

# **ACTON COMMUNITY COUNCIL–HYBRID MEETING NOTES FROM 18 JUNE 2025**

**Councillors Present:** S Bailey (Z ), T Coxon (P ), C Downes (P) S Edwards (Z); A Gallanders (Z); H Hewitt (Z ), B Martin (P) , and K Roberts (Chair) (P)

**Others Present:**

Morgan Peters, Welsh Youth Parliament (P)

Mrs Carole Roberts (P) & Mrs Michelle Williams (P) Clerk & Administrative Assistant to the Council

(P) Present in person

(Z) Attended via Zoom

## **AGENDA**

**1. APOLOGIES FOR ABSENCE:** Councillors W Baldwin, M Davies, A Evans, C Jarvis; P Lloyd & D Wallice;

**2. DECLARATION OF INTERESTS:**

Councillor T Coxon declared a personal but non-prejudicial interest in respect of Planning Application P/2025/0427.

There were no other declarations of interest made at this stage of the proceedings.

**3. PUBLIC PARTICIPATION:**

The Community Council was asked if it would support a resident's business plan to set up a cake business and to place cakes for free or donation outside the Maesydre Power House. Members discussed the food hygiene and health and safety aspects of this proposal particularly given the location of the Power House.

**DECISION – the Community Council supports this initiative/business plan from local resident and to advise that the Chair is prepared to provide £50 from his Charity fund towards the start-up costs of this charitable endeavour if a letter is sent to him.**

**4. CONFIRMATION OF MINUTES:**

**Council Meeting 21 MAY 2025**

**DECISION:** The Minutes were received and confirmed as a correct record.

**5. INFORMATION FROM 21 MAY 2025 MINUTES:**

**1) Minute 7.2 MAY 2025 – PEDESTRIAN CROSSING ON CHESTER ROAD:**

**DECISION -** Councillor Martin will bring a further update to the Council once some progress has been made.

**2) Minute 11.5 MAY 2025 – FOOTBALL PITCHES:**

**DECISION -** consideration of this item was deferred until the Council Meeting in July 2025.

**6. COMMUNITY POLICING MATTERS:**

**DECISION:**

- i) The Clerk write to North Wales Police suggesting that they should purchase a speed gun to be used in the Wrexham area for Community engagement and speed awareness
- ii) The Clerk email PC Parker to request his attendance at the Council Meeting in July 2025 and;
- iii) the Acton sector team be asked to provide their reasoning for proposing a move of the Community Council's mobile CCTV camera to another location in the Acton Community

**7. ANNUAL ACCOUNTS 2024/25:**

**DECISION**

- i) The Internal Auditor's report and Action Plan in respect of the Audit of the Council's Accounts for the year ended 31 March 2025 be received. The Internal Auditor to be informed of the outcome of the Council's consideration of his 2024/25 report and recommendations, the Council is satisfied the appropriate action to implement his 2024/25 recommendation has been taken by the Council:
- ii) The Statements as set out in Sections 1 and 2 and additional disclosures set out on Page 3 of the Annual Return for the year ended 31 March 2025 be approved; and
- iii) The Chair be authorised to sign on the Council's behalf before the 30 June 2025, the relevant section on Page 3 of the Council's Annual Return for the year ended 31 March 2025 in order to ensure compliance with the Accounts and Audit (Wales) Regulations 2014 (as amended) prior to the initial submission of the Annual Return to the External Auditor.

## **8. PROCEDURAL MATTERS:**

### **1) S116 LOCAL GOVERNMENT (WALES) MEASURE 2011 – CASUAL VACANCY ACTON CENTRAL WARD**

**DECISION** – noted this vacancy was being advertised for co-option and would be reported to the July 2025 meeting.

### **2) SERVICE LEVEL AGREEMENT REPORTING – COMMUNITY AGENT:**

**DECISION** - the Clerk request a case study with the next Community Agent SLA report.

### **3) ANNUAL INSPECTIONS OF THE 3 PLAYGROUNDS IN THE ACTON COMMUNITY:**

**DECISION** - to receive the Inspection Reports and ask Wrexham CBC to keep a watching brief on the play areas and facilities with low risk score and inform the Clerk of any remedial works identified at the regular Playground inspections.

### **4) SCHOOL GOVERNOR VACANCIES AT ALEXANDRA SCHOOL & BORRAS PARK CP SCHOOL**

**DECISION** - to defer consideration of filling both of these vacancies until the July 2025 Council Meeting due to the number of Councillors absent from this meeting.

## **9. KEY ACTON ISSUES**

**1) BIKE TRACK AT ACTON PARK:** noted that Wrexham CBC would consider planning permission for the bike track subject to Acton Community Council being agreeable to fund the maintenance and regular inspections of the bike track.

### **DECISION**

- i) Councillor Martin write to all Members with more information on the bike track.
- ii) The decision to fund the maintenance of the proposed bike track be deferred to the July 2025 Council Meeting to enable Councillor Martin to obtain an outline of costings.

**2) DEAN ROAD:** Members discussed the current one way roadworks on Dean Road. Councillor Gallanders confirmed that they would be on place for two months.

**DECISION** - The present position was noted.

## **10. PUBLIC ENGAGEMENT AND PROGRESSION OF ANNUAL REPORT PRIORITIES**

### **1) GOAL POSTS ON THE REDROW ESTATE**

**DECISION-** the Chair was thanked for providing financial assistance from his Charity account to purchase new goal posts for the green open space area on the Redrow Estate. Noted that the Chair will also give similar support to other areas of Acton if requested.

### **2) LUNCH CLUB AT LITTLE ACTON COMMUNITY CENTRE**

**DECISION** - Members thanked the Chair for arranging the purchase of flowers and a small gift for the volunteers at the Lunch Club and making arrangements for these items to be presented to the volunteers by the Mayor of Wrexham at the final Lunch Club meeting. The Chair was also thanked for

his efforts in arranging access to Little Acton Community Centre to enable this and other community events to take place.

### 3) PENSIONERS CHRISTMAS LUNCH:

**DECISION** - the Chair contact Wrexham Lager Club to ascertain what dates are available in December 2025 to hold a Christmas lunch for Acton Community residents only.

**4) EVENT IN ACTON PARK ON 29 JUNE 2025:** It was noted that the Park Ranger had emailed the Clerk asking for volunteers to assist with erecting and dismantling the marquees for this event.

**DECISION** – to note that the Chair and Councillors Coxon and Hewitt had volunteered to attend the event and will assist with the taking up and down of the marquee and gazebo.

### 5) BUDGET PROGRESS AGAINST ANNUAL REPORT PRIORITIES:

**DECISION** – Members consider and highlight any areas in the budget that should be reviewed for 2026/27 at the July 2025 meeting.

## 11. FINANCIAL ASSISTANCE:

### DECISION

DANCE EMPIRE	£ 500.00
WREXHAM DRAGONS NETBALL CLUB	£ 500.00
ST GILES CHURCH WREXHAM FLOWERFEST 25	£ 500.00
TOTAL	£1,500.00

## 12. REPORT FROM CLERK

**DECISION** – Correspondence received and noted and Councillors Kevin Roberts and Holly Hewitt to attend as the Council's representatives at the Nightingale House Hospice Longest Day Lasting Care Tour on Friday 20 June 2025

## 13. PAYMENT OF ACCOUNTS

### DECISION –

- i) To note the payments received as follows: VAT Reclaim for 2024/25= £3,600.03 and interest to 5/6/25 on the Council's deposit account = £1,246.45
- ii) To approve the transfer of £30,000.00 from the Council's deposit account to replenish the current account
- iii) to approve the making of payments for June 2025 as set out in the schedule below as reported to the meeting.

## 14. PLANNING APPLICATIONS:

Case Number/ Address / Proposed Development	Decision
<b>1. P/2025/0247:</b> Outline application for erection of up to 900 dwellings (Appearance, landscaping, layout and scale reserved) on land at Erlas Park, Cefn Road, Wrexham LL13 9TT	The Clerk was requested to incorporate the comments made at the meeting into a composite response and to circulate it to all members of the Council in advance of the July 2025 Council meeting to enable a formal response to be submitted by the extended deadline
<b>2. P/2025/0454:</b> Discharge of condition 9 (Bio Security) of planning permission P/2018/0673 at land north of Holt Road LL13 9EH	<b>No observations</b>

<b>3. Pre application consultation:</b> Development of 27 apartments by Wales & West Housing Association on land at 2 Chester Road, Wrexham LL12 7AD	<b>No observations</b>
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*(Councillor T Coxon having previously declared a personal but non-prejudicial interest in respect of Planning Application P/2025/0427 being an adjoining resident to the application site remained in the meeting and took part in the debate for this Application.)*

*~ End of Meeting note – Carole Roberts Clerk to the Council 19/6/25~*