

## **ACTON COMMUNITY COUNCIL – HYBRID MEETING NOTES FROM 16 JULY 2025**

**Councillors Present:** W Baldwin (Z), T Coxon (P), M Davies (P), C Downes (P), S Edwards (P), A Gallanders (Z), R Hardy (P), H Hewitt (Z), C Jarvis (Z), P Lloyd (P), K Roberts (Chair) (P) and D Wallice (Z)

### **Others Present:**

Morgan Peters(P)

PC Lee Parker (P) & PCSO Charlie Cooper (P) North Wales Police

Mrs Carole Roberts (P), Ms Michelle Williams(P) Clerk & Administrative Assistant to the Council

(P) Present in person

(Z) Attended via Zoom

### **AGENDA**

**1. APOLOGIES FOR ABSENCE:** Councillors Ms S Bailey; Mrs A Evans; and Ms B Martin

**2. PUBLIC PARTICIPATION:** There were no members of the Public present

### **3. DECLARATION OF INTERESTS:**

Councillor T Coxon declared a personal but non-prejudicial interest in respect of Planning Application P/2025/0427.

There were no other declarations of interest made at this stage of the proceedings.

### **4. CONFIRMATION OF MINUTES:**

**Council Meeting 18 JUNE 2025**

**DECISION:** Minutes were received and confirmed as a correct record.

### **5. INFORMATION FROM 18 JUNE 2025 MINUTES:**

#### **1) Minute 19.2) June 2025 – FOOTBALL PITCHES:**

**DECISION** - Councillor Baldwin to make further enquiries with Wrexham CBC as to why the Spider Park had not been considered for upgrade and report back to the next Council meeting.

#### **2) Minute 23.1 June 2025 – BIKE TRACK AT ACTON PARK:**

**DECISION** - consideration of this item was deferred until the Council Meeting in September 2025

#### **3) Minute 26.7 June 2025 – NIGHTINGALE HOUSE HOSPICE LONGEST DAY LASTING CARE TOUR ON FRIDAY 20 JUNE 2025:**

**DECISION** – update given to Members on the work the Hospice does, the facilities available and the explanation received regarding the sums needed to meet annual running costs and the amount required to be held in the Hospice's bank account to meet statutory obligations.

### **6. COMMUNITY POLICING MATTERS:**

**DECISION** -

- i) PC Parker provide a data map of crime within the Acton Community Council wards to enable the relocation of the CCTV camera to the most appropriate data led location.
- ii) PC Parker and PCSO Charlie Cooper provide their contact details for Members to publicise on social media.

### **7. WREXHAM CITY BOARD PLAN FOR NEIGHBOURHOODS:**

**Decision** - The Chair and the Clerk arrange to speak with Owen Davies Consulting and report back to the September Council meeting.

## **8. PROCEDURAL MATTERS:**

### **1) S116 LOCAL GOVERNMENT (WALES) MEASURE 2011 – CASUAL VACANCY ACTON CENTRAL WARD**

#### **DECISION –**

- i) Unanimously, Morgan Peters, of 95 Hullah Lane, Wrexham be co-opted as a Member of the Community Council to fill the vacancy for the Acton Central Ward on the Council and the Clerk witnessed his acceptance of Office at the meeting.
- ii) The Clerk arrange a mutually convenient date for Councillor Peters' induction.

### **2) AUGUST RECESS ARRANGEMENTS:**

**DECISION –** the Clerk in consultation with the Chair and Vice Chair be authorised to deal with any urgent matters that arise during the August 2025 recess and report back in September 2025 on any actions and delegated decisions taken.

### **3) EXTERNAL AUDIT UPDATE & MID TERM REVIEW OF PROGRESS AGAINST COUNCIL'S STATUTORY TRAINING PLAN:**

#### **DECISION –**

- i) To note the update from the Clerk in respect of progress for the statutory External Audit of the Council's Accounts for the year ended 31 March 2025;
- ii) the mid term progress against the Training Plan's Targets being met was noted; and
- iii) the One Voice Wales Finance training modules, Local Government Finance – Module 6 and Advanced Local Government Finance – Module 21, be added as additional requirements to the Statutory Training Plan.

### **4) SCHOOL GOVERNOR VACANCIES at ALEXANDRA SCHOOL AND BORRAS PARK CP SCHOOL**

**DECISION –** the Clerk notify the Governing bodies that the Community Council has agreed the following nominations:-

- i) Councillor Morgan Peters be nominated to fill the Governor Vacancy on the Governing Body for Alexandra CP School, and
- ii) Councillor Carl Downes be nominated to fill the Governor Vacancy on the Governing Body for Borrass Park CP School.

### **5) SERVICE LEVEL AGREEMENT REPORTING – COMMUNITY AGENT:**

**DECISION –** that the Report be noted.

### **6) SERVICE LEVEL AGREEMENT REPORTING – Q1 ACTON PARK RANGER:**

**DECISION-** that the Park Ranger's Report be received and noted.

## **9. KEY ACTON ISSUES - CHANGES TO 20MPH SPEED LIMIT**

**DECISION -** noted that following the recent Consultation, the speed limit on certain roads within the Acton Community had reverted back to 30mph and new road signage was in place on these stretches of road.

## **10. PUBLIC ENGAGEMENT AND PROGRESSION OF ANNUAL REPORT PRIORITIES**

### **1. PARK RANGER EVENT IN ACTON PARK**

**DECISION -** that the continuation and renewal of an SLA for the provision of a full time Park Ranger in Acton Park and whether it represents good value for money should be reviewed as part of the Community Council's 2026/27 budget setting process.

**2. PENSIONERS CHRISTMAS LUNCH:** The Chair reported that he is waiting on available dates, for the provision of a Christmas Lunch, from Wrexham Lager Club. A further update would be given at the next meeting.

**3. TAI CHI IN LITTLE ACTON COMMUNITY CENTRE:**

**DECISION** - Members noted that a new course was starting in September 2025 and that fifteen people had already signed up to the event.

**11. REPORT FROM CLERK**

Details of Correspondence were received and noted

**12. PAYMENT OF ACCOUNTS & Q1 PROGRESS AGAINST THE 2025/26 BUDGET:**

**DECISION -**

- i)* The first quarter bank reconciliation and accounts together with progress against the Budget as now submitted be received and noted that apart from the Park Ranger SLA renewal, there are currently no other new areas for consideration or review for the 2026/27 budget;
- ii)* To note the payments received as follows: interest to 5/6/25 on the Council's deposit account = £1,246.45; Replenish of Current Account from Deposit Account = £20,000.00; and
- iii)* To approve the making of payments for July 2025 as set out in the schedule reported to the meeting.

**13. PLANNING APPLICATIONS:**

**DECISION**

*that the following observations be made on the applications as set out below:*

Case Number/ Address & Proposed Development	Decision
<b>1. P/2025/0247:</b> Outline application for erection of up to 900 dwellings (Appearance, landscaping, layout and scale reserved) on land at Erlas Park, Cefn Road, Wrexham LL13 9TT:	Further to Minute 28 June 2025, Members thanked the Clerk for preparation of the strong composite response that had been circulated separately <b>DECISION - .</b> <i>i)</i> Subject to the Clerk incorporating the amendments agreed by the Council, the response be sent to Wrexham CBC prior to the extended deadline of 17 July 2025. <i>ii)</i> The Clerk to send copies of the Acton Community Council response to Caia Park and Holt Community Councils.
<b>2. P/2025/0519:</b> works to trees protected by tree preservation order WCBC190 at 40 Gresford Way, Wrexham LL12 8BB	No objections subject to the Council's Arboricultural Officer being satisfied that such works are necessary to ensure the health of the tree and any works are carried out under his supervision and direction

*(Councillor T Coxon having previously declared a personal but non-prejudicial interest in respect of Planning Application P/2025/0247 being an adjoining resident to the application site, remained in the meeting and took part in the discussion for this Application.)*

**14. EXCLUSION OF PRESS AND PUBLIC:**

**DECISION** - that the Press and Public be excluded from the meeting during consideration of the next two items of business as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960

**15. MINUTES STAFFING COMMITTEE 11 JUNE 2025**

**DECISION** - that the Confidential Minutes of the Staffing Committee meeting held on 11 June 2025 be received and noted.

**16. LITTLE ACTON COMMUNITY CENTRE:**

**DECISION -**

- i) To endorse the action taken by the Clerk, using her delegated powers to authorise the EICR Survey and a copy be sent to the Community Council's Solicitor dealing with the Lease for this building to enable the urgent actions identified to be raised with Wrexham CBC as the current owner of the building;
- ii) The Clerk arrange a Business Fire Safety Survey completed at Little Acton Community Centre; and
- iii) The Clerk provide Councillor Hardy with spreadsheets containing the charges for Little Acton Community Centre for the last 2 years to enable a list of charges to be compiled.

End of Decision note - Meeting closed at 20.50hrs