	Advertising	500	0	0	0	500	0	500	0	0	0	0
4155	Training - Staff	1,500	520	0	0	1,500	0	1,500	240	0	0	0
4160	Training - Members	3,840	75	0	0	3,840	0	3,840	416	0	0	0
4161	Members Remuneration	6,400	510	0	0	3,400	0	3,400	0	0	0	0
4165	Website/Data Protection	1,200	1,396	0	0	1,500	0	1,500	130	0	0	0

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## Annual Budget - By Centre

Note: Final 2022/23 Expenditure & Approved Budget for 2023/24 with Summary of 2023/24 Actual Expenditure to 31 December 2023

	<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
<b>Overhead Expenditure</b>	81,325	67,690	0	0	90,140	0	90,140	49,704	0	0	0
<b>100 Net Income over Expenditure</b>	-81,325	101,946	0	0	-90,140	0	-90,140	121,089	0	0	0
5001 plus Transfer from EM Res	0	4,779	0	0	0	0	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<u>(81,325)</u>	<u>106,725</u>			<u>(90,140)</u>		<u>(90,140)</u>	<u>121,089</u>	<u>0</u>		
<b>200 Service level &amp; Licence Aareem</b>											
4200 Acton Resource Centre-Rev Cost	30,000	30,000	0	0	0	0	0	0	0	0	0
4205 Young Person Projects	27,340	27,330	0	0	35,898	0	35,898	20,746	0	0	0
4210 Seasonal Ranger Acton Park	20,500	21,700	0	0	36,609	0	36,609	0	0	0	0
4215 CAB Outreach Worker-ACAS	6,800	6,522	0	0	7,480	0	7,480	3,326	0	0	0
4220 Maesydre Power House	1,600	0	0	0	1,600	0	1,600	38,746	0	0	0
4225 Acton Playground Provision	16,515	9,060	0	0	16,515	0	16,515	2,929	0	0	0
4230 School Crossing Patrols (S137)	19,270	20,926	0	0	24,178	0	24,178	0	0	0	0
<b>Overhead Expenditure</b>	122,025	115,537	0	0	122,280	0	122,280	65,747	0	0	0
5001 plus Transfer from EM Res	0	0	0	0	0	0	0	22,180	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<u>(122,025)</u>	<u>(115,537)</u>			<u>(122,280)</u>		<u>(122,280)</u>	<u>(43,567)</u>	<u>0</u>		
<b>300 Other Projects</b>											
4300 Little Acton Community Centre	7,845	4,222	0	0	8,630	0	8,630	0	0	0	0
4305 Community Streetscene	5,000	3,675	0	0	5,000	0	5,000	1,102	0	0	0
4310 Crime Prevention Projects	5,000	1,800	0	0	5,000	0	5,000	0	0	0	0
4320 Community Initiatives Fund	5,000	165	0	0	5,000	0	5,000	100	0	0	0
<b>Overhead Expenditure</b>	22,845	9,862	0	0	23,630	0	23,630	1,202	0	0	0

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## Annual Budget - By Centre

Note: Final 2022/23 Expenditure & Approved Budget for 2023/24 with Summary of 2023/24 Actual Expenditure to 31 December 2023

	<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	(22,845)	(9,862)			(23,630)		(23,630)	(1,202)	0		
<b>999 VAT Data</b>											
115 VAT on Receipts	0	8,592	0	0	0	0	0	8,785	0	0	0
<b>Total Income</b>	0	8,592	0	0	0	0	0	8,785	0	0	0
515 VAT on Payments	0	8,785	0	0	0	0	0	9,035	0	0	0
<b>Overhead Expenditure</b>	0	8,785	0	0	0	0	0	9,035	0	0	0
Movement to/(from) Gen Reserve	0	(193)			0		0	(250)	0		
<b>Total Budget Income</b>	0	178,229	0	0	0	0	0	179,578	0	0	0
<b>Expenditure</b>	226,195	201,875	0	0	236,050	0	236,050	125,688	0	0	0
<b>Net Income over Expenditure</b>	-226,195	-23,646	0	0	-236,050	0	-236,050	53,891	0	0	0
plus Transfer from EM Res	0	4,779	0	0	0	0	0	22,180	0	0	0
<b>Movement to/(from) Gen Reserve</b>	(226,195)	(18,867)			(236,050)		(236,050)	76,071	0		