

ACTON COMMUNITY COUNCIL – HYBRID MEETING NOTES FROM 16 APRIL 2025

Councillors Present: S Bailey (P), W Baldwin (Z), T Coxon (P), M Davies (P), A Evans (Z), A Gallanders (Z), R Hardy (P), H Hewitt (Z), P Lloyd (P), B Martin (Z), K Roberts (Chair) (P) and D Wallice (Z)

Others Present: Rhian Jones Community Agent (P)

(P) Present in person

(Z) Attended via Zoom

AGENDA

1. APOLOGIES FOR ABSENCE: Councillors Ms S Edwards and Ms C Jarvis

2. PUBLIC PARTICIPATION: None.

3. DECLARATION OF INTERESTS: None

4. CONFIRMATION OF MINUTES:

DECISION:

Minutes were received and confirmed as a correct record.

5. INFORMATION FROM 19 MARCH 2025 MINUTES: Updates given on the following

- i) **Minute 143) Community Policing:** There had been an operational reason for the Police not being in attendance at the last meeting. Members were invited to submit any question or concerns about Policing matters to the Acton sector team officers direct.
- ii) **Minute 148.1) Events at Acton Park:** Members noted that the Gazebo had now been purchased and would be used for events in the Park.
- iii) **Minute 149.3) Bins at Borrass Shops:** The Clerk had again contacted Wrexham CBC and requested the invoice.
- iv) **Minute 149.4) Temporary Traffic Lights on Holt Road:** Members noted that the traffic lights had now been removed.
- v) **Minute 150) Financial Assistance:** Members noted letters of thanks had been received from Wales Air Ambulance, Helping Hands Wrexham, Theatr Bara Caws, Purple Orchids and the Wrexham Foodbank for the financial support grants awarded at the March 2025 Council meeting.

6. PROCEDURAL MATTERS:

1) COMMUNITY AGENT

DECISION

- i) The Community Agent be thanked for her attendance and report ;
- ii) The Chair and the Clerk to attend a consortia meeting with Wrexham CBC Officer Vicky Lindley-Jones and Ian Pope of the Rainbow Foundation on 28 May 2025.
- iii) The Clerk to request a copy of the Community Agents' Service Specification from Vicky Lindley-Jones.

2) S116 LOCAL GOVERNMENT (WALES) MEASURE 2011 – CASUAL VACANCY ACTON CENTRAL WARD

DECISION:

The Clerk contact the applicant and clarify if she wants to progress with the application and that the matter be deferred until the May 2025 Council Meeting

3) S116 LOCAL GOVERNMENT (WALES) MEASURE 2011 – CASUAL VACANCY BORRASS PARK WARD

DECISION:

The Clerk proceeds to make the necessary arrangements to fill this casual vacancy by Co-option and be authorized to issue the relevant Public Notice.

4) WARM PLACES EXTENSION OF PROJECT AT LITTLE ACTON COMMUNITY CENTRE FROM 31 MARCH TO 31 MAY 2025

DECISION:

To endorse the decision of the Clerk, under her delegated powers, to extend the project until the £400 funding given from the Chair's Charity Account is used.

5) SLA REPORTING – ACTON PARK RANGER

DECISION

To receive and note the Report.

6) ANNUAL ACCOUNTS 2024/25

DECISION:

The draft Quarter 4 and 2024/25 year end bank reconciliation and accounts together with progress against the budget and the Audit arrangements for the year ending 31 March 2025 be received and noted.

7) ANNUAL RETURN 2024/25 GOVERNANCE STATEMENTS

DECISION:

The Clerk proceeds to complete the Governance Statements on the Annual Return for 2024/25 as discussed and submit any explanations that may be required.

8) ANNUAL RISK ASSESSMENT REPORT

DECISION:

- i) To approve the Supporting Statement of Accounts for the year ended 31 March 2025 and the Annual Risk Assessment required under the Accounts and Audit (Wales) Regulations 2014 and proper practices as set out in Appendix 1 of the Report ;*
- ii) That consideration of the report as contained in Appendix 2, be accepted as completion of the formal Risk Assessments for 2023/24 and 2024/25;*
- iii) That in relation to the key risks, these be identified as relating to the Community Council's assets, bank accounts, internal financial controls and insurance cover for statutory and other purposes;*
- iv) The arrangements highlighted in paragraph 8.1 to 8.5 and paragraph 32.1 to 32.17 in Appendix 3 be accepted as having taken all the appropriate steps to minimise risks in conjunction with the documented Internal Financial Controls*
- v) To assert that the Community Council has awarded one contract during 2023/24 and evidence required to support the Annual Governance Statement on part 2 of the Annual return for 2023/24 was provided; and to confirm that no Contracts were awarded during 2024/25*
- vi) The Council continue to make arrangements for formal fraud checks on new supplier's credentials via HSBC bank and Companies House as part of the risk assessment prior to any new suppliers payments being authorised to mitigate risk*

7. COMMUNITY ENGAGEMENT & PROGRESSION OF ANNUAL REPORT PRIORITIES

1) EVENTS AT ACTON PARK

DECISION:

Members noted that the Gazebo had been purchased and would be delivered in time for the Easter event taking place on Good Friday

2) PROGRESS OF ANNUAL REPORT PRIORITIES

Pilot Play Session on the Fairways Estate:

DECISION:

Members noted that the first pilot play session is due to take place on Thursday 17 April 2025

8. KEY ACTON ISSUES: WCBC members referred to the following:

1. DOG WASTE ON BIRKDALE ROAD/ ERLAS PARK AREA:

DECISION:

The present position was noted.

2. Bollards In Acton Park - installed as part of a scheme to extend the car parking area off Herbert Jennings Avenue and the issue of 12 passes to the Angling Club.

DECISION:

The present position was noted.

3. PEDESTRIAN CROSSING ON CHESTER ROAD: Councillor Becca Martin had been approached about the installation of a pedestrian crossing at the location of a recent pedestrian collision.

DECISION:

Councillor Martin advise Wrexham CBC that whilst the Community Council is supportive of the installation of a new pedestrian crossing, more information is required on the cost and the Community Council has an expectation that Wrexham CBC as the Highways Authority should fund the majority of any costs.

9. REPORT FROM CLERK

DECISIONS -

- i) To make no observations on the Consultations listed in the Report
- ii) Councillor Ralph Hardy attend the VE day Service on 8 May 2025 if he is available that day
- iii) To note the correspondence contained within the Report

10. PAYMENT OF ACCOUNTS

DECISION –

DECISION –

- i) to approve the making of payments for April 2025 as set out in the schedule reported to the meeting;
- ii) To note the payments received;

11. PLANNING APPLICATIONS:

Case Number/Address Proposed Development	Decision
P/2025/0288: First floor side extension, 1 Heol Dafydd, Wrexham LL12 8JJ	No observations
P/2025/0291: Conversion of ground floor garage to kitchen, 17 Acton Hall Walks, Wrexham LL12 7YJ	No observations
P/2025/0246: Erection of steel framed structure, 25 Frances Avenue, Wrexham LL12 8BL	The Community Council has the following objections to this application: 1. It is an over development of the site as the structure extends beyond the building line of the street.

	<p>2. There is a loss of off road parking spaces if this structure is permitted which raises concerns regarding highway safety due to the resultant on-road parking at the property and its close proximity to the nearby road junction.</p> <p>There could be nuisance caused to nearby occupiers by reason of the noise levels emanating from the structure.</p>
<p>P/2025/0312: Erection of gazebo, Barkers Lane CP School, Barkers Lane, Wrexham LL13 9UN</p>	<p>The Community Council makes the following observations: Some local residents have expressed concerns to the local County Councillor about the proposed gazebo being placed in too close proximity to the School's boundary with Lisburne Grove, Wrexham which could result in noise nuisance to residents.</p>

12. EXCLUSION OF THE PRESS AND PUBLIC

DECISION

Press and public excluded for the remainder of the meeting

13. LITTLE ACTON COMMUNITY CENTRE

DECISION:

in order to make progress to work to a phased approach: Phase 1 being to take on the Community Centre using the existing site layout plan; then to look at Phase 2, the taking on of additional public open space to provide car parking for Centre users to meet demand and prevent congestion in the locality.

14. ITEMS PLACED ON THE AGENDA AT REQUEST OF COUNCILLOR MIKE DAVIES

1) INSURANCE COVER FOR MEMORIAL BENCH AT DEAN ROAD

DECISION:

Councillor Mike Davies makes enquiries with Wrexham CBC to request that the bench be insured in the same way other benches are within the Acton Community area.

2) CCTV CAMERA AT DEAN ROAD, WREXHAM

DECISION:

Councillor Mike Davies visits the proposed site to check for a suitable location and report back to a subsequent meeting.

End of Decision note - Meeting closed at 21.06hrs